

City of Whittier, California



Whittwood Branch Library
Reopening December 2012



Annual Budget Fiscal Year 2012-13

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City of Whittier

Annual Budget
Fiscal Year 2012-2013



People, Pride, Progress

Submitted by
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Prepared by the
City Controller's Office
Rod Hill, City Controller

• • • **Principal Officers** • • •

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Assistant City Manager

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Richard D. Jones

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City Clerk/Treasurer

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City Controller/Director of Human Resources

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Director of Public Works

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Budget Staff:

Monica Lo, Assistant City Controller



. . . City Council . . .



Owen Newcomer
Mayor

Bob Henderson
Mayor Pro Tem

Council Members:

Joe Vinatieri
Cathy Warner
Fernando Dutra

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THE BUDGET PROCESS

Charter of the City of Whittier
Article XI - Fiscal Administration
1970

Section 1101. ANNUAL BUDGET, PREPARATION BY THE CITY MANAGER. At such date as the City Manager shall determine, each department head shall furnish to the City Manager estimates of revenue and expenditures for his or her department, detailed in such manner as may be prescribed by the City Manager. In preparing the proposed budget, the City Manager shall review the estimates, hold conferences thereon with the respective department heads and may revise the estimates as he may deem advisable.

Section 1102. BUDGET, SUBMISSION TO CITY COUNCIL. At least thirty-five days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council the proposed budget as prepared. After reviewing same and making such revisions as it may deem advisable, the City Council shall determine the time for the holding of a public hearing thereon and shall cause to be published a notice thereof not less than ten days prior to said hearing, by at least one insertion in the official newspaper. Copies of the proposed budget shall be available for inspection by the public in the office of the City Clerk at least ten days prior to the hearing.

Section 1103. BUDGET, PUBLIC HEARING. At the time so advertised or at any time to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the proposed budget, which interested persons desiring to be heard shall be given such opportunity.

Section 1104. BUDGET, ADOPTION. After the conclusion of the public hearing, the City Council shall make any revisions of the proposed budget that it may deem advisable and on or before June 30, it shall adopt the budget. A copy thereof, certified by the City Clerk, shall be filed with the person retained by the City Council to perform auditing functions for the Council and further copy shall be placed, and shall remain on file, in the office of the City Clerk where it shall be available for public inspection. The budget so certified shall be reproduced and copies made available for the use of the public and of departments, offices and agencies of the city.

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City of Whittier

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Owen Newcomer
Mayor

Bob Henderson
Mayor Pro Tem

Joe Vinatieri
Council Member

Cathy Warner
Council Member

Fernando Dutra
Council Member

Jeffrey W. Collier
City Manager

October 15, 2012

The Honorable Mayor and Members of the City Council
City of Whittier, California

Submitted herewith is the City's budget for fiscal year 2012-13. The budget details the City's operating and non-operating revenues and expenditures including the Whittier Utility Authority and the Whittier Financing Authority. This budget reflects a minimal decrease in General Fund operating revenues. The City, in its effort to meet the needs of its citizens and customers, has established year-round policies to stay abreast of the economic situation in order to be pro-active in considering the most prudent approach in utilizing City funds. City staff closely monitors revenues and expenditures throughout the year and provides regular updates of the City's financial position to the City Council as a means to consider appropriate fiscal adjustments.

Emphasis has historically been placed on the concept of balancing the operating expenditures with operating revenues annually. Expenditure reductions and other budget balancing strategies have been implemented in order to further strengthen the City's financial future, while continuing to protect the City's assets. In anticipation of another fiscally challenging year, which includes the elimination of redevelopment agencies statewide, this budget includes the elimination of several positions and creative new revenue sources to assist in balancing General Fund's operating budget. Staff strives to improve the quality of life in the community, thus there are always challenges with maintaining both the services the City offers and a balanced budget. The fiscal year 2012-13 adopted budget was balanced with the assistance of lease payments, which limited the use of reserves.

Economic Outlook

Housing and Economic Development

Hit hard by the recession, the housing market still struggles with reduced prices, lack of available financing and foreclosures. The housing situation seems to be improving slightly, with foreclosures at a three year low. With a nationwide abundance of housing and limited financing, the forecast seems to indicate the housing sector will not realize significant improvement for a few years. Home sales in California increased by only 1.1% in July 2012 compared with the same period a year ago. The housing sector will continue to be hit the hardest while the unemployment rate remains high in Southern California. In Los Angeles County, while the median home price increased by only 0.9% over the year, home sales increased by 17.9%. In the City of Whittier, the median home price dropped with a decrease of 6.7% from \$319,975 in July 2011 to \$300,000 in July 2012. Data continues to suggest that foreclosed properties in Whittier are re-absorbed by the private market, thereby preventing vacancies from sitting on the market, which in turn reflect fewer foreclosures as compared to nationwide figures.

The City of Whittier, by recognizing the needs and developing relationships with local businesses, was recently acknowledged by the Los Angeles County Economic Development Corporation (LAEDC) as a finalist for its 2012 Most Business-Friendly City in Los Angeles County. Finalists are chosen based on demonstrating a commitment to economic development, excellence in programs and services promoting business growth, providing competitive fee structures and incentives, and a history of city-wide economic development. This is the fourth straight year Whittier has been a finalist.

Unemployment and Consumer Confidence

Fortunately, the nation experienced modest job growth improving unemployment from 9.1% in July 2011 to 8.2% in July 2012¹. The nation's unemployment rate continues to be sluggish due to the delays in hiring by many businesses hit hard by the recession. In California the unemployment rate is higher than the national average at 10.7% in 2012, while the Los Angeles County rate was even higher in July at 11.2%. In the City of Whittier, the unemployment rate was more consistent with the nation's at 9.1% in June 2012. Despite the disappointing figures, some industries have displayed positive outlooks with increased employment. Those industries include high tech, information, leisure and hospitality, professional and business services. Sectors that are still struggling include government and construction. Two of the largest employers in the City of Whittier, Interhealth Corporation - Presbyterian Intercommunity Hospital (PIH), and Whittier Union High School District with 2,600 and 958 employees, respectively, have been successful in preserving jobs for the community. PIH continues expansion of its facilities and acquisition efforts to expand its services.

Source: 1: Employee Development Department, State of California

Despite the unemployment rate, consumer spending has seen some improvement. While not at the same levels as prior to 2008, experts predict national consumer spending to increase by 2.0% in 2012 and 2.2% in 2012, after rising by 1.7% in 2011 as reported in the 2012-13 Mid-Year Update of the Economic Forecast by the Los Angeles County Economic Development Corporation (LAEDC). The housing and related construction sectors are starting to see the effects of the recovery with construction of new housing beginning to increase.

Most experts seem to agree the economy appears to be entering into a stabilization period and may be entering a recovery period. Unemployment is expected to decrease slowly, consumer confidence is anticipated to gradually return and the dramatic collapse of the housing market has settled.

Citywide Accomplishments

The City Manager's priority efforts include providing oversight to the branch library facility construction, negotiating for an eastern extension and seeking grant funds for the Whittier Greenway Trail, working with the State and Brookfield Homes regarding reuse of the Nelles School property, working with local cities to support the City's position on the Metro Gold Line light rail eastside extension, and implementing the Conditional Use Permit for mineral extraction in the Whittier Hills.

The City Clerk-Treasurer Department administered both the City's 2012 General Municipal Election, which resulted in the reelection of three Council Members, and the City's Advisory Board appointment process resulting in the appointment of City Board and Commission members. The Treasury Division invested funds not needed for current operations to generate additional revenue. The Business License Division processed over 7,500 licenses. And, the Information Technology/Records Management Division major focus was working to initiate broadcasting of City Council and Planning Commission meetings over the Internet.

The Parks, Recreation and Community Services Department's Community Services Division presents a full range of leisure, cultural arts and social services programs for the Whittier community. During 2011-12 the Department launched WhittierRec.com and began to handle the online registration for all classes and senior excursions. The Cultural Arts Commission and the Art in Public Places Advisory Committee completed a major project with the installation of four sculptures in the Uptown Gallerias. Special event programs continue to include Veteran's Day, Memorial Day and July 4th ceremonies, in addition to the Summer Concerts in the Park series, Easter Eggxtravaganza and Arbor Day. The Parks Division completed several projects along the Greenway Trail including the Oak Station's parking lot, the first element of the Palm Station pergola and the design phase of the Bioswale at Walnut Station. The Joe Miller Field Restroom Project is nearing completion with the installation of landscaping remaining. The

playground removal/replacement of rubberized surfacing has been completed at Central, Broadway, Leffingwell Ranch, Parnell, Penn and Palm Parks. Installation of the Barefoot Boy Statue fountain and Centennial Clock are on track with completion expected 2012-13. The Transit Division completed another successful year with record ridership. There was a 5.22% increase in Dial-A-Ride passengers in 2011-12 with 79,400 trips. The supplementary Taxi Voucher Program continues to be expanded to meet our passenger's needs and provided 6,250 trips. Staff will continue to work with Metro for Phase II of the Bus Stop Improvement project using a Federal grant for bus stop improvements at locations along Whittier Boulevard.

The Library's Whittwood Branch was closed in 2011 for construction of a building expansion with an anticipated re-opening in December 2012. The Library circulates over 430,000 items and serves over 420,000 patrons. The Library's Summer Reading Program served over 3,500. This program encourages children to pursue literacy year round. A total of 40,000 children participated in a variety of Library programs. The Homework Center continues to provide much needed resources through databases and services designed for students, such as live online tutoring.

The Police Department utilized grant funds to replace a portion of its ongoing technology needs. The Department will be enhancing its mobile data communications in 2012-13 through the leasing of cellular data technology. The chaplain program has been expanded to enhance service to the public who experience distressing emergency incidents. The Property and Evidence facility improvements are underway and projected to be completed in 2012-13.

The Community Development Department continues to proactively maintain a cooperative working relationship with the design and development community. Primary elements of this effort continue to include providing community education and awareness related to safe building practices. The Building & Safety Division performs the mandated functions of assuring compliance with the City's building regulations, coordinating the requirements of other departments and agencies. Major inspections include Sprouts construction, and the Gables and Mosaic Garden housing projects. The Planning Division annually processes approximately 1,200 new planning applications ranging from conditional use permits and development review applications to variances and temporary use permits. The Planning Division has been very active in processing a variety of development applications including markets, churches, dining establishments, and reuses of former auto dealer sites. The court decision in early 2012 to uphold the elimination of redevelopment throughout the State has essentially eliminated these types of duties from the Community Development Department.

The City Controller's Department is responsible for the financial, human resources and risk management duties of the organization. The department continues to work on customer friendly improvements for the City's utility billing

system to provide more useful information to the users. The department successfully received the CSMFO's outstanding budget award for 2011-12, and has continued to receive the GFOA's Excellence in Financial Reporting for the past 23 years. The Human Resources Division completed 42 recruitments during the preceding twelve months. And, the Risk Management Division managed the installation of new Emergency Operations Center technology upgrades, with completion planned for 2012-13

The Public Works' Engineering Division is working on numerous projects, including the installation of several in-roadway lighted crosswalks near schools and institutions, bus shelters using Federal funds, and sidewalk connections to the Whittier Greenway Trail along Mills Avenue and Lambert Road. Engineering continues to collaborate on funding to install parking meters and a parking structure in Uptown Whittier. The Water Division is finalizing the construction documents for the replacement of Pumping Plant II, and will include a new SCADA system, new pumping plant, and additional water storage. In addition, the Water Division has commissioned a study to look at the possible expansion of Starlight Reservoir to more cost effectively provide the water storage needs identified in the Water System Master Plan. The Water Division will continue to acquire and pump more water from the Central Basin in order to free up more highly valued Main Basin water rights for lease to other water providers. The Solid Waste Disposal Division will begin design for the Phase III Liner expansion project and the first phase of partial final closure in 2012-13.

Budget Process

For purposes of budget preparation and formulation, departmental budget submittals are prepared and submitted to the Controller's department by the middle of February. The submittals consist of two parts: a base request and supplemental requests to enhance or establish new budgets. As in past years, the City Controller's and City Manager's offices met with departments to develop the revenue and expenditure projections included in this adopted budget. City Council then meets for a special Study Session to discuss future goals and modify the proposed budget as necessary. Finally, the City Council approves each fiscal year's budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to budget adoption.

Basis of Budgeting

The City's budget is prepared, recorded, and controlled using a modified accrual basis for all governmental funds budgeted. Under this basis of budgeting, capital outlays and debt service principal payments are budgeted and recorded as expenditures. Debt proceeds, capital grants, interfund transfers, and interfund loans exceeding one year are budgeted and recorded as revenue. For accounting purposes, these entries in the funds are adjusted at year-end to

comply with the full accrual basis of accounting in the City's Comprehensive Annual Financial Report (CAFR).

Budget Control

Supplemental appropriations, where required during the budget fiscal year, are approved by the City Council. Budget transfers that affect the total appropriations for any fund require City Council approval. Budget transfers within a budget code, with no change in total appropriations within the budget code, are approved by the City Manager. A budget code could be a program or a division of a department or a department in itself. In general, expenditures may not exceed appropriations at the budget code level for the General Fund and fund level for Special Revenue, Capital Projects and Debt Service Funds.

Departments monitor monthly reports to determine the availability of funds for expenditures. If the report indicates a marginal amount of money is available to cover the proposed expenditures, a specific inquiry by the Controller's office is made. Upon review by the Department Head, purchase orders are transmitted to the Controller's Office for certification of budget compliance.

Budget Highlights

The Fund Balance Summary (pages 4-7) presents, by fund, beginning balances, operating revenues and expenditures, net operating surplus/(deficit), non-operating revenues and expenditures, net non-operating surplus/(deficit), reserve adjustments, net surpluses (or deficits) and the projected ending fund balance. To ensure reasonably accurate fund balance information, all revenue and expenditure projections, for fiscal year 2011-12, have been updated and are reflected in the beginning balances for 2012-13.

The Governmental Accounting Standards Board (GASB) issued Statement No. 54 that provided new direction on the accounting and reporting of fund balance and associated reserves. The requirements of this statement became effective for financial statements period beginning July 1, 2010. The City Council has approved the Fund Balance Policy for the General Fund and adopted a resolution approving the City's Emergency Contingency commitment of its fund balance. Council has also agreed to set aside and annually fund the General Fund's emergency contingency commitment at five (5%) percent of the following fiscal year's budgeted operating expenditures, which excludes transfers and capital improvement projects. For the fiscal year ended June 30, 2012, General Fund's Emergency Contingency was \$2,782,202. Established reserves are not utilized without City Council action, which generally occurs during the budget adoption process. A listing of reserves is provided on page 8.

Forecasted City revenues total \$78,748,823, comprised of \$78,250,623 in operating revenue and \$498,200 in non-operating revenues. Expenditures total

\$81,636,146 and consist of \$74,796,924 in operating expenditures, \$1,943,963 in non-operating expenditures and \$4,895,259 for capital improvements/projects.

Total revenues and expenditures by fund type are as follows:

	Projected	Budgeted
<i>City of Whittier</i>	<u>Revenues</u>	<u>Expenditures</u>
General	\$ 54,708,486	\$ 56,675,687
Special Revenues	8,903,762	6,825,368
Fiduciary	445,447	432,470
Capital	15,000	166,500
Internal Services	<u>14,676,128</u>	<u>13,159,212</u>
<i>City Total</i>	\$ 78,748,823	\$ 77,259,237
<i>Whittier Financing Authority</i>	596,975	596,975
<i>Whittier Utility Authority</i>	<u>27,043,866</u>	<u>35,809,907</u>
Grand Total	<u>\$ 106,389,664</u>	<u>\$ 113,666,119</u>

The budget reflects adjustments to retirement costs based on the CalPERS contribution rates for 2012-13. Effective July 1, 2012, the rates are as follows: 20.504% for miscellaneous employees (down from 20.881% in 2011-12), 8% of this rate is being paid by the miscellaneous employees and 44.528% for safety employees (down from 45.172% in 2011-12).

The total number of full-time City employees currently authorized is 405. In addition, the City continues to utilize a large number of part-time personnel, with combined total hours equivalent to approximately 103 full-time employees. The City has multi-year employee agreements currently in place to further strengthen the City's fiscal forecast.

General Fund

The adopted General Fund budget for 2012-13 consists of operating revenues of \$54,708,486, operating expenditures of \$55,028,121 and adjustment to reserves (details on page 8), which result in a projected balanced budget. Non-operating revenues do not include a repayment from the Whittier Redevelopment Agency (WRA) for the WRA loan. Non-operating expenditures total \$1,647,566 and primarily consist of a WRA loan and one-time capital equipment expenses. The General Fund is expected to end the year with an available fund balance of

\$12,096,449. Additional reserves of \$10,828,545 are also available and represent 47% of the total fund balance.

Major revenues are calculated based on a number of factors, including prior year budget amounts, year-end projections, current economic factors and consultant recommendations. An overall decrease in operating revenues of approximately \$104,170 or 0.19% is projected for 2012-13, as compared to the 2011-12 adopted budget. The decrease in revenue is primarily attributed to a one-time advance WUA lease payment, which was used to balance the prior budget. The following is a listing of major revenue sources in the General Fund.

Property Tax: The budget amount of \$4,591,000 represents a 2.75% increase from the 2011-12 adopted revenue amount of \$4,468,000.

Sales/Use Tax: For 2012-13, sales tax revenue is estimated to increase by 9.26% or \$768,500 compared to the 2011-12 adopted budget, for a 2012-13 projection of \$8,302,000. This is largely attributed to an increase in return of consumer confidence and spending.

Franchise Tax: The adopted amount of \$1,875,000 represents a 12% decrease from the 2011-12 adopted revenue amount of \$2,119,000.

Utility User Tax: The 2012-13 revenue is estimated at \$7,034,000. This is a decrease of 4.9% from the 2011-12 budget of \$7,400,000.

Motor Vehicle In-lieu: The 2012-13 revenue of \$7,355,000, which is a slight increase over the 2011-12 budget.

Contribution for General Government: This is the cost allocation charged by the General Fund to other funds for administrative overhead. The estimated revenue for 2012-13 is \$1,946,000 which is a 17.12% decrease from 2011-12 due to the loss of Redevelopment.

Santa Fe Springs Policing: The budget associated with the Police services contract includes an increase partially attributed to rising health insurance costs. The base revenue amount for fiscal year 2012-13 is \$7,806,000.

Special Revenue Funds

The following is a description of the various Special Revenue Funds and the programs or services that they fund:

The *Traffic/COPS Program Fund (210)* continues to include one motor officer, one sergeant and two part-time Community Service Officers. However, this fund continues to operate with a declining year to year fund balance and additional staffing changes will need to be reviewed. Revenues have typically consisted of

a portion of traffic fines and the Citizens' Option for Public Safety Program funding. The projected ending fund balance is \$213,118 for 2012-13. Additional funding alternatives may need to be explored in the future years to maintain existing service levels.

The *Asset Forfeiture Fund (250)* has a very unpredictable revenue source. Therefore, it is nearly impossible to predict how much, if any, revenue will be received during this budget period. The ending fund balance for 2012-13 is estimated at \$528,300. In addition, funds set aside in reserve accounts are allocated as follows: \$439,675 - Police Salaries, because revenue in this fund is unpredictable, this reserve account was set up as a contingency to ensure future funding for staff and \$80,664 for Police Department equipment and the new police facility, leaving a reserve balance of \$103,168. Current operating expenditures are projected to exceed operating revenues. This scenario will eventually result in a depleted fund balance and necessitate the use of salary reserves in the future.

The Los Angeles County Metropolitan Transit Authority (Metro) distributes monies to cities within Los Angeles County to finance transit development programs approved by voters under *Proposition A (270)*, *Proposition C (280)* and *Proposition A Incentive Funds (275)* which produce a combined year-end fund balance of \$1,926,724 in the City. There is an additional \$726,414 in three reserve accounts as follows: In *Proposition A*, \$5,665 - Dial-a-Ride Vehicle Replacement and in *Proposition C*: \$34,639 - ACCESS Project; and \$686,110 - Greenway Trail Rental. Fixed Route service is provided through the City of Norwalk.

Another transit program distributed by Metro is the *Measure R Fund (285)* which was also established by the County voters and resulted in an increased sales tax rate in Los Angeles County by ½ cent. The City is expecting to receive \$727,688 in 2012-13.

The *Uptown Parking District No. 1 (291)* was established to fund the operation of the City-owned multi-deck parking structure. In District No. 1, a net operating surplus of \$34,116 is projected. Major operating revenue sources are property tax assessments, rental income and parking fees. The fund is expected the end with a fund balance of \$69,580 on June 30, 2013.

The *Uptown Parking District No. 2 (292)* was established to fund the operation of City-owned surface parking lots. In District No. 2, a net operating surplus of \$59,804 is projected at year-end. The surplus will accumulate in fund balance for future operations and projects, including improved lighting. Major operating revenue sources are property tax assessments, rental income and meter fees. The fund balance at year-end is estimated at \$888,076.

Whittier Redevelopment Agency

In January 2012, ABX1 26 went into effect and essentially eliminated redevelopment agencies throughout the State. As a result of this new law, the *Whittier Redevelopment Agency (WRA)* was replaced with the *Whittier Redevelopment Successor Agency (WRSA)* and the *Whittier Housing Authority (WHA)*. Based on legal advice, the budgets for these two new entities are currently not included in this document, because the final authority for their expenditures are assigned to several agencies, including the State of California's Department of Finance.

Whittier Utility Authority and Internal Service Operations

The Change in Financial Position schedules for the Whittier Utility Authority and Internal Service Funds differ slightly from those of the General and Special Revenue Funds. Emphasis is placed on net operating income and available working capital. The term "Available Working Capital" refers essentially to ending fund balances.

The *Sewer Fund (410)* is projected to have a total net operating income of \$588,867. A 12% increase is currently included in the sewer rates for 2012-13. As working capital is accumulated in this fund, it is used to fund capital projects, and this adopted budget includes \$315,000 for projects. Available working capital at year-end is estimated to be \$2,205,519.

The *Water Fund (420)* is projected to have a total net operating income of \$1,161,367. A meter charge increase is included in the water revenue projections for 2012-13. The fund currently has reserve funds totaling \$4,085,274 and comprised of the following: \$1,300,000 - Lease Repayment; \$2,000,000 - Emergency Capital Repairs; \$154,274 - Water Connection Fees; and \$631,000 - Operating Capital.

At year-end, the *Water Facilities Replacement Fund (450)* is projected to have \$348,600 in net operating income, and \$1,897,577 in available working capital. The revenue for this fund comes from an amount in the water fee rate structure. This is used to replace water facilities and water infrastructure.

The *Solid Waste Collection Fund (430)* is projected to have a net operating loss of \$626,166 and available working capital of \$5,745,312 at the end of FY 2012-13. Rate increases of 1.3% for recycling and general collection are included in the adopted revenues. Options to increase revenues are being explored, but the use of fund balance may eventually be required to cover the operating deficit.

In the *Solid Waste Disposal Fund (440)*, a net operating income is projected to be \$735,959 with an ending balance of \$2,515,925 in available working capital. The Back Canyon operations were combined with the regular operations in 2012-

13. If additional tipping fees are not realized in the future, other funding options will need to be explored and may include borrowing from other funds.

The *Workers Compensation (720)*, *General Liability (730)* and *Group Health Insurance Funds (780)* are internal service funds and the amounts charged to departments are in proportion to operating expenses. The adopted budget reflects a combined fund balance of \$6,637,113.

In the *Mobile Equipment Maintenance Fund (740)*, operating expenditures exceed revenues by \$1,409, resulting in a year-end fund balance of \$176,205.

The *Mobile Equipment Replacement Fund (750)* reflects total revenue of \$1,395,160 and total appropriations of \$1,237,000 for mobile equipment replacements. The projected fund balance on June 30, 2013 is \$6,425,862.

Other (non-mobile) equipment replacements are budgeted in the *Equipment Replacement Fund (770)*. Reflected in the adopted budget for Fund 770 are revenues of \$85,850, appropriations for capital outlay of \$238,489 and reserve funds totaling \$1,095,988, comprised of the following: \$448,697 – Police Equipment; \$494,591 – Copiers; \$102,700 – Equipment Replacement; and \$50,000 – Financial Information System Replacement.

Five-Year Capital Improvement Program

The Five-Year Capital Improvement Summary Schedule lists all capital projects and their funding sources, and indicates which projects are recommended for funding in 2012-13. Although the schedule provides information for a number of years, only the appropriations remaining as of June 30, 2012, and the 2012-13 budget adoptions, are fully funded. The future years' amounts are estimates and provided solely for informational purposes. Those projects and/or amounts may change, and are not considered approved or funded until they are presented to the City Council during budget proceedings in their respective years.

Major Priorities and Funding Sources

New CIP projects in the adopted budget consist of a number of improvements, including projects on the Greenway Trail, sewer projects, the alley improvement program, water meter replacement program, information technology improvements, equipment replacement, park and facility improvements, replacement of traffic signals and street signs, sidewalks and wheelchair ramps, bike route improvements and street resurfacing. Funding for these projects is listed in the Five-Year Capital Improvement Program section of the budget.

For the Future

While staff continues to closely monitor the City's economic standing, the maintenance and development of infrastructure to meet current and future needs of the City and its residents are of most importance. For this purpose, the City remains on course with future strategies and improvements to attain these goals. In addition to projects noted on the Five-Year Capital Improvement Plan, the City is also pursuing the following goals and projects:

- Pursuing a large scale development on the former Alpha Beta site under the new Uptown Whittier Specific Plan which will include mixed use components.
- Future streetscape enhancements along portions of Whittier Boulevard including the construction of a raised landscape median, the installation of new parkway landscaping and street trees.
- Completion of the Branch library facility construction improvement project.
- Negotiating for the eastern expansion and related funding for the Whittier Greenway Trail.
- Implementation of the Uptown and Whittier Boulevard Specific plans.
- Working with the State regarding reuse of the Nelles School property.
- Working towards mineral extraction in Whittier Hills.
- Continue to honor families whose relatives are serving in the Armed Forces with the Blue Star Banner program.
- Completion of the Joe Miller Field Restroom Renovation to upgrade the facility for ADA accessibility.
- Expand the "Smart" centralized irrigation system in City parks.
- Comprehensive update of the City's Historic Preservation Ordinance.
- Promoting the Washington Boulevard Route for the Eastside Gold Line Light Rail extension.
- Preparation of a new grading ordinance and the development of a sidewalk policy.
- Seek grant opportunities for the procurement of additional CNG powered vehicles.
- Bid and award Pumping Plant II, including a new SCADA system, a new pumping plant and additional water storage.
- Begin Phase III of the liner expansion project at Savage Canyon Landfill.

Conclusion

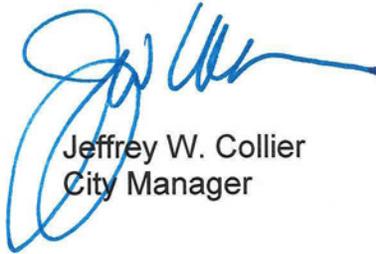
The City of Whittier anticipates to be impacted by the economic crisis facing the nation through the next couple of years. As such, the City will closely monitor many factors impacting revenues and look at strategies to maintain existing service levels to our community. During 2012-13, staff will continue to pursue

opportunities for new revenue sources to meet the growing needs of the City and closely monitor the National and State financial situation and their impacts on the City of Whittier.

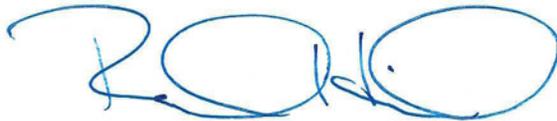
With the continuing economic uncertainty facing our nation, Whittier is aware of the need to maintain continuity in leadership. Chief Assistant City Manager Jeff Collier was promoted to City Manager in January 2012.

We want to thank the City Council for their support and believe this budget reflects your leadership and concern for the financial stability of the City. In addition, we would like to thank Department Directors, their staff, and Monica Lo, Assistant City Controller, for diligently working on this budget.

Sincerely,



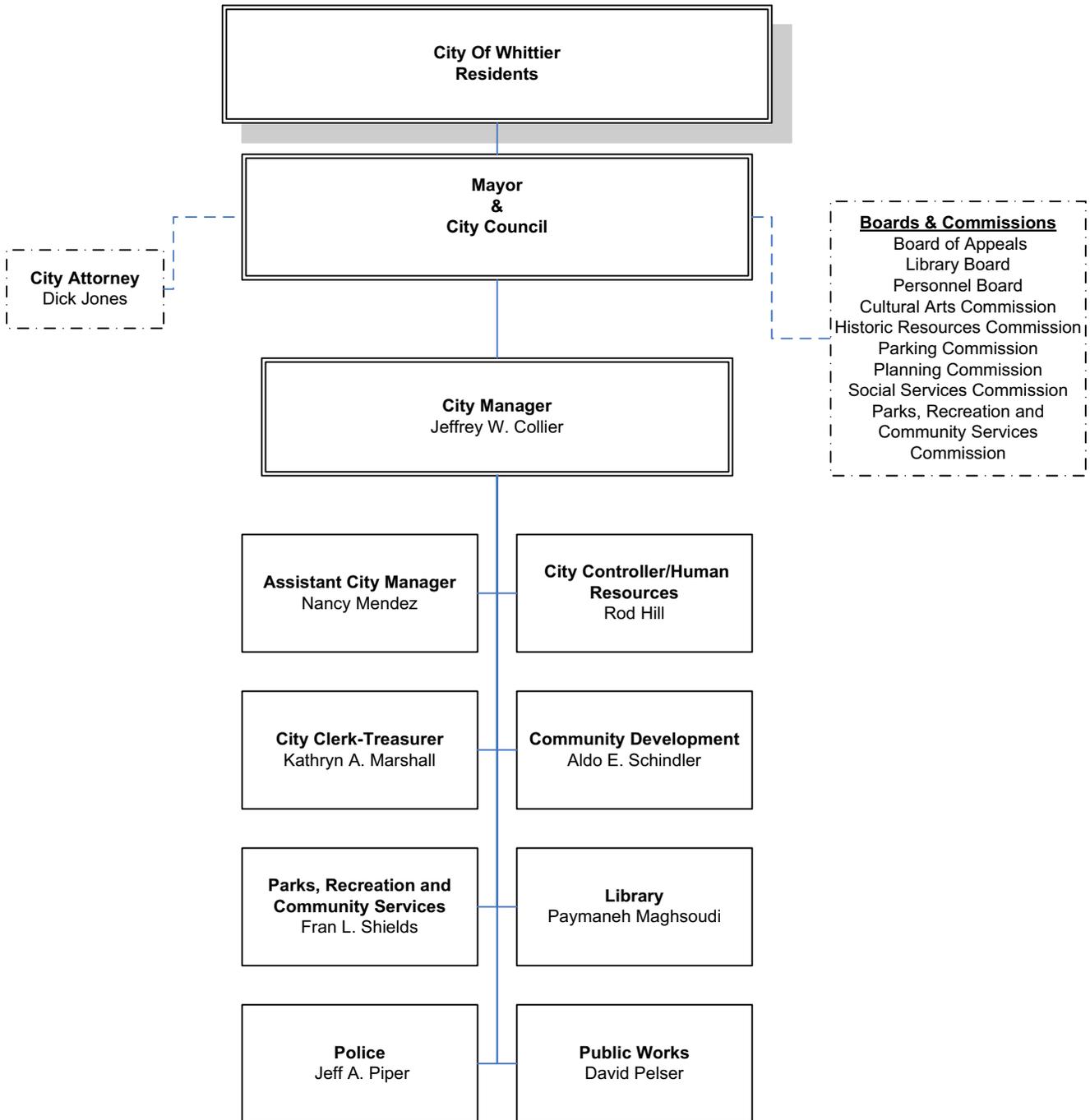
Jeffrey W. Collier
City Manager



Rod C. Hill
City Controller

City of Whittier

Organization Chart



City of Whittier

Budget Summary Schedules



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2011-12*

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City of Whittier

- *Fund Balance Summary*
- *Summary of Total of Reserved Monies*
- *Five Year Projection – General Fund*

FUND BALANCE SUMMARY FISCAL YEAR 2012-13

Fund	Description	Projected Fund Balance June 30, 2012	Total Operating Revenues	Total Operating Budget	Reserve Adjustments	Operating CIP	Total Adjustments
100	GENERAL FUND	\$ 13,744,015	\$ 54,708,486	\$ 55,028,121	\$ 753,592 (a)	\$ (433,957)	\$ 319,635
	SPECIAL REVENUE FUNDS						
210	Traffic Offender	260,589	110,000	288,671	0	0	0
230	Air Quality Improvement	387,960	100,000	63,168	0	0	0
240	Street Lighting District 1-91	1,628	1,380	1,069	0	0	0
250	Asset Seizure-Forfeiture	764,822	50,000	249,467	69,945	0	69,945
254	Business Improvement Area	0	111,500	111,500	0	0	0
260	Library Grant / SB 358	103,953	35,514	35,514	0	0	0
261	Gas Tax - 2107	593,060	640,000	650,000	0	0	0
262	Prop 1B Bonds Projects	600	0	0	0	0	0
263	Traffic Congestion Relief	115,468	1,000,000	0	0	(979,770)	(979,770)
264	Traffic Safety	473,249	350,000	350,000	0	0	0
265	Gas Tax B - 2106	600,748	712,000	450,595	0	(604,370)	(604,370)
266	Gas Tax - 2105	44,670	420,000	420,000	0	0	0
267	HUD Grants	0	681,833	681,833	0	0	0
268	Subventions and Grants	654,031	82,533	47,645	0	(34,888)	(34,888)
269	Home Grants	0	260,228	260,228	0	0	0
270	Proposition A - Transit	370,896	1,735,915	1,506,236	0	0	0
275	Proposition A - Incentive	56,601	295,601	275,601	0	0	0
280	Proposition C - Transit	1,334,868	985,484	1,028,004	(75,700) (b)	(110,000)	(185,700)
285	Measure R	112,556	727,688	0	0	(527,300)	(527,300)
291	Parking District No. 1	35,464	103,785	69,669	0	0	0
292	Parking District No. 2	825,272	140,253	80,449	0	0	0
294	Uptown Village Maintenance District	15,237	51,448	53,369	0	0	0
296	Federal Stimulus (ARRA)	0	0	0	0	0	0
	Total Special Revenue Funds	6,751,672	8,595,162	6,623,018	(5,755)	(2,256,328)	(2,262,083)
	FIDUCIARY FUNDS						
586	Community Facilities District 89-1	875	426,259	4,330	0	0	0
587	Community Facilities District 91-1	22,668	17,588	18,243	0	0	0
	Total Fiduciary Funds	23,543	443,847	22,573	0	0	0
	CAPITAL FUNDS						
635	Capital Projects - General	1,885,539	0	12,000	0	(40,000)	(40,000)
637	Capital Projects - New PD Building	0	0	0	0	0	0
	Total Capital Funds	1,885,539	0	12,000	0	(40,000)	(40,000)
	INTERNAL SERVICE FUNDS						
715	Information Technology	291,050	746,509	746,422	0	(187,635)	(187,635)
720	Worker's Compensation	3,238,344	2,234,976	2,236,962	0	0	0
730	General Liability	2,694,876	1,932,592	1,921,825	0	0	0
740	Mobile Equipment	175,614	2,695,449	2,690,858	0	(6,000)	(6,000)
750	Mobile Replacement	6,267,702	1,323,160	0	0	(1,237,000)	(1,237,000)
770	Equipment Replacement	458,888	120,000	63,850	0	(215,989)	(215,989)
780	Group Health Insurance	625,965	5,450,442	5,451,295	0	0	0
	Total Internal Service Funds	13,752,439	14,503,128	13,111,212	0	(1,646,624)	(1,646,624)
	TOTAL CITY BUDGET	36,157,208	78,250,623	74,796,924	747,837	(4,376,909)	(3,629,072)
390	PUBLIC FINANCING AUTHORITY	309,067	3,975	3,975	0	0	0

City of Whittier

FUND BALANCE SUMMARY FISCAL YEAR 2012-13

Net Operating Surplus/ (Deficit)	Total Non-Operating Revenue	Total Non-Operating Budget	Reserve Adjustments	Total Net Non-Operating Surplus/ (Deficit)	Non-Operating CIP	Projected Fund Balance June 30, 2013
\$ -	\$ -	\$ 1,404,066	\$ 0	\$ (1,404,066)	\$ (243,500)	\$ 12,096,449
(178,671)	131,200	0	0	131,200	0	213,118
36,832	2,000	0	0	2,000	(72,350)	354,442
311	0	0	0	0	0	1,939
(129,522)	23,000	130,000	0	(107,000)	0	528,300
0	0	0	0	0	0	0
0	0	0	0	0	0	103,953
(10,000)	0	0	0	0	0	583,060
0	0	0	0	0	0	600
20,230	0	0	0	0	0	135,698
0	0	0	0	0	0	473,249
(342,965)	6,500	0	0	6,500	0	264,283
0	0	0	0	0	0	44,670
0	0	0	0	0	0	0
0	0	0	0	0	0	654,031
0	0	0	0	0	0	0
229,679	33,200	0	0	33,200	0	633,775
20,000	0	0	0	0	0	76,601
(228,220)	109,700	0	0	109,700	0	1,216,348
200,388	0	0	0	0	0	312,944
34,116	0	0	0	0	0	69,580
59,804	3,000	0	0	3,000	0	888,076
(1,921)	0	0	0	0	0	13,316
0	0	0	0	0	0	0
(289,939)	308,600	130,000	0	178,600	(72,350)	6,567,983
421,929	850	409,897	0	(409,047)	0	13,757
(655)	750	0	0	750	0	22,763
421,274	1,600	409,897	0	(408,297)	0	36,520
(52,000)	15,000	0	0	15,000	(154,500)	1,694,039
0	0	0	0	0	0	0
(52,000)	15,000	0	0	15,000	(154,500)	1,694,039
(187,548)	7,000	0	0	7,000	(25,500)	85,002
(1,986)	29,000	0	0	29,000	0	3,265,358
10,767	36,000	0	0	36,000	0	2,741,643
(1,409)	2,000	0	0	2,000	0	176,205
86,160	72,000	0	0	72,000	0	6,425,862
(159,839)	22,000	0	0	22,000	(22,500)	298,549
(853)	5,000	0	0	5,000	0	630,112
(254,708)	173,000	0	0	173,000	(48,000)	13,622,731
(175,373)	498,200	1,943,963	0	(1,445,763)	(518,350)	34,017,722
0	593,000	593,000	0	0	0	309,067

FUND BALANCE SUMMARY FISCAL YEAR 2012-13

Fund	Description	Projected Fund Balance June 30, 2012	Total Operating Revenues	Total Operating Budget	Reserve Adjustments	Operating CIP	Total Adjustments
<i>WHITTIER UTILITY AUTHORITY</i>							
410	Sewer Maintenance	1,613,540	2,349,476	1,445,609	0	(315,000)	(315,000)
420	Water	1,150,745	11,441,426	8,062,559	(15,000) (c)	(2,202,500)	(2,217,500)
430	Solid Waste Collection	6,311,478	6,517,445	6,922,361	0	(221,250)	(221,250)
440	Solid Waste Disposal	(538,698)	3,183,247	2,386,038	0	(61,250)	(61,250)
450	Water Facilities Replacement	4,839,298	348,600	0	0	0	0
456	Landfill Closure	7,933,502	168,000	0	0	0	0
470	Water Bond	8,306,088	1,167,290	4,000	0	0	0
480	Solid Waste Bond	367,661	461,144	3,900	0	0	0
490	Environmental Liability	640,000	8,100	0	0	0	0
<i>TOTAL UTILITY AUTHORITY</i>		30,623,614	25,644,728	18,824,467	(15,000)	(2,800,000)	(2,815,000)
GRAND TOTAL		\$ 67,089,889	\$ 103,899,326	\$ 93,625,366	\$ 732,837	\$ (7,176,909)	\$ (6,444,072)

- (a) Increase reserves for Art in Public Places (\$5,500), Designated PEG (\$21,797), reserve for Emergency Contingency (65,000), Rental Units (\$33,434); Decreases in reserve for Contingency (\$718,823) and General Plan Update (\$160,500),
- (b) Increase in Greenway Reserve for Rental (\$75,700)
- (c) Increase reserve for Water Connection Fees (\$15,000)
- (d) Eliminate the reserve for Back Canyon (\$2,804,808)

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City of Whittier
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**FUND BALANCE SUMMARY
 FISCAL YEAR 2012-13**

Net Operating Surplus/ (Deficit)	Total Non-Operating Revenue	Total Non-Operating Budget	Reserve Adjustments	Total Net Non-Operating Surplus/ (Deficit)	Non-Operating CIP	Projected Fund Balance June 30, 2013
588,867	3,112	0	0	3,112	0	2,205,519
1,161,367	924,654	3,056,340	0	(2,131,686)	0	180,426
(626,166)	60,000	0	0	60,000	0	5,745,312
735,959	50,000	461,144	2,804,808 (d)	2,393,664	(75,000)	2,515,925
348,600	95,000	0	0	95,000	(3,385,321)	1,897,577
168,000	95,000	0	0	95,000	0	8,196,502
1,163,290	171,222	1,335,712	0	(1,164,490)	(8,214,679)	90,209
457,244	150	457,244	0	(457,094)	0	367,811
8,100	0	0	0	0	0	648,100
4,005,261	1,399,138	5,310,440	2,804,808	(1,106,494)	(11,675,000)	21,847,381
\$ 3,829,888	\$ 2,490,338	\$ 7,847,403	\$ 2,804,808	\$ (2,552,257)	\$ (12,193,350)	\$ 56,174,170

Summary and Total of Reserved Monies

	2010-11 Actual	2011-12 Projected	2012-13 Changes	2012-13 Projected Ending Balance
General Fund Reserves				
Police Facility	58,148	58,148	0	58,148
Contingency (PERS) Reserve	5,774,737	5,774,737	(718,823)	5,055,914
Emergency Contingency	2,717,202	2,717,202	65,000	2,782,202
Art in Public Places	7,065	2,375	5,500	7,875
Art in Public Places - Whittier College	40,500	40,500	0	40,500
General Plan	698,369	759,369	(160,500)	598,869
Police Service Reserves (SFS)	950,978	0	0	0
Rental Units	453,575	490,804	33,434	524,238
Designated PEG	129,005	165,802	21,797	187,599
Designated Oil Wells	100,000	100,000	0	100,000
Designated Mineral Extraction	0	179,200	0	179,200
Designated Greenway	128,532	0	0	0
Designated Parkland	597,407	560,177	0	560,177
General Fund Subtotal	11,655,518	10,848,314	(753,592)	10,094,722
Asset Forfeiture Fund Reserves				
Police Dept. / Library Facilities	103,168	103,168	0	103,168
Police Dept. Equipment	150,609	150,609	(69,945)	80,664
Police Salary	439,675	439,675	0	439,675
Asset Forfeiture Fund Subtotal	693,452	693,452	(69,945)	623,507
Prop. A Fund Reserves				
Dial-A-Ride Vehicle Replacement	5,665	5,665	0	5,665
Prop. C Fund Reserves				
ACCESS Project	34,639	34,639	0	34,639
Greenway Reserve for Rental Income	534,710	610,410	75,700	686,110
Dial-A-Ride Vehicle Replacement	50,000	0	0	0
Prop. C Fund Subtotal	619,349	645,049	75,700	720,749
Capital Projects Fund Reserves				
City Yard	119,066	119,066	0	119,066
Water Fund Reserves				
Water Connection Fee	124,274	139,274	15,000	154,274
Emergency Capital Repairs	2,000,000	2,000,000	0	2,000,000
Operating Capital	631,000	631,000	0	631,000
Lease Repayment	1,300,000	1,300,000	0	1,300,000
Water Fund Subtotal	4,055,274	4,070,274	15,000	4,085,274
Solid Waste Disposal Fund Reserves				
Back Canyon	2,263,018	2,804,808	(2,804,808)	0
Solid Waste Bond Fund Reserves				
Solid Waste Bond Payments	294,139	294,139	0	294,139
Workers' Compensation				
Santa Fe Springs Liability	69,281	69,281	0	69,281
General Liability Fund Reserves				
Solid Waste Disposal Environmental Liability	560,000	560,000	0	560,000
Solid Waste Collection Environmental Liability	497,615	497,615	0	497,615
Santa Fe Springs Liability	221,816	221,816	0	221,816
General Liability Fund Subtotal	1,279,431	1,279,431	0	1,279,431
Equipment Replacement Fund Reserves				
Police Equipment	448,697	448,697	0	448,697
Copiers	423,591	440,591	54,000	494,591
Equipment Replacement	102,700	102,700	0	102,700
Financial Information System Replacement	50,000	50,000	0	50,000
Equipment Replacement Fund Subtotal	1,024,988	1,041,988	54,000	1,095,988
Totals	\$ 22,079,181	\$ 21,871,467	\$ (3,483,645)	\$ 18,387,822

City of Whittier
. . . Five Year Projection – General Fund . . .

	FY 12/13 Adopted	FY 13/14 Projected*	FY 14/15 Projected*	FY 15/16 Projected*	FY 16/17 Projected*
Revenues					
Taxes	\$ 21,315,077	\$ 22,936,000	\$ 23,408,000	\$ 24,010,000	\$ 24,628,000
Licenses and Permits	1,765,200	1,783,000	1,801,000	1,819,000	1,837,000
Fines/Forfeitures	753,100	753,000	753,000	753,000	753,000
Motor Vehicle In Lieu	7,355,364	7,502,000	7,652,000	7,882,000	8,118,000
Use of Money and Property	1,086,582	1,114,000	1,142,000	1,171,000	1,200,000
SFS Policing Contract	7,796,749	7,845,000	7,884,000	7,884,000	7,884,000
Charges for Services / Others	14,636,414	13,472,000	13,477,000	12,598,000	13,487,000
Total Revenues	\$ 54,708,486	\$ 55,405,000	\$ 56,117,000	\$ 56,117,000	\$ 57,907,000
Operating Expenditures					
Employee Services	\$ 39,421,633	\$ 40,392,000	\$ 41,205,000	\$ 41,997,000	\$ 42,848,000
Maintenance and Operations	15,362,874	15,790,000	16,236,000	16,705,000	17,201,000
Capital Outlay	433,957	239,000	244,000	249,000	254,000
Transfers-Out	243,614	78,000	88,000	88,000	88,000
Total Operating Expenditures	\$ 55,462,078	\$ 56,499,000	\$ 57,773,000	\$ 59,039,000	\$ 60,391,000
Adopted/Projected Adjustment	\$ (753,592)	\$ (1,094,000)	\$ (1,656,000)	\$ (2,922,000)	\$ (2,484,000)
Net Operating Surplus/(Deficit)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

* Projected figures are based on historical revenue and expenditure data. Future year projections are estimates only and have not been approved by City Council. These figures are for forecasting purposes only.



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City of Whittier

Personnel Schedules

- *Budgeted Full Time Positions*
- *Budgeted Part Time Positions/Full Time Equivalent*
- *Summary of All Budgeted Positions*
- *Employee Service Costs*

City of Whittier
Total Budgeted Positions
For Fiscal Years 2008-09 Through 2012-13

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	
<u>General Fund</u>						
100-12-121-000	City Manager	4.50	4.40	3.56	4.56	4.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	6.00	6.00	6.00	6.00	6.90
100-15-152-000	City Treasurer	3.17	3.17	3.17	3.17	3.17
100-15-152-302	Business License	3.33	2.33	1.90	1.90	1.90
100-17-171-000	Human Resources	4.83	3.83	3.46	3.46	3.46
100-17-172-000	Disaster Preparedness	0.32	0.32	0.32	0.32	0.32
100-18-141-000	Building and Safety	8.04	7.04	7.04	7.04	7.04
100-18-161-000	Planning	8.30	8.30	8.30	8.30	8.30
100-18-181-000	Community Development - Admin.	4.95	4.95	4.95	4.95	3.95
100-18-181-507	Economic Development	1.00	1.00	1.00	1.00	1.00
100-21-211-000	Library	43.63	42.00	40.26	40.26	40.26
100-22-221-000	Park	44.17	44.17	42.75	42.75	42.75
100-23-231-000	Community Services	59.20	58.98	58.07	58.07	57.43
100-23-231-601	July 4th Flag Raising Ceremony	0.30	0.30	0.60	0.60	0.60
100-25-251-000	City Controller	13.33	14.50	13.33	13.33	12.75
100-30-142-000	Civic Center Maintenance	3.00	3.00	3.00	3.00	3.00
100-30-321-803	Street Maintenance	25.69	25.69	22.74	22.74	21.60
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810	Graffiti Removal	3.00	3.00	3.00	3.00	3.00
100-30-332-000	Engineering	9.53	7.60	7.60	7.60	7.60
100-40-411-000	Police	139.98	134.38	128.38	128.38	128.38
100-40-423-705	Police - Santa Fe Springs	41.00	41.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	5.00	5.00	5.00	5.00	4.00
100-40-441-000	Police-Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-451-000	Police-OTS Grant	1.00	1.00	0.00	0.00	0.00
100-40-461-714	SROs in School	4.00	4.00	4.00	4.00	4.00
	Total General Fund Positions	442.32	431.01	412.48	413.48	410.02
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	3.32	3.32	3.32	3.32	3.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
268-21-950-903	Library Grant	1.00	1.00	1.00	1.00	0.00
267-18-182-502	Housing Rehabilitation	3.00	3.00	3.00	3.00	1.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607	Transit Administration	2.30	2.30	3.30	3.30	3.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
270-23-241-626	Prop A - Access	0.62	0.62	0.62	0.62	0.00
270-23-241-627	Prop A - Recreation Transit	0.00	0.16	0.16	0.16	0.00
280-23-241-613	Prop C - Access	0.00	0.00	0.00	0.00	0.62
280-23-241-627	Prop C - Recreation Transit	0.00	0.00	0.00	0.00	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	15.95	16.11	17.11	17.11	14.11
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	7.20	7.20	7.20	7.20	7.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	12.10	12.10	12.10	12.10	12.60
	Total Internal Service Funds Positions	20.15	20.15	20.15	20.15	20.65
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	2.94	2.94	4.94	4.94	4.94
420-30-341-841	Water	22.70	22.70	22.70	22.70	23.70
420-30-341-850	Water - EPA Plant	1.00	1.00	1.00	1.00	1.00
430-30-352-851	Solid Waste Collection	23.29	23.29	23.29	23.29	23.29
430-30-352-853	Solid Waste Street Cleaning	2.00	2.00	2.00	2.00	2.00
440-30-353-000	Solid Waste Disposal	8.00	8.00	8.00	8.00	8.00
	Total Whittier Utility Authority Positions	59.93	59.93	61.93	61.93	62.93
	TOTAL POSITIONS	538.35	527.20	511.67	512.67	507.71

City of Whittier
Budgeted Full Time Positions
For Fiscal Years 2008-09 Through 2012-13

		<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
<i>General Fund</i>						
100-12-121-000	City Manager	4.00	4.00	3.00	4.00	4.00
100-15-151-000	City Clerk	6.00	6.00	6.00	6.00	6.00
100-15-152-000	City Treasurer	3.00	3.00	3.00	3.00	3.00
100-15-152-302	Business License	3.00	2.00	1.00	1.00	1.00
100-17-171-000	Human Resources	4.00	3.00	2.00	2.00	2.00
100-18-141-000	Building and Safety	8.00	7.00	7.00	7.00	7.00
100-18-161-000	Planning	8.00	8.00	8.00	8.00	8.00
100-18-181-000	Community Development - Admin.	4.00	4.00	4.00	4.00	3.00
100-18-181-507	Economic Development	1.00	1.00	1.00	1.00	1.00
100-21-211-000	Library	22.00	22.00	22.00	22.00	22.00
100-22-221-000	Park	33.00	33.00	32.00	32.00	32.00
100-23-231-000	Community Services	18.00	18.00	18.00	18.00	18.00
100-25-251-000	City Controller	13.00	13.00	13.00	13.00	12.00
100-30-142-000	Civic Center Maintenance	3.00	3.00	3.00	3.00	3.00
100-30-321-803	Street Maintenance	23.00	23.00	20.00	20.00	19.00
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810	Graffiti Removal	3.00	3.00	3.00	3.00	3.00
100-30-332-000	Engineering	7.00	6.00	6.00	6.00	6.00
100-40-411-000	Police	128.00	126.00	120.00	120.00	120.00
100-40-423-705	Police - Santa Fe Springs	41.00	41.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	5.00	5.00	5.00	5.00	4.00
100-40-441-000	Police-Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-451-000	Police-OTS Grant	1.00	1.00	0.00	0.00	0.00
100-40-461-714	SROs in School	4.00	4.00	4.00	4.00	4.00
	Total General Fund Positions	<u>346.00</u>	<u>340.00</u>	<u>324.00</u>	<u>325.00</u>	<u>321.00</u>
<i>Special Revenue Funds</i>						
210-40-451-000	Traffic Offender/COPS	2.00	2.00	2.00	2.00	2.00
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
268-21-950-903	Library Grant	1.00	1.00	1.00	1.00	0.00
267-18-182-502	Housing Rehabilitation	3.00	3.00	3.00	3.00	1.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607	Transit Administration	2.00	2.00	3.00	3.00	3.00
	Total Special Revenue Fund Positions	<u>11.00</u>	<u>11.00</u>	<u>12.00</u>	<u>12.00</u>	<u>9.00</u>
<i>Internal Service Fund</i>						
715-15-151-000	Information Tech	6.00	6.00	6.00	6.00	6.00
740-30-361-000	Mobile Equipment	12.00	12.00	12.00	12.00	12.00
	Total Internal Service Funds Positions	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>
<i>Whittier Utility Authority</i>						
410-30-342-000	Sewer	2.00	2.00	4.00	4.00	4.00
420-30-341-841	Water	20.00	20.00	20.00	20.00	21.00
420-30-341-850	Water - EPA Plant	1.00	1.00	1.00	1.00	1.00
430-30-352-851	Solid Waste Collection	22.00	22.00	22.00	22.00	22.00
430-30-352-853	Solid Waste Street Cleaning	2.00	2.00	2.00	2.00	2.00
440-30-353-000	Solid Waste Disposal	7.00	7.00	7.00	7.00	7.00
	Total Whittier Utility Authority Positions	<u>54.00</u>	<u>54.00</u>	<u>56.00</u>	<u>56.00</u>	<u>57.00</u>
	TOTAL FULL TIME POSITIONS	<u>429.00</u>	<u>423.00</u>	<u>410.00</u>	<u>411.00</u>	<u>405.00</u>

City of Whittier
Budgeted Part-Time Positions (Full Time Equivalent)
For Fiscal Years 2008-09 Through 2012-13

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>
<u>General Fund</u>					
100-12-121-000	0.50	0.40	0.56	0.56	0.56
100-12-122-000	1.05	1.05	1.05	1.05	1.05
100-15-151-000	0.00	0.00	0.00	0.00	0.90
100-15-152-000	0.17	0.17	0.17	0.17	0.17
100-15-152-302	0.33	0.33	0.90	0.90	0.90
100-17-171-000	0.83	0.83	1.46	1.46	1.46
100-17-172-000	0.32	0.32	0.32	0.32	0.32
100-18-141-000	0.04	0.04	0.04	0.04	0.04
100-18-161-000	0.30	0.30	0.30	0.30	0.30
100-18-181-000	0.95	0.95	0.95	0.95	0.95
100-21-211-000	21.63	20.00	18.26	18.26	18.26
100-22-221-000	11.17	11.17	10.75	10.75	10.75
100-23-231-000	41.20	40.98	40.07	40.07	39.43
100-23-231-601	0.30	0.30	0.60	0.60	0.60
100-25-251-000	0.33	1.50	0.33	0.33	0.75
100-30-321-803	2.69	2.69	2.74	2.74	2.60
100-30-332-000	2.53	1.60	1.60	1.60	1.60
100-40-411-000	11.98	8.38	8.38	8.38	8.38
Total General Fund Positions	<u>96.32</u>	<u>91.01</u>	<u>88.48</u>	<u>88.48</u>	<u>89.02</u>
<u>Special Revenue Funds</u>					
210-40-451-000	1.32	1.32	1.32	1.32	1.32
230-23-243-000	0.20	0.20	0.20	0.20	0.20
270-23-241-607	0.30	0.30	0.30	0.30	0.30
270-23-241-608	0.08	0.08	0.08	0.08	0.08
270-23-241-609	0.42	0.42	0.42	0.42	0.42
270-23-241-626	0.62	0.62	0.62	0.62	0.00
270-23-241-627	0.00	0.16	0.16	0.16	0.00
280-23-241-613	0.00	0.00	0.00	0.00	0.62
280-23-241-627	0.00	0.00	0.00	0.00	0.16
291-30-333-000	2.01	2.01	2.01	2.01	2.01
Total Special Revenue Fund Positions	<u>4.95</u>	<u>5.11</u>	<u>5.11</u>	<u>5.11</u>	<u>5.11</u>
<u>Internal Service Fund</u>					
715-15-151-000	1.20	1.20	1.20	1.20	1.20
720-25-261-000	0.45	0.45	0.45	0.45	0.45
730-25-262-000	0.40	0.40	0.40	0.40	0.40
740-30-361-000	0.10	0.10	0.10	0.10	0.60
Total Internal Service Funds Positions	<u>2.15</u>	<u>2.15</u>	<u>2.15</u>	<u>2.15</u>	<u>2.65</u>
<u>Whittier Utility Authority</u>					
410-30-342-000	0.94	0.94	0.94	0.94	0.94
420-30-341-841	2.70	2.70	2.70	2.70	2.70
430-30-352-851	1.29	1.29	1.29	1.29	1.29
440-30-353-000	1.00	1.00	1.00	1.00	1.00
Total Whittier Utility Authority Positions	<u>5.93</u>	<u>5.93</u>	<u>5.93</u>	<u>5.93</u>	<u>5.93</u>
TOTAL PART-TIME POSITIONS	<u>109.35</u>	<u>104.20</u>	<u>101.67</u>	<u>101.67</u>	<u>102.71</u>

City of Whittier

. . . Employee Service Costs . . .

<u>Department/Division</u>	<u>Salary/Leave/ Distribution</u>	<u>Pension Benefits</u>	<u>Insurance</u>	<u>Medicare</u>	<u>Total</u>
<u>General Fund</u>					
City Manager	\$ 481,203	\$ 81,852	\$ 98,467	\$ 6,819	\$ 668,341
Public Information	57,104	0	0	1,190	58,294
Non-Departmental	147,493	0	29,408	0	176,901
City Clerk	448,836	53,953	76,443	5,825	585,057
Treasurer	138,659	21,659	38,273	2,342	200,933
Business License	104,575	9,801	20,450	821	135,647
Human Resources	183,765	26,876	26,272	2,627	239,540
Disaster Prep	18,685	0	0	345	19,030
City Controller	747,144	117,933	191,532	10,680	1,067,289
Building and Safety	384,152	64,936	95,984	6,943	552,015
Planning	661,311	91,399	108,071	9,277	870,058
Administration	280,770	41,985	56,009	5,094	383,858
Economic Development	91,408	13,169	11,673	1,326	117,576
Library	1,780,906	196,183	287,123	19,912	2,284,124
Parks	1,883,596	211,031	593,354	23,365	2,711,346
Community Services	1,936,579	164,999	317,742	33,324	2,452,644
Firework	1,500	0	0	0	1,500
Civic Center Maintenance	190,164	24,187	44,394	2,697	261,442
Streets	1,374,169	175,720	417,219	15,657	1,982,765
Engineering	9,142	76,967	109,196	7,911	203,216
Police - Safety	9,912,776	3,678,652	2,702,986	141,457	16,435,871
Police - SFS	4,543,556	1,384,228	826,185	49,325	6,803,294
Police - Other	790,751	228,463	171,183	20,495	1,210,892
General Fund Totals	\$ 26,168,244	\$ 6,663,993	\$ 6,221,964	\$ 367,432	\$ 39,421,633
<u>Special Revenue Funds</u>					
Traffic Offender/State Cops	\$ 190,911	\$ 62,489	\$ 27,632	\$ 2,707	\$ 283,739
Air Quality Improvement	11,099	0	0	51	11,150
Lighting District 1-91	454	0	0	0	454
Asset Seizure/Forfeiture	117,098	32,889	16,633	1,071	167,691
Library Grant	31,574	0	0	0	31,574
CDBG	278,653	17,528	33,533	2,022	331,736
Home	18,825	0	0	0	18,825
Propositions A and C	344,333	27,559	52,608	3,226	427,726
Parking Districts 1 and 2	53,903	0	0	734	54,637
Uptown Village Maintenance	2,237	0	0	0	2,237
Special Revenue Totals	\$ 1,049,087	\$ 140,465	\$ 130,406	\$ 9,811	\$ 1,329,769

City of Whittier

. . . Employee Service Costs . . .

<u>Department/Division</u>	<u>Salary/Leave/ Distribution</u>	<u>Pension Benefits</u>	<u>Insurance</u>	<u>Medicare</u>	<u>Total</u>
<u>Internal Service Funds</u>					
Information Technology	\$ 265,083	\$ 73,575	\$ 66,431	\$ 5,328	\$ 410,417
Worker's Compensation	54,073	525	0	315	54,913
General Liability	89,919	525	0	253	90,697
Group Health Insurance	0	0	9,774	0	9,774
Mobile Equipment	88,939	97,850	236,069	8,657	431,515
Internal Service Totals	\$ 498,014	\$ 172,475	\$ 312,274	\$ 14,553	\$ 997,316
<u>Utility Authority Funds</u>					
Sewer	\$ 511,138	\$ 25,328	\$ 85,161	\$ 3,148	\$ 624,775
Water	2,101,269	198,617	436,558	23,282	2,759,726
Solid Waste Collection	1,338,788	171,793	445,794	16,606	1,972,981
Solid Waste Disposal	578,439	49,845	134,314	6,036	768,634
Utility Authority Totals	\$ 4,529,634	\$ 445,583	\$ 1,101,827	\$ 49,072	\$ 6,126,116
City of Whittier Totals	\$ 32,244,979	\$ 7,422,516	\$ 7,766,471	\$ 440,868	\$ 47,874,834



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City of Whittier

Revenues

- *List of Major Revenue Sources*
- *Adopted Estimated Revenue and Transfers-In Budget*

. . . **City of Whittier** . . .
Major Revenue Sources – General Fund

Taxes

Property Tax

All taxable real and personal property within the City limits is subject to ad valorem taxation, a tax based on value that is secured by a lien on real property. These taxes are subject to the 1% of the market value limitations of Proposition 13. The City share of the 1% varies from year to year. Taxes on the base value of real property lying within the boundaries of the Whittier Redevelopment Agency are also included in this revenue source.

Sales and Use Tax

The City receives, by State law, \$.01 of every \$.0875 of sales tax collected for sales occurring within the City limits. The retail sales tax is levied against the gross receipts from sales of most tangible personal property except those sold for resale, food for human consumption, prescription medicine and any form of animal life considered food.

Franchise Tax

Fees charged to electrical and gas utilities (not telephone), cable TV and refuse collection companies for the privilege of operating on City streets. Fees are generally based on the gross receipts from sales within the City. Major franchisees/payers are electrical and gas utilities and cable TV.

Utility User Tax

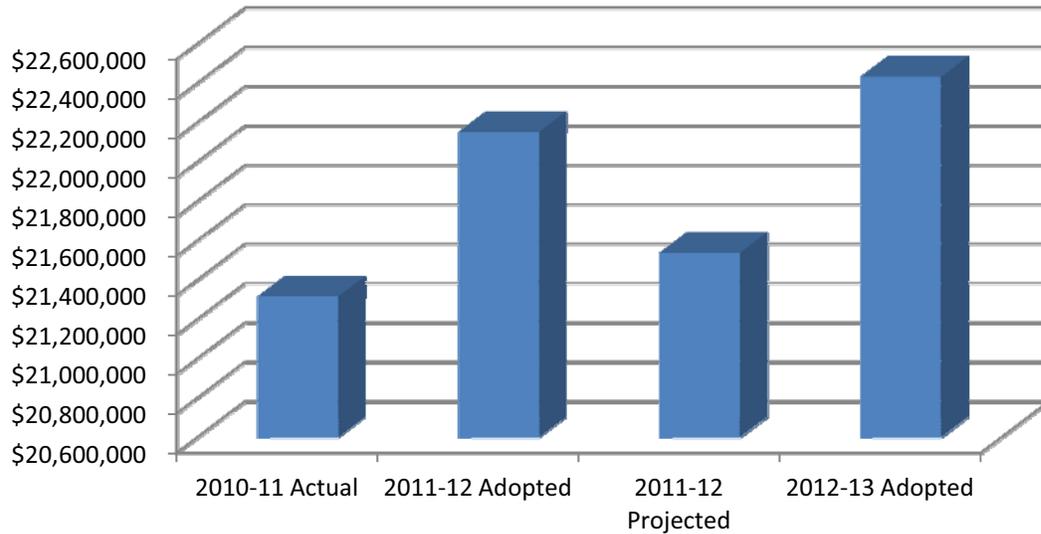
The City receives, per Ordinance 1895, 5% of the charges by utility companies upon every user of the following services: electric, gas, water, cable television and telephone including interstate and international long distance calls and cellular phones.

Transient Occupancy Tax

This tax, derived from transient guests, is levied at the discretion of cities and counties and applies to any occupancy shorter than 30 days in length. The City levies a 10% tax.

City of Whittier
Major Revenue Sources – General Fund

Taxes



Taxes	2010-11 Actual	2011-12 Adopted	2011-12 Projected	2012-13 Adopted
Property Taxes	\$ 4,426,165	\$ 4,426,000	\$ 4,426,000	\$ 4,552,866
Sales and Use Tax	7,404,791	7,533,500	7,529,700	8,297,426
Franchise Tax	1,890,700	2,119,000	1,875,000	1,875,000
Utility User Tax	7,033,852	7,400,000	7,034,000	7,034,000
Transient Occupancy Tax	559,569	673,000	673,000	673,000
Total	\$ 21,315,077	\$ 22,151,500	\$ 21,537,700	\$ 22,432,292

Charges for Services

Business Licenses and Permits

Taxes collected from businesses and/or occupations for a license to conduct business within the City. License taxes differ and are based on business type, such as commercial, wholesale, industrial, professional, repair and maintenance, etc. The taxes are established by City ordinance and are enumerated in the Whittier Municipal Code. Additionally, license taxes may be fixed or flat, based on the number of employees or on gross receipts.

Fines and Forfeitures

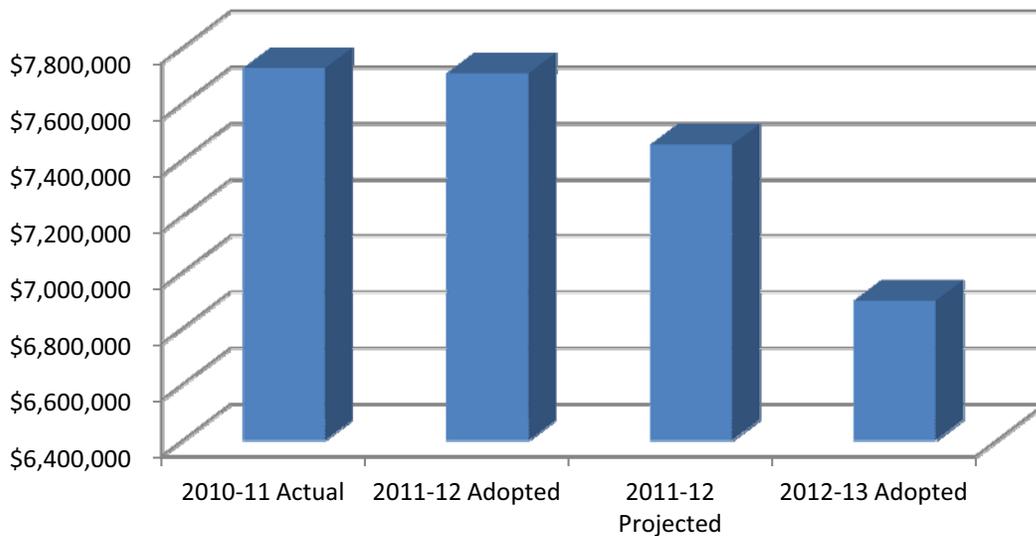
This revenue source includes payments from department related fines, fees and administrative citations charged for various City services.

. . . **City of Whittier** . . .
Major Revenue Sources – General Fund

Contribution for General Government

This revenue source represents overhead charges applied to the City’s enterprise funds (water, solid waste and sewer), internal service funds (fleet, worker’s compensation, general liability and group health insurance), special revenue funds (transit, parking and community facility districts and HUD funds), Redevelopment Agency and some General Fund programs, including the Santa Fe Springs Police Services contract, for services provided by the General Fund.

Charges for Services



Charges for Services	2010-11 Actual	2011-12 Adopted	2011-12 Projected	2012-13 Adopted
Business Licenses and Permits	\$ 1,864,179	\$ 1,651,500	\$ 1,748,595	\$ 1,765,200
Fines and Forfeitures	860,080	746,100	723,225	753,100
Charges for Services	5,001,675	5,310,021	4,981,636	4,379,132
Total	\$ 7,725,934	\$ 7,707,621	\$ 7,453,456	\$ 6,897,432

. . . **City of Whittier** . . .
Major Revenue Sources – General Fund

Other Revenue Sources

Motor Vehicle in Lieu

The Department of Vehicles (DMV) collects an annual motor vehicle license fee based on 2% of the depreciated market value of a motor vehicle. The fee is levied in lieu of personal property tax; therefore, it is called in-lieu motor vehicle tax. Fees are collected annually at the time that a vehicle's registration is paid. After deducting refunds and administrative costs, the DMV divides the remaining revenue equally between cities and counties. The City of Whittier is entitled to an apportionment of Cities' revenue as determined on a per capita basis. The funds are disbursed on a monthly basis by the State Controller's office.

Use of Money and Property

Earnings from the investment of idle funds are a major source of revenue from the City. State law limits investment types in effort to protect taxpayer monies, and include federal securities, the State local agency investment fund and commercial paper. Funds are invested with primary consideration given to safety and liquidity and then followed by a competitive rate of return. All idle City cash is pooled to provide the largest amount of funds available for investment. Interest is then allocated, monthly, to the various funds based on the month-end cash balances for the prior month.

Transfers-In

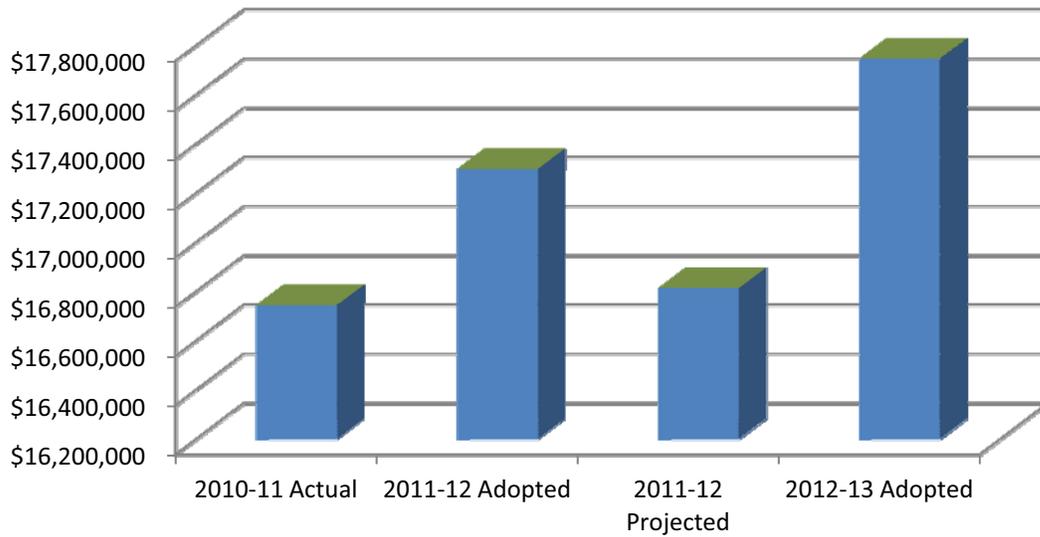
A transfer-in is an inter-fund transfer of funds to subsidize operations and is not revenue generated by operations. To better reflect the true operating revenue of a fund, the transfers-in from operating revenues are segregated on the Projected Revenues and Transfers-In Schedule.

Santa Fe Springs Policing Contract

Revenue received from the City of Santa Fe Springs for contract law enforcement services provided by the Whittier Police Department.

. . . **City of Whittier** . . .
Major Revenue Sources – General Fund

Other General Fund Sources



Other General Fund Sources	2010-11 Actual	2011-12 Adopted	2011-12 Projected	2012-13 Adopted
Motor Vehicle in Lieu	\$ 7,285,301	\$ 7,242,000	\$ 7,355,364	\$ 7,355,364
Use of Money and Property	758,844	1,349,406	1,084,532	1,086,582
Transfers-In	1,375,295	1,375,295	1,038,545	1,508,040
Santa Fe Springs Policing Contract	7,324,757	7,331,213	7,335,213	7,796,749
Total	\$ 16,744,197	\$ 17,297,914	\$ 16,813,654	\$17,746,735

. . . **City of Whittier** . . .
Major Revenue Sources – Special Revenue Funds

Traffic Offender

Revenue collected from the Vehicle Impound Program as well as court fines from traffic violations.

Business Improvement

A special levy imposed on businesses in the Uptown Village area to promote various activities within the area.

Gas Tax

Revenue is provided by the City's share of state gasoline taxes, which are required by state law to be used to maintain streets and traffic signal improvements.

Proposition 1B

The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, was approved by the voters on November 7, 2006 for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows or increasing traffic safety.

Traffic Congestion Relief

State funds received by the City to relieve traffic congestion. This fund supplements the City's Capital Improvement Program.

Traffic Safety Fund

Fines collected on vehicle code violations which can be expended only for traffic safety purposes.

HUD Grants

The receipt of the City's entitlement under the federal Community Development Block Grant and the Rental Rehabilitation Grant programs of the U.S. Department of Housing and Urban Development (HUD).

Subventions and Grants

Revenue received from various Federal, State and other organizational grants awarded to the City which mandate segregated accounting or have special reporting requirements for specific activities, equipment and or improvements.

Home Grant

The receipt of the City's Home Grant entitlement from the U.S. Department of Housing and Urban Development (HUD).

City of Whittier
Major Revenue Sources – Special Revenue Funds

Propositions A and C

The receipt of Proposition A and C funds for transit and transit related costs and improvements. Approved by Los Angeles County voters in 1980 and 1990 respectively, the ½ cent sales tax measures contribute towards the financing of countrywide transit development programs.

Measure R

The receipt of revenue that began in FY 2009-2010 from the voter approved ½ cent sales tax designated for traffic relief and transportation upgrades. Revenue is provided by the Metropolitan Transportation Authority (MTA).

Uptown Parking District No's 1 and 2

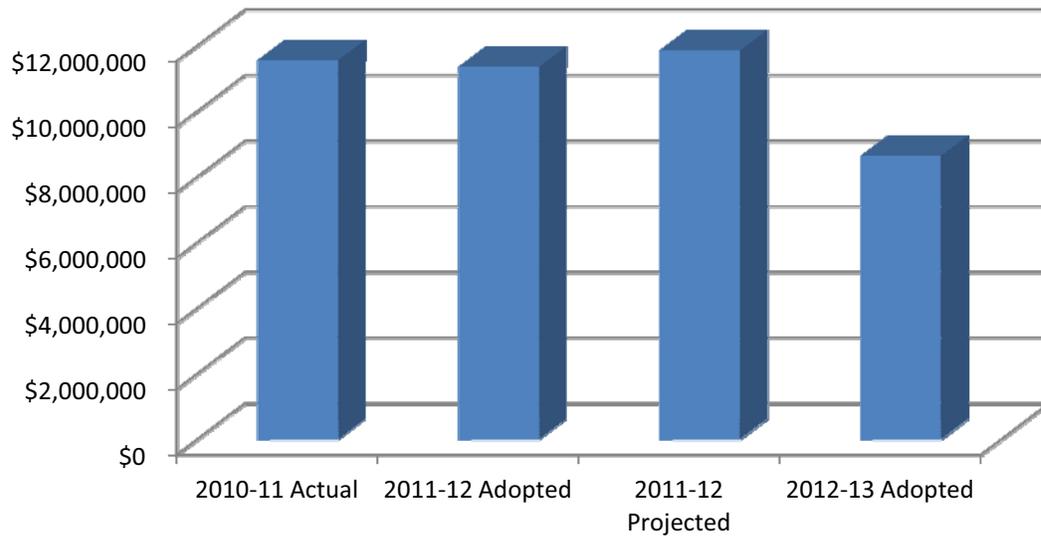
Revenue received from the multi-deck parking structure on Bright Avenue (No. 1) and the various surface parking lots in the Uptown Village area (No. 2).

Federal Stimulus (ARRA)

The ARRA of 2009 (signed by President Barack Obama on February 17, 2009) appropriated \$27.5 billion from the General Fund of the Treasury to fund various programs, including but not limited to, transportation project/highway programs and distributed to counties and cities based on population. Whittier received approximately \$2.6 million of highway funds.

City of Whittier
Major Revenue Sources – Special Revenue Funds

Special Revenue



Special Revenue Sources	2010-11 Actual	2011-12 Adopted	2011-12 Projected	2012-13 Adopted
Traffic Offender	\$ 255,950	\$ 241,200	\$ 241,200	\$ 241,200
Business Improvement	122,666	114,000	114,000	111,500
Gas Tax	2,621,299	3,448,238	2,850,738	1,778,500
Traffic Congestion Relief	12,359	0	1,002,000	1,000,000
Traffic Safety	469,305	340,000	392,000	350,000
HUD Grants	1,172,750	899,806	914,806	681,833
Subventions and Grants	409,870	2,224,034	1,455,579	82,533
Home Grant	165,030	520,948	495,948	260,228
Propositions A & C	3,304,617	2,663,900	2,631,399	3,159,900
Measure R	736,670	727,688	733,688	727,688
Uptown Parking Districts No's 1 & 2	222,430	174,438	214,496	247,038
Federal Stimulus (ARRA)	2,060,569	0	807,046	0
Total	\$11,553,515	\$11,354,252	\$11,852,900	\$8,640,420

City of Whittier
Major Revenue Sources – Internal Service Funds

Information Technology

Revenue received to provide service and maintenance of all citywide computer and telecommunication systems on a cost-reimbursement basis.

Worker’s Compensation/General Liability/Group Health Insurance

Revenue received from City departments in proportion to operating expenses for providing these services.

Mobile Equipment

Revenue received for the costs of City vehicle and equipment maintenance on a cost-reimbursement basis.

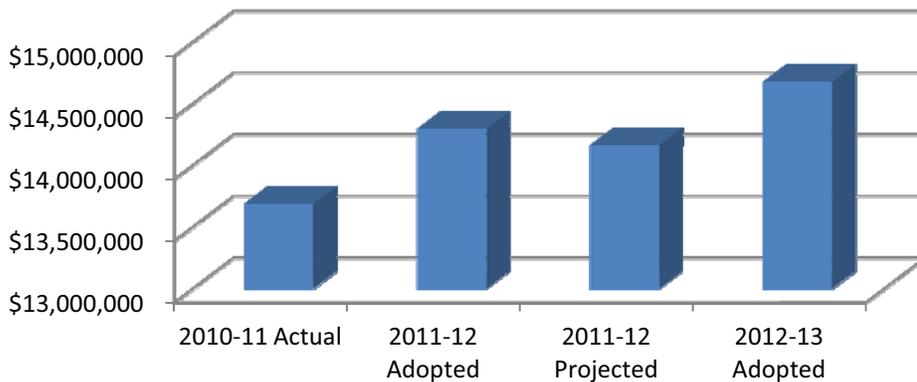
Mobile Equipment Replacement

Revenue received from other City funds to account for the acquisition costs of City motorized equipment and to accumulate funds for equipment replacement.

Equipment Replacement

Revenue received from other City funds to account for the acquisition costs of City equipment and to accumulate funds for replacement.

Internal Service Funds



Internal Service Funds	2010-11 Actual	2011-12 Adopted	2011-12 Projected	2012-13 Adopted
Information Technology	\$ 748,092	\$ 940,233	\$ 940,233	\$ 753,509
Worker's Comp/Gen Liability/ Group Health Insurance	8,610,977	9,228,477	9,265,921	9,688,010
Mobile Equipment	2,885,587	2,613,998	2,631,452	2,697,449
Mobile Equipment Replacement	1,241,014	1,370,661	1,183,056	1,395,160
Equipment Replacement	202,676	142,000	142,000	142,000
Total	\$ 13,688,346	\$14,295,369	\$14,162,662	\$ 14,676,128

City of Whittier
Major Revenue Sources – Utility Authority

Sewer

Revenue generated by providing wastewater service in the City of Whittier. This fund provides for the maintenance and improvement of the existing 210 miles of sewer lines within the City.

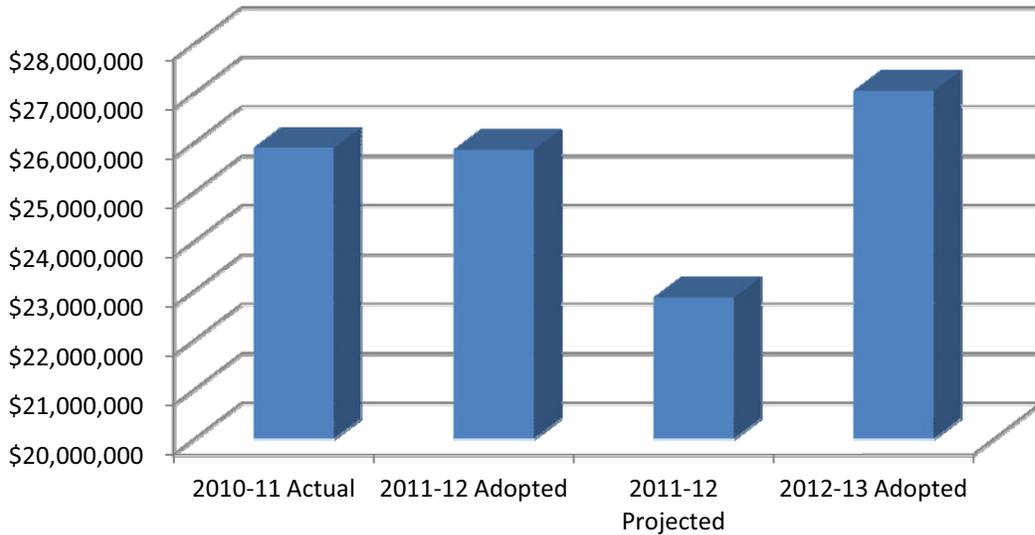
Water

Revenue generated by providing water service in the City of Whittier. The fund provides for the maintenance and improvement to the water system within the City. The water system includes seven production wells, nine booster stations and twelve reservoirs, which provide nearly 3 billion gallons of water each year to residents and businesses in the City of Whittier.

Solid Waste

Revenue generated by providing collection and disposal of solid waste from industrial, commercial and residential users throughout the Whittier area for landfill closure and post closure costs and for funding of environmental liabilities caused by water contamination. Included in the budget is revenue received from contracted refuse haulers for the disposal of foreign trash (outside the City of Whittier).

Utility Authority



Utility Authority	2010-11 Actual	2011-12 Adopted	2011-12 Projected	2012-13 Adopted
Sewer	\$ 1,975,474	\$ 2,307,754	\$ 2,308,304	\$ 2,352,588
Water	14,370,138	13,750,383	10,733,819	14,148,192
Solid Waste	9,548,013	9,794,600	9,819,451	10,543,086
Total	\$ 25,893,625	\$ 25,852,737	\$ 22,861,574	\$ 27,043,866

. . . **City of Whittier** . . .
Major Revenue Sources – Other

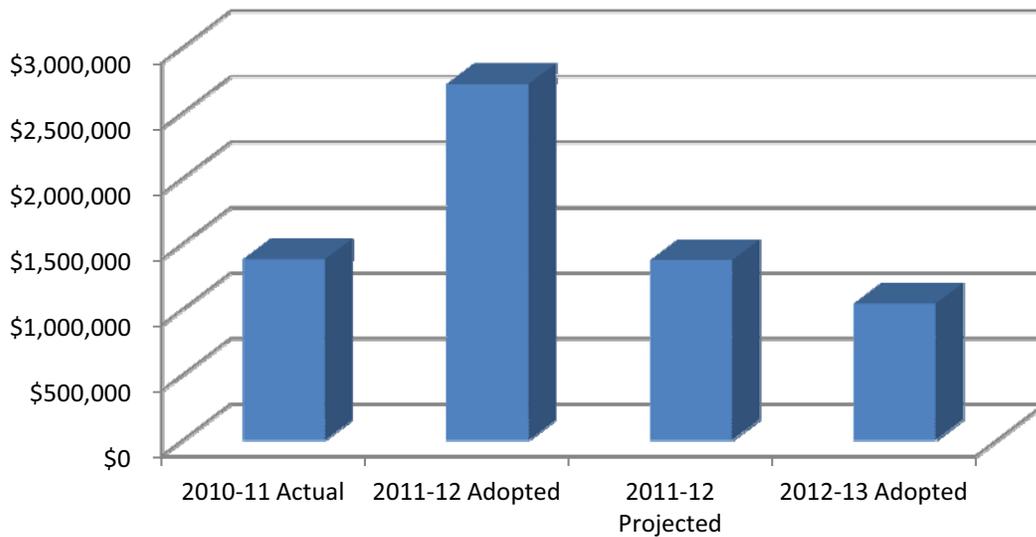
Public Financing Authority

To account for the proceeds of the 2002 and 2007A Revenue Bonds loaned to the Whittier Redevelopment Agency and for the debt service payments.

Community Facilities Districts (CFD) – 89-1 and 91-1

To account for funds set aside by the City on behalf of the CFD 89-1 and 91-1 bondholders for debt service payments and reserves.

Other



Other	2010-11 Actual	2011-12 Adopted	2011-12 Projected	2012-13 Adopted
Public Financing Authority	\$ 306,298	\$ 1,650,171	\$ 306,298	\$ 597,448
Community Facility Districts	1,075,193	1,068,949	1,067,749	445,447
Total	\$ 1,381,491	\$ 2,719,120	\$ 1,374,047	\$ 1,042,895

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<u>GENERAL FUND (100)</u>					
<u>Operating Revenue</u>					
Property Taxes	\$ 4,525,175	\$ 4,426,165	\$ 4,426,000	\$ 4,426,000	\$ 4,552,866
Sales/Use Tax	7,211,558	7,404,791	7,533,500	7,529,700	8,297,426
Franchise Tax	1,914,199	1,890,700	2,119,000	1,875,000	1,875,000
Utility Users Tax	7,365,543	7,033,852	7,400,000	7,034,000	7,034,000
Transient Occupancy Tax	546,065	559,569	673,000	673,000	673,000
Business Licenses and Permits	1,825,169	1,864,179	1,651,500	1,748,595	1,765,200
Fines/Forfeitures	839,831	860,080	746,100	723,225	753,100
Motor Vehicle In Lieu	7,252,691	7,285,301	7,242,000	7,355,364	7,355,364
Use of Money & Property	1,011,469	758,844	1,349,406	1,084,532	1,086,582
SFS Policing Contract	7,145,770	7,324,757	7,331,213	7,335,213	7,796,749
City - Charges for Services					
Contribution for General Government	2,291,898	2,325,898	2,349,654	2,174,505	1,945,914
Lease Payment	2,251,116	7,850,216	3,361,116	3,361,116	3,746,000
Others	2,780,082	2,675,777	2,960,367	2,807,131	2,433,218
Other/Miscellaneous Revenue	4,981,865	4,644,096	4,294,505	4,046,576	3,886,027
Total Operating Revenue	51,942,431	56,904,225	53,437,361	52,173,957	53,200,446
Operating Transfers-In	1,325,300	1,375,295	1,375,295	1,038,545	1,508,040
Total Operating Revenue/Transfers	53,267,731	58,279,520	54,812,656	53,212,502	54,708,486
<u>Non-Operating Revenue</u>					
Interest Income - WRA	620,486	211,441	28,693	0	0
Loan Repayment - WRA	0	0	794,722	0	0
Others	5,060,776	73,450	0	76,211	0
Total Non-Operating Revenue	5,681,262	284,891	823,415	76,211	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	5,681,262	284,891	823,415	76,211	0
Total General Fund	58,948,993	58,564,411	55,636,071	53,288,713	54,708,486
<u>- SPECIAL REVENUE FUNDS -</u>					
<u>TRAFFIC OFFENDER FUND (210)</u>					
<u>Operating Revenue</u>					
Court Fines	\$ 77,818	\$ -	\$ 0	\$ 0	\$ 0
State Grants	116,579	115,358	100,000	100,000	100,000
Impound Release Fees	14,017	6,655	10,000	10,000	10,000
Total Operating Revenue	208,414	122,013	110,000	110,000	110,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	208,414	122,013	110,000	110,000	110,000
<u>Non-Operating Revenue</u>					
Interest Income	4,917	3,937	1,200	1,200	1,200
Non-Operating Transfer-In	129,996	130,000	130,000	130,000	130,000
Total Non-Operating Revenue/Transfers	134,913	133,937	131,200	131,200	131,200
Total Traffic Offender	343,327	255,950	241,200	241,200	241,200
<u>AIR QUALITY IMPROVEMENT FUND (230)</u>					
<u>Operating Revenue</u>					
Motor Vehicle Fuel Tax	\$ 98,268	\$ 101,153	\$ 107,000	\$ 99,000	\$ 100,000
Other	0	0	0	0	0
Total Operating Revenue	98,268	101,153	107,000	99,000	100,000

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>(Air Quality Improvement continued)</i>					
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	98,268	101,153	107,000	99,000	100,000
<i>Non-Operating Revenue</i>					
Interest Income	4,673	3,425	3,600	2,000	2,000
Other	0	0	0	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	4,673	3,425	3,600	2,000	2,000
Total Air Quality Improvement	102,941	104,578	110,600	101,000	102,000
<u>LIGHTING DISTRICT NO. 91-1 (240)</u>					
<i>Operating Revenue</i>					
Lighting District Charges	\$ 1,200	\$ 1,105	\$ 1,200	\$ 1,200	\$ 1,200
Others	233	0	180	180	180
Total Operating Revenue	1,433	1,105	1,380	1,380	1,380
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,433	1,105	1,380	1,380	1,380
<i>Non-Operating Revenue</i>					
Interest Income	13	12	0	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	13	12	0	0	0
Total Lighting District No. 1-91	1,446	1,117	1,380	1,380	1,380
<u>ASSET SEIZURE / FORFEITURE FUND (250)</u>					
<i>Operating Revenue</i>					
Asset Seizure/Forfeiture	\$ 120,352	\$ 183,660	\$ 71,000	\$ 86,394	\$ 50,000
Other	4,742	1,912	3,700	326	0
Total Operating Revenue	125,094	185,572	74,700	86,720	50,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	125,094	185,572	74,700	86,720	50,000
<i>Non-Operating Revenue</i>					
Interest Income	28,375	17,543	23,000	23,000	23,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	28,375	17,543	23,000	23,000	23,000
Total Asset Seizure / Forfeiture	153,469	203,115	97,700	109,720	73,000
<u>BUSINESS IMPROVEMENT FUND (254)</u>					
<i>Operating Revenue</i>					
Business Improvement Area Assessment	\$ 115,227	\$ 122,666	\$ 114,000	\$ 114,000	\$ 111,500
Total Operating Revenue	115,227	122,666	114,000	114,000	111,500
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	115,227	122,666	114,000	114,000	111,500
Total Business Improvement	115,227	122,666	114,000	114,000	111,500

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<u>LIBRARY GRANT (260)</u>					
<i>Operating Revenue</i>					
PLF SB358	\$ 30,739	\$ 29,802	\$ 29,000	\$ 0	\$ 0
Total Operating Revenue	30,739	29,802	29,000	0	0
Operating Transfer-In	0	0	0	0	35,514
Total Operating Revenue/Transfers	30,739	29,802	29,000	0	35,514
<i>Non-Operating Revenue</i>					
Interest Income	2,098	1,339	1,500	1,500	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	2,098	1,339	1,500	1,500	0
Total Library Grant	32,837	31,141	30,500	1,500	35,514
<u>GAS TAX - 2107 (261) PW</u>					
<i>Operating Revenue</i>					
Motor Vehicle Fuel Tax	\$ 608,868	\$ 1,292,864	\$ 612,500	\$ 605,000	\$ 640,000
Total Operating Revenue	608,868	1,292,864	612,500	605,000	640,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	608,868	1,292,864	612,500	605,000	640,000
<i>Non-Operating Revenue</i>					
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Gas Tax 2107	608,868	1,292,864	612,500	605,000	640,000
<u>PROPOSITION 1B (262) PW</u>					
<i>Operating Revenue</i>					
Special State Assessment	\$ 1,296,196	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Revenue	1,296,196	0	0	0	0
Total Operating Revenue/Transfers	1,296,196	0	0	0	0
<i>Non-Operating Revenue</i>					
Interest Income	25,127	18,912	5,000	0	0
Total Non-Operating Revenue/Transfers	25,127	18,912	5,000	0	0
Total Proposition 1B	1,321,323	18,912	5,000	0	0
<u>TRAFFIC CONGESTION RELIEF FUND (263) PW</u>					
<i>Operating Revenue</i>					
Pavement Rehabilitation	\$ 785,684	\$ 0	\$ 0	\$ 1,000,000	\$ 1,000,000
Total Operating Revenue	785,684	0	0	1,000,000	1,000,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	785,684	0	0	1,000,000	1,000,000

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
(Traffic Congestion Relief continued)					
<i>Non-Operating Revenue</i>					
Interest Income	11,715	12,359	0	2,000	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>11,715</u>	<u>12,359</u>	<u>0</u>	<u>2,000</u>	<u>0</u>
Total Traffic Congestion Relief	<u>797,399</u>	<u>12,359</u>	<u>0</u>	<u>1,002,000</u>	<u>1,000,000</u>
<i>TRAFFIC SAFETY FUND (264) PW</i>					
<i>Operating Revenue</i>					
Court Fines - Moving Violations	\$ 415,800	\$ 469,305	\$ 340,000	\$ 392,000	\$ 350,000
Others	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Revenue	<u>415,800</u>	<u>469,305</u>	<u>340,000</u>	<u>392,000</u>	<u>350,000</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>415,800</u>	<u>469,305</u>	<u>340,000</u>	<u>392,000</u>	<u>350,000</u>
Total Traffic Safety	<u>415,800</u>	<u>469,305</u>	<u>340,000</u>	<u>392,000</u>	<u>350,000</u>
<i>GAS TAX B 2106 (265) PW</i>					
<i>Operating Revenue</i>					
Intergovernmental Revenue	\$ 615,955	\$ 5,566	\$ 1,633,388	\$ 1,093,388	\$ 0
Motor Vehicle Fuel Tax	<u>270,449</u>	<u>320,287</u>	<u>282,000</u>	<u>282,000</u>	<u>292,000</u>
Total Operating Revenue	<u>886,404</u>	<u>325,853</u>	<u>1,915,388</u>	<u>1,375,388</u>	<u>292,000</u>
Operating Transfer-In	528,000	443,850	443,850	443,850	420,000
Total Operating Revenue/Transfers	<u>1,414,404</u>	<u>769,703</u>	<u>2,359,238</u>	<u>1,819,238</u>	<u>712,000</u>
<i>Non-Operating Revenue</i>					
Interest Income	28,155	25,958	6,500	6,500	6,500
Grants	0	0	0	0	0
Refunds / Reimbursements	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Non-Operating Revenue	<u>28,155</u>	<u>25,958</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>28,155</u>	<u>25,958</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
Total Gas Tax 2106	<u>1,442,559</u>	<u>795,661</u>	<u>2,365,738</u>	<u>1,825,738</u>	<u>718,500</u>
<i>GAS TAX 2105 (266)</i>					
<i>Operating Revenue</i>					
Motor Vehicle Fuel Tax	\$ 454,357	\$ 532,774	\$ 470,000	\$ 420,000	\$ 420,000
Total Operating Revenue	<u>454,357</u>	<u>532,774</u>	<u>470,000</u>	<u>420,000</u>	<u>420,000</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>454,357</u>	<u>532,774</u>	<u>470,000</u>	<u>420,000</u>	<u>420,000</u>
<i>Non-Operating Revenue</i>					
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Gas Tax 2105	<u>454,357</u>	<u>532,774</u>	<u>470,000</u>	<u>420,000</u>	<u>420,000</u>

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<u>HUD GRANTS (267)</u>					
<u>Community Development Block Grant (CDBG)</u>					
<u>Operating Revenue</u>					
Rehabilitation Loan Repayment	\$ 163,793	\$ 66,147	\$ 50,000	\$ 65,000	\$ 50,000
CDBG Allocation	940,906	1,106,603	849,806	849,806	631,833
Total Operating Revenue	1,104,699	1,172,750	899,806	914,806	681,833
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,104,699	1,172,750	899,806	914,806	681,833
Total HUD Grants	1,104,699	1,172,750	899,806	914,806	681,833
<u>SUBVENTIONS AND GRANTS (268)</u>					
<u>Operating Revenue</u>					
Federal Grant - TEA Greenway Grant	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Greenway Grants	875,373	25,730	0	0	0
Pio Pico Grant	0	6,545	0	0	0
LACO Prop. A Trails	141,074	0	0	0	0
ISTEA/TEA Reimbursement	0	0	900,000	0	0
Various Library Grants	273,397	67,368	10,000	0	0
Police Grants	1,531,709	220,376	932,844	1,032,844	0
Other Grants	53,825	87,682	381,190	422,341	82,533
Interest Income	0	0	0	0	0
Total Operating Revenue	2,875,378	407,701	2,224,034	1,455,185	82,533
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,875,378	407,701	2,224,034	1,455,185	82,533
<u>Non-Operating Revenue</u>					
Interest Income	723	2,169	0	394	0
Total Non-Operating Revenue/Transfers	723	2,169	0	394	0
Total Subventions and Grants	2,876,101	409,870	2,224,034	1,455,579	82,533
<u>HOME GRANT (269)</u>					
<u>Operating Revenue</u>					
HOME - Rehabilitation Loan Repayment	\$ 86,333	\$ 91,551	\$ 75,000	\$ 50,000	\$ 50,000
HOME Program	477,286	73,479	445,948	445,948	210,228
Total Operating Revenue	563,619	165,030	520,948	495,948	260,228
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	563,619	165,030	520,948	495,948	260,228
Total HOME Grant	563,619	165,030	520,948	495,948	260,228
<u>PROPOSITION A - TRANSIT (270)</u>					
<u>Operating Revenue</u>					
Local Transit Tax	\$ 1,106,175	\$ 1,173,785	\$ 1,168,915	\$ 1,168,915	\$ 1,168,915
Dial-A-Ride	42,731	38,123	35,500	28,000	27,000
Fixed Route Fares	1,100	1,764	1,000	0	0
Grants	66,685	697,332	20,000	10,000	540,000
Other	11,630	3,809	2,400	8,000	0
Total Operating Revenue	1,228,321	1,914,813	1,227,815	1,214,915	1,735,915
Operating Transfer-In	48,639	0	44,000	44,000	0
Total Operating Revenue/Transfers	1,276,960	1,914,813	1,271,815	1,258,915	1,735,915

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>(Proposition A - Transit continued)</i>					
<i>Non-Operating Revenue</i>					
Interest Income	32,908	15,192	33,200	33,200	33,200
Non-Operating Misc Revenue/Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	32,908	15,192	33,200	33,200	33,200
Total Proposition A - Transit	1,309,868	1,930,005	1,305,015	1,292,115	1,769,115
<i>PROPOSITION A - INCENTIVE (275)</i>					
<i>Operating Revenue</i>					
Prop A Incentive Funds	\$ 218,277	\$ 285,623	\$ 275,601	\$ 260,000	\$ 275,601
Dial-A-Ride Fares	2,571	1,530	4,000	0	0
Other	12,964	0	0	0	20,000
Total Operating Revenue	233,812	287,153	279,601	260,000	295,601
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	233,812	287,153	279,601	260,000	295,601
<i>Non-Operating Revenue</i>					
Interest Income	673	215	0	0	0
Other	0	0	0	0	0
Total Non-Operating Revenue	673	215	0	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	673	215	0	0	0
Total Proposition A - Incentive	234,485	287,368	279,601	260,000	295,601
<i>PROPOSITION C - TRANSIT (280)</i>					
<i>Operating Revenue</i>					
Local Transit Taxes	\$ 917,620	\$ 976,136	\$ 969,584	\$ 969,584	\$ 969,584
Dial-A-Ride	0	0	0	0	12,500
Grants	57,843	0	0	0	0
Total Operating Revenue	975,463	976,136	969,584	969,584	982,084
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	975,463	976,136	969,584	969,584	982,084
<i>Non-Operating Revenue</i>					
Interest Income	48,611	31,502	34,000	34,000	34,000
Rental Income	76,218	79,606	75,700	75,700	78,100
Other	0	0	0	0	1,000
Total Non-Operating Revenue	124,829	111,108	109,700	109,700	113,100
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	124,829	111,108	109,700	109,700	113,100
Total Proposition C - Transit	1,100,292	1,087,244	1,079,284	1,079,284	1,095,184
<i>MEASURE R - TRANSIT (285)</i>					
<i>Operating Revenue</i>					
Local Transit Taxes	\$ 552,111	\$ 727,756	\$ 727,688	\$ 727,688	\$ 727,688
Total Operating Revenue	552,111	727,756	727,688	727,688	727,688
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	552,111	727,756	727,688	727,688	727,688

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>(Measure R - Transit continued)</i>					
<i>Non-Operating Revenue</i>					
Interest Income	5,640	8,914	0	6,000	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>5,640</u>	<u>8,914</u>	<u>0</u>	<u>6,000</u>	<u>0</u>
Total Measure R - Transit	<u>557,751</u>	<u>736,670</u>	<u>727,688</u>	<u>733,688</u>	<u>727,688</u>
<i>UPTOWN PARKING DISTRICT NO. 1 (291)</i>					
<i>Operating Revenue</i>					
Property Taxes	\$ 9,129	\$ 7,725	\$ 6,785	\$ 6,833	\$ 6,785
Rental Income	15,600	15,600	12,600	15,600	15,600
Parking Fees	52,071	58,872	46,160	79,000	79,000
Others	2,300	5,359	2,400	2,589	2,400
Total Operating Revenue	<u>79,100</u>	<u>87,556</u>	<u>67,945</u>	<u>104,022</u>	<u>103,785</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>79,100</u>	<u>87,556</u>	<u>67,945</u>	<u>104,022</u>	<u>103,785</u>
<i>Non-Operating Revenue</i>					
Interest Income	0	0	0	0	0
Non-Operating Transfer-In	50,484	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>50,484</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Uptown Parking District No. 1	<u>129,584</u>	<u>87,556</u>	<u>67,945</u>	<u>104,022</u>	<u>103,785</u>
<i>UPTOWN PARKING DISTRICT NO. 2 (292)</i>					
<i>Operating Revenue</i>					
Property Taxes	\$ 59,369	\$ 75,846	\$ 54,228	\$ 54,268	\$ 54,228
Rental Income	2,725	70	0	0	0
Parking Fees	52,861	50,221	49,240	53,181	86,000
Other	480	588	25	25	25
Total Operating Revenue	<u>115,435</u>	<u>126,725</u>	<u>103,493</u>	<u>107,474</u>	<u>140,253</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>115,435</u>	<u>126,725</u>	<u>103,493</u>	<u>107,474</u>	<u>140,253</u>
<i>Non-Operating Revenue</i>					
Interest Income	11,493	8,149	3,000	3,000	3,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>11,493</u>	<u>8,149</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
Total Uptown Parking District No. 2	<u>126,928</u>	<u>134,874</u>	<u>106,493</u>	<u>110,474</u>	<u>143,253</u>
<i>UPTOWN VILLAGE MAINTENANCE DISTRICT (294)</i>					
<i>Non-Operating Revenue</i>					
Interest Income	334	202	0	29	0
Non-Operating Transfer-In	51,444	51,448	51,448	51,448	51,448
Total Non-Operating Revenue/Transfers	<u>51,778</u>	<u>51,650</u>	<u>51,448</u>	<u>51,477</u>	<u>51,448</u>
Total Uptown Village Maintenance	<u>51,778</u>	<u>51,650</u>	<u>51,448</u>	<u>51,477</u>	<u>51,448</u>

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>FEDERAL STIMULUS - ARRA (296)</i>					
<i>Operating Revenue</i>					
Federal Grant	\$ 122,217	\$ 2,060,569	\$ 0	\$ 807,046	\$ 0
Total Operating Revenue	122,217	2,060,569	0	807,046	0
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	122,217	2,060,569	0	807,046	0
Total Federal Stimulus	122,217	2,060,569	0	807,046	0
- Total Special Revenue Funds -	\$ 13,966,875	\$ 11,964,028	\$ 11,650,880	\$ 12,117,977	\$ 8,903,762
- FIDUCIARY FUNDS -					
<i>COMMUNITY FACILITIES DISTRICT 89-1 FUND (586)</i>					
<i>Operating Revenue</i>					
Special Assessment	\$ 418,805	\$ 429,066	\$ 415,464	\$ 415,464	\$ 426,259
Total Operating Revenue	418,805	429,066	415,464	415,464	426,259
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	418,805	429,066	415,464	415,464	426,259
<i>Non-Operating Revenue</i>					
Interest Income	256	875	2,000	800	850
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	256	875	2,000	800	850
Total CFD 89-1 Fund	419,061	429,941	417,464	416,264	427,109
<i>COMMUNITY FACILITIES DISTRICT 91-1 FUND (587)</i>					
<i>Operating Revenue</i>					
Special Assessment Levy	\$ 648,717	\$ 644,498	\$ 650,585	\$ 650,585	\$ 17,588
Total Operating Revenue	648,717	644,498	650,585	650,585	17,588
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	648,717	644,498	650,585	650,585	17,588
<i>Non-Operating Revenue</i>					
Interest Income	318	754	900	900	750
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	318	754	900	900	750
Total CFD 91-1 Fund	649,035	645,252	651,485	651,485	18,338
- Total Fiduciary Funds -	\$ 1,068,096	\$ 1,075,193	\$ 1,068,949	\$ 1,067,749	\$ 445,447
- CAPITAL PROJECTS FUNDS -					
<i>CAPITAL PROJECTS (635/637)</i>					
<i>Operating Revenue</i>					
Grants	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Revenue	0	0	0	0	0
Operating Transfer-In	6,173,100	6,220,793	53,100	5,300,000	0
Total Operating Revenue/Transfers	6,173,100	6,220,793	53,100	5,300,000	0

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>(Capital Projects continued)</i>					
<i>Non-Operating Revenue</i>					
Interest Income	58,769	10,385	0	4,599	0
Non-Operating Transfer-In	10,155,004	68,219	0	0	15,000
Total Non-Operating Revenue/Transfers	<u>10,213,773</u>	<u>78,604</u>	<u>0</u>	<u>4,599</u>	<u>15,000</u>
- Total Capital Projects Funds -	<u>\$ 16,386,873</u>	<u>\$ 6,299,397</u>	<u>\$ 53,100</u>	<u>\$ 5,304,599</u>	<u>\$ 15,000</u>
- INTERNAL SERVICE FUNDS -					
<i>INFORMATION TECHNOLOGY (715)</i>					
<i>Operating Revenue</i>					
General Government - Service Department	\$ 642,065	\$ 642,065	\$ 642,065	\$ 642,065	\$ 642,065
Contributions from Other Funds	74,444	74,994	79,444	79,444	79,444
Others	0	0	0	0	0
Total Operating Revenue	<u>716,509</u>	<u>717,059</u>	<u>721,509</u>	<u>721,509</u>	<u>721,509</u>
Operating Transfer-In	25,000	25,000	25,000	25,000	25,000
Total Operating Revenue/Transfers	<u>741,509</u>	<u>742,059</u>	<u>746,509</u>	<u>746,509</u>	<u>746,509</u>
<i>Non-Operating Revenue</i>					
Interest Income	9,618	6,033	7,000	7,000	7,000
Non-Operating Transfer-In	0	0	186,724	186,724	0
Total Non-Operating Revenue/Transfers	<u>9,618</u>	<u>6,033</u>	<u>193,724</u>	<u>193,724</u>	<u>7,000</u>
Total Information Technology	<u>751,127</u>	<u>748,092</u>	<u>940,233</u>	<u>940,233</u>	<u>753,509</u>
<i>WORKER'S COMPENSATION FUND (720)</i>					
<i>Operating Revenue</i>					
General Government - Service Department	\$ 1,441,651	\$ 1,419,630	\$ 1,406,840	\$ 1,406,840	\$ 1,419,834
Contributions from Other Funds	426,889	444,542	456,091	456,091	451,526
SFS - Service Departments	334,760	339,192	339,971	339,971	357,870
Others	5,100	77,070	5,497	5,497	5,746
Total Operating Revenue	<u>2,208,400</u>	<u>2,280,434</u>	<u>2,208,399</u>	<u>2,208,399</u>	<u>2,234,976</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>2,208,400</u>	<u>2,280,434</u>	<u>2,208,399</u>	<u>2,208,399</u>	<u>2,234,976</u>
<i>Non-Operating Revenue</i>					
Interest Income	41,409	32,191	29,000	29,000	29,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>41,409</u>	<u>32,191</u>	<u>29,000</u>	<u>29,000</u>	<u>29,000</u>
Total Worker's Compensation	<u>2,249,809</u>	<u>2,312,625</u>	<u>2,237,399</u>	<u>2,237,399</u>	<u>2,263,976</u>
<i>GENERAL LIABILITY FUND (730)</i>					
<i>Operating Revenue</i>					
General Government - Service Department	\$ 1,107,897	\$ 1,046,644	\$ 1,055,253	\$ 1,055,253	\$ 1,055,253
Contribution from Other Funds	561,496	658,545	650,491	650,491	650,491
SFS - Service Departments	222,528	225,342	225,960	225,960	225,960
Others	787	829	888	888	888
Total Operating Revenue	<u>1,892,708</u>	<u>1,931,360</u>	<u>1,932,592</u>	<u>1,932,592</u>	<u>1,932,592</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>1,892,708</u>	<u>1,931,360</u>	<u>1,932,592</u>	<u>1,932,592</u>	<u>1,932,592</u>

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>(General Liability continued)</i>					
<i>Non-Operating Revenue</i>					
Refunds and Reimbursements	125,010	0	0	655	0
Interest Income	55,894	34,444	36,000	36,000	36,000
Total Non-Operating Revenue	180,904	34,444	36,000	36,655	36,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	180,904	34,444	36,000	36,655	36,000
Total General Liability	2,073,612	1,965,804	1,968,592	1,969,247	1,968,592
<i>MOBILE EQUIPMENT FUND (740)</i>					
<i>Operating Revenue</i>					
Equipment Rental	\$ 2,872,978	\$ 2,885,587	\$ 2,611,998	\$ 2,611,998	\$ 2,695,449
Total Operating Revenue	2,872,978	2,885,587	2,611,998	2,611,998	2,695,449
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,872,978	2,885,587	2,611,998	2,611,998	2,695,449
<i>Non-Operating Revenue</i>					
Refunds/Reimbursements	2,631	0	2,000	19,454	2,000
Sale-Scrap/Junk	0	0	0	0	0
Total Non-Operating Revenue	2,631	0	2,000	19,454	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	2,631	0	2,000	19,454	2,000
Total Mobile Equipment	2,875,609	2,885,587	2,613,998	2,631,452	2,697,449
<i>MOBILE REPLACEMENT FUND (750)</i>					
<i>Operating Revenue</i>					
Equipment Rental (Depreciation)	\$ 965,614	\$ 1,029,200	\$ 1,043,570	\$ 1,010,082	\$ 1,025,589
Equipment Replacement Billings (Appreciation)	117,282	95,151	95,191	122,974	82,571
Sale of Capital Assets	52,117	0	5,000	0	5,000
Grants	25,000	0	0	0	210,000
Total Operating Revenue	1,160,013	1,124,351	1,143,761	1,133,056	1,323,160
Operating Transfer-In	0	4,000	154,900	0	0
Total Operating Revenue/Transfers	1,160,013	1,128,351	1,298,661	1,133,056	1,323,160
<i>Non-Operating Revenue</i>					
Interest Income	105,762	77,483	72,000	50,000	72,000
Sale of Capital Assets	0	35,180	0	0	0
Total Non-Operating Revenue	105,762	112,663	72,000	50,000	72,000
Non-Operating Transfer-In	73,231	0	0	0	0
Total Non-Operating Revenue/Transfers	178,993	112,663	72,000	50,000	72,000
Total Mobile Replacement	1,339,006	1,241,014	1,370,661	1,183,056	1,395,160
<i>EQUIPMENT REPLACEMENT FUND (770)</i>					
<i>Operating Revenue</i>					
Photocopying Charges	\$ 171,660	\$ 175,052	\$ 110,000	\$ 110,000	\$ 110,000
Total Operating Revenue	171,660	175,052	110,000	110,000	110,000
Operating Transfer-In	0	10,000	10,000	10,000	10,000
Total Operating Revenue/Transfers	171,660	185,052	120,000	120,000	120,000

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>(Equipment Replacement continued)</i>					
Non-Operating Revenue					
Interest Income	25,758	17,624	22,000	22,000	22,000
Non-Operating Transfer-In	9,996	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>35,754</u>	<u>17,624</u>	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
Total Equipment Replacement	<u>207,414</u>	<u>202,676</u>	<u>142,000</u>	<u>142,000</u>	<u>142,000</u>
GROUP HEALTH INSURANCE FUND (780)					
Operating Revenue					
General Government - Service Department	\$ 3,916,699	\$ 3,925,478	\$ 4,658,031	\$ 4,658,031	\$ 5,072,258
Department Retiree Charges	328,393	358,095	354,755	354,755	337,195
Others	41,242	41,500	500	41,489	40,989
Total Operating Revenue	<u>4,286,334</u>	<u>4,325,073</u>	<u>5,013,286</u>	<u>5,054,275</u>	<u>5,450,442</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>4,286,334</u>	<u>4,325,073</u>	<u>5,013,286</u>	<u>5,054,275</u>	<u>5,450,442</u>
Non-Operating Revenue					
Interest Income	6,013	7,475	9,200	5,000	5,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>6,013</u>	<u>7,475</u>	<u>9,200</u>	<u>5,000</u>	<u>5,000</u>
Total Group Health Insurance	<u>4,292,347</u>	<u>4,332,548</u>	<u>5,022,486</u>	<u>5,059,275</u>	<u>5,455,442</u>
- Total Internal Service Funds -	<u>\$ 13,788,924</u>	<u>\$ 13,688,346</u>	<u>\$ 14,295,369</u>	<u>\$ 14,162,662</u>	<u>\$ 14,676,128</u>
TOTAL - CITY OF WHITTIER	<u>\$ 104,159,761</u>	<u>\$ 91,591,375</u>	<u>\$ 82,704,369</u>	<u>\$ 85,941,700</u>	<u>\$ 78,748,823</u>
- FINANCING AUTHORITY -					
WHITTIER PUBLIC FINANCING AUTHORITY (390)					
Bond Debt Service					
Operating Revenue					
Operating Transfers-In	\$ 3,550	\$ 3,550	\$ 3,975	\$ 0	\$ 3,975
Total Operating Revenue/Transfers	<u>3,550</u>	<u>3,550</u>	<u>3,975</u>	<u>0</u>	<u>3,975</u>
Non-Operating Revenue					
Interest Income - WRA Loan	316,159	302,748	288,473	288,473	273,000
Loan Repayment - WRA	0	0	305,000	0	320,000
Total Non-Operating Revenue	<u>316,159</u>	<u>302,748</u>	<u>593,473</u>	<u>288,473</u>	<u>593,000</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>316,159</u>	<u>302,748</u>	<u>593,473</u>	<u>288,473</u>	<u>593,000</u>
TOTAL - FINANCING AUTHORITY	<u>\$ 319,709</u>	<u>\$ 306,298</u>	<u>\$ 597,448</u>	<u>\$ 288,473</u>	<u>\$ 596,975</u>
- WHITTIER UTILITY AUTHORITY -					
SEWER MAINTENANCE FUND (410)					
Operating Revenue					
Net Charges for Services	\$ 1,739,494	\$ 1,954,929	\$ 2,304,642	\$ 2,300,804	\$ 2,349,476
Total Operating Revenue	<u>1,739,494</u>	<u>1,954,929</u>	<u>2,304,642</u>	<u>2,300,804</u>	<u>2,349,476</u>

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<i>(Sewer continued)</i>					
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>1,739,494</u>	<u>1,954,929</u>	<u>2,304,642</u>	<u>2,300,804</u>	<u>2,349,476</u>
<i>Non-Operating Revenue</i>					
Interest Income	19,924	20,545	3,112	7,500	3,112
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>19,924</u>	<u>20,545</u>	<u>3,112</u>	<u>7,500</u>	<u>3,112</u>
Total Sewer Maintenance	<u>1,759,418</u>	<u>1,975,474</u>	<u>2,307,754</u>	<u>2,308,304</u>	<u>2,352,588</u>
<i>WATER FUND (420)</i>					
<i>Operating Revenue</i>					
Water Sales	\$ 6,629,385	\$ 7,015,270	\$ 5,274,200	\$ 5,274,200	\$ 5,431,000
Meter Service Charge	303,600	303,993	4,574,200	1,400,000	2,800,000
Grants	867,545	564,853	1,161,826	1,161,826	1,161,826
Water Production Rights	675,000	2,832,300	0	0	1,885,000
Others	146,737	174,904	163,600	173,600	163,600
Total Operating Revenue	<u>8,622,267</u>	<u>10,891,320</u>	<u>11,173,826</u>	<u>8,009,626</u>	<u>11,441,426</u>
Operating Transfers-In	0	1,172,054	0	67,636	0
Total Operating Revenue/Transfers	<u>8,622,267</u>	<u>12,063,374</u>	<u>11,173,826</u>	<u>8,077,262</u>	<u>11,441,426</u>
<i>Non-Operating Revenue</i>					
Interest Income	169,375	69,097	103,154	103,154	103,154
Rental Income	469,335	472,121	821,500	821,500	821,500
Others	225,000	0	0	0	0
Total Non-Operating Revenue	<u>863,710</u>	<u>541,218</u>	<u>924,654</u>	<u>924,654</u>	<u>924,654</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>863,710</u>	<u>541,218</u>	<u>924,654</u>	<u>924,654</u>	<u>924,654</u>
Total Water	<u>9,485,977</u>	<u>12,604,592</u>	<u>12,098,480</u>	<u>9,001,916</u>	<u>12,366,080</u>
<i>WATER FACILITIES REPLACEMENT FUND (450)</i>					
<i>Operating Revenue</i>					
Water Facilities Billings	\$ 335,920	\$ 320,419	\$ 348,600	\$ 348,600	\$ 348,600
Total Operating Revenue	<u>335,920</u>	<u>320,419</u>	<u>348,600</u>	<u>348,600</u>	<u>348,600</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>335,920</u>	<u>320,419</u>	<u>348,600</u>	<u>348,600</u>	<u>348,600</u>
<i>Non-Operating Revenue</i>					
Interest Income	49,351	44,419	95,000	95,000	95,000
Loan Repayment - Sewer	94,209	0	0	0	0
Total Non-Operating Revenue	<u>143,560</u>	<u>44,419</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>143,560</u>	<u>44,419</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>
Total Water Facilities	<u>479,480</u>	<u>364,838</u>	<u>443,600</u>	<u>443,600</u>	<u>443,600</u>

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<u>WATER BOND FUND (470)</u>					
<i>Operating Revenue</i>					
Operating Transfer-In	\$ 961,507	\$ 1,156,924	\$ 1,077,081	\$ 1,077,081	\$ 1,167,290
Total Operating Revenue/Transfers	<u>961,507</u>	<u>1,156,924</u>	<u>1,077,081</u>	<u>1,077,081</u>	<u>1,167,290</u>
<i>Non-Operating Revenue</i>					
Interest Income	35,165	243,784	131,222	211,222	171,222
Bond Issue Premium	150,681	0	0	0	0
Total Non-Operating Revenue	<u>185,846</u>	<u>243,784</u>	<u>131,222</u>	<u>211,222</u>	<u>171,222</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>185,846</u>	<u>243,784</u>	<u>131,222</u>	<u>211,222</u>	<u>171,222</u>
Total Water Bond	<u>1,147,353</u>	<u>1,400,708</u>	<u>1,208,303</u>	<u>1,288,303</u>	<u>1,338,512</u>
Total Revenue - All Water Funds	<u>\$ 11,112,810</u>	<u>\$ 14,370,138</u>	<u>\$ 13,750,383</u>	<u>\$ 10,733,819</u>	<u>\$ 14,148,192</u>
<u>SOLID WASTE COLLECTION (430)</u>					
<i>Operating Revenue</i>					
Refuse Collection	\$ 4,154,162	\$ 4,198,797	\$ 4,276,582	\$ 4,277,558	\$ 4,355,279
Roll-off Revenue	736,212	633,513	699,577	699,577	638,228
Curbside Recycling - Reduction	289,654	286,168	310,837	310,837	310,695
Greenwaste	379,066	381,669	389,533	354,073	358,676
Street Sweeping	302,876	319,989	340,923	340,923	346,373
Rental Income	452,785	456,460	465,768	465,768	470,784
Others	35,882	28,212	33,720	36,995	37,410
Total Operating Revenue	<u>6,350,637</u>	<u>6,304,808</u>	<u>6,516,940</u>	<u>6,485,731</u>	<u>6,517,445</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>6,350,637</u>	<u>6,304,808</u>	<u>6,516,940</u>	<u>6,485,731</u>	<u>6,517,445</u>
<i>Non-Operating Revenue</i>					
Interest Income	123,994	80,143	60,000	60,000	60,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>123,994</u>	<u>80,143</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Total Solid Waste Collection	<u>6,474,631</u>	<u>6,384,951</u>	<u>6,576,940</u>	<u>6,545,731</u>	<u>6,577,445</u>
<u>SOLID WASTE DISPOSAL FUND (440)</u>					
<i>Operating Revenue</i>					
Back Canyon CIP	\$ 539,640	\$ 559,968	\$ 567,790	\$ 622,153	\$ 698,065
Dump Fees	1,663,279	1,729,600	1,772,798	1,772,798	2,328,182
Others	85,648	133,916	99,000	100,036	157,000
Total Operating Revenue	<u>2,288,567</u>	<u>2,423,484</u>	<u>2,439,588</u>	<u>2,494,987</u>	<u>3,183,247</u>
Operating Transfers-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>2,288,567</u>	<u>2,423,484</u>	<u>2,439,588</u>	<u>2,494,987</u>	<u>3,183,247</u>
<i>Non-Operating Revenue</i>					
Interest Income	60,402	39,538	50,000	50,000	50,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>60,402</u>	<u>39,538</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
Total Solid Waste Disposal	<u>2,348,969</u>	<u>2,463,022</u>	<u>2,489,588</u>	<u>2,544,987</u>	<u>3,233,247</u>

**City of Whittier
2012-13 Budget
Projected Revenue and Transfers-In Schedule**

	Actual 2009-10	Actual 2010-11	Adopted Budget 2011-12	Projected 2011-12	Adopted Budget 2012-13
<u>LANDFILL CLOSURE FUND (456)</u>					
<i>Operating Revenue</i>					
Closure Fee	\$ 145,780	\$ 152,707	\$ 168,000	\$ 168,000	\$ 168,000
Total Operating Revenue	145,780	152,707	168,000	168,000	168,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	145,780	152,707	168,000	168,000	168,000
<i>Non-Operating Revenue</i>					
Interest Income	115,625	78,311	95,000	95,000	95,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	115,625	78,311	95,000	95,000	95,000
Total Landfill Closure	261,405	231,018	263,000	263,000	263,000
<u>SOLID WASTE BOND FUND (480)</u>					
<i>Operating Revenue</i>					
Operating Transfer-In	\$ 460,027	\$ 461,610	\$ 456,822	\$ 457,007	\$ 461,144
Total Operating Revenue/Transfers	460,027	461,610	456,822	457,007	461,144
<i>Non-Operating Revenue</i>					
Interest Income	0	926	150	626	150
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	926	150	626	150
Total Solid Waste Bond	460,027	462,536	456,972	457,633	461,294
<u>ENVIRONMENTAL LIABILITY FUND (490)</u>					
<i>Operating Revenue</i>					
Operating Transfer-In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Revenue/Transfers	0	0	0	0	0
<i>Non-Operating Revenue</i>					
Interest Income	9,750	6,486	8,100	8,100	8,100
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	9,750	6,486	8,100	8,100	8,100
Total Environmental Liability	9,750	6,486	8,100	8,100	8,100
Total Revenue - Solid Waste Funds	\$ 9,554,782	\$ 9,548,013	\$ 9,794,600	\$ 9,819,451	\$ 10,543,086
TOTAL - UTILITY AUTHORITY	\$ 22,427,010	\$ 25,893,625	\$ 25,852,737	\$ 22,861,574	\$ 27,043,866
TOTAL REVENUE & TRANSFERS	\$ 126,906,480	\$ 117,791,298	\$ 109,154,554	\$ 109,091,747	\$ 106,389,664



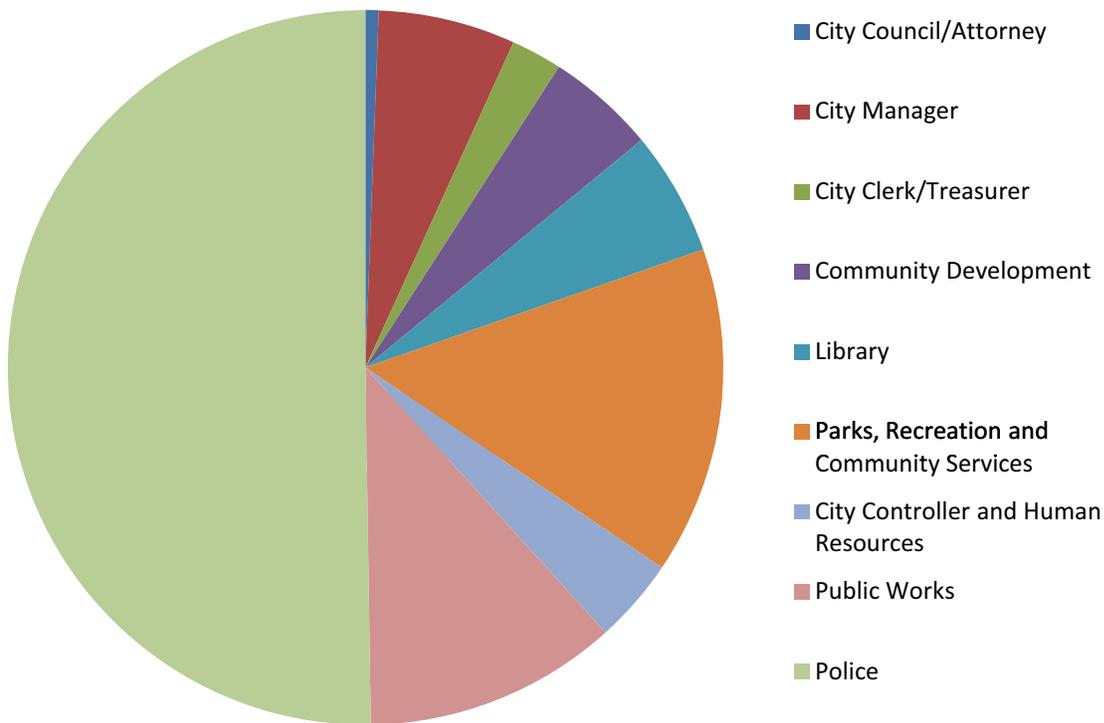
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City of Whittier

Expenditures

- *Adopted Operating and Transfer-Out Budget (Summarized by Dept./Fund)*
- *Adopted Non-Operating and Transfer-Out Budget (Summarized by Dept.Fund)*
- *Summary of Adopted and Actual/Estimated Expenditures and Transfers-Out*
- *Gann Appropriations Limit*

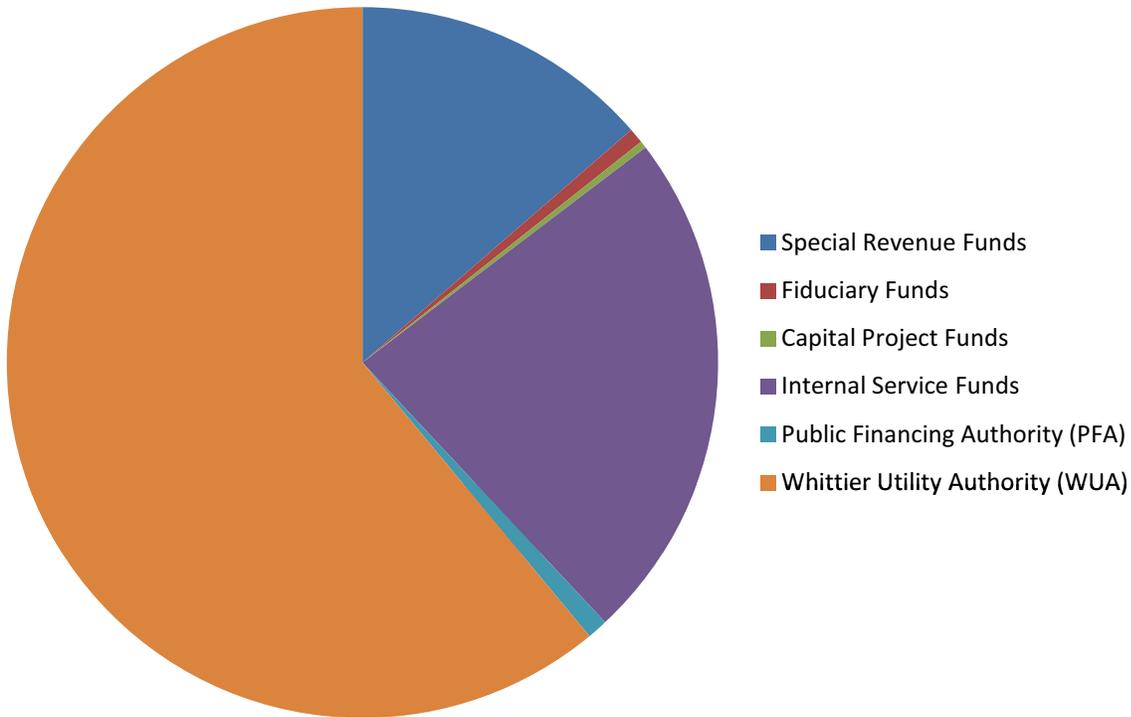
City of Whittier
Budget Summary - General Fund Expenditures
Fiscal Year 2012-2013

Department	2012-2013 Adopted
City Council/Attorney	\$ 334,718
City Manager	3,544,881
City Clerk/Treasurer	1,314,087
Community Development	2,814,379
Library	3,214,551
Parks, Recreation and Community Services	8,454,257
City Controller and Human Resources	2,194,996
Public Works	6,545,158
Police	28,692,617
TOTAL - GENERAL FUND	\$57,109,644



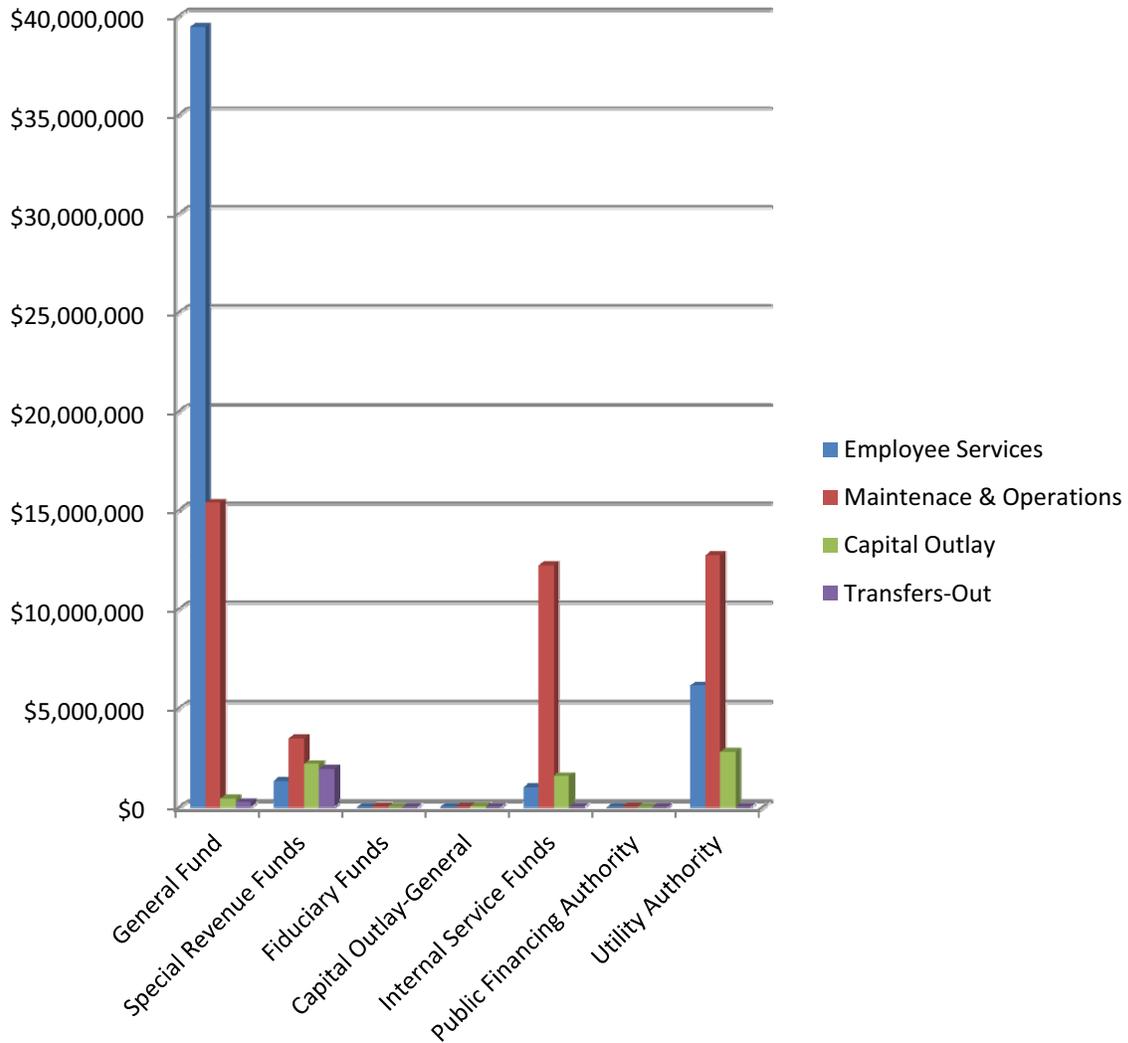
City of Whittier
Budget Summary - Non-General Fund Expenditures
Fiscal Year 2012-2013

	2012-2013 Adopted
Special Revenue Funds	\$ 8,632,432
Fiduciary Funds	432,470
Capital Project Funds	206,500
Internal Service Funds	14,805,836
Public Financing Authority (PFA)	596,975
Whittier Utility Authority (WUA)	38,609,907
TOTAL - NON-GENERAL FUNDS	\$63,284,120



City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2012-2013
Summary

	Employee Services	Maintenance & Operations	Capital Outlay	Transfers-Out
General Fund	\$39,421,633	\$15,362,874	\$433,957	\$243,614
Special Revenue Funds	1,329,769	3,454,147	2,171,440	1,923,990
Fiduciary Funds	-	22,573	-	-
Capital Outlay-General	-	12,000	40,000	-
Internal Service Funds	997,316	12,190,046	1,570,474	-
Public Financing Authority	-	3,975	-	-
Utility Authority	6,126,116	12,698,351	2,800,000	-
TOTAL - CITY OF WHITTIER	\$47,874,834	\$43,743,966	\$7,015,871	\$2,167,604



City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2012-13

	Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
General Fund						
100-11-111-000 City Council	\$ 0	\$ 34,187	\$ 0	\$ 34,187	\$ 0	\$ 34,187
100-11-112-000 City Attorney	0	300,531	0	300,531	0	300,531
City Manager						
100-12-121-000 Administration	668,341	41,862	0	710,203	0	710,203
100-12-122-000 Public Information Services	58,294	14,909	0	73,203	0	73,203
100-12-999-201 Non-Departmental	176,901	901,111	0	1,078,012	243,614	1,321,626
100-12-999-202 Chamber of Commerce	0	46,400	0	46,400	0	46,400
100-12-999-203 Employee Special Events	0	9,000	0	9,000	0	9,000
City Clerk/Treasurer						
100-15-151-000 City Clerk	585,057	112,105	0	697,162	0	697,162
100-15-151-301 Elections	0	83,603	0	83,603	0	83,603
100-15-152-000 City Treasurer	200,933	171,311	0	372,244	0	372,244
100-15-152-302 Business License	135,647	25,431	0	161,078	0	161,078
Community Development						
100-18-141-000 Building & Safety	552,015	233,250	0	785,265	0	785,265
100-18-161-000 Planning	870,058	176,788	227,500	1,274,346	0	1,274,346
100-18-181-000 Community Development	383,858	53,410	0	437,268	0	437,268
100-18-181-507 Economic Development	117,576	82,424	0	200,000	0	200,000
100-21-211-000 Library	2,284,124	895,427	35,000	3,214,551	0	3,214,551
Parks, Recreation and Community Services						
100-22-221-000 Parks	2,711,346	2,152,827	42,320	4,906,493	0	4,906,493
100-23-231-000 Administration	2,452,644	829,036	6,000	3,287,680	0	3,287,680
100-23-231-601 Fireworks Show	1,500	10,991	0	12,491	0	12,491
100-23-232-000 Social Services	0	186,975	0	186,975	0	186,975
City Controller / Human Resources						
100-17-171-000 Human Resources Administration	239,540	183,992	0	423,532	0	423,532
100-17-172-000 Disaster Preparedness	19,030	16,848	0	35,878	0	35,878
100-25-251-000 Controller's Administration	1,067,289	376,604	0	1,443,893	0	1,443,893
100-25-272-000 Property Insurance	0	251,693	0	251,693	0	251,693
Public Works						
100-30-142-000 Civic Center Maintenance	261,442	1,104,983	0	1,366,425	0	1,366,425
100-30-321-801 Street Lighting	65,711	406,207	0	471,918	0	471,918
100-30-321-803 Street Maintenance	1,437,944	2,050,293	0	3,488,237	0	3,488,237
100-30-321-804 Traffic Signals	189,387	215,028	0	404,415	0	404,415
100-30-321-805 Greenway Maintenance	75,717	25,500	20,600	121,817	0	121,817
100-30-321-810 Graffiti Removal	214,006	172,004	0	386,010	0	386,010
100-30-332-000 Engineering	203,216	49,820	0	253,036	0	253,036
100-30-332-809 Weed Control	0	8,300	0	8,300	0	8,300
Police						
100-40-411-000 Police-Safety	12,841,776	3,301,135	102,537	16,245,448	0	16,245,448
100-40-412-701 Police-Miscellaneous	3,496,751	750	0	3,497,501	0	3,497,501
100-40-412-717 Cadet Program	97,344	11,700	0	109,044	0	109,044
100-40-421-703 SFS-Special Assignment	158,403	11,374	0	169,777	0	169,777
100-40-421-704 Police-SFS Other Services	122,268	5,425	0	127,693	0	127,693
100-40-422-000 Police-SFS Other Services-OT	274,400	0	0	274,400	0	274,400
100-40-423-705 Police-SFS Safety	5,928,077	753,978	0	6,682,055	0	6,682,055
100-40-423-706 Police-SFS Miscellaneous	320,146	206	0	320,352	0	320,352
100-40-431-000 Code Enforcement	456,361	35,088	0	491,449	0	491,449
100-40-431-707 Code Liens	0	8,000	0	8,000	0	8,000
100-40-441-000 Whittwood Mall	162,394	7,723	0	170,117	0	170,117

City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2012-13

	Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
100-40-461-714 SRO-Whittier High School	151,714	1,583	0	153,297	0	153,297
100-40-461-715 SRO-La Serna High School	148,005	1,556	0	149,561	0	149,561
100-40-461-716 SRO-Santa Fe High School	144,830	1,505	0	146,335	0	146,335
100-40-461-718 SRO-East Whittier School	147,588	0	0	147,588	0	147,588
Total General Fund	\$ 39,421,633	\$ 15,362,873	\$ 433,957	\$ 55,218,463	\$ 243,614	\$ 55,462,077

Special Revenue Funds

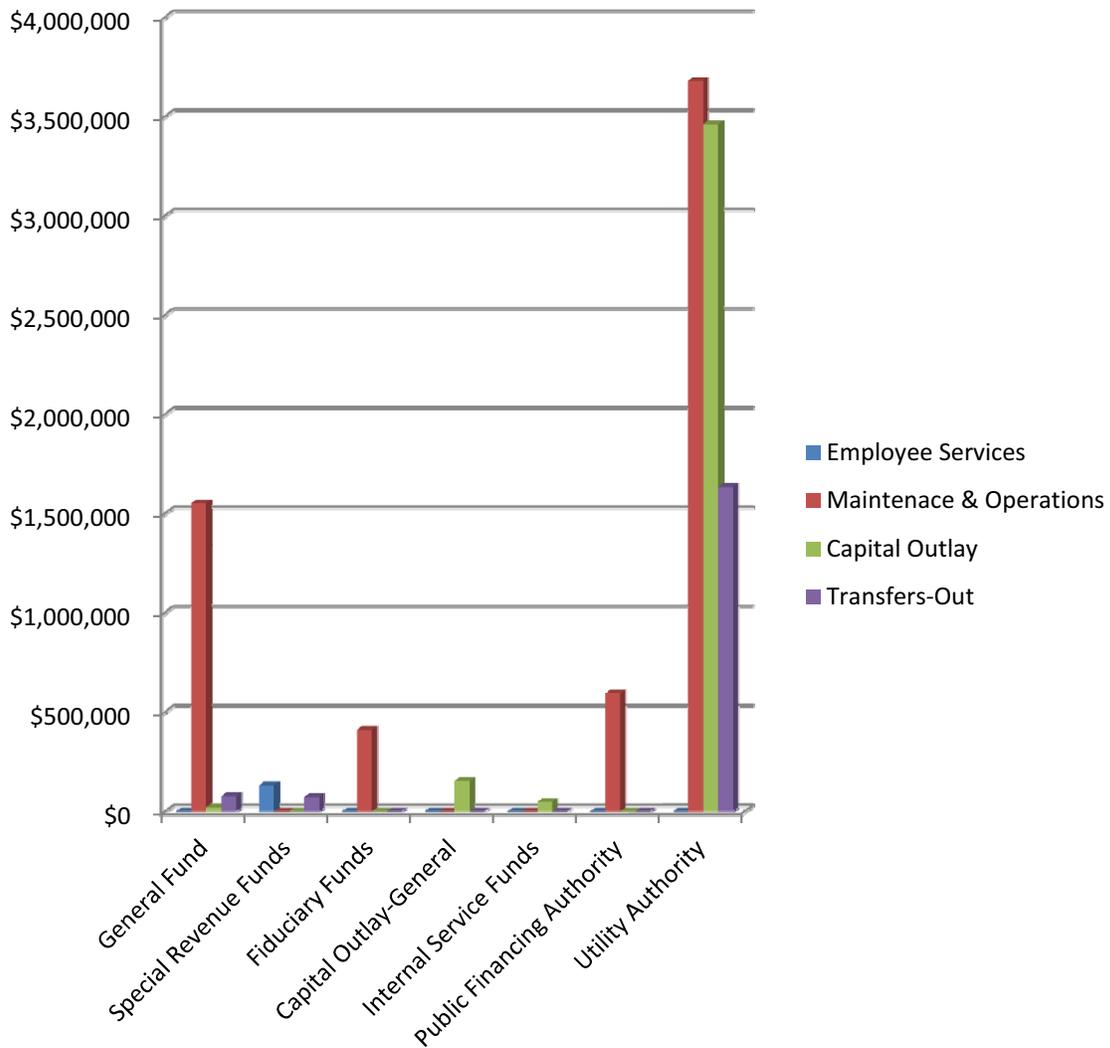
City Clerk/Treasurer						
254-15-152-000 Business Improvement Area	0	111,500	0	111,500	0	111,500
Community Development						
267-18-182-501 HUD Grant	0	681,833	0	681,833	0	681,833
267-18-182-502 Housing Rehabilitation Administration	122,160	(122,160)	0	0	0	0
267-18-182-503 CDBG Administration	46,595	(46,595)	0	0	0	0
267-18-182-505 CDBG Code Enforcement	162,981	(162,981)	0	0	0	0
269-18-183-000 HOME Program	18,825	241,403	0	260,228	0	260,228
Library						
260-21-212-000 Library Grant	31,574	3,940	0	35,514	0	35,514
Community Services						
230-23-243-000 Air Quality Improvement	11,150	52,018	0	63,168	0	63,168
270-23-241-607 Prop. A Administration	178,491	32,965	0	211,456	0	211,456
270-23-241-608 Prop. A Dial-A-Ride	103,792	957,447	0	1,061,239	0	1,061,239
270-23-241-609 Prop. A Fixed Route	65,865	66,163	0	132,028	0	132,028
270-23-241-625 Prop. A Whittier Depot	0	101,513	0	101,513	0	101,513
275-23-241-608 Prop. A Incentive	0	275,601	0	275,601	0	275,601
280-23-241-609 Prop. C Fixed Route	0	19,000	0	19,000	0	19,000
280-23-241-611 Prop. C Administration	0	205,481	60,000	265,481	0	265,481
280-23-241-613 Prop. C Access	34,087	4,655	0	38,742	0	38,742
280-23-241-620 Prop. C Greenway Management	23,270	536,229	0	559,499	0	559,499
280-23-241-621 Prop. C Greenway East	0	10,000	0	10,000	0	10,000
280-23-241-627 Prop. C Recreation Transit	8,441	52,000	0	60,441	0	60,441
280-23-241-628 Prop. C COG Assessment	0	20,000	0	20,000	0	20,000
280-23-241-630 Prop. C Taxi Voucher	0	121,200	0	121,200	0	121,200
280-23-242-000 Prop. C La Habra Heights DAR	13,780	29,861	0	43,641	0	43,641
285-23-241-650 Measure R (Transit)	0	0	527,300	527,300	0	527,300
City Controller						
268-00-000-000 Subventions and Grants	0	82,533	0	82,533	0	82,533
Public Works						
240-30-332-000 Street Lighting District 1-91	454	615	0	1,069	0	1,069
261-30-331-000 Gasoline Tax A	0	0	0	0	650,000	650,000
263-30-331-000 Traffic Congestion	0	0	979,770	979,770	0	979,770
264-30-332-000 Traffic Safety	0	0	0	0	350,000	350,000
265-30-331-000 Gasoline Tax B	0	16,550	604,370	620,920	434,045	1,054,965
266-30-331-000 Gasoline Tax 2105	0	0	0	0	420,000	420,000
291-30-333-000 Uptown Parking District #1	42,412	27,257	0	69,669	0	69,669
292-30-333-000 Uptown Parking District #2	12,225	68,224	0	80,449	0	80,449
294-30-333-000 Uptown Maintenance District	2,237	51,132	0	53,369	0	53,369
Police						
210 / 220 Traffic Offender / COPS	283,739	4,932	0	288,671	0	288,671
250-40-471-000 Asset Forfeiture	167,691	11,831	0	179,522	69,945	249,467
Total Special Revenue Funds	\$ 1,329,769	\$ 3,454,147	\$ 2,171,440	\$ 6,955,356	\$ 1,923,990	\$ 8,879,346

City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2012-13

	Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
Fiduciary Funds						
City Controller						
586-25-999-205	Community Facilities District 89-1	0	4,330	0	4,330	4,330
587-25-999-206	Community Facilities District 91-1	0	18,243	0	18,243	18,243
Total Fiduciary Funds		\$ 0	\$ 22,573	\$ 0	\$ 22,573	\$ 22,573
Capital Projects						
City Manager						
635-22-981-922	Capital Outlay-Parks	0	12,000	5,000	17,000	17,000
635-25-981-925	Capital Outlay-Controller	0	0	25,000	0	25,000
635-30-981-914	Capital Outlay-CCM	0	0	10,000	0	10,000
Total Capital Projects		\$ 0	\$ 12,000	\$ 40,000	\$ 52,000	\$ 52,000
Internal Service Funds						
City Clerk/Treasurer						
715-15-151-000	Information Technology	410,417	411,005	112,635	934,057	934,057
City Controller/Human Resources						
720-25-261-000	Worker's Compensation	54,913	2,182,049	0	2,236,962	2,236,962
730-25-262-000	General Liability	90,697	1,831,128	0	1,921,825	1,921,825
770-00-000-000	Equipment Replacement	0	65,000	214,839	279,839	279,839
780-17-173-000	Group Health Insurance	9,774	5,441,521	0	5,451,295	5,451,295
Public Works						
740-30-361-000	Mobile Equipment	431,515	2,259,343	6,000	2,696,858	2,696,858
750-30-361-000	Mobile Replacement	0	0	1,237,000	1,237,000	1,237,000
Total Internal Service Funds		\$ 997,316	\$ 12,190,046	\$ 1,570,474	\$ 14,757,836	\$ 14,757,836
TOTAL - CITY OF WHITTIER		\$ 41,748,718	\$ 31,041,639	\$ 4,215,871	\$ 77,006,228	\$ 2,167,604
WHITTIER PUBLIC FINANCING AUTHORITY						
City Controller						
390-25-999-207	Public Financing Authority	\$ 0	\$ 3,975	\$ 0	\$ 3,975	\$ 3,975
WHITTIER UTILITY AUTHORITY						
Public Works						
410-30-342-000	Sewer Maintenance	624,775	820,834	315,000	1,760,609	1,760,609
420-30-341-841	Water Fund	2,759,726	5,302,833	2,202,500	10,265,059	10,265,059
470-30-341-848	Water Bond	0	4,000	0	4,000	4,000
430-30-352-851	Solid Waste Collection	1,786,956	4,067,603	221,250	6,075,809	6,075,809
430-30-352-852	Solid Waste Reduction	26,126	642,907	0	669,033	669,033
430-30-352-853	Solid Waste Street Sweeping	159,899	238,870	0	398,769	398,769
440-30-353-000	Solid Waste Disposal	768,634	1,617,404	61,250	2,447,288	2,447,288
480-30-351-861	Solid Waste Bond-Debt Service	0	3,900	0	3,900	3,900
TOTAL - UTILITY AUTHORITY		\$ 6,126,116	\$ 12,698,351	\$ 2,800,000	\$ 21,624,467	\$ 21,624,467
TOTAL OPERATING BUDGET AND TRANSFERS-OUT		\$ 47,874,834	\$ 43,743,965	\$ 7,015,871	\$ 98,634,670	\$ 2,167,604
		\$ 100,802,274				

**City of Whittier
Non-Operating Expenditure Budget and Transfers-Out
Fiscal Year 2012-2013
Summary**

	Employee Services	Maintenance & Operations	Capital Outlay	Transfers-Out
General Fund	\$0	\$1,550,118	\$21,000	\$76,448
Special Revenue Funds	130,000	-	-	72,350
Fiduciary Funds	-	409,897	-	-
Capital Outlay-General	-	-	154,500	-
Internal Service Funds	-	-	48,000	-
Public Financing Authority	-	593,000	-	-
Utility Authority	-	3,677,956	3,460,321	1,632,484
TOTAL - CITY OF WHITTIER	\$130,000	\$6,230,971	\$3,683,821	\$1,781,282

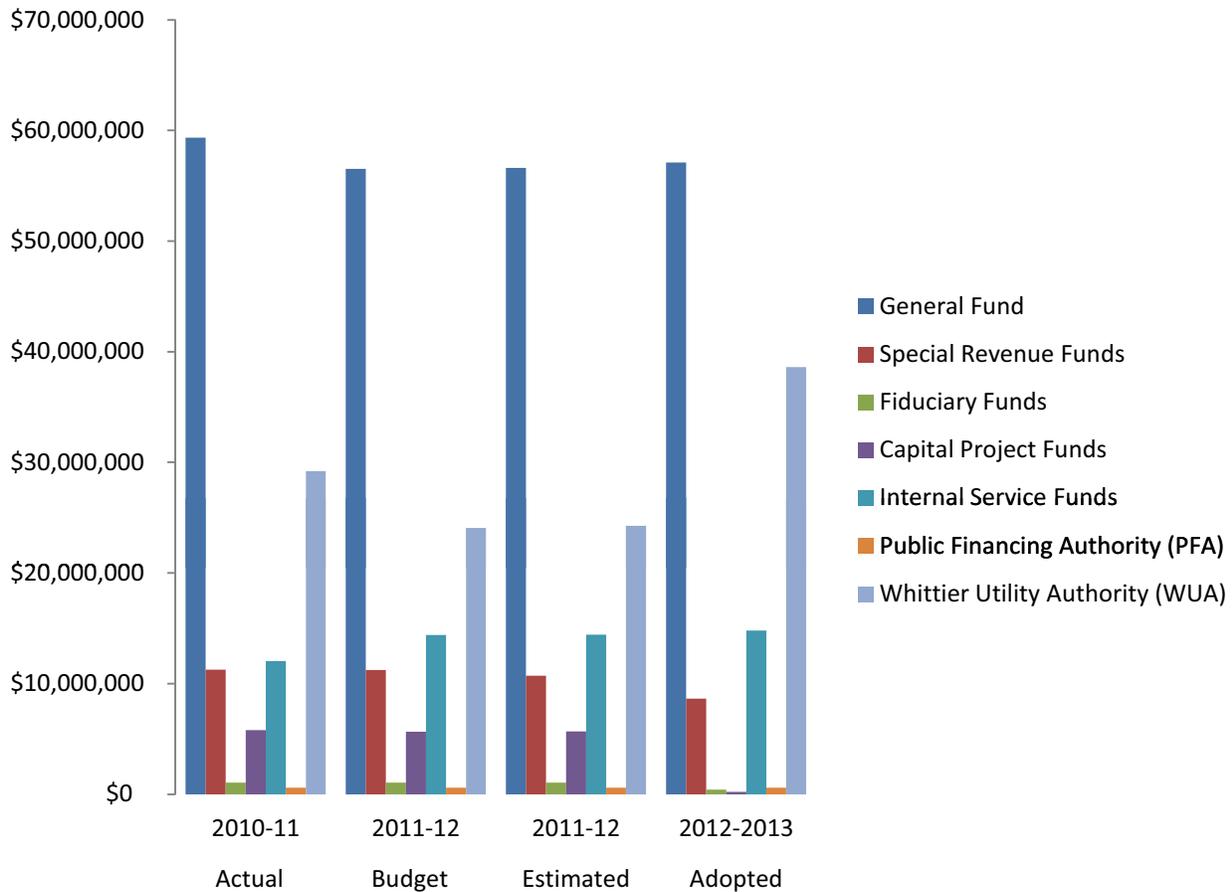


City of Whittier
Non-Operating Expenditure Budget and Transfers-Out
Fiscal Year 2012-13

		Employee Services	Maintenance & Operations	Non-Operating CIP	Transfers-Out	Total
General Fund						
City Manager						
100-12-999-201	Non-Departmental	\$ 0	\$ 1,308,000	\$ 0	\$ 76,448	\$ 1,384,448
Community Development						
100-18-161-000	Planning	0	0	117,500	0	117,500
100-22-221-000	Parks	0	20,000	0	0	20,000
Community Services						
100-23-231-000	Administration	0	19,618	21,000	0	40,618
City Controller/Human Resources						
100-25-251-000	Administration	0	40,000	0	0	40,000
Public Works						
100-30-332-808	Engineering - Drilling	0	45,000	0	0	45,000
Total General Fund		\$ 0	\$ 1,432,618	\$ 138,500	\$ 76,448	\$ 1,647,566
Special Revenue Funds						
Parks, Recreation and Community Services						
230-23-243-000	Air Quality Improvement	0	0	72,350	0	72,350
Police						
250-40-471-000	Asset Forfeiture	130,000	0	0	0	130,000
Total Special Revenue Funds		\$ 130,000	\$ 0	\$ 72,350	\$ 0	\$ 202,350
Fiduciary Funds						
City Controller						
586-25-999-205	Comm. Facilities District 89-1	0	409,897	0	0	409,897
Total Fiduciary Funds		\$ 0	\$ 409,897	\$ 0	\$ 0	\$ 409,897
Capital Projects						
City Manager						
635-22-981-922	Capital Outlay-Parks	0	0	86,500	0	86,500
635-25-981-923	Capital Outlay-Community Serv	0	0	43,000	0	43,000
635-30-981-933	Capital Outlay-Street	0	0	10,000	0	10,000
635-30-981-914	Capital Outlay-CCM	0	0	15,000	0	15,000
Total Capital Projects		\$ 0	\$ 0	\$ 154,500	\$ 0	\$ 154,500
Internal Service Funds						
City Clerk/Treasurer						
715-15-151-000	Information Technology	0	0	25,500	0	25,500
770-00-000-000	Equipment Replacement	0	0	22,500	0	22,500
Total Internal Service Funds		\$ 0	\$ 0	\$ 48,000	\$ 0	\$ 48,000
TOTAL - CITY OF WHITTIER		\$ 130,000	\$ 1,842,515	\$ 413,350	\$ 76,448	\$ 2,462,313
WHITTIER PUBLIC FINANCING AUTHORITY						
City Controller						
390-25-999-207	Public Financing Authority	0	593,000	0	0	593,000
TOTAL - PUBLIC FINANCING AUTHORITY		\$ 0	\$ 593,000	\$ 0	\$ 0	\$ 593,000
WHITTIER UTILITY AUTHORITY						
Public Works						
420-30-341-841	Water Fund	0	1,885,000	0	1,171,340	3,056,340
450-30-341-000	Water Facilities Replacement	0	0	3,385,321	0	3,385,321
470-30-341-849	Water Bond-Debt Service	0	1,335,712	8,214,679	0	9,550,391
440-30-353-000	Solid Waste Disposal	0	0	75,000	461,144	536,144
480-30-351-861	Solid Waste Bond-Debt Service	0	457,244	0	0	457,244
TOTAL - UTILITY AUTHORITY		\$ 0	\$ 3,677,956	\$ 11,675,000	\$ 1,632,484	\$ 16,985,440
TOTAL NON-OPERATING BUDGET AND TRANSFERS-OUT		\$ 130,000	\$ 6,113,471	\$ 12,088,350	\$ 1,708,932	\$ 20,040,753

City of Whittier
Total Expenditures and Transfers-Out
Fiscal Years 2010-2011 through 2012-2013

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Adopted 2012-2013
General Fund	\$ 59,357,755	\$ 56,520,159	\$ 56,616,083	\$ 57,109,644
Special Revenue Funds	11,272,206	11,232,519	10,719,531	8,632,432
Fiduciary Funds	1,042,283	1,044,206	1,044,206	432,470
Capital Project Funds	5,800,097	5,661,224	5,696,438	206,500
Internal Service Funds	12,025,296	14,407,664	14,421,514	14,805,836
Public Financing Authority (PFA)	596,383	597,448	597,448	596,975
Whittier Utility Authority (WUA)	29,202,561	24,045,797	24,256,773	38,609,907
TOTAL - NON-GENERAL FUNDS	\$119,296,581	\$113,509,017	\$113,351,993	\$120,393,764



**City of Whittier
Expenditures and Transfers-Out**

		Actual 2010-11	Budget 2011-12	Estimated 2011-12	Adopted Budget 2012-13
General Fund					
100-11-111-000	City Council	\$ 31,494	\$ 34,187	\$ 34,187	\$ 34,187
100-11-112-000	City Attorney	398,425	300,531	300,531	300,531
City Manager					
100-12-121-000	Administration	567,534	706,099	714,033	710,203
100-12-122-000	Public Information Services	61,021	73,203	73,203	73,203
100-12-999-201	Non-Departmental	8,604,463	2,625,560	2,625,560	2,706,075
100-12-999-202	Chamber of Commerce	46,400	46,400	46,400	46,400
100-12-999-203	Employee Special Events	8,252	9,000	9,000	9,000
City Clerk/Treasurer					
100-15-151-000	City Clerk	576,555	652,243	653,850	697,162
100-15-151-301	Elections	588	83,603	83,603	83,603
100-15-152-000	City Treasurer	277,323	385,588	385,588	372,244
100-15-152-302	Business License	182,442	156,041	156,041	161,078
Community Development					
100-18-141-000	Building and Safety	746,364	776,405	776,405	785,265
100-18-161-000	Planning	834,035	1,013,158	1,013,158	1,391,846
100-18-181-000	Administration	462,745	615,076	615,076	437,268
100-18-181-507	Economic Development	167,562	189,063	191,813	200,000
100-21-211-000	Library	3,171,426	3,160,116	3,170,212	3,214,551
100-22-221-000	Parks	4,848,597	5,089,399	5,107,511	4,926,493
Community Services					
100-23-231-000	Community Services	3,476,826	3,349,579	3,370,520	3,328,298
100-23-231-601	Fireworks Show	10,041	12,491	12,491	12,491
100-23-232-000	Social Services	182,250	185,175	185,175	186,975
City Controller and Human Resources					
100-17-171-000	Human Resources Administration	344,680	421,230	421,230	423,532
100-17-172-000	Disaster Preparedness	37,616	73,303	73,303	35,878
100-25-251-000	City Controller Administration	1,410,883	1,706,857	1,709,972	1,483,893
100-25-272-000	Property Insurance	140,887	225,506	225,506	251,693
Public Works					
100-30-142-000	Civic Center Maintenance	1,024,130	1,192,250	1,192,250	1,366,425
100-30-321-801	Street Lighting	438,784	471,918	474,288	471,918
100-30-321-803	Street Maintenance	3,251,417	3,490,466	3,490,646	3,488,237
100-30-321-804	Traffic Signals	414,061	374,952	381,675	404,415
100-30-321-805	Greenway Maintenance	151,804	241,278	242,816	121,817
100-30-321-810	Graffiti Removal	320,838	372,924	372,924	386,010
100-30-332-000	Engineering	156,149	258,757	257,677	298,036
100-30-332-809	Weed Control	8,027	4,700	9,415	8,300
100-30-332-825	Underground Utility Districts	723	0	29	0

City of Whittier
Expenditures and Transfers-Out

		Actual	Budget	Estimated	Adopted
		2010-11	2011-12	2011-12	Budget
		2012-13			
Police					
100-40-41x-xxx	Police Department	18,747,774	19,591,121	19,605,515	19,851,993
100-40-42x-xxx	Santa Fe Springs Policing	7,056,643	7,333,906	7,333,906	7,574,277
100-40-431-000	Code Enforcement	494,067	536,824	539,324	491,449
100-40-431-707	Code Liens	0	8,000	8,000	8,000
100-40-441-000	Police - Whittwood	141,710	167,857	167,857	170,117
100-40-451-000	Office of Traffic Safety Grant	0	0	0	0
100-40-461-71x	COPS in School	563,219	585,393	585,393	596,781
Total - General Fund		\$ 59,357,755	\$ 56,520,159	\$ 56,616,083	\$ 57,109,644
Special Revenue Funds					
City Clerk/Treasurer					
254-15-152-000	Business Improvement Area	122,666	114,000	114,000	111,500
Community Development					
267-18-182-500	HUD Grant	1,088,440	301,672	316,672	232,569
269-18-183-000	HOME Program	250,164	520,948	495,948	260,228
Library					
260-21-212-000	Public Library Grant	34,905	35,397	35,397	35,514
268-21-950-921	Subventions & Grants-Library	47,427	0	0	0
Parks					
268-22-950-922	Subventions & Grants-Parks	54,651	23,586	113,586	0
Community Services					
230-23-243-000	Air Quality Improvement Fund	36,952	73,127	73,127	135,518
268-23-950-923	Subventions & Grants-Comm Svcs	3,914	0	5,788	0
270-23-241-607	Proposition A - Administration	1,019,750	1,182,278	1,182,278	211,456
270-23-241-608	Dial-A-Ride	1,160,844	1,119,880	1,120,984	1,061,239
270-23-241-609	Fixed Route	119,607	129,963	129,963	132,028
270-23-241-625	Historic Whittier Depot	77,299	101,513	77,299	101,513
	Total Proposition A Fund	2,377,500	2,533,634	2,510,524	1,506,236
275-23-241-608	Proposition A Incentive	264,869	245,500	245,500	275,601
280-23-241-609	Proposition C - Fixed Route	0	0	0	19,000
280-23-241-611	Proposition C - Administration	0	0	0	265,481
280-23-241-613	Proposition C - Access Program	31,572	38,262	38,262	38,742
280-23-241-614	Proposition C - Improvements	77,721	60,000	90,507	0
280-23-241-620	Prop C Greenway Management	1,511,668	774,300	670,249	569,499
280-23-241-627	Prop C - Recreation Transit	55,713	60,441	60,441	60,441
280-23-241-628	Proposition C - COG Assessment	20,000	20,000	20,000	20,000
280-23-241-630	Proposition C - Taxi Voucher	65,698	121,200	121,200	121,200
280-23-242-000	Prop C - La Habra Heights DAR	42,035	43,641	43,641	43,641
	Total Proposition C Fund	1,804,407	1,117,844	1,044,300	1,138,004
285-22-241-650	Measure R	0	1,174,305	1,174,305	527,300
Public Works					
240-30-332-000	Street Lighting District 1-91	491	1,369	1,369	1,069
261-30-331-000	Gas Tax A	604,500	604,500	604,500	650,000
262-30-321-000	Proposition 1B	160,415	565,535	265,000	0
263-30-331-000	Traffic Congestion Relief	35,516	244,700	244,700	979,770
264-30-332-000	Traffic Safety	336,750	336,750	336,750	350,000
265-30-331-000	Gas Tax B	726,708	1,333,055	1,333,055	1,054,965
266-30-331-000	Gas Tax 2105	443,850	443,850	443,850	420,000
268-30-950-930	Subventions & Grants	36,745	610,112	610,112	82,533

**City of Whittier
Expenditures and Transfers-Out**

	Actual 2010-11	Budget 2011-12	Estimated 2011-12	Adopted Budget 2012-13
291-30-333-000 Uptown Parking District No. 1	82,577	67,712	67,712	69,669
292-30-333-000 Uptown Parking District No. 2	67,332	79,753	79,753	80,449
294-30-333-000 Uptown Village Maint. District	51,272	53,282	53,282	53,369
296-30-950-930 ARRA	2,017,257	0	0	0
Police				
210-40-451-708 State COPS/Traffic Offender	147,991	349,578	147,991	288,671
268-40-950-940 Subventions & Grants	225,748	100,000	100,000	0
250-40-471-000 Asset Seizure/Forfeiture	249,159	302,310	302,310	379,467
Total - Special Revenue Funds	\$ 11,272,206	\$ 11,232,519	\$ 10,719,531	\$ 8,632,432

Fiduciary Funds

City Controller				
586-25-999-205 Comm. Facilities District 89-1	415,382	415,389	415,389	414,227
587-25-999-206 Comm. Facilities District 91-1	626,901	628,817	628,817	18,243
Total - Fiduciary Funds	\$ 1,042,283	\$ 1,044,206	\$ 1,044,206	\$ 432,470

Capital Projects

635-00-000-000 Capital Outlay	500,762	5,661,224	5,696,438	206,500
637-00-000-000 Capital Outlay New Police Bldg.	5,299,335	0	0	0
Total - Capital Projects Funds	\$ 5,800,097	\$ 5,661,224	\$ 5,696,438	\$ 206,500

Internal Service Funds

City Clerk/Treasurer				
715-15-151-000 Information Technology	758,577	1,178,018	1,178,018	959,557
City Controller and Human Resources				
780-17-173-000 Group Health Insurance	4,290,239	5,054,177	5,054,177	5,451,295
720-xx-xxx-xxx Workers' Compensation	1,425,463	2,243,335	2,243,335	2,236,962
730-25-262-000 General Liability	1,693,687	1,923,164	1,923,164	1,921,825
770-00-000-000 Equipment Replacement	335,858	295,058	308,908	302,339
Public Works				
740-30-361-000 Mobile Equipment	2,700,669	2,682,412	2,682,412	2,696,858
750-30-361-000 Mobile Replacement	820,803	1,031,500	1,031,500	1,237,000
Total - Internal Service Funds	\$ 12,025,296	\$ 14,407,664	\$ 14,421,514	\$ 14,805,836

TOTAL - CITY OF WHITTIER \$ 89,497,637 \$ 88,865,772 \$ 88,497,772 \$ 81,186,882

WHITTIER PUBLIC FINANCING AUTHORITY

City Controller				
390-25-999-207 Public Financing Authority	\$ 596,383	\$ 597,448	\$ 597,448	\$ 596,975

WHITTIER UTILITY AUTHORITY

Public Works				
410-30-342-000 Sewer Maintenance	1,523,007	1,664,126	1,664,126	1,760,609
420-30-341-84x Water Fund	14,507,575	10,586,654	10,605,397	13,321,399
450-30-341-000 Water Facilities Replacement	0	0	0	3,385,321
470-30-341-84x Water Bond	3,001,504	1,208,303	1,404,961	9,554,391
Total Water Funds	17,509,079	11,794,957	12,010,358	26,261,111
430-30-352-851 Solid Waste Collection	5,983,020	6,156,094	6,156,094	6,075,809
430-30-352-852 Solid Waste Reduction	640,945	657,685	653,075	669,033
430-30-352-853 Solid Waste Street Sweeping	443,737	414,063	414,063	398,769
Total Solid Waste Collection	7,067,702	7,227,842	7,223,232	7,143,611

**City of Whittier
Expenditures and Transfers-Out**

		Actual 2010-11	Budget 2011-12	Estimated 2011-12	Adopted Budget 2012-13
440-30-353-000	Solid Waste Disposal	2,648,887	2,901,900	2,902,085	2,983,432
480-30-351-861	Solid Waste Bond	453,547	456,972	456,972	461,144
490-30-351-000	Environmental Liability	339	0	0	0
	Total Solid Waste Disposal	3,102,773	3,358,872	3,359,057	3,444,576
TOTAL - WHITTIER UTILITY AUTHORITY		\$ 29,202,561	\$ 24,045,797	\$ 24,256,773	\$ 38,609,907
TOTAL BUDGET & TRANSFERS-OUT		\$ 119,296,581	\$ 113,509,017	\$ 113,351,993	\$ 120,393,764

Gann Limit

Article XIII B of the California Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and established a procedure to limit the amount of proceeds of taxes that state and local government agencies can receive and appropriate each year.

The appropriations limit varies for each agency and changes every year based on the adjustment factors selected for its calculation. The limit is determined through a calculation based on the amount of tax proceeds authorized for expenditure in the base year (1978-79), an inflationary factor, and the change in City population. The City of Whittier established its initial appropriations limit at \$9,526,819. In subsequent years, the calculation is compounded annually, i.e., it is based on the amount of the appropriations limit established in the preceding year.

State law provides for adjustment to the appropriations limit based on specific factors. These adjustment factors are the change in the March-to-March U.S. All-Urban Consumer Price Index or the 4th quarter California personal income, whichever is less; and the change in City population. With the passage of Proposition 111 - The Traffic Congestion Relief and Spending Limitation Act of 1990, the Gann calculation was expanded to allow Cities to choose between the greater of the increase in California Per Capita Income or non-residential assessed valuation due to new construction within the City, and the greater of the increase in City, or County population growth. Additionally, the revised guidelines made a change in the base year used in the calculation, from 1978-79 to 1986-87, and further required that previously established limits be adjusted to reflect the new base year beginning with fiscal year 1987-88.

As per Section 9710 of the State Government Code, added in 1980 by the State Legislature, a governing body must adopt, by resolution, an appropriations limit for the upcoming year. The amounts below have been adopted by the City Council of the City of Whittier in the form of Resolution No. 8386.

	FY 2012-13 Adopted	FY 2011-12 Adopted	FY 2010-11 Adopted	FY 2009-10 Adopted	FY 2008-09 Adopted
Appropriations Limit	\$ 175,944,968	\$ 125,690,344	\$ 156,090,239	\$ 151,793,947	\$ 154,340,040
Proceeds of Taxes	31,404,222	30,974,747	29,383,258	30,050,287	31,293,000
Appropriations Subject to Limit	30,939,094	30,521,626	28,916,403	29,582,681	30,826,376

City of Whittier

Departmental Budgets



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2012-13*

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City of Whittier

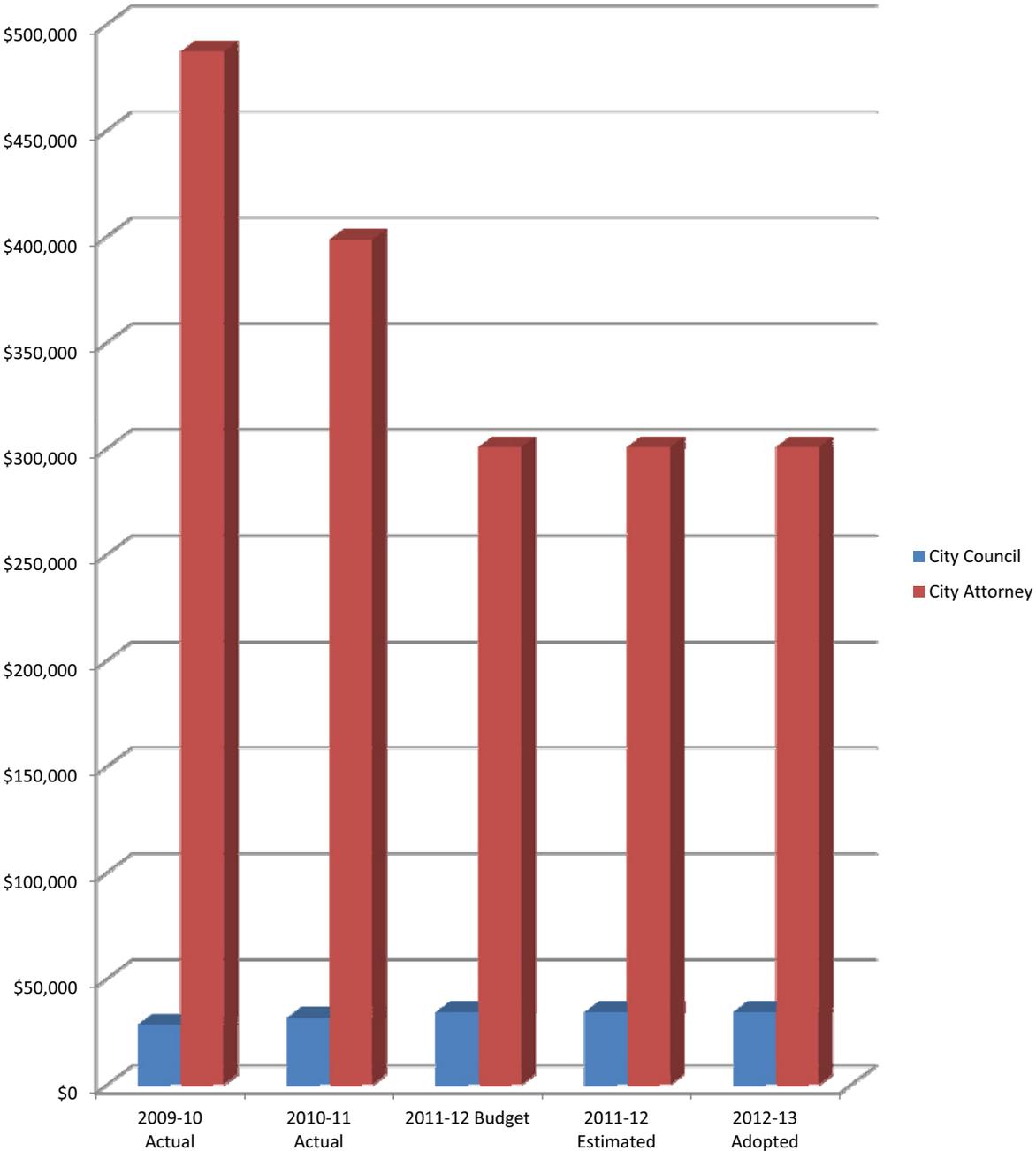
City Council

- *City Council*
- *City Attorney*

City of Whittier

City Council and Attorney

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
City Council	\$ 28,356	\$ 31,494	\$ 34,187	\$ 34,187	\$ 34,187
City Attorney	487,100	398,425	300,531	300,531	300,531



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City of Whittier

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City Council

OVERVIEW

The City Council serves as the City's primary policy-making and legislative body of the City. In this capacity, the City Council sets the goals that City staff pursues throughout the year. The City Council meets regularly in formal meetings and in study sessions to monitor the programs of the City and to review proposed actions that will result in the implementation of the Council's objectives. The policies and directives of the City Council are implemented by the City Manager through City staff.

In addition, the Council adopts the City's annual operating budget and capital improvement program and establishes the various enterprise service rates. The City Council holds public hearings to solicit advice, suggestions, petitions, and complaints from the public and authorizes calls for bids, contracts, purchases, and sales of City property. Other activities performed by the City Council include appointing individuals to serve on City commissions and committees and acting as an appeals board concerning the decisions and actions of subordinate officers and organizations. Members of the City Council also serve as directors of the board for the Whittier Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority and the Whittier Housing Authority.



KEY GOALS

- Provide a healthy, safe and efficient community, maintained physically to the highest degree and enhanced by well-planned patterns of growth and development
- Ensure a diversified community, providing a balance of economic, social, political, cultural and recreational opportunities for all residents of Whittier
- Promote an atmosphere conducive to community spirit, encouraging citizens and groups to actively participate in the affairs and progress of the community
- Ensure a visually pleasing community that reflects the City's uniqueness and character, while preserving and enhancing its historical, as well as, aesthetic qualities

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City of Whittier

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City Council (100-11-111-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	28,356	31,494	34,187	34,187	34,187
Capital Outlay	0	0	0	0	0
Total Expenditures	28,356	31,494	34,187	34,187	34,187
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 28,356	\$ 31,494	\$ 34,187	\$ 34,187	\$ 34,187
Expenditures and Transfers-Out By Funding Source					
General Fund	28,356	31,494	34,187	34,187	34,187
Total Expenditures and Transfers-Out	\$ 28,356	\$ 31,494	\$ 34,187	\$ 34,187	\$ 34,187
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	200	200	200
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	63	53	52	52	52
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	150	150	150
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	1,834	2,172	1,925	1,925	1,925
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	26,459	29,269	31,860	31,860	31,860
Total Maintenance and Operations	28,356	31,494	34,187	34,187	34,187
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	28,356	31,494	34,187	34,187	34,187
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 28,356	\$ 31,494	\$ 34,187	\$ 34,187	\$ 34,187
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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City Attorney

OVERVIEW

The City Attorney represents the City Council and the City officers in all matters of law pertaining to their offices and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council and Planning Commission meetings, the City Attorney prepares and/or reviews all necessary legal documents such as contracts, deeds, ordinances, and resolutions, performs legal research and prepares opinions.

The City Attorney is appointed by the City Council on a contractual basis. The City of Whittier's City Attorney is Richard D. Jones from the law firm of Jones and Mayer.

KEY GOALS

- Provide effective legal services to all City officers, departments, agencies, boards and commissions
- Effectively represent the City in general liability cases



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City of Whittier

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City Attorney (100-11-112-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	487,100	398,425	300,531	300,531	300,531
Capital Outlay	0	0	0	0	0
Total Expenditures	487,100	398,425	300,531	300,531	300,531
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 487,100	\$ 398,425	\$ 300,531	\$ 300,531	\$ 300,531
Expenditures and Transfers-Out By Funding Source					
General Fund	487,100	398,425	300,531	300,531	300,531
Total Expenditures and Transfers-Out	\$ 487,100	\$ 398,425	\$ 300,531	\$ 300,531	\$ 300,531
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	453	466	460	460	460
Professional Services	486,647	397,959	298,571	298,571	298,571
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	1,500	1,500	1,500
Total Maintenance and Operations	487,100	398,425	300,531	300,531	300,531
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	487,100	398,425	300,531	300,531	300,531
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 487,100	\$ 398,425	\$ 300,531	\$ 300,531	\$ 300,531
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



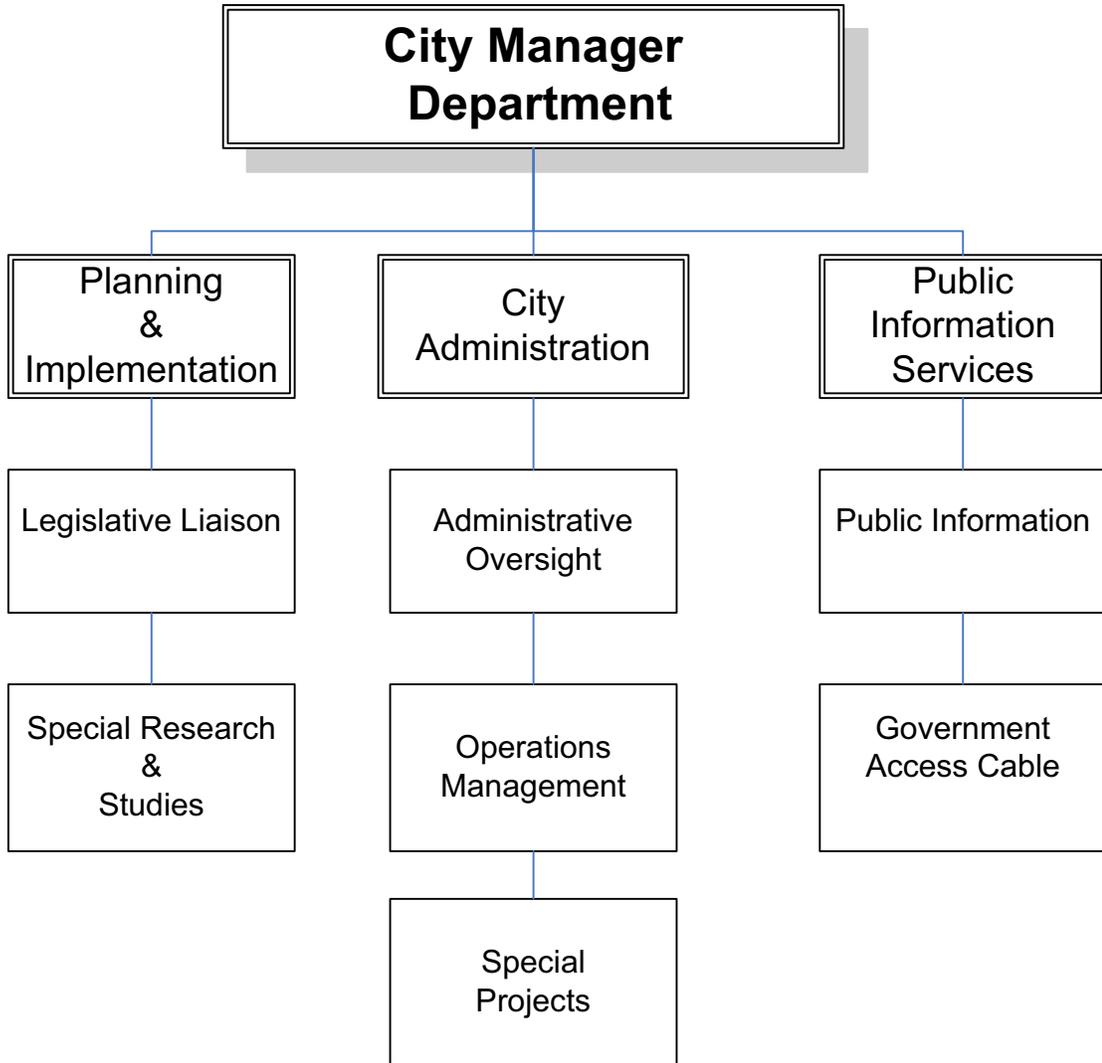
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City of Whittier

City Manager

- *Administration*
- *Public Information Services*
- *Non-Departmental*
- *Chamber of Commerce*
- *Employee Special Events*
- *Capital Outlay – General*
- *Capital Outlay – Police Facility*

City Manager

Organization Chart

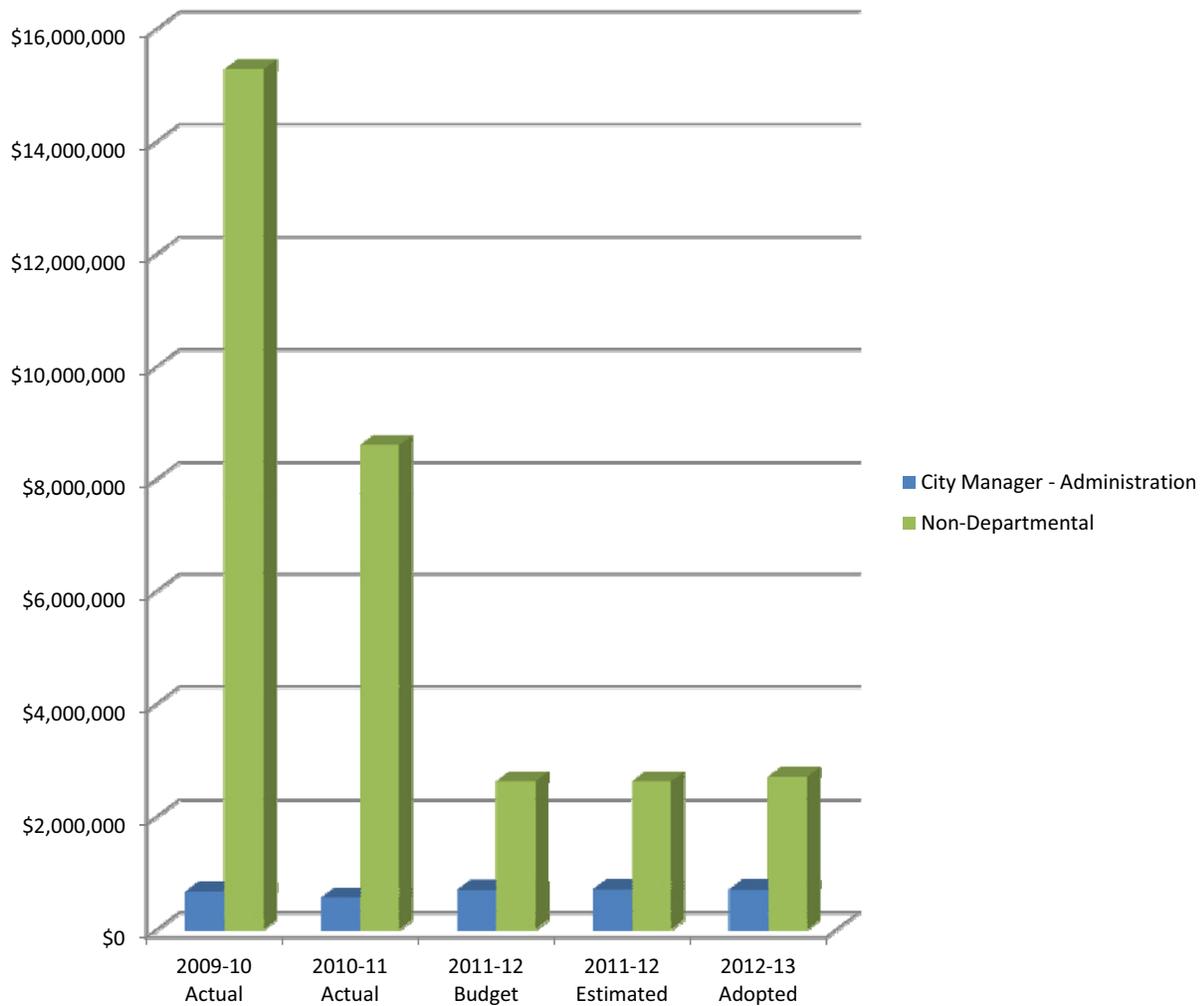




City of Whittier

City Manager Department

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
City Manager - Administration	\$ 672,585	\$ 567,534	\$ 706,099	\$ 714,033	\$ 710,203
Non-Departmental	15,280,823	8,604,463	2,625,560	2,625,560	2,706,074



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City of Whittier

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City Manager - Administration

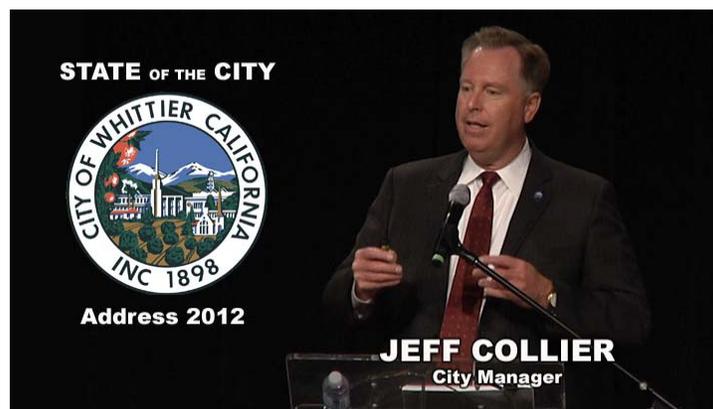
OVERVIEW

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. The City Manager provides for the overall planning and control of City programs, in accordance with City Council policies, the Municipal Code and provisions of the City Charter.

The City Manager implements the policies and directives of the City Council and supervises and coordinates the activities of the various City departments. These responsibilities include identification of problems and key areas of concern and formulating appropriate response or action, make policy recommendations to the City Council and encourage responsible public participation in the governmental process. In addition, the City Manager is responsible for the provision of administrative services to the City Council, representing the City in legislative actions, public information and labor negotiations. The City Manager is the administrative head of City staff and in that capacity performs the function of supervision to ensure the implementation of programs approved by the City Council. The City Manager is responsible for directing the day-to-day operation of the City, as well as performing duties and responsibilities in the areas of public relations, legislative administration and fiscal matters. The City Manager cooperates with other government entities in the pursuit of common goals.

KEY GOALS

- Enforce all laws and ordinances as prescribed in the City Charter and the Municipal Code
- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City's interests are effectively represented in decisions made by other governmental agencies



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City of Whittier

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City Manager - Administration (100-12-121-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 649,292	\$ 544,246	\$ 672,995	\$ 672,995	\$ 668,341
Maintenance and Operations	23,293	23,288	33,104	41,038	41,862
Capital Outlay	0	0	0	0	0
Total Expenditures	672,585	567,534	706,099	714,033	710,203
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 672,585	\$ 567,534	\$ 706,099	\$ 714,033	\$ 710,203
Expenditures and Transfers-Out By Funding Source					
General Fund	672,585	567,534	706,099	714,033	710,203
Total Expenditures and Transfers-Out	\$ 672,585	\$ 567,534	\$ 706,099	\$ 714,033	\$ 710,203
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 565,812	\$ 478,961	\$ 530,841	\$ 530,841	\$ 532,925
Employee Benefits	83,480	65,285	142,154	142,154	135,416
Total Employee Services	649,292	544,246	672,995	672,995	668,341
Dues, Memberships, License and Publications	1,095	1,090	1,200	1,200	1,200
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	5,440	5,240	4,414	4,414	4,414
Professional Services	448	0	0	0	0
Utilities	2,063	1,515	2,000	2,000	1,100
Miscellaneous Services	0	0	350	350	350
Repairs and Maintenance	33	143	700	700	700
Materials and Supplies	2,027	2,416	3,010	3,010	3,010
City Charges	0	0	0	0	0
Mobile Equipment Rental	7,518	7,529	14,719	14,719	15,077
Other	4,669	5,355	6,711	14,645	16,011
Total Maintenance and Operations	23,293	23,288	33,104	41,038	41,862
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	672,585	567,534	706,099	714,033	710,203
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 672,585	\$ 567,534	\$ 706,099	\$ 714,033	\$ 710,203
Full Time Positions	4.0	3.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.4	0.6	0.6	0.6	0.6
Total	4.4	3.6	4.6	4.6	4.6

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City of Whittier

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Public Information Services

OVERVIEW

The Public Information Services Division is responsible for cable television community programming on the government access channel (Channel 3) and provides oversight for local implementation of the state franchise agreement with Charter Communications and Verizon FIOS for cable television and video programming service.

The division produces videos for the City Channel 3 and for internal City use. It provides staff, equipment and supplies for televising City Council, Redevelopment Agency and Planning Commission meetings, as well as televising community events such as political forums and special City events. The newest addition to Channel 3 is *City Connection*, a weekly video announcement of City events, roadwork, activities, etc.

The division also monitors video programming customer service standards in the state franchise agreements with Charter Communications and Verizon, responds to complaints and concerns from the public on video programming matters and performs other administrative duties.

KEY GOALS

- Provide consumer protection through the successful local implementation of the state video service franchise agreement
- Provide the community with adequate information concerning City services and educational programs through a regular schedule of municipal access cable television and video service programming, a community bulletin board and other low or no cost programming produced for municipal broadcast
- Provide the community with quality information/educational programming from other government agencies in addition to the regular City meetings and special event television programming.



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City of Whittier

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Public Information Services (100-12-122-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 47,840	\$ 54,509	\$ 58,294	\$ 58,294	\$ 58,294
Maintenance and Operations	2,933	6,512	14,909	14,909	14,909
Capital Outlay	0	0	0	0	0
Total Expenditures	50,773	61,021	73,203	73,203	73,203
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 50,773	\$ 61,021	\$ 73,203	\$ 73,203	\$ 73,203
Expenditures and Transfers-Out By Funding Source					
General Fund	50,773	61,021	73,203	73,203	73,203
Total Expenditures and Transfers-Out	\$ 50,773	\$ 61,021	\$ 73,203	\$ 73,203	\$ 73,203
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 28,343	\$ 31,441	\$ 40,866	\$ 40,866	\$ 40,866
Employee Benefits	19,497	23,068	17,428	17,428	17,428
Total Employee Services	47,840	54,509	58,294	58,294	58,294
Dues, Memberships, License and Publications	590	590	300	300	300
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	117	114	112	112	112
Professional Services	1,450	0	7,187	7,187	7,187
Utilities	0	0	0	0	0
Miscellaneous Services	150	0	400	400	400
Repairs and Maintenance	0	4,278	4,600	4,600	4,600
Materials and Supplies	626	1,431	2,110	2,110	2,110
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	99	200	200	200
Total Maintenance and Operations	2,933	6,512	14,909	14,909	14,909
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	50,773	61,021	73,203	73,203	73,203
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 50,773	\$ 61,021	\$ 73,203	\$ 73,203	\$ 73,203
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	1.1	1.1	1.1	1.1	1.1
Total	1.1	1.1	1.1	1.1	1.1

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City of Whittier

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Non-Departmental

OVERVIEW

The City Manager's Non-Departmental cost center includes expenditures throughout the City that cannot be attributed to any individual department. Because such expenditures are not related to individual departments, they are placed in a special account under the City Manager's discretion. The expenditures charged to this cost center are funded with general funds.

The primary expenditures from the Non-Departmental cost center are General Fund contributions to Library, Parks, Recreation and Community Services, Capital Outlay General and Equipment Replacement. Also included in Non-Departmental are appropriations for the cost of health insurance administration, travel expense for activities or meetings beneficial to the City as a whole, convention expense for all cost centers funded with general funds, educational reimbursement for employees and City-wide memberships.

KEY GOALS

- Provide the City Manager with adequate discretionary control over expenditures that benefit the City as a whole
- Facilitate efficient and effective operations by providing the City with access to managerial information concerning local government



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City of Whittier

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Non-Departmental (100-12-999-201)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 255,108	\$ 252,608	\$ 176,901	\$ 176,901	\$ 176,901
Maintenance and Operations	2,930,691	1,673,212	2,179,111	2,179,111	2,209,112
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>3,185,799</u>	<u>1,925,820</u>	<u>2,356,012</u>	<u>2,356,012</u>	<u>2,386,013</u>
Transfers-Out	12,095,024	6,678,643	269,548	269,548	320,062
Total Expenditures and Transfers-Out	<u>\$ 15,280,823</u>	<u>\$ 8,604,463</u>	<u>\$ 2,625,560</u>	<u>\$ 2,625,560</u>	<u>\$ 2,706,075</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	15,280,823	8,604,463	2,625,560	2,625,560	2,706,075
Total Expenditures and Transfers-Out	<u>\$ 15,280,823</u>	<u>\$ 8,604,463</u>	<u>\$ 2,625,560</u>	<u>\$ 2,625,560</u>	<u>\$ 2,706,075</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	255,108	252,608	176,901	176,901	176,901
Total Employee Services	<u>255,108</u>	<u>252,608</u>	<u>176,901</u>	<u>176,901</u>	<u>176,901</u>
Dues, Memberships, License and Publications	27,501	27,352	27,880	27,880	27,880
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	41,941	38,213	62,900	62,900	62,900
Utilities	0	0	0	0	0
Miscellaneous Services	303	226	3,000	3,000	3,000
Repairs and Maintenance	642,065	642,065	642,065	642,065	642,065
Materials and Supplies	1,964	11,811	16,280	16,280	16,280
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	53,941	92,707	118,986	118,986	148,987
Total Maintenance and Operations	<u>767,715</u>	<u>812,374</u>	<u>871,111</u>	<u>871,111</u>	<u>901,112</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	<u>1,813,092</u>	<u>6,233,977</u>	<u>193,100</u>	<u>193,100</u>	<u>243,614</u>
Total Operating Expenditures/Transfers	<u>2,835,915</u>	<u>7,298,959</u>	<u>1,241,112</u>	<u>1,241,112</u>	<u>1,321,627</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	2,162,976	860,838	1,308,000	1,308,000	1,308,000
Capital Outlay	0	0	0	0	0
Transfers-Out	<u>10,281,932</u>	<u>444,666</u>	<u>76,448</u>	<u>76,448</u>	<u>76,448</u>
Total Non-Operating Expenditures/Transfers	<u>12,444,908</u>	<u>1,305,504</u>	<u>1,384,448</u>	<u>1,384,448</u>	<u>1,384,448</u>
Total Expenditures and Transfers-Out	<u>\$ 15,280,823</u>	<u>\$ 8,604,463</u>	<u>\$ 2,625,560</u>	<u>\$ 2,625,560</u>	<u>\$ 2,706,075</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Chamber of Commerce

OVERVIEW

The City of Whittier and the Whittier Area Chamber of Commerce perform as partners in the promotion of the City's business climate. As a result, the City of Whittier annually contributes a fixed amount of funds through a contractual agreement to assist in the cost of operations for the Whittier Area Chamber of Commerce. The Chamber has the special knowledge, experience, facilities and personnel to effectively carry out a comprehensive program of advertising, publicity and promotional programs for the City of Whittier.

Whittier Area Chamber of Commerce services which benefit the City include providing information, data and statistics to the public or organizations making inquiries concerning growth and development of the City; assisting in representing the interest of the City in county, state and national affairs; providing publicity for the community through the media of newspapers, both local and metropolitan, radio, television, digital technology and through public appearances; and promoting locations within the City limits for new commercial and industrial developments.

KEY GOALS

- Provide a vehicle to attract and retain business
- Promote better relations between the local governmental units and the private sector
- Market the City's business and development climate



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City of Whittier

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Chamber of Commerce (100-12-999-202)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	46,400	46,400	46,400	46,400	46,400
Capital Outlay	0	0	0	0	0
Total Expenditures	46,400	46,400	46,400	46,400	46,400
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 46,400	\$ 46,400	\$ 46,400	\$ 46,400	\$ 46,400
Expenditures and Transfers-Out By Funding Source					
General Fund	46,400	46,400	46,400	46,400	46,400
Total Expenditures and Transfers-Out	\$ 46,400	\$ 46,400	\$ 46,400	\$ 46,400	\$ 46,400
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	46,400	46,400	46,400	46,400	46,400
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	46,400	46,400	46,400	46,400	46,400
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	46,400	46,400	46,400	46,400	46,400
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 46,400	\$ 46,400	\$ 46,400	\$ 46,400	\$ 46,400
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Employee Special Events

OVERVIEW

Each year, the City sponsors a Holiday Breakfast held during the December Holiday Season in recognition of the contributions made by all City employees. During this Employee Holiday Breakfast, the Mayor recognizes and presents service awards to those individuals that have been employed with the City for an extended period of time. This special event provides employees with the opportunity to become better acquainted with new employees, reinforces existing relationships with co-workers and encourages and develops teamwork through participation in the planning committee for the special event.

KEY GOALS

- Provide an opportunity for City officials to recognize the contribution made by City employees
- Improve morale among City employees by sponsoring an event that allows for employees from different departments to meet with each other
- Acknowledge employees for their service and continued commitment to the City



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City of Whittier

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Employee Special Events (100-12-999-203)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	8,116	8,252	9,000	9,000	9,000
Capital Outlay	0	0	0	0	0
Total Expenditures	8,116	8,252	9,000	9,000	9,000
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 8,116	\$ 8,252	\$ 9,000	\$ 9,000	\$ 9,000
Expenditures and Transfers-Out By Funding Source					
General Fund	8,116	8,252	9,000	9,000	9,000
Total Expenditures and Transfers-Out	\$ 8,116	\$ 8,252	\$ 9,000	\$ 9,000	\$ 9,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	8,116	8,252	9,000	9,000	9,000
Total Maintenance and Operations	8,116	8,252	9,000	9,000	9,000
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	8,116	8,252	9,000	9,000	9,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 8,116	\$ 8,252	\$ 9,000	\$ 9,000	\$ 9,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Capital Outlay - General

OVERVIEW

This fund was established to give a more comprehensive view of the capital projects to be undertaken by the City. Summarized in this cost center are capital projects and/or equipment purchases that are funded with general funds.

Projects are recommended in accordance with the Five-Year Capital Improvement Plan, which was designed to schedule public investment in facilities and properties, such as streets, storm drains, City Yard, buildings and utilities. The Five-Year Capital Improvement Summary provides an overview of all capital projects and serves as a proposed schedule for future projects. Projects not completed within the fiscal year may be carried over to the next year. Projects funded in the current fiscal year are noted under the column titled "City Manager Adopted Budget". Proposed future funding is also noted however, the amounts are merely for forecasting and are not approved projects. Future projects must return for approval during the budget process for that particular year. The total cost for each project is listed on the last column under the heading "Total Cost to Complete".

Essentially, the 5-year summary serves as a base for the planning of future capital improvements. Additionally, it is a valuable tool for ensuring optimal and timely use of special revenues and provides a summary of total funding requirements to ensure that no potential funding source is overlooked.

KEY GOALS

- Provide for the maintenance of the City's infrastructure system
- Provide for the addition, replacement and/or refurbishment of City buildings, major facilities and infrastructure
- Provide for the addition or replacement of major City equipment



Branch Library Expansion

City of Whittier

Capital Outlay - General (635)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	16,825	12,000	12,000	12,000
Capital Outlay	210,014	483,937	5,562,500	5,597,714	194,500
Total Expenditures	<u>210,014</u>	<u>500,762</u>	<u>5,574,500</u>	<u>5,609,714</u>	<u>206,500</u>
Transfers-Out	0	0	86,724	86,724	0
Total Expenditures and Transfers-Out	<u>\$ 210,014</u>	<u>\$ 500,762</u>	<u>\$ 5,661,224</u>	<u>\$ 5,696,438</u>	<u>\$ 206,500</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	210,014	500,762	5,661,224	5,696,438	206,500
Total Expenditures and Transfers-Out	<u>\$ 210,014</u>	<u>\$ 500,762</u>	<u>\$ 5,661,224</u>	<u>\$ 5,696,438</u>	<u>\$ 206,500</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	16,825	12,000	12,000	12,000
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>0</u>	<u>16,825</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
Capital Outlay	116,947	133,707	5,335,000	5,335,000	40,000
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenditures/Transfers	<u>116,947</u>	<u>150,532</u>	<u>5,347,000</u>	<u>5,347,000</u>	<u>52,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	93,067	350,230	227,500	262,714	154,500
Transfers-Out	<u>0</u>	<u>0</u>	<u>86,724</u>	<u>86,724</u>	<u>0</u>
Total Non-Operating Expenditures/Transfers	<u>93,067</u>	<u>350,230</u>	<u>314,224</u>	<u>349,438</u>	<u>154,500</u>
Total Expenditures and Transfers-Out	<u>\$ 210,014</u>	<u>\$ 500,762</u>	<u>\$ 5,661,224</u>	<u>\$ 5,696,438</u>	<u>\$ 206,500</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Capital Outlay – Police Facility

OVERVIEW

The City Council approved a new Whittier Police Facility in March 2007. The project was completed in October 2010.

The new police facility was designed to accommodate current needs and future Department growth. Among many enhancements, the new facility features a larger public lobby, individual interview rooms, a community meeting room, expanded and modern jail facility, a 911-dispatch center, an emergency operations center and a well-equipped crime scene investigation laboratory.

The City Council approved a project budget of \$35,000,000 for constructing the new 55,000 square foot facility and adjacent secure parking lot, the redesign of existing employee and library parking, site accessibility and tenant improvements to the existing police facility for future use. The building was completed at a cost of \$23,000,000 with the entire project completed at a cost of approximately \$33,000,000.



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City of Whittier

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Capital Outlay - Police Facility (637)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 4,940	\$ 23,404	\$ 0	\$ 0	\$ 0
Maintenance and Operations	1,321,413	637,715	0	0	0
Capital Outlay	14,602,849	4,511,400	0	0	0
Total Expenditures	<u>15,929,202</u>	<u>5,172,519</u>	<u>0</u>	<u>0</u>	<u>0</u>
Transfers-Out	0	126,816	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 15,929,202</u>	<u>\$ 5,299,335</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	15,929,202	5,299,335	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 15,929,202</u>	<u>\$ 5,299,335</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 4,940	\$ 11,835	\$ 0	\$ 0	\$ 0
Employee Benefits	0	11,569	0	0	0
Total Employee Services	<u>4,940</u>	<u>23,404</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	1,320,332	502,832	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	1,081	132,692	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	2,191	0	0	0
Total Maintenance and Operations	<u>1,321,413</u>	<u>637,715</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Outlay	14,602,849	4,511,400	0	0	0
Transfers-Out	0	126,816	0	0	0
Total Operating Expenditures/Transfers	<u>15,929,202</u>	<u>5,299,335</u>	<u>0</u>	<u>0</u>	<u>0</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 15,929,202</u>	<u>\$ 5,299,335</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



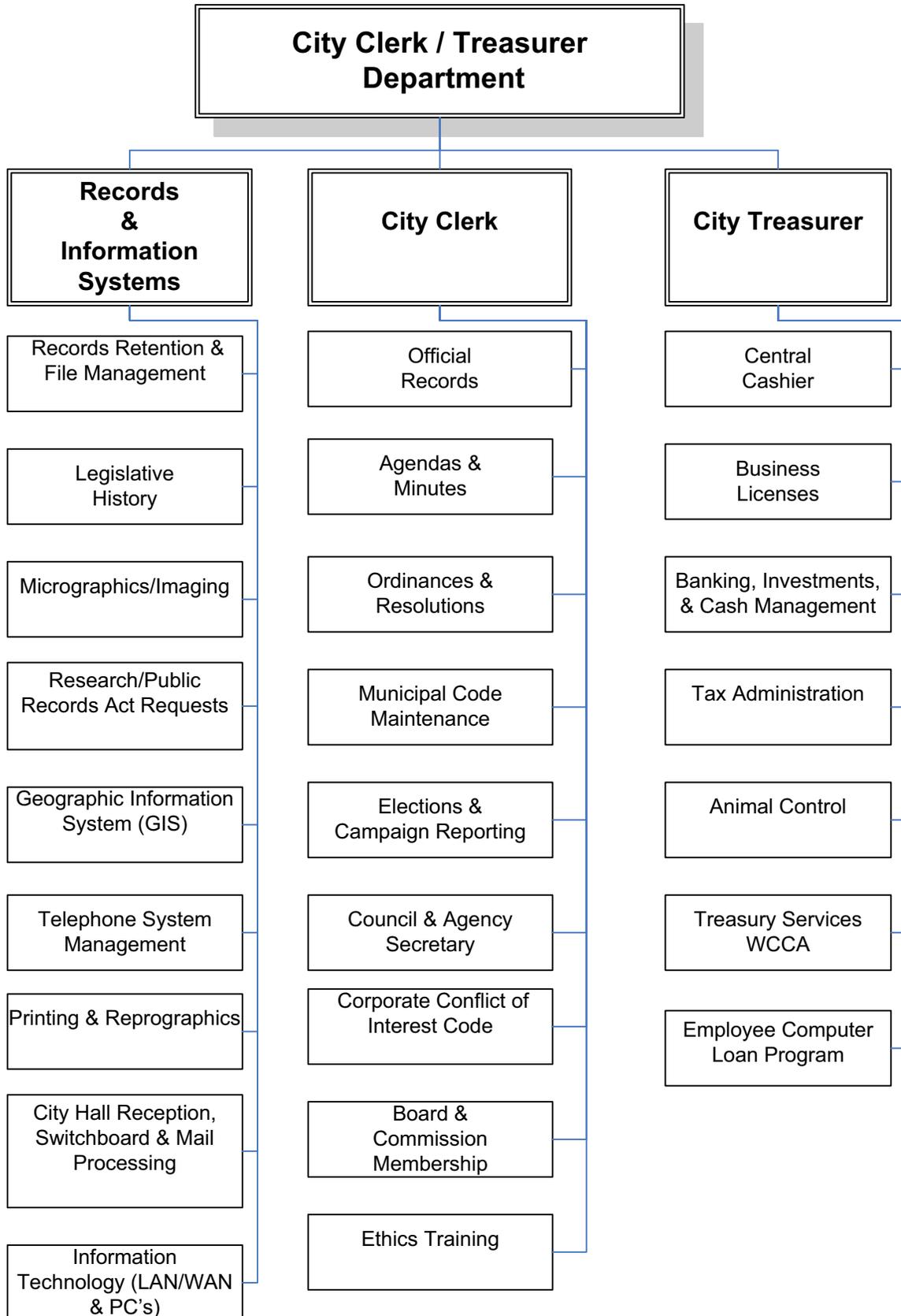
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City of Whittier

City Clerk / Treasurer

- *City Clerk*
- *Elections*
- *City Treasurer*
- *Business License*
- *Business Improvement Area*
- *Information Technology*

City Clerk/Treasurer

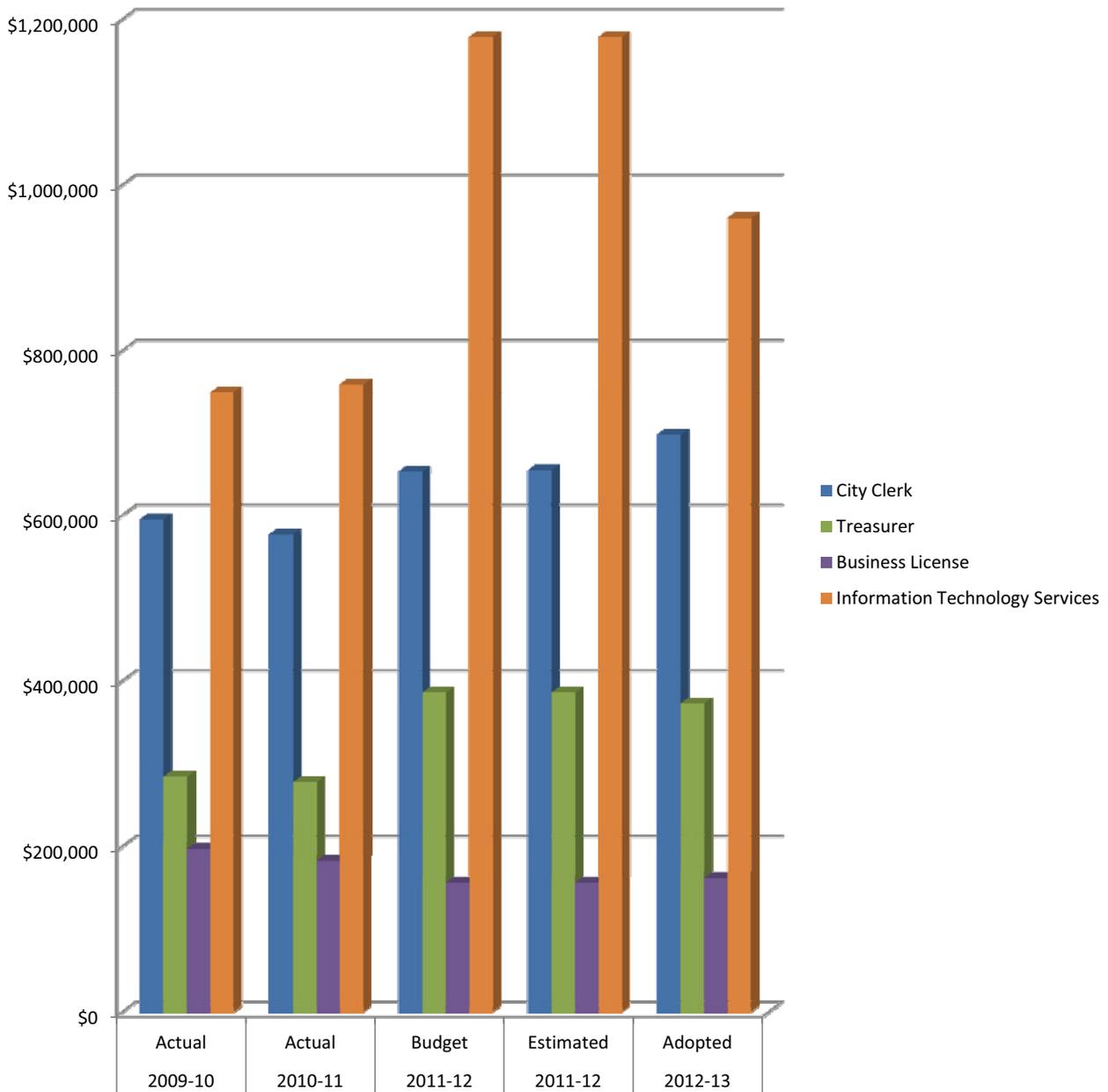
Organization Chart



City of Whittier

City Clerk/Treasurer Department

Division/Cost Center	2009-10	2010-11	2011-12	2011-12	2012-13
	Actual	Actual	Budget	Estimated	Adopted
City Clerk	\$ 594,833	\$ 576,555	\$ 652,243	\$ 653,850	\$ 697,162
Treasurer	283,810	277,323	385,588	385,588	372,244
Business License	196,445	182,442	156,041	156,041	161,078
Information Technology Services	749,013	758,577	1,178,018	1,178,018	959,557



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City of Whittier

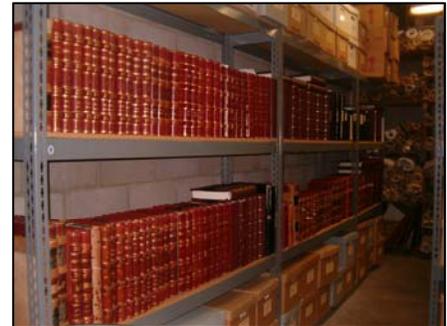
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City Clerk

OVERVIEW

The City Clerk has custody of, and is responsible for, all official City records. The City Clerk's office records all policy and administrative decisions of the City Council, Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority and Whittier Housing Authority; prepares the written agenda for regular and special meetings of the Council, Successor Agency and Authorities; and records and maintains the official minutes of the proceedings.

As custodian of official records, the City Clerk maintains original executed ordinances and resolutions, contracts and agreements, official bonds and inactive and permanent records in the City-wide Records Center located in City Hall. City Clerk staff developed and manages a micrographic records program to preserve and protect the City's history. In FY 2011-12, over 38,000 documents were prepared for scanning and transfer to microfilm for archival preservation. Each roll of microfilm is checked for quality and indexed for future research. Staff provides file and records management assistance to all City departments and assists citizens and staff in researching City, Successor Agency and Authority-related matters. Records Management staff answers over 1,300 information requests each year.



In addition to records management, this division is responsible for the main reception and mail processing for all departments. This assignment includes answering and directing over 40,000 incoming telephone calls a month, directing visitors to appropriate departments and daily processing of mail received or sent by the City. On average, reception staff sends out over 275,000 pieces of mail each year. The reception desk includes an ADA-approved counter and a TV that plays the City's message board and City Council meetings.

Additionally, it is the responsibility of the City Clerk's office to publish and post legal notices, as required by law, and coordinate the posting of property as needed. This office also administers the formal sealed bid process and handles the noticing, receiving and opening of sealed bids.

The City Clerk is the filing officer for financial reporting by City officials and instructs and assists elected and appointed officials and designated personnel in complying with provisions of the Political Reform Act. Approximately 160 officials and employees submitted annual filings to the City Clerk's office for 2011.

The City Clerk's office coordinates and assists elected and appointed officials and designated employees with required biennial Ethics Training in compliance with AB1234. Approximately 100 officials and employees have received the training. The City Clerk's office administers the City Council's Board and Commission appointment policy and conducts the annual recognition event sponsored by the City Council.



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City of Whittier

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City Clerk

KEY GOALS

- Provide administrative support to the City Manager's Office and the City Council
- Maintain a computerized legislative history index for City Council, Successor Redevelopment Agency, Utility Authority, Public Financing Authority and Housing Authority minutes, ordinances, resolutions, agreements and recorded documents
- Provide for the safe storage and proper archive of City documents
- Safeguard vital City records through microfilming
- Assist the City Council, staff and public in obtaining information available from City records
- Increase access to public records by implementing electronic document imaging and posting City Council agenda packets on the City's website
- Provide efficient services or helpful information to anyone who calls or visits City Hall
- Provide proficient mail distribution and processing
- Administer the City Council's Board and Commission Appointment Policy and Recognition Program
- Promote positive community relations through excellence in customer service
- Coordinate biennial Ethics Training for designated employees and advisory board members
- Coordinate annual financial reporting for City Council, designated employees and advisory board members in compliance with the Political Reform Act



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City of Whittier

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City Clerk (100-15-151-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 505,337	\$ 510,043	\$ 548,068	\$ 549,675	\$ 585,057
Maintenance and Operations	85,085	66,512	104,175	104,175	112,105
Capital Outlay	4,411	0	0	0	0
Total Expenditures	594,833	576,555	652,243	653,850	697,162
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 594,833	\$ 576,555	\$ 652,243	\$ 653,850	\$ 697,162
Expenditures and Transfers-Out By Source					
General Fund	594,833	576,555	652,243	653,850	697,162
Total Expenditures and Transfers-Out	\$ 594,833	\$ 576,555	\$ 652,243	\$ 653,850	\$ 697,162
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 361,356	\$ 381,611	\$ 381,781	\$ 381,781	\$ 428,142
Employee Benefits	143,981	128,432	166,287	167,894	156,915
Total Employee Services	505,337	510,043	548,068	549,675	585,057
Dues, Memberships, License and Publications	687	860	887	887	897
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	3,814	3,606	3,657	3,657	3,657
Professional Services	12,179	6,433	12,600	12,600	12,600
Utilities	0	0	0	0	0
Miscellaneous Services	31,221	18,062	31,850	31,850	31,850
Repairs and Maintenance	3,754	4,394	8,136	8,136	8,136
Materials and Supplies	29,300	29,252	42,705	42,705	50,625
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	4,130	3,905	4,340	4,340	4,340
Total Maintenance and Operations	85,085	66,512	104,175	104,175	112,105
Capital Outlay	4,411	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	594,833	576,555	652,243	653,850	697,162
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 594,833	\$ 576,555	\$ 652,243	\$ 653,850	\$ 697,162
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.9
Total	6.0	6.0	6.0	6.0	6.9

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City of Whittier

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Elections

OVERVIEW



The City Clerk-Treasurer Department conducts all municipal elections in the City of Whittier. Election activities, many of which are mandated by the California Elections Code, include assisting and qualifying City Council candidates, establishing voting precincts and securing precinct workers, coordinating election-related contract services and training election workers. Related activities include administration of a vote by mail program that is appropriately controlled; provision of multilingual services; and implementation of a voter outreach program in compliance with the Voting Rights Acts.

General municipal elections are held in even-numbered years. The newly elected City Council Members are seated seven days following Election Day.

The Elections program also provides the City Council with the opportunity to present initiative measures to the voters, which are advisory or mandatory propositions. The program further provides the electors of the City with the opportunity to place initiatives, referendum measures and recall actions on the ballot.

The Political Reform Act of 1974 requires committees and candidates running for or elected to the City Council to file campaign statements which reflect financial expenditures and contributions made on behalf of the candidates and/or measures. The Act also requires candidates to file Statements of Economic Interests during the nomination period and successful candidates to file within thirty days after taking office. City Clerk staff administers these provisions of the Political Reform Act.

The City Clerk staff assists the County Registrar of Voters during county, state and federal elections. Information relating to such elections is provided to the City Clerk's office by the County and made available locally to voters. Polling place location and other voting assistance is provided to residents on all election days. The number of voters served in the 2012 General Election was 43,654.



KEY GOALS

- Conduct all municipal elections in accordance with provisions of the State of California Elections Code, as provided by the City Charter
- Administer Political Reform Act campaign provisions
- Implement provisions of the Federal and California Voting Rights Act
- Provide election information and assistance to candidates, voters and the community with excellent customer service

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City of Whittier

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Elections (100-15-151-301)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 24,120	\$ 399	\$ 0	\$ 0	\$ 0
Maintenance and Operations	100,565	189	83,603	83,603	83,603
Capital Outlay	0	0	0	0	0
Total Expenditures	124,685	588	83,603	83,603	83,603
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 124,685	\$ 588	\$ 83,603	\$ 83,603	\$ 83,603
Expenditures and Transfers-Out By Source					
General Fund	124,685	588	83,603	83,603	83,603
Total Expenditures and Transfers-Out	\$ 124,685	\$ 588	\$ 83,603	\$ 83,603	\$ 83,603
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 21,179	\$ 399	\$ 0	\$ 0	\$ 0
Employee Benefits	2,941	0	0	0	0
Total Employee Services	24,120	399	0	0	0
Dues, Memberships, License and Publications	228	0	150	150	150
Rentals	3,951	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	84	0	128	128	128
Professional Services	17,278	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	18,588	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	59,823	0	200	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	613	189	83,125	83,325	83,325
Total Maintenance and Operations	100,565	189	83,603	83,603	83,603
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	124,685	588	83,603	83,603	83,603
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 124,685	\$ 588	\$ 83,603	\$ 83,603	\$ 83,603
Full Time Positions	0	0	0	0	0
Part Time Positions (Full Time Equivalent)	0	0	0	0	0
Total	0	0	0	0	0



City of Whittier

Treasurer

OVERVIEW



The City Treasurer's Office receives all monies collected by the City, Redevelopment Successor Agency, Utility Authority, Housing Authority and Public Financing Authority including federal, state and local revenue generated through assessments, fees and taxes. The City Treasurer Division prepares bank deposits, monitors account balances, maintains records of deposits and receipts and prepares monthly written reports providing fund balance and investment information. The Division also handles issuance of parking permits, audit and disbursement of demands, petty cash and performs the duties of bond and tax administration. Included in the

responsibilities of the Treasurer's Office is the central cashier function, which validates all revenue receipts including water payments, permit fees, recreation receipts, business license taxes and assessment fees. During the 2011-12 fiscal year the Treasury Office processed 129,000 transactions.

In an effort to increase overall revenue, the City, Redevelopment Successor Agency, Housing Authority and Utility Authority invests funds not needed for current expenses. The Treasurer is responsible for investments and ensures that funds are invested in a manner consistent with the City Council, Redevelopment Successor Agency and Authorities' Statement of Investment Policy. All investments are made in accordance with that policy and therefore, follow the strict criteria of safety, liquidity and yield. In addition to investing surplus funds, it is the Treasurer's responsibility to monitor all accounts and activity so as to maintain or have available a cash flow to meet daily operating expenses.

The Division reconciles and maintains accounting records of the various City, Redevelopment Successor Agency, Housing Authority and Utility Authority checking and passbook bank accounts. Banking/broker relations are established to comply with safekeeping/custody regulations and the investment of surplus funds.

The Division administers the City's contract for animal control services and coordinates state-mandated low-cost vaccination clinics. This Division also administers the employee computer loan and government savings bond programs and serves as Treasurer to the Wildlife Corridor Conservation Authority.

The Division administers the Utility User Tax Exemption Program. The program exempts households within the City of Whittier from the 5% utility tax if the previous calendar years' household income is less than \$29,550.

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City of Whittier

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Treasurer

KEY GOALS

- Maximize interest earnings through sound investment strategy with strict adherence to the provisions of the adopted Statement of Investment Policy and Procedures
- Accuracy and promptness in posting of payments received
- Provide online payment option for water/trash customers
- Efficient administration of the employee computer loan program
- Establish and maintain effective banking/broker relationships to maximize use of City revenue
- Evaluate and maintain sufficient cash flow or liquid assets to ensure that the City's current and future operating needs are met
- Timely collection and accurate recording of Utility User's Tax (UUT) and Transient Occupancy Tax (TOT) payments and administering the City's UUT Exemption Program
- Promote positive community relations through continued excellence in customer service

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City of Whittier

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Treasurer (100-15-152-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 196,168	\$ 202,434	\$ 214,287	\$ 214,287	\$ 200,933
Maintenance and Operations	87,642	74,889	171,301	171,301	171,311
Capital Outlay	0	0	0	0	0
Total Expenditures	283,810	277,323	385,588	385,588	372,244
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 283,810	\$ 277,323	\$ 385,588	\$ 385,588	\$ 372,244
Expenditures and Transfers-Out By Source					
General Fund	283,810	277,323	385,588	385,588	372,244
Total Expenditures and Transfers-Out	\$ 283,810	\$ 277,323	\$ 385,588	\$ 385,588	\$ 372,244
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 160,091	\$ 164,519	\$ 166,509	\$ 166,509	\$ 155,821
Employee Benefits	36,077	37,915	47,778	47,778	45,112
Total Employee Services	196,168	202,434	214,287	214,287	200,933
Dues, Memberships, License and Publications	1,189	931	1,228	1,228	1,238
Rentals	0	0	0	0	0
Taxes and Assessments	147	0	0	0	0
Insurance	1,345	1,654	1,868	1,868	1,868
Professional Services	80,492	68,868	161,379	161,379	161,379
Utilities	0	0	0	0	0
Miscellaneous Services	0	99	1,000	1,000	1,000
Repairs and Maintenance	1,081	1,581	1,047	1,047	1,047
Materials and Supplies	3,296	1,709	4,046	4,046	4,046
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	92	47	733	733	733
Total Maintenance and Operations	87,642	74,889	171,301	171,301	171,311
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	283,810	277,323	385,588	385,588	372,244
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 283,810	\$ 277,323	\$ 385,588	\$ 385,588	\$ 372,244
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.2
Total	3.2	3.2	3.2	3.2	3.2

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City of Whittier

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Business License

OVERVIEW

The Business License Division ensures that individuals and organizations who are conducting business or performing a service within the City boundaries are issued a license. The division actively searches for unlicensed businesses through field inspections, fictitious name and resale tax permit filings, water bill, state and county listings and by public contact. The division offers online license renewals for most business owners. The issuance of door-to-door solicitor permits is an additional function of the division. There are approximately 7,500 active business licenses in the City of Whittier. The business license tax is a source of revenue for the City.

KEY GOALS

- Continue enforcement through available resources to locate unlicensed businesses and ensure compliance with the City's municipal code in regards to the payment of license taxes
- Coordinate with City Departments to ensure continued consistency in business licensing
- Promote positive community relations through excellence in customer service



City of Whittier

Business License (100-15-152-302)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 178,715	\$ 159,747	\$ 130,826	\$ 130,826	\$ 135,647
Maintenance and Operations	17,730	22,695	25,215	25,215	25,431
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>196,445</u>	<u>182,442</u>	<u>156,041</u>	<u>156,041</u>	<u>161,078</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 196,445</u>	<u>\$ 182,442</u>	<u>\$ 156,041</u>	<u>\$ 156,041</u>	<u>\$ 161,078</u>
Expenditures and Transfers-Out By Source					
General Fund	196,445	182,442	156,041	156,041	161,078
Total Expenditures and Transfers-Out	<u>\$ 196,445</u>	<u>\$ 182,442</u>	<u>\$ 156,041</u>	<u>\$ 156,041</u>	<u>\$ 161,078</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 122,432	\$ 82,111	\$ 82,617	\$ 82,617	\$ 86,412
Employee Benefits	22,709	44,062	48,209	48,209	49,235
Total Employee Services	<u>145,141</u>	<u>126,173</u>	<u>130,826</u>	<u>130,826</u>	<u>135,647</u>
Dues, Memberships, License and Publications	0	50	50	50	50
Rentals	283	411	527	527	527
Taxes and Assessments	0	0	0	0	0
Insurance	1,184	1,208	716	716	716
Professional Services	2,737	8,400	8,042	8,042	8,258
Utilities	115	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	13,191	12,435	14,578	14,578	14,578
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	220	191	1,302	1,302	1,302
Total Maintenance and Operations	<u>17,730</u>	<u>22,695</u>	<u>25,215</u>	<u>25,215</u>	<u>25,431</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>162,871</u>	<u>148,868</u>	<u>156,041</u>	<u>156,041</u>	<u>161,078</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	33,574	33,574	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>33,574</u>	<u>33,574</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 196,445</u>	<u>\$ 182,442</u>	<u>\$ 156,041</u>	<u>\$ 156,041</u>	<u>\$ 161,078</u>
Full Time Positions	2.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.3	0.9	0.9	0.9	0.9
Total	<u>2.3</u>	<u>1.9</u>	<u>1.9</u>	<u>1.9</u>	<u>1.9</u>

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City of Whittier

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Business Improvement Area

OVERVIEW

In 1969, the City of Whittier approved a Business Improvement Area in Uptown Whittier. The purpose of the improvement area is to promote and encourage businesses by means of a special assessment imposed upon Uptown Area businesses. The special assessment is collected by the City with the business license tax and is remitted to the Whittier Uptown Association to fund promotional activities related to generating business in the Uptown Area. Funds derived from the assessment are expended on behalf of businesses that benefit from the various promotional activities and specialized marketing strategies. There are currently 460 businesses located in Uptown Whittier.

The City has an agreement with the Whittier Uptown Association for marketing services that includes a comprehensive program of advertising, publicity and promotion for the Uptown Area on behalf of the City. The Business License Division acts as a liaison between Uptown Area businesses and the Uptown Association with respect to assessment compliance. The Economic Development Office of the Community Development Department serves as the City's liaison for Uptown program administration.

KEY GOALS

- Improve public awareness of the availability of shopping and services in Uptown Whittier
- Attract visitors to Uptown Whittier thereby promoting the area's heritage
- Continue efforts to improve and enforce assessment collection
- Promote positive customer relations with businesses located within the Uptown Area

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City of Whittier

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Business Improvement Area (254-15-152-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	115,228	122,666	114,000	114,000	111,500
Capital Outlay	0	0	0	0	0
Total Expenditures	115,228	122,666	114,000	114,000	111,500
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 115,228	\$ 122,666	\$ 114,000	\$ 114,000	\$ 111,500
Expenditures and Transfers-Out By Source					
Business Improvement Area	115,228	122,666	114,000	114,000	111,500
Total Expenditures and Transfers-Out	\$ 115,228	\$ 122,666	\$ 114,000	\$ 114,000	\$ 111,500
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	115,228	122,666	114,000	114,000	111,500
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	115,228	122,666	114,000	114,000	111,500
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	115,228	122,666	114,000	114,000	111,500
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 115,228	\$ 122,666	\$ 114,000	\$ 114,000	\$ 111,500
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



Information Technology/Telecommunications

OVERVIEW

Part of the services provided by the City Clerk-Treasurer Department, the Information Technology/Telecommunications Division (IT) manages the City's multi-platformed local area network (LAN) and wide area network (WAN), World Wide Web services, geographic information services (GIS) and all land and cellular telephone services. The IT Division seeks to provide proven technology services to users while positioning the City's IT infrastructure for the future.

IT staff advises and implements future growth of the City's data infrastructure. IT staff coordinates maintenance and repair for all network servers, routers and switches as well as over 400 PCs, 60 mobile data computers (MDCs) in the Police cars and 60 printers. The WAN provides full network services to eight locations throughout the City including the City Yard, the Branch Library, the Historic Transit Depot, Parnell Park, Palm Park, the Landfill Office, the Landfill Gatehouse and the Pumping Plant as well as two locations in Santa Fe Springs. Staff implements software installations/updates and provides training and support for the City's productivity suite. The Division also maintains the City's email system. With 450 user accounts, the City receives over 70,000 messages daily. Staff has implemented spam blocking, anti-virus scans and automatic operating system updates to keep network users up-to-date and protected. During FY 2011-12, IT worked with the Controller's Office to update the City's Emergency Operation Center (EOC). The completion of the EOC project is one of the projects IT is working on. Other projects for FY 2012-13 include implementing email archiving and establishing a City microwave system – Whittier Microwave System (WMS) – that will provide private data/communication links from City Hall to the Branch Library, City Yard and Transit Depot.



The City's website continues to be maintained by IT staff. IT staff coordinated the annual website review which was completed in June 2012. In August 2011, GIS and IT worked with Planning to create a Historic Resources application that allows users to view pictures and get reports on features within the City's Historic Districts. In November 2011, Planning Commission meetings began to be streamed over the Internet as well as broadcast on CityTV3; meeting agendas are also now linked to the meeting video. The City Council meetings began live streaming in December 2011. New for FY2012-13 will be the ability to retrieve Agenda Reports from the posted agendas for City Council and Planning Commission. The Historic Resources webapp and streaming video of City Council and Planning Commission meetings are examples of how IT works with each department to support the City's efforts to provide information to its citizens.

The Geographic Information System (GIS) unit of the IT Division continues to use information developed from various sources – both internal and external – to link to City parcel data. Working with IT staff, GIS staff continues to explore ways to link digital images to the geographic information. Staff has developed map layers for land use, Assessor's parcel information, public safety and other vital spatial information. The City continues to be a member of the Los Angeles Region Image Acquisition Consortium which is the City's source for high quality aerial photography of the City. The unit is beginning to use GIS field equipment acquired as part of a grant to update the City's EOC; during FY2012-13, GIS will develop a database that can be used to gather field data. The unit continues to provide map updates for the Police Department.

The IT Division continues to manage the City's telecommunication services. Working with various telephone companies, staff programs the City's Mitel telephone switches to provide telephone and voice mail services for all City Departments. All cellular telephone service, including Blackberry service, is coordinated through the IT Division.

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City of Whittier

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Information Technology / Telecommunications

KEY GOALS

- Maintain the City's LAN and WAN
- Maintain the City's fleet of PC's and printers
- Manage a citywide IT Committee responsible for planning and executing LAN and WAN improvements and maintenance, specialty software installation and upgrades, technology training and planning and budgeting for future IT needs
- Implement an email archiving/file management system
- Expand the streaming video system for City Council and Planning Commission to link with a document management/imaging system
- Expand use of the City's content management website
- Continue to implement virtualization to:
 - Improve disaster recovery;
 - Lessen Server sprawl;
 - Simplify network administration; and
 - Save on utility usage
- Refine and standardize the City's geographic and information layers with the Police Department maps
- Upgrade Wide Area Network (WAN) connections and install a private microwave system to provide improved access to network services for the Branch Library, City Yard, Transit Depot and other remote City sites
- Work with Library staff to install telecommunication and data network services to the remodeled Branch Library
- Implement industry-standard security for the City's LAN/WAN including firewalls, anti-virus scans and anti-spam devices
- Advise departments on best practice regarding Information Technology and Telecommunications issues
- Manage the City's cellular telephone account including the Blackberry Enterprise Server
- Provide excellent customer service to all City departments

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City of Whittier

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Information Technology Services (715-15-151-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 367,857	\$ 378,232	\$ 414,477	\$ 414,477	\$ 410,417
Maintenance and Operations	339,925	343,599	393,141	393,141	411,005
Capital Outlay	41,231	36,746	370,400	370,400	138,135
Total Expenditures	<u>749,013</u>	<u>758,577</u>	<u>1,178,018</u>	<u>1,178,018</u>	<u>959,557</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 749,013</u>	<u>\$ 758,577</u>	<u>\$ 1,178,018</u>	<u>\$ 1,178,018</u>	<u>\$ 959,557</u>
Expenditures and Transfers-Out By Source					
General Fund	749,013	758,577	1,178,018	1,178,018	959,557
Total Expenditures and Transfers-Out	<u>\$ 749,013</u>	<u>\$ 758,577</u>	<u>\$ 1,178,018</u>	<u>\$ 1,178,018</u>	<u>\$ 959,557</u>
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 478,717	\$ 487,301	\$ 503,751	\$ 503,751	\$ 523,776
Employee Benefits	<u>(110,860)</u>	<u>(109,069)</u>	<u>(89,274)</u>	<u>(89,274)</u>	<u>(113,359)</u>
Total Employee Services	367,857	378,232	414,477	414,477	410,417
Dues, Memberships, License and Publications	19,061	14,590	32,440	32,440	32,440
Rentals	0	1,980	2,160	2,160	2,160
Taxes and Assessments	0	0	0	0	0
Insurance	4,642	4,289	4,791	4,791	4,791
Professional Services	143,939	131,110	158,000	158,000	143,000
Utilities	102,473	157,154	103,300	103,300	103,300
Miscellaneous Services	1,146	790	6,500	6,500	6,500
Repairs and Maintenance	54,721	28,233	77,185	77,185	111,049
Materials and Supplies	2,027	2,150	2,465	2,465	2,465
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	823	3,303	6,300	6,300	5,300
Total Maintenance and Operations	<u>328,832</u>	<u>343,599</u>	<u>393,141</u>	<u>393,141</u>	<u>411,005</u>
Capital Outlay	28,481	36,746	244,900	244,900	112,635
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>725,170</u>	<u>758,577</u>	<u>1,052,518</u>	<u>1,052,518</u>	<u>934,057</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	11,093	0	0	0	0
Capital Outlay	12,750	0	125,500	125,500	25,500
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>23,843</u>	<u>0</u>	<u>125,500</u>	<u>125,500</u>	<u>25,500</u>
Total Expenditures and Transfers-Out	<u>\$ 749,013</u>	<u>\$ 758,577</u>	<u>\$ 1,178,018</u>	<u>\$ 1,178,018</u>	<u>\$ 959,557</u>
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	1.2	1.2	1.2	1.2	1.2
Total	<u>7.2</u>	<u>7.2</u>	<u>7.2</u>	<u>7.2</u>	<u>7.2</u>



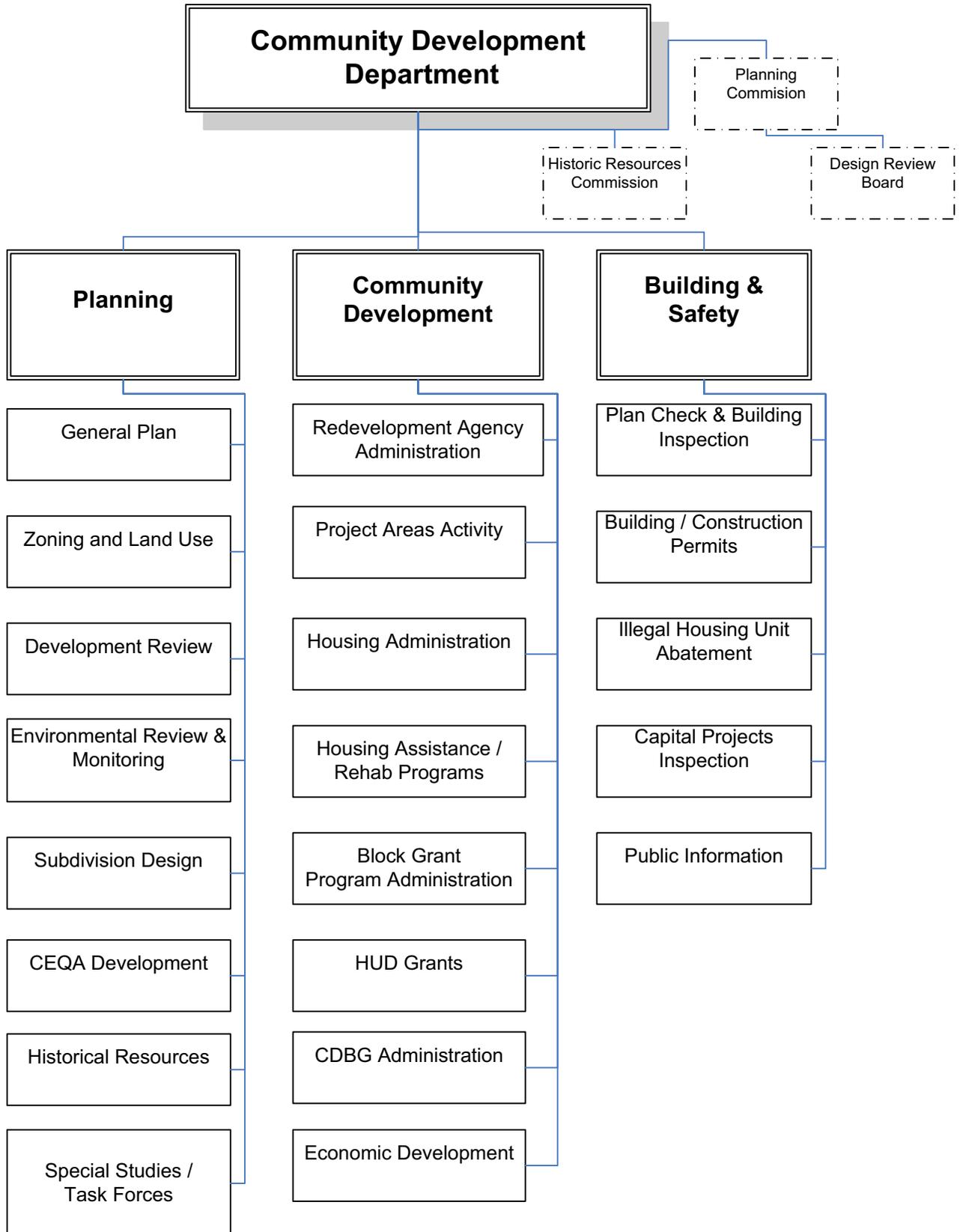
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City of Whittier

Community Development

- *Building and Safety*
- *Planning*
- *Administration*
- *Economic Development*
- *Housing and Urban
Development (HUD) Grant*
- *Housing Rehabilitation Program*
- *Community Development Block
Grant (CDBG) Administration*
- *Code Enforcement*
- *HOME Program*

Community Development

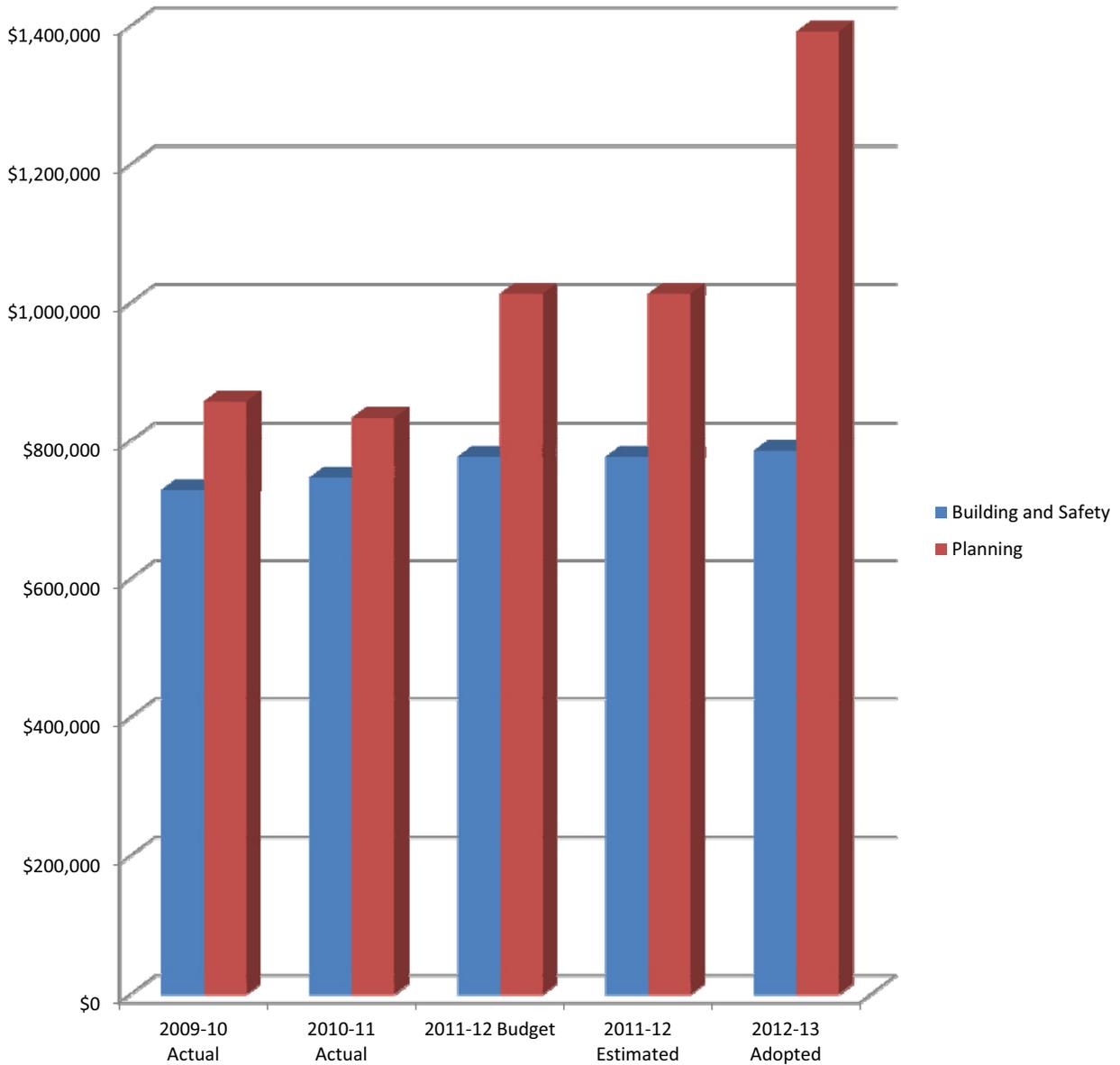
Organization Chart



City of Whittier

Community Development Department

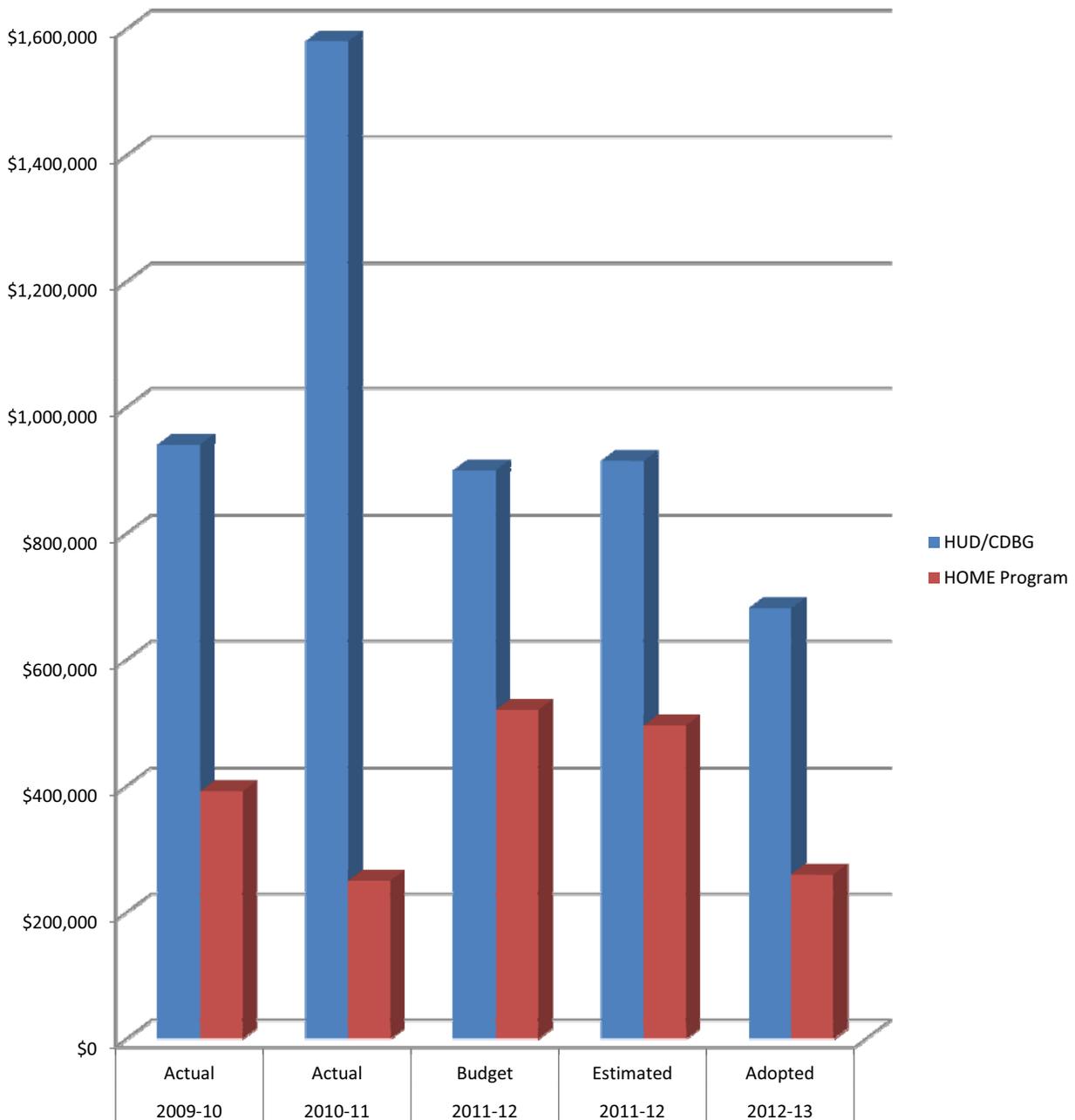
Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
Building and Safety	\$ 728,385	\$ 746,364	\$ 776,405	\$ 776,405	\$ 785,265
Planning	857,446	834,035	1,013,158	1,013,158	1,391,846



City of Whittier

Community Development Department

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
HUD/CDBG	\$ 940,499	\$ 1,580,330	\$ 899,806	\$ 914,806	\$ 681,833
HOME Program	391,972	250,164	520,948	495,948	260,228



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City of Whittier

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Building & Safety

OVERVIEW

The Building & Safety Division is responsible for the establishment and enforcement of minimum building standards for the purpose of safeguarding public health, safety and general welfare through: providing structural strength, stability, means of egress, access to persons with disabilities, sanitation, ventilation, lighting and energy conservation; providing safety to life and property from fire and other hazards attributed to the built environment; and in our post 9-11 environment, to provide safety to fire fighters and other first-responders during emergency operations.

Although the functions of the Building & Safety program are essentially a regulatory effort, they are an important tool for the orderly development and maintenance of properties within the City. In addition to the enforcement of local codes and ordinances, the division is also responsible for the enforcement of certain state and federal regulations when they become applicable to construction projects in the City. The division also provides inspection of capital projects and is responsible for the abatement of illegal structures and dwelling units.

To accomplish its purpose, the Building & Safety Division performs examinations of development plans, issues permits and performs inspections of construction activities within the City. The division further provides essential information to its customers through records research, provision of informational handouts and by development consultation through all phases of a project from concept to completion.



Sprouts Farmers Market

KEY GOALS

- The review and adoption of, and the amendment to, State-mandated and L.A. County model codes as needed for the establishment of minimum local construction requirements
- The education of architects, engineers, contractors, property owners and the public at-large of building code standards and requirements through the dissemination of design and construction information and the plan review, permitting, inspection and enforcement processes needed for the protection of the health and safety of persons and properties
- The provision of technologically current practices and procedures needed to provide customers with real-time information concerning property records and project status associated with Building & Safety activities

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City of Whittier

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Building & Safety (100-18-141-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 523,039	\$ 512,501	\$ 544,119	\$ 544,119	\$ 552,015
Maintenance and Operations	202,542	220,400	232,286	232,286	233,250
Capital Outlay	2,804	13,463	0	0	0
Total Expenditures	728,385	746,364	776,405	776,405	785,265
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 728,385	\$ 746,364	\$ 776,405	\$ 776,405	\$ 785,265
Expenditures and Transfers-Out By Source					
General Fund	728,385	746,364	776,405	776,405	785,265
Total Expenditures and Transfers-Out	\$ 728,385	\$ 746,364	\$ 776,405	\$ 776,405	\$ 785,265
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 466,630	\$ 459,974	\$ 460,402	\$ 460,402	\$ 478,997
Employee Benefits	56,409	52,527	83,717	83,717	73,018
Total Employee Services	523,039	512,501	544,119	544,119	552,015
Dues, Memberships, License and Publications	5,466	6,859	6,333	6,333	6,333
Rentals	0	0	175	175	175
Taxes and Assessments	0	0	0	0	0
Insurance	13,608	9,668	6,974	6,974	6,974
Professional Services	137,894	154,303	16,191	16,191	16,191
Utilities	5,527	4,195	3,036	3,036	3,036
Miscellaneous Services	5,696	2,297	5,800	5,800	5,800
Repairs and Maintenance	0	0	80	80	80
Materials and Supplies	11,289	13,752	13,027	13,027	13,027
City Charges	0	0	0	0	0
Mobile Equipment Rental	22,393	28,652	24,950	24,950	25,884
Other	669	674	155,720	155,720	155,750
Total Maintenance and Operations	202,542	220,400	232,286	232,286	233,250
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	725,581	732,901	776,405	776,405	785,265
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	2,804	13,463	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	2,804	13,463	0	0	0
Total Expenditures and Transfers-Out	\$ 728,385	\$ 746,364	\$ 776,405	\$ 776,405	\$ 785,265
Full Time Positions	7.0	7.0	7.0	7.0	7.0
Part Time Positions (Full Time Equivalent)	0.4	0.4	0.4	0.4	0.4
Total	7.4	7.4	7.4	7.4	7.4



OVERVIEW

The Planning Division is responsible for the administration of ordinances and policies related to land use and development within the City, including zone changes, design standards, historic preservation, environmental review procedures, congestion management programs and attainment of housing goals. In fulfilling this objective, the Planning Division administers the Whittier General Plan, Chapters 17 and 18 of the Municipal Code relative to subdivisions and zoning, the Uptown Whittier Specific Plan, the Whittier Boulevard Specific Plan, the Whittwood Town Center Specific Plan and the State's Planning and Development laws



relating to general plans, zoning, subdivisions, the California Environmental Quality Act and a variety of interrelated laws concerning public health, safety and welfare.

Staff members within the Division provide technical and administrative support to the City Council, Planning Commission, Historic Resources Commission, Zoning Administrator and various committees and task forces. The Division also provides zoning and subdivision information to the public and other departments, checks development plans for compliance with the Municipal Code and prepares an extensive variety of reports regarding development projects, environmental studies, zone changes, General Plan amendments, historic resource assessments and other planning related matters.

In addition to the planning and zoning functions, the Division functions as a resource center for demographic information to the public and City staff, while also to providing assistance to other departments in preparation of environmental documents. Some of the Planning Division's achievements during FY 2011-12 included:

- Processing of an 80-unit assisted living and memory care facility by HWG Properties, LLC ;
- Processing a Starbucks café including a drive-through at Whittier Blvd and Colima Road;
- Processing an L.A. Fitness facility;
- A variety of commercial façade remodels, including McDonalds, Chipotle, Panda Express and The Habit, as well as tenant improvements for some of those businesses;
- Continuing to process numerous wireless cell sites;
- Conducted a residential historic resource re-survey of over 1,000 residential properties to determine their eligibility for potential landmark designation based on an architectural context;
- Comprehensively updated the City's Subdivision Ordinance;
- Updated Whittier's local California Environmental Quality Act (CEQA) Guidelines;
- Amended the Whittwood Town Center Specific Plan (WTCSP);
- Participated with the Gateway Cities COG on various regional issues affecting the City of Whittier;
- Continued processing Certificate of Appropriateness and Development Review applications in conjunction with Conditional Use Permits and a variety of other Planning entitlements and permits.

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City of Whittier

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Planning

KEY GOALS

During FY 2012-2013, the Planning Division's key goals include:

- Complete the City-wide, residential, historic resource survey;
- Begin a City-wide, non-residential, historic resource survey. The survey work is to be completed by 2014.
- Begin a comprehensive update to the City's Land-Use, Transportation and Housing Elements of the Whittier General Plan. These updates are to be completed by 2014;
- Comprehensively update the City's Historic Resources Ordinance;
- Continue to update the City's Zoning Code to address current zoning issues (i.e., develop a Dining/Entertainment Ordinance for businesses that serve/sell/provide patrons alcoholic/entertainment on-site, an Oil Production Ordinance, develop a lease sign ordinance and create a Mural/Public Art/Painted Sign Ordinance);
- Participate with the Gateway Cities COG on various regional issues affecting the City of Whittier;
- Administer the City's zoning and development regulations, polices and guidelines;
- Process new development requests;
- Hire an environmental compliance coordinator for the Whittier Main Oilfield project (Matrix);
- Oversee the construction and implementation of the Whittier Main Oilfield project and,
- Verify that development projects comply with their adopted conditions of approval.

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City of Whittier

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Planning (100-18-161-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 705,273	\$ 713,309	\$ 834,240	\$ 834,240	\$ 870,058
Maintenance and Operations	145,773	120,726	178,918	178,918	176,788
Capital Outlay	6,400	0	0	0	345,000
Total Expenditures	857,446	834,035	1,013,158	1,013,158	1,391,846
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 857,446	\$ 834,035	\$ 1,013,158	\$ 1,013,158	\$ 1,391,846
Expenditures and Transfers-Out By Source					
General Fund	857,446	834,035	1,013,158	1,013,158	1,391,846
Total Expenditures and Transfers-Out	\$ 857,446	\$ 834,035	\$ 1,013,158	\$ 1,013,158	\$ 1,391,846
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 558,954	\$ 575,315	\$ 625,065	\$ 625,065	\$ 659,315
Employee Benefits	146,319	137,994	209,175	209,175	210,743
Total Employee Services	705,273	713,309	834,240	834,240	870,058
Dues, Memberships, License and Publications	5,440	5,180	9,825	9,825	7,345
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	7,597	6,726	7,352	7,352	7,352
Professional Services	103,094	78,222	133,500	133,500	133,500
Utilities	0	0	500	500	500
Miscellaneous Services	13,610	13,757	9,700	9,700	9,700
Repairs and Maintenance	0	0	190	190	190
Materials and Supplies	14,970	15,998	16,051	16,051	16,401
City Charges	0	0	0	0	0
Grants	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	1,062	843	1,800	1,800	1,800
Total Maintenance and Operations	145,773	120,726	178,918	178,918	176,788
Capital Outlay	6,400	0	0	0	227,500
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	857,446	834,035	1,013,158	1,013,158	1,274,346
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	117,500
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	117,500
Total Expenditures and Transfers-Out	\$ 857,446	\$ 834,035	\$ 1,013,158	\$ 1,013,158	\$ 1,391,846
Full Time Positions	8.0	8.0	8.0	8.0	8.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	8.3	8.3	8.3	8.3	8.3

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City of Whittier

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Community Development - Administration

OVERVIEW

The Community Development Department is composed of the Planning, Economic Development, Community Development Block Grant & HOME Programs, and Building & Safety Divisions. The Department strives to promote economic growth along with livable neighborhoods, which reflect, preserve and enhance Whittier's unique historic character. The Department's goal is to provide for a balanced community with residential, commercial and industrial development that results in a thriving economic base that supports and enhances the quality of life in the community.

The Building & Safety Division provides permitting and building services including plan checking and inspection services.

Increasing the City's sales tax revenue growth and tax base is vital for the City, especially during this continued uncertain economic time. The City will maintain its efforts in economic development despite the elimination of redevelopment in California during the past year. The Business Development Manager



will continue to serve as the ombudsman for the business community and conduct Business Outreach to be a resource to them. Economic Development is a philosophy that is present in the Development's daily activities, as well as throughout the organization.

The Planning Division facilitates development consistent with City codes and ordinances as well as the

City's General Plan and Specific Plans. The Planning Division serves as the staff liaison to the Planning Commission, Zoning Administrator and Historic Resources Commission.



Key Goals

- Oversee the long-range planning for the City
- Enhance the quality of life in the community
- Encourage private investment and promote a stable economic base
- Promote and preserve the historic character of the City

City of Whittier

Community Development-Administration (100-18-181-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 448,429	\$ 426,511	\$ 559,090	\$ 559,090	\$ 383,858
Maintenance and Operations	43,594	36,234	55,986	55,986	53,410
Capital Outlay	0	0	0	0	0
Total Expenditures	492,023	462,745	615,076	615,076	437,268
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 492,023	\$ 462,745	\$ 615,076	\$ 615,076	\$ 437,268
Expenditures and Transfers-Out By Source					
General Fund	492,023	462,745	615,076	615,076	437,268
Total Expenditures and Transfers-Out	\$ 492,023	\$ 462,745	\$ 615,076	\$ 615,076	\$ 437,268
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 424,396	\$ 402,389	\$ 477,406	\$ 477,406	\$ 369,358
Employee Benefits	24,033	24,122	81,684	81,684	14,500
Total Employee Services	448,429	426,511	559,090	559,090	383,858
Dues, Memberships, License and Publications	0	324	275	275	275
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	30,182	24,351	24,279	24,279	24,279
Professional Services	0	0	6,000	6,000	6,000
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	1,710	1,710	1,710
Materials and Supplies	5,872	5,278	7,126	7,126	7,126
City Charges	0	0	0	0	0
Mobile Equipment Rental	7,015	6,167	6,441	6,441	2,965
Other	525	114	10,155	10,155	11,055
Total Maintenance and Operations	43,594	36,234	55,986	55,986	53,410
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	492,023	462,745	615,076	615,076	437,268
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 492,023	\$ 462,745	\$ 615,076	\$ 615,076	\$ 437,268
Full Time Positions	4.0	4.0	4.0	4.0	3.0
Part Time Positions (Full Time Equivalent)	1.0	1.0	1.0	1.0	1.0
Total	5.0	5.0	5.0	5.0	4.0

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City of Whittier

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Economic Development

OVERVIEW

A healthy business community, through the creation of jobs and revenue, is a major element in allowing the City to carry out its various functions. Sales and property tax revenues generated by the business community provide major contributions to the funding of essential City services, as well as nonessential services that, combined, create a certain quality of life standard that all of Whittier has come to expect and is much of the reason people have chosen Whittier as a place to live, work and play.



Increasing the City's sales tax revenue growth and tax base is vital for the City, especially during this continued uncertain economic time. The City will maintain its efforts in economic development despite the elimination of redevelopment in California during the past year. The Business Development Manager will continue to serve as the ombudsman for the business community and conduct Business Outreach and Visitation to gauge the health of businesses and be a resource to them. In addition, staff will meet with commercial property owners to encourage revitalization as necessary. Finally, economic development is a philosophy that is present in Community Development's daily activities, as well as throughout the organization.

Following are some of the accomplishments from the past year:

1. Los Angeles County Small Business Contracting Connections

Staff assisted with the planning of the Los Angeles County Small Business Contracting Connections seminar which was spearheaded by the Los Angeles County Office of Small Business and supported by Supervisor Don Knabe. The seminar was held at the Radisson Hotel on Sept. 29, 2011 and was very successful with over 200 businesses from Whittier and throughout Los Angeles County who were in attendance. The County coordinates these events throughout Los Angeles County and chose Whittier as the site for the most recent event because it had been almost ten years since one was held in the Whittier area. The event included an information seminar on "How to Contract with the County" as well as a business resource fair.

City of Whittier

Economic Development

2. LAEDC Most Business Friendly City Award

In September 2011, the City was notified that we were a finalist for the Los Angeles County Economic Development Corporation (LAEDC) Most Business Friendly City Award competition. Staff produced a commercial which was shown at the LAEDC Awards Dinner and aired on the City's government access channel. The commercial was also used on the Strong Cities, Strong State website developed by the League of California Cities.

3. Run "Shop Whittier" Ads in Conjunction with the Holiday Season

Staff continued the "Shop Whittier" campaign during the 2011 holiday season as a reminder to residents to shop locally. Holiday ads ran in the Whittier Area Chamber newspaper, In Focus in October and December. Additionally, an ad ran on December 9, 2011 in the Uptown Association's special holiday publication of the Whittier Daily News.

4. Small Manufacturer's Advantage Program

The City Council approved a partnership with the Small Manufacturers Advantage (SMA) Program conducted by the California Manufacturing Technology Consulting (CMTC) firm. City staff provided a list of manufacturing businesses derived from the City's business license database and City letterhead to begin the outreach. Letters with detailed information on the SMA Program were mailed to 48 Whittier manufacturing businesses on February 9, 2012. Staff wrote an article on the SMA Program and the City's outreach efforts to Whittier manufacturers which ran in the Whittier Chamber's March *Business Focus*. There are 45 manufacturing businesses in the City. The outreach resulted in one business participating in the SMA program.

5. Los Angeles County Community Development Commission

Staff met with the Loan Administrator of the County Business Loan Program (CBLP) on February 22, 2012 to learn about the program. The CBLP is a revolving loan fund that assists businesses with their expansion and development. The loans are available for businesses located in Los Angeles County, including businesses located in the City of Whittier. The loans can be used for real estate, construction, equipment, and working capital and are available in the amount of \$25,000 to \$1 million. With the elimination of redevelopment, it is imperative to learn about programs and resources from other agencies that may be available to Whittier businesses such as the CBLP. Consequently, staff invited the Loan Administrator to speak at the June BOSS, which occurred on June 14, 2012.

6. Whittwood Town Center Updates

Additionally, during this past fiscal year, staff assisted the Whittwood Town Center owners, Cole Capital, with an update to the Specific Plan which is expected to help the Center fill vacancies in the food court area and the area east to the Vons market in the southeast corner of the Center and attract new retailers and service providers to the center. During the year, Chipotle and Panda Express opened at the Whittwood Town Center. The Habit moved quickly with tenant improvements during the spring of 2012 and opened for business on August 1, 2012.

7. Business Outreach and Visitation

During the past fiscal year, Business Outreach continued to be an important component to the City's Economic Development Program. Consequently, in fiscal year 2011-12, staff reached out to 330 businesses either with a face to face meeting with the business owner or a business outreach letter with information on an upcoming program or seminar.

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City of Whittier

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Economic Development

8. Business Owners Seminar Series (BOSS)

Staff coordinated nine (9) business seminars ranging in topic from "How to Conduct Effective Market Research & Consumer Analytics" to "Unique Boutique—Managing Your Specialty Shop."

Staff looks forward to another successful year. Following are the key goals for the 2012-2013 fiscal year.

KEY GOALS

- To seek new and innovative methods and programs for providing economic development services to the business community.
- To provide ombudsman services by facilitating and streamlining the City's permitting process for new and expanding businesses.
- To promote a strong, diversified and sustainable local economy and enhance the quality of life in the community.
- To increase the City's sales tax revenue growth and tax base.
- To retain and enhance the existing businesses by continuing our partnership with the Whittier Area Chamber of Commerce as well as seeking partnerships with economic development organizations such as the Los Angeles Economic Development Corporation, Small Business Development Center, California Manufacturing Technology Consulting, etc.
- To encourage the development of former auto dealership sites.
- To promote and enhance retail areas to achieve a vibrant shopping, dining and/or entertainment experience.
- To encourage job creation and utilization of SASSFA Work Source Center services by Whittier businesses.

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City of Whittier

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Economic Development (100-18-181-507)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 113,277	\$ 113,689	\$ 119,266	\$ 119,266	\$ 117,576
Maintenance and Operations	63,058	53,873	69,797	72,547	82,424
Grants	0	0	0	0	0
Total Expenditures	<u>176,335</u>	<u>167,562</u>	<u>189,063</u>	<u>191,813</u>	<u>200,000</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 176,335</u>	<u>\$ 167,562</u>	<u>\$ 189,063</u>	<u>\$ 191,813</u>	<u>\$ 200,000</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	176,335	167,562	189,063	191,813	200,000
Total Expenditures and Transfers-Out	<u>\$ 176,335</u>	<u>\$ 167,562</u>	<u>\$ 189,063</u>	<u>\$ 191,813</u>	<u>\$ 200,000</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 87,130	\$ 87,479	\$ 86,796	\$ 86,796	\$ 91,048
Employee Benefits	26,147	26,210	32,470	32,470	26,528
Total Employee Services	<u>113,277</u>	<u>113,689</u>	<u>119,266</u>	<u>119,266</u>	<u>117,576</u>
Dues, Memberships, License and Publications	944	720	955	955	3,500
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	11,042	9,612	11,045	11,045	20,000
Utilities	0	0	0	0	0
Miscellaneous Services	42,295	41,943	54,897	54,897	40,000
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	42	1,598	2,525	2,525	2,924
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	8,735	0	375	3,125	16,000
Total Maintenance and Operations	<u>63,058</u>	<u>53,873</u>	<u>69,797</u>	<u>72,547</u>	<u>82,424</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>176,335</u>	<u>167,562</u>	<u>189,063</u>	<u>191,813</u>	<u>200,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 176,335</u>	<u>\$ 167,562</u>	<u>\$ 189,063</u>	<u>\$ 191,813</u>	<u>\$ 200,000</u>
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

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City of Whittier

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Housing and Urban Development (HUD)

OVERVIEW

The United States Department of Housing and Urban Development (HUD) provides the City of Whittier with an allocation of Community Development Block Grant (CDBG) funds each year. As an entitlement grantee, the City receives the annual grant directly from HUD in an amount determined by a process of an allocation formula as established by Congress.

Under Title I of the Housing and Community Development Act of 1974, the CDBG program has as its primary objective to assist in "the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income." CDBG regulations require compliance with this objective by mandating that "not less than 70 percent of the CDBG aggregate of expenditures shall be for activities meeting the criteria under CDBG regulations for benefiting low- and moderate-income persons."



Activities supported by Whittier CDBG funds include housing rehabilitation programs, code enforcement, infrastructure improvements, public services and grant administration. CDBG regulations allow that a maximum of 15% of actual expenditures be made in the area of "Public Services." City sponsored activities within this category include graffiti abatement, social services and SASSFA. All of the above activities are also supplemented by funding from other sources of revenue.

Block Grant funds are typically expended on ongoing programs. Unlike other appropriations, CDBG appropriations may be continued and accumulated from year to year. Often, programs or projects are cancelled or reduced, or their budgets not fully expended, resulting in a balance of unspent funds at year-end. CDBG guidelines allow the appropriation of remaining funds to other projects through an action plan amendment process.

KEY GOALS

- Effectively utilize CDBG funds to maximize their impact on improvement of low- and moderate-income areas of the City
- Aid in the prevention or elimination of slums and blight
- Implement public improvement projects in CDBG eligible areas
- Provide funds for social service agencies serving low-income persons and families

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City of Whittier

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HUD/CDBG (267-18-182-501/502/03/05)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 415,076	\$ 375,543	\$ 460,615	\$ 460,615	\$ 331,736
Maintenance and Operations	119,028	116,347	137,519	137,519	117,528
Grants	406,395	1,088,440	301,672	316,672	232,569
Total Expenditures	<u>940,499</u>	<u>1,580,330</u>	<u>899,806</u>	<u>914,806</u>	<u>681,833</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 940,499</u>	<u>\$ 1,580,330</u>	<u>\$ 899,806</u>	<u>\$ 914,806</u>	<u>\$ 681,833</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	940,499	1,580,330	899,806	914,806	681,833
Total Expenditures and Transfers-Out	<u>\$ 940,499</u>	<u>\$ 1,580,330</u>	<u>\$ 899,806</u>	<u>\$ 914,806</u>	<u>\$ 681,833</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 242,710	\$ 199,415	\$ 275,085	\$ 275,085	\$ 139,121
Employee Benefits	172,366	176,128	185,530	185,530	192,615
Total Employee Services	415,076	375,543	460,615	460,615	331,736
Dues, Memberships, License and Publications	889	884	892	892	892
Rentals	0	0	224	224	224
Taxes and Assessments	0	0	0	0	0
Insurance	4,131	3,297	3,601	3,601	3,601
Professional Services	27,299	27,781	33,696	33,696	44,396
Utilities	0	0	700	700	700
Miscellaneous Services	2,598	1,971	3,575	3,575	3,575
Repairs and Maintenance	1,476	2,293	2,542	2,542	2,542
Materials and Supplies	4,261	2,316	5,928	5,928	5,928
Service Credits	0	0	0	0	0
City Charges	71,715	71,715	71,715	71,715	49,529
Grants	406,395	1,088,440	301,672	316,672	232,569
Mobile Equipment Rental	6,038	6,063	5,746	5,746	7,100
Other	621	27	8,900	8,900	(959)
Total Maintenance and Operations	525,423	1,204,787	439,191	454,191	350,097
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>940,499</u>	<u>1,580,330</u>	<u>899,806</u>	<u>914,806</u>	<u>681,833</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 940,499</u>	<u>\$ 1,580,330</u>	<u>\$ 899,806</u>	<u>\$ 914,806</u>	<u>\$ 681,833</u>
Full Time Positions	5	5	5	5	3
Part Time Positions (Full Time Equivalent)	0	0	0	0	0
Total	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>3</u>

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City of Whittier

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Housing Rehabilitation

OVERVIEW

The Community Development Department is responsible for administering the Housing Rehabilitation Program whose purpose is to improve, rehabilitate and/or preserve housing within the City by providing economic incentives to low- and moderate-income persons for those purposes. This is achieved by facilitating low interest loans and/or deferred payment loan to eligible families who might otherwise be unable to obtain conventional home repair loans due to income limitations. The program was designed to provide loans for the correction of housing deficiencies in properties occupied by low and moderate income persons. The loans are also intended to deter neighborhood decline by providing financial incentives for improvement of housing in targeted areas with high levels of blighted property.

Loaned funds may be used for improvements such as roofing, plumbing, electrical, energy efficient windows, new stucco, interior and exterior painting, flooring and other repairs necessary to eliminate code violations, incipient code violations, slum-blight conditions and to address community development objectives. Items that qualify as community objectives include: repairs that make the exterior of a building more attractive, weather resistant or easier to maintain; landscaping improvements more consistent with what is generally found in the City; dwelling and yard repairs that improve storm drainage; repairs to improve safety and security; improvements for increased energy/water efficiency; repairs and alterations to improve accessibility for handicapped occupants; repairs and alterations to eliminate functional and economic obsolescence; improvements to make a dwelling more supportive of today's life styles; and repairs that reduce general maintenance requirements of a property. HOME funds, are also used as a funding source for this program. The maximum loan is \$50,000, but may go up even higher with approval from the director.

The City also has three programs that provide grant funds for low- to moderate-income home owners. The Home Improvement Grant Program is for individuals who exceed the housing cost ratio making them ineligible for the loan program. This grant is \$10,000 and may be used for improvements necessary to maintain their home (eg. roofing, plumbing, painting). The City also funds a Minor Home Repair Grant Program and a Home Modification Grant Program.

KEY GOALS

- Improve the quality of Whittier's low- and moderate-income housing stock through provision of low interest and/or deferred home rehabilitation loans and grants
- Eliminate visual and economic blight
- Encourage private investment in the community
- Ensure development of real property to its highest and best use
- Promote the preservation and rehabilitation of existing housing stock occupied by low- and moderate-income persons
- Provide safe, decent and sanitary housing for low- and moderate-income persons

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City of Whittier

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Housing Rehabilitation (267-18-182-502)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 101,579	\$ 137,027	\$ 171,802	\$ 171,802	\$ 122,160
Maintenance and Operations	54,994	54,784	63,148	63,148	20,737
Service Credits	0	0	0	0	0
Total Expenditures	<u>156,573</u>	<u>191,811</u>	<u>234,950</u>	<u>234,950</u>	<u>142,897</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 156,573</u>	<u>\$ 191,811</u>	<u>\$ 234,950</u>	<u>\$ 234,950</u>	<u>\$ 142,897</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	156,573	191,811	234,950	234,950	142,897
Total Expenditures and Transfers-Out	<u>\$ 156,573</u>	<u>\$ 191,811</u>	<u>\$ 234,950</u>	<u>\$ 234,950</u>	<u>\$ 142,897</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 128,165	\$ 132,333	\$ 165,952	\$ 165,952	\$ 34,548
Employee Benefits	(26,586)	4,694	5,850	5,850	87,612
Total Employee Services	<u>101,579</u>	<u>137,027</u>	<u>171,802</u>	<u>171,802</u>	<u>122,160</u>
Dues, Memberships, License and Publications	125	125	125	125	125
Rentals	0	0	124	124	124
Taxes and Assessments	0	0	0	0	0
Insurance	1,328	1,747	1,255	1,255	1,255
Professional Services	299	781	1,500	1,500	1,500
Utilities	0	0	0	0	0
Miscellaneous Services	1,011	972	1,500	1,500	1,500
Repairs and Maintenance	736	1,144	1,149	1,149	1,149
Materials and Supplies	3,285	2,178	3,310	3,310	3,310
Service Credits	0	0	0	0	0
City Charges	47,810	47,810	47,810	47,810	25,624
Mobile Equipment Rental	0	0	0	0	0
Other	400	27	6,375	6,375	(13,850)
Total Maintenance and Operations	<u>54,994</u>	<u>54,784</u>	<u>63,148</u>	<u>63,148</u>	<u>20,737</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>156,573</u>	<u>191,811</u>	<u>234,950</u>	<u>234,950</u>	<u>142,897</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 156,573</u>	<u>\$ 191,811</u>	<u>\$ 234,950</u>	<u>\$ 234,950</u>	<u>\$ 142,897</u>
Full Time Positions	3	3	3	3	1
Part Time Positions (Full Time Equivalent)	0	0	0	0	0
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>1</u>

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City of Whittier

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CDBG Administration

OVERVIEW

The Community Development Block Grant (CDBG) Administration budget covers the costs of administering the CDBG grant program. Among the activities funded are annual audit costs, fair housing services and some personnel costs related to program administration.



General management and administration of the CDBG program includes new program development and promotion, public information and outreach, conducting environmental reviews, fair housing issues and provision of services related to community and economic development. In addition, monitoring activities to ensure program compliance and the preparation of programmatic planning and performance reports are the primary responsibility of Redevelopment and Housing Division staff.

Program guidelines allow up to 20% of the annual CDBG allocation to be spent on administrative costs.

KEY GOALS

- Maintain and enhance the quality of life for low- and moderate-income, disabled and senior citizens by using CDBG funds for programs that provide social services
- Aid in the prevention or elimination of blight
- Ensure that programs implemented benefit the low- and moderate-income residents in CDBG target areas
- Continue to provide loans for home rehabilitation through the Home Improvement Loan Program
- Continue to provide public infrastructure and public facility improvements

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City of Whittier

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CDBG Administration (267-18-182-503)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 133,126	\$ 123,794	\$ 108,858	\$ 108,858	\$ 46,595
Maintenance and Operations	55,176	53,938	61,103	61,103	79,772
Service Credits	0	0	0	0	0
Total Expenditures	188,302	177,732	169,961	169,961	126,367
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 188,302	\$ 177,732	\$ 169,961	\$ 169,961	\$ 126,367
Expenditures and Transfers-Out By Source					
HUD Grant Fund	188,302	177,732	169,961	169,961	126,367
Total Expenditures and Transfers-Out	\$ 188,302	\$ 177,732	\$ 169,961	\$ 169,961	\$ 126,367
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	133,126	123,794	108,858	108,858	46,595
Total Employee Services	133,126	123,794	108,858	108,858	46,595
Dues, Memberships, License and Publications	764	759	767	767	767
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	283	0	0	0	0
Professional Services	27,000	27,000	30,466	30,466	41,166
Utilities	0	0	0	0	0
Miscellaneous Services	1,587	999	1,000	1,000	1,000
Repairs and Maintenance	740	1,149	1,268	1,268	1,268
Materials and Supplies	676	126	1,297	1,297	1,297
Service Credits	0	0	0	0	0
City Charges	23,905	23,905	23,905	23,905	23,905
Mobile Equipment Rental	0	0	0	0	0
Other	221	0	2,400	2,400	10,369
Total Maintenance and Operations	55,176	53,938	61,103	61,103	79,772
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	188,302	177,732	169,961	169,961	126,367
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 188,302	\$ 177,732	\$ 169,961	\$ 169,961	\$ 126,367
Full Time Positions	0	0	0	0	0
Part Time Positions (Full Time Equivalent)	0	0	0	0	0
Total	0	0	0	0	0

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City of Whittier

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Code Enforcement

OVERVIEW

The Code Enforcement division of the Police Department is responsible for enforcement of the Whittier Municipal Code with regard to public nuisances, safety and zoning violations. Activities of the Division include enforcement of property maintenance codes, abandoned or inoperable vehicles and coordination with other City departments to maintain the appearance of alleyways. Code Enforcement officers have the authority to issue administrative citations for certain violations of the Municipal Code. Further enforcement of Municipal Code violations are pursued through involvement of the City Attorney and the Los Angeles County District Attorney's Office.

Community Development Block Grant (CDBG) funds have enabled this division to enhance its abilities to manage the Code Enforcement mission. Two (2) Code Enforcement Officers are fully funded utilizing CDBG funds. In addition, the Code Enforcement Secretary and Code Enforcement Supervisor are also partially funded through CDBG. The CDBG area is the subject of proactive assessment and enforcement action. Currently, residences within the CDBG area are being assessed from the street view to identify the properties that reveal the most substandard and blighted conditions. Property owners, tenants and/or property managers are then contacted and requested to bring the properties into voluntary compliance. If properties continue to be non-compliant, property owners, tenants and/or property managers receive administrative citations or face legal action. Code Enforcement also employs an additional three (3) full-time officers that focus on alley sanitation, reactive enforcement efforts outside the CDBG area and illegal dwellings.

An existing program to abate illegal housing units is an on-going priority within the division. Unlawful conversions of accessory space into living units result in a significant number of violations in various regulatory codes. Most importantly, illegal construction and conversions increase the potential for injuries as a result of substandard or faulty construction, utilize inappropriate or lesser quality materials or supplies, fail to obtain pre-construction review or approval and forego the final inspection.

KEY GOALS

- Provide a healthier, safer environment for housing the citizens of the City of Whittier
- Promote public awareness of property maintenance codes
- Obtain a high degree of resident and business compliance on specific code violations, thereby improving property value
- Continue the Illegal Unit Abatement Program

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City of Whittier

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Code Enforcement (267-18-182-505)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 180,371	\$ 114,722	\$ 179,955	\$ 179,955	\$ 162,981
Maintenance and Operations	8,858	7,625	13,268	13,268	17,019
Service Credits	0	0	0	0	0
Total Expenditures	189,229	122,347	193,223	193,223	180,000
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 189,229	\$ 122,347	\$ 193,223	\$ 193,223	\$ 180,000
Expenditures and Transfers-Out By Source					
HUD Grant Fund	189,229	122,347	193,223	193,223	180,000
Total Expenditures and Transfers-Out	\$ 189,229	\$ 122,347	\$ 193,223	\$ 193,223	\$ 180,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 114,545	\$ 67,082	\$ 109,133	\$ 109,133	\$ 104,573
Employee Benefits	65,826	47,640	70,822	70,822	58,408
Total Employee Services	180,371	114,722	179,955	179,955	162,981
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	100	100	100
Taxes and Assessments	0	0	0	0	0
Insurance	2,520	1,550	2,346	2,346	2,346
Professional Services	0	0	1,730	1,730	1,730
Utilities	0	0	700	700	700
Miscellaneous Services	0	0	1,075	1,075	1,075
Repairs and Maintenance	0	0	125	125	125
Materials and Supplies	300	12	1,321	1,321	1,321
Service Credits	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	6,038	6,063	5,746	5,746	7,100
Other	0	0	125	125	2,522
Total Maintenance and Operations	8,858	7,625	13,268	13,268	17,019
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	189,229	122,347	193,223	193,223	180,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 189,229	\$ 122,347	\$ 193,223	\$ 193,223	\$ 180,000
Full Time Positions	2	2	2	2	2
Part Time Positions (Full Time Equivalent)	0	0	0	0	0
Total	2	2	2	2	2

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City of Whittier

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HOME Program

OVERVIEW

The HOME program is federally funded and designed to assist low- and very low-income families in securing affordable housing. A jurisdiction receiving HOME funds makes the decision on which specific programs to fund. HOME funds are limited to expenditures on housing programs. Up to 10% of each year's HOME allocation can be used for administrative expenses and 15% is reserved for a Community Housing Development Organization (CHDO).

In the past, HOME funds have been used on home rehabilitation loans, multi-family rehabilitation of rental units and CHDO projects.

Pursuant to the City's current Action Plan, HOME funds will continue to be used for funding owner-occupied rehabilitation loans citywide as an extension of the City's existing programs. In addition, funds will be considered for the use of non-profit housing development and the establishment of affordable rental housing units. In this regard, the City was pleased to partner with LINC Community Development Corporation for the development of Mosaic Gardens, a new 21-unit project at the intersection of Philadelphia Street and Pickering Avenue (pictured below)

KEY GOALS

- Provide affordable housing for low-income families



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City of Whittier
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HOME Program (269-18-183-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 58,496	\$ 50,484	\$ 42,397	\$ 42,397	\$ 18,825
Maintenance and Operations	260	260	2,198	2,198	2,198
Grants	333,216	199,420	476,353	451,353	239,205
Total Expenditures	391,972	250,164	520,948	495,948	260,228
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 391,972	\$ 250,164	\$ 520,948	\$ 495,948	\$ 260,228
Expenditures and Transfers-Out By Source					
HUD Grant Fund	391,972	250,164	520,948	495,948	260,228
Total Expenditures and Transfers-Out	\$ 391,972	\$ 250,164	\$ 520,948	\$ 495,948	\$ 260,228
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	58,496	50,484	42,397	42,397	18,825
Total Employee Services	58,496	50,484	42,397	42,397	18,825
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	260	260	2,198	2,198	2,198
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Grants	333,216	199,420	476,353	451,353	239,205
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	333,476	199,680	478,551	453,551	241,403
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	391,972	250,164	520,948	495,948	260,228
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 391,972	\$ 250,164	\$ 520,948	\$ 495,948	\$ 260,228
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



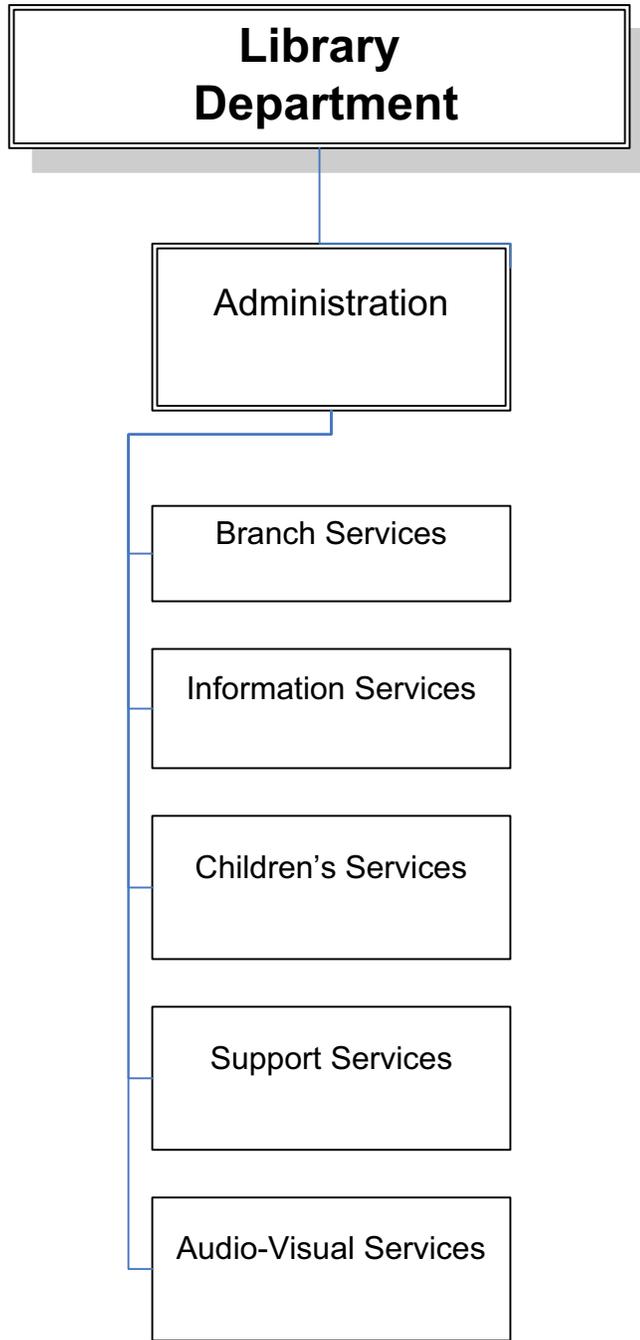
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City of Whittier

Whittier Public Library

- *Public Library*
- *Library Grant*

Public Library

Organization Chart

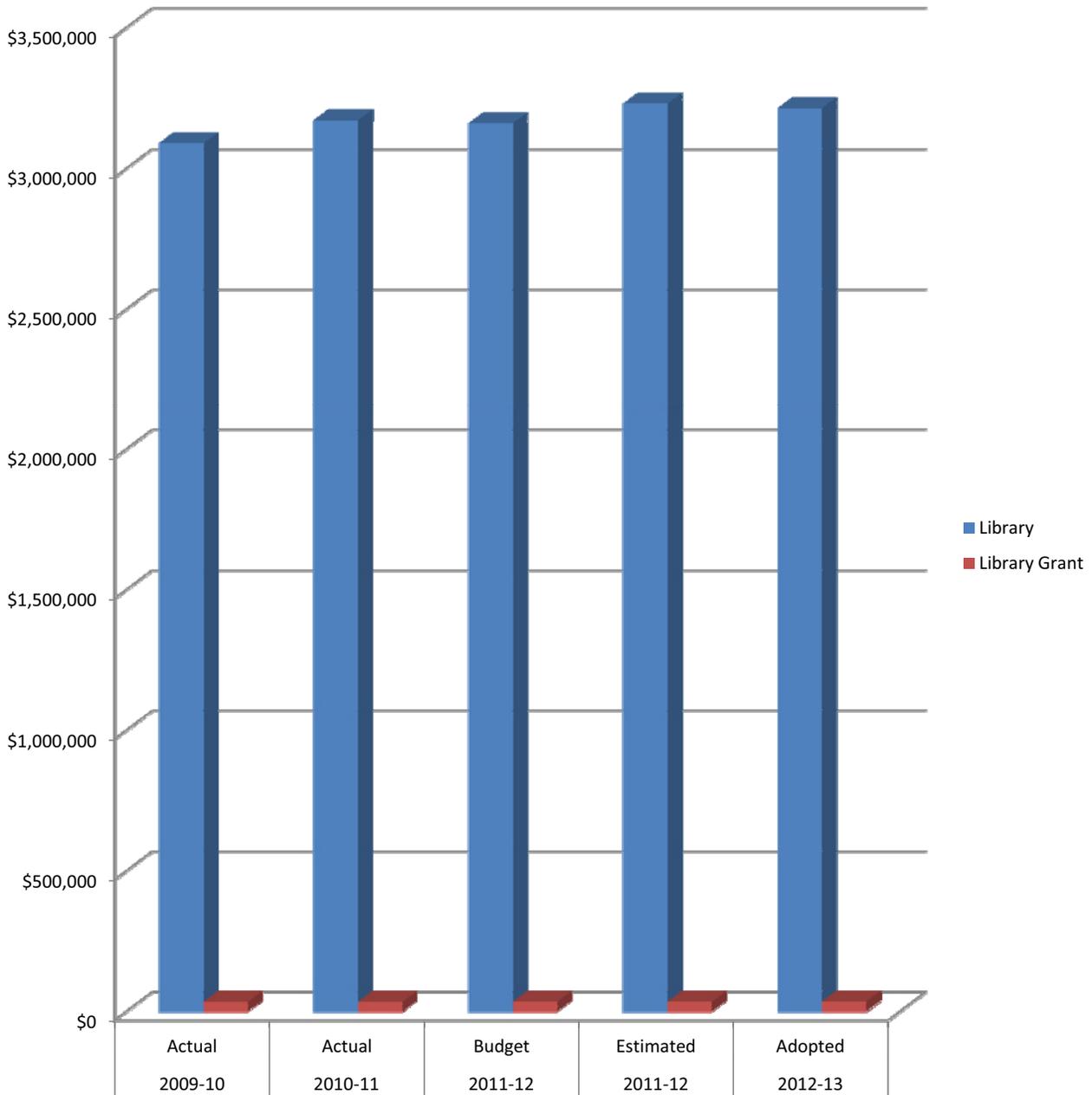




City of Whittier

Whittier Public Library

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
Library	\$ 3,089,413	\$ 3,171,426	\$ 3,160,116	\$ 3,230,395	\$ 3,214,551
Library Grant	35,200	34,905	35,397	35,397	35,514



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City of Whittier

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Whittier Public Library

OVERVIEW

The Whittier Public Library, with over 100 years of service, is the City's most popular resource for learning and information. Library patrons take advantage of over 324,000 items in many formats which represent a broad range of ideas and viewpoints. Without question, the Library possesses one of the best collections in the area including the Whittier History, Local Authors and Whittier Hills Archives. In addition, the Library provides public access to personal computers, free Internet access, wireless access to internet, Home Work Center for students and their families, a mobility center, family Literacy Center and subscribes to a growing number of on-line databases. This year the Library has also added the new E-Book resources to the existing services.

Professional staff at the Central Library and the Whittwood Branch Library offers a variety of services and programs in both Adult and Children's Services. Public and Information Services provide reference research on all subjects, Internet training, access to statewide reference centers and a variety of cultural and educational programs for Library Patrons. Learning and literacy are the primary focus for Children's Services. Children's programming includes outreach and regular school visits, story time, the Summer Reading program with over 5,000 participants throughout the summer, after-school programs and a state-of-the-art Homework Center.

Last year, more than 421,000 people visited the Library, 524,000 items were borrowed, 5,121 new library cards issued, 176,000 reference questions answered and 37,000 children participated in the various programs offered by the Library.

In addition, the Central Library is a certified passport acceptance facility. The Library provides full service Passport Application Processing Services including passport photos. Applications for passports are available in Central Library. The hours of operation for library locations are:

Central Library		Whittwood Branch	
Monday – Wednesday	10:00 a.m. – 9:00 p.m.	Monday – Tuesday	12:00 p.m. – 9:00 p.m.
Thursday – Friday	10:00 a.m. – 6:00 p.m.	Wednesday – Friday	10:00 a.m. – 6:00 p.m.
Saturday	10:00 a.m. – 5:00 p.m.	Saturday	10:00 a.m. – 5:00 p.m.

KEY GOALS

- Complete the renovation and expansion of Whittwood Branch Library to accommodate current and future needs of the community and growth of the Library
- Enhance public services, resources and programs to sustain the current and future needs of a diverse community
- Implement the Library's WI-FI project to provide the fast and reliable internet access to Library patrons for access to library and other resources available on the net.
- Implement goals and objectives in the plan of service and work plan established in FY 2012-13 based on the Library's vision and mission statement.

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City of Whittier

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Whittier Public Library (100-21-211-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,141,981	\$ 2,187,347	\$ 2,264,689	\$ 2,274,785	\$ 2,284,124
Maintenance and Operations	944,424	981,303	895,427	895,427	895,427
Capital Outlay	3,008	2,776	0	0	35,000
Total Expenditures	<u>3,089,413</u>	<u>3,171,426</u>	<u>3,160,116</u>	<u>3,170,212</u>	<u>3,214,551</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 3,089,413</u>	<u>\$ 3,171,426</u>	<u>\$ 3,160,116</u>	<u>\$ 3,170,212</u>	<u>\$ 3,214,551</u>
Expenditures and Transfers-Out By Source					
General Fund	3,089,413	3,171,426	3,160,116	3,170,212	3,214,551
Total Expenditures and Transfers-Out	<u>\$ 3,089,413</u>	<u>\$ 3,171,426</u>	<u>\$ 3,160,116</u>	<u>\$ 3,170,212</u>	<u>\$ 3,214,551</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,705,082	\$ 1,699,651	\$ 1,731,360	\$ 1,731,360	\$ 1,780,906
Employee Benefits	436,899	487,696	533,329	543,425	503,218
Total Employee Services	<u>2,141,981</u>	<u>2,187,347</u>	<u>2,264,689</u>	<u>2,274,785</u>	<u>2,284,124</u>
Dues, Memberships, License and Publications	1,398	1,265	2,205	2,205	2,205
Rentals	0	0	200	200	200
Taxes and Assessments	0	90	0	0	0
Insurance	17,613	15,735	14,997	14,997	14,997
Professional Services	37,320	40,280	46,572	46,572	46,572
Utilities	38,737	40,378	45,573	45,573	45,573
Miscellaneous Services	725	2,501	2,400	2,400	2,400
Repairs and Maintenance	440,269	452,455	448,839	448,839	448,839
Materials and Supplies	334,664	349,878	326,840	326,840	326,840
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	5,446	17,551	7,801	7,801	7,801
Total Maintenance and Operations	<u>876,172</u>	<u>920,133</u>	<u>895,427</u>	<u>895,427</u>	<u>895,427</u>
Capital Outlay	3,008	2,776	0	0	35,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>3,021,161</u>	<u>3,110,256</u>	<u>3,160,116</u>	<u>3,170,212</u>	<u>3,214,551</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	68,252	61,170	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>68,252</u>	<u>61,170</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 3,089,413</u>	<u>\$ 3,171,426</u>	<u>\$ 3,160,116</u>	<u>\$ 3,170,212</u>	<u>\$ 3,214,551</u>
Full Time Positions	22.0	22.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	20.0	18.3	18.3	18.3	18.3
Total	<u>42.0</u>	<u>40.3</u>	<u>40.3</u>	<u>40.3</u>	<u>40.3</u>

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City of Whittier

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Whittier Public Library Grant

OVERVIEW

The Public Library Grant Fund, was enacted with the passage of SB 358 and implemented in 1983. At that time, the California Legislature declared "that the public library is a supplement to the formal system of free public education and a source of information and inspiration to persons of all ages, cultural backgrounds, economic status and a resource of continuing education and re-education beyond the years of formal education, and as such deserves adequate financial support from government at all levels."

Under this legislation, all eligible public libraries in California receive a yearly allocation from the fund based upon each jurisdiction's population. The allocation varies each fiscal year depending on the level at which the program has been funded for the year. To remain eligible for the Public Library Grant Fund, a library must maintain its local level of funding. In addition, grant funds must be used to augment library services and cannot be used for capital construction projects.

The Library continues to explore and secure grant funding to support and expand programs and services to enhance the experiences of the Library patrons. Some of the examples of these grants our, Library's Homework Center, Dispensing machine for library materials, Summer Reading and other programs and cultural events to complement the ongoing services and programs at the Library.

KEY GOALS

- Implement goals and objectives in the plan of service and work plan established in FY 2012-13 based on the Library's vision and mission statement.



Summer Reading Celebration
Parnell Park, 2012



Book & A-V
Dispensing machine
Parnell Park

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City of Whittier

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Whittier Public Library - Grant (260-21-212-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 31,574	\$ 31,574	\$ 31,574	\$ 31,574	\$ 31,574
Maintenance and Operations	3,626	3,331	3,823	3,823	3,940
Capital Outlay	0	0	0	0	0
Total Expenditures	35,200	34,905	35,397	35,397	35,514
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 35,200	\$ 34,905	\$ 35,397	\$ 35,397	\$ 35,514
Expenditures and Transfers-Out By Source					
Library Grant Fund	35,200	34,905	35,397	35,397	35,514
Total Expenditures and Transfers-Out	\$ 35,200	\$ 34,905	\$ 35,397	\$ 35,397	\$ 35,514
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	31,574	31,574	31,574	31,574	31,574
Total Employee Services	31,574	31,574	31,574	31,574	31,574
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	42	30	41	41	41
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Grants	0	0	0	0	0
Mobile Equipment Rental	3,584	3,301	3,782	3,782	3,899
Other	0	0	0	0	0
Total Maintenance and Operations	3,626	3,331	3,823	3,823	3,940
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	35,200	34,905	35,397	35,397	35,514
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 35,200	\$ 34,905	\$ 35,397	\$ 35,397	\$ 35,514
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



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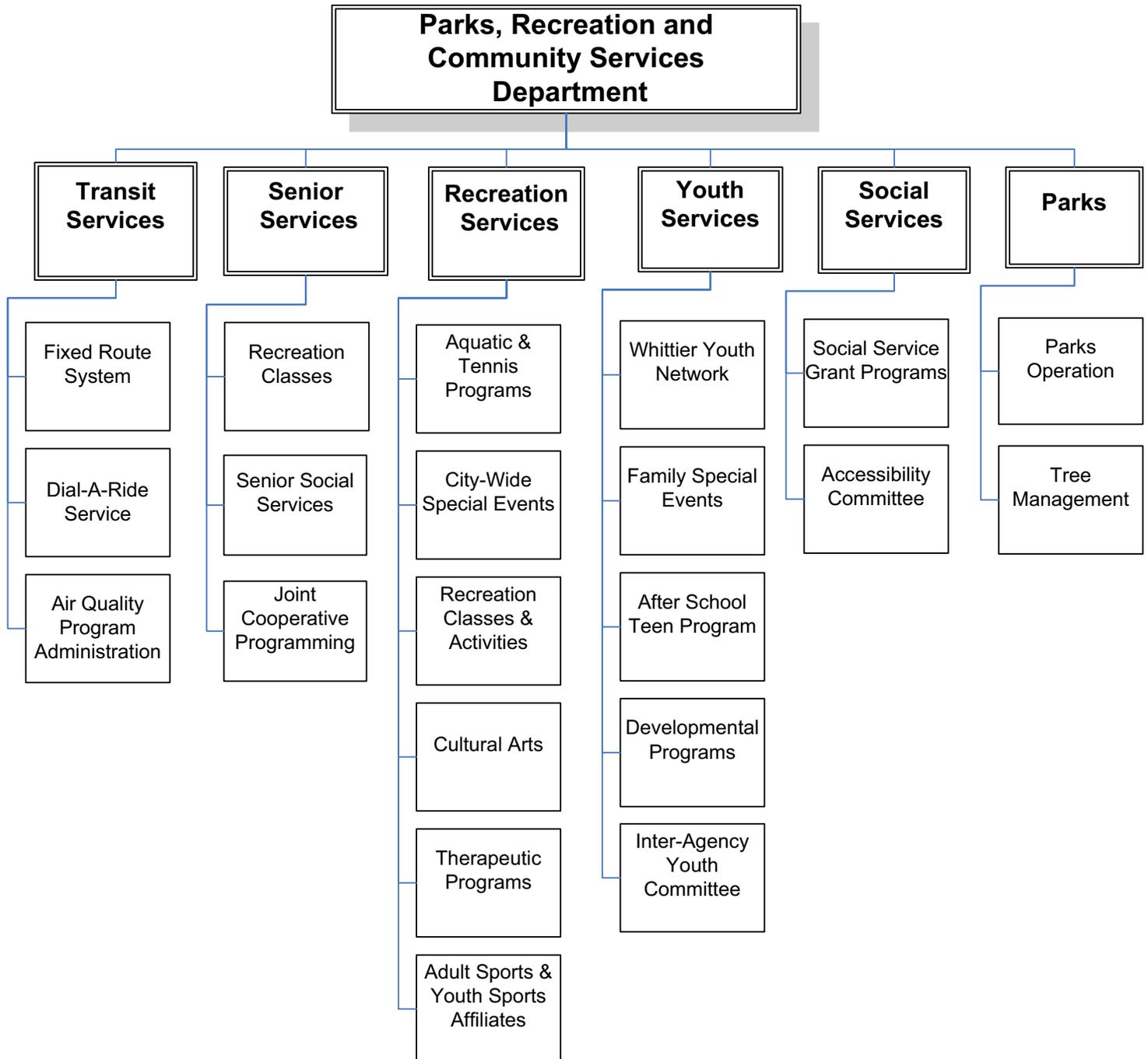
City of Whittier

Parks, Recreation and Community Services

- *Parks*
- *Community Services Administration*
- *July 4th Flag Raising Ceremony and Freedom Walk*
- *Social Services*
- *La Habra Heights / Dial-A-Ride*
- *Air Quality Improvement*
- *Proposition A – Transit*
 - *Administration*
 - *Dial-A-Ride Program*
 - *Fixed-Route Bus System*
 - *Historic Whittier Depot*
 - *Project Access*
 - *Recreation Transit*
 - *COG Assessment*
 - *Taxi Voucher*
 - *La Habra Heights Dial-A-Ride*
 - *Incentive Program*
- *Proposition C – Transit*
 - *Capital Improvements*
 - *Dial-A-Ride Program*
 - *Greenway Trail Management*
- *Measure R*

Parks, Recreation and Community Services

Organization Chart

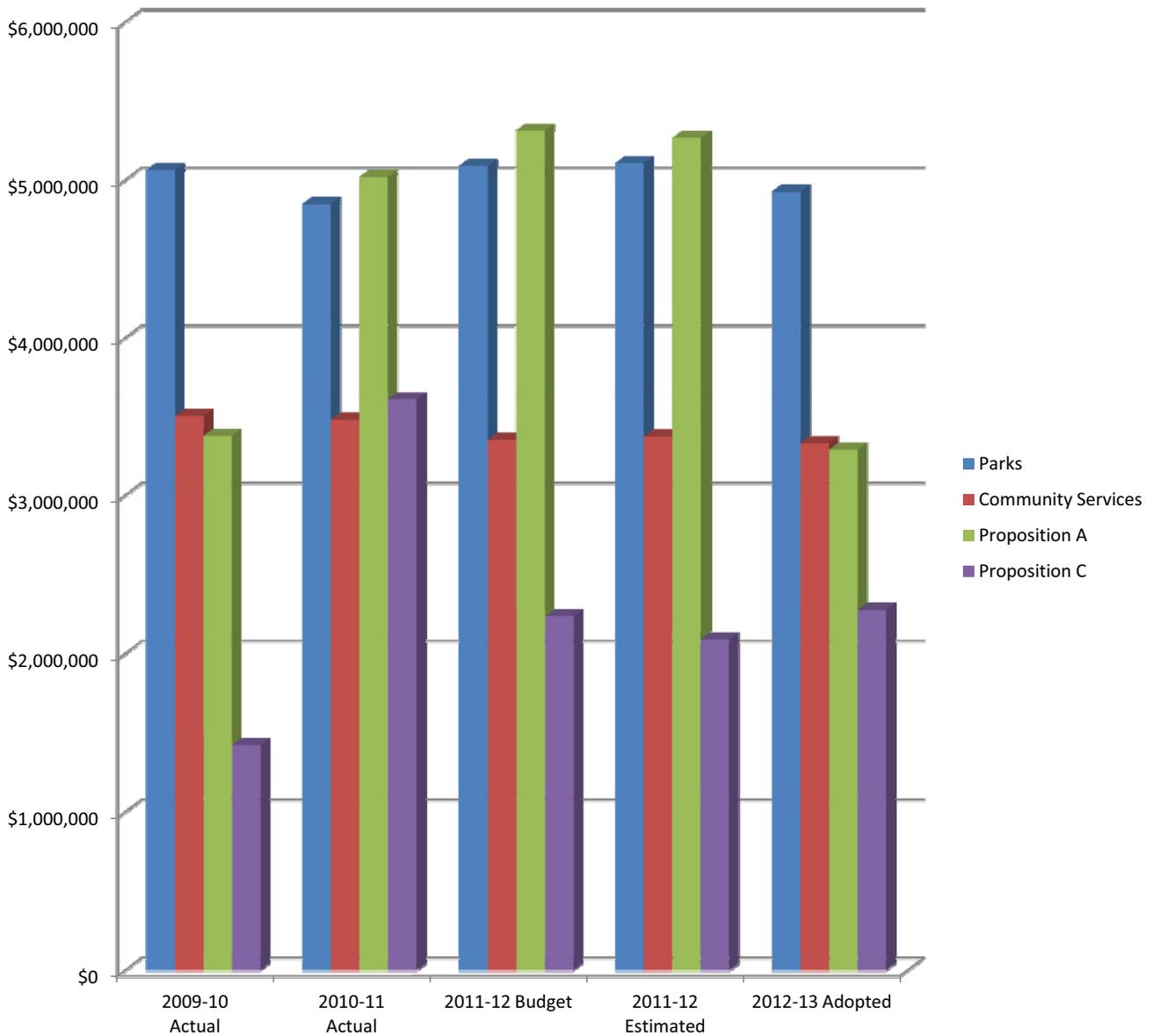




City of Whittier

Parks, Recreation and Community Services Department

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
Parks	\$ 5,061,676	\$ 4,848,597	\$ 5,089,399	\$ 5,107,511	\$ 4,926,493
Community Services	3,501,833	3,476,826	3,349,579	3,370,520	3,328,298
Proposition A	3,374,890	5,019,869	5,312,768	5,266,548	3,288,073
Proposition C	1,423,206	3,608,814	2,235,688	2,088,600	2,276,008



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City of Whittier

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Parks Division

OVERVIEW

The Parks Division is responsible for the maintenance of all City parks, the Civic Center complex which includes the County of Los Angeles Health Department grounds, landscaped public grounds, street medians, street trail ends and the Uptown Historic District which includes the landscaped parking lots and gallerias. In addition, the Division is responsible for planting and maintaining parkway trees throughout the City and parkway weed abatement. Parks is also responsible for studying, planning and coordinating construction or renovation of park and landscaped facilities and acting as a review and inspection agency for private development, Public Works landscape and irrigation installations and Art in Public Places projects throughout the City. The Parks Division has also assumed responsibility for the landscape maintenance on the Greenway Trail.

The City has twenty (20) park areas including the Whittier Historic Depot, four (4) community parks; Palm, Parnell, Michigan and Penn, two (2) wilderness parks; Murphy Ranch Park and Hellman Park and the York Field sports complex. The remaining parks are smaller neighborhood parks. In addition to City owned parks, Parks maintains non-owned facilities such as Founders Memorial Park and two (2) decorative fountains; Beverly (Hoover) Fountain and Nixon Fountain. These functions are accomplished through in-house labor and contracted labor.



KEY GOALS

- Provide continuous park evaluation and improvements by the utilization of Park Development Fees/Quimby funds/CDBG funds.
- Provide sustainable urban forest tree management through a geographic based tree trimming cycle and the continued use of the Parkway Tree Manual.
- Develop, manage and execute planned and preventative maintenance programs and improvements to the Greenway Trail.
- Promote technology based water management practices to achieve efficient and effective water conservation in city parks and trails.
- Finalize construction of the Joe Miller Field Restroom Project to ADA standards.
- Finalize plans and execute construction of the Pio Pico Bike Trail Extension.

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City of Whittier

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Parks (100-22-22x-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,657,632	\$ 2,526,746	\$ 2,663,980	\$ 2,666,469	\$ 2,711,346
Maintenance and Operations	2,347,435	2,170,338	2,159,769	2,175,392	2,172,827
Capital Outlay	56,609	151,513	265,650	265,650	42,320
Total Expenditures	5,061,676	4,848,597	5,089,399	5,107,511	4,926,493
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 5,061,676	\$ 4,848,597	\$ 5,089,399	\$ 5,107,511	\$ 4,926,493
Expenditures and Transfers-Out By Source					
General Fund	5,061,676	4,848,597	5,089,399	5,107,511	4,926,493
Total Expenditures and Transfers-Out	\$ 5,061,676	\$ 4,848,597	\$ 5,089,399	\$ 5,107,511	\$ 4,926,493
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,953,632	\$ 1,824,863	\$ 1,825,164	\$ 1,825,164	\$ 1,879,258
Employee Benefits	704,000	701,883	838,816	841,305	832,088
Total Employee Services	2,657,632	2,526,746	2,663,980	2,666,469	2,711,346
Dues, Memberships, License and Publications	3,931	3,081	7,041	7,041	6,993
Rentals	158,625	158,023	162,930	162,930	162,930
Taxes and Assessments	348	339	316	316	316
Insurance	111,534	78,175	88,579	88,579	88,579
Professional Services	908,425	819,186	913,442	913,442	881,442
Utilities	498,380	477,421	450,341	450,341	422,341
Miscellaneous Services	716	0	0	0	3,000
Repairs and Maintenance	239,185	209,378	196,550	196,550	219,085
Materials and Supplies	163,086	144,490	159,090	158,988	160,988
City Charges	0	0	0	0	0
Mobile Equipment Rental	258,690	226,490	150,335	204,704	204,704
Other	4,515	622	5,570	(33,074)	2,449
Total Maintenance and Operations	2,347,435	2,117,205	2,134,194	2,149,817	2,152,827
Capital Outlay	27,790	151,513	90,650	90,650	42,320
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	5,032,857	4,795,464	4,888,824	4,906,936	4,906,493
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	53,133	25,575	25,575	20,000
Capital Outlay	28,819	0	175,000	175,000	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	28,819	53,133	200,575	200,575	20,000
Total Expenditures and Transfers-Out	\$ 5,061,676	\$ 4,848,597	\$ 5,089,399	\$ 5,107,511	\$ 4,926,493
Full Time Positions	33.0	32.0	32.0	32.0	32.0
Part Time Positions (Full Time Equivalent)	11.2	10.8	10.8	10.8	10.8
Total	44.2	42.8	42.8	42.8	42.8



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City of Whittier

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Community Services

OVERVIEW

Community Services is comprised of four (4) divisions: Recreation which includes Cultural Arts, Senior Services including Social Services, Transit and Youth Services. There are 20 full-time employees and approximately 160 part-time employees to manage facilities and implement programs.

Recreation



The primary function of the Recreation Division is to administer and operate all City sponsored recreational activities and management of recreation facilities. These programs include: aquatics, featuring a variety of classes and recreation swimming for ages 18 months through adult; tennis, which in addition to classes, includes the prestigious Gene Jung Mid-Winter Tournament held annually in January for youth 12 to 18 years; and sports programs, which include adult sports leagues and serving as liaison to the various private, non-profit youth sports teams through the Youth Sports Committee to coordinate practice and play fields. Other programs include: Youth Theatre, which involves the entire family in producing popular shows open to the community; Therapeutic Recreation, for our residents who have disabilities and participation in the Special Olympics Program; instructional and leisure classes, offering a variety of activities and subjects for all ages and all interests. Various community events are also offered such as the annual Eggxtravaganza and Community Health Faire. New this fiscal year will be the installation of exercise equipment along the Whittier Greenway Trail, to give all residents a chance to increase their fitness while using this walking/running/biking facility. Participants can now register online at **WhittierRec.com** for most classes and programs.

Cultural Arts

The City of Whittier has a strong art component, making an effort to have fine art pieces and arts events easily available to the public. One of the most popular events is the annual Concerts in the Park series, which offers free concerts in a variety of musical styles during July and August. Another program is the Lobby Art Exhibits, which features art pieces displayed in the lobbies of City Hall and Parnell Park; each exhibit runs for approximately six weeks, and features a variety of media. A special outdoor art exhibit, the Street Banner Program, is displayed along City streets during the spring, with a special theme for each year. Another very popular arts program is the annual Whittier Nights at the Hollywood Bowl. The City, through its Cultural Arts Commission, also works with the Whittier Cultural Arts Foundation and the Art in Public Places Committee to provide additional artworks and art events within the community.



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City of Whittier

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Community Services

Youth Services



The Youth Services Division is responsible for providing quality developmental and recreational programming. Programs include the Whittier Youth Network (WYN Club), an afterschool and summer program for children in the second through fifth grades, which includes a variety of enrichment programs, along with Family Nights and field trips. A Summer Day Camp program for young people 5 to 12 years is also offered, featuring a variety of activities. In addition, the Youth Services Division partners with the SKILLS Foundation to present "Friday Forum," a dance and social program held bi-monthly at the Community Center for young people in grades 6 through 8.

Senior Services



The Senior Services Division offers adults, ages 55 years and over, programs and services such as dances, tax preparation assistance, nutrition programs, health and wellness presentations, special events, instructional and fitness programs and Information and Referral services, including the annual Information and Referral Fair. The division also manages the Whittier Senior Center as well as programming at the Parnell Park Community and Senior Center. The Senior Centers continue to plan successful excursions throughout the year.

Transit

The Transit Division is responsible for the management of the contracts for the City's Dial-A-Ride program, advocating for fixed-route bus service in the City and management of the Whittier Historic Depot and Museum. The Transit division is also responsible for the City's Air Quality Program.



KEY GOALS

- Provide quality cultural, developmental and recreational programming for Whittier residents of all ages and abilities
- Provide dependable and cost effective transportation programs for City residents and to encourage the use of public transportation to decrease traffic congestion.
- Support and promote efforts for air quality improvement

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City of Whittier

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Community Services (100-23-231-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,477,365	\$ 2,481,441	\$ 2,463,415	\$ 2,463,415	\$ 2,452,644
Maintenance and Operations	992,953	990,234	865,164	871,105	848,654
Capital Outlay	31,515	5,151	21,000	36,000	27,000
Total Expenditures	<u>3,501,833</u>	<u>3,476,826</u>	<u>3,349,579</u>	<u>3,370,520</u>	<u>3,328,298</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 3,501,833</u>	<u>\$ 3,476,826</u>	<u>\$ 3,349,579</u>	<u>\$ 3,370,520</u>	<u>\$ 3,328,298</u>
Expenditures and Transfers-Out By Source					
General Fund	3,501,833	3,476,826	3,349,579	3,370,520	3,328,298
Total Expenditures and Transfers-Out	<u>\$ 3,501,833</u>	<u>\$ 3,476,826</u>	<u>\$ 3,349,579</u>	<u>\$ 3,370,520</u>	<u>\$ 3,328,298</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 2,078,382	\$ 2,069,731	\$ 2,049,313	\$ 2,049,313	\$ 2,040,637
Employee Benefits	398,983	411,710	414,102	414,102	412,007
Total Employee Services	<u>2,477,365</u>	<u>2,481,441</u>	<u>2,463,415</u>	<u>2,463,415</u>	<u>2,452,644</u>
Dues, Memberships, License and Publications	2,518	2,745	2,980	2,832	2,430
Rentals	0	0	1,150	1,150	1,150
Taxes and Assessments	679	219	0	79	0
Insurance	44,866	29,709	23,112	23,112	23,112
Professional Services	26,003	25,362	23,400	23,400	23,400
Utilities	22,778	23,037	28,757	28,757	28,757
Miscellaneous Services	436,368	437,043	362,149	362,149	361,149
Repairs and Maintenance	61,890	75,917	79,532	79,532	79,532
Materials and Supplies	273,009	233,487	275,935	275,935	262,325
Grants	66,898	103,052	24,500	24,500	24,500
Other Contributions	0	33,993	4,032	4,032	4,032
Mobile Equipment Rental	18,972	12,577	6,719	6,719	6,919
Other	20,128	13,093	10,130	16,140	11,730
Total Maintenance and Operations	<u>974,109</u>	<u>990,234</u>	<u>842,396</u>	<u>848,337</u>	<u>829,036</u>
Capital Outlay	0	5,151	0	0	6,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>3,451,474</u>	<u>3,476,826</u>	<u>3,305,811</u>	<u>3,311,752</u>	<u>3,287,680</u>
Non-Operating Expenditures and Transfers					
Employee Services	0	0	0	0	0
Maintenance and Operations	18,844	0	22,768	22,768	19,618
Capital Outlay	31,515	0	21,000	36,000	21,000
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>50,359</u>	<u>0</u>	<u>43,768</u>	<u>58,768</u>	<u>40,618</u>
Total Expenditures and Transfers-Out	<u>\$ 3,501,833</u>	<u>\$ 3,476,826</u>	<u>\$ 3,349,579</u>	<u>\$ 3,370,520</u>	<u>\$ 3,328,298</u>
Full Time Positions	18.0	18.0	18.0	18.0	18.0
Part Time Positions (Full Time Equivalent)	41.0	40.1	40.1	40.1	39.4
Total	<u>59.0</u>	<u>58.1</u>	<u>58.1</u>	<u>58.1</u>	<u>57.4</u>

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City of Whittier

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Patriotic Events



OVERVIEW

Community Services conducts four patriotic programs during the year to honor local service men and women for their dedication, courage and sacrifice. Three specific events include a July 4th Flag Raising Ceremony and Freedom Walk along the Greenway Trail, a Memorial Day program and a Veterans' Day program, the latter two at the Peace Memorial on the City Hall front lawn.



A fourth program, Blue Star/Gold Star, honors families who have members in the Armed Services, including the National Guard and reserves of all military departments. The families are honored at City Council meetings, and a flag bearing the name and branch of service of the relative is hung along Whittier Boulevard.

In the case of a family member be killed while on active duty, their families are given a special Gold Star honor.

KEY GOALS

- Provide the community with Blue Star/Gold Star program to honor family members who have loved ones serving in the military.
- Provide the community with July 4th, Memorial Day and Veterans' Day programs to honor our nation, local veterans, current military service men and women and their families.
- Invite community groups to participate creating a sense of community.

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City of Whittier

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July 4th Flag Raising Ceremony (100-23-231-601)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 483	\$ 744	\$ 1,500	\$ 1,500	\$ 1,500
Maintenance and Operations	12,261	9,297	10,991	10,991	10,991
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>12,744</u>	<u>10,041</u>	<u>12,491</u>	<u>12,491</u>	<u>12,491</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 12,744</u>	<u>\$ 10,041</u>	<u>\$ 12,491</u>	<u>\$ 12,491</u>	<u>\$ 12,491</u>
Expenditures and Transfers-Out By Source					
General Fund	12,744	10,041	12,491	12,491	12,491
Total Expenditures and Transfers-Out	<u>\$ 12,744</u>	<u>\$ 10,041</u>	<u>\$ 12,491</u>	<u>\$ 12,491</u>	<u>\$ 12,491</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 483	\$ 744	\$ 1,500	\$ 1,500	\$ 1,500
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>483</u>	<u>744</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	50	2,200	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	12,211	7,097	10,991	10,991	10,991
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>12,261</u>	<u>9,297</u>	<u>10,991</u>	<u>10,991</u>	<u>10,991</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>12,744</u>	<u>10,041</u>	<u>12,491</u>	<u>12,491</u>	<u>12,491</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 12,744</u>	<u>\$ 10,041</u>	<u>\$ 12,491</u>	<u>\$ 12,491</u>	<u>\$ 12,491</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.6	0.6	0.6
Total	<u>0.3</u>	<u>0.3</u>	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>

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City of Whittier

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Social Services

OVERVIEW



The Social Services Commission and Parks, Recreation and Community Services Department are responsible for evaluating social service needs within the community and identifying, recommending and/or coordinating programs to address those needs.

A very important component of the City's continual effort to deliver quality social services is through dissemination of information and provision of referral services for programs administered by non-profit agencies in the Whittier community. This is accomplished through the Social Services Directory and the Information Referral Office located at the Uptown Senior Center.

Local non-profit agencies are funded through a variety of grants allocated or available annually. In the past, the Social Services Commission has focused on providing funding to programs dealing with youth violence prevention, childcare, homeless assistance, substance abuse prevention, affordable housing, community counseling and juvenile delinquency. Despite the challenging state of today's economy, the Commission recommended some funding for 28 non-profit organizations, and these grants were approved by City Council.

Funding for Social Services programs is supplemented by the General Fund and with HUD Community Development Block Grant (CDBG) Funds. The Commission allocates a portion of the funds to the operation of a "Kids – Fit For Life" Health Fair in cooperation with the Whittier Police Department Open House.



The Commission also oversees a volunteer recognition program. Members of the community submit applications to recognize those individuals or organizations making a difference through volunteer-work in the community.

The City continues to work closely with the community and the Social Services Commission to ensure that the essential and most worthwhile programs are funded, yielding maximum benefits for City residents.

KEY GOALS

- Monitor community needs and changes to ensure provision of effective social services programs
- Assist non-profit social service agencies and providers in aiding Whittier residents
- Provide information and referral services to the community

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City of Whittier
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Social Services (100-23-232-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	184,798	182,250	185,175	185,175	186,975
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>184,798</u>	<u>182,250</u>	<u>185,175</u>	<u>185,175</u>	<u>186,975</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 184,798</u>	<u>\$ 182,250</u>	<u>\$ 185,175</u>	<u>\$ 185,175</u>	<u>\$ 186,975</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	64,250	64,250	64,250	64,250	48,250
General Fund	120,548	118,000	120,925	120,925	138,725
Total Expenditures and Transfers-Out	<u>\$ 184,798</u>	<u>\$ 182,250</u>	<u>\$ 185,175</u>	<u>\$ 185,175</u>	<u>\$ 186,975</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	284	284	284
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	3,105	3,112	3,625	3,625	3,625
Contributions from City	0	0	0	0	0
Grants	180,796	179,138	180,466	180,466	182,266
Mobile Equipment Rental	0	0	0	0	0
Other	897	0	800	800	800
Total Maintenance and Operations	<u>184,798</u>	<u>182,250</u>	<u>185,175</u>	<u>185,175</u>	<u>186,975</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>184,798</u>	<u>182,250</u>	<u>185,175</u>	<u>185,175</u>	<u>186,975</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 184,798</u>	<u>\$ 182,250</u>	<u>\$ 185,175</u>	<u>\$ 185,175</u>	<u>\$ 186,975</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Air Quality Improvement

OVERVIEW

Since 1991, local governments have received AB2766 funds to implement programs that reduce air pollution from motor vehicles. A Motor Vehicle Registration fee surcharge of \$6 per vehicle is collected by the Department of Motor Vehicles and subvended to the South Coast Air Quality Management District (AQMD) for disbursement. Four dollars of the registration fee is divided as follows: 40 percent of the funds go to local governments (subvention portion); 30 percent goes to the Mobile Source Air Pollution Reduction Review Committee (MSRC) (discretionary portion); 30 percent is allocated to the AQMD for its vehicle emission reduction programs. The remaining \$2 of the registration fee funds projects eligible for grants under the Carl Moyer Memorial Air Quality Standards Attainment Program.

The AB2766 Subvention Program provides a funding source for cities and counties to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP). The legislation creating this revenue source provides for oversight of the use of these monies by local governments. Air districts that receive AB2766 monies report annually to the California Air Resources Board (CARB) on the use and results of the programs funded by the fees. Cities and counties under AQMD's jurisdiction provide annual program and financial information to the AQMD. This information is compiled by the AQMD and forwarded as an annual report to CARB. In addition, the AQMD works with an independent firm to conduct audits of AB2766 fee recipients, which are performed at least once every two years.

KEY GOALS

- Maintain accurate and complete records and reports as required by program guidelines and mandatory for program funding
- Provide assistance as needed to implement the Air Quality Element contained in the City's General Plan
- Conduct an annual commuter survey of all City employees to fulfill the State's air quality mandates

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City of Whittier

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Air Quality Improvement (230-23-243-000)

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2011-12</u>	<u>2012-13</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 1,347	\$ 6,866	\$ 11,150	\$ 11,150	\$ 11,150
Maintenance and Operations	32,717	30,086	51,977	51,977	52,018
Capital Outlay	0	0	10,000	10,000	72,350
Total Expenditures	<u>34,064</u>	<u>36,952</u>	<u>73,127</u>	<u>73,127</u>	<u>135,518</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 34,064</u>	<u>\$ 36,952</u>	<u>\$ 73,127</u>	<u>\$ 73,127</u>	<u>\$ 135,518</u>
Expenditures and Transfers-Out By Source					
Air Quality Improvement Fund	34,064	36,952	73,127	73,127	135,518
Total Expenditures and Transfers-Out	<u>\$ 34,064</u>	<u>\$ 36,952</u>	<u>\$ 73,127</u>	<u>\$ 73,127</u>	<u>\$ 135,518</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 771	\$ 3,241	\$ 3,486	3,486	\$ 3,486
Employee Benefits	576	3,625	7,664	7,664	7,664
Total Employee Services	<u>1,347</u>	<u>6,866</u>	<u>11,150</u>	<u>11,150</u>	<u>11,150</u>
Dues, Memberships, License and Publications	0	0	88	88	88
Rentals	0	0	0	0	0
Taxes and Assessments	15,472	13,694	34,748	34,748	34,748
Insurance	0	0	0	0	0
Professional Services	2,500	2,500	2,600	2,600	2,600
Utilities	0	0	0	0	0
Miscellaneous Services	2,405	1,759	1,500	1,500	1,500
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	30	250	250	250	250
City Charges	1,781	1,815	1,838	1,838	1,879
Grants	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	10,529	10,068	10,953	10,953	10,953
Total Maintenance and Operations	<u>32,717</u>	<u>30,086</u>	<u>51,977</u>	<u>51,977</u>	<u>52,018</u>
Capital Outlay	0	0	10,000	10,000	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>34,064</u>	<u>36,952</u>	<u>73,127</u>	<u>73,127</u>	<u>63,168</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	72,350
Transfers-Out	0	0	0	0	0
Total Non Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>72,350</u>
Total Expenditures and Transfers-Out	<u>\$ 34,064</u>	<u>\$ 36,952</u>	<u>\$ 73,127</u>	<u>\$ 73,127</u>	<u>\$ 135,518</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.2
Total	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>

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City of Whittier

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Proposition A – Transit Services (270)

OVERVIEW

The City's transit services are funded by revenue from Propositions A Local Return funds. Proposition A funds are derived as a result of a voter-approved measure that increased sales tax by a half-cent for the purpose of financing Transit Development Programs in Los Angeles County. The Proposition A measure was approved in 1980 with the sales tax increase taking effect on July 1, 1982.

Twenty-five percent (25%) of the Proposition A sales tax is designated as Local Return monies and are distributed to cities and the County for public transit, paratransit and other transportation related services or projects. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, ensuring compliance with program guidelines, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of local return funds. Transit staff coordinates programs with other departments and prepares project descriptions and annual reports for submission and/or approval by the Metro.

Proposition A funds are designated exclusively for uses that benefit public transit. Paratransit services, studies related to transportation demand or systems management and programs to subsidize fares for public transportation are all eligible uses of Proposition A funds. Additionally, program guidelines permit the trade or sale of excess Proposition A funds with other jurisdictions for their use on eligible transportation projects.

Program guidelines for Proposition A include timely expenditure of the monies or there is a risk of losing the funds.

KEY GOALS

- Maximize the use of Proposition A funds to meet the transit needs of Whittier residents
- Maintain program documentation including project approvals, reports and related records to substantiate the appropriate use of funds
- Evaluate and monitor eligible public transit projects to ensure compliance with Proposition A program requirements

Funding was reallocated between Proposition A and Proposition C as follows:

	<u>2011-2012</u>	<u>2012-2013</u>
Fixed-Route Transit System – Bus Stops	Proposition A	Proposition C
Dial-A-Ride	Proposition A	Proposition A
Greenway Trail Maintenance	Proposition C	Proposition C

City of Whittier

Proposition A - Transit Services (270)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 255,802	\$ 308,807	\$ 336,769	\$ 338,104	\$ 348,148
Maintenance and Operations	1,253,020	1,375,772	1,425,307	1,400,862	1,158,088
Capital Outlay	1,165	688,921	771,558	771,558	0
Total Expenditures	1,509,987	2,373,500	2,533,634	2,510,524	1,506,236
Transfers-Out	0	4,000	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 1,509,987</u>	<u>\$ 2,377,500</u>	<u>\$ 2,533,634</u>	<u>\$ 2,510,524</u>	<u>\$ 1,506,236</u>
Expenditures and Transfers-Out By Program					
Administration	323,032	1,019,750	1,182,278	1,182,278	211,456
Fixed-Route Bus System	122,798	119,607	129,963	129,963	132,028
Historic Whittier Depot	60,215	77,299	101,513	77,299	101,513
Dial-A-Ride	1,064,157	1,160,844	1,119,880	1,120,984	1,061,239
Total Expenditures and Transfers-Out	<u>\$ 1,570,202</u>	<u>\$ 2,377,500</u>	<u>\$ 2,533,634</u>	<u>\$ 2,510,524</u>	<u>\$ 1,506,236</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 176,114	\$ 209,435	\$ 220,967	\$ 220,967	\$ 240,102
Employee Benefits	82,058	99,372	115,802	117,137	108,046
Total Employee Services	258,172	308,807	336,769	338,104	348,148
Dues, Memberships, License and Publications	6,961	7,212	8,620	8,620	8,638
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	50,905	50,908	51,607	51,607	51,961
Professional Services	750,555	807,709	828,624	820,950	748,523
Utilities	26,447	25,745	31,434	25,745	31,434
Miscellaneous Services	8,430	8,240	8,240	8,240	8,240
Repairs and Maintenance	258,293	271,001	278,664	268,377	284,664
Materials and Supplies	14,021	5,369	13,610	12,815	13,610
City Charges	194,774	198,478	201,058	201,058	0
Mobile Equipment Rental	0	0	0	0	7,568
Other	479	1,110	3,450	3,450	3,450
Total Maintenance and Operations	1,310,865	1,375,772	1,425,307	1,400,862	1,158,088
Capital Outlay	0	52,617	0	0	0
Transfers-Out	0	4,000	0	0	0
Total Operating Expenditures/Transfers	<u>1,569,037</u>	<u>1,741,196</u>	<u>1,762,076</u>	<u>1,738,966</u>	<u>1,506,236</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	1,165	636,304	771,558	771,558	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>1,165</u>	<u>636,304</u>	<u>771,558</u>	<u>771,558</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 1,570,202</u>	<u>\$ 2,377,500</u>	<u>\$ 2,533,634</u>	<u>\$ 2,510,524</u>	<u>\$ 1,506,236</u>
Full Time Positions	2.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.8	0.8	0.8	0.8	0.8
Total	<u>2.8</u>	<u>3.8</u>	<u>3.8</u>	<u>3.8</u>	<u>3.8</u>

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City of Whittier

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Proposition A - Administration

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition A measure was approved in 1980 and collection of the tax began on July 1, 1982.

Twenty-five percent (25%) of the Proposition A half-cent sales tax is designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro. Proposition A funds must be used within three (3) years after the fiscal year of receipt.

Proposition A funds are to be used exclusively to benefit public transit. Fixed-route and paratransit services, transportation demand management and systems management and fare subsidies that exclusively benefit transit are all eligible uses of Proposition A funds. These funds may also be traded to other jurisdictions in exchange for general or other funds.

The Proposition A Administration program administers the service contracts for the Dial-A-Ride (DAR) programs. Program guidelines allow the use of local return funds for program administration. Administrative costs cannot exceed 20% of the total budgeted programs.

In addition to monitoring operations and contracts for provision of transportation services, other administrative activities include customer relations, complaint-handling, marketing, transit amenity programs (bus benches/shelters, waste receptacle placement and bus stop cleaning), grant research and staff support for the City's advisory bodies such as the Parking and Transportation Commission and the Accessibility Committee, as well as other Metro subcommittees such as the Local Transportation Systems Subcommittee.

Funds generated by the Proposition A Local Return program are allocated and distributed monthly by the Los Angeles County Metropolitan Transportation Authority (Metro). The amount of each city's allocation is determined by calculation on a per capita basis.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by 160 hours per week of door-to-door DAR transportation, to residents 60 years and older or have disabilities in a convenient and responsive manner
- Ensure that services are provided in a cost effective manner
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents
- Seek funding for additional DAR vehicles and the expansion of the DAR program

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City of Whittier

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Proposition A - Administration (270-23-241-607)

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2011-12</u>	<u>2012-13</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 98,140	\$ 152,411	\$ 177,069	\$ 177,069	\$ 178,491
Maintenance and Operations	223,727	227,753	233,651	233,651	32,965
Capital Outlay	1,165	639,586	771,558	771,558	0
Total Expenditures	<u>323,032</u>	<u>1,019,750</u>	<u>1,182,278</u>	<u>1,182,278</u>	<u>211,456</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 323,032</u>	<u>\$ 1,019,750</u>	<u>\$ 1,182,278</u>	<u>\$ 1,182,278</u>	<u>\$ 211,456</u>
Expenditures and Transfers-Out By Source					
Proposition A Fund	323,032	1,019,750	1,182,278	1,182,278	211,456
Total Expenditures and Transfers-Out	<u>\$ 323,032</u>	<u>\$ 1,019,750</u>	<u>\$ 1,182,278</u>	<u>\$ 1,182,278</u>	<u>\$ 211,456</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 148,591	\$ 181,395	\$ 192,409	\$ 192,409	\$ 211,544
Employee Benefits	(50,451)	(28,984)	(15,340)	(15,340)	(33,053)
Total Employee Services	<u>98,140</u>	<u>152,411</u>	<u>177,069</u>	<u>177,069</u>	<u>178,491</u>
Dues, Memberships, License and Publications	6,961	7,212	8,620	8,620	8,638
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	12,318	11,173	9,659	9,659	10,013
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	8,144	9,307	10,204	10,204	10,204
Materials and Supplies	1,051	473	660	660	660
City Charges	194,774	198,478	201,058	201,058	0
Mobile Equipment Rental	0	0	0	0	0
Other	479	1,110	3,450	3,450	3,450
Total Maintenance and Operations	<u>223,727</u>	<u>227,753</u>	<u>233,651</u>	<u>233,651</u>	<u>32,965</u>
Capital Outlay	0	3,282	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>321,867</u>	<u>383,446</u>	<u>410,720</u>	<u>410,720</u>	<u>211,456</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	1,165	636,304	771,558	771,558	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>1,165</u>	<u>636,304</u>	<u>771,558</u>	<u>771,558</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 323,032</u>	<u>\$ 1,019,750</u>	<u>\$ 1,182,278</u>	<u>\$ 1,182,278</u>	<u>\$ 211,456</u>
Full Time Positions	2.0	2.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	<u>2.3</u>	<u>2.3</u>	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>

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City of Whittier

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Proposition A - Dial-A-Ride Program

OVERVIEW

The Dial-A-Ride (DAR) program provides pre-scheduled, standing orders and immediate response transportation for eligible residents 60+ years of age or with disabilities. The program operates daily, including holidays, according to established service hours. The program operates a curb-to-curb service with 10 accessible vans and mini-vans, along with three older back-up vehicles. Three of the vehicles operate a door-to-door service, Mondays through Sundays. Effective July 1, 2010, the contract to operate the Whittier DAR service was re-awarded to MV Transportation, the largest paratransit provider in the country. Maintenance of the vehicles continues to be carried out by the City's Fleet Division.

KEY GOALS

- Administer contract with a private transportation company to ensure continued quality of service is delivered by monitoring passenger wait times and no-shows, resolving complaints and responding to passenger inquiries in a timely and courteous manner
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities
- Coordinate the City's DAR program with Access Services, Inc. (ASI), the ADA complementary paratransit service and other social service agencies to expand the transportation service for qualified senior citizens and persons with disabilities who need to travel outside the City limits
- Continue to liaise with La Habra Heights for the coordinated operation of their DAR service



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City of Whittier

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Proposition A - Dial-A-Ride (270-23-241-608)

	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2011-12 <u>Estimated</u>	2012-13 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 96,214	\$ 90,339	\$ 95,900	\$ 97,004	\$ 103,792
Maintenance and Operations	967,943	1,017,170	1,023,980	1,023,980	957,447
Capital Outlay	0	49,335	0	0	0
Total Expenditures	<u>1,064,157</u>	<u>1,156,844</u>	<u>1,119,880</u>	<u>1,120,984</u>	<u>1,061,239</u>
Transfers-Out	0	4,000	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 1,064,157</u>	<u>\$ 1,160,844</u>	<u>\$ 1,119,880</u>	<u>\$ 1,120,984</u>	<u>\$ 1,061,239</u>
Expenditures and Transfers-Out By Source					
Proposition A Fund	1,064,157	1,160,844	1,119,880	1,120,984	1,061,239
Total Expenditures and Transfers-Out	<u>\$ 1,064,157</u>	<u>\$ 1,160,844</u>	<u>\$ 1,119,880</u>	<u>\$ 1,120,984</u>	<u>\$ 1,061,239</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 4,295	\$ 3,803	\$ 4,328	\$ 4,328	\$ 4,328
Employee Benefits	91,919	86,536	91,572	92,676	99,464
Total Employee Services	<u>96,214</u>	<u>90,339</u>	<u>95,900</u>	<u>97,004</u>	<u>103,792</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	36,700	39,538	41,740	41,740	41,740
Professional Services	720,896	756,366	768,040	768,040	697,939
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	209,331	220,086	212,960	212,960	208,960
Materials and Supplies	1,016	1,180	1,240	1,240	1,240
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	7,568
Other	0	0	0	0	0
Total Maintenance and Operations	<u>967,943</u>	<u>1,017,170</u>	<u>1,023,980</u>	<u>1,023,980</u>	<u>957,447</u>
Capital Outlay	0	49,335	0	0	0
Transfers-Out	0	4,000	0	0	0
Total Operating Expenditures/Transfers	<u>1,064,157</u>	<u>1,160,844</u>	<u>1,119,880</u>	<u>1,120,984</u>	<u>1,061,239</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 1,064,157</u>	<u>\$ 1,160,844</u>	<u>\$ 1,119,880</u>	<u>\$ 1,120,984</u>	<u>\$ 1,061,239</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.1	0.1	0.1	0.1	0.1
Total	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>



Proposition A – Fixed-Route Bus System

OVERVIEW

In 2005, City Council approved the formation of a Transportation Management Agreement (TMA) with the City of Norwalk and this contract was extended in 2010 for an additional five years. Currently the TMA membership includes the cities of Whittier, Norwalk and Santa Fe Springs. The City of La Mirada has expressed interest in participating. Through the TMA, the City of Norwalk assumed complete operation, administration and maintenance of the Whittier Transit fixed-route system on June 24, 2007. The TMA is a coordinated transit program, which enables the cities to work together on area-wide transit issues and to assist with the development of regional transit services to improve the network for passengers. The City of Whittier is responsible for the maintenance of all the fixed-route bus stops within the City.

Phase II of the BSIP, with a \$540,000 FTA Section 5316 grant, will go out to bid in August 2012 for the purchase and installation of solar bus shelters, benches, trash cans and solar bus stop poles at up to 20 bus stops along Whittier Boulevard.

The City of Whittier was very fortunate in that Congresswoman Linda Sanchez was able to earmark in Congress the funds for Phase III of the project. The Agreement is effective beginning June 30, 2012 and shall terminate upon installation of the bus stop improvements at 16 bus stops. The funds must be expended within five years after the grant award date.

There are 16 bus shelters which will be improved at various bus stops, primarily along Whittier Boulevard and at the Hoover Fountain, where the need for the shelters has been determined. These earmark funds will be used to design, purchase and install new solar bus shelters, benches, trash cans, solar bus stop poles and ADA improvements for access to the shelters. These stops are served primarily by Foothill Transit, Montebello Bus Lines, Norwalk Transit and Metro.

In addition, there is a balance of \$257,697 which will also be taken from the Proposition A transit account to pay for additional bus stop improvements to the bus stops located at Whittier Boulevard/Norwalk Boulevard and Beverly Boulevard/Norwalk Boulevard.



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City of Whittier

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Proposition A – Fixed-Route Bus System

KEY GOALS

- Coordination of Public Transit programs within the local area through the TMA
- Attendance at rideshare events and employee job fairs to advertise the use of local bus services
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities
- Provision of a power washer truck and part-time staff to ensure each bus stop within the City of Whittier is cleaned on a weekly basis
- Provision of reduced monthly bus tickets (Metro, TAP and EZ passes) for City of Whittier residents
- Provision of bus stop maintenance and repair
- Coordinate a bus stop improvement plan to purchase and install new bus stop amenities

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City of Whittier

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Proposition A - Fixed-Route Bus System (270-23-241-609)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 61,448	\$ 65,826	\$ 63,800	\$ 63,800	\$ 65,865
Maintenance and Operations	61,350	53,781	66,163	66,163	66,163
Capital Outlay	0	0	0	0	0
Total Expenditures	122,798	119,607	129,963	129,963	132,028
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 122,798	\$ 119,607	\$ 129,963	\$ 129,963	\$ 132,028
Expenditures and Transfers-Out By Source					
Proposition A Fund	122,798	119,607	129,963	129,963	132,028
Total Expenditures and Transfers-Out	\$ 122,798	\$ 119,607	\$ 129,963	\$ 129,963	\$ 132,028
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 23,228	\$ 24,237	\$ 24,230	\$ 24,230	\$ 24,230
Employee Benefits	38,220	41,589	39,570	39,570	41,635
Total Employee Services	61,448	65,826	63,800	63,800	65,865
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	1,887	197	208	208	208
Professional Services	13,049	14,033	15,600	15,600	15,600
Utilities	0	0	0	0	0
Miscellaneous Services	100	0	0	0	0
Repairs and Maintenance	38,148	37,895	41,500	41,500	41,500
Materials and Supplies	8,166	1,656	8,855	8,855	8,855
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	61,350	53,781	66,163	66,163	66,163
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	122,798	119,607	129,963	129,963	132,028
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 122,798	\$ 119,607	\$ 129,963	\$ 129,963	\$ 132,028
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.4	0.4	0.4	0.4	0.4
Total	0.4	0.4	0.4	0.4	0.4

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City of Whittier

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Proposition A - Historic Whittier Depot

OVERVIEW

This cost center account covers maintenance and operating expenses, including equipment and furnishings, for the Whittier Historic Depot Transportation Center facility.

The City restored this turn-of-the-century wooden Depot for modern use as a Transportation Center. The Depot houses transit offices and staff, a Surface Transportation museum and a meeting room for use for City functions and by community groups.

KEY GOALS

- Monitor ongoing maintenance issues to provide for successful and effective operation of the restored antique building as a Transportation Center and a location for City and community meetings
- Research funding opportunities to provide for a rail car or caboose to be installed at the Depot site
- Further publicize the Whittier Historic Depot Transportation Center and continue to encourage the use of public or alternative transportation through provision of accurate and timely information or other assistance as needed
- Operate and maintain the Surface Transportation Museum, located within the Depot



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City of Whittier

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Proposition A - Historic Whittier Depot (270-23-241-625)

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2011-12</u>	<u>2012-13</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,370	\$ 231	\$ 0	\$ 231	\$ 0
Maintenance and Operations	57,845	77,068	101,513	77,068	101,513
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>60,215</u>	<u>77,299</u>	<u>101,513</u>	<u>77,299</u>	<u>101,513</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 60,215</u>	<u>\$ 77,299</u>	<u>\$ 101,513</u>	<u>\$ 77,299</u>	<u>\$ 101,513</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	60,215	77,299	101,513	77,299	101,513
Total Expenditures and Transfers-Out	<u>\$ 60,215</u>	<u>\$ 77,299</u>	<u>\$ 101,513</u>	<u>\$ 77,299</u>	<u>\$ 101,513</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	2,370	231	0	231	0
Total Employee Services	<u>2,370</u>	<u>231</u>	<u>0</u>	<u>231</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	16,610	37,310	44,984	37,310	34,984
Utilities	26,447	25,745	31,434	25,745	31,434
Miscellaneous Services	8,330	8,240	8,240	8,240	8,240
Repairs and Maintenance	2,670	3,713	14,000	3,713	24,000
Materials and Supplies	3,788	2,060	2,855	2,060	2,855
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>57,845</u>	<u>77,068</u>	<u>101,513</u>	<u>77,068</u>	<u>101,513</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures /Transfers	<u>\$ 60,215</u>	<u>77,299</u>	<u>101,513</u>	<u>77,299</u>	<u>101,513</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non Operating Expenditures /Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 60,215</u>	<u>\$ 77,299</u>	<u>\$ 101,513</u>	<u>\$ 77,299</u>	<u>\$ 101,513</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Proposition A – Incentive Program

OVERVIEW

The Proposition A Incentive Program earmarks 5% of the 40% Proposition A Discretionary funds to promote projects that encourage the development of an integrated public transportation system that addresses the varied transportation needs of Los Angeles County residents. This includes sub-regional paratransit, eligible fixed-route services, locally funded community based transportation services and other specialized transportation services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the program.

The cities of Whittier and La Habra Heights have coordinated Dial-A-Ride services since September 1, 1996 and are therefore eligible to receive funds under this Program. Both cities contract with the same service provider, which provides shared dispatching staff and vehicle operations. A van purchased by La Habra Heights is used jointly by both cities. The Whittier Transit Office provides contract administration and annual reporting to Metro. The application for funding was approved by Metro in May 2002 when the process was reopened to accept new applications in December 2001. Consistent with Proposition A Incentive Guidelines, projects are funded at 22% of audited net operating costs through submittal of the National Transit Database (NTD) report. Funding is determined by meeting additional performance criteria enabling eligible cities to receive up to 25% of the net operating costs. The purpose of the Incentive Program is to increase inter-agency coordination and the number and mobility of the passengers carried.

KEY GOALS

- Monitor the quality and usage of transit and coordinated services to achieve more efficient and cost effective systems
- Provide more cost efficient locally funded sub-regional paratransit systems as an alternative to the more costly Access Services, Inc. (ASI)
- Maintain project approvals and related records in compliance with program guidelines as provided by Metro
- Report expenditures to Metro annually for reimbursement for service coordination and participate in the Metro Consolidated NTD by reporting ridership and cost statistics annually

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City of Whittier

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Proposition A - Incentive Fund (275-23-241-608)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	234,486	264,869	245,500	245,500	275,601
Capital Outlay	0	0	0	0	0
Total Expenditures	234,486	264,869	245,500	245,500	275,601
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 234,486	\$ 264,869	\$ 245,500	\$ 245,500	\$ 275,601
Expenditures and Transfers-Out By Source					
Proposition A Incentive Fund	234,486	264,869	245,500	245,500	275,601
Total Expenditures and Transfers-Out	\$ 234,486	\$ 264,869	\$ 245,500	\$ 245,500	\$ 275,601
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	7,340	7,558	9,000	9,000	9,000
Professional Services	148,096	156,427	161,000	161,000	231,101
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	30,411	36,384	31,500	31,500	35,500
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	48,639	64,500	44,000	44,000	0
Total Maintenance and Operations	234,486	264,869	245,500	245,500	275,601
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	234,486	264,869	245,500	245,500	275,601
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 234,486	\$ 264,869	\$ 245,500	\$ 245,500	\$ 275,601
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Proposition C – Transit Services (280)

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition C measure was approved in 1990 and collection of the tax began in April 1991.

Twenty percent (20%) of the Proposition C sales tax are designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro.

Proposition C funds must be used within two (2) years after the fiscal year of receipt.

Proposition C funds are also used to benefit public transit as described above, but provide an expanded list of eligible project expenditures, including congestion management programs, bikeways and bike lanes, street improvements along public transit routes and preparation of pavement management systems. Proposition C funds **cannot** be traded.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by 160 hours per week of door-to-door DAR transportation, to residents 60 years and older or have disabilities in a convenient and responsive manner
- Ensure that services are provided in a cost effective manner
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents
- Evaluate and monitor eligible public transit projects and street improvements that benefit transit, to ensure compliance with Proposition C program guidelines

Funding was reallocated between Proposition A and Proposition C as follows:

	<u>2011-2012</u>	<u>2012-2013</u>
Fixed-Route Transit System – Bus Stops	Proposition A	Proposition C
Dial-A-Ride	Proposition A	Proposition A
Greenway Trail Maintenance	Proposition C	Proposition C

City of Whittier

Proposition C - Transit Services (280)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 112,962	\$ 66,349	\$ 79,226	\$ 77,719	\$ 79,578
Maintenance and Operations	567,431	810,337	978,618	876,074	998,426
Capital Outlay	31,210	927,721	60,000	90,507	60,000
Total Expenditures	<u>711,603</u>	<u>1,804,407</u>	<u>1,117,844</u>	<u>1,044,300</u>	<u>1,138,004</u>
Transfers-Out	19,032	927,040	0	79,701	0
Total Expenditures and Transfers-Out	<u>\$ 730,635</u>	<u>\$ 2,731,447</u>	<u>\$ 1,117,844</u>	<u>\$ 1,124,001</u>	<u>\$ 1,138,004</u>
Expenditures and Transfers-Out By Program					
Administration	20,000	20,000	20,000	20,000	285,481
Access & Recreation Program	65,303	87,285	98,703	98,703	99,183
La Habra Heights Dial-A-Ride	40,749	42,035	43,641	43,641	43,641
Improvements and Programs	75,699	143,419	181,200	211,707	140,200
Greenway Management	509,852	1,511,668	774,300	670,249	569,499
Total Expenditures and Transfers-Out	<u>\$ 711,603</u>	<u>\$ 1,804,407</u>	<u>\$ 1,117,844</u>	<u>\$ 1,044,300</u>	<u>\$ 1,138,004</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 6,003	\$ 14,542	\$ 17,289	\$ 17,289	\$ 17,289
Employee Benefits	106,959	51,807	61,937	60,430	62,289
Total Employee Services	<u>112,962</u>	<u>66,349</u>	<u>79,226</u>	<u>77,719</u>	<u>79,578</u>
Dues, Memberships, License and Publications	0	0	220	220	220
Rentals	0	0	0	0	0
Taxes and Assessments	20,000	20,000	20,000	20,000	20,000
Insurance	11,384	11,125	10,857	12,346	12,447
Professional Services	49,288	48,136	63,900	54,425	82,900
Utilities	0	0	0	0	0
Miscellaneous Services	0	740	2,680	2,680	2,680
Repairs and Maintenance	429,742	649,657	752,545	657,987	546,282
Materials and Supplies	8,505	11,145	2,830	2,830	2,830
City Charges	3,764	3,836	3,886	3,886	209,367
Grants	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	44,748	65,698	121,700	121,700	121,700
Total Maintenance and Operations	<u>567,431</u>	<u>810,337</u>	<u>978,618</u>	<u>876,074</u>	<u>998,426</u>
Capital Outlay	12,178	681	60,000	10,806	60,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>692,571</u>	<u>877,367</u>	<u>1,117,844</u>	<u>964,599</u>	<u>1,138,004</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	19,032	927,040	0	79,701	0
Total Non-Operating Expenditures/Transfers	<u>19,032</u>	<u>927,040</u>	<u>0</u>	<u>79,701</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 711,603</u>	<u>\$ 1,804,407</u>	<u>\$ 1,117,844</u>	<u>\$ 1,044,300</u>	<u>\$ 1,138,004</u>
Full Time Positions	0	0	0	0	0
Part Time Positions (Full Time Equivalent)	1	1	1	1	1
Total	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>

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City of Whittier

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Proposition C – Capital Improvements

OVERVIEW

This program consists of repair and improvement projects on streets heavily used by public transit and Greenway Trail capital costs. These projects are funded by Proposition C, which was approved by the voters in November 1990. The proceeds of the half-cent sales tax are designated as a local return program to be used by cities and the County for public transit, paratransit and related transportation services. Additionally, Proposition C funds can be used in conjunction with the County's Congestion Management Program to increase safety and improve road conditions by repairing and maintaining streets heavily used by public transit.

KEY GOALS

- Coordinate with City departments to develop and select projects that meet the Proposition C funding criteria
- Submit an annual plan to Metro that describes projects to be funded and to maximize the use of Proposition C funds

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City of Whittier

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Proposition C - Capital Improvements (280-30-241-614)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	31,210	77,721	60,000	90,507	0
Total Expenditures	31,210	77,721	60,000	90,507	0
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 31,210	\$ 77,721	\$ 60,000	\$ 90,507	\$ 0
Expenditures and Transfers-Out By Source					
Proposition C Fund	31,210	77,721	60,000	90,507	0
Total Expenditures and Transfers-Out	\$ 31,210	\$ 77,721	\$ 60,000	\$ 90,507	\$ 0
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	12,178	681	60,000	10,806	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	12,178	681	60,000	10,806	0
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	19,032	77,040	0	79,701	0
Transfers-Out	0	0	0	0	0
Total Non Operating Expenditures/Transfers	19,032	77,040	0	79,701	0
Total Expenditures and Transfers-Out	\$ 31,210	\$ 77,721	\$ 60,000	\$ 90,507	\$ 0
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Proposition C – Greenway Trail Management

OVERVIEW

The City of Whittier purchased 4.5 miles of abandoned railroad right-of-way from Mills to Pioneer in December 2001 for development into a bicycle and pedestrian trail. Maintenance of the trail is necessary to keep the property free of debris, graffiti and weeds. Construction was completed in Fiscal Year 2008-09 and the Trail was dedicated in January 2009.

KEY GOALS

- The budget provides property insurance and contract costs for various repairs, landscaping and maintenance work



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City of Whittier

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Proposition C - Greenway Trail Management (280-23-241-620/621)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 79,424	\$ 21,891	\$ 23,398	\$ 21,891	\$ 23,270
Maintenance and Operations	430,428	639,777	750,902	648,358	546,229
Capital Outlay	0	850,000	0	0	0
Total Expenditures	509,852	1,511,668	774,300	670,249	569,499
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 509,852	\$ 1,511,668	\$ 774,300	\$ 670,249	\$ 569,499
Expenditures and Transfers-Out By Source					
Proposition C Fund	509,852	1,511,668	774,300	670,249	569,499
Total Expenditures and Transfers-Out	\$ 509,852	\$ 1,511,668	\$ 774,300	\$ 670,249	\$ 569,499
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	79,424	21,891	23,398	21,891	23,270
Total Employee Services	79,424	21,891	23,398	21,891	23,270
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	7,666	7,346	5,857	7,346	7,447
Professional Services	6,560	525	10,000	525	10,000
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	416,202	631,906	735,045	640,487	528,782
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Grants	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	430,428	639,777	750,902	648,358	546,229
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	509,852	661,668	774,300	670,249	569,499
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	850,000	0	0	0
Transfers-Out	0	0	0	0	0
Total Non Operating Expenditures/Transfers	0	850,000	0	0	0
Total Expenditures and Transfers-Out	\$ 509,852	\$ 1,511,668	\$ 774,300	\$ 670,249	\$ 569,499
Full Time Positions	0	0	0	0	0
Part Time Positions (Full Time Equivalent)	0	0	0	0	0
Total	0	0	0	0	0

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City of Whittier

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Proposition C – COG Assessment

OVERVIEW

For several years the Gateway Cities on the 91 and 605 Freeways have expressed growing concern to the Gateway Cities Council of Governments (COG) of the increase in congestion in autos and trucks. More recently, several of those cities requested the COG's active participation in addressing their concerns by preparing a proposal outlining a course of action to address the growing congestion on both freeways. The cities included are Artesia, Bellflower, Cerritos, Compton, Downey, Hawaiian Gardens, Lakewood, Long Beach, Norwalk, Paramount, Pico Rivera, Santa Fe Springs and Whittier, along with the County of Los Angeles. At the August 4, 2004 Board of Director's meeting of the COG, the Board approved an Implementation Agreement to define the responsibilities of the respective agencies in order to perform a Needs Assessment Study to be executed by each participating city and directed staff to circulate the Agreement to the 91/605 Corridor Cities.

The Needs Assessment will address a myriad of questions surrounding traffic patterns on the corridor, roadway capacity, accident history and truck traffic impacts. It will also explore the potential impact of a 710 South Pasadena gap closure, a 710 dedicated truck-lane system and the impact of 24-hour port operation along with community concerns such as air quality, aesthetics and noise. The Study will include the impacts of Norwalk Boulevard and Colima Road located in the City of Whittier. At the end of the initial study, communities can make an informed choice to use the results to secure regional and state funding and support to be used appropriately. Any outcomes of this study will be guided by a community-based planning process.

The COG is asking each city for an annual flat assessment fee of \$20,000 to conduct the study.

KEY GOALS

- Creation of SR 91/I-605 Corridor Cities Committee by the Gateway Cities COG Board of Directors. Composition to be a Council Member from each Corridor city plus a representative from the County of Los Angeles
- Creation of a Technical Advisory Committee (TAC). Composition to be a Public Works Official appointed by the City Manager of each Corridor city and a representative from the County appointed by the appropriate County authority
- Execution of an Implementation Agreement between the COG and each Corridor city and the County
- Gateway Cities COG to provide staff and consultant support

Funding was reallocated from Proposition A in Fiscal Year 2012-13 to Proposition C in account number 280-23-241-628.

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City of Whittier

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Proposition C - COG Assessment (280-23-241-628)

	2009-10*	2010-11*	2011-12*	2011-12*	2012-13
	Actual	Actual	Budget	Estimated	Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	20,000	20,000	20,000	20,000	20,000
Capital Outlay	0	0	0	0	0
Total Expenditures	20,000	20,000	20,000	20,000	20,000
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Expenditures and Transfers-Out By Source					
Proposition C Fund	20,000	20,000	20,000	20,000	20,000
Total Expenditures and Transfers-Out	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	20,000	20,000	20,000	20,000	20,000
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	20,000	20,000	20,000	20,000	20,000
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	20,000	20,000	20,000	20,000	20,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

*Funded by Proposition A Transit

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City of Whittier

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Proposition C – Recreation Transit

OVERVIEW

The Parks, Recreation and Community Services Department owns and operates recreation vans to provide recreation transportation, following the Proposition C guidelines. The three (3) vans are used to transport groups on trips within the local area. Funding is also provided to rent larger buses for field trips and group outings.

KEY GOALS

- Continue to operate and maintain one 14-seat recreation van for group trips
- Continue to operate and maintain two 9-seat recreation vans for group trips
- Provide funding to rent larger buses for group outings

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-627.

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City of Whittier

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Proposition C - Recreation Transit (280-23-241-627)

	2009-10*	2010-11*	2011-12*	2011-12*	2012-13
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 5,775	\$ 5,545	\$ 8,441	\$ 8,441	\$ 8,441
Maintenance and Operations	39,552	50,168	52,000	52,000	52,000
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>45,327</u>	<u>55,713</u>	<u>60,441</u>	<u>60,441</u>	<u>60,441</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 45,327</u>	<u>\$ 55,713</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	45,327	55,713	60,441	60,441	60,441
Total Expenditures and Transfers-Out	<u>\$ 45,327</u>	<u>\$ 55,713</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	5,775	5,545	8,441	8,441	8,441
Total Employee Services	<u>5,775</u>	<u>5,545</u>	<u>8,441</u>	<u>8,441</u>	<u>8,441</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	34,097	40,314	42,000	42,000	42,000
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	500	500	500
Repairs and Maintenance	5,455	9,854	9,500	9,500	9,500
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>39,552</u>	<u>50,168</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>45,327</u>	<u>55,713</u>	<u>60,441</u>	<u>60,441</u>	<u>60,441</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 45,327</u>	<u>\$ 55,713</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.2
Total	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>

*Funded by Proposition A Transit

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City of Whittier

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Proposition C - Project Access

OVERVIEW

The Accessibility Committee is a group of community members representing people with various disabilities. The Committee meets on a quarterly basis with staff to assist and advise the City in formulating policies and planning projects to increase access to transportation, facilities and services. In addition, the Committee sponsors an annual Abilities Awareness Faire – “Living Life Without Limits” to provide information to those with disabilities, their families and friends and the general public. The 2012 Abilities Awareness Faire is the 10th anniversary of this event.

KEY GOALS

- Provide liaison between City administration and the community regarding access issues such as transportation, mobility, curb cuts, audible crossing signals, services and facilities
- Guide City departments on regulations regarding accessibility for people with disabilities
- Prioritize access needs and projects within the City
- Provide guidance on the City’s ADA Transition Plan
- Attend community events to provide information and increase awareness

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-626.



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City of Whittier

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Proposition C - Project Access (280-23-241-613)

	2009-10*	2010-11*	2011-12*	2011-12*	2012-13
	Actual	Actual	Budget	Estimated	Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 19,149	\$ 29,945	\$ 33,607	\$ 33,607	\$ 34,087
Maintenance and Operations	827	1,627	4,655	4,655	4,655
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>19,976</u>	<u>31,572</u>	<u>38,262</u>	<u>38,262</u>	<u>38,742</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 19,976</u>	<u>\$ 31,572</u>	<u>\$ 38,262</u>	<u>\$ 38,262</u>	<u>\$ 38,742</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	19,976	31,572	38,262	38,262	38,742
Total Expenditures and Transfers-Out	<u>\$ 19,976</u>	<u>\$ 31,572</u>	<u>\$ 38,262</u>	<u>\$ 38,262</u>	<u>\$ 38,742</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 6,003	\$ 14,542	\$ 17,289	\$ 17,289	\$ 17,289
Employee Benefits	13,146	15,403	16,318	16,318	16,798
Total Employee Services	<u>19,149</u>	<u>29,945</u>	<u>33,607</u>	<u>33,607</u>	<u>34,087</u>
Dues, Memberships, License and Publications	0	0	220	220	220
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	48	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	740	2,180	2,180	2,180
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	520	887	1,755	1,755	1,755
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	259	0	500	500	500
Total Maintenance and Operations	<u>827</u>	<u>1,627</u>	<u>4,655</u>	<u>4,655</u>	<u>4,655</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures /Transfers	<u>\$ 19,976</u>	<u>31,572</u>	<u>38,262</u>	<u>38,262</u>	<u>38,742</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non Operating Expenditures /Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 19,976</u>	<u>\$ 31,572</u>	<u>\$ 38,262</u>	<u>\$ 38,262</u>	<u>\$ 38,742</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.6	0.6	0.6	0.6	0.6
Total	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>

*Funded by Proposition A Transit

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City of Whittier

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Proposition C - La Habra Heights Dial-A-Ride

OVERVIEW

The City of La Habra Heights contracts with the City of Whittier to provide Dial-A-Ride service to residents of that community. The service began in September 1996 using a contractor to provide the drivers and dispatch staff. Contract and service administration is the responsibility of the City's Transit staff while the Controller's office monitors for proper expenditure of the La Habra Heights' Proposition A Local Return funds that are used to fund that City's Dial-A-Ride program. The amount budgeted represents the contract cost as agreed with the City of La Habra Heights.

The La Habra Heights Dial-A-Ride provides pre-scheduled, curb-to curb service for City residents with disabilities and for senior citizens 60 years and older. The service area includes the City of La Habra Heights, portions of Whittier and La Habra, and selected facilities in surrounding communities. Service is provided Monday through Friday between the hours of 9 a.m. to 6 p.m.

Funding was reallocated from Proposition A in Fiscal Year 2012-13 to Proposition C Account 280-23-242-000.

KEY GOALS

- Monitor the quality of transit services and usage and provide the City of La Habra Heights with recommendations for service adjustments as needed
- Maintain project approvals and related records in compliance with program guidelines as provided by the Metropolitan Transportation Authority (Metro)
- Report expenditures to Metro on a quarterly basis for the Proposition A Incentive Sub-regional Grant reimbursement for service coordination, and participate in the Metro Consolidated National Transit Database (NTD) by reporting ridership and operation statistics annually

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City of Whittier

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Proposition C - La Habra Heights Dial-A-Ride (280-23-242-000)

	2009-10*	2010-11*	2011-12*	2011-12*	2012-13
	Actual	Actual	Budget	Estimated	Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 8,614	\$ 8,968	\$ 13,780	\$ 13,780	\$ 13,780
Maintenance and Operations	32,135	33,067	29,861	29,861	29,861
Capital Outlay	0	0	0	0	0
Total Expenditures	40,749	42,035	43,641	43,641	43,641
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 40,749	\$ 42,035	\$ 43,641	\$ 43,641	\$ 43,641
Expenditures and Transfers-Out By Source					
Proposition C Fund	40,749	42,035	43,641	43,641	43,641
Total Expenditures and Transfers-Out	\$ 40,749	\$ 42,035	\$ 43,641	\$ 43,641	\$ 43,641
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	8,614	8,968	13,780	13,780	13,780
Total Employee Services	8,614	8,968	13,780	13,780	13,780
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	3,670	3,779	5,000	5,000	5,000
Professional Services	8,631	7,297	11,900	11,900	11,900
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	8,085	7,897	8,000	8,000	8,000
Materials and Supplies	7,985	10,258	1,075	1,075	1,075
City Charges	3,764	3,836	3,886	3,886	3,886
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	32,135	33,067	29,861	29,861	29,861
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	40,749	42,035	43,641	43,641	43,641
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 40,749	\$ 42,035	\$ 43,641	\$ 43,641	\$ 43,641
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

*Funded by Proposition A Transit

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City of Whittier

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Proposition C - Administration

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition A measure was approved in 1980 and collection of the tax began on July 1, 1982.

Twenty-five percent (25%) of the Proposition A half-cent sales tax is designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro. Proposition A funds must be used within three (3) years after the fiscal year of receipt.

Proposition A funds are to be used exclusively to benefit public transit. Fixed-route and paratransit services, transportation demand management and systems management and fare subsidies that exclusively benefit transit are all eligible uses of Proposition A funds. These funds may also be traded to other jurisdictions in exchange for general or other funds.

The Proposition A Administration program administers the service contracts for the Dial-A-Ride (DAR) programs. Program guidelines allow the use of local return funds for program administration. Administrative costs cannot exceed 20% of the total budgeted programs.

In addition to monitoring operations and contracts for provision of transportation services, other administrative activities include customer relations, complaint-handling, marketing, transit amenity programs (bus benches/shelters, waste receptacle placement and bus stop cleaning), grant research and staff support for the City's advisory bodies such as the Parking and Transportation Commission and the Accessibility Committee, as well as other Metro subcommittees such as the Local Transportation Systems Subcommittee.

Funds generated by the Proposition A Local Return program are allocated and distributed monthly by the Los Angeles County Metropolitan Transportation Authority (Metro). The amount of each city's allocation is determined by calculation on a per capita basis.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by 160 hours per week of door-to-door DAR transportation, to residents 60 years and older or have disabilities in a convenient and responsive manner
- Ensure that services are provided in a cost effective manner
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents
- Seek funding for additional DAR vehicles and the expansion of the DAR program

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City of Whittier

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Proposition C - Administration (280-23-241-611)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	205,481
Capital Outlay	0	0	0	0	60,000
Total Expenditures	0	0	0	0	265,481
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 265,481
Expenditures and Transfers-Out By Source					
Proposition C Fund	0	0	0	0	265,481
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 265,481
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	205,481
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	205,481
Capital Outlay	0	0	0	0	60,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	0	0	0	0	265,481
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 265,481
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Proposition C – Taxi Voucher

OVERVIEW

The City of Whittier operates a demand-responsive Dial-A-Ride (DAR) paratransit service for senior citizens 60 years or older and residents who have a disability. The regular Whittier DAR service does not allow City of Whittier passengers to travel outside the City of Whittier.

In May 2008, the City of Whittier introduced a Taxi Voucher program under contract with the City of Norwalk and their Taxi Voucher Program using the Fiesta Taxicab Company. Whittier DAR passengers can now travel outside the Whittier City limits to medical and dental facilities in the cities of Downey, Hacienda Heights, La Habra, La Habra Heights, La Mirada, Norwalk, Pico Rivera, Santa Fe Springs and unincorporated Whittier territory, as well as St. Jude Hospital in Fullerton, Beverly Hospital in Montebello and the Kaiser Hospitals in Baldwin Park and Bellflower. In addition, the taxi vouchers will allow passengers to travel to Rose Hills Cemetery and Mortuary, located in unincorporated Whittier. In February 2010, Downey, La Habra Heights and Norwalk were added to the program service area along with all trips within the Whittier city limits.

The Taxi Voucher Program allows the City to provide an extra and necessary service for DAR passengers who need this service to travel outside the City limits for medical and dental trips only. Under the program, passengers may purchase taxi vouchers with a taxi fare value of \$7 for \$1 each and use up to four vouchers per one-way ride.

Passengers may also use taxi vouchers to travel within Whittier during the hours the regular Dial-A-Ride is not in service, and the taxis also provide back-up service to the Dial-A-ride program to help alleviate long wait times for pick-ups. For the DAR back-up service, passengers pay for their trips using their Dial-A-Ride cards. The Taxi Voucher Program operates Monday to Sundays 24/7. Special vehicles to accommodate wheelchairs are available upon request.

In May 2011 the Taxi service started a supplemental DAR service for passenger trips within the Whittier city limits. Payment for these trips is done with the regular DAR pre-paid card so vouchers are not required for this 24/7 service within Whittier. This service will enable wait times to be reduced for the regular DAR service as passengers experiencing wait time of over an hour are transferred to the taxi service.

KEY GOALS

- Operate and monitor a taxi voucher program for the DAR participants of the City of Whittier to enable them to travel to medical appointments outside the City of Whittier limits
- Sell taxi vouchers at the Senior Centers and the Transportation Depot
- Advertise the service to all DAR participants
- Explore means to expand and improve the service
- Provide supplemental taxi service for Whittier trips to maintain wait times under one hour

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-630.

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City of Whittier

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Proposition C - Taxi Voucher (280-23-241-630)

	2009-10*	2010-11*	2011-12*	2011-12*	2012-13
	Actual	Actual	Budget	Estimated	Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	44,489	65,698	121,200	121,200	121,200
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>44,489</u>	<u>65,698</u>	<u>121,200</u>	<u>121,200</u>	<u>121,200</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 44,489</u>	<u>\$ 65,698</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	44,489	65,698	121,200	121,200	121,200
Total Expenditures and Transfers-Out	<u>\$ 44,489</u>	<u>\$ 65,698</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	44,489	65,698	121,200	121,200	121,200
Total Maintenance and Operations	<u>44,489</u>	<u>65,698</u>	<u>121,200</u>	<u>121,200</u>	<u>121,200</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>44,489</u>	<u>65,698</u>	<u>121,200</u>	<u>121,200</u>	<u>121,200</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 44,489</u>	<u>\$ 65,698</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

*Funded by Proposition A Transit

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City of Whittier

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Proposition C - Fixed Route (280-23-241-609)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	19,000
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,000</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 19,000</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	0	0	0	0	19,000
Total Expenditures and Transfers-Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 19,000</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	19,000
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,000</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 19,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Measure R Funds

OVERVIEW

Measure R is funded with ½ cent sales tax revenues that Los Angeles County voters approved in November 2008. Fifteen Percent (15%) of the tax is designated for Local Return (LR) for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and expanding public transportation. The LR funds can be utilized for maintenance of Streets and Roads, Traffic Control Measures, Bikeways and Pedestrian Improvements, Public Transit Services, Fixed Route Buses, Dial-a-Ride, Recreational Transit, Public Transit Capital, Transportation Marketing, Planning, Engineering and/or Study, Congestion Management Programs, Transportation Administration and Local Funding Contributions.

In order to receive additional/future funding, Cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation. The City expects to receive funding annually over the 30 years of the Measure R program.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects designed to rehabilitate pavement, relieve traffic congestion, public transit, pedestrian and bikeway improvements

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City of Whittier

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Measure R Fund (285-23-241-650)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	1,174,305	1,174,305	527,300
Total Expenditures	<u>0</u>	<u>0</u>	<u>1,174,305</u>	<u>1,174,305</u>	<u>527,300</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,174,305</u>	<u>\$ 1,174,305</u>	<u>\$ 527,300</u>
Expenditures and Transfers-Out By Source					
Annie Humpler Memorial Fund	0	0	1,174,305	1,174,305	527,300
Total Expenditures and Transfers-Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,174,305</u>	<u>\$ 1,174,305</u>	<u>\$ 527,300</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Outlay	0	0	1,174,305	1,174,305	527,300
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>1,174,305</u>	<u>1,174,305</u>	<u>527,300</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,174,305</u>	<u>\$ 1,174,305</u>	<u>\$ 527,300</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

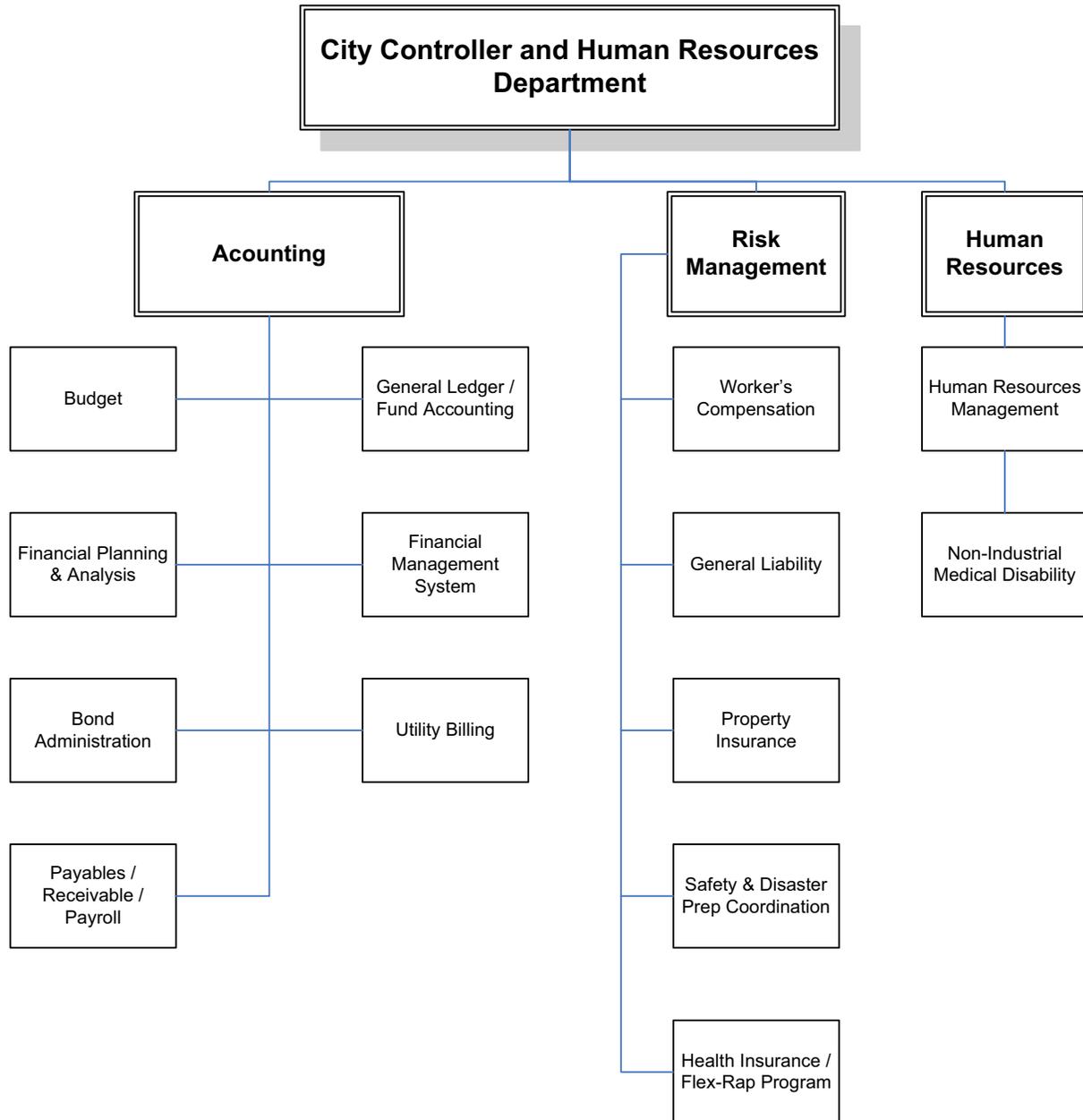
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City of Whittier

*City Controller and Human
Resources*

- *Human Resources
Administration*
- *Disaster Preparedness*
- *Group Health Insurance*
- *City Controller Administration*
- *Property Insurance*
- *Subventions & Grants - Administration*
- *Community Facilities Dist. 89-1*
- *Community Facilities Dist. 91-1*
- *Workers' Compensation*
- *General Liability*
- *Equipment Replacement*

City Controller and Human Resources

Organization Chart

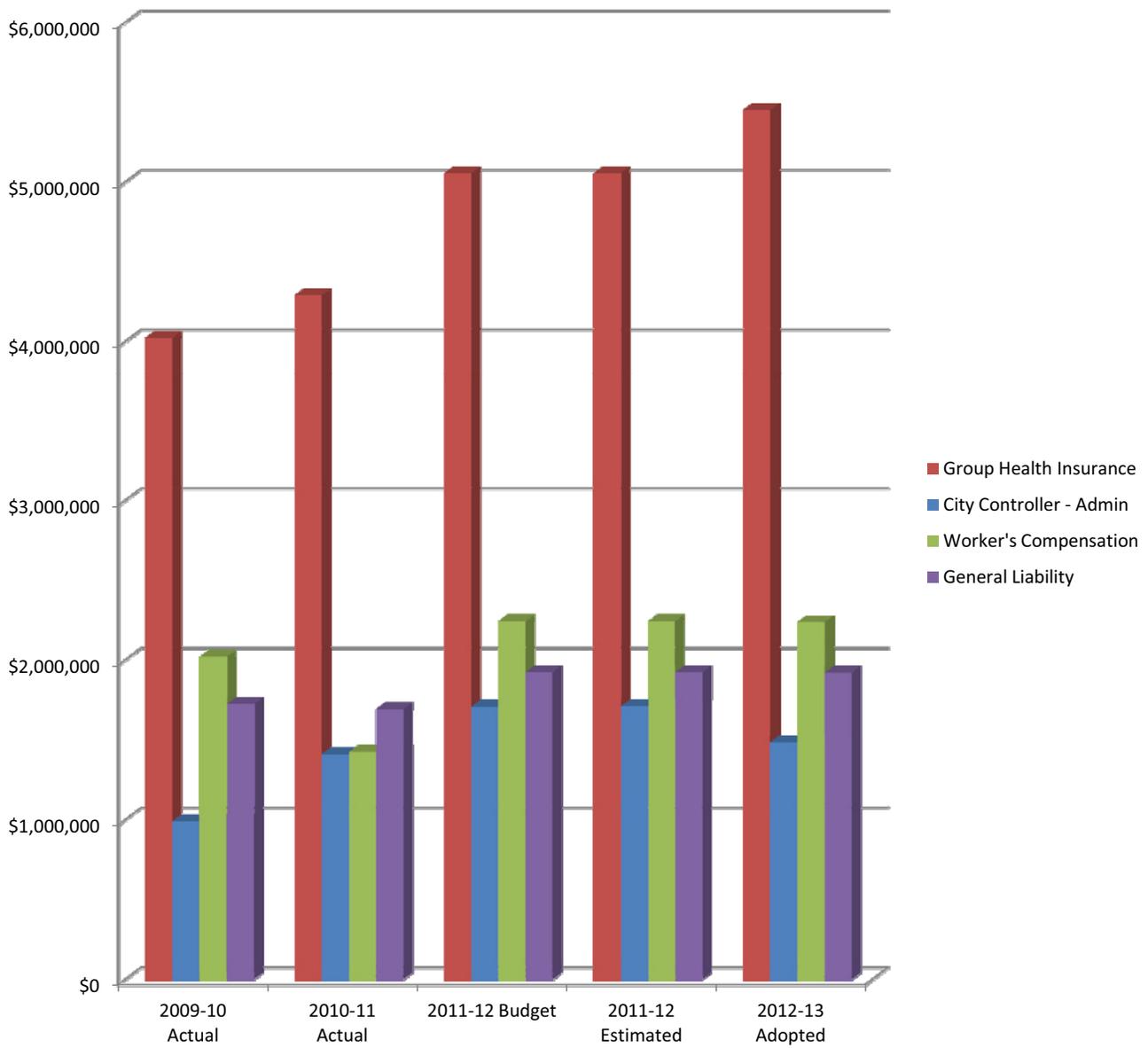




City of Whittier

City Controller and Human Resources Department

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
Group Health Insurance	\$ 4,023,421	\$ 4,290,239	\$ 5,054,177	\$ 5,054,177	\$ 5,451,295
City Controller - Admin	990,299	1,410,883	1,706,857	1,709,972	1,483,893
Worker's Compensation	2,020,810	1,425,463	2,243,335	2,243,335	2,236,962
General Liability	1,726,889	1,693,687	1,923,164	1,923,164	1,921,825



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City of Whittier

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Human Resources

OVERVIEW

Human Resources is a Division of the City Controller's office and is responsible for providing comprehensive human resource services to assist City departments with personnel matters. Activities include recruitment and selection, training and development, and employee relations.

Recruitment and selection activities include attracting applicants, screening applications, developing and proctoring exams and administering the City's Equal Employment Opportunity/Diversity Program. Other related activities consist of establishing and administering employment eligibility lists and scheduling and reviewing pre-employment medical exams pursuant to the Americans with Disabilities Act and coordinating background checks. Employee training and development activities include assessing employee needs, providing programs to improve employee job knowledge and skills and coordinating the Customer Service and Employee Tuition Reimbursement Programs. Staff coordinates and complies with Cal-OSHA regulations and the federally mandated Random Drug and Alcohol Testing of employees operating commercial vehicles or equipment.

The Employee Relations Program promotes a climate to attract and retain qualified employees, encourage and/or reward employee achievements and apply personnel rules in a fair and consistent manner. Other responsibilities in this area include grievance resolution, disciplinary processes, employee exit interviews, labor negotiations, administration and interpretation of labor contracts, coordination of employee recognition programs and publication of the monthly employee newsletter.

Employee services include: new employee orientation and processing; administering the classification, salary and benefit plans; ensuring compliance with Federal and State Family and Medical Leave laws; review of unemployment insurance claims; coordinating the Employee Health Benefits Advisory Committee and Employee Assistance Programs; and coordinating and processing personnel actions for performance reviews and/or salary adjustments. In addition, Human Resources staff provides staff support to the City's Personnel Board.

KEY GOALS

- Administer the Memoranda of Understanding (MOU's) with employee groups
- Negotiate successor labor agreements
- Coordinate Customer Service and Continuous Quality Improvement Programs including updates to the Customer Service Directory
- Coordinate Employee Service Awards Programs
- Develop and coordinate the City's Employee Development and Training Program
- Promote efficiency, effectiveness and excellence in customer service

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City of Whittier

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Human Resources - Administration (100-17-171-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 270,082	\$ 216,045	\$ 237,238	\$ 237,238	\$ 239,540
Maintenance and Operations	154,460	128,635	183,992	183,992	183,992
Capital Outlay	0	0	0	0	0
Total Expenditures	424,542	344,680	421,230	421,230	423,532
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 424,542	\$ 344,680	\$ 421,230	\$ 421,230	\$ 423,532
Expenditures and Transfers-Out By Source					
General Fund	424,542	344,680	421,230	421,230	423,532
Total Expenditures and Transfers-Out	\$ 424,542	\$ 344,680	\$ 421,230	\$ 421,230	\$ 423,532
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 201,419	\$ 165,103	\$ 177,295	\$ 177,295	\$ 183,403
Employee Benefits	68,663	50,942	59,943	59,943	56,137
Total Employee Services	270,082	216,045	237,238	237,238	239,540
Dues, Memberships, License and Publications	2,915	2,866	3,350	3,350	3,350
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	3,409	2,149	1,736	1,736	1,736
Professional Services	54,406	36,313	56,505	56,505	56,505
Utilities	0	0	0	0	0
Miscellaneous Services	75,513	61,155	89,127	89,127	89,127
Repairs and Maintenance	0	136	300	300	300
Materials and Supplies	17,719	23,259	29,994	29,994	2,994
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	498	2,757	2,980	2,980	29,980
Total Maintenance and Operations	154,460	128,635	183,992	183,992	183,992
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	424,542	344,680	421,230	421,230	423,532
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 424,542	\$ 344,680	\$ 421,230	\$ 421,230	\$ 423,532
Full Time Positions	3.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	0.8	1.5	1.5	1.5	1.5
Total	3.8	3.5	3.5	3.5	3.5

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City of Whittier

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Disaster Preparedness

OVERVIEW

This division is responsible for coordinating the City's Disaster Preparedness program to ensure readiness, assisting in the event of a disaster or emergency and complying with State and Federal emergency mandates.

The Disaster Preparedness division maintains and updates the City's disaster plan by conducting periodic simulations of emergency incidents and coordinating disaster preparedness training for the City's Emergency Operations Center (EOC) team and other employees. It assists with the development of intra-departmental disaster response plans and coordinates an earthquake safety information program for residents, businesses and employees. The division conducts periodic testing of communications equipment and maintains resource directories, equipment and supplies.

KEY GOALS

- Coordinate National Incident Management System (NIMS) into the City's emergency plans and procedures
- Coordinate the preparation of intra-departmental disaster response plans, including annual facility evacuation drills
- Provide City employee training in disaster incident management and emergency operations
- Foster and participate in simulated disaster response exercises with other agencies in Los Angeles County
- Conduct radio drills with local schools, hospitals and HAM radio volunteers
- Coordinate regular meetings of the Whittier Community Disaster Preparedness Planning Committee, consisting of representatives from City departments, local school districts, health department, utilities, hospitals, law enforcement and fire, and faith based and non-profit organizations
- Promote community awareness and self-sufficiency
- Coordinate City employee training in the Los Angeles County Operational Area Response & Recovery System (OARRS)
- Maintain the Government Emergency Telecommunications Service (GETS) for City officials
- Manage Cal-EMA FY10 EOC grant, including acquisition of EOC equipment

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City of Whittier
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Disaster Preparedness (100-17-172-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 22,917	\$ 22,917	\$ 19,030	\$ 19,030	\$ 19,030
Maintenance and Operations	14,699	14,699	54,273	54,273	16,848
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>37,616</u>	<u>37,616</u>	<u>73,303</u>	<u>73,303</u>	<u>35,878</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 37,616</u>	<u>\$ 37,616</u>	<u>\$ 73,303</u>	<u>\$ 73,303</u>	<u>\$ 35,878</u>
Expenditures and Transfers-Out By Source					
General Fund	37,616	37,616	73,303	73,303	35,878
Total Expenditures and Transfers-Out	<u>\$ 37,616</u>	<u>\$ 37,616</u>	<u>\$ 73,303</u>	<u>\$ 73,303</u>	<u>\$ 35,878</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 27,517	\$ 27,517	\$ 23,712	\$ 23,712	\$ 23,712
Employee Benefits	(4,600)	(4,600)	(4,682)	(4,682)	(4,682)
Total Employee Services	<u>22,917</u>	<u>22,917</u>	<u>19,030</u>	<u>19,030</u>	<u>19,030</u>
Dues, Memberships, License and Publications	3,617	3,617	4,570	4,570	5,345
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	74	74	54	54	54
Professional Services	10,438	10,438	3,115	3,115	3,115
Utilities	177	177	301	301	301
Miscellaneous Services	110	110	2,036	2,036	2,036
Repairs and Maintenance	0	0	1,260	1,260	1,260
Materials and Supplies	176	176	4,112	4,112	4,112
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	107	107	625	625	625
Total Maintenance and Operations	<u>14,699</u>	<u>14,699</u>	<u>16,073</u>	<u>16,073</u>	<u>16,848</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>37,616</u>	<u>37,616</u>	<u>35,103</u>	<u>35,103</u>	<u>35,878</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	38,200	38,200	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>38,200</u>	<u>38,200</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 37,616</u>	<u>\$ 37,616</u>	<u>\$ 73,303</u>	<u>\$ 73,303</u>	<u>\$ 35,878</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>

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City of Whittier

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Group Health Insurance

OVERVIEW

The Group Health Insurance Fund is comprised of the City's contribution toward the cost of group health and life insurance plans, employee payroll premium deductions, retiree premium payments, payments by former employees for continued health insurance coverage pursuant to the Consolidated Omnibus Budget Reconciliation Act (COBRA) and the costs to administer the City's health insurance programs.

The Controller's Office coordinates the Employee Health Benefits Advisory Committee and prepares insurance information for employees, retirees and former employees under COBRA. They coordinate the annual insurance and Flex-Rap (IRC 125) open enrollment process and the Employee Health Promotion program. The division manages the day-to-day administration of the City's group insurance plans, including Health Insurance Portability and Accountability Act (HIPAA) medical privacy compliance.

Various City departmental budgets are charged for the portion of the health insurance premiums paid by the City, Flex-RAP administration and Employee Assistance Program (EAP). Administrative charges for COBRA participants and interest earnings are designated to fund the health insurance program's administrative costs, as well as changes in employee enrollment.

KEY GOALS

- Coordinate the Employee Health Promotion program to mitigate group medical insurance claims and corresponding premium increases, increase employee productivity, reduce lost time, enhance employee morale and self-esteem
- Effectively manage the annual insurance renewal process, day-to-day administration of the group insurance and related programs
- Monitor compliance with Federal regulations such as COBRA, State and Federal Family and Medical Leave Acts and HIPAA

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City of Whittier

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Group Health Insurance (780-17-173-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 10,123	\$ 10,123	\$ 9,774	\$ 9,774	\$ 9,774
Maintenance and Operations	4,013,298	4,280,116	5,044,403	5,044,403	5,441,521
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>4,023,421</u>	<u>4,290,239</u>	<u>5,054,177</u>	<u>5,054,177</u>	<u>5,451,295</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 4,023,421</u>	<u>\$ 4,290,239</u>	<u>\$ 5,054,177</u>	<u>\$ 5,054,177</u>	<u>\$ 5,451,295</u>
Expenditures and Transfers-Out By Source					
Group Health Insurance Fund	4,023,421	4,290,239	5,054,177	5,054,177	5,451,295
Total Expenditures and Transfers-Out	<u>\$ 4,023,421</u>	<u>\$ 4,290,239</u>	<u>\$ 5,054,177</u>	<u>\$ 5,054,177</u>	<u>\$ 5,451,295</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	10,123	10,123	9,774	9,774	9,774
Total Employee Services	<u>10,123</u>	<u>10,123</u>	<u>9,774</u>	<u>9,774</u>	<u>9,774</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	3,984,247	4,253,647	5,012,786	5,012,786	5,409,453
Professional Services	8,723	6,144	10,762	10,762	10,762
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	463	103	270	270	270
City Charges	19,845	20,222	20,485	20,485	20,936
Mobile Equipment Rental	0	0	0	0	0
Other	20	0	100	100	100
Total Maintenance and Operations	<u>4,013,298</u>	<u>4,280,116</u>	<u>5,044,403</u>	<u>5,044,403</u>	<u>5,441,521</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>4,023,421</u>	<u>4,290,239</u>	<u>5,054,177</u>	<u>5,054,177</u>	<u>5,451,295</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 4,023,421</u>	<u>\$ 4,290,239</u>	<u>\$ 5,054,177</u>	<u>\$ 5,054,177</u>	<u>\$ 5,451,295</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



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City of Whittier

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City Controller

OVERVIEW

The City Controller is responsible for administration of the financial affairs of the City of Whittier. In fulfilling this mission, the Controller's Office performs a variety of functions, including the provision of staff support to the City Manager for analysis, preparation and implementation of the City's annual operating budget, maintenance of the accounting system and administration of the City's, Whittier Redevelopment Successor Agency's, Whittier Utility Authority's, Special District's and Risk Management programs. The office is also responsible for the City's financial information system.

In addition, the City Controller is responsible for the Human Resource functions of the City, including: projection and analyses of compensation and benefit costs for labor negotiations; processing and reviewing unemployment insurance claims: PERS retirement, non-industrial disability or family leave; processing premium payments for employee insurance programs; participation as a member of the Health Benefits Advisory Committee and labor negotiations team; coordination of a safety program and the accident review committee.

The Controller's Office is responsible for coordinating and compiling the City's long-range financial plan and capital financing. Currently, the Controller's Office administers the City's seven (7) outstanding bonds, including the preparation of annual disclosure reports on new bonds issued since 1995.

Accounting functions performed by the department include general ledger maintenance, bi-weekly payroll processing, deferred compensation, weekly accounts payable processing, accounts receivable billing and maintenance, expense reimbursements, mobile equipment billings, maintenance of the City's capital asset and inventory listings, maintenance of the utility billing system and financial administration of the HUD's Community Development Block Grant (CDBG) and HOME programs. The office also coordinates the annual financial audit, prepares financial statements and compiles an audit report for the Wildlife Corridor Conservation Authority (WCCA).

The Controller's Office provides independent, technical analysis and advice on a broad range of management issues and problems aimed at monitoring expenditures, evaluating internal controls, assessing efficiency and effectiveness of program objectives and analyzes recommendations for changes in management systems. The Controller's Office is also responsible for administration of the purchasing procedure, determination and preparation of costs including overhead associated with the provision of contract services to other agencies, review of cost estimates or calculations prepared by other departments, preparation of various programmatic financial reports and control of the City's property inventory.

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City of Whittier

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City Controller

KEY GOALS

- Provide excellent customer service to the public as well as other City departments or employees
- Provide fiscal planning and forecasting
- Facilitate and monitor departmental budget preparation
- Monitor financial activity
- Ensure the fiscal integrity of City operations and ensure compliance with guidelines and regulations
- Administer outstanding bonds and related debt
- Ensure the proper recording of accounting transactions
- Prepare accurate financial reports
- Maintain sound and efficient property, workers' compensation and liability risk management procedures and coverage's
- Provide effective administration of the City's employee benefits program, including group health and life insurance, Flex-RAP, deferred compensation, PERS retirement system and COBRA mandates
- Remain knowledgeable and informed in the areas of accounting, financial practices and related legislation

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City of Whittier

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City Controller - Administration (100-25-251-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2010-11 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 877,319	\$ 926,553	\$ 1,106,194	\$ 1,101,214	\$ 1,067,289
Maintenance and Operations	112,980	484,330	600,663	608,758	416,604
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>990,299</u>	<u>1,410,883</u>	<u>1,706,857</u>	<u>1,709,972</u>	<u>1,483,893</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 990,299</u>	<u>\$ 1,410,883</u>	<u>\$ 1,706,857</u>	<u>\$ 1,709,972</u>	<u>\$ 1,483,893</u>
Expenditures and Transfers-Out By Source					
General Fund	990,299	1,410,883	1,706,857	1,709,972	1,483,893
Total Expenditures and Transfers-Out	<u>\$ 990,299</u>	<u>\$ 1,410,883</u>	<u>\$ 1,706,857</u>	<u>\$ 1,709,972</u>	<u>\$ 1,483,893</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 813,503	\$ 830,442	\$ 927,670	\$ 927,670	\$ 870,732
Employee Benefits	63,816	96,111	178,524	173,544	196,557
Total Employee Services	<u>877,319</u>	<u>926,553</u>	<u>1,106,194</u>	<u>1,101,214</u>	<u>1,067,289</u>
Dues, Memberships, License and Publications	1,983	1,827	1,955	1,955	1,155
Rentals	0	0	0	0	0
Taxes and Assessments	804	0	0	0	0
Insurance	8,101	8,707	8,733	8,733	8,733
Professional Services	55,900	173,972	200,100	200,100	200,100
Utilities	235	185,446	200,000	199,550	24,100
Miscellaneous Services	1,648	3,053	8,100	8,100	8,100
Repairs and Maintenance	9,426	54,278	39,130	47,225	39,130
Materials and Supplies	28,846	23,421	30,285	30,285	30,285
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	6,037	5,192	7,360	7,810	65,001
Total Maintenance and Operations	<u>112,980</u>	<u>455,896</u>	<u>495,663</u>	<u>503,758</u>	<u>376,604</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>990,299</u>	<u>1,382,449</u>	<u>1,601,857</u>	<u>1,604,972</u>	<u>1,443,893</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	28,434	105,000	105,000	40,000
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>28,434</u>	<u>105,000</u>	<u>105,000</u>	<u>40,000</u>
Total Expenditures and Transfers-Out	<u>\$ 990,299</u>	<u>\$ 1,410,883</u>	<u>\$ 1,706,857</u>	<u>\$ 1,709,972</u>	<u>\$ 1,483,893</u>
Full Time Positions	13.0	13.0	13.0	13.0	12.0
Part Time Positions (Full Time Equivalent)	1.5	0.3	0.3	0.3	0.8
Total	<u>14.5</u>	<u>13.3</u>	<u>13.3</u>	<u>13.3</u>	<u>12.8</u>

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City of Whittier

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Property Insurance

OVERVIEW

The City participates in a Public Entity Property Insurance Program (PEPIP) through California Insurance Pool Authority (CIPA) for pooled property insurance. Policy provisions, coverage, exposures and valuations are reviewed at least annually for appropriateness and accuracy.

The City also purchases special coverage for boiler and machinery, fiduciary liability, faithful performance and pollution. Earthquake and flood coverage varies each year depending on the market.

The City works through brokers to ensure that coverage for these exposures are placed with admitted California carriers if possible, and that the City acquires broad coverage at the lowest possible cost.



KEY GOALS

- Secure coverage to preserve the City's broad range of property and assets protection at minimum cost
- Accurately value the City's real and personal property to ensure adequate coverage
- Review and update property and equipment listing to reflect additions, deletions or upgraded properties and ensure maximum coverage

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City of Whittier

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Property Insurance (100-25-272-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	266,472	140,887	225,506	225,506	251,693
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>266,472</u>	<u>140,887</u>	<u>225,506</u>	<u>225,506</u>	<u>251,693</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 266,472</u>	<u>\$ 140,887</u>	<u>\$ 225,506</u>	<u>\$ 225,506</u>	<u>\$ 251,693</u>
Expenditures and Transfers-Out By Source					
General Fund	266,472	140,887	225,506	225,506	251,693
Total Expenditures and Transfers-Out	<u>\$ 266,472</u>	<u>\$ 140,887</u>	<u>\$ 225,506</u>	<u>\$ 225,506</u>	<u>\$ 251,693</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	266,472	140,887	225,506	225,506	251,693
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>266,472</u>	<u>140,887</u>	<u>225,506</u>	<u>225,506</u>	<u>251,693</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>266,472</u>	<u>140,887</u>	<u>225,506</u>	<u>225,506</u>	<u>251,693</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 266,472</u>	<u>\$ 140,887</u>	<u>\$ 225,506</u>	<u>\$ 225,506</u>	<u>\$ 251,693</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Subventions and Grants (268)

OVERVIEW

This fund is used to account for various Federal, State, County and other organizational grants awarded to the City which mandate segregated accounting or have special reporting requirements.

The fund is divided into the following budget codes that are managed by the respective departments:

268-21-950-903/921	Subventions and Grants – Library
268-22-950-922	Subventions and Grants – Parks
268-23-950-923	Subventions and Grants – Community Services
268-30-950-930	Subventions and Grants – Public Works
268-40-950-940	Subventions and Grants – Police

KEY GOALS

- Maintain accurate accounting records for all grants received
- Prepare timely financial reports as required by the granting agencies

City of Whittier

Subventions and Grants (268)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 109,281	\$ 25,022	\$ 0	\$ 0	\$ 0
Maintenance and Operations	472,867	339,017	193,698	289,486	82,533
Capital Outlay	0	4,446	540,000	540,000	0
Total Expenditures	<u>582,148</u>	<u>368,485</u>	<u>733,698</u>	<u>829,486</u>	<u>82,533</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 582,148</u>	<u>\$ 368,485</u>	<u>\$ 733,698</u>	<u>\$ 829,486</u>	<u>\$ 82,533</u>
Expenditures and Transfers-Out By Source					
Subventions and Grants Fund	582,148	368,485	733,698	829,486	82,533
Total Expenditures and Transfers-Out	<u>\$ 582,148</u>	<u>\$ 368,485</u>	<u>\$ 733,698</u>	<u>\$ 829,486</u>	<u>\$ 82,533</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 97,249	\$ 20,593	\$ 0	\$ 0	\$ 0
Employee Benefits	12,032	4,429	0	0	0
Total Employee Services	<u>109,281</u>	<u>25,022</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	2,850	2,850	0	0	0
City Charges	0	0	0	0	0
Grants	582,149	361,189	193,698	289,486	82,533
Mobile Equipment Rental	0	0	0	0	0
Other	(112,132)	(25,022)	0	0	0
Total Maintenance and Operations	<u>472,867</u>	<u>339,017</u>	<u>193,698</u>	<u>289,486</u>	<u>82,533</u>
Capital Outlay	0	4,446	540,000	540,000	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>582,148</u>	<u>368,485</u>	<u>733,698</u>	<u>829,486</u>	<u>82,533</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 582,148</u>	<u>\$ 368,485</u>	<u>\$ 733,698</u>	<u>\$ 829,486</u>	<u>\$ 82,533</u>
Full Time Positions	1.0	1.0	1.0	1.0	0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>0</u>

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City of Whittier

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Community Facilities District 1989-1

OVERVIEW

The City of Whittier formed a Community Facilities District in 1989 to assist in financing public improvements within the Whittier Boulevard Redevelopment Project Area's Whittier Marketplace Project. The formation of the Community Facilities District allowed the City to issue tax-exempt bonds in the gross amount of \$5,095,000 for the Whittier Marketplace, with a maturity date of September 1, 2019. These bonds were refunded in August 1998 for \$5,470,000 with the new bond maturity date of September 1, 2024.

The debt service on the bonds is paid by a special assessment on the property tax bills of property owners within the Community Facilities District boundaries.

KEY GOALS

- Provide a means of financing public improvements within the district

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City of Whittier

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Community Facilities District 1989-1 (586-25-999-205)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	414,990	415,382	415,389	415,389	414,227
Capital Outlay	0	0	0	0	0
Total Expenditures	414,990	415,382	415,389	415,389	414,227
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 414,990	\$ 415,382	\$ 415,389	\$ 415,389	\$ 414,227
Expenditures and Transfers-Out By Source					
Community Facilities District 1989-1 Fund	414,990	415,382	415,389	415,389	414,227
Total Expenditures and Transfers-Out	\$ 414,990	\$ 415,382	\$ 415,389	\$ 415,389	\$ 414,227
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	3,901	3,901	4,330	4,330	4,330
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	3,901	3,901	4,330	4,330	4,330
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	3,901	3,901	4,330	4,330	4,330
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	411,089	411,481	411,059	411,059	409,897
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	411,089	411,481	411,059	411,059	409,897
Total Expenditures and Transfers-Out	\$ 414,990	\$ 415,382	\$ 415,389	\$ 415,389	\$ 414,227
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Community Facilities District 1991-1

OVERVIEW

A second Community Facilities District was formed in 1991 to assist in financing public improvements within the Earthquake Redevelopment Project Area at the Quad shopping center. Tax-exempt bonds in the amount of \$6,270,000 were issued in 1991 to fund the necessary improvements and has a maturity date of September 1, 2012. These bonds were refunded in December 1998 for \$6,285,000 and have the same maturity date as the previous bonds.

The debt service on the bonds is paid through special assessments on the property tax bills of property owners within the District boundaries.

KEY GOALS

- Provide a means of financing public improvements within the district

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City of Whittier

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Community Facilities District 1991-1 (587-25-999-206)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	629,076	626,901	628,817	628,817	18,243
Capital Outlay	0	0	0	0	0
Total Expenditures	629,076	626,901	628,817	628,817	18,243
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 629,076	\$ 626,901	\$ 628,817	\$ 628,817	\$ 18,243
Expenditures and Transfers-Out By Source					
Community Facilities District 1991-1 Fund	629,076	626,901	628,817	628,817	18,243
Total Expenditures and Transfers-Out	\$ 629,076	\$ 626,901	\$ 628,817	\$ 628,817	\$ 18,243
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	3,213	3,250	4,300	4,300	5,700
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	11,890	12,116	12,273	12,273	12,543
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	15,103	15,366	16,573	16,573	18,243
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	15,103	15,366	16,573	16,573	18,243
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	613,973	611,535	612,244	612,244	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	613,973	611,535	612,244	612,244	0
Total Expenditures and Transfers-Out	\$ 629,076	\$ 626,901	\$ 628,817	\$ 628,817	\$ 18,243
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Workers' Compensation

OVERVIEW

The Controller's Office administers a self-insured workers' compensation program in accordance with state workers' compensation law. California statutes guarantee certain benefits to employees who are injured or become ill as a result of their jobs. Benefit levels are set by State statutes.

The City contracts with a third-party administrator, Adminsure, Inc., who are responsible for claims management and serves as a liaison between the City, the injured employee and the state workers' compensation system.

An excess workers' compensation insurance policy is maintained for catastrophic claims in excess of the self-insured retention of \$500,000 through a pool-purchased program sponsored by the California State Association of Counties - Excess Insurance Authority (CSAC-EIA). CSAC-EIA is a risk management joint-powers authority formed to provide municipalities with an alternative to the rising costs of insurance in the private sector insurance market.

Other responsibilities of this division include compliance with workers' compensation legislation and OSHA (Occupational Safety and Health Administration) regulations regarding repetitive motion injuries, evaluation of workstations, assist departments with safety or ergonomic concerns, coordination of safety related workshops and training and coordination of the employee safety/accident review committee. The Employee Safety Program strives to protect and conserve resources, in terms of both the employee and City assets, through employee safety awareness and training, as well as identification and elimination of workplace hazards.

KEY GOALS

- Maintain sufficient operating reserve to provide for administrative and claim payments and outstanding liabilities
- Control rising workers' compensation costs through a comprehensive safety program, including employee training and an aggressive case closure posture
- Manage third party administrator claims processing for efficient and timely claim handling
- Communicate effectively with City departments, third party administrators and claimants
- Coordinate with CSAC-EIA to affect change in legislation regarding workers' compensation, i.e. medical reporting and other workers' compensation programs

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City of Whittier

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Workers' Compensation (720)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 68,340	\$ 55,174	\$ 64,148	\$ 64,148	\$ 54,913
Maintenance and Operations	1,952,470	1,370,289	2,179,187	2,179,187	2,182,049
Capital Outlay	0	0	0	0	0
Total Expenditures	2,020,810	1,425,463	2,243,335	2,243,335	2,236,962
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 2,020,810	\$ 1,425,463	\$ 2,243,335	\$ 2,243,335	\$ 2,236,962
Expenditures and Transfers-Out By Source					
Workers' Compensation Fund	2,020,810	1,425,463	2,243,335	2,243,335	2,236,962
Total Expenditures and Transfers-Out	\$ 2,020,810	\$ 1,425,463	\$ 2,243,335	\$ 2,243,335	\$ 2,236,962
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 26,934	\$ 14,006	\$ 21,709	\$ 21,709	\$ 21,709
Employee Benefits	41,406	41,168	42,439	42,439	33,204
Total Employee Services	68,340	55,174	64,148	64,148	54,913
Dues, Memberships, License and Publications	350	193	685	685	685
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	1,702,856	1,093,059	1,886,185	1,886,185	1,886,185
Professional Services	113,626	135,949	143,570	143,570	143,570
Utilities	0	0	0	0	0
Miscellaneous Services	0	3,065	4,710	4,710	4,710
Repairs and Maintenance	150	354	530	530	530
Materials and Supplies	2,021	1,658	2,820	2,820	2,820
City Charges	126,031	128,428	130,097	130,097	132,959
Mobile Equipment Rental	0	0	0	0	0
Other	7,436	7,583	10,590	10,590	10,590
Total Maintenance and Operations	1,952,470	1,370,289	2,179,187	2,179,187	2,182,049
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	2,020,810	1,425,463	2,243,335	2,243,335	2,236,962
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 2,020,810	\$ 1,425,463	\$ 2,243,335	\$ 2,243,335	\$ 2,236,962
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.5	0.5	0.5	0.5	0.5
Total	0.5	0.5	0.5	0.5	0.5

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City of Whittier

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General Liability

OVERVIEW

The Controller's Office administers a self-insured general liability program with a self-insured retention of \$500,000 per occurrence. The City is a member of the California Insurance Pool Authority (CIPA), a joint powers authority of 12 California cities, which provides coverage in excess of the \$500,000 retention to \$42 million per occurrence.

The City contracts with a third-party administrator, Carl Warren & Company, Inc., to investigate and adjust claims and coordinate defense of property damage and personal injury claims. The City provides information to the third-party administrator to aid in the investigation and authorizes settlements.

The program includes identification of exposures through accident reporting and investigation, defensive driving programs, contract review for proper insurance and indemnification clauses, assistance to defense attorneys in preparation of cases and liability advice to City departments.

KEY GOALS

- Maintain a sufficient reserve to operate the program and fund claims
- Maintain effective communications between City departments, third party administrators, claimants and CIPA
- Control rising liability costs through a comprehensive safety program, an aggressive case closure position, as well as administering the handling of smaller claims to help control costs
- Monitor third party administrator claims processing for efficient and timely claims handling
- Maintain litigation management program and insure that all attorneys are in compliance with the program's guidelines
- Participate in CIPA committees to stay informed of new concepts, novelties and other efforts utilized to control costs

City of Whittier

General Liability (730)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 89,982	\$ 86,277	\$ 99,242	\$ 99,242	\$ 90,697
Maintenance and Operations	1,636,907	1,607,410	1,823,922	1,823,922	1,831,128
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>1,726,889</u>	<u>1,693,687</u>	<u>1,923,164</u>	<u>1,923,164</u>	<u>1,921,825</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 1,726,889</u>	<u>\$ 1,693,687</u>	<u>\$ 1,923,164</u>	<u>\$ 1,923,164</u>	<u>\$ 1,921,825</u>
Expenditures and Transfers-Out By Source					
General Liability Fund	1,726,889	1,693,687	1,923,164	1,923,164	1,921,825
Total Expenditures and Transfers-Out	<u>\$ 1,726,889</u>	<u>\$ 1,693,687</u>	<u>\$ 1,923,164</u>	<u>\$ 1,923,164</u>	<u>\$ 1,921,825</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 13,179	\$ 9,528	\$ 17,231	\$ 17,231	\$ 17,231
Employee Benefits	76,803	76,749	82,011	82,011	73,466
Total Employee Services	<u>89,982</u>	<u>86,277</u>	<u>99,242</u>	<u>99,242</u>	<u>90,697</u>
Dues, Memberships, License and Publications	445	193	470	470	470
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	1,445,078	1,472,826	1,700,672	1,700,672	1,700,672
Professional Services	13,074	6,386	17,484	17,484	22,484
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	1,510	1,510	1,510
Repairs and Maintenance	150	354	530	530	530
Materials and Supplies	432	278	1,745	1,745	1,745
City Charges	97,108	98,955	100,241	100,241	102,447
Mobile Equipment Rental	0	0	0	0	0
Other	80,620	28,418	1,270	1,270	1,270
Total Maintenance and Operations	<u>1,636,907</u>	<u>1,607,410</u>	<u>1,823,922</u>	<u>1,823,922</u>	<u>1,831,128</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>1,726,889</u>	<u>1,693,687</u>	<u>1,923,164</u>	<u>1,923,164</u>	<u>1,921,825</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 1,726,889</u>	<u>\$ 1,693,687</u>	<u>\$ 1,923,164</u>	<u>\$ 1,923,164</u>	<u>\$ 1,921,825</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.4	0.4	0.4	0.4	0.4
Total	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>

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City of Whittier

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Equipment Replacement

OVERVIEW

The Equipment Replacement Fund is the cost center used to account for the operations, maintenance, and replacement of major equipment (e.g. copiers, mobile radios, computer system, phone system, etc). The acquisition of new office equipment in excess of \$20,000 is budgeted in the Capital Outlay General Fund (635), while new office equipment costing less than \$20,000 is budgeted in the respective budget code of each department.

In addition, beginning in Fiscal Year 1995-96, a reserve for major equipment was established with contributions from the Capital Outlay General Fund. The fund is used as a sinking fund for major equipment replacement. The Five-Year Capital Improvement Summary provides a listing of equipment and the amount of funding approved for the current fiscal year, if any, and includes estimated funding requirements for the next five-year period.

KEY GOALS

- Maintain and reserve funds for equipment replacement
- Provide for future equipment replacements when needed

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City of Whittier

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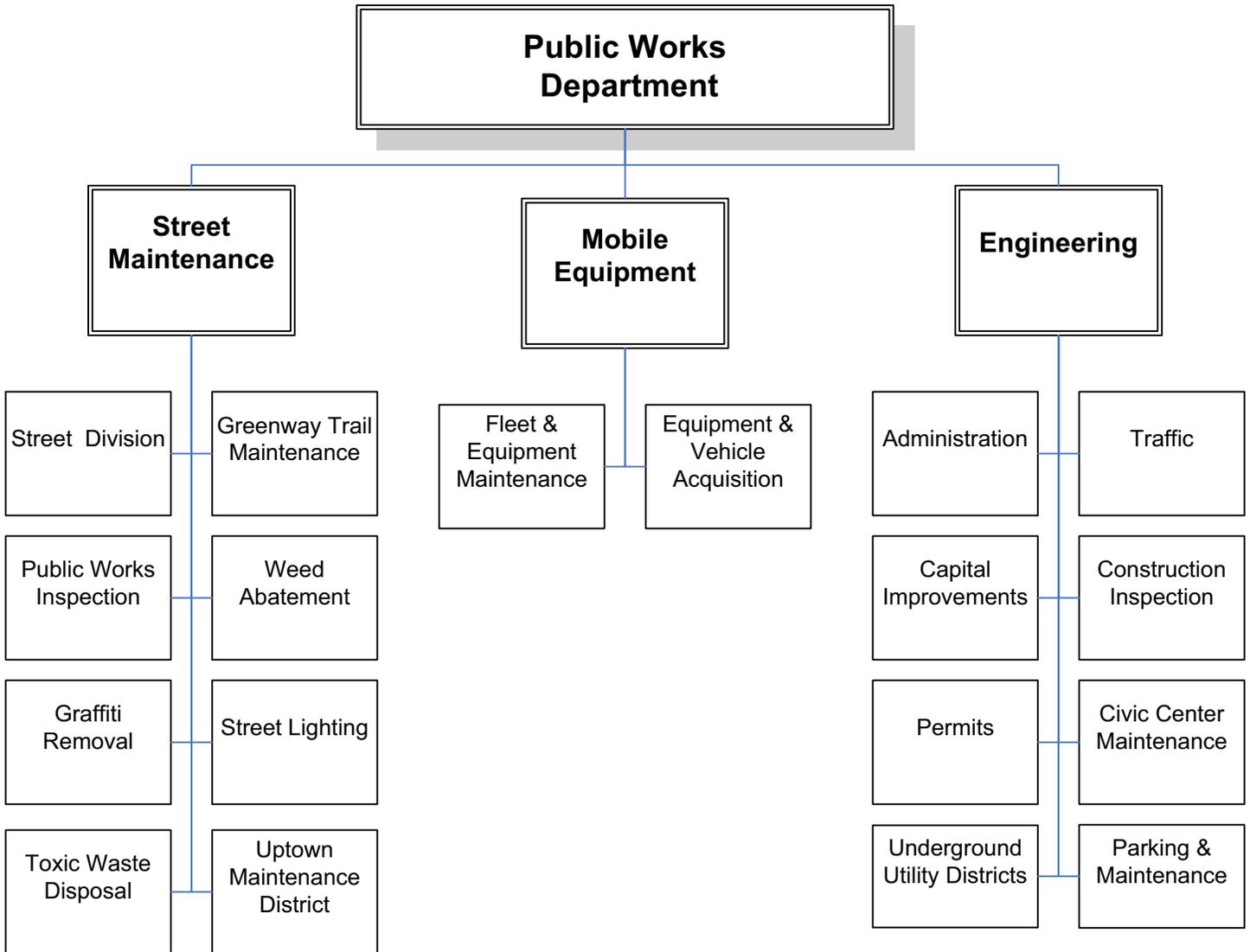
Equipment Replacement (770)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	311,810	60,266	65,000	65,000	65,000
Capital Outlay	10,752	275,592	230,058	243,908	237,339
Total Expenditures	322,562	335,858	295,058	308,908	302,339
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 322,562	\$ 335,858	\$ 295,058	\$ 308,908	\$ 302,339
Expenditures and Transfers-Out By Source					
General Fund	322,562	335,858	295,058	308,908	302,339
Total Expenditures and Transfers-Out	\$ 322,562	\$ 335,858	\$ 295,058	\$ 308,908	\$ 302,339
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	57,233	60,266	65,000	65,000	65,000
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	93,835	0	0	0	0
Total Maintenance and Operations	151,068	60,266	65,000	65,000	65,000
Capital Outlay	10,080	270,689	227,058	240,908	214,839
Transfers-Out	0	0	0	0	0
Total Operating Expenditures /Transfers	161,148	330,955	292,058	305,908	279,839
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	160,742	0	0	0	0
Capital Outlay	672	4,903	3,000	3,000	22,500
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	161,414	4,903	3,000	3,000	22,500
Total Expenditures and Transfers-Out	\$ 322,562	\$ 335,858	\$ 295,058	\$ 308,908	\$ 302,339
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



Public Works

Organization Chart

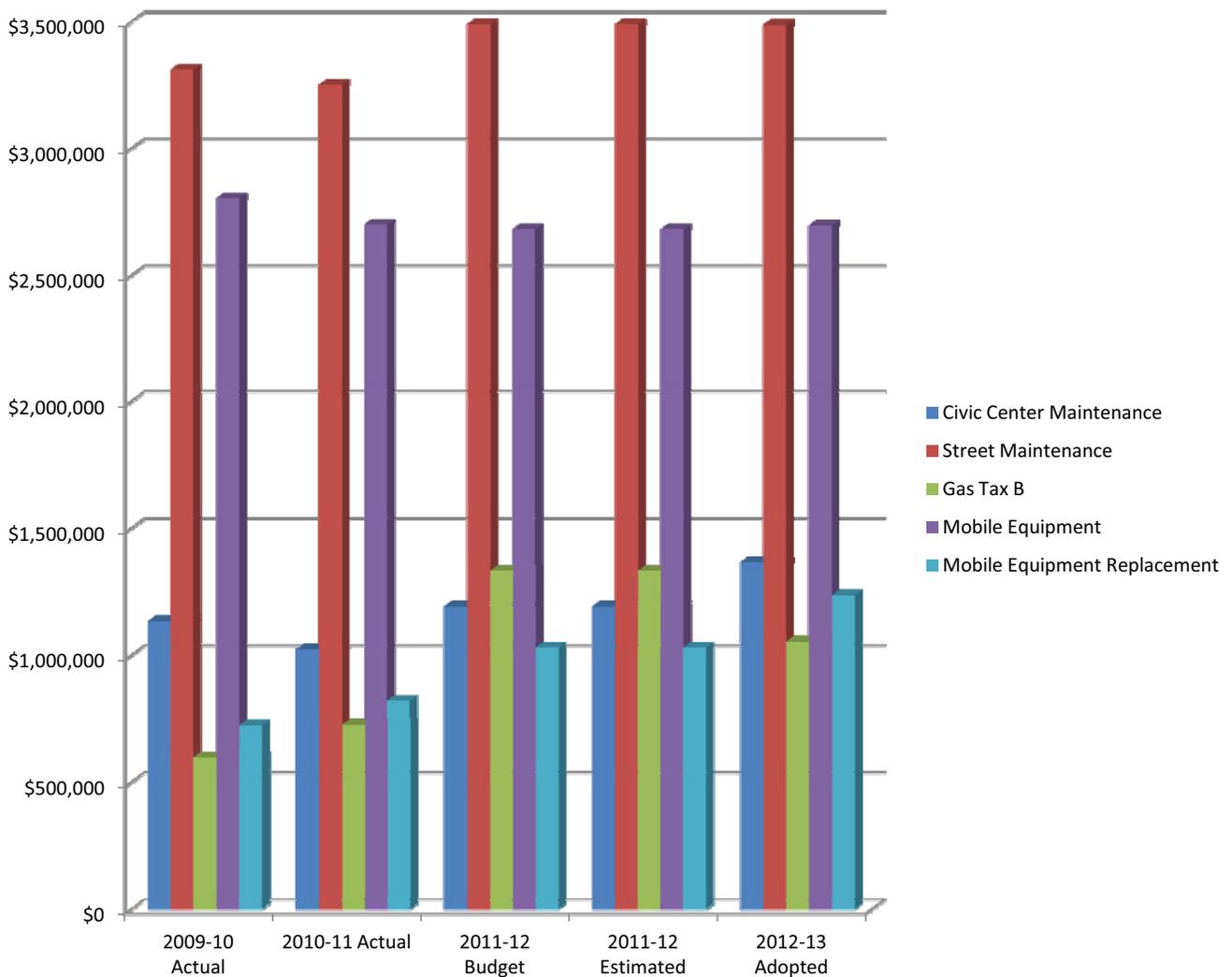




City of Whittier

Public Works Department

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
Civic Center Maintenance	\$ 1,134,247	\$ 1,024,130	\$ 1,192,250	\$ 1,192,250	\$ 1,366,425
Street Maintenance	3,311,058	3,251,417	3,490,466	3,490,646	3,488,237
Gas Tax B	598,152	726,708	1,333,055	1,333,055	1,054,965
Mobile Equipment	2,804,242	2,700,669	2,682,412	2,682,412	2,696,858
Mobile Equipment Replacement	724,843	820,803	1,031,500	1,031,500	1,237,000



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City of Whittier

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Civic Center Maintenance

OVERVIEW

The Civic Center Maintenance Division under the Public Works Department is responsible for maintaining all City buildings in the Civic Center Complex and both libraries (Central and Whittwood Branch), including the Special Activities Building at the southeast corner of Washington Avenue and Walnut Street and the Friends of the Whittier Public Library used book store facility at Bailey Street and Comstock Avenue. Division responsibilities include the daily up-keep and repair of all structural and non-structural building components.

The Division administers the contracts for major and specialty work performed by private contractors or individuals. These contracts include on-going janitorial services, pest control, HVAC, elevator maintenance and facility or equipment improvements.

KEY GOALS

- Maintain all equipment and facilities within the purview of the division at optimum operational levels through performance of regular and timely maintenance
- Maintain an on-going preventive maintenance program to avoid major problems and emergencies, reduce occurrences and minimize the frequency and duration of service disruptions attributed to equipment failures
- Maximize allocated resources through effective and thorough procurement of the services that are performed by contract labor or outside vendors
- Continuously update and review maintenance related procedures in order to achieve maximum benefits from the efforts of Division staff
- Continuously seek energy efficient operation options to reduce operation expenses and achieve overall energy savings within the Civic Center Maintenance system
- Continue with the facility upgrade programs to comply with the American Disability Act (ADA) requirements
- Provide technical assistance to other City departments on office remodeling and refurbishment work

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City of Whittier

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Civic Center Maintenance (100-30-142-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 253,601	\$ 263,667	\$ 263,479	\$ 263,479	\$ 261,442
Maintenance and Operations	880,646	760,463	928,771	928,771	1,104,983
Capital Outlay	0	0	0	0	0
Total Expenditures	1,134,247	1,024,130	1,192,250	1,192,250	1,366,425
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 1,134,247	\$ 1,024,130	\$ 1,192,250	\$ 1,192,250	\$ 1,366,425
Expenditures and Transfers-Out By Funding Source					
General Fund	1,134,247	1,024,130	1,192,250	1,192,250	1,366,425
Total Expenditures and Transfers-Out	\$ 1,134,247	\$ 1,024,130	\$ 1,192,250	\$ 1,192,250	\$ 1,366,425
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 184,536	\$ 191,690	\$ 179,668	\$ 179,668	\$ 186,566
Employee Benefits	69,065	71,977	83,811	83,811	74,876
Total Employee Services	253,601	263,667	263,479	263,479	261,442
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	120	120	120
Taxes and Assessments	0	0	0	0	0
Insurance	13,416	9,771	9,615	9,615	9,615
Professional Services	0	0	0	0	0
Utilities	439,598	337,369	466,065	466,065	641,065
Miscellaneous Services	112,517	103,560	143,961	143,961	143,961
Repairs and Maintenance	245,237	249,112	241,549	241,549	241,549
Materials and Supplies	64,451	53,679	59,932	59,932	59,932
City Charges	0	0	0	0	0
Mobile Equipment Rental	5,301	6,756	7,429	7,429	8,641
Other	20	46	100	100	100
Total Maintenance and Operations	880,540	760,293	928,771	928,771	1,104,983
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	1,134,141	1,023,960	1,192,250	1,192,250	1,366,425
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	106	170	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	106	170	0	0	0
Total Expenditures and Transfers-Out	\$ 1,134,247	\$ 1,024,130	\$ 1,192,250	\$ 1,192,250	\$ 1,366,425
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	3.0	3.0	3.0

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City of Whittier

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Street Lighting

OVERVIEW

The Street Lighting Division of the Public Works Department is responsible for maintaining approximately 1,930 of the City's streetlights in proper working condition. This includes replacement lighting and new installations in conjunction with new development, replacement of knocked down light poles and maintenance of lighting in parks and recreational areas. In addition, this division handles all emergency repair work.

The division staff coordinates the maintenance effort with the Southern California Edison Company to ensure the other 2,060 Edison-owned lights are also maintained properly throughout the City.



KEY GOALS

- Improve the appearance of the City through the illumination of City streets
- Enhance evening visibility of City's business districts
- Provide the most energy efficient and effective lighting system



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City of Whittier

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Street Lighting (100-30-321-801)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 91,830	\$ 70,418	\$ 65,711	\$ 65,711	\$ 65,711
Maintenance and Operations	437,955	368,366	406,207	408,577	406,207
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>529,785</u>	<u>438,784</u>	<u>471,918</u>	<u>474,288</u>	<u>471,918</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 529,785</u>	<u>\$ 438,784</u>	<u>\$ 471,918</u>	<u>\$ 474,288</u>	<u>\$ 471,918</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	529,785	438,784	471,918	474,288	471,918
Total Expenditures and Transfers-Out	<u>\$ 529,785</u>	<u>\$ 438,784</u>	<u>\$ 471,918</u>	<u>\$ 474,288</u>	<u>\$ 471,918</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 4,378	\$ 7,384	\$ 6,202	\$ 6,202	\$ 6,202
Employee Benefits	87,452	63,034	59,509	59,509	59,509
Total Employee Services	<u>91,830</u>	<u>70,418</u>	<u>65,711</u>	<u>65,711</u>	<u>65,711</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	711	732	723	723	723
Professional Services	0	0	0	0	0
Utilities	417,345	350,748	383,063	383,063	383,063
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	1,819	11,834	1,971	4,155	1,971
Materials and Supplies	18,080	5,052	20,250	20,436	20,250
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	200	200	200
Total Maintenance and Operations	<u>437,955</u>	<u>368,366</u>	<u>406,207</u>	<u>408,577</u>	<u>406,207</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>529,785</u>	<u>438,784</u>	<u>471,918</u>	<u>474,288</u>	<u>471,918</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 529,785</u>	<u>\$ 438,784</u>	<u>\$ 471,918</u>	<u>\$ 474,288</u>	<u>\$ 471,918</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Street Maintenance

OVERVIEW



The Street Maintenance Division of the Public Works Department maintains approximately 195 miles of streets to ensure safe conditions for pedestrians and vehicular traffic. Maintenance includes basic repairs on damaged pavement and sidewalks to help deter further damage. This extends the useful life of existing pavement, thereby reducing the high cost of future reconstruction. This Division is also responsible for traffic sign maintenance which includes street striping and marking and responding to a variety of street related emergencies involving removal of any hazards and/or debris that might obstruct free access to City streets.

The Street Maintenance Division is funded by the General Fund, Gas Tax A and B Funds and the Traffic Safety Fund.

KEY GOALS

- Provide for the continued maintenance of City roadways in order to maintain a safe environment for City residents
- Regularly update and/or adjust the City's pavement management system to reflect actual capital improvement activity and available resources



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City of Whittier

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Street Maintenance (100-30-321-803)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 1,352,707	\$ 1,355,237	\$ 1,469,078	\$ 1,469,258	\$ 1,437,944
Maintenance and Operations	1,958,351	1,896,180	2,021,388	2,021,388	2,050,293
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>3,311,058</u>	<u>3,251,417</u>	<u>3,490,466</u>	<u>3,490,646</u>	<u>3,488,237</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 3,311,058</u>	<u>\$ 3,251,417</u>	<u>\$ 3,490,466</u>	<u>\$ 3,490,646</u>	<u>\$ 3,488,237</u>
Expenditures and Transfers-Out By Funding Source					
Gas Tax A Fund (261)	750,000	604,500	604,500	604,500	650,000
Traffic Safety (264)	336,750	336,750	336,750	336,750	350,000
Gas Tax B Fund (265)	231,050	434,045	434,045	434,045	434,045
General Fund	<u>1,993,258</u>	<u>1,876,122</u>	<u>2,115,171</u>	<u>2,115,351</u>	<u>2,054,192</u>
Total Expenditures and Transfers-Out	<u>3,311,058</u>	<u>3,251,417</u>	<u>3,490,466</u>	<u>3,490,646</u>	<u>3,488,237</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	1,097,010	\$ 1,079,544	\$ 1,133,920	\$ 1,133,920	\$ 1,091,904
Employee Benefits	<u>255,697</u>	<u>275,693</u>	<u>335,158</u>	<u>335,338</u>	<u>346,040</u>
Total Employee Services	1,352,707	1,355,237	1,469,078	1,469,258	1,437,944
Dues, Memberships, License and Publications	343	324	562	562	562
Rentals	35,422	39,576	35,957	35,957	41,957
Taxes and Assessments	0	0	0	0	0
Insurance	207,973	202,559	205,842	205,842	205,842
Professional Services	0	0	0	0	0
Utilities	6,354	528	600	600	600
Miscellaneous Services	100	1,125	400	400	400
Repairs and Maintenance	1,218,509	1,104,364	1,263,924	1,263,924	1,263,924
Materials and Supplies	170,523	205,728	288,326	288,326	288,232
City Charges	0	0	0	0	0
Mobile Equipment Rental	319,017	341,774	225,327	225,327	248,326
Other	<u>110</u>	<u>202</u>	<u>450</u>	<u>450</u>	<u>450</u>
Total Maintenance and Operations	1,958,351	1,896,180	2,021,388	2,021,388	2,050,293
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>3,311,058</u>	<u>3,251,417</u>	<u>3,490,466</u>	<u>3,490,646</u>	<u>3,488,237</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 3,311,058</u>	<u>\$ 3,251,417</u>	<u>\$ 3,490,466</u>	<u>\$ 3,490,646</u>	<u>\$ 3,488,237</u>
Full Time Positions	23.0	20.0	20.0	20.0	19.0
Part Time Positions (Full Time Equivalent)	<u>2.7</u>	<u>2.7</u>	<u>2.7</u>	<u>2.7</u>	<u>2.7</u>
Total	<u>25.7</u>	<u>22.7</u>	<u>22.7</u>	<u>22.7</u>	<u>21.7</u>

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City of Whittier

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Traffic Signals

OVERVIEW



The Traffic Signal Division has a staff of three (3) employees under the supervision of the Street Division Manager. The Division has the responsibility for providing all necessary maintenance to the traffic signals owned by the City. In addition, the Division staff also manages, operates and maintains all speed radar feed-back signs, in-pavement crosswalk light systems and flash-yellow warning light systems.

The Division is also responsible for maintaining the signals owned by the County of Los Angeles and the State of California on a cost shared basis with those two entities.

The Traffic Signal Division provides electrical repair service to all other City departments. As part of an ongoing modernization program the Division replaces aged, mechanical signal controllers with modern, solid state models to improve the reliability of the signals.

KEY GOALS

- Provide for orderly and efficient movement of pedestrian and vehicular traffic through the City



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City of Whittier

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Traffic Signals (100-30-321-804)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 160,637	\$ 174,930	\$ 189,073	\$ 190,073	\$ 189,387
Maintenance and Operations	170,617	239,131	185,879	191,602	215,028
Capital Outlay	0	0	0	0	0
Total Expenditures	331,254	414,061	374,952	381,675	404,415
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 331,254	\$ 414,061	\$ 374,952	\$ 381,675	\$ 404,415
Expenditures and Transfers-Out By Funding Source					
General Fund	331,254	414,061	374,952	381,675	404,415
Total Expenditures and Transfers-Out	\$ 331,254	\$ 414,061	\$ 374,952	\$ 381,675	\$ 404,415
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 216,102	\$ 217,168	\$ 200,233	\$ 200,233	\$ 210,001
Employee Benefits	(55,465)	(42,238)	(11,160)	(10,160)	(20,614)
Total Employee Services	160,637	174,930	189,073	190,073	189,387
Dues, Memberships, License and Publications	0	70	115	115	115
Rentals	3,524	3,313	3,383	3,383	3,383
Taxes and Assessments	0	315	0	0	0
Insurance	12,217	12,199	16,120	16,120	16,120
Professional Services	0	0	0	0	0
Utilities	81,758	156,855	94,920	94,920	120,585
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	22,683	5,691	12,080	14,501	12,080
Materials and Supplies	5,320	9,209	6,617	9,507	9,117
City Charges	0	0	0	0	0
Mobile Equipment Rental	45,115	51,479	52,584	52,584	53,568
Other	0	0	60	472	60
Total Maintenance and Operations	170,617	239,131	185,879	191,602	215,028
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	331,254	414,061	374,952	381,675	404,415
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 331,254	\$ 414,061	\$ 374,952	\$ 381,675	\$ 404,415
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	3.0	3.0	3.0

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City of Whittier

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Greenway Trail Maintenance

OVERVIEW

The City of Whittier purchased 4.5 miles of abandoned railroad right-of-way from Mills to Pioneer in December 2001, for development into a bicycle and pedestrian trail. The Street Division of Public Works is responsible for the asphalt bike trail maintenance as well as the decomposed granite walking trail.

KEY GOALS

- Provide for the continued maintenance of the asphalt bike trail in order to assure a safe environment for users
- Provide for the continued maintenance of the decomposed granite walking trail in order to assure a safe environment for users

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City of Whittier

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Greenway Trail Maintenance (100-30-321-805)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 26,972	\$ 72,320	\$ 76,258	\$ 76,258	\$ 75,717
Maintenance and Operations	14,685	4,315	44,646	44,646	25,500
Capital Outlay	0	75,169	120,374	121,912	20,600
Total Expenditures	41,657	151,804	241,278	242,816	121,817
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 41,657	\$ 151,804	\$ 241,278	\$ 242,816	\$ 121,817
Expenditures and Transfers-Out By Funding Source					
General Fund	41,657	151,804	241,278	242,816	121,817
Total Expenditures and Transfers-Out	\$ 41,657	\$ 151,804	\$ 241,278	\$ 242,816	\$ 121,817
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,195	\$ 2,216	\$ 3,000	\$ 3,000	\$ 2,500
Employee Benefits	25,777	70,104	73,258	73,258	73,217
Total Employee Services	26,972	72,320	76,258	76,258	75,717
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	1,000	1,000	1,000
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	293	252	4,000	4,000	500
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	10,100	831	34,146	34,146	18,500
Materials and Supplies	4,292	3,232	5,500	5,500	5,500
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	14,685	4,315	44,646	44,646	25,500
Capital Outlay	0	75,169	120,374	121,912	20,600
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	41,657	151,804	241,278	242,816	121,817
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 41,657	\$ 151,804	\$ 241,278	\$ 242,816	\$ 121,817
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Graffiti Removal

OVERVIEW

The Street Maintenance Division personnel under the Public Works Department handle the Graffiti Removal Program. The program provides for graffiti removal throughout the City using several processes involving chemical treatments, water blasting, sandblasting and painting over the graffiti. The program is also responsible for the maintenance of bus shelters on the City's contracted fixed route systems.



The Graffiti Removal program is primarily funded by the General Fund, with a portion of the program paid for by HUD Grant funds. In February 1993, the City Council adopted a Graffiti Ordinance and Resolution establishing a \$500 Graffiti Reward Program. The reward is given to any person who provides information leading to the apprehension of graffiti vandals.

Additionally, graffiti removal is an important factor contributing to containment of gang activity within City boundaries.

KEY GOALS

- Plan and coordinate the removal of graffiti from the exterior of private and commercial buildings within the City of Whittier
- Establish and maintain effective working relationships with business and public contacts
- Respond to City residents on graffiti complaints

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City of Whittier

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Graffiti Removal (100-30-321-810)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 174,992	\$ 170,525	\$ 212,336	\$ 212,336	\$ 214,006
Maintenance and Operations	148,231	150,313	160,588	160,588	172,004
Capital Outlay	0	0	0	0	0
Total Expenditures	323,223	320,838	372,924	372,924	386,010
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 323,223	\$ 320,838	\$ 372,924	\$ 372,924	\$ 386,010
Expenditures and Transfers-Out By Funding Source					
HUD Grant Fund	80,000	80,000	63,122	63,122	35,524
General Fund	243,223	240,838	309,802	309,802	350,486
Total Expenditures and Transfers-Out	\$ 323,223	\$ 320,838	\$ 372,924	\$ 372,924	\$ 386,010
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 110,280	\$ 124,075	\$ 124,396	\$ 124,396	\$ 126,327
Employee Benefits	64,712	46,450	87,940	87,940	87,679
Total Employee Services	174,992	170,525	212,336	212,336	214,006
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	29	200	200	200
Taxes and Assessments	0	0	0	0	0
Insurance	3,336	3,348	3,607	3,607	3,607
Professional Services	24,000	24,000	24,000	24,000	30,000
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	357	484	1,000	1,000	1,000
Materials and Supplies	59,747	48,929	79,407	79,407	79,509
City Charges	0	0	0	0	0
Mobile Equipment Rental	60,791	73,523	52,374	52,374	57,688
Other	0	0	0	0	0
Total Maintenance and Operations	148,231	150,313	160,588	160,588	172,004
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	323,223	320,838	372,924	372,924	386,010
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 323,223	\$ 320,838	\$ 372,924	\$ 372,924	\$ 386,010
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	3.0	3.0	3.0

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City of Whittier

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Engineering

OVERVIEW

The Engineering Division of the Public Works Department provides technical services to citizens and City departments. These services include project development, design, survey, inspection, contract administration, review and inspect private subdivision maps, prepare conditions of approval, assessment districts, supervise grading permits and prepare the plans, specifications and estimates for Public Works contracts. The Division handles right-of-way acquisitions, demolition contracts and provides property management services for the City. Division staff provides traffic-engineering services and coordinates with the City's Parking and Transportation Commission, Transit Division and Accessibility Committee on traffic and transportation management issues.

The Division also provides administrative and maintenance support to the City-owned parking structure, parking lots and assessment districts.



KEY GOALS

- Provide effective and efficient engineering services in the area of land development and redevelopment
- Provide effective and efficient engineering technical records support to City departments and the public
- Provide design support and contract administration for Capital Projects for sewer, water, storm drain and street projects

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City of Whittier

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Engineering (100-30-332-000/808)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 184,258	\$ 117,664	\$ 209,095	\$ 208,015	\$ 203,216
Maintenance and Operations	54,937	38,485	49,662	49,662	94,820
Capital Outlay	53	0	0	0	0
Total Expenditures	239,248	156,149	258,757	257,677	298,036
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 239,248	\$ 156,149	\$ 258,757	\$ 257,677	\$ 298,036
Expenditures and Transfers-Out By Funding Source					
State Engineering Fund	7,500	7,500	7,500	7,500	7,500
Total Expenditures and Transfers-Out	\$ 239,248	\$ 156,149	\$ 258,757	\$ 257,677	\$ 298,036
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 584,838	\$ 557,859	\$ 585,033	\$ 585,033	\$ 606,183
Employee Benefits	(458,089)	(440,195)	(375,938)	(377,018)	(402,967)
Total Employee Services	126,749	117,664	209,095	208,015	203,216
Dues, Memberships, License and Publications	2,154	2,517	2,636	2,636	2,636
Rentals	0	0	150	150	150
Taxes and Assessments	49	2	0	0	0
Insurance	13,398	14,962	15,326	15,326	15,326
Professional Services	12,461	2,265	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	556	1,873	2,000	2,000	2,000
Repairs and Maintenance	149	149	970	970	970
Materials and Supplies	12,720	8,633	14,153	14,153	14,153
City Charges	0	0	0	0	0
Mobile Equipment Rental	8,597	3,288	7,192	7,192	7,350
Other	4,853	4,796	7,235	7,235	7,235
Total Maintenance and Operations	54,937	38,485	49,662	49,662	49,820
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	181,686	156,149	258,757	257,677	253,036
Non-Operating Expenditures and Transfers-Out					
Employee Services	57,509	0	0	0	0
Maintenance and Operations	0	0	0	0	45,000
Capital Outlay	53	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	57,562	0	0	0	45,000
Total Expenditures and Transfers-Out	\$ 239,248	\$ 156,149	\$ 258,757	\$ 257,677	\$ 298,036
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	1.6	1.6	1.6	1.6	1.6
Total	7.6	7.6	7.6	7.6	7.6

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City of Whittier

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Weed Control

OVERVIEW

The Weed Control program in the Public Works Department is responsible for clearing weeds on property, within City boundaries, to decrease the potential for fires and to enhance the appearance of the community. Properties subject to weed control include City and privately owned property and right-of-way areas that the Los Angeles County Fire Department has indicated need clearing. A two (2) member crew under the Department's Street Maintenance Division carries out these services.

A procedure for clearing private property that has been deemed a nuisance by the City follows Section 8.24 of the Whittier Municipal Code. Nuisances are defined within the Code. Properties requiring abatement are posted and property owners are notified by mail, to remove the weeds or other nuisances within 10 days. If action is not taken, the City at the expense of the property owner, clears the nuisance. If the property owner neglects to pay for the costs of abatement, the City may place a lien on the property in order to recover those costs.

KEY GOALS

- Improve the aesthetic qualities of the community by requiring (and maintaining) all City and privately owned property to be free of weeds and other nuisances
- Maintain a quality environment for the community through the removal of weeds, nuisances, debris and overgrown vegetation throughout the community
- Maintain a fire safe environment throughout the City
- Maintain compliance with the City's vacant lot ordinance

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City of Whittier
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Weed Control (100-30-332-809)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	1,905	8,027	4,700	9,415	8,300
Capital Outlay	0	0	0	0	0
Total Expenditures	1,905	8,027	4,700	9,415	8,300
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 1,905	\$ 8,027	\$ 4,700	\$ 9,415	\$ 8,300
Expenditures and Transfers-Out By Funding Source					
General Fund	1,905	8,027	4,700	9,415	8,300
Total Expenditures and Transfers-Out	\$ 1,905	\$ 8,027	\$ 4,700	\$ 9,415	\$ 8,300
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	1,240	7,625	4,000	8,715	7,600
Materials and Supplies	665	402	700	700	700
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	1,905	8,027	4,700	9,415	8,300
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	1,905	8,027	4,700	9,415	8,300
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 1,905	\$ 8,027	\$ 4,700	\$ 9,415	\$ 8,300
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Underground Utility Districts

OVERVIEW

The City of Whittier forms Underground Utility Districts (UUD's) to encompass designated areas within the City. The formation of these districts allows all overhead utility facilities to be placed underground within the designated areas of the City. The following are the UUD's currently established within the City:

Whittier Boulevard

Underground Utility District # 12
Santa Gertrudes Avenue to Valley Home Avenue

Colima Road

Underground Utility District # 13
Whittier Boulevard to Lambert Road

Broadway

Underground Utility District # 16
Whittier Boulevard to Painter Avenue



KEY GOALS

- Provide for the beautification of the streetscape

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City of Whittier

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Underground Utility Districts (100-30-332-825, 826)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	347	723	0	29	0
Total Expenditures	347	723	0	29	0
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 347	\$ 723	\$ 0	\$ 29	\$ 0
Expenditures and Transfers-Out By Funding Source					
General Fund	347	723	0	29	0
Total Expenditures and Transfers-Out	\$ 347	\$ 723	\$ 0	\$ 29	\$ 0
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	0	0	0	0	0
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	347	723	0	29	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	347	723	0	29	0
Total Expenditures and Transfers-Out	\$ 347	\$ 723	\$ 0	\$ 29	\$ 0
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Street Lighting Assessment District No. 1-91

OVERVIEW

In May of 1991, the City of Whittier formed the Street Lighting Assessment District No. 1-91 to provide street lighting facilities for Foxley Drive between Santa Fe Springs Road and Villa Drive.

A portion of the property tax levy was imposed for the purpose of paying the costs and expenses of constructing, maintaining and operating the lighting system and for the debt service costs to reimburse the City \$34,458 in construction costs. The reimbursement period was for five years and the amount was fully repaid in Fiscal Year 1995-96. Current assessments are only for the lighting district's energy and maintenance costs.

The City is responsible for, and provides maintenance on, the six (6) streetlights in the District.



KEY GOALS

- Improve the appearance of the City through the illumination of City streets

City of Whittier

Street Lighting Assessment Dist. 1-91 (240-30-332-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 454	\$ 454	\$ 454
Maintenance and Operations	1,028	491	915	915	615
Capital Outlay	0	0	0	0	0
Total Expenditures	1,028	491	1,369	1,369	1,069
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 1,028	\$ 491	\$ 1,369	\$ 1,369	\$ 1,069
Expenditures and Transfers-Out By Funding Source					
Street Lighting Assessment District Fund	1,028	491	1,369	1,369	1,069
Total Expenditures and Transfers-Out	\$ 1,028	\$ 491	\$ 1,369	\$ 1,369	\$ 1,069
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	454	454	454
Total Employee Services	0	0	454	454	454
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	506	0	60	60	60
Utilities	522	491	785	785	485
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	70	70	70
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	1,028	491	915	915	615
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	1,028	491	1,369	1,369	1,069
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 1,028	\$ 491	\$ 1,369	\$ 1,369	\$ 1,069
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Gas Tax A (2107)

OVERVIEW

The Gas Tax A program under the Public Works Department provides revenue to fund a portion of the street maintenance budget. Street maintenance includes day-to-day repair of damaged pavement and sidewalks and preventative work to prolong the life of existing pavement, thereby reducing the high cost of reconstruction of the infrastructure in the future. The Street Maintenance Division is also responsible for the ongoing maintenance of traffic signs, striping and markings in order to contain the City's liability exposure in cases of traffic accidents on public streets. The Division also responds to street maintenance emergency cases such as storm damage and materials spilled in the roadways. The Engineering Division of the Public Works Department provides design, management and technical support to Streets when needed.

California Law, section 2107 of the Street and Highway Code, provides for the monthly apportionment of a sum equal to \$0.00725 per gallon of the motor vehicle fuel license tax among cities, based upon population. In addition, Chapter 541, Statutes of 1981, (SB 215) provided for a one-time appropriation of \$59 million to be allocated to cities in fiscal year 1982-83. Beginning in fiscal year 1983-84, California cities receive \$.01 of the \$.02 increase in gas taxes pursuant to SB 215.

California Law, Section 2107.5 of the Street and Highways Code, allocates funds to cities in fixed amounts, based upon population. The actual apportionment will be based upon the population, which existed in cities every July 1st and the funds will be made available to cities during the month of July.

KEY GOALS

- Provide for the continued maintenance of City roadways in order to sustain a safe environment for City residents
- Continue with a program for pedestrian safety and accessibility by repairing sidewalks uplifted by tree roots, installing new sidewalks and constructing wheelchair access ramps
- Implement a formal program for street repair in accordance with a pavement management system
- Provide effective engineering services in the area of land development
- Provide effective engineering technical records support to City departments and the public
- Improve records management and the public counter service by microfilming engineering drawings and plans

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City of Whittier

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Gas Tax A - 2107 (261-30-331-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	0	0	0	0	0
Transfers-Out	757,500	604,500	604,500	604,500	650,000
Total Expenditures and Transfers-Out	\$ 757,500	\$ 604,500	\$ 604,500	\$ 604,500	\$ 650,000
Expenditures and Transfers-Out By Funding Source					
Gas Tax A Fund	757,500	604,500	707,500	707,500	650,000
Total Expenditures and Transfers-Out	\$ 757,500	\$ 604,500	\$ 707,500	\$ 707,500	\$ 650,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	757,500	604,500	604,500	604,500	650,000
Total Operating Expenditures/Transfers	757,500	604,500	604,500	604,500	650,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 757,500	\$ 604,500	\$ 604,500	\$ 604,500	\$ 650,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Proposition 1B Bond Funds

OVERVIEW

The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, was approved by the voters as Proposition 1B on November 7, 2006 for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows, or increasing traffic safety that may include, but not be limited to, street and highway pavement maintenance, rehabilitation, installation, construction and reconstruction of necessary associated facilities such as drainage and traffic control devices, or the maintenance, rehabilitation, installation, construction and reconstruction of facilities that expand ridership on transit systems, safety projects to reduce fatalities or as a local match to obtain state or federal transportation funds for similar purposes.

Funds will be allocated, upon appropriation by the Legislature, by a formula as specified in Proposition 1B (50% to counties and 50% to cities): 75% of funds apportioned to counties are based on the number of vehicles registered in the county relative to all counties in the State, and 25% are based on number of county maintained road miles relative to all county maintained road miles in the State; funds apportioned to cities are based on total population of the city in relation to all cities in the State (minimum \$400,000 to each city).

In order to receive additional/future funding, cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects

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City of Whittier

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Proposition 1B (262-30-321-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	27,539	160,415	565,535	265,000	0
Total Expenditures	<u>27,539</u>	<u>160,415</u>	<u>565,535</u>	<u>265,000</u>	<u>0</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 27,539</u>	<u>\$ 160,415</u>	<u>\$ 565,535</u>	<u>\$ 265,000</u>	<u>\$ 0</u>
Expenditures and Transfers-Out By Funding Source					
Prop 1B Fund	27,539	160,415	565,535	265,000	0
Total Expenditures and Transfers-Out	<u>\$ 27,539</u>	<u>\$ 160,415</u>	<u>\$ 565,535</u>	<u>\$ 265,000</u>	<u>\$ 0</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Outlay	27,539	160,415	565,535	265,000	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>27,539</u>	<u>160,415</u>	<u>565,535</u>	<u>265,000</u>	<u>0</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 27,539</u>	<u>\$ 160,415</u>	<u>\$ 565,535</u>	<u>\$ 265,000</u>	<u>\$ 0</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Traffic Congestion Relief

OVERVIEW

In accordance with Chapter 91, Statutes of 2000 (Assembly Bill 2928), as amended by Chapter 656, (Senate Bill 1662), the State Controller's Office shall allocate funding received under this legislation for the purpose of pavement rehabilitation and other traffic congestion projects until year 2006. Beginning in FY 2006-07, the State will allocate the City's share of Proposition 42 funds.

In order to receive additional/future funding, Cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects

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City of Whittier

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Traffic Congestion Relief (263-30-331-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	19,901	35,516	244,700	244,700	979,770
Total Expenditures	19,901	35,516	244,700	244,700	979,770
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 19,901	\$ 35,516	\$ 244,700	\$ 244,700	\$ 979,770
Expenditures and Transfers-Out By Funding Source					
Traffic Congestion Relief Fund	19,901	35,516	244,700	244,700	979,770
Total Expenditures and Transfers-Out	\$ 19,901	\$ 35,516	\$ 244,700	\$ 244,700	\$ 979,770
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	19,901	35,516	244,700	244,700	979,770
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	19,901	35,516	244,700	244,700	979,770
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 19,901	\$ 35,516	\$ 244,700	\$ 244,700	\$ 979,770
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Traffic Safety

OVERVIEW

The Traffic Safety Fund is used to account for revenue received from the Los Angeles County Municipal Traffic Courts as a result of traffic citations issued within City limits. Funds are restricted for traffic safety purposes and are used to partially fund the Street Maintenance budget. Under California Law, Penal Code section 1463 and 1203.1, jurisdictional cities are entitled to the distribution of traffic citation fines and forfeitures by the collecting county.



KEY GOALS

- Maintain a safe environment for residents and commuters through on-going maintenance of City roadways
- Continue pedestrian safety and accessibility programs including installation/construction of new sidewalks, repair of sidewalk areas damaged by tree roots and the construction of access ramps
- Maintain and update schedules of street improvements in accordance with the pavement management system
- Maintain and revise enforceable posted speed limits in accordance of Engineering and Traffic Speed Surveys that are performed pursuant to applicable Sections of the California Vehicle Code

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City of Whittier

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Traffic Safety (264-30-332-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	0	0	0	0	0
Transfers-Out	336,750	336,750	336,750	336,750	350,000
Total Expenditures and Transfers-Out	\$ 336,750	\$ 336,750	\$ 336,750	\$ 336,750	\$ 350,000
Expenditures and Transfers-Out By Funding Source					
Traffic Safety Fund	336,750	336,750	336,750	336,750	350,000
Total Expenditures and Transfers-Out	\$ 336,750	\$ 336,750	\$ 336,750	\$ 336,750	\$ 350,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	336,750	336,750	336,750	336,750	350,000
Total Operating Expenditures/Transfers	336,750	336,750	336,750	336,750	350,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 336,750	\$ 336,750	\$ 336,750	\$ 336,750	\$ 350,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Gas Tax B (2106)

OVERVIEW

The Gas Tax B program, under the Public Works Department, contains the revenue source obtained through the City's share of the state's subvention program. These funds are utilized for projects listed in the City's Five Year Capital Improvement Program. Gas Tax B funds may be spent on roadway and traffic signal improvement projects.

A project which qualifies for funding under the state's subvention program is the City of Whittier's "Pavement Management System" which is an ongoing, annual project involving surface rehabilitation (e.g., slurry seal, chip seal, and overlays) of primarily asphalt streets and, to a lesser extent, concrete streets, to improve the quality and prolong the life of the original roadway surface. The Department selects a group of streets every year for this program.

Revenue from Proposition 111 Fund (6600) and Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) is also included in this program. Gas Tax B funds are used to front the cost of SAFETEA-LU projects, which are reimbursed to the City upon the project completion. A portion of the Gas Tax B Fund is transferred to the General Fund to supplement the Street Maintenance budget. Additionally, some projects are jointly funded with Proposition C and/or Proposition 1B funds.

KEY GOALS

- Provide for the continued maintenance of City roadways in order to sustain a safe environment for City residents
- Comply with the City's Pavement Management System program



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City of Whittier

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Gas Tax B - 2106 (265-30-331-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	5,672	8,106	16,550	16,550	16,550
Capital Outlay	361,430	284,557	882,460	882,460	604,370
Total Expenditures	367,102	292,663	899,010	899,010	620,920
Transfers-Out	231,050	434,045	434,045	434,045	434,045
Total Expenditures and Transfers-Out	\$ 598,152	\$ 726,708	\$ 1,333,055	\$ 1,333,055	\$ 1,054,965
Expenditures and Transfers-Out By Funding Source					
2105 Gas Tax Fund (266)	528,000	528,000	528,000	528,000	528,000
Gasoline Tax B Fund (265)	70,152	198,708	805,055	805,055	526,965
Total Expenditures and Transfers-Out	598,152	726,708	1,333,055	1,333,055	1,054,965
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	1,630	1,918	1,550	1,550	1,550
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Grants	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	4,042	6,188	15,000	15,000	15,000
Total Maintenance and Operations	5,672	8,106	16,550	16,550	16,550
Capital Outlay	361,430	284,557	882,460	882,460	604,370
Transfers-Out	231,050	434,045	434,045	434,045	434,045
Total Operating Expenditures/Transfers	598,152	726,708	1,333,055	1,333,055	1,054,965
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 598,152	\$ 726,708	\$ 1,333,055	\$ 1,333,055	\$ 1,054,965
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Gas Tax (2105)

OVERVIEW

In June 1990, the voters approved Proposition 111, which included a provision (Section 2105) to increase the Gas Tax for funding traffic congestion relief programs. The City receives an allocation calculated on a per capita basis and distributed monthly by the State Controller's office. To receive this funding, the City must comply with established program guidelines including implementation of a Congestion Management Program and a Seven-Year Capital Improvement Program. Section 2105 funds are used primarily to supplement funding for Gas Tax projects as identified in the City's Capital Improvement Program.

KEY GOALS

- Continue efforts to relieve traffic congestion by providing essential funding for projects on the City's Capital Improvement Program

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City of Whittier

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Gas Tax 2105 (266-30-331-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	0	0	0	0	0
Transfers-Out	528,000	443,850	443,850	443,850	420,000
Total Expenditures and Transfers-Out	\$ 528,000	\$ 443,850	\$ 443,850	\$ 443,850	\$ 420,000
Expenditures and Transfers-Out By Funding Source					
2105 Gas Tax Fund	528,000	443,850	443,850	443,850	420,000
Total Expenditures and Transfers-Out	\$ 528,000	\$ 443,850	\$ 443,850	\$ 443,850	\$ 420,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	528,000	443,850	443,850	443,850	420,000
Total Operating Expenditures/Transfers	528,000	443,850	443,850	443,850	420,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 528,000	\$ 443,850	\$ 443,850	\$ 443,850	\$ 420,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Uptown Parking District No. 1

OVERVIEW

In November of 1963, the City formed the Uptown Parking District No. 1 (encompassing the properties approximately bounded by Hadley Street, Washington and Bright Avenues, Penn Street and Milton Avenue) to provide additional parking in the Uptown Area and encourage additional shopping in the area. A portion of the property tax levy and a parking fee was imposed for funding the costs and expenses to acquire, repair, improve, maintain and operate the public parking structure. The property tax assessment is fixed, but parking fees can be adjusted upon approval by the City Council.

The Uptown Parking District No. 1 budget accounts for the costs of operating the multi-deck parking structure on Bright Avenue in the Uptown area. Maintenance on the facility is conducted by the Public Works Department and includes sweeping, litter control and general maintenance activities.

The regular operating hours of the parking structures are as follows:

Sunday	: Closed
Mon. – Thurs.	: 7 A.M to 10 P.M.
Fri.	: 7 A.M. to Midnight
Sat.	: 9 A.M. to Midnight

Regular hours may be occasionally adjusted, as needed, to accommodate holiday or other special events.



KEY GOALS

- Provide for adequate parking in the Whittier Uptown Area
- Increase commercial business in the Uptown Area in order to increase sales tax revenue for the City

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City of Whittier

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Uptown Parking District No. 1 (291-30-333-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 56,953	\$ 61,510	\$ 42,237	\$ 42,237	\$ 42,412
Maintenance and Operations	33,529	21,067	25,475	25,475	27,257
Capital Outlay	0	0	0	0	0
Total Expenditures	90,482	82,577	67,712	67,712	69,669
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 90,482	\$ 82,577	\$ 67,712	\$ 67,712	\$ 69,669
Expenditures and Transfers-Out By Funding Source					
General Fund	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 90,482	\$ 82,577	\$ 67,712	\$ 67,712	\$ 69,669
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 50,527	\$ 54,190	52,648	52,648	52,648
Employee Benefits	6,426	7,320	(10,411)	(10,411)	(10,236)
Total Employee Services	56,953	61,510	42,237	42,237	42,412
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	350	578	267	267	267
Professional Services	0	0	0	0	0
Utilities	8,990	8,355	9,044	9,044	9,326
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	17,823	6,356	8,609	8,609	10,609
Materials and Supplies	2,366	1,778	3,555	3,555	3,055
City Charges	4,000	4,000	4,000	4,000	4,000
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	33,529	21,067	25,475	25,475	27,257
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	90,482	82,577	67,712	67,712	69,669
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 90,482	\$ 82,577	\$ 67,712	\$ 67,712	\$ 69,669
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	2.0	2.0	2.0	2.0	2.0
Total	2.0	2.0	2.0	2.0	2.0

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City of Whittier

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Uptown Parking District No. 2

OVERVIEW

In May of 1965, the City formed the Uptown Parking District No. 2 (encompassing the properties approximately bounded by Hadley Street, Bright Avenue, Wardman Street and Milton Avenue) to provide additional parking in the Uptown Area and encourage additional shopping in the area.

A portion of the property tax levy and a parking fee was imposed for the purpose of paying the costs and expenses of acquiring, repairing, improving, maintaining and operating the public parking facilities and for the debt service costs of \$710,000 in parking bonds which were retired in July, 1994.

Unlike the property tax assessment, which is a fixed, flat amount, parking fees are subject to adjustment and can be changed with the approval of the City Council.

The Uptown Parking District No. 2 budget provides the funding for the costs of operation and maintenance of eight (8) parking lots and six (6) galleries in the Uptown Area. Maintenance is conducted by the Public Works Department and includes sweeping, litter control and other general maintenance activities.



KEY GOALS

- Provide for safe and adequate parking facilities in the Whittier Uptown Area
- Increase commercial business in the Uptown Area in order to increase sales tax revenue for the City

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City of Whittier

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Uptown Parking District No. 2 (292-30-333-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 10,750	\$ 10,750	\$ 11,788	\$ 11,788	\$ 12,225
Maintenance and Operations	69,990	56,582	67,965	67,965	68,224
Capital Outlay	0	0	0	0	0
Total Expenditures	80,740	67,332	79,753	79,753	80,449
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 80,740	\$ 67,332	\$ 79,753	\$ 79,753	\$ 80,449
Expenditures and Transfers-Out By Funding Source					
Uptown Parking District No. 2 Fund	80,740	67,332	79,753	79,753	80,449
Total Expenditures and Transfers-Out	\$ 80,740	\$ 67,332	\$ 79,753	\$ 79,753	\$ 80,449
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	10,750	10,750	11,788	11,788	12,225
Total Employee Services	10,750	10,750	11,788	11,788	12,225
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	109	112	117	117	117
Professional Services	0	0	0	0	0
Utilities	9,119	9,253	8,868	8,868	8,868
Miscellaneous Services	505	681	485	485	485
Repairs and Maintenance	48,607	31,512	46,177	46,177	46,177
Materials and Supplies	250	550	550	550	550
City Charges	11,400	11,617	11,768	11,768	12,027
Mobile Equipment Rental	0	0	0	0	0
Other	0	2,857	0	0	0
Total Maintenance and Operations	69,990	56,582	67,965	67,965	68,224
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	80,740	67,332	79,753	79,753	80,449
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 80,740	\$ 67,332	\$ 79,753	\$ 79,753	\$ 80,449
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Uptown Village Maintenance District

OVERVIEW

In April of 1981, the City of Whittier formed the Uptown Maintenance District (consisting of properties fronted on Greenleaf Avenue between Hadley Street and Wardman Street and on Philadelphia Street, between Milton Avenue and Washington Avenue) to provide for the additional maintenance needs of the area. This District expired and ceased to collect its annual special property tax assessment after June 2006.



The special District was funded through an annual special property tax assessment on property owners within the District's boundaries for 25 years ending 2006. The amount of the special property tax levy was determined by the Public Works Department's Engineering Division through an analysis of prior years' actual and future estimates of costs related to maintenance. The Council continued to provide the needed funds to continue the operation and maintenance level of services since FY 2009-10 utilizing City's General Fund, until an alternative funding source is identified, through the adoption of the Uptown Specific Plan.

Some of the maintenance duties conducted in the Uptown Maintenance District included additional street sweeping service, special enhancements, landscaping maintenance, sidewalk cleaning and litter control.

KEY GOALS

- Provide for the enhanced beautification of the Whittier Uptown Area
- Increase commercial business in the Uptown Area in order to increase sales tax revenue for the City



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City of Whittier

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Uptown Village Maintenance District (294-30-333-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,150	\$ 2,237
Maintenance and Operations	42,678	49,122	51,132	51,132	51,132
Capital Outlay	0	0	0	0	0
Total Expenditures	44,828	51,272	53,282	53,282	53,369
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 44,828	\$ 51,272	\$ 53,282	\$ 53,282	\$ 53,369
Expenditures and Transfers-Out By Funding Source					
Uptown Village Maintenance District Fund	44,828	51,272	53,282	53,282	53,369
Total Expenditures and Transfers-Out	\$ 44,828	\$ 51,272	\$ 53,282	\$ 53,282	\$ 53,369
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	2,150	2,150	2,150	2,150	2,237
Total Employee Services	2,150	2,150	2,150	2,150	2,237
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	80	83	82	82	82
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	148	6,589	8,400	8,400	8,400
Materials and Supplies	0	0	200	200	200
City Charges	42,450	42,450	42,450	42,450	42,450
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	42,678	49,122	51,132	51,132	51,132
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	44,828	51,272	53,282	53,282	53,369
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 44,828	\$ 51,272	\$ 53,282	\$ 53,282	\$ 53,369
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Federal Stimulus (ARRA)

OVERVIEW

The American Recovery and Reinvestment Act (AARA) of 2009, (Public Law 111-5) was signed by President Barack Obama on February 17, 2009. AARA appropriated \$27.5 billion from the General Fund of the Treasury to fund various programs, including but not limited to, transportation project/highway program apportionments to the states which are ultimately distributed to counties and cities based on population.

The City of Whittier received approximately \$2.6 million of highway funds. The funds are administered by the California State Department of Transportation (CalTrans) Local Assistance team using programming methods between Los Angeles County Metropolitan Transit Authority (Metro) and the City.

KEY GOALS

- The preservation and creation of jobs
- Infrastructure investment
- Energy efficiency and science
- Assistance to the unemployed
- State and local fiscal stabilization

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City of Whittier

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Federal Stimulus - ARRA (296-30-950-930)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	426,479	2,017,257	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>426,479</u>	<u>2,017,257</u>	<u>0</u>	<u>0</u>	<u>0</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 426,479</u>	<u>\$ 2,017,257</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Expenditures and Transfers-Out By Funding Source					
ARRA Fund	426,479	2,017,257	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 426,479</u>	<u>\$ 2,017,257</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Grants	426,479	2,017,257	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>426,479</u>	<u>2,017,257</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>426,479</u>	<u>2,017,257</u>	<u>0</u>	<u>0</u>	<u>0</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 426,479</u>	<u>\$ 2,017,257</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



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City of Whittier

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Mobile Equipment

OVERVIEW



The Mobile Equipment Division of the Public Works Department is responsible for the preventive maintenance services, repairs, acquisition, replacement and disposal of City vehicles and equipment. Mobile Equipment is responsible for the mechanical maintenance of all vehicles in the City's fleet, including heavy-duty earth moving equipment, heavy and light trucks, passenger sedans, police vehicles, off-road equipment and turf equipment.

Through an aggressive maintenance program, the Division ensures that City equipment is maintained in good operating condition and ready for use. The Division monitors the age and evaluates the condition of each vehicle in the City's fleet. This information is used to make recommendations for equipment replacement to ensure reliability and minimize ownership costs. The Division also operates gasoline, diesel and compressed natural gas (CNG) fuel-dispensing systems and is responsible for City compliance with environmental laws applicable to vehicles, equipment and fleet maintenance services.



KEY ACCOMPLISHMENTS

- Completed the installation of Diesel Particulate Filters (CARB Traps) on affected city on-road vehicles
- Passed California Highway Patrol (CHP) Bi-Annual Inspection of Terminal (BIT)
- Passed California Highway Patrol (CHP) Annual Bus Inspection (Dial-A-Ride)
- Passed all mandatory annual testing to operate the City Yard Underground Storage Tank (UST) unleaded gasoline and diesel fuel dispensing island

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City of Whittier

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Mobile Equipment

KEY GOALS

- Assure that City vehicles and equipment are maintained in good working order through an effective and efficient preventive maintenance program
- Make recommendations for vehicle and equipment replacement to increase reliability and minimize ownership costs
- Assist the Transit Division with Dial-A-Ride maintenance
- Comply with the applicable Federal and State regulations and promote clean energy efficient fueled vehicles

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City of Whittier

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Mobile Equipment (740-30-361-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 589,997	\$ 486,424	\$ 411,392	\$ 411,392	\$ 431,515
Maintenance and Operations	2,214,245	2,214,245	2,271,020	2,271,020	2,259,343
Capital Outlay	0	0	0	0	6,000
Total Expenditures	<u>2,804,242</u>	<u>2,700,669</u>	<u>2,682,412</u>	<u>2,682,412</u>	<u>2,696,858</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 2,804,242</u>	<u>\$ 2,700,669</u>	<u>\$ 2,682,412</u>	<u>\$ 2,682,412</u>	<u>\$ 2,696,858</u>
Expenditures and Transfers-Out By Funding Source					
Mobile Equipment Fund	2,804,242	2,700,669	2,682,412	2,682,412	2,696,858
Total Expenditures and Transfers-Out	<u>\$ 2,804,242</u>	<u>\$ 2,700,669</u>	<u>\$ 2,682,412</u>	<u>\$ 2,682,412</u>	<u>\$ 2,696,858</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 714,718	\$ 657,452	\$ 709,918	\$ 709,918	\$ 753,687
Employee Benefits	(124,721)	(171,028)	(298,526)	(298,526)	(322,172)
Total Employee Services	<u>589,997</u>	<u>486,424</u>	<u>411,392</u>	<u>411,392</u>	<u>431,515</u>
Dues, Memberships, License and Publications	7,616	7,616	10,450	10,450	10,450
Rentals	35,679	35,406	35,877	35,877	35,877
Taxes and Assessments	0	0	0	0	0
Insurance	72,131	75,749	65,640	65,640	76,784
Professional Services	3,086	2,182	8,100	8,100	8,100
Utilities	2,759	1,650	1,200	1,200	1,200
Miscellaneous Services	913	695	2,000	2,000	2,000
Repairs and Maintenance	2,587,245	2,743,626	2,714,259	2,714,259	2,703,449
Materials and Supplies	37,267	37,065	44,838	44,838	44,838
City Charges	190,068	190,068	190,068	190,068	190,068
Mobile Equipment Rental	55,270	53,882	52,896	52,896	55,035
Other	(777,789)	(933,694)	(854,308)	(854,308)	(868,458)
Total Maintenance and Operations	<u>2,214,245</u>	<u>2,214,245</u>	<u>2,271,020</u>	<u>2,271,020</u>	<u>2,259,343</u>
Capital Outlay	0	0	0	0	6,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>2,804,242</u>	<u>2,700,669</u>	<u>2,682,412</u>	<u>2,682,412</u>	<u>2,696,858</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 2,804,242</u>	<u>\$ 2,700,669</u>	<u>\$ 2,682,412</u>	<u>\$ 2,682,412</u>	<u>\$ 2,696,858</u>
Full Time Positions	12	12	12	12	12
Part Time Positions (Full Time Equivalent)	0	0	0	0	1
Total	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>	<u>13</u>

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City of Whittier

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Mobile Equipment Replacement

OVERVIEW

The Mobile Equipment Division of the Public Works Department is responsible for the acquisition and replacement of mobile equipment, including earth moving equipment, heavy, medium, and light-duty trucks, passenger sedans, police vehicles, and off-road and turf equipment. The Division staff prepares specifications for the purchase of all new replacement vehicles and equipment for all City departments.



KEY ACCOMPLISHMENTS

- Took delivery of the City's first Compressed Natural Gas (CNG) fueled sewer/catch basin cleaning truck
- Took delivery of the City's first Compressed Natural Gas (CNG) fueled aerial lift truck
- Took delivery of a replacement gang mower for the Parks, Recreation, and Community Services Department
- Took Delivery of six (6) Ford Crown Victoria Police Cars before the final order date. The Crown Victoria is no longer produced by Ford.

KEY GOALS

- Make recommendations to replace vehicles and equipment based on reliability and ownership costs
- Replace vehicles and equipment in a timely and cost-effective manner by securing the lowest qualified bid
- Develop vehicle and equipment specifications which meet all federal, state, and local regulations and are consistent with user needs and requirements
- Seek and solicit grant opportunities. Make recommendations to procure the lowest emission vehicles and equipment which are cost effective, and meet user needs and requirements

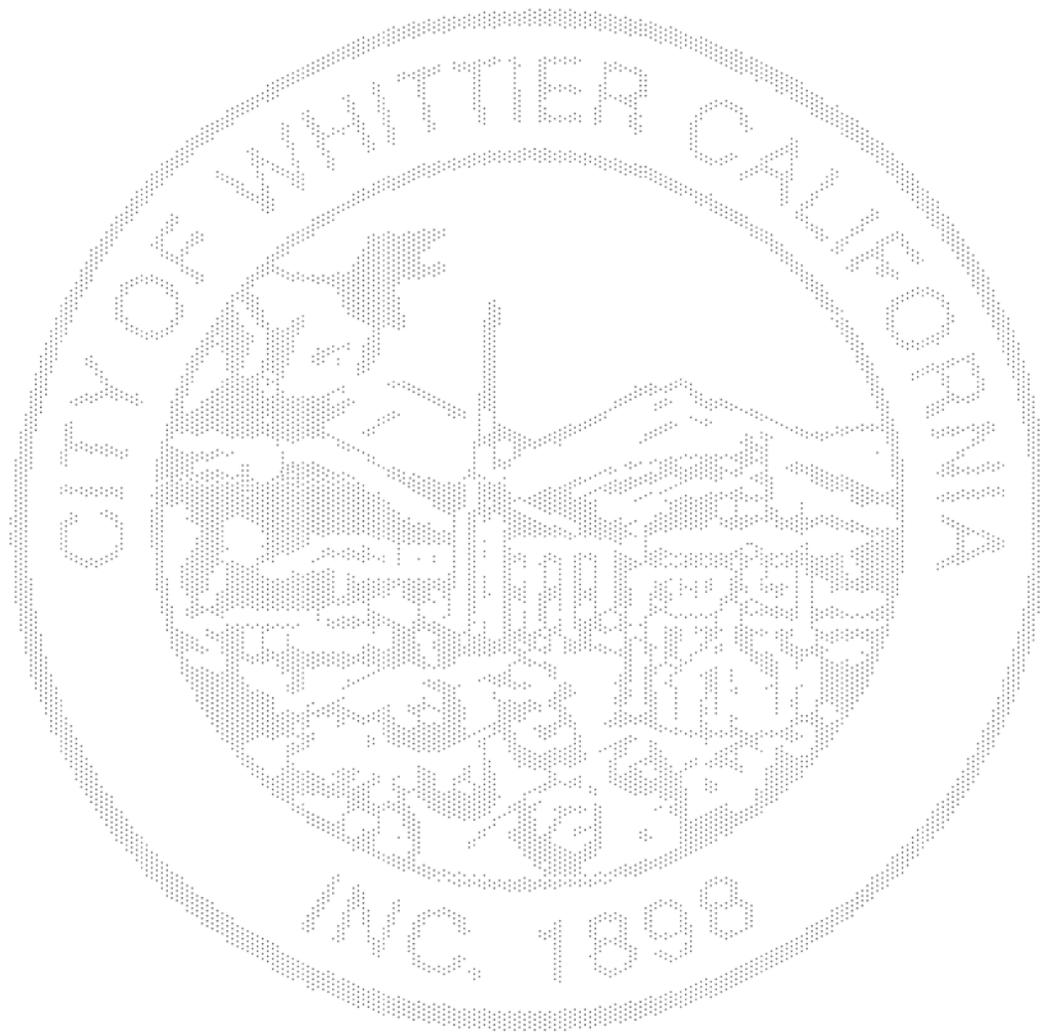
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City of Whittier

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Mobile Equipment Replacement (750-30-361-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	8,331	2,284	0	0	0
Capital Outlay	716,512	818,519	1,031,500	1,031,500	1,237,000
Total Expenditures	724,843	820,803	1,031,500	1,031,500	1,237,000
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 724,843	\$ 820,803	\$ 1,031,500	\$ 1,031,500	\$ 1,237,000
Expenditures and Transfers-Out By Funding Source					
Mobile Replacement Fund	724,843	820,803	1,031,500	1,031,500	1,237,000
Total Expenditures and Transfers-Out	\$ 724,843	\$ 820,803	\$ 1,031,500	\$ 1,031,500	\$ 1,237,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	716,512	818,519	1,031,500	1,031,500	1,237,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	716,512	818,519	1,031,500	1,031,500	1,237,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	8,331	2,284	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	8,331	2,284	0	0	0
Total Expenditures and Transfers-Out	\$ 724,843	\$ 820,803	\$ 1,031,500	\$ 1,031,500	\$ 1,237,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



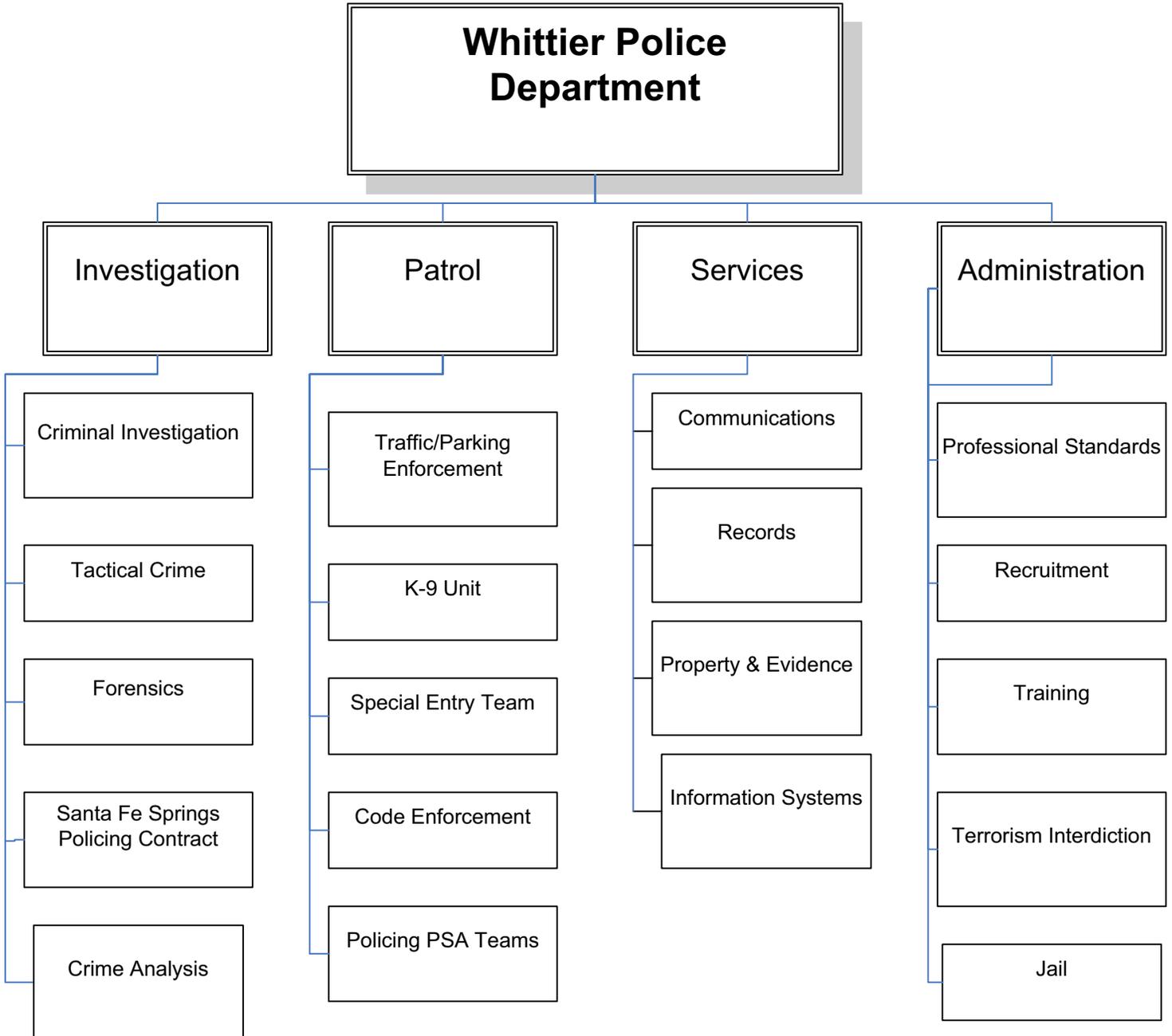
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City of Whittier

Police Department

- *Whittier Police Department*
- *Santa Fe Springs Policing Team*
- *Code Enforcement*
- *Code Liens*
- *Whittwood Police*
- *Office of Traffic Safety Grant*
- *COPS in Schools*
- *Traffic Offender / State COPS Program*
- *Asset Seizure / Forfeiture Fund*

Police Department

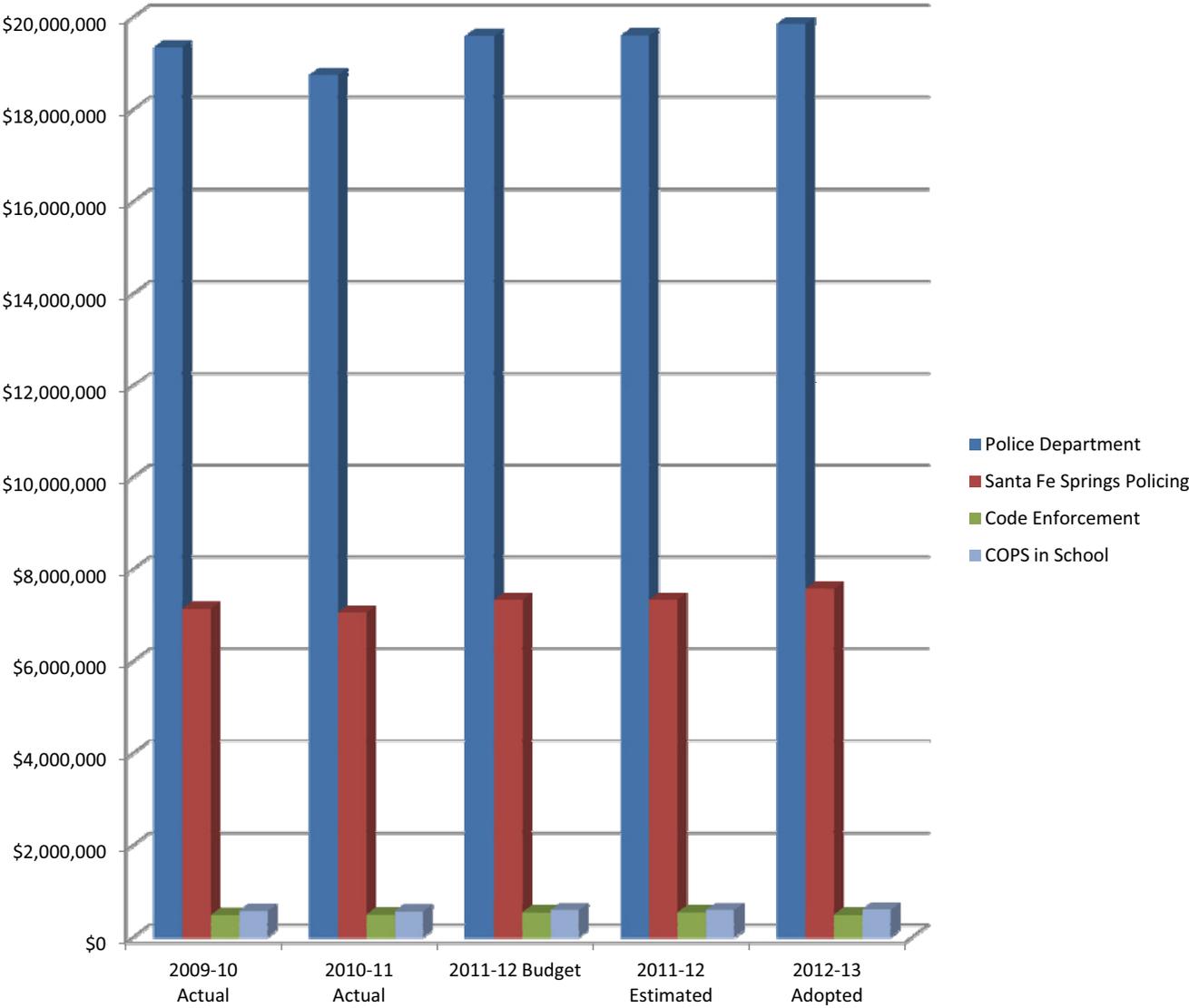
Organization Chart



City of Whittier

Police Department

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
Police Department	\$ 19,344,521	\$ 18,747,774	\$ 19,591,121	\$ 19,605,515	\$ 19,851,993
Santa Fe Springs Policing	7,139,964	7,056,643	7,333,906	7,333,906	7,574,277
Code Enforcement	485,403	494,067	536,824	539,324	491,449
COPS in School	572,142	563,219	585,393	585,393	596,781



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City of Whittier

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Police Department

OVERVIEW

The Whittier Police Department is a general law enforcement agency responsible for the delivery of a full range of law enforcement services. Personnel include 120 sworn officers and 58 civilian positions for a total of 178 positions. Included within the 178 positions are 40 positions (35 sworn and 5 full-time civilians) assigned to provide contract law enforcement services to the City of Santa Fe Springs. The Department is organizationally structured and comprised of four (4) Divisions: Patrol, Investigation, Support Services, and Administration.

The Patrol Division is responsible for field operations and are the primary personnel assigned to respond to calls for service. Patrol personnel prevent crime, enforce laws, apprehend criminals, and perform preliminary investigations through Public Service Area (PSA) policing strategies. Specialized units within the Patrol Division include the Uptown Bicycle Patrol, Special Enforcement Team (SET), K-9 Team, Community Services Officers, Code Enforcement, Parking Enforcement, and the Traffic Bureau. A team of School Resource Officers (SROs) serve full-time at local high schools and East Whittier City School District supplementing the efforts of the police departments' Patrol Teams, specialized units, and school administrators through their promotion of campus safety. The SET Team targets gangs, graffiti, and the resolution of identified problems in the community. Community Service Officers perform a variety of functions including preparation of crime reports, traffic accident investigation, parking enforcement and special projects as assigned. The Police Reserve Unit, Police Cadets, and Volunteer Program are included in the Patrol Division

The Investigation Division provides follow-up investigation on reported crimes. Detectives investigate crimes, interview witnesses, and victims, identify and arrest offenders, recover stolen property and file criminal cases with the appropriate jurisdictions. The Narcotics Bureau conducts undercover investigations in local narcotics enforcement and participates in regional narcotic task forces. The Technical Services Bureau, which is assigned to the Investigation Division, provides specialized services related to the collection, identification, and analysis of crime scene evidence, especially latent fingerprints. The Investigation Division also oversees the Crime Analysis Unit which is responsible for analysis and compilation of information and data related to criminal activity and trends. This compiled information is essential for criminal investigations and helps identify problem areas or criminal patterns which results in more effective deployment of personnel and allocation of resources. In addition, administration of the contract to provide law enforcement services to Santa Fe Springs is also the responsibility of this division.

The Support Services Division includes various specialized units, including Communications, Records, Property and Evidence and budget oversight. Communications is responsible for all 9-1-1, and emergency and routine radio communication functions. It also includes the oversight of all Police radio equipment, network, and operation. The accurate transcription, data entry, maintenance, and release of records and/or reports relating to law enforcement matters and criminal activity are the responsibility of the Records Bureau. Records Personnel handle the Police Department's public front counter and phone calls as well as Livescan fingerprinting for the public and City applicants. The Property and Evidence Unit documents, stores, protects, and controls all of the property and evidence collected by police officers in the field. Many laws govern the proper storage and management of evidence that is later used in Court proceedings. The preparation and oversight of the Department's budget is provided within the Division.

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City of Whittier

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Police Department

The Administration Division includes the Office of Professional Standards, Training unit, Recruitment, Community Relations, Press Information unit, and payroll and accounts payable functions. The mission of Professional Standards is to review officer involved critical incidents and investigate complaints received on sworn and non-sworn employees of the Department. The Training unit is in charge of directing on-going training for the entire Department given in the form of classes, seminars, and tactical exercises. The Training Coordinator also serves as the Department's Rangemaster, coordinating all firearms training for sworn personnel. Recruitment is in charge of processing police and civilian applicants through a tough selection process that can include a written exam, physical agility test, oral interview, extensive background investigation, psychological test and evaluation, medical exams and a polygraph depending upon the position. The Community Relations officer is responsible for programs that deal with the public, from seniors to pre-schoolers, including crime prevention programs, "Business/Neighborhood Watch" and school programs. The regular preparation of payroll and payment of invoices are performed by personnel within this Division.

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City of Whittier

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Police (100-40-411-000, 100-40-412-701, 717)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 16,325,238	\$ 15,820,671	\$ 16,320,185	\$ 16,316,657	\$ 16,435,871
Maintenance and Operations	3,019,283	2,927,103	3,270,936	3,288,858	3,313,585
Capital Outlay	0	0	0	0	102,537
Total Expenditures	<u>19,344,521</u>	<u>18,747,774</u>	<u>19,591,121</u>	<u>19,605,515</u>	<u>19,851,993</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 19,344,521</u>	<u>\$ 18,747,774</u>	<u>\$ 19,591,121</u>	<u>\$ 19,605,515</u>	<u>\$ 19,851,993</u>
Expenditures and Transfers-Out By Source					
General Fund	19,344,521	18,747,774	19,591,121	19,605,515	19,851,993
Total Expenditures and Transfers-Out	<u>\$ 19,344,521</u>	<u>\$ 18,747,774</u>	<u>\$ 19,591,121</u>	<u>\$ 19,605,515</u>	<u>\$ 19,851,993</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 10,795,553	10,349,794	\$ 10,354,853	\$ 10,421,629	\$ 10,421,629
Employee Benefits	5,529,685	5,470,877	5,965,332	5,895,028	6,014,242
Total Employee Services	<u>16,325,238</u>	<u>15,820,671</u>	<u>16,320,185</u>	<u>16,316,657</u>	<u>16,435,871</u>
Dues, Memberships, License and Publications	19,143	9,967	20,608	21,158	21,158
Rentals	0	0	0	0	0
Taxes and Assessments	101	121	0	0	0
Insurance	603,031	610,331	611,772	611,772	611,772
Professional Services	167,864	173,750	168,925	168,925	168,925
Utilities	79,148	68,571	57,750	57,750	57,750
Miscellaneous Services	608,268	562,517	712,314	712,314	744,931
Repairs and Maintenance	103,138	42,499	165,722	154,222	170,872
Materials and Supplies	435,882	428,147	576,446	577,706	581,496
City Charges	0	0	0	0	0
Mobile Equipment Rental	914,559	979,094	922,899	920,899	918,781
Other	25,403	25,894	34,500	37,900	37,900
Total Maintenance and Operations	<u>2,956,537</u>	<u>2,900,891</u>	<u>3,270,936</u>	<u>3,262,646</u>	<u>3,313,585</u>
Capital Outlay	0	0	0	0	102,537
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>19,281,775</u>	<u>18,721,562</u>	<u>19,591,121</u>	<u>19,579,303</u>	<u>19,851,993</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	62,746	26,212	0	26,212	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>62,746</u>	<u>26,212</u>	<u>0</u>	<u>26,212</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 19,344,521</u>	<u>\$ 18,747,774</u>	<u>\$ 19,591,121</u>	<u>\$ 19,605,515</u>	<u>\$ 19,851,993</u>
Full Time Positions	126.0	126.0	120.0	120.0	120.0
Part Time Positions (Full Time Equivalent)	8.4	8.4	8.4	8.4	8.4
Total	<u>134.4</u>	<u>134.4</u>	<u>128.4</u>	<u>128.4</u>	<u>128.4</u>



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City of Whittier

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Santa Fe Springs Policing Team

OVERVIEW

The Whittier Police Department provides contract law enforcement services to the City of Santa Fe Springs. There are forty (40) members of the Whittier Police Department who are assigned to the Santa Fe Springs (SFS) Policing Team. Sworn personnel include four (4) sergeants, four (4) investigators, two (2) problem-oriented policing officers, a traffic officer, a school resource officer and twenty three (23) patrol officers. Civilian personnel include a records supervisor and five (5) clerical employees.

Members of the SFS Policing team work in partnership with employees of the Santa Fe Springs Police Services Department to provide the City of Santa Fe Springs with full-scale law enforcement. The SFS Policing Team has integrated a strong community-based policing philosophy into the provision of law enforcement services in that City. All personnel in the SFS Policing Team are assigned to work out of the Santa Fe Springs Police Services Center or the Santa Fe Springs Police Staging Facility.

There are three (3) functional units (Patrol, Investigation and Support Services) within the SFS Policing Team. Members of the patrol unit respond to calls for service and emergencies and are strongly oriented towards crime prevention under a geographical system that divides the city into three (3) community policing areas. They apprehend criminals, enforce laws and perform preliminary investigations. Each patrol officer is responsible for working with residents and members of the business community to prevent crime and enhance the quality of life in the community. A traffic officer is also assigned within the patrol unit. The traffic officer provides services and performs duties in the area of traffic collision analysis, hit and run collision investigation, commercial enforcement and tactical traffic service.

Detectives assigned to the Santa Fe Springs Policing Team are responsible for investigating crimes that occur in the City of Santa Fe Springs. They interview victims and witnesses, identify and arrest offenders, recover stolen property and file criminal cases with the corresponding courts. The Problems Oriented Policing Team is part of the investigations unit and concentrates enforcement efforts on specific criminal activity such as gang violence, illegal drugs, auto theft/car-jacking and other sting-type operations as needed. They also work actively to resolve community crime problems through conventional and innovative law enforcement efforts.

Civilian personnel provide clerical support, crime analysis services and are integral members of the policing team. They work closely with other employees at the Santa Fe Springs Police Services Center to provide information and/or assistance relating to law enforcement and public safety issues.

Personnel assigned at the Whittier Police Department provide management, administrative and other support services ancillary to the provision of law enforcement services in Santa Fe Springs.

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City of Whittier

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Santa Fe Springs Policing Team

KEY GOALS

- Detect, deter and prevent criminal activity in the City of Santa Fe Springs by developing a cooperative relationship between police, government, citizens, community groups and social agencies.
- Reduce traffic collisions and traffic collision related injuries and deaths in the City of Santa Fe Springs through education and enforcement of traffic laws.
- Effectively deliver non-criminal public services to the City of Santa Fe Springs
- Create a working environment within the policing team that ensures selection and retention of qualified personnel committed to public safety and the accomplishment of department goals
- Work in partnership with the City of Santa Fe Springs, residents, businesses, educational and civic groups to increase public awareness and further encourage "Working Together for a Safe Community!"

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City of Whittier

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SFS Policing (100-40-421-703,704/422-000/423-705,706)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 6,413,752	\$ 6,315,787	\$ 6,567,044	\$ 6,567,044	\$ 6,803,294
Maintenance and Operations	726,212	740,856	766,862	766,862	770,983
Capital Outlay	0	0	0	0	0
Total Expenditures	7,139,964	7,056,643	7,333,906	7,333,906	7,574,277
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 7,139,964	\$ 7,056,643	\$ 7,333,906	\$ 7,333,906	\$ 7,574,277
Expenditures and Transfers-Out By Source					
General Fund	7,139,964	7,056,643	7,333,906	7,333,906	7,574,277
Total Expenditures and Transfers-Out	\$ 7,139,964	\$ 7,056,643	\$ 7,333,906	\$ 7,333,906	\$ 7,574,277
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 3,532,664	\$ 3,469,497	\$ 3,516,371	\$ 3,516,371	\$ 3,678,578
Employee Benefits	2,881,088	2,846,290	3,050,673	3,050,673	3,124,716
Total Employee Services	6,413,752	6,315,787	6,567,044	6,567,044	6,803,294
Dues, Memberships, License and Publications	400	400	400	400	400
Rentals	0	0	1,000	1,000	1,000
Taxes and Assessments	0	0	0	0	0
Insurance	224,198	226,557	227,565	227,565	227,565
Professional Services	5,083	25,798	20,000	20,000	20,000
Utilities	0	0	4,000	4,000	4,000
Miscellaneous Services	150,294	143,483	155,665	155,665	155,665
Repairs and Maintenance	68,500	68,500	73,925	73,925	73,925
Materials and Supplies	94,241	90,281	93,450	93,450	93,450
City Charges	181,405	184,855	187,256	187,256	191,378
Mobile Equipment Rental	0	0	0	0	0
Other	2,091	982	3,601	3,601	3,600
Total Maintenance and Operations	726,212	740,856	766,862	766,862	770,983
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	7,139,964	7,056,643	7,333,906	7,333,906	7,574,277
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 7,139,964	\$ 7,056,643	\$ 7,333,906	\$ 7,333,906	\$ 7,574,277
Full Time Positions	41.0	39.0	39.0	39.0	39.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	41.0	39.0	39.0	39.0	39.0

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City of Whittier

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Code Enforcement

OVERVIEW

The Code Enforcement division of the Police Department is responsible for enforcement of the Whittier Municipal Code with regard to public nuisances, safety and zoning violations. Activities of the Division include enforcement of property maintenance codes, abandoned or inoperable vehicles and coordination with other City departments to maintain the appearance of alleyways. Code Enforcement officers have the authority to issue administrative citations for certain violations of the Municipal Code. Further enforcement of Municipal Code violations are pursued through involvement of the City Attorney and the Los Angeles County District Attorney's Office.

Community Development Block Grant (CDBG) funds have enabled this division to enhance its abilities to manage the Code Enforcement mission. Two (2) Code Enforcement Officers are fully funded utilizing CDBG funds. In addition, the Code Enforcement Secretary and Code Enforcement Supervisor are also partially funded through CDBG. The CDBG area is the subject of proactive assessment and enforcement action. Currently, residences within the CDBG area are being assessed from the street view to identify the properties that reveal the most substandard and blighted conditions. Property owners, tenants and/or property managers are then contacted and requested to bring the properties into voluntary compliance. If properties continue to be non-compliant, property owners, tenants and/or property managers receive administrative citations or face legal action. Code Enforcement also employs an additional three (3) full-time officers that focus on alley sanitation, reactive enforcement efforts outside the CDBG area and illegal dwellings.

An existing program to abate illegal housing units is an on-going priority within the division. Unlawful conversions of accessory space into living units result in a significant number of violations in various regulatory codes. Most importantly, illegal construction and conversions increase the potential for injuries as a result of substandard or faulty construction, utilize inappropriate or lesser quality materials or supplies, fail to obtain pre-construction review or approval and forego the final inspection.

KEY GOALS

- Provide a healthier, safer environment for housing the citizens of the City of Whittier
- Promote public awareness of property maintenance codes
- Obtain a high degree of resident and business compliance on specific code violations, thereby improving property value
- Continue the Illegal Unit Abatement Program

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City of Whittier

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Code Enforcement (100-40-431-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 459,949	\$ 469,703	\$ 502,022	\$ 502,022	\$ 456,361
Maintenance and Operations	25,454	24,364	34,802	37,302	35,088
Capital Outlay	0	0	0	0	0
Total Expenditures	485,403	494,067	536,824	539,324	491,449
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 485,403	\$ 494,067	\$ 536,824	\$ 539,324	\$ 491,449
Expenditures and Transfers-Out By Source					
General Fund	485,403	494,067	536,824	539,324	491,449
Total Expenditures and Transfers-Out	\$ 485,403	\$ 494,067	\$ 536,824	\$ 539,324	\$ 491,449
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 299,092	\$ 298,934	\$ 304,214	\$ 304,214	\$ 271,966
Employee Benefits	160,857	170,769	197,808	197,808	184,395
Total Employee Services	459,949	469,703	502,022	502,022	456,361
Dues, Memberships, License and Publications	0	525	0	1,000	1,000
Rentals	0	0	200	200	200
Taxes and Assessments	0	0	0	0	0
Insurance	2,333	2,657	2,185	2,185	2,185
Professional Services	1,262	113	6,000	6,000	6,000
Utilities	4,591	3,051	2,300	2,300	2,300
Miscellaneous Services	1,375	777	3,200	3,200	3,200
Repairs and Maintenance	270	0	500	500	500
Materials and Supplies	5,156	6,935	7,345	8,845	8,845
City Charges	0	0	0	0	0
Mobile Equipment Rental	10,467	10,250	12,572	12,572	10,358
Other	0	56	500	500	500
Total Maintenance and Operations	25,454	24,364	34,802	37,302	35,088
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	485,403	494,067	536,824	539,324	491,449
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 485,403	\$ 494,067	\$ 536,824	\$ 539,324	\$ 491,449
Full Time Positions	5.0	5.0	5.0	5.0	4.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	5.0	5.0	5.0	5.0	4.0

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City of Whittier

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Code Liens

OVERVIEW

The Code Liens program provides the Code Enforcement Division with advance funds to use in their efforts to correct violations under the City's public nuisance abatement procedures. Items considered nuisances by the City include any buildings, structures or vacant properties which contain such substandard conditions as inadequate sanitation, structural hazards, inadequate wiring, faulty plumbing, inadequate mechanical equipment, faulty weather protection, faulty construction materials and fire hazards. Nuisances also include abandoned and hazardous buildings.

Public nuisances are defined within Section 8.08 of the Municipal Code. Properties requiring abatement are posted and property owners are notified by mail to remove the nuisance within 10 days. If a property owner takes no action towards abating the nuisance then the City, at the property owner's expense, clears the nuisance. If the property owner neglects to pay for the cost of abatement within one year, the City may place a lien on the owner's property tax through the County tax rolls. Once property tax liens are collected, a reimbursement is made in the Code Liens cost center to offset the costs incurred for abatement.

KEY GOALS

- Provide a healthier and safer environment for housing the citizens of the City of Whittier
- Promote public awareness of property maintenance codes
- Obtain the highest possible degree of compliance on specific code violations, thereby improving the City's visual environment and causing a corresponding increase in property value

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City of Whittier

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Code Liens (100-40-431-707)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	8,000	8,000	8,000
Capital Outlay	0	0	0	0	0
Total Expenditures	0	0	8,000	8,000	8,000
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000
Expenditures and Transfers-Out By Source					
General Fund	0	0	8,000	8,000	8,000
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	8,000	8,000	8,000
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	8,000	8,000	8,000
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	0	0	8,000	8,000	8,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 8,000	\$ 8,000	\$ 8,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Police - Whittwood

OVERVIEW

The Whittier Police Department, in partnership with the Whittwood Mall, continues with the Department's community based-policing efforts through the full-time assignment of an officer that is made available to shoppers and merchants.

A full-time police officer position was established at the Whittwood Mall in order to enhance the Police Department's ability to anticipate and meet the mall's changing security needs. The Whittwood officer works with mall management to coordinate City and mall resources in order to best address the public safety needs of the center.

The Whittwood Mall is billed quarterly for the cost of the full-time officer's salary, including benefits.

KEY GOALS

- Improve safety at the Whittwood Mall, utilizing community-based policing philosophy, in order to increase the mall's attractiveness to shoppers and potential retailers

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City of Whittier
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Police - Whittwood (100-40-441-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 139,362	\$ 135,544	\$ 160,252	\$ 160,252	\$ 162,394
Maintenance and Operations	6,037	6,166	7,605	7,605	7,723
Capital Outlay	0	0	0	0	0
Total Expenditures	145,399	141,710	167,857	167,857	170,117
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 145,399	\$ 141,710	\$ 167,857	\$ 167,857	\$ 170,117
Expenditures and Transfers-Out By Source					
General Fund	145,399	141,710	167,857	167,857	170,117
Total Expenditures and Transfers-Out	\$ 145,399	\$ 141,710	\$ 167,857	\$ 167,857	\$ 170,117
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 91,689	\$ 86,273	\$ 105,859	\$ 105,859	\$ 107,067
Employee Benefits	47,673	49,271	54,393	54,393	55,327
Total Employee Services	139,362	135,544	160,252	160,252	162,394
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	829	859	929	929	929
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	1,300	1,300	1,300
City Charges	5,208	5,307	5,376	5,376	5,494
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	6,037	6,166	7,605	7,605	7,723
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	145,399	141,710	167,857	167,857	170,117
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 145,399	\$ 141,710	\$ 167,857	\$ 167,857	\$ 170,117
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	1.0	1.0	1.0	1.0

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City of Whittier

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Office of Traffic Safety Grant

OVERVIEW

The Office of Traffic Safety's (OTS) program goal is to help local communities develop traffic safety programs, which will contribute toward the reduction of the state's Mileage Death Rate to 1.0 by 2011. The Office of Traffic Safety's mission is to obtain and effectively administer traffic safety grant funds to reduce deaths, injuries, and economic losses resulting from traffic collisions.

Each October - OTS requests proposals addressing traffic safety problems from all interested and eligible agencies. Typically, state and local agencies submit proposals upon request however they may, at any time, approach OTS for a traffic safety grant. While OTS accepts proposals on a daily basis, priority-funding consideration is given to those submitted by January 31. In addition, OTS Coordinators function as liaisons with private and public sector traffic safety leaders to track successful programs and encourage collaborative efforts. This approach encourages widespread participation in the program and gives OTS a broad base from which to select the most effective and cost-efficient countermeasure programs possible.

OTS does not have sufficient funds for all submitted proposals. Therefore, a comprehensive review is part of the proposal selection process. OTS reviews proposals against several criteria including: potential traffic safety impact, collision statistics, seriousness of identified problem(s) and performance on previous grants.

OTS awarded the Whittier Police Department a 2007 Office of Traffic Safety STEP Grant for \$364,947. The grant covered two (2) fiscal years of \$234,670 for FY 2007-08 and \$130,277 for FY 2008-09.

OTS continues to award mini grants for Speed Enforcement and Driving While Intoxicated checkpoints. In 2008, the City received two mini grants worth \$10,000 each and in 2009 received two more mini grants for \$8,826 and \$24,858. In 2010-11 Whittier received \$220,000 for a STEP grant and in 2012 received a STEP Grant for \$100,000, and two Sobriety checkpoint grants for \$85,000 and \$70,000.

KEY GOALS

- To reduce the number of persons killed and/or injured in traffic collisions;
- To reduce the number of persons killed and/or injured in alcohol-involved collisions;
- To reduce hit and run fatal and/or injured collisions;
- To reduce fatal and/or injured collisions at intersections;
- To reduce fatal collisions and/or injured involving red light runners;
- To reduce fatal collisions and/or injured where unsafe speed was the primary collision factor;
- To increase seat belt use.

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City of Whittier

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Office of Traffic Safety Grant (100-40-451-00)

	2009-10 Actual	2009-10 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 34,150	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	50	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	34,200	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 34,200	\$ 0	\$ 0	\$ 0	\$ 0
Expenditures and Transfers-Out By Source					
General Fund	34,200	0	0	0	0
Total Expenditures and Transfers-Out	\$ 34,200	\$ 0	\$ 0	\$ 0	\$ 0
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 30,181	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	3,969	0	0	0	0
Total Employee Services	34,150	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	50	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	50	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	34,200	0	0	0	0
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 34,200	\$ 0	\$ 0	\$ 0	\$ 0
Full Time Positions	1.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	0.0	0.0	0.0	0.0

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City of Whittier

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COPS in Schools

OVERVIEW

In an effort to increase police presence at local high schools, the Whittier Police Department, Whittier Union High School District and City of Santa Fe Springs developed a plan to deploy full-time School Resource Officers (SROs) at Whittier, La Serna, and Santa Fe High Schools.

Consistent, full-time police presence helps promote a safer environment in and adjacent to the schools. SROs work to create and encourage desirable behavior on the part of the students and are available to students, parents, faculty, officials and community members for problem solving.

The goals and purposes of the Cops in School (CIS) program are best accomplished through a five-year commitment of the SRO's selected for the assignment. A SRO must be thoroughly familiar with the school, know the students and be aware of and familiar with the surrounding neighborhood. At each campus, the SRO assesses the needs on his or her campus and applies a combination of hands-on activities or methods in an effort to gain insight into the students. The activities used are not only directed towards the student but may also include the participation of faculty and parents. Support and educational activities such as mentoring, personal safety and conflict resolution techniques are essential.

The City of Whittier shares the cost of the two (2) officers assigned at Whittier and La Serna High Schools with the high school district and the City of Santa Fe Springs shares the cost of the officer assigned at Santa Fe High School. Program funding between the cities and school district was on a 35%-65% basis for the net cost of the officer.

The program continued by contract with a school district grant. Program funding between the cities and school district will continue, net the grant contribution, on a 35%-65% basis for the duration of the contract which has been renewed through June 30, 2014.

In 2008 the East Whittier City School District received a Federal Healthy Schools grant that included an SRO. In 2012, the East Whittier City School District received a CalGrip Grant that extended the SRO position until December 2013. One police officer is assigned full time to this function whose main focus is on crime and social order attained through traditional law enforcement as well as prevention, problem-solving, community engagement, and partnerships.

KEY GOALS

- Provide a partnership with campus administration to provide a safe learning environment and encourage the development of social responsibility among students;
- Provide a highly visible law enforcement presence on the campus and in the community immediately surrounding the school;
- Decrease incidences of school crime through proactive identification and deterrence of potential criminal activity.

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City of Whittier

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SROs in School (100-40-461-714, 715, 716, 718)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 569,209	\$ 560,038	\$ 580,749	\$ 580,749	\$ 592,137
Maintenance and Operations	2,933	3,181	4,644	4,644	4,644
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>572,142</u>	<u>563,219</u>	<u>585,393</u>	<u>585,393</u>	<u>596,781</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 572,142</u>	<u>\$ 563,219</u>	<u>\$ 585,393</u>	<u>\$ 585,393</u>	<u>\$ 596,781</u>
Expenditures and Transfers-Out By Source					
General Fund	572,142	563,219	585,393	585,393	596,781
Total Expenditures and Transfers-Out	<u>\$ 572,142</u>	<u>\$ 563,219</u>	<u>\$ 585,393</u>	<u>\$ 585,393</u>	<u>\$ 596,781</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 355,035	\$ 343,349	\$ 344,087	\$ 344,087	\$ 349,221
Employee Benefits	214,174	216,689	236,662	236,662	242,916
Total Employee Services	<u>569,209</u>	<u>560,038</u>	<u>580,749</u>	<u>580,749</u>	<u>592,137</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	2,333	2,581	2,844	2,844	2,844
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	600	600	1,800	1,800	1,800
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>2,933</u>	<u>3,181</u>	<u>4,644</u>	<u>4,644</u>	<u>4,644</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>572,142</u>	<u>563,219</u>	<u>585,393</u>	<u>585,393</u>	<u>596,781</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 572,142</u>	<u>\$ 563,219</u>	<u>\$ 585,393</u>	<u>\$ 585,393</u>	<u>\$ 596,781</u>
Full Time Positions	4.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>

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City of Whittier

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Traffic Offender / State Cops

OVERVIEW

The Whittier Police Department's "Traffic Safety Program" was established in Fiscal Year 1998-99 with the assistance of a grant from the California Office of Traffic Safety (OTS). The purpose of the program is to improve traffic safety in Whittier through increased traffic enforcement and a vehicle impound program to discourage unlicensed drivers and drivers with revoked or suspended licenses from driving. The OTS Grant, accepted by the City Council in January 1999, originally provided funding for a part-time clerical traffic analyst, two (2) motorcycles and radar and intoximeter equipment. Currently one officer position is funded by this program.

As a requirement of the OTS Grant, the Traffic Offender Fund was established and now serves as a depository for vehicle impound release fees. Revenue derived from vehicle impounds and attributed to the increased traffic enforcement is being used to fund Traffic Safety Program operations since the OTS grant expired.

AB 3229 (Brulte) was enacted in 1996 as part of the State budget. The bill established the Citizen's Option for Public Safety (COPS) Program and appropriated \$100 million from the State to local agencies for the purpose of improving public safety. Recent COPS legislation extended funding for this valuable program indefinitely.

Funding from the State COPS program originally allowed the Police Department to hire and deploy two (2) full-time sworn officers and one civilian community service officer to the Lambert Road Project Area, an intensive community-based policing project in the area south of Lambert Road between Painter Avenue and Santa Fe Springs Road. The program also funds the operation of a community policing office in the project area. Currently funded are one (1) officer and two (2) part-time civilian community service officers.

Police officers work hand-in-hand with the CSO trained in code enforcement to mitigate problems such as debris accumulation, abandoned vehicles and zoning violations. They also integrate innovative community policing practices with existing programs such as Neighborhood Watch to reduce crime and improve living conditions in the area. Past activities included tours of the Police Department, a trip to a local bowling alley and a baseball game at Dodger Stadium.

KEY GOALS

- Support Traffic Safety Program operations
- Increase safety for Whittier commuters
- Improve quality of life within the project area
- Eliminate crime within the project area
- Eradicate gang activity within the project area
- Eliminate blight through compliance with local codes and regulations
- Create and maintain peace and harmony in the community by developing cooperative relationships between police, government, citizens, community groups and social agencies

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City of Whittier
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Traffic Offender/State COPS (210-40-451-000, 461-708)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 169,572	\$ 143,263	\$ 344,646	\$ 143,263	\$ 283,739
Maintenance and Operations	6,343	4,728	4,932	4,728	4,932
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>175,915</u>	<u>147,991</u>	<u>349,578</u>	<u>147,991</u>	<u>288,671</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 175,915</u>	<u>\$ 147,991</u>	<u>\$ 349,578</u>	<u>\$ 147,991</u>	<u>\$ 288,671</u>
Expenditures and Transfers-Out By Source					
Traffic Offender Fund	175,915	147,991	349,578	147,991	288,671
Total Expenditures and Transfers-Out	<u>\$ 175,915</u>	<u>\$ 147,991</u>	<u>\$ 349,578</u>	<u>\$ 147,991</u>	<u>\$ 288,671</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 101,114	\$ 90,623	\$ 230,856	\$ 91,022	\$ 188,406
Employee Benefits	68,458	52,640	113,790	52,241	95,333
Total Employee Services	<u>169,572</u>	<u>143,263</u>	<u>344,646</u>	<u>143,263</u>	<u>283,739</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	2,317	2,418	1,607	2,418	1,607
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	3,325	0	3,325
City Charges	0	0	0	0	0
Mobile Equipment Rental	4,026	2,310	0	2,310	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>6,343</u>	<u>4,728</u>	<u>4,932</u>	<u>4,728</u>	<u>4,932</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>175,915</u>	<u>147,991</u>	<u>349,578</u>	<u>147,991</u>	<u>288,671</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 175,915</u>	<u>\$ 147,991</u>	<u>\$ 349,578</u>	<u>\$ 147,991</u>	<u>\$ 288,671</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	<u>1.3</u>	<u>1.3</u>	<u>1.3</u>	<u>1.3</u>	<u>1.3</u>
Total	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>

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City of Whittier

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Asset Seizure-Forfeiture

OVERVIEW

The Whittier Police Department participates in the Southern California Drug Task Force (SCDTF), a federally funded multi-jurisdictional task force targeting the highest levels of drug trafficking. The task force is part of the Department of Justice's HIDTA (High Intensity Drug Trafficking Area) program. Personnel assigned to SCDTF from the Whittier Police Department, include one full-time sworn police officer position.

The Southern California Drug Task Force is a multi-jurisdictional crime task force, which strengthens law enforcement efforts and serves as a resource to all participating agencies. In addition to serving as a crime task force, the Southern California Drug Task Force provides assistance to participating agencies in handling drug laboratories, gang suppression, and provides readily available federal resources for major investigations. The expertise supplied by the Southern California Drug Task Force is a valuable resource (cost saving) to all participating agencies.

KEY GOALS

- Deprive criminals of property used in or acquired through illegal activities
- Strengthen law enforcement efforts

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City of Whittier

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Asset Seizure-Forfeiture Fund (250-40-471-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 243,032	\$ 248,814	\$ 290,479	\$ 290,479	\$ 297,691
Maintenance and Operations	357	345	11,831	11,831	11,831
Capital Outlay	16,862	0	0	0	0
Total Expenditures	260,251	249,159	302,310	302,310	309,522
Transfers-Out	0	0	0	0	69,945
Total Expenditures and Transfers-Out	\$ 260,251	\$ 249,159	\$ 302,310	\$ 302,310	\$ 379,467
Expenditures and Transfers-Out By Source					
Asset Seizure-Forfeiture Fund	260,251	249,159	302,310	302,310	379,467
Total Expenditures and Transfers-Out	\$ 260,251	\$ 249,159	\$ 302,310	\$ 302,310	\$ 379,467
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 69,735	\$ 74,631	\$ 101,781	\$ 101,781	\$ 107,098
Employee Benefits	43,297	44,183	58,698	58,698	60,593
Total Employee Services	113,032	118,814	160,479	160,479	167,691
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	42	30	41	41	41
Professional Services	315	315	790	790	790
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	10,700	10,700	10,700
Materials and Supplies	0	0	300	300	300
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	357	345	11,831	11,831	11,831
Capital Outlay	16,862	0	0	0	0
Transfers-Out	0	0	0	0	69,945
Total Operating Expenditures/Transfers	130,251	119,159	172,310	172,310	249,467
Non-Operating Expenditures and Transfers-Out					
Employee Services	130,000	130,000	130,000	130,000	130,000
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	130,000	130,000	130,000	130,000	130,000
Total Expenditures and Transfers-Out	\$ 260,251	\$ 249,159	\$ 302,310	\$ 302,310	\$ 379,467
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	1.0	1.0	1.0	1.0



City of Whittier

Whittier Public Financing Authority



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2012-13*



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City of Whittier

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Whittier Public Financing Authority

OVERVIEW

The City of Whittier and the Whittier Redevelopment Agency formed the Whittier Public Financing Authority in 1989. The Authority was created to provide financing for public capital improvements for the City and the Agency. The Authority has the power to issue bonds to pay the cost of any public capital improvement and to acquire bonds issued by other public entities.

In addition to the 2002 Revenue Bonds, the Authority also participated in the 2005 issuance of Whittier Redevelopment Agency (Whittier Earthquake Recovery Redevelopment Project) Tax Allocation Bonds in the amount of \$7,810,000.

In March 2002, the Authority issued Revenue Bonds, Series A in the amount of \$7,505,000 to refund the 1992 Whittier Redevelopment Agency Tax Allocations Bonds (Greenleaf Avenue/Uptown Whittier Redevelopment Project) and to finance certain redevelopment activities within the project area. These bonds mature on November 1, 2023. The Authority used the proceeds of this bond issue to loan the Whittier Redevelopment Agency funds that were used to pay off the old bonds and the additional \$3.9 million for redevelopment activities and payment of outstanding City loans. The Agency pays off its loans to the Authority by making the debt service payments from property tax increment revenues generated by the Greenleaf Avenue/Uptown Project areas.

KEY GOALS

- Provide a means of refunding the Greenleaf Avenue/Uptown Whittier Redevelopment Project Area tax allocation bond and increase funding for redevelopment activities within the project area

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City of Whittier

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Whittier Public Financing Authority (390-25-999-207)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	596,684	596,383	597,448	597,448	596,975
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>596,684</u>	<u>596,383</u>	<u>597,448</u>	<u>597,448</u>	<u>596,975</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 596,684</u>	<u>\$ 596,383</u>	<u>\$ 597,448</u>	<u>\$ 597,448</u>	<u>\$ 596,975</u>
Expenditures and Transfers-Out By Source					
Whittier Public Financing Authority	596,684	596,383	597,448	597,448	596,975
Total Expenditures and Transfers-Out	<u>\$ 596,684</u>	<u>\$ 596,383</u>	<u>\$ 597,448</u>	<u>\$ 597,448</u>	<u>\$ 596,975</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	3,175	3,175	3,600	3,600	3,600
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	375	375	375	375	375
Total Maintenance and Operations	<u>3,550</u>	<u>3,550</u>	<u>3,975</u>	<u>3,975</u>	<u>3,975</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>3,550</u>	<u>3,550</u>	<u>3,975</u>	<u>3,975</u>	<u>3,975</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	593,134	592,833	593,473	593,473	593,000
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>593,134</u>	<u>592,833</u>	<u>593,473</u>	<u>593,473</u>	<u>593,000</u>
Total Expenditures and Transfers-Out	<u>\$ 596,684</u>	<u>\$ 596,383</u>	<u>\$ 597,448</u>	<u>\$ 597,448</u>	<u>\$ 596,975</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



City of Whittier

Whittier Utility Authority



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2012-13*

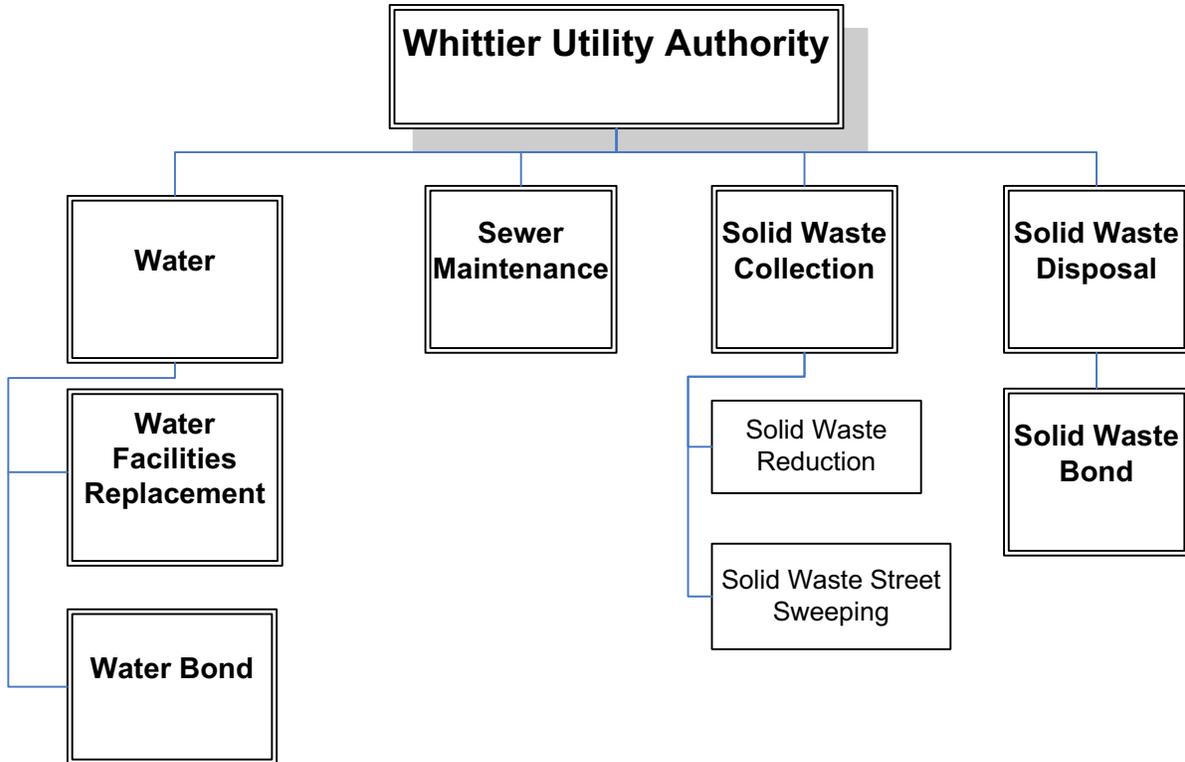
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City of Whittier

Whittier Utility Authority

- *Sewer Maintenance*
- *Water Fund*
- *Solid Waste Collection*
- *Solid Waste Reduction*
- *Solid Waste Street Sweeping*
- *Solid Waste Disposal*
- *Water Facilities Replacement*
- *Water Bond*
- *Solid Waste Bond*

Whittier Utility Authority

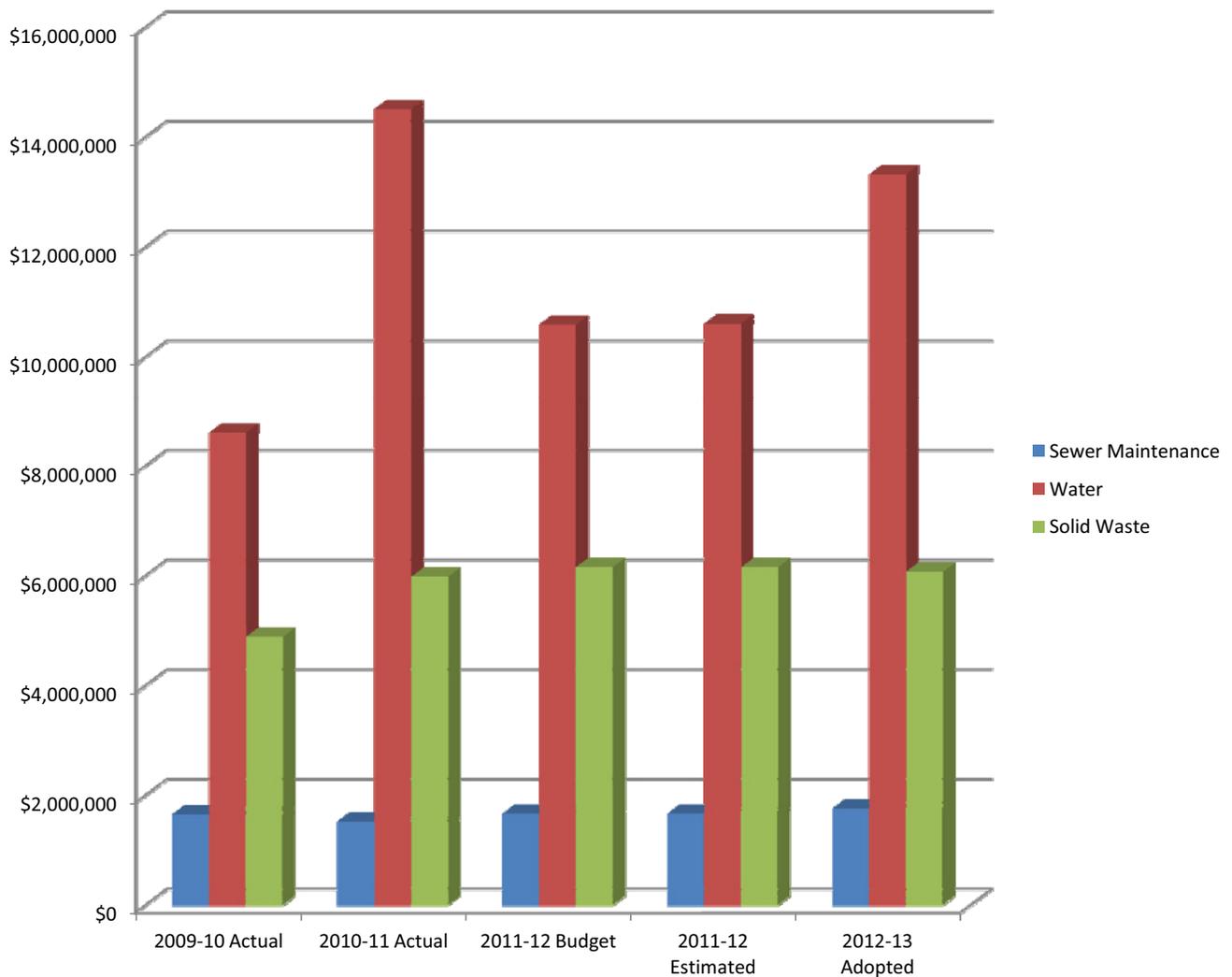
Organization Chart



City of Whittier

Whittier Utility Authority

Division/Cost Center	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
Sewer Maintenance	\$ 1,655,364	\$ 1,523,007	\$ 1,664,126	\$ 1,664,126	\$ 1,760,609
Water	8,604,569	14,507,575	10,586,654	10,605,397	13,321,399
Solid Waste	4,891,952	5,983,020	6,156,094	6,156,094	6,075,809



City of Whittier

Whittier Utility Authority

OVERVIEW

In past years, the City General Fund received "in lieu fees" from the Enterprise Funds to be consistent with the Franchise Fees paid by privately owned utilities. For example, exclusive franchise haulers for solid waste collection pay a Franchise Fee that becomes revenue to the General Fund. In order to be fair and consistent throughout the various service areas in the City, the City's own waste collection service area paid a comparable "in lieu fee" to the General Fund. In this way, all City rate payers were contributing to General Fund programs regardless of whether their waste was collected by City staff or a private contractor. Similar conditions exist with water and sewer systems. However, changes in State laws and court decisions prevented the City from collecting "in lieu fees" from the City's rate payers through the Enterprise Funds. In order to maintain a fair system and comply with the law, the City established the Whittier Utility Authority (WUA), a joint powers agency that can make lease payments to the City General Fund in recognition of the value of the City's utility infrastructure assets. These lease payments effectively replace the General Fund revenue lost when "in lieu" fees became unavailable.

KEY GOALS

- Assure that all City residents and businesses share the same benefits and bear the same burdens associated with utility services delivered by exclusive private providers
- Maintain a fair and consistent system of user fees for utility services regardless of whether the utility services are provided by City staff or through exclusive franchise agreements with contractors
- Assist with the financial stability of the City's General Fund by making lease payments through the WUA, thus leveraging the value of the City's utility infrastructure
- Manage groundwater pumping rights in the Main Basin and the Central Basin to assure the future availability of water to our consumers while at the same time maximizing the value of those groundwater-pumping rights for all City residents and businesses

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City of Whittier

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Sewer Maintenance

OVERVIEW

The Sewer Maintenance Division maintains 210 miles of sewer lines within the City. The Division routinely cleans these sewer lines once every twelve months and some areas on a more frequent basis. The Sewer Maintenance Division is working with the Engineering Division to establish, design and construct priority sewer repair and replacement projects to reduce the number of sewer stoppages and overflows.

In addition, the Sewer Maintenance Division will administer an annual contract for the chemical treatment of the sewer system to kill invasive roots. This contract targets one-third of the sewer system each year so that at the end of a three year cycle the entire system will have been treated. Treatments have an effective life of three years.

KEY GOALS

- Provide for the safe and efficient maintenance of the sewer system to maintain health and sanitation standards
- Update and improve existing sewer system plans by automating system data
- Improve information retrieval by computer scanning of sewer plans for secondary back-up systems
- Replace old and undersized sewer mains
- Identify problem areas by analyzing maintenance and repair data
- Evaluate sewer main conditions using video inspections
- Comply with state requirements for monitoring and reporting sewer spills
- Comply with the State Water Resources Central Board (SWRCB) for the general Waste Discharge Requirements for Sanitary Sewer System
- Evaluate rate structure to ensure the continued financial viability of sewer system.

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City of Whittier

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Sewer Maintenance (410-30-342-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 445,574	\$ 485,194	\$ 588,607	\$ 588,607	\$ 624,775
Maintenance and Operations	1,209,790	1,037,813	750,519	750,519	820,834
Capital Outlay	0	0	300,000	300,000	315,000
Total Expenditures	<u>1,655,364</u>	<u>1,523,007</u>	<u>1,639,126</u>	<u>1,639,126</u>	<u>1,760,609</u>
Transfers-Out	0	0	25,000	25,000	0
Total Expenditures and Transfers-Out	<u>\$ 1,655,364</u>	<u>\$ 1,523,007</u>	<u>\$ 1,664,126</u>	<u>\$ 1,664,126</u>	<u>\$ 1,760,609</u>
Expenditures and Transfers-Out By Funding Source					
Sewer Maintenance Fund	1,655,364	1,523,007	1,664,126	1,664,126	1,760,609
Total Expenditures and Transfers-Out	<u>\$ 1,655,364</u>	<u>\$ 1,523,007</u>	<u>\$ 1,664,126</u>	<u>\$ 1,664,126</u>	<u>\$ 1,760,609</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 115,226	\$ 137,781	\$ 204,827	\$ 204,827	\$ 230,758
Employee Benefits	330,348	347,413	383,780	383,780	394,017
Total Employee Services	<u>445,574</u>	<u>485,194</u>	<u>588,607</u>	<u>588,607</u>	<u>624,775</u>
Dues, Memberships, License and Publications	33	264	664	664	664
Rentals	467	0	3,000	3,000	3,000
Taxes and Assessments	0	0	0	0	0
Insurance	275,765	266,600	214,560	214,560	214,572
Professional Services	312,612	157,652	131,300	131,300	131,300
Utilities	3,637	2,204	2,101	2,101	2,101
Miscellaneous Services	585	1,301	3,379	3,379	3,379
Repairs and Maintenance	109,196	104,810	211,872	211,872	229,872
Materials and Supplies	9,680	5,417	18,144	18,144	23,804
City Charges	68,119	69,414	70,317	70,317	71,863
Mobile Equipment Rental	95,002	95,481	92,782	92,782	137,879
Other	24	0	2,400	2,400	2,400
Total Maintenance and Operations	<u>875,120</u>	<u>703,143</u>	<u>750,519</u>	<u>750,519</u>	<u>820,834</u>
Capital Outlay	0	0	300,000	300,000	315,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>1,320,694</u>	<u>1,188,337</u>	<u>1,639,126</u>	<u>1,639,126</u>	<u>1,760,609</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	334,670	334,670	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	25,000	25,000	0
Total Non-Operating Expenditures/Transfers	<u>334,670</u>	<u>334,670</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 1,655,364</u>	<u>\$ 1,523,007</u>	<u>\$ 1,664,126</u>	<u>\$ 1,664,126</u>	<u>\$ 1,760,609</u>
Full Time Positions	2.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.9	0.9	0.9	0.9	0.9
Total	<u>2.9</u>	<u>4.9</u>	<u>4.9</u>	<u>4.9</u>	<u>4.9</u>

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City of Whittier

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Water Fund (420)

OVERVIEW

The Water Division, a major component of the Whittier Utility Authority (WUA), provides nearly 3 billion gallons of water each year to residents and businesses in the City of Whittier. Operated by the WUA within the department of Public Works, the Water Division performs over 1,500 water quality tests each year. Additionally, the Water Division is responsible for the maintenance of the water system to ensure it remains contaminate free, with consistent water pressure and adequate fire flow to ensure protection of life and property. The water system includes seven production wells, nine booster stations and twelve reservoirs, all operated and maintained by City personnel. In addition, the City operates and maintains the USEPA Whittier Narrows Operable Unit (WNOU). This facility protects water resources by treating the existing contaminated groundwater in the San Gabriel Basin, which ultimately protects the water resources south of the Whittier Narrows Dam. This facility produces a majority of the water being consumed by the customers served by the Water Division. In addition, the Water Division is contracted to operate the Central Basin Quality Protection Program (CBWQPP). The CBWQPP chlorinates and pumps approximately 4 million gallons of water per day. These facilities will provide the City of Whittier with quality drinking water for the future, while protecting the valuable water resources of our neighboring communities.

KEY GOALS

- Provide a continuous supply of high quality water that meets all state and federal regulations
- Operate and maintain the USEPA Whittier Narrows Operable Unit
- Operate the CBWQPP for Central Basin and coordinate operations with the cities of Pico Rivera and Santa Fe Springs
- Maintain all valves in the water system ensuring proper function
- Inspect or monitor water meters to ensure accurate consumption measurement
- Provide water, if available, to the cities of Pico Rivera and Santa Fe Springs
- Supply reclaimed water to large customers
- Calibrate the operation of production and distribution systems to maximize efficiency in water delivery to customers through field-testing and computer modeling
- Replace damaged water transmission main valves and undersized water distribution mains
- Minimize water loss by early detection and repair of leaks
- Upgrade the supervisor control and data acquisition (SCADA) system and continue security system improvements

City of Whittier

Water Fund (420)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,324,036	\$ 2,366,278	\$ 2,578,965	\$ 2,583,945	\$ 2,759,726
Maintenance and Operations	5,191,109	10,388,284	6,705,608	6,719,371	7,187,833
Capital Outlay	127,917	596,089	200,000	200,000	2,202,500
Total Expenditures	<u>7,643,062</u>	<u>13,350,651</u>	<u>9,484,573</u>	<u>9,503,316</u>	<u>12,150,059</u>
Transfers-Out	961,507	1,156,924	1,102,081	1,102,081	1,171,340
Total Expenditures and Transfers-Out	<u>\$ 8,604,569</u>	<u>\$ 14,507,575</u>	<u>\$ 10,586,654</u>	<u>\$ 10,605,397</u>	<u>\$ 13,321,399</u>
Expenditures and Transfers-Out By Funding Source					
Water Fund	8,604,569	14,507,575	10,586,654	10,605,397	13,321,399
Total Expenditures and Transfers-Out	<u>\$ 8,604,569</u>	<u>\$ 14,507,575</u>	<u>\$ 10,586,654</u>	<u>\$ 10,605,397</u>	<u>\$ 13,321,399</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,540,462	\$ 1,531,666	\$ 1,544,901	\$ 1,544,901	\$ 1,760,384
Employee Benefits	783,574	834,612	1,034,064	1,039,044	999,342
Total Employee Services	<u>2,324,036</u>	<u>2,366,278</u>	<u>2,578,965</u>	<u>2,583,945</u>	<u>2,759,726</u>
Dues, Memberships, License and Publications	17,556	18,445	31,862	31,862	31,862
Rentals	1,849,762	0	876,629	876,629	936,629
Taxes and Assessments	282,140	484,757	422,276	423,343	422,276
Insurance	256,627	379,061	377,546	377,546	386,031
Professional Services	340,101	338,981	480,440	490,440	490,440
Utilities	965,134	986,795	1,082,519	1,082,519	1,082,519
Miscellaneous Services	14,115	5,601	24,206	24,206	24,206
Repairs and Maintenance	677,631	446,893	1,047,189	1,047,189	1,065,189
Materials and Supplies	141,012	143,481	152,605	152,605	152,700
City Charges	463,041	473,437	480,678	480,678	493,091
Mobile Equipment Rental	178,905	208,364	200,658	200,658	189,890
Other	3,525	38,740	29,000	31,696	28,000
Total Maintenance and Operations	<u>5,189,549</u>	<u>3,524,555</u>	<u>5,205,608</u>	<u>5,219,371</u>	<u>5,302,833</u>
Capital Outlay	286	582,276	185,000	185,000	2,202,500
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>7,513,871</u>	<u>6,473,109</u>	<u>7,969,573</u>	<u>7,988,316</u>	<u>10,265,059</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	1,560	6,863,729	1,500,000	1,500,000	1,885,000
Capital Outlay	127,631	13,813	15,000	15,000	0
Transfers-Out	961,507	1,156,924	1,102,081	1,102,081	1,171,340
Total Non-Operating Expenditures/Transfers	<u>1,090,698</u>	<u>8,034,466</u>	<u>2,617,081</u>	<u>2,617,081</u>	<u>3,056,340</u>
Total Expenditures and Transfers-Out	<u>\$ 8,604,569</u>	<u>\$ 14,507,575</u>	<u>\$ 10,586,654</u>	<u>\$ 10,605,397</u>	<u>\$ 13,321,399</u>
Full Time Positions	21	21	21	21	22
Part Time Positions (Full Time Equivalent)	3	3	3	3	3
Total	<u>24</u>	<u>24</u>	<u>24</u>	<u>24</u>	<u>25</u>

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City of Whittier

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Solid Waste Collection

OVERVIEW

The Solid Waste Collection program, a component of the Whittier Utility Authority, is operated under the direction of the City's Public Works Department. Solid waste collection removes an average 134 tons of refuse per day from approximately 12,000 residential and commercial accounts within the collection service area. The City collects solid waste in Zone 3 of the solid waste collection map. The other collections areas within the City are serviced by a private refuse collection hauler under exclusive franchise agreement.

KEY GOALS

- Provide reliable solid waste collection and recycling services
- Monitor utility billing to accurately reflect service levels provided
- Continue alley rehabilitation program to increase aesthetics, repair pavement and reduce the potential for illegal dumping



Before



After

- Continue with roll off and trash bin repairs and repainting



40 yard Roll Off



2 Yard Bin

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City of Whittier

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Solid Waste Collection (430-30-352-851)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 1,393,106	\$ 1,499,157	\$ 1,711,689	\$ 1,711,689	\$ 1,786,956
Maintenance and Operations	3,108,048	3,644,988	4,054,505	4,054,505	4,067,603
Capital Outlay	390,798	838,875	210,000	210,000	221,250
Total Expenditures	<u>4,891,952</u>	<u>5,983,020</u>	<u>5,976,194</u>	<u>5,976,194</u>	<u>6,075,809</u>
Transfers-Out	0	0	179,900	179,900	0
Total Expenditures and Transfers-Out	<u>\$ 4,891,952</u>	<u>\$ 5,983,020</u>	<u>\$ 6,156,094</u>	<u>\$ 6,156,094</u>	<u>\$ 6,075,809</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	4,891,952	5,983,020	6,156,094	6,156,094	6,075,809
Total Expenditures and Transfers-Out	<u>\$ 4,891,952</u>	<u>\$ 5,983,020</u>	<u>\$ 6,156,094</u>	<u>\$ 6,156,094</u>	<u>\$ 6,075,809</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,039,549	\$ 1,085,845	\$ 1,251,419	\$ 1,251,419	\$ 1,318,799
Employee Benefits	353,557	413,312	460,270	460,270	468,157
Total Employee Services	<u>1,393,106</u>	<u>1,499,157</u>	<u>1,711,689</u>	<u>1,711,689</u>	<u>1,786,956</u>
Dues, Memberships, License and Publications	1,507	520	5,967	5,967	6,171
Rentals	258,228	843,228	843,228	843,228	843,228
Taxes and Assessments	47	0	4,050	4,050	4,050
Insurance	170,482	167,178	160,867	160,867	160,455
Professional Services	16,489	18,340	228,300	228,300	228,300
Utilities	1,173,204	1,175,745	1,299,263	1,299,263	1,299,263
Miscellaneous Services	32,733	41,814	96,500	96,500	96,500
Repairs and Maintenance	170,924	211,008	368,562	368,562	362,562
Materials and Supplies	15,205	15,457	20,569	20,569	20,467
City Charges	187,778	191,349	193,836	193,836	198,101
Mobile Equipment Rental	1,059,724	964,938	818,763	818,763	833,906
Other	17,723	15,411	14,600	14,600	14,600
Total Maintenance and Operations	<u>3,104,044</u>	<u>3,644,988</u>	<u>4,054,505</u>	<u>4,054,505</u>	<u>4,067,603</u>
Capital Outlay	390,798	838,875	210,000	210,000	221,250
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>4,887,948</u>	<u>5,983,020</u>	<u>5,976,194</u>	<u>5,976,194</u>	<u>6,075,809</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	4,004	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	179,900	179,900	0
Total Non-Operating Expenditures/Transfers	<u>4,004</u>	<u>0</u>	<u>179,900</u>	<u>179,900</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 4,891,952</u>	<u>\$ 5,983,020</u>	<u>\$ 6,156,094</u>	<u>\$ 6,156,094</u>	<u>\$ 6,075,809</u>
Full Time Positions	22.0	22.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	1.3	1.3	1.3	1.3	1.3
Total	<u>23.3</u>	<u>23.3</u>	<u>23.3</u>	<u>23.3</u>	<u>23.3</u>

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City of Whittier

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Solid Waste Reduction

OVERVIEW

The Solid Waste Source Reduction and Recycling Program, under the Public Works Department, is responsible for compliance with AB 939, the California Integrated Waste Management Act of 1989. Through this program, the City implements the various programs outlined in the City's Source Reduction and Recycling Element of the County Integrated Waste Management Plan. These programs utilize several approaches such as solid waste source reduction, recycling and public education to maintain a 50% reduction in the amount of solid waste disposed in landfills. Working on ordinance and implementation of AB 341 (75% reduction and commercial recycling plan) as required by CalRecycle.

KEY GOALS

- Continue the automated co-mingled curbside and greenwaste recycling program
- Maintain a 50% reduction in the amount of solid waste disposed of in landfills
- Continuously promote and encourage public efforts regarding recycling, household hazardous waste disposal, used oil recycling and backyard composting
- Encourage more commercial recycling through public awareness and education and establish or reinforce successful programs or campaigns



Used oil container



Educational Outreach

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City of Whittier

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Solid Waste Reduction (430-30-352-852)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 14,771	\$ 14,771	\$ 26,126
Maintenance and Operations	638,011	640,945	642,914	638,304	642,907
Capital Outlay	0	0	0	0	0
Total Expenditures	638,011	640,945	657,685	653,075	669,033
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 638,011	\$ 640,945	\$ 657,685	\$ 653,075	\$ 669,033
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	638,011	640,945	657,685	653,075	669,033
Total Expenditures and Transfers-Out	\$ 638,011	\$ 640,945	\$ 657,685	\$ 653,075	\$ 669,033
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	14,771	14,771	26,126
Total Employee Services	0	0	14,771	14,771	26,126
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	637,177	640,945	629,889	625,279	629,882
Miscellaneous Services	834	0	13,000	13,000	13,000
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	25	25	25
Total Maintenance and Operations	638,011	640,945	642,914	638,304	642,907
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	638,011	640,945	657,685	653,075	669,033
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 638,011	\$ 640,945	\$ 657,685	\$ 653,075	\$ 669,033
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Solid Waste Street Sweeping

OVERVIEW

The Street Cleaning Program under the Public Works Department is responsible for the sweeping, cleaning and disposal of leaves, litter and debris from Whittier roadways, streets, freeway frontages, alleys, business districts and bus stops.

Street sweeping is conducted regularly to prevent standing water which promotes the growth of algae and increases the presence of flies, mosquitoes and other pests. Street sweeping also eliminates unpleasant or offensive odors.



Whittier Boulevard, a state-owned highway, is part of the City's sweeping route. The City is reimbursed from CALTRANS for sweeping expenses based on the actual cost per mile for the previous year.

Streets within the City are swept bi-weekly, except for the Uptown Maintenance District area, which is swept four times a week. The street maintenance crew operates two (2) vacuum-type street sweepers on a regular basis. An additional street sweeper is available for emergency purposes or in case one of the regular sweepers is in for service or repairs.



KEY GOALS

- Provide for the continued maintenance of City roadways in order to maintain a safe environment for City residents
- Reduce leaves, trash and debris from entering the storm drain system as mandated by the National Pollution Discharge Elimination System (NPDES)

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City of Whittier

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Solid Waste Street Sweeping (430-30-352-853)

	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Budget</u>	2011-12 <u>Estimated</u>	2012-13 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 155,566	\$ 143,163	\$ 176,770	\$ 176,770	\$ 159,899
Maintenance and Operations	297,624	300,574	237,293	237,293	238,870
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>453,190</u>	<u>443,737</u>	<u>414,063</u>	<u>414,063</u>	<u>398,769</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 453,190</u>	<u>\$ 443,737</u>	<u>\$ 414,063</u>	<u>\$ 414,063</u>	<u>\$ 398,769</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	453,190	443,737	414,063	414,063	398,769
Total Expenditures and Transfers-Out	<u>\$ 453,190</u>	<u>\$ 443,737</u>	<u>\$ 414,063</u>	<u>\$ 414,063</u>	<u>\$ 398,769</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 114,971	\$ 103,951	\$ 115,882	\$ 115,882	\$ 115,148
Employee Benefits	40,595	39,212	60,888	60,888	44,751
Total Employee Services	<u>155,566</u>	<u>143,163</u>	<u>176,770</u>	<u>176,770</u>	<u>159,899</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	6,690	6,466	6,283	6,283	6,283
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	1,000	1,000	1,000
Materials and Supplies	11,125	6,146	7,000	7,000	7,000
City Charges	0	0	0	0	0
Mobile Equipment Rental	279,809	287,962	223,010	223,010	224,587
Other	0	0	0	0	0
Total Maintenance and Operations	<u>297,624</u>	<u>300,574</u>	<u>237,293</u>	<u>237,293</u>	<u>238,870</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>453,190</u>	<u>443,737</u>	<u>414,063</u>	<u>414,063</u>	<u>398,769</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 453,190</u>	<u>\$ 443,737</u>	<u>\$ 414,063</u>	<u>\$ 414,063</u>	<u>\$ 398,769</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>

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City of Whittier

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Solid and Toxic Waste Disposal

OVERVIEW

The Solid Waste Disposal Program, a component of the Whittier Utility Authority, is operated under the direction of the City's Public Works Department. Solid Waste Disposal is responsible for maintaining Savage Canyon Landfill, owned and operated by the Whittier Utility Authority. To ensure continued environmental compliance, the landfill maintains gas control and ground water monitoring systems. The 132-acre landfill is permitted to receive 350 tons of waste per day and is projected to close in 2048.

The Toxic Waste Disposal Program is responsible for the disposal of hazardous wastes illegally abandoned in the public right-of-way. It also assists City departments with the disposal of any hazardous waste generated through normal operations. Employees receive the State-mandated "Right-To-Know" hazardous materials training through this program. The Public Works Department Solid Waste Division is responsible for this program. The program was previously funded by the General Fund; however the Solid Waste Collection Division assumed financial responsibility in Fiscal Year 2009-10.

KEY GOALS

- Maintain environmental compliance with all applicable state and federal laws
- Implement the Back Canyon Liner projects in phases
- Expand the gas system to capture all methane gas as required by law
- Maintain optimum drainage, prevent erosion and maintain the landfill's general appearance
- Provide required training to employees on the proper handling of hazardous materials and waste
- Provide for the disposal of hazardous waste to assure the health and safety of employees and the public
- Timely response and removal of illegally abandoned hazardous waste in public right of way



Hazardous Containment Area



City Collected Materials Awaiting Removal
By Authorized Contractor

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City of Whittier

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Solid Waste Disposal (440-30-353-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 685,015	\$ 726,237	\$ 739,893	\$ 739,893	\$ 768,634
Maintenance and Operations	1,215,857	1,224,998	1,655,185	1,655,185	1,617,404
Capital Outlay	114,640	236,042	50,000	50,000	136,250
Total Expenditures	<u>2,015,512</u>	<u>2,187,277</u>	<u>2,445,078</u>	<u>2,445,078</u>	<u>2,522,288</u>
Transfers-Out	460,027	461,610	456,822	457,007	461,144
Total Expenditures and Transfers-Out	<u>\$ 2,475,539</u>	<u>\$ 2,648,887</u>	<u>\$ 2,901,900</u>	<u>\$ 2,902,085</u>	<u>\$ 2,983,432</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Disposal Fund	2,475,539	2,648,887	2,901,900	2,902,085	2,983,432
Total Expenditures and Transfers-Out	<u>\$ 2,475,539</u>	<u>\$ 2,648,887</u>	<u>\$ 2,901,900</u>	<u>\$ 2,902,085</u>	<u>\$ 2,983,432</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 403,543	\$ 417,416	\$ 406,124	\$ 406,124	\$ 425,639
Employee Benefits	281,472	308,821	333,769	333,769	342,995
Total Employee Services	<u>685,015</u>	<u>726,237</u>	<u>739,893</u>	<u>739,893</u>	<u>768,634</u>
Dues, Memberships, License and Publications	921	662	1,167	1,167	1,167
Rentals	190,068	190,079	204,513	204,513	204,513
Taxes and Assessments	5,059	4,957	7,025	7,025	7,025
Insurance	34,507	36,020	40,384	40,384	40,226
Professional Services	121,075	62,217	172,580	172,580	172,580
Utilities	31,849	41,826	72,959	72,959	72,959
Miscellaneous Services	7,374	3,505	23,000	23,000	23,000
Repairs and Maintenance	42,392	54,615	51,558	51,558	51,558
Materials and Supplies	92,984	82,040	152,691	152,691	151,881
City Charges	236,755	241,257	244,394	244,394	249,770
Mobile Equipment Rental	450,691	506,843	681,964	681,964	639,775
Other	2,182	977	2,950	2,950	2,950
Total Maintenance and Operations	<u>1,215,857</u>	<u>1,224,998</u>	<u>1,655,185</u>	<u>1,655,185</u>	<u>1,617,404</u>
Capital Outlay	114,640	28,670	50,000	50,000	61,250
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenditures/Transfers	<u>2,015,512</u>	<u>1,979,905</u>	<u>2,445,078</u>	<u>2,445,078</u>	<u>2,447,288</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	207,372	0	0	75,000
Transfers-Out	<u>460,027</u>	<u>461,610</u>	<u>456,822</u>	<u>457,007</u>	<u>461,144</u>
Total Non-Operating Expenditures/Transfers	<u>460,027</u>	<u>668,982</u>	<u>456,822</u>	<u>457,007</u>	<u>536,144</u>
Total Expenditures and Transfers-Out	<u>\$ 2,475,539</u>	<u>\$ 2,648,887</u>	<u>\$ 2,901,900</u>	<u>\$ 2,902,085</u>	<u>\$ 2,983,432</u>
Full Time Positions	7.0	7.0	7.0	7.0	7.0
Part Time Positions (Full Time Equivalent)	1.0	1.0	1.0	1.0	1.0
Total	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>

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City of Whittier

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Water Facilities Replacement

OVERVIEW

The Water Facilities Replacement Fund was created by the City Council during FY 1990-91. This fund is used to account for 3% of the water rate increase in FY's 1990-91 and 1991-92 or a composite rate of 4.9% of water sales. The fund was used to rehabilitate existing components of the City's water system and also insuring that the future needs of the water system will be met.

The Water Master Plan (WMP) was completed and adopted by the Whittier Utility Authority in FY 2007-08. The WMP will assist Water Division staff in determining water system improvement projects. Two water facilities replacement projects scheduled for FY 12-13 are Palm and Scenic Main replacement and the Construction of the Pumping Plant II replacement.

KEY GOALS

- Rehabilitate the water distribution lines, reservoirs and water production facilities
- Monitor and plan for future water treatment when it becomes necessary

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City of Whittier

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Water Facilities Replacement (450-30-341-000)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	3,385,321
Total Expenditures	0	0	0	0	3,385,321
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,385,321
Expenditures and Transfers-Out By Funding Source					
Water Facilities Replacement Fund	0	0	0	0	3,385,321
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,385,321
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	0	0	0	0	0
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	3,385,321
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfer	0	0	0	0	3,385,321
Total Expenditures and Transfers-Out	\$ 0	\$ 0	\$ 0	\$ 0	\$ 3,385,321
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

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City of Whittier

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Water Bond

OVERVIEW

The Water Bond Fund was established to account for bond proceeds to be used for funding capital improvement projects approved in the 1987 and the 1995-96 updates to the Water Master Plan. These are needed to improve safety, reliability and provide for the future needs of the City's water system. The Bonds were refunded in 1993 and again in 2003 and will mature on June 1, 2033. Another bond was issued in 2009. Water system capital projects are the responsibility of the Water Division of the Public Works Department.

KEY GOALS

- Fund capital improvement projects that will increase safety and improve water quality and reliability of the water system. Examples include pumping plant replacement, water main replacement, water valves replacement, water wells rehabilitation, water reservoirs replacement and installation of water sampling stations to monitor water quality

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City of Whittier

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Water Bond (470-30-341-848, 849)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	3,460	1,096,395	1,208,303	1,337,325	1,339,712
Capital Outlay	0	733,055	0	0	8,214,679
Total Expenditures	<u>3,460</u>	<u>1,829,450</u>	<u>1,208,303</u>	<u>1,337,325</u>	<u>9,554,391</u>
Transfers-Out	526,749	1,172,054	0	67,636	0
Total Expenditures and Transfers-Out	<u>\$ 530,209</u>	<u>\$ 3,001,504</u>	<u>\$ 1,208,303</u>	<u>\$ 1,404,961</u>	<u>\$ 9,554,391</u>
Expenditures and Transfers-Out By Funding Source					
Water Bond Fund	530,209	3,001,504	1,208,303	1,404,961	9,554,391
Total Expenditures and Transfers-Out	<u>\$ 530,209</u>	<u>\$ 3,001,504</u>	<u>\$ 1,208,303</u>	<u>\$ 1,404,961</u>	<u>\$ 9,554,391</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	3,460	5,250	4,000	4,000	4,000
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>3,460</u>	<u>5,250</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	1,172,054	0	67,636	0
Total Operating Expenditures/Transfers	<u>3,460</u>	<u>1,177,304</u>	<u>4,000</u>	<u>71,636</u>	<u>4,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	526,749	1,091,145	1,204,303	1,333,325	1,335,712
Capital Outlay	0	733,055	0	0	8,214,679
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>526,749</u>	<u>1,824,200</u>	<u>1,204,303</u>	<u>1,333,325</u>	<u>9,550,391</u>
Total Expenditures and Transfers-Out	<u>\$ 530,209</u>	<u>\$ 3,001,504</u>	<u>\$ 1,208,303</u>	<u>\$ 1,404,961</u>	<u>\$ 9,554,391</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

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City of Whittier

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Solid Waste Bond

OVERVIEW

The Solid Waste Bond program is intended to fund several capital improvement projects in connection with the City's Solid Waste Program. The Solid Waste bond matures on August 1, 2014. Solid waste management related capital projects are the responsibility of the Solid Waste Division of Public Works.

KEY GOALS

- Maintain a high quality, cost effective solid waste program by funding needed capital improvements

City of Whittier

Solid Waste Bond (480-30-351-861)

	2009-10 Actual	2010-11 Actual	2011-12 Budget	2011-12 Estimated	2012-13 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	452,807	453,547	456,972	456,972	461,144
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>452,807</u>	<u>453,547</u>	<u>456,972</u>	<u>456,972</u>	<u>461,144</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 452,807</u>	<u>\$ 453,547</u>	<u>\$ 456,972</u>	<u>\$ 456,972</u>	<u>\$ 461,144</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Bond Fund	452,807	453,547	456,972	456,972	461,144
Total Expenditures and Transfers-Out	<u>\$ 452,807</u>	<u>\$ 453,547</u>	<u>\$ 456,972</u>	<u>\$ 456,972</u>	<u>\$ 461,144</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	3,785	3,785	3,900	3,900	3,900
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>3,785</u>	<u>3,785</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>3,785</u>	<u>3,785</u>	<u>3,900</u>	<u>3,900</u>	<u>3,900</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	449,022	449,762	453,072	453,072	457,244
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>449,022</u>	<u>449,762</u>	<u>453,072</u>	<u>453,072</u>	<u>457,244</u>
Total Expenditures and Transfers-Out	<u>\$ 452,807</u>	<u>\$ 453,547</u>	<u>\$ 456,972</u>	<u>\$ 456,972</u>	<u>\$ 461,144</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



City of Whittier

Five-Year Capital Improvement Program



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2012-13*

Five-Year Capital Improvement Program

OVERVIEW

The Capital Improvement Program provides a comprehensive plan for acquisition and replacement of major capital outlay items and for the construction, repair and maintenance of City facilities and infrastructure such as streets, sewers, water service, storm drains, traffic systems, parks and other City facilities. Infrastructure maintenance is a key component in the continued economic vitality of the City of Whittier.

The Five-Year Capital Improvement Summary includes all major capital improvements with budgets in excess of \$25,000. Typically, larger projects are funded and completed over several fiscal years. The total amount funded represents the full cost and/or funding requirements for project completion within the 5-year period.

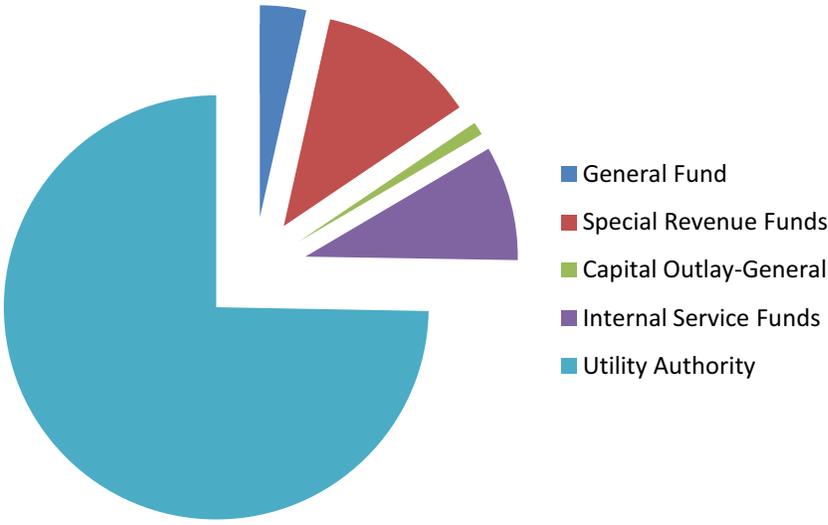
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City of Whittier

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CAPITAL IMPROVEMENT PROGRAM - CITY OF WHITTIER TOTAL

Fund:	FY 2012-13	% of Total
General Fund	\$677,457	3%
Special Revenue Funds	2,328,678	12%
Capital Outlay-General	194,500	1%
Internal Service Funds	1,694,624	9%
Utility Authority	14,475,000	75%
TOTAL - CITY OF WHITTIER	\$19,370,259	100%



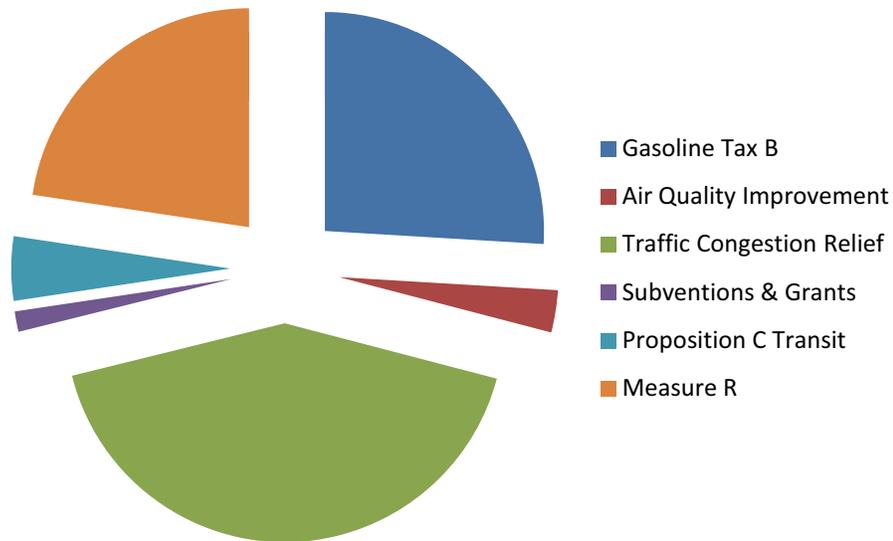
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City of Whittier

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CAPITAL IMPROVEMENT PROGRAM - SPECIAL REVENUE FUNDS

Fund:	FY 2012-13	% of Total
Gasoline Tax B	\$604,370	26%
Air Quality Improvement	72,350	3%
Traffic Congestion Relief	979,770	42%
Subventions & Grants	34,888	1%
Proposition C Transit	110,000	5%
Measure R	527,300	23%
TOTAL - SPECIAL REVENUE FUNDS	\$2,328,678	100%



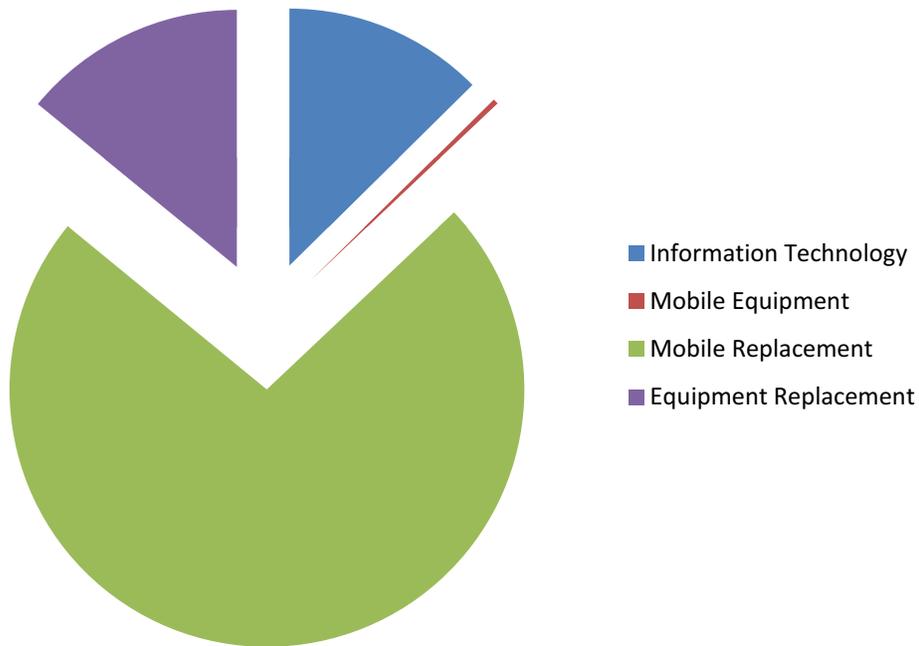
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City of Whittier

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CAPITAL IMPROVEMENT PROGRAM - INTERNAL SERVICE FUNDS

Fund:	FY 2012-13	% of Total
Information Technology	\$213,135	13%
Mobile Equipment	6,000	0%
Mobile Replacement	1,237,000	73%
Equipment Replacement	238,489	14%
TOTAL - INTERNAL SERVICE FUNDS	\$1,694,624	100%



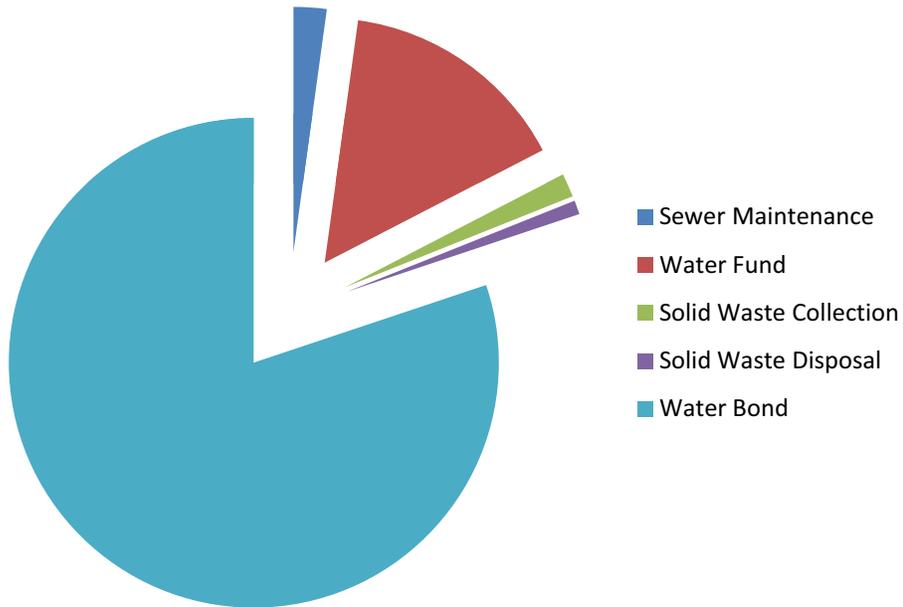
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City of Whittier

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CAPITAL IMPROVEMENT PROGRAM - WHITTIER UTILITY AUTHORITY FUNDS

Fund:	FY 2012-13	% of Total
Sewer Maintenance	\$315,000	2%
Water Fund	2,202,500	15%
Solid Waste Collection	221,250	2%
Solid Waste Disposal	136,250	1%
Water Bond	11,600,000	80%
TOTAL - WHITTIER UTILITY AUTHORITY FUNDS	\$14,475,000	100%



Capital Improvement Program - Allocation Plan

	2012-13 Adopted	2013-14 Proposed	2014-15 Proposed	2015-16 Proposed	2016-17 Proposed	2017-18 & Beyond
Community Development	\$ 345,000	\$ 285,000	\$ 0	\$ 20,000	\$ 0	\$ 0
Library	35,000	0	0	0	0	0
Parks	62,320	69,000	49,000	49,000	49,000	49,000
Community Services	27,000	0	0	0	0	0
Controller's / Human Resources	40,000	0	0	0	0	0
Public Works	65,600	0	0	0	0	0
Police	102,537	35,359	35,551	35,717	0	0
Subtotal - General Fund	<u>677,457</u>	<u>389,359</u>	<u>84,551</u>	<u>104,717</u>	<u>49,000</u>	<u>49,000</u>
Gasoline Tax B	175,000	576,400	753,280	340,000	340,000	340,000
ISTEA / TEA -21 / SAFETEA	429,370	0	0	0	0	0
Subtotal - Gas Tax B	<u>604,370</u>	<u>576,400</u>	<u>753,280</u>	<u>340,000</u>	<u>340,000</u>	<u>340,000</u>
Air Quality Improvement	72,350	0	0	0	0	0
Asset Forfeiture	0	7,586	0	0	0	0
Traffic Congestion Relief	979,770	1,264,700	714,700	714,700	714,700	714,700
Subventions & Grants	34,888	34,888	34,888	34,888	34,888	34,888
Proposition A Transit	0	395,000	255,000	60,000	0	0
Proposition C Transit	110,000	302,811	311,773	0	0	0
Measure R	527,300	215,300	215,300	215,300	215,300	215,300
Information Technology	213,135	384,600	374,100	362,100	312,100	312,100
Capital Projects	194,500	381,780	252,175	365,100	151,500	336,500
Mobile Equipment	6,000	0	0	0	0	0
Mobile Replacement	1,237,000	0	0	0	0	0
Equipment Replacement	238,489	329,935	511,528	231,274	236,678	242,244
Sewer Maintenance	315,000	2,000,000	2,300,000	2,300,000	2,300,000	46,400,000
Water Fund	2,202,500	2,130,000	4,600,000	5,100,000	5,225,000	89,135,000
Solid Waste Collection	221,250	50,000	50,000	50,000	50,000	50,000
Solid Waste Disposal	136,250	175,000	275,000	3,975,000	325,000	75,000
Water Bond	11,600,000	0	0	0	0	0
Subtotal	<u>18,088,432</u>	<u>7,671,600</u>	<u>9,894,464</u>	<u>13,408,362</u>	<u>9,565,166</u>	<u>137,515,732</u>
Total	<u>\$ 19,370,259</u>	<u>\$ 8,637,359</u>	<u>\$ 10,732,295</u>	<u>\$ 13,853,079</u>	<u>\$ 9,954,166</u>	<u>\$ 137,904,732</u>

* Only the current year amounts have been funded. All future years amounts are estimates to complete the project and are subject to available funding sources and approval by City Council.

Capital Improvement Program - Funding Sources

Fund	2012-13 Adopted	2013-14 Proposed	2014-15 Proposed	2015-16 Proposed	2016-17 Proposed	2017-18 & Beyond
General Fund	\$ 677,457	\$ 389,359	\$ 84,551	\$ 104,717	\$ 49,000	\$ 49,000
Air Quality Improvement	72,350	0	0	0	0	0
Asset Forfeiture	0	7,586	0	0	0	0
Traffic Congestion Relief	979,770	1,264,700	714,700	714,700	714,700	714,700
Gas Tax B	604,370	576,400	753,280	340,000	340,000	340,000
Subventions & Grants	34,888	34,888	34,888	34,888	34,888	34,888
Proposition A - Transit	0	395,000	255,000	60,000	0	0
Proposition C - Transit	110,000	302,811	311,773	0	0	0
Measure R	527,300	215,300	215,300	215,300	215,300	215,300
Capital Projects	194,500	381,780	252,175	365,100	151,500	336,500
Information Technology	213,135	384,600	374,100	362,100	312,100	312,100
Mobile Equipment	6,000	0	0	0	0	0
Mobile Replacement	1,237,000	0	0	0	0	0
Equipment Replacement	238,489	329,935	511,528	231,274	236,678	242,244
Sewer Maintenance	315,000	2,000,000	2,300,000	2,300,000	2,300,000	46,400,000
Water Fund	2,202,500	2,130,000	4,600,000	5,100,000	5,225,000	89,135,000
Solid Waste Collection	221,250	50,000	50,000	50,000	50,000	50,000
Solid Waste Disposal	136,250	175,000	275,000	3,975,000	325,000	75,000
Water Bond	11,600,000	0	0	0	0	0
Total	<u>\$ 19,370,259</u>	<u>\$ 8,637,359</u>	<u>\$ 10,732,295</u>	<u>\$ 13,853,079</u>	<u>\$ 9,954,166</u>	<u>\$ 137,904,732</u>

* Only the current year amounts have been funded. All future years amounts are estimates to complete the project and are subject to available funding sources and approval by City Council.

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
<u>General Fund (100)</u>		
Operating CIP		
<i>Community Development - Planning 100-18-161-000</i>		
▪ Planning - Historic Resources Element & Ordinance	0	30,000
▪ Planning - 07-12 Housing Element Update	0	37,500
▪ Planning - General Plan	30,000	160,000
▪ Natural Hazards Mitigation Plan Update (5-Year update)	0	0
<i>Parks 100-22-221-000</i>		
▪ Park Fence Maintenance	0	29,000
<i>Greenway Trail 100-22-222-805</i>		
▪ Cable Fence Installation	0	4,120
▪ Trail Signage	0	9,200
<i>Community Services 100-23-231-000</i>		
▪ Hot and Cold Sink	0	6,000
<i>Greenway Trail 100-30-321-805</i>		
▪ Access Improvements (El Rancho side of Palm Park)	0	10,600
▪ Redwood Header Replacement	0	10,000
Non-Operating CIP		
<i>Community Development 100-18-,141,161-000</i>		
▪ Building & Safety - Imaging	40,000	0
▪ Building & Safety - Land Management Software & Support	35,000	0
▪ Planning - Imaging	40,000	0
▪ Planning - Historic Residential Property Re-Survey	0	30,000

Five-Year Capital Improvement Summary

	Future Funding					Total Cost to Complete
	Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	
	0	0	0	0	0	30,000
	37,500	0	0	0	0	75,000
	160,000	0	0	0	0	350,000
	0	0	20,000	0	0	20,000
	29,000	29,000	29,000	29,000	29,000	174,000
	0	0	0	0	0	4,120
	0	0	0	0	0	9,200
	0	0	0	0	0	6,000
	0	0	0	0	0	10,600
	0	0	0	0	0	10,000
	0	0	0	0	0	40,000
	0	0	0	0	0	35,000
	0	0	0	0	0	40,000
	0	0	0	0	0	30,000

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
▪ Planning - Citywide Non-Residential Historic Resource Survey	0	87,500
<i>Parks 100-22-221-000, 226-000</i>		
▪ Laurel Park Restroom	110,000	0
▪ Parking Lot Improvements	0	0
▪ Stone Pine Removal	0	20,000
<i>Community Services 100-23-231-000</i>		
▪ Fitness Flooring	0	21,000
<i>Controller's 100-25-251-000</i>		
▪ Professional Services	131,566	40,000
<i>Underground Utility District 100-30-332-XXX</i>		
▪ UUD No. 12 Whittier Boulevard	96,519	0
▪ UUD No. 16 Broadway	20,000	0
▪ Professional/Contract (Drilling)	0	45,000
<u>Air Quality Improvement (230)</u>		
Non-Operating CIP		
<i>Air Quality Improvement Capital 230-23-243-000</i>		
▪ Mobile Vehicle Hoist	0	70,000
▪ E-Commerce Web	0	2,350

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Five-Year Capital Improvement Summary

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Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
87,500	0	0	0	0	175,000
0	0	0	0	0	110,000
20,000	0	0	0	0	20,000
20,000	20,000	20,000	20,000	20,000	120,000
0	0	0	0	0	21,000
0	0	0	0	0	171,566
0	0	0	0	0	96,519
0	0	0	0	0	20,000
0	0	0	0	0	45,000
0	0	0	0	0	70,000
0	0	0	0	0	2,350

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
<u>Asset Forfeiture (250)</u>		
Operating CIP		
<i>Asset Forfeiture Capital 250-40-471-000</i>		
▪ CAD/RMS Hardware	0	0
<u>Gas Tax B - 2106 (265)</u>		
Operating CIP		
<i>Gas Tax-Capital Projects 265-30-331-000</i>		
▪ Second Street Overlay (College to Michigan) Other Funding: Traffic Congestion Relief (263)	0 0	0 95,000
▪ Nogal / Santa Fe Springs / McGee Overlay	200,000	0
▪ Villaverde Overlay Other Funding: Measure R (285)	297,809 232,267	0 0
▪ Newlin Overlay	267,461	0
▪ Janine Drive Overlay (SAFETEA) Other Funding: Traffic Congestion Relief (263)	0 0	429,370 55,630
▪ Colima Road	23,358	0
▪ Broadway Left Turn	13,497	0
▪ Mills Avenue Sidewalk	213,774	0
▪ Street Name Sign Replacement Program	0	50,000
▪ Traffic Signal Controller Replacement Program	0	100,000
▪ Chestnut Street Overlay / Curbs Other Funding: Traffic Congestion Relief (263) (Greenleaf Ave. to Washington Ave.)	0 0	0 0
▪ Newlin Avenue Overlay	267,461	0
▪ Carretera Drive (SAFETEA-LU) Other Funding: Measure R (285) (Colima to La Serna)	295,460 68,540	0 0

Five-Year Capital Improvement Summary

	Future Funding					Total Cost to Complete
	Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	
	7,586	0	0	0	0	7,586
	0	0	0	0	0	0
	0	0	0	0	0	0
	0	0	0	0	0	200,000
	0	0	0	0	0	297,809
	0	0	0	0	0	232,267
	0	0	0	0	0	267,461
	0	0	0	0	0	429,370
	0	0	0	0	0	55,630
	0	0	0	0	0	23,358
	0	0	0	0	0	13,497
	0	0	0	0	0	213,774
	50,000	50,000	50,000	50,000	50,000	300,000
	100,000	100,000	100,000	100,000	100,000	600,000
	0	0	0	0	0	0
	100,000	0	0	0	0	100,000
	0	0	0	0	0	267,461
	0	0	0	0	0	295,460
	0	0	0	0	0	68,540

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
▪ Whittier Bus Stop Improvement Plan (Metro)	0	0
Other Funding: Prop C (280)	0	0
▪ Surface Treatment / Cyclic Seal (incl c/o)	6,429	0
Other Funding: Prop 1B (262)	276,201	0
Other Funding: Traffic Congestion Relief (263)	1,388,625	403,605
Other Funding: Measure R (285)	315,300	215,300
▪ Street Striping & Marking Program	0	25,000
Other Funding: Traffic Congestion Relief (263)	0	125,000
▪ Pavement Management System (PMS) Update	0	0
Other Funding: Traffic Congestion Relief (263)	0	0
▪ Greenleaf-Carinthia Overlay	0	0
Other Funding: Traffic Congestion Relief (263)	0	0

HUD Programs / ADA Improvements (267)

Operating CIP

Civic Center / Senior Center Improvements 267-18-182-501

▪ City Hall Elevator - ADA Improvement	100,000	0
▪ Hydro Drive Rehab (Adler to Lambert)	20,000	0
▪ Adler Drive Rehab (Cul-de-sac to Santa Fe Springs)	40,000	0
▪ Persing Rehab (Washington Boulevard to Santa Fe Springs)	40,000	0
▪ City Hall - Lobby Railing	121,500	0

Subventions & Grants (268)

Operating CIP

Subventions & Grants - Parks 268-22-950-922

▪ Greenway Prop 84	499,800	0
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Five-Year Capital Improvement Summary

Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
401,400	413,280	0	0	0	814,680
302,811	311,773	0	0	0	614,584
0	165,000	165,000	165,000	165,000	666,429
0	0	0	0	0	276,201
584,700	584,700	584,700	584,700	584,700	4,715,730
215,300	215,300	215,300	215,300	215,300	1,607,100
25,000	25,000	25,000	25,000	25,000	150,000
125,000	125,000	125,000	125,000	125,000	750,000
0	0	0	0	0	0
5,000	5,000	5,000	5,000	5,000	25,000
0	0	0	0	0	0
450,000	0	0	0	0	450,000
0	0	0	0	0	100,000
0	0	0	0	0	20,000
0	0	0	0	0	40,000
0	0	0	0	0	40,000
0	0	0	0	0	121,500
0	0	0	0	0	499,800

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
<i>Subventions & Grants - Public Works 268-30-950-930</i>		
▪ Senate Bill-821 Sidewalks & Wheelchair Ramps	0	34,888
▪ HSIP Beverly Safety Improvement 605 freeway to Norwalk	894,354	0
Other Funding: Prop 1B (262)	300,535	0
Other Funding: Traffic Congestion Relief (263)	0	300,535
<i>Subventions & Grants - Police 268-40-950-940</i>		
▪ JAG 2010	34,855	0
▪ Recovery JAG	94,284	0
▪ OTS 1104	33	0
▪ OTS Step 20247	75,202	0
▪ EOC 2009	552,362	0
▪ CLEEP Grant	22,856	0
<u>Proposition A Administration (270)</u>		
Operating CIP		
<i>Proposition A DAR - Capital Outlay 270-23-241-608</i>		
▪ Dial-A-Ride Van Replacement	0	0
<i>Proposition A Depot - Capital Outlay 270-23-241-625</i>		
▪ Depot Maintenance	0	0
Non-Operating CIP		
<i>Proposition A Administration-Capital Outlay 270-23-241-607</i>		
▪ Bus Stop Improvements	800,000	0

Five-Year Capital Improvement Summary

Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
34,888	34,888	34,888	34,888	34,888	209,328
0	0	0	0	0	894,354
0	0	0	0	0	300,535
0	0	0	0	0	300,535
0	0	0	0	0	34,855
0	0	0	0	0	94,284
0	0	0	0	0	33
0	0	0	0	0	75,202
0	0	0	0	0	552,362
0	0	0	0	0	22,856
195,000	195,000	60,000	0	0	450,000
0	60,000	0	0	0	60,000
200,000	0	0	0	0	1,000,000

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
<u>Proposition C Fund (280)</u>		
Operating CIP		
<i>Proposition C-Greenway Management 280-23-241-620</i>		
▪ Greenway Trail Projects - Public Works	0	50,000
<i>Proposition C Access-Capital Projects 280-30-241-614</i>		
▪ Greenway Trail Parking Lot at Mills Avenue	290,458	0
▪ Bike Route Improvements	55,854	0
Other Funding: Subventions & Grants (268)	538,800	0
Non-Operating CIP		
<i>Proposition C Access-Capital Projects 280-30-241-614</i>		
▪ Bus Stop Improvements	38,449	0
<u>Measure R Fund (285)</u>		
Operating CIP		
<i>Measure R 285-23-241-650</i>		
▪ La Cuarta Street Overlay (College to Ocean View)	0	312,000
▪ Palm Avenue Concrete Repair	763,465	0
Non-Operating CIP		
<i>Measure R 285-23-241-650</i>		
▪ Norwalk/Whittier Widening	447,772	0
<u>Sewer Fund (410)</u>		
Operating CIP		
<i>Sewer Maintenance 410-30-342-000</i>		
▪ Palm Avenue (Floral to Whittier Boulevard)	500,000	0
▪ Friendly Hills Golf Course Slip Line	60,000	0
▪ Summit Drive Slip Line (Marsha to Nona)	144,000	0

Five-Year Capital Improvement Summary

Future Funding						Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete	
0	0	0	0	0	50,000	
0	0	0	0	0	290,458	
0	0	0	0	0	55,854	
0	0	0	0	0	538,800	
0	0	0	0	0	38,449	
0	0	0	0	0	312,000	
0	0	0	0	0	763,465	
0	0	0	0	0	447,772	
0	0	0	0	0	500,000	
0	0	0	0	0	60,000	
0	0	0	0	0	144,000	

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
▪ Carinthia to Honolulu Terrace Slipline	20,000	0
▪ Hydro Jetter/Vacuum Truck	0	0
▪ Video Inspection Truck	0	0
▪ Sewer Repair - 6 Year Program	300,000	300,000
▪ Sewer Replacement - 30 Year Program	0	0
<u>Water Fund (420)</u>		
Operating CIP		
<i>Water 420-30-341-931</i>		
▪ Uptown Pipeline Improvements	80,000	0
▪ Water Meter Replacement Program	100,000	100,000
▪ CIP Projects	0	2,000,000
▪ Well 17 Rehab	0	0
▪ Upgrade of Utility Billing System	0	30,000
<u>Water Main Replacement Program</u>		
▪ Palm Avenue - Beverly to Scenic / Davidson	200,000	0
▪ Landfill - College / Reservoir to Scale House	200,000	0
▪ Southwind Drive/Park Street to end of Cul-de-Sac	600,000	0
Non-Operating CIP		
▪ City Yard Improvements (Paint exterior, security upgrades, card readers, perimeter wall)	266,346	0
▪ CARB Traps	0	0

Five-Year Capital Improvement Summary

Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
0	0	0	0	0	20,000
0	0	0	0	0	0
250,000	0	0	0	0	250,000
300,000	650,000	650,000	650,000	650,000	3,500,000
1,450,000	1,650,000	1,650,000	1,650,000	45,750,000	52,150,000
0	2,500,000	0	0	0	2,580,000
100,000	100,000	100,000	100,000	100,000	700,000
2,000,000	1,965,000	5,000,000	5,000,000	89,035,000	105,000,000
30,000	35,000	0	95,000	0	160,000
0	0	0	0	0	30,000
0	0	0	0	0	200,000
0	0	0	0	0	200,000
0	0	0	0	0	600,000
0	0	0	0	0	266,346
0	0	0	30,000	0	30,000

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
<u>Solid Waste Funds (430-440)</u>		
Operating CIP		
<i>Solid Waste - Collection 430-30-352-851/853</i>		
▪ CARB Traps / CNG Retrofit	34,818	0
▪ Alley Improvement Program	316,192	210,000
<i>Solid Waste - Disposal 440-30-353-000</i>		
▪ Gas Control System Improvements	0	50,000
Non-Operating CIP		
<i>Solid Waste - Disposal 440-30-353-000</i>		
▪ Back Canyon Phase II C	1,099,188	0
▪ Back Canyon Engineering Design II C	70,000	0
▪ Back Canyon Phase III Design/Engineering	200,000	0
▪ Back Canyon Phase III Construction	0	0
▪ Back Canyon Road Improvements	0	75,000
▪ CARB Traps	0	0
▪ Landfill Scale	0	0
<u>Water Bond Fund (470)</u>		
Non-Operating CIP		
<i>Water Bond 470-30-341-848</i>		
▪ Pumping Plant 2 Replacement Design and Construction	0	8,214,679
Other Funding: Water Facility Replacement (450)	0	3,385,321
<i>Water Main Replacement Program</i>		
▪ Ridge Road - Philadelphia Street to end	160,000	0

Five-Year Capital Improvement Summary

Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
0	0	0	0	0	34,818
50,000	50,000	50,000	50,000	50,000	776,192
50,000	50,000	50,000	50,000	50,000	300,000
0	0	0	0	0	1,099,188
0	0	0	0	0	70,000
0	200,000	0	70,000	0	470,000
0	0	3,900,000	0	0	3,900,000
25,000	25,000	25,000	25,000	25,000	200,000
0	0	0	180,000	0	180,000
100,000	0	0	0	0	100,000
0	0	0	0	0	8,214,679
0	0	0	0	0	3,385,321
0	0	0	0	0	160,000

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
▪ Hillside Lane - Bryn Mawr to Philadelphia	340,000	0
▪ Bailey Street - Pickering Avenue - Painter Avenue	250,000	0
<u>Capital Projects - General (635)</u>		
Operating CIP		
<i>Library 635-21-982-921</i>		
▪ Whittwood Branch Remodel	3,790,117	0
<i>Parks 635-22-981-922</i>		
▪ Picnic Tables	0	5,000
▪ ADA Transition Plan	0	0
<i>Controller 635-25-981-925</i>		
▪ Financial Software Upgrade	0	25,000
<i>Civic Center Maintenance 635-30-981-914</i>		
▪ City Hall - New Roof for City Hall	0	0
▪ City Hall - New Roof for Old Police Station	0	0
▪ City Hall - Civic Center Improvements	0	10,000
▪ Comm Center - New Roof for Special Activities Building	0	0
▪ Whittier Transit - New Roof for Whittier Depot	0	0

Five-Year Capital Improvement Summary

Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
0	0	0	0	0	340,000
0	0	0	0	0	250,000
0	0	0	0	0	3,790,117
10,000	10,000	10,000	10,000	10,000	55,000
50,000	50,000	50,000	50,000	50,000	250,000
25,000	25,000	25,000	25,000	25,000	150,000
0	0	54,200	0	0	54,200
0	0	58,400	0	0	58,400
0	0	0	0	0	10,000
0	0	20,000	0	0	20,000
0	0	23,000	0	0	23,000

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
Non-Operating CIP		
<i>Library 635-21-981-921</i>		
▪ Self Check-Out - Library / Central (equipment/maintenance)	0	0
<i>Parks 635-22-981-922</i>		
▪ Palm Park Improvement	0	0
▪ Tennis / Handball / Basketball Court Resurfacing	0	55,000
▪ Calsense Controller (Founders Only)	0	25,000
▪ LEIT Controller (2 Units Only)	0	6,500
<i>Community Services 635-23-981-923</i>		
▪ Community Center Theater	0	43,000
<i>Civic Center Maintenance 635-30-981-914</i>		
▪ City Hall - Community Center - Energy Management System	0	0
▪ City Hall - Windows	0	0
▪ City Hall - Cable Compressor	0	15,000
<i>City Yard 635-30-981-932</i>		
▪ CARB Traps - Parks (3) Streets (3)	0	0
<i>Street Maintenance 635-30-981-933</i>		
▪ Led Signal	35,706	10,000
<u>Information Technology (715)</u>		
Operating CIP		
<i>Information Technology 715-15-151-000</i>		
▪ Software Licensing	14,892	75,000
▪ Computer Replacements	89,388	50,000
▪ Police Facility - Tech Maintenance & Replacement	100,000	0

Five-Year Capital Improvement Summary

	Future Funding					Total Cost to Complete
	Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	
	127,000	70,675	1,500	1,500	1,500	202,175
	14,000	0	0	0	0	14,000
	23,000	0	28,000	55,000	0	161,000
	0	0	0	0	0	25,000
	6,500	6,500	0	0	0	19,500
	0	0	0	0	0	43,000
	59,280	0	0	0	0	59,280
	57,000	80,000	85,000	0	0	222,000
	0	0	0	0	0	15,000
	0	0	0	0	240,000	240,000
	10,000	10,000	10,000	10,000	10,000	95,706
	75,000	75,000	75,000	75,000	75,000	464,892
	59,200	59,200	59,200	59,200	59,200	435,388
	0	0	0	0	0	100,000

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
▪ Network Replacement (Switches & Computer Infrastructure)	0	25,000
▪ GIS System	2,847	0
▪ Email Archiving Maintenance (Software/Hardware)	65,000	20,135
▪ Streaming Video and Minutes Maker Other Funding: AQMD (230)	13,115 10,000	0 0
▪ Storage Area Network (SAN) Replacement	0	0
▪ Tape Back-Up System	0	17,500
▪ Municipal Wireless Network Other Funding: Library (100) Other Funding: Prop C Transit (280) Other Funding: Sewer (410) Other Funding: Water (420) Other Funding: Solid Waste Collection (430) Other Funding: Solid Waste Disposal (440)	0 0 0 0 0 0 0	0 35,000 60,000 15,000 72,500 11,250 11,250
Non-Operating CIP		
<i>Information Technology 715-15-151-000</i>		
▪ GIS Map Layers	45,062	25,500
▪ Network Cabling	0	0
▪ Online Permits	100,000	0
▪ Document Imaging/Management	7,264	0
▪ HP Design Jet 4500 mfp Plotter	0	0
<u>Mobile Equipment Fund (740)</u>		
Operating CIP		
<i>Public Works 740-30-361-000</i>		
▪ Mobile Equipment Computer Replacements	0	6,000

Five-Year Capital Improvement Summary

Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
72,400	72,400	72,400	72,400	72,400	387,000
0	0	0	0	0	2,847
13,000	13,000	13,000	13,000	13,000	150,135
0	0	0	0	0	13,115
0	0	0	0	0	10,000
60,000	60,000	60,000	60,000	60,000	300,000
17,500	7,000	7,000	7,000	7,000	63,000
0	0	0	0	0	0
0	0	0	0	0	35,000
0	0	0	0	0	60,000
0	0	0	0	0	15,000
0	0	0	0	0	72,500
0	0	0	0	0	11,250
0	0	0	0	0	11,250
25,500	25,500	25,500	25,500	25,500	198,062
50,000	50,000	50,000	0	0	150,000
0	0	0	0	0	100,000
0	0	0	0	0	7,264
12,000	12,000	0	0	0	24,000
0	0	0	0	0	6,000

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Five-Year Capital Improvement Summary

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Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2012	City Manager Adopted Budget 2012-13
<u>Mobile Equipment Replacement Fund (750)</u>		
Non-Operating CIP		
<i>Public Works 750-30-361-000</i>		
▪ Mobile Equipment Replacements	0	1,237,000
<u>Equipment Replacement (770)</u>		
Operating CIP		
<i>City Clerk 770-15-982-915</i>		
▪ Central Phone System	52,887	25,000
<i>Library 770-21-982-921</i>		
▪ Copier - Central Library	0	0
▪ Copier - Branch	0	0
<i>Controller's 770-25-982-000</i>		
▪ Copier (City Yard, PRCS)	0	0
▪ Financial Information System Replacement / Upgrade	232,835	25,000
<i>Police Dept 770-40-982-940</i>		
▪ CAD / RMS Escrow-Software	0	1,150
▪ CAD / RMS Software Maintenance	0	164,839
▪ Mobile Data Computers (MDC) Cellular Data Network	0	0
Other Funding: General Fund (100)	0	32,592
Other Funding: Asset Seizure Reserve (250)	0	69,945
Non-Operating CIP		
<i>Library 770-21-982-921</i>		
▪ Computer Replacements	0	22,500
TOTAL CAPITAL IMPROVEMENT PROJECTS	\$ 19,599,503	\$ 19,370,259

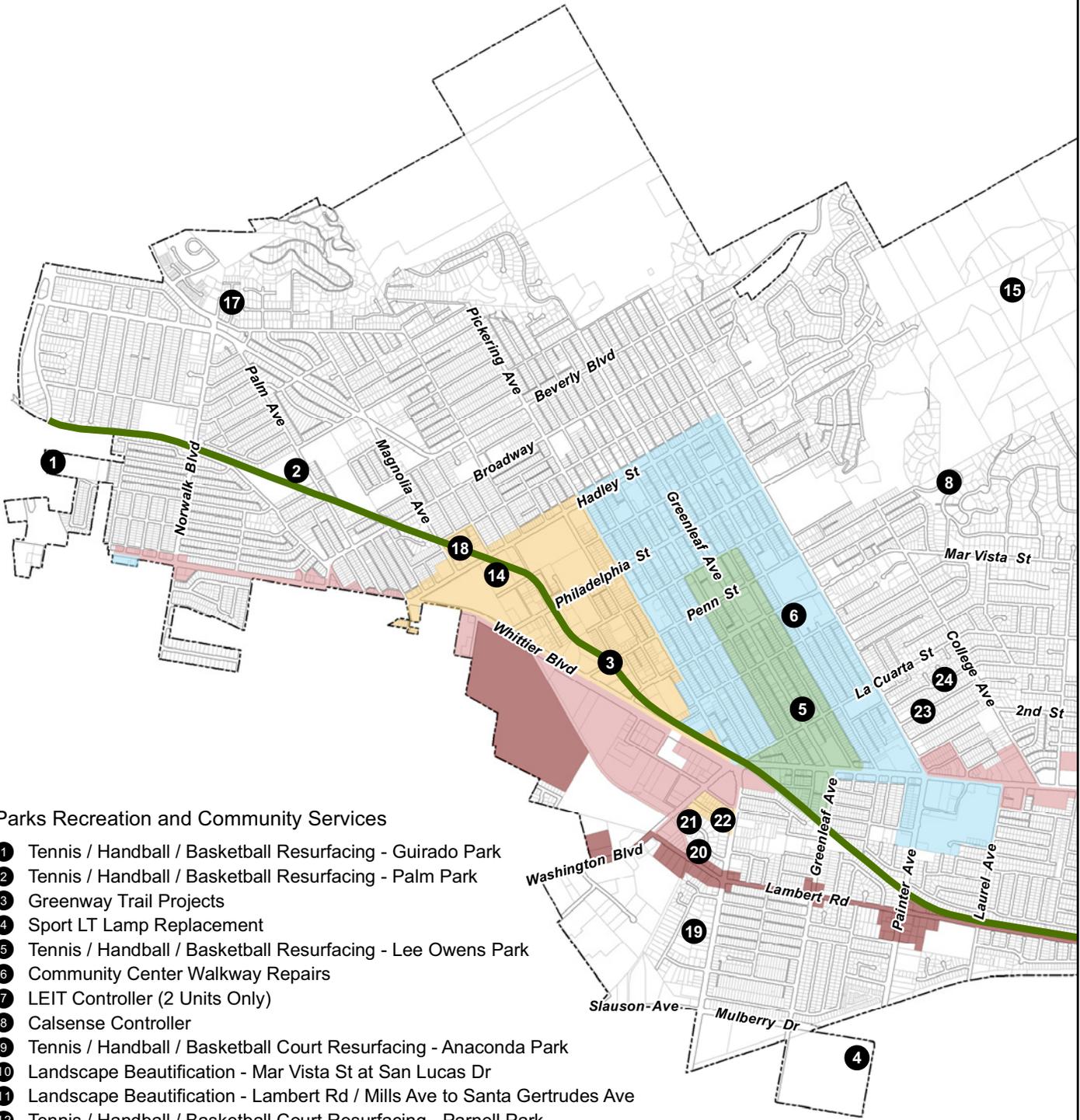
Five-Year Capital Improvement Summary

Future Funding					Total
Estimated 2013-14	Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	2017-18 & Beyond	Cost to Complete
0	0	0	0	0	1,237,000
50,000	50,000	50,000	50,000	50,000	327,887
12,000	0	0	0	0	12,000
5,000	0	0	0	0	5,000
30,000	0	0	0	0	30,000
0	0	0	0	0	257,835
1,150	1,150	1,150	1,150	1,150	6,900
169,785	174,878	180,124	185,528	191,094	1,066,248
0	0	0	0	0	0
35,359	35,551	35,717	0	0	139,219
0	0	0	0	0	69,945
62,000	285,500	0	0	0	370,000
<u>\$ 8,637,359</u>	<u>\$ 10,732,295</u>	<u>\$ 13,853,079</u>	<u>\$ 9,954,166</u>	<u>\$ 137,904,732</u>	<u>\$ 219,956,393</u>



City of Whittier

Capital Improvements Summary

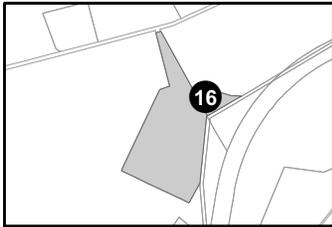


Parks Recreation and Community Services

- 1 Tennis / Handball / Basketball Resurfacing - Guirado Park
- 2 Tennis / Handball / Basketball Resurfacing - Palm Park
- 3 Greenway Trail Projects
- 4 Sport LT Lamp Replacement
- 5 Tennis / Handball / Basketball Resurfacing - Lee Owens Park
- 6 Community Center Walkway Repairs
- 7 LEIT Controller (2 Units Only)
- 8 Calsense Controller
- 9 Tennis / Handball / Basketball Court Resurfacing - Anaconda Park
- 10 Landscape Beautification - Mar Vista St at San Lucas Dr
- 11 Landscape Beautification - Lambert Rd / Mills Ave to Santa Gertrudes Ave
- 12 Tennis / Handball / Basketball Court Resurfacing - Parnell Park
- 13 Parnell Park Improvements

Whittier Utility Authority

- 14 Roll-Up Door Replacement - City Yard
- 15 Gas Control System Improvements
- 16 Well 17 Rehab



Public Works

- 17 Palm Avenue Concrete Repair
- 18 Greenway Trail Projects
- 19 Nogal / Santa Fe Springs / McGee Overlay
- 20 Hydro Dr Rehab
- 21 Adler Dr Rehab
- 22 Persing Dr Rehab
- 23 Russell St Overlay
- 24 Tedemory Dr Overlay
- 25 Carretera Dr

Project Areas

- Whittier Blvd Redevelopment
- Greenleaf Ave & Uptown Whittier
- Whittier Earthquake Recovery
- Commercial Corridor Additional Area
- Commercial Corridor Original Area





City of Whittier

General City Information



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2012-13*

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City of Whittier

General City Information

- *City of Whittier Value Statement*
- *City Demographics*
- *City of Whittier Budget Adoption Resolution*
- *Gann Limit Resolution*
- *Public Financing Authority Budget Adoption Resolution*
- *Whittier Utility Authority Budget Adoption Resolution*



City of Whittier

Value Statement

The City of Whittier acknowledges its rich heritage as a community that is based upon respect for the worth and dignity of its citizens. A growing, dynamic and diverse community, it searches for ways of involving its citizens in programs and activities that inspire a sense of personal responsibility and pride. Both private and governmental initiatives offer opportunities for service that create the conditions necessary for harmony and cooperation between members of the community, civic renewal and improvement for the quality of life.

The City of Whittier embraces the following Value Statement:

- The Government of the City of Whittier requires a high degree of moral/ethical behavior by its members acting in any and all official capacities in carrying out their assigned responsibilities and in their personal lives to the extent that their behavior will not reflect negatively upon the City Government and will not interfere with the City's efforts in carrying out its missions and goals; and
- Integrity is inseparable from ethics, but deserves special recognition. Integrity is that essential value that will facilitate adherence to a high degree of ethical/moral conduct; and
- Cooperation or teamwork is vital to the success of achieving the City's missions and goals. The requirement of cooperation or teamwork extends to all City officials and employees, and the citizens of Whittier, who are, in reality, partners in government; and
- The City shall maintain and improve excellence in delivery of municipal service to the people of the community. This will necessitate continual review of the City operational and organizational considerations and the application of innovative methods to maintain and improve City services at reasonable cost levels; and
- The City cares for its employees. The City highly values the selection and retention of highly qualified, dedicated and loyal employees. To this end, the City shall endeavor to make all positions within the City challenging, interesting and rewarding.

People, Pride, and Progress

City of Whittier General City Information

City of Whittier Profile:

Whittier is located in Los Angeles County, about 12 miles southeast of the City of Los Angeles. The City of Whittier is governed by a five member City Council under the Council – Manager form of government. Whittier is a charter law city and was incorporated in 1898. The Charter form of City government was ratified in 1955. The City covers 14.8 square miles and has an estimated population of 86,788. Businesses and industries in the area include 457 professional services, 540 retail stores, 184 family type restaurants, 43 manufacturing plants, 11 hotels and motels, 2 automobile dealerships and over 274 specialty shops and boutiques, predominantly located in Uptown Whittier, the Quad shopping mall, as well as the Whittwood Town Center.

Founded in 1887 as a Quaker colony, Whittier’s strong sense of history and vision for the future has made it an upscale and dynamic residential community.

City of Whittier Data:

- Incorporated Area 14.8 square miles
- Population¹ 85,654 (2012)
- Population – Races¹
 - Hispanic/Latino 66%
 - White 28%
 - Asian 4%
 - Black/African American 1%
 - American Indian/Alaska Native Less than 1%
 - Native Hawaiian/Other Pacific Islander Less than 1%
- Median Household Income² \$62,063 (2010)
- Personal Income (Per Capita)² \$26,975 (2010)
- Unemployment Rate³ 6%
- Housing
 - Dwelling Units¹ 29,591 (2010)
 - Median Value² \$430,090 (2010)
- Safety
 - Police – Whittier Police Department
 - Fire – Los Angeles County Fire Department
 - Hospitals
 - Presbyterian Intercommunity Hospital
 - Whittier Hospital Medical Center

Source:

1. California Department of Finance
2. AreaVise.Com
3. State of California Employment Development Department
4. HdI Coren & Cone / InfoGroup

. . . **City of Whittier** . . .
General City Information

- Schools (located in Whittier city limits)
 - Whittier City School District
 - Dexter Middle School
 - Hoover Elementary
 - Jackson Elementary
 - Longfellow Elementary
 - Orange Grove Elementary
 - Lowell Join School District
 - Jordan Elementary
 - Whittier Union High School District
 - La Serna High School
 - Whittier High School
 - East Whittier City School District
 - East Whittier Middle School
 - Evergreen Elementary
 - Laurel Elementary
 - Murphy Ranch Elementary
 - Ocean View Elementary
 - Mar Vista Early Childhood Center

- Parks, Libraries and Community Centers
 - Four (4) large community parks
 - Fourteen (14) neighborhood parks
 - Two (2) wilderness parks
 - One (1) sports field
 - Greenway Trail (five mile bicycle/pedestrian trail)
 - Whittier Public Library
 - Whittwood Branch Library
 - Palm Park Aquatic and Activity Center
 - Parnell Park Community and Senior Center
 - Uptown Senior Citizens Center
 - Whittier Community Center

➤ Principal Employers⁴

Rank	Name	No. of Employees
1	Interhealth Corporation	2,600
2	Whittier Union High School District	958
3	Whittier Medical Center	850
4	Whittier City School District	726
5	City of Whittier	614
6	U.S. Post Office	364
7	Bright Health Physicians	300
8	Ralph's	273
9	East Whittier City Elementary District	270
10	Johnson Controls	250

Source:

1. California Department of Finance
2. AreaVise.Com
3. State of California Employment Development Department
4. Hdl Coren & Cone / InfoGroup

RESOLUTION NO. 8474

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2012, AND ENDING JUNE 30, 2013

WHEREAS, pursuant to Section 1102 of the Charter of the City of Whittier, the City Manager, on or about April 30, 2012, submitted to the City Council a proposed budget for the appropriation and expenditure of funds for the City of Whittier for Fiscal Year 2012-13;

WHEREAS, such proposed budget was reviewed by the City Council at the Budget Study Session on May 15, 2012;

WHEREAS, it has been determined that the proposed budget was prepared in accordance with Section 1111 of the City Charter and provides for reserve funds sufficient to meet all lawful demands of the City, as is required;

WHEREAS, the City Council of the City of Whittier continually strives to provide the highest quality of life for its citizens; and

WHEREAS, following duly given notice and prior to budget adoption, the City Council held a public hearing on June 26, 2012, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed 2012-13 Fiscal Year Budget for general and special City purposes is approved and adopted for estimated revenues and transfers-in totaling \$78,748,823.

SECTION 2. The City Manager's proposed 2012-13 Fiscal Year Budget for general and special City purposes is approved and adopted for appropriations and transfers-out in the amount of \$80,181,580 and capital improvement projects in the amount of \$1,454,566.

SECTION 3. That the following reclassification of reserves be approved for Fiscal Year 2012-13:

<u>Fund</u>	<u>Name</u>	<u>Reserve</u>	<u>Account No.</u>	<u>Increase (Decrease)</u>
100	General Fund	Reserve for Art in Public Places	245110	\$ 5,500
		Reserve for General Plan Update	245130	(160,500)
		Reserve for Designated PEG	244225	21,797
		Reserve for Emergency	248045	65,000
		Reserve for Rental Units	248070	33,434
		Reserve for Contingency (PERS)	245100	(718,823)
		General Fund Subtotal		\$ (753,592)
250	Asset Seizure	Reserve for Capital Projects	241150	\$ (69,945)
280	Prop C Transit	Reserve for Greenway Rentals	241275	75,700
Total				<u>\$ 5,755</u>

SECTION 4. The City Manager is authorized to make changes within each budget code, during the 2012-13 fiscal year, as he may from time to time deem desirable and necessary in order to meet the City's needs. Changes in budget code totals, appropriation of unappropriated balances and cancellation of unexpended and unencumbered appropriations shall require City Council approval, in accordance with Section 1105 of the City Charter.

SECTION 5. The City Clerk-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 26th day of June 2012.



OWEN NEWCOMER, Mayor

ATTEST:


 KATHRYN A. MARSHALL
 City Clerk-Treasurer

CITY OF WHITTIER)
) SS
 STATE OF CALIFORNIA)

I, Kathryn A. Marshall, City Clerk-Treasurer in and for the City of Whittier, California, hereby certify that the foregoing resolution was duly introduced and adopted at a regular meeting of the City Council of said City held on the 26th day of June 2012, by the following roll call vote:

AYES: J.G. Nordbak C. Warner J.A. Vinatieri
 O. Newcomer
 NOES: None
 ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the City of Whittier, California, this
2nd day of July 2012.

Joni Marques, Asst for
 KATHRYN A. MARSHALL
 City Clerk-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND
 CORRECT COPY OF THE ORIGINAL DOCUMENT
 ON FILE WITH THE CITY OF WHITTIER. WITNESS
 MY HAND AND THE OFFICIAL SEAL OF THE CITY
 OF WHITTIER THIS 15th DAY OF
August, 2012
Joni Marques, Asst.
 CITY CLERK

RESOLUTION NO. 8475

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012-13

WHEREAS, on November 6, 1979, the voters in California added Article XIII B to the State Constitution thereby placing various limitations on the appropriations of State and local government;

WHEREAS, in June 1990, the voters in California amended Article XIII B by passing Proposition 111 - the Traffic Congestion Relief and Spending Act of 1990, which expanded the guidelines for calculating the Gann Limit;

WHEREAS, Proposition 111 allowed Cities to take the greater increase of City or County population growth, and the greater increase of California Per Capita Income or non-residential assessed valuation growth attributed to new construction within the City; and

WHEREAS, the City of Whittier has complied with all of the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2012-13.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That the appropriations limit for Fiscal Year 2012-13 is hereby established as \$175,944,968.

SECTION 2. That total appropriations of \$30,939,094, as included in the City's adopted budget for Fiscal Year 2012-13 and subject to the limit are less than the appropriations limit by \$145,005,874, and within the limit as stipulated by Article XIII B.

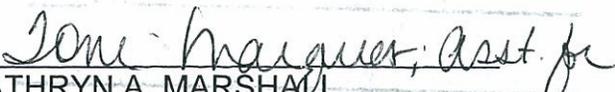
SECTION 3. That the estimated proceeds of taxes as included in the City's adopted budget for Fiscal Year 2012-13, total \$31,404,222 and are within the appropriations limit as stipulated by Article XIII B.

SECTION 4. That the City Clerk shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 26th day of June 2012.


OWEN NEWCOMER, Mayor

ATTEST:


KATHRYN A. MARSHALL
City Clerk-Treasurer

CITY OF WHITTIER)
) SS
 STATE OF CALIFORNIA)

I, Kathryn A. Marshall, City Clerk-Treasurer in and for the City of Whittier, California, hereby certify that the foregoing resolution was duly introduced and adopted at a regular meeting of the City Council of said City held on the 26th day of June 2012, by the following roll call vote:

AYES: J.G. Nordbak C. Warner J.A. Vinatieri
 O. Newcomer
 NOES: None
 ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the City of Whittier, California, this
2nd day of July 2012.

Kathryn A. Marshall, Asst. Jr.
 KATHRYN A. MARSHALL
 City Clerk-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND
 CORRECT COPY OF THE ORIGINAL DOCUMENT
 ON FILE WITH THE CITY OF WHITTIER. WITNESS
 MY HAND AND THE OFFICIAL SEAL OF THE CITY
 OF WHITTIER THIS 15th DAY OF
August, 2012
Kathryn A. Marshall, Asst.
 CITY CLERK

RESOLUTION NO. WPFA-12-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WHITTIER PUBLIC FINANCING AUTHORITY
ADOPTING A BUDGET FOR THE FISCAL YEAR
COMMENCING JULY 1, 2012, AND ENDING JUNE 30,
2013

WHEREAS, the Executive Director, on or about April 30, 2012, submitted to the Board of Directors a proposed budget for the appropriation and expenditure of funds for the Whittier Public Financing Authority (WPFA) for Fiscal Year 2012-13;

WHEREAS, such proposed budget was reviewed by the Board of Directors at the Budget Study Session on May 15, 2012; and

WHEREAS, following duly given notice and prior to budget adoption, the Board of Directors of the Whittier Public Financing Authority held a public hearing on June 26, 2012, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHITTIER PUBLIC FINANCING AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. The total estimated revenues and transfers-in for Fiscal Year 2012-13 shall be \$596,975.

SECTION 2. The total appropriations and transfers-out for Fiscal Year 2012-13 shall be \$596,975.

SECTION 3. The Executive Director is authorized to make changes during the 2012-13 fiscal year, as he may from time to time deem desirable and necessary in order to meet the WPFA's needs.

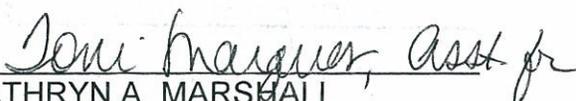
SECTION 4. The Secretary-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 26th day of June 2012.



OWEN NEWCOMER, Chair

ATTEST:



KATHRYN A. MARSHALL
Secretary-Treasurer

CITY OF WHITTIER)
)
STATE OF CALIFORNIA) SS.

I, Kathryn A. Marshall, Secretary-Treasurer in and for the Whittier Public Financing Authority, hereby certify that the foregoing resolution was duly adopted at a special meeting of the Whittier Public Financing Authority held on the 26th day of June 2012 by the following roll call vote:

AYES: J.G. Nordbak C. Warner J.A. Vinatieri
O. Newcomer
NOES: None
ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the Whittier Public Financing Authority
this 2nd day of July 2012.

Kathryn A. Marshall, Asst. Sec.
KATHRYN A. MARSHALL
Secretary-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND
CORRECT COPY OF THE ORIGINAL DOCUMENT
ON FILE WITH THE CITY OF WHITTIER. WITNESS
MY HAND AND THE OFFICIAL SEAL OF THE CITY
OF WHITTIER THIS 15th DAY OF
August, 2012
Kathryn A. Marshall, Asst.
CITY CLERK

RESOLUTION NO. WUA-12-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WHITTIER UTILITY AUTHORITY ADOPTING A
BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1,
2012, AND ENDING JUNE 30, 2013

WHEREAS, the Executive Officer, on or about April 30, 2012, submitted to the Board of Directors, a proposed budget for the appropriation and expenditure of funds for the Whittier Utility Authority for Fiscal Year 2012-13;

WHEREAS, such proposed budget was reviewed by the Board of Directors at the Budget Study Session on May 15, 2012; and

WHEREAS, following duly given notice and prior to budget adoption, the Board of Directors of the Whittier Utility Authority held a public hearing on June 26, 2012, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHITTIER UTILITY AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. The total estimated revenues and transfers-in for Fiscal Year 2012-13 shall be \$27,043,866.

SECTION 2. The total appropriations, transfers-out and capital expenditures for Fiscal Year 2012-13 shall be \$38,609,907.

SECTION 3. That the following reclassification of reserves be approved for 2012-13:

<u>Fund</u>	<u>Name</u>	<u>Reserve</u>	<u>Account Number</u>	<u>Increase (Decrease)</u>
420	Water fund	Reserve for Water Connection Fees	241240	\$ 15,000
			Total	<u>\$ 15,000</u>

SECTION 4. The Executive Officer is authorized to make changes during the 2012-13 Fiscal Year, as he may from time to time deem desirable and necessary in order to meet the Authority's needs.

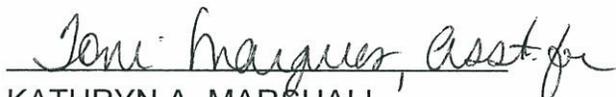
SECTION 5. The Secretary-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 26th day of June 2012.



OWEN NEWCOMER, Chair

ATTEST:



KATHRYN A. MARSHALL
Secretary-Treasurer

CITY OF WHITTIER)
)
STATE OF CALIFORNIA) SS

I, Kathryn A. Marshall, Secretary-Treasurer in and for the Whittier Utility Authority, hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Whittier Utility Authority held on the 26th day of June 2012 by the following roll call vote:

AYES: J.G. Nordbak C. Warner J.A. Vinatieri
O. Newcomer
NOES: None
ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the Whittier Utility Authority this
2nd day of July 2012.

Kathryn A. Marshall, Asst. Treas.
KATHRYN A. MARSHALL
Secretary-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 15th DAY OF August, 2012
Joni Marquez, Asst.
CITY CLERK

City of Whittier

Glossary and Alphabetical Index



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2012-13*

. . . **City of Whittier** . . .
Glossary of Acronyms and Terms

ADA	Americans with Disabilities Act
AQMD	South Coast Air Quality Management District
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ASI	Access Services, Inc.
BSIP	Bus Stop Improvement Plan
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CalTrans	California State Department of Transportation
CARB	California Air Resources Board
CCTBL	City Clerk/Treasurer/Business License
CDBG	Community Development Block Grant
CFD	Community Facilities District
CHDO	Community Housing Development Organization
CIP	Capital Improvement Program
CIPA	California Insurance Pool Authority
CIS	Cops in School
CNG	Compressed Natural Gas
COBRA	Consolidated Omnibus Budget Reconciliation Act
COG	Gateway Cities Council of Governments
COPS	Citizen's Option for Public Safety
CSAC-EIA	California State Association of Counties – Excess Insurance Authority
DAR	Dial-A-Ride
DDA's	Disposition and Development Agreements
DMV	Department of Motor Vehicles
EAP	Employee Assistance Program
EOC	Emergency Operations Center

· · · **City of Whittier**
Glossary of Acronyms and Terms · · ·

EWCS D	East Whittier City School District
GASB	Governmental Accounting Standards Board
GETS	Government Emergency Telecommunications Service
GIS	Geographic Information System
GWT	Greenway Trail
HES	Hazardous Elimination Safety
HIPAA	Health Insurance Portability and Accountability Act
HSIP	Highway Safety Improvement Program
HUD	U.S. Department of Housing and Urban Development
HVAC	Heating and Ventilation Air Conditioning
IT	Information Technology
JAG	Justice Assistance Grant
L.A. IMPACT	Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force
LACO	Los Angeles County
LAN	Local Area Network
LR	Local Return
MDC	Mobile Data Computer
Metro	Los Angeles County Metropolitan Transportation Authority
MOU	Memorandum of Understanding
MSRC	Mobile Source Air Polluting Reduction Review Committee
MTA	Metropolitan Transportation Authority
NIMS	National Incident Management System
NPDES	National Pollution Discharge Elimination System
NTD	National Transit Database
OARRS	Operational Area Response and Recovery System
OPA's	Owner Participation Agreements
OSHA	Occupational Safety and Health Administration

· · · **City of Whittier**
Glossary of Acronyms and Terms · · ·

OTS	Office of Traffic Safety
PRCS	Parks, Recreation and Community Services
PSA	Public Service Area
PW	Public Works
RMS	Records Management System
SAGE	Strategies Against Gang Environments
SET	Special Enforcement Team
SFS	Santa Fe Springs (City of)
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SCAQMD	See AQMD
SRO	School Resource Officers
SSMP	Sewer System Management Plan
SWRCB	State Water Resources Central Board
TAX	Technical Advisory Committee
TMA	Transportation Management Agreement
UUD	Underground Utility District
WCCA	Wildlife Corridor Conservation Authority
WMP	Water Master Plan
WPFA	Whittier Public Financing Authority
WRA	Whittier Redevelopment Agency
WUA	Whittier Utility Authority
WAN	Wide Area Network
WYN	Whittier Youth Network

City of Whittier

Glossary

Appropriation: A legal authorization granted by the City Council to make expenditures and/or to incur obligations for specific purposes. An appropriation is usually for a specific purpose and amount and must be expended within the fiscal year.

Appropriation Limit: A limit on the maximum amount of tax proceeds that a city can spend during any fiscal year. An initiative passed in 1980 (the "Gann" initiative) amended the California Constitution and established the procedure for this annual requirement. Cities must determine an annual appropriation limit through a calculation that uses economic data, population changes and the prior year's limit as factors.

Budget: A financial plan providing for the operation of an entity for a given period, such as a fiscal year, and the proposed means for its financing. Generally, the plan embodies proposed expenditures and estimated revenues.

Budget Code: A fund itself or sub-fund within the City's financial information system to account for expenditures in the performance of a process, operation or service. A budget code records all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or specific job.

Capital Improvements: Construction or major repair of City facilities and buildings.

Capital Improvement Program: The multi-year schedule of capital improvement projects and the acquisition of major capital outlay items which encompass all funding sources and organizational units of the City.

Capital Outlay: The acquisition costs of major items of capital assets used in providing direct services.

City Council: The political body of the City of Whittier whose members are elected by Whittier citizens to represent and administer their views and policies concerning the operation of the City. The Whittier City Council includes five members elected at large for staggered terms of four years.

City Manager: The administrative head of City operations. Appointed by the City Council, the individual in this capacity is responsible for directing the City's day-to-day operation and implementing policies and directives of the City Council, the Municipal Code, and the City Charter. The City Manager is also responsible for preparing the City's annual budget, enforcing all city laws and administrative rules and regulations, and identifying and formulating appropriate action for problem or key areas of interests.

Commercial Development: Development efforts focusing on commerce or trade activities related to the buying and selling of goods and services, such as retail stores, and office headquarters.

City of Whittier

Glossary

Debt Service: The payment of principal and interest on long-term debt according to a predetermined payment schedule.

Employee Services: The group of accounts or expenditures within the City's financial system that encompasses the total costs of labor, including salaries and fringe benefits.

Enterprise Fund: A group of accounts used to record financial transactions of specific City operations that function and operate in a manner comparable to a private sector business. In general, an enterprise funds is considered self-sustaining with the majority of its revenue and funding coming from the operation itself. The City of Whittier's enterprise funds include the sewer, water, solid waste collection and solid waste disposal funds.

Excess Insurance: A means of insuring against losses beyond the level of coverage provided by an underlying policy. Excess coverage is designed to respond to large but infrequent losses. The City of Whittier has excess coverage for liability and workers' compensation.

Expenditure: An actual payment made by the City.

Fines: Includes monies derived from penalties for the violation of laws or administrative rules and regulations, statutory offenses, and for violation of lawful administrative rules and regulations.

Fiscal Year: A period of time that represents the beginning and ending for recording financial transactions. The City of Whittier has a fiscal year of July 1 through June 30.

Forfeitures: Includes monies or products that are given up or confiscated by the City because of some crime, fault, or neglect of duty.

Full Time Positions: Personnel positions authorized by the City Council to be employed by the City of Whittier. Full time positions do not include temporary or part time personnel or contractual services.

Full Time Equivalent Positions: The corresponding full-time equivalent of part-time personnel based on the total of all part-time service hours rendered. This is determined by dividing total part-time service hours by 2,080, which represents the total regular service hours for a full time employee in a one year period.

Fund: An accounting entity with a self-balancing set of accounts recording financial resources and transactions for specific activities.

Fund Balance: The net effect of assets less liabilities at any given point in time.

City of Whittier

Glossary

Fund Type: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fund: The fund that encompasses all financial transactions attributed to non-specific taxes and other general purpose revenues, e.g., sales taxes, property taxes, fines and forfeitures, investment income, etc., and includes expenditures for general governmental services, e.g., police, public works, social services, planning, and code enforcement.

Goals: Broad statements aimed at meeting public service needs or objectives and defined by the organization to be of significant or high priority.

Grants: A transfer or awarding of funds from another public entity to the City for the purpose of financing a specific activity, program or project. The City is not required to reimburse or repay the awarding entity any grant funds.

Industrial Development: Development efforts focusing on manufacturing enterprises and large-scale business activity.

Internal Service Fund: A fund used to finance and account for goods and services provided by one City department to other City departments on a cost reimbursement basis.

Licenses and Permits: The imposition of a fee to authorize an activity in the private sector that is conducted within the City's jurisdiction.

Maintenance and Operations Expenditures: Includes those expenditures not categorized as either employee service costs or capital outlay items. The category may include costs for supplies, materials, and contractual services.

Non-Operating Expenditures: Expenditures that do not recur every fiscal year or are incurred only once in any particular year.

Operating Expenditures: Expenditures that are incurred in the regular course of business or operation of a fund.

Personnel: A person or group of persons employed by the City of Whittier.

Program: An activity or group of similar activities organized as a sub-unit of a department for planning and administration.

Project Area: A geographic area designated by a redevelopment agency and targeted for development activity in accordance with State laws and procedures.

City of Whittier

Glossary

Redevelopment Agency: A separate governmental entity created by a legislative body in accordance with state statutes whose main purpose is the elimination of blight in a designated (project) area. By law, redevelopment agencies are granted exclusive powers and may exercise them as deemed necessary to accomplish its objectives. Although activities and projects are restricted to the designated project area, eligible activities are many and include public improvements, rehabilitation/upgrade of existing structures, housing projects, retail development and economic revitalization programs, including financial assistance or incentives.

Retention (Self-Insurance): The amount that an insured or an insurer assumes as its own liability and that is not otherwise insured. City of Whittier has self-insurance retention for workers' compensation and general liability.

Revenues: Monies received by the City of Whittier from a variety of sources including user charges, fees, property taxes, sales taxes and grants. City operations are financed/funded through the use of revenues.

Self-Insurance: Assuming risk of loss through maintenance of reserves or another contingency plan instead of by the purchase of insurance coverage.

Service Credits: Service credit accounts are normally used to record credits that can occur when one cost center charges another for labor or equipment usage.

Special Revenue Fund: A fund type in which the proceeds of specific revenue sources are accounted for. Generally, special revenue funds are restricted and can only be used for specific purposes.

Specific Plan: A land use plan for a specific site or property or small geographic area.

Taxes: Compulsory charges levied by a governmental entity for the purpose of financing services performed for the common benefit. Many of the tax revenues received by local governments are levied and administered by the State and distributed to the local units of government.

Tax Increment Revenue: Property tax generated within the redevelopment area that accrues solely to the Whittier Redevelopment Agency.

Transfers In/Out: Inter-fund transfer of funds to subsidize operations of the recipient fund.

Toxic/Hazardous Waste: Any waste, or combination of wastes which because of its quantity, concentration, physical, chemical, or infectious characteristics, may exhibit corrosives, toxicity, flammability, and reactivity. Toxic waste includes but is not limited to pesticides, used motor oil, or cleaning solvents.

City of Whittier

Glossary

Uptown: The historic "heart" of Whittier, it consists of commercial, office and residential properties in the area bordered by Hadley Street on the north, Mar Vista Street on the south, Pickering Avenue on the west, and Painter Avenue on the east.

City of Whittier

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