City of Whittier, California

Annual Budget
Fiscal Year
2014-2015

Cover photos courtesy of Parks, Recreation and Community Services Department

City of Whittier, California

Annual Budget
Fiscal Year 2014-2015

People, Pride, Progress

Submitted by

Jeffrey W. Collier, City Manager

Prepared by the
City Controller's Office

Rod Hill, City Controller

City Council

Cathy Warner

Mayor

Fernando Dutra

Mayor Pro Tem

Joe Vinatieri

Council Member

Owen Newcomer

Council Member

Bob Henderson

Council Member

Principal Officers

Jeffrey W. Collier
City Manager

Nancy Mendez
Assistant City Manager

Jeff A. Piper
Chief of Police

Richard D. Jones
City Attorney

Kathryn A. Marshall
City Clerk/Treasurer

Rod Hill
City Controller/Director of Human Resources

Conal McNamara
Director of Community Development

Fran Shields
Director of Parks, Recreation and Community Services

David A. Pelser
Director of Public Works

Paymaneh Maghsoudi
Library Director

Monica Lo
Assistant City Controller

THE BUDGET PROCESS

Charter of the City of Whittier
Article XI - Fiscal Administration
1970

Section 1101. ANNUAL BUDGET, PREPARATION BY THE CITY MANAGER. At such date as the City Manager shall determine, each department head shall furnish to the City Manager estimates of revenue and expenditures for his or her department, detailed in such manner as may be prescribed by the City Manager. In preparing the proposed budget, the City Manager shall review the estimates, hold conferences thereon with the respective department heads and may revise the estimates as he may deem advisable.

Section 1102. BUDGET, SUBMISSION TO CITY COUNCIL. At least thirty-five days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council the proposed budget as prepared. After reviewing same and making such revisions as it may deem advisable, the City Council shall determine the time for the holding of a public hearing thereon and shall cause to be published a notice thereof not less than ten days prior to said hearing, by at least one insertion in the official newspaper. Copies of the proposed budget shall be available for inspection by the public in the office of the City Clerk at least ten days prior to the hearing.

Section 1103. BUDGET, PUBLIC HEARING. At the time so advertised or at any time to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the proposed budget, which interested persons desiring to be heard shall be given such opportunity.

Section 1104. BUDGET, ADOPTION. After the conclusion of the public hearing, the City Council shall make any revisions of the proposed budget that it may deem advisable and on or before June 30, it shall adopt the budget. A copy thereof, certified by the City Clerk, shall be filed with the person retained by the City Council to perform auditing functions for the Council and further copy shall be placed, and shall remain on file, in the office of the City Clerk where it shall be available for public inspection. The budget so certified shall be reproduced and copies made available for the use of the public and of departments, offices and agencies of the city.

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City of Whittier

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Cathy Warner
Mayor

Fernando Dutra
Mayor Pro Tem

Joe Vinatieri
Council Member

Owen Newcomer
Council Member

Bob Henderson
Council Member

Jeffrey W. Collier
City Manager

September 5, 2014

The Honorable Mayor and Members of the City Council
City of Whittier, California

Submitted herewith is the City's budget for fiscal year 2014-15. The budget details the City's operating and non-operating revenues and expenditures including the Whittier Utility Authority, Whittier Housing Authority and the Whittier Financing Authority. The City, in its effort to meet the needs of its citizens and customers through prudent fiscal management, has continued a policy of closely monitoring revenues and expenditures throughout the year and providing the City Council with quarterly budget updates. As Whittier strives to improve the quality of life in the community, there are always challenges in maintaining both the services the City offers and a balanced budget.

Whittier has historically placed an emphasis on the concept of balancing operating expenditures with operating revenues. In anticipation of another fiscally challenging year, the 2014-15 budget utilized alternative revenue sources to assist in balancing the General Fund's operating budget. The adopted budget was balanced with the assistance of lease payments, and the elimination of both vacant positions and excess appropriations.

Economic Outlook

Housing and Economic Development

Hit hard by the recession, the housing market has shown improvement over the past few years. As interest rates remain low, there is confidence that housing prices will continue to increase throughout the fiscal year. In Southern California, the median price for all new and resale houses and condos sold was $413,000, which represented a 7.3% increase over July 2013 prices. Unfortunately, California home sales decreased by 8.7% in July 2014, as compared with the same period a year ago. A total of 20,369 new and resale houses and condos sold in Southern California in July 2014, which is down from 23,253 sales in July 2013. While increasing property values is good news, some analysts believe the recovery will continue to face challenges in the coming years.

The City of Whittier, by recognizing the needs and developing relationships with local businesses, recently won the Los Angeles County Economic Development Corporation's (LAEDC) 2012 Most Business-Friendly City in Los Angeles County award for cities with populations over 60,000. Finalists are chosen based on demonstrating a commitment to economic development, excellence in programs and services promoting business growth, providing competitive fee structures and incentives, and a history of city-wide economic development. This is the fourth straight year Whittier has been a finalist.

Unemployment and Consumer Confidence

The nation experienced modest job growth, with unemployment rates improving from 7.6% in July 2013 to 7.4% in July 2014[1]. The nation's unemployment rate continues to be sluggish due to the delays in hiring by many businesses hit hard by the recession. In California, the unemployment rate is higher than the national average at 8.8% in 2013, while the Los Angeles County rate was even higher in July 2013 at 10.2%. In the City of Whittier, the unemployment rate continues to improve at 7.3% in June 2013. Despite these figures, some industries have displayed positive outlooks with increased employment, especially at the regional level. Those industries include high tech manufacturing and services, tourism, entertainment, professional and business services, and construction. The state and local government sectors continue to struggle. Two of the largest employers in the City of Whittier continue to be Interhealth Corporation - Presbyterian Intercommunity Hospital (PIH), and Whittier Union High School District, and both have been successful in preserving jobs for the community. PIH continues expansion of its facilities and acquisition efforts to expand its services within the City.

Source: 1: Employee Development Department, State of California

Consumer spending has seen improvement, with consumer spending increasing by 2% in 2013, after a 1.8% gain in 2012 as reported in the 2014-15 Economic Forecast by the Los Angeles County Economic Development Corporation (LAEDC). The housing and related construction sectors are continuing to see the largest improvements[2].

While the growth of the economy has remained modest over the past few years, experts seem to agree the economy is improving, but at a slow pace, and long term stabilization may be years to come.

Citywide Priorities and Goals

The City Manager's 2014-15 priority efforts include the reuse of the Fred C. Nelles correctional facility, the 2.3 mile eastern extension of the Greenway Trail, working with local cities to support the City's position on the Metro Gold Line light rail eastside extension, and the City's mineral extraction project.

The City Clerk-Treasurer will continue to invest available funds in a prudent manner to generate additional revenues for the organization. The Business License Division annually processes over 7,500 licenses, and the Information Technology/Records Management Division will focus on responding to numerous public records requests and maintaining the City's establishing infrastructure for a wireless LAN project.

The Parks, Recreation and Community Services Department's Community Services Division will continue to present a full range of leisure, cultural arts and social services programs for the Whittier community. The department will conduct its annual Street Art Banner Program with over 80 participants, in addition the lobby art exhibits continue to be very popular, and both of these programs help bring art to the community on an everyday basis. Special event programs will include Veteran's Day, Memorial Day and July 4th ceremonies, Summer Concerts in the Park, Easter Eggxtravaganza and Arbor Day. The Parks Division completed several projects along the Greenway Trail including the Oak Station's parking lot, the first element of the Palm Station pergola and the design phase of the Bioswale at Walnut Station. The Joe Miller Field Restroom Project is complete. The playground removal/replacement of rubberized surfacing has been completed at Central, Broadway, Leffingwell Ranch, Parnell, Penn and Palm Parks. Installation of the Centennial Clock was completed in 2012-13 and Barefoot Boy fountain construction was finalized in 2013-14. The Transit Division completed another successful year. There were 78,865 Dial-A-Ride passenger trips in 2012-13. The supplementary Taxi Voucher Program continues to meet our passengers' needs for medical and dental trips to surrounding cities and provided 4,031 trips. Staff will continue to work with Metro for Phase II of the Bus Stop Improvement project using a $540,000 Federal grant for bus stop improvements at locations along Whittier Boulevard.

Source: 2: Spending and housing data provided by Los Angeles Economic Development Corporation (LAEDC)

The Library's remodeled Whittwood Branch re-opened in December 2012. The Library circulates over 520,000 items and serves over 480,000 patrons annually. The Library's Summer Reading Program served approximately 4,000. This program encourages children to pursue literacy year round. A total of 35,000 children participated in a variety of Library programs. The Homework Center continues to provide much needed resources through databases and services designed for students, such as live online tutoring.

The Police Department continued to utilize various funding sources to replace mobile technology equipment. The Department is enhancing its mobile data communications over multiple fiscal years through the use of cellular data technology. The reserve police officer program has been expanded to provide increased service to the public. The Property and Evidence facility improvements were completed and the updated facility is in use.

The Community Development Department continues to proactively maintain a cooperative working relationship with the design and development community. Primary elements of this effort for the Building & Safety Division include community education and awareness related to safe building practices. The division conducts an estimated 1,350 building inspections annually. The Planning Division annually processes approximately 1,200 new planning applications ranging from conditional use permits and development review applications to variances and temporary use permits. The Planning Division continues to actively process a variety of development applications including markets, churches, dining establishments, and reuses of former auto dealer sites.

The Redevelopment and Housing Division of the Community Development Department continues to handle the Dissolution of the Whittier Redevelopment Agency and its transformation into the Whittier Redevelopment Successor Agency (WRSA). WRSA's efforts are focused on managing the dissolution of redevelopment, the creation and submittal of Recognized Obligation Payment Schedules to continue payment on all enforceable obligations in place at the time of dissolution, and managing the Oversight Board and all submittal to the State Department of Finance, including various procedural items, financing audit reviews, and the Long Range Property Management Plan. In addition, the housing assets of the former Redevelopment Agency were transferred to the Whittier Housing Authority, which now manages those assets for low- and moderate-income housing purposes.

One provision of the dissolution laws provided WRSA with the authority to spend pre-2011 bond proceeds on the projects for which the bonds were originally issued. These redevelopment funds provide Whittier a very significant source of one-time revenue to accomplish strategic infrastructure improvements. The Redevelopment and Housing Division is working to develop a plan to deploy the bond funds for 17 projects that would expend approximately $16.62 million of non-housing bond funds, and 4 projects that would expend approximately $9.34

million of low- and moderate-income housing bond funds. The projects consist of major infrastructure investment to facilitate implementation of the Uptown Whittier Specific Plan and Whittier Boulevard Specific Plan. Planned projects include a large parking structure and parking meters; improvements to curb, gutter, sidewalk, streets and street trees; as well as sewer and water infrastructure improvements to facilitate economic growth. Improvements to streets and intersections necessary to accommodate this large-scale housing and commercial development are likely to occur in the Uptown and Fred C. Nelles areas of the City. Lastly, the housing bonds will be invested to develop or maintain affordable housing projects in numerous locations in the City.

In light of Whittier Redevelopment Agency's dissolution, the City continues to evaluate potential funding replacements for the economic development incentives lost by the elimination of redevelopment. Whittier continues to recognize the importance of looking for new and innovative ways to assist the local business community. Staff will continue to assist with the planning of the Los Angeles County Small Business Contracting Connections seminars, which are spearheaded by the Los Angeles County Office of Small Business. Staff will also continue the "Shop Whittier" campaign during the 2014 holiday season to encourage local shopping. The City continues its business seminars series to provide business owners current information on running a successful business. Business outreach also continues to be an important component of the City's Economic Development program and staff will continue to focus on visiting with both existing and prospective businesses.

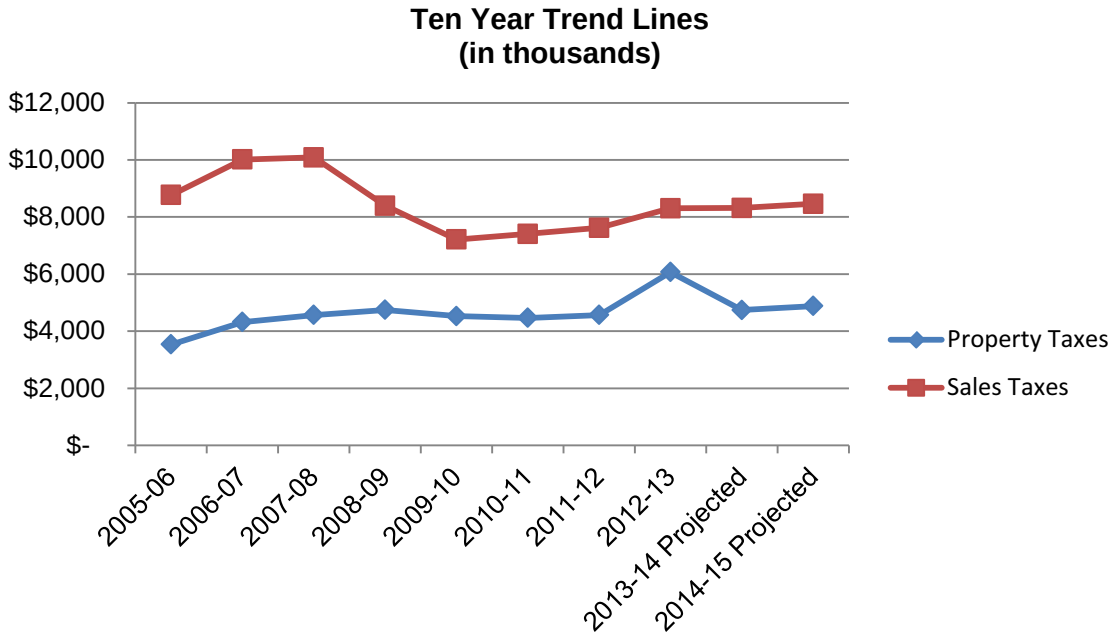
The Redevelopment and Housing Division continues to implement a variety of programs funded by Federal CDBG and HOME grants. These include assisting low-income families with rehabilitation of homes through the four grant/loan programs, graffiti abatement, code enforcement, social services, affordable housing projects and a variety of infrastructure improvements.

The City Controller's Department is responsible for the financial, human resources, risk and emergency management functions of the organization. In an attempt to provide useful information to the City's utility customers, the department will continue to refine and improve City's utility billing format. The department successfully received the CSMFO's outstanding budget award for 2013-14, and has continued to receive the GFOA's Excellence in Financial Reporting for the past 25 years. While hiring is expected to remain slow, Human Resources is projecting to complete 25 recruitments in 2014-15. The Risk and Emergency Management Division expects to implement a new workers compensation "return to work program" during the fiscal year, and Emergency Management will complete its outreach program to the City's senior housing community, while shifting its focus to testing the Emergency Operations Center's capabilities through several scenario drills.

The Public Works Department's Engineering Division is continuing work on numerous projects, including various street and transportation projects

throughout the City. The Water Division is actively managing the construction of its new Pumping Plant II project, which will include a new SCADA system, new pumping plant, and additional water storage. The Water Division will also actively monitor drought conditions, and implement steps necessary to protect the City's existing water supply. The Solid Waste Disposal Division is in the design phase for expansion and partial-closure projects at the City's landfill.

Financial Trend Indicators – Fortunately, as demonstrated in the graph below, the City's property tax revenues have remained stable throughout the recent recession and sales tax revenues have seen improvement over the past few years. In fiscal year 2012-13, the City received one-time revenues of $1,125,163 from a property tax admin fee settlement and the Whittier Redevelopment Successor Agency close-out distribution related to the former Redevelopment Agency that was dissolved in January 2012.



Employee Service Costs

The Employee Service Costs (ESC) category consists of salaries, wages and employee benefits. ESC makes up the largest component of General Fund expenditures and represents all personnel-related costs. There are currently two represented employee groups in the City: the Whittier Police Officers' Association (sworn) and the Whittier City Employees' Association (maintenance, clerical/technical, non-management and other employees). Management employees are unrepresented.

Categories of ESC consist of the following:

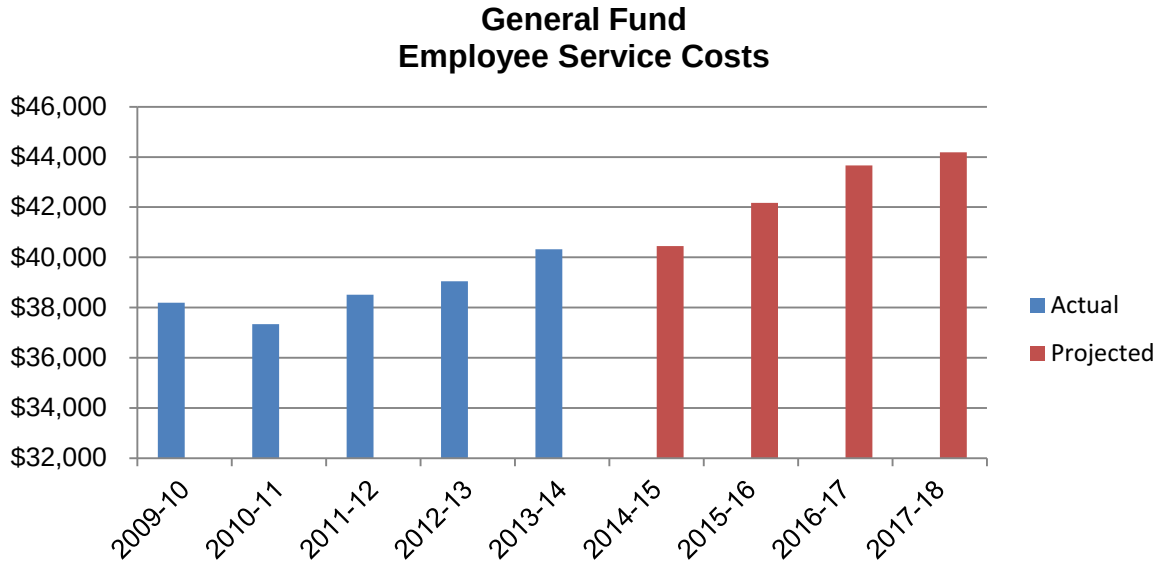
- Salaries
- Wages
- Overtime

- Paid leave (e.g., vacation, sick, leave payoff, etc.)
- Public Employees' Retirement System (PERS)
- Other benefits (e.g., deferred comp, insurance, disability insurance, unemployment, Medicare, disability pay, etc.)

Despite the decrease in revenues as the recession hit, the City has worked hard to maintain employee services. There were some reorganizations in departments due to retirements to minimize the impacts to City services. In fiscal year 2011-12, as result of the elimination of Redevelopment throughout the State and further reductions in Federal funding, the City lost approximately $9.2 million in various revenue sources. As a result, the City had to eliminate six positions. Besides increasing CalPERS retirement costs and health insurance increases, there have been no significant changes in employee service costs in recent years. 2014-15 employee service costs are projected to increase primarily related to retirement and health insurance benefits.
Six full-time positions were eliminated in FY 2014-15 to balance the General Fund's deficit. Most of the positions eliminated were vacant positions and others were transferred to other divisions within the organization.

Changes in Total Budgeted Positions:

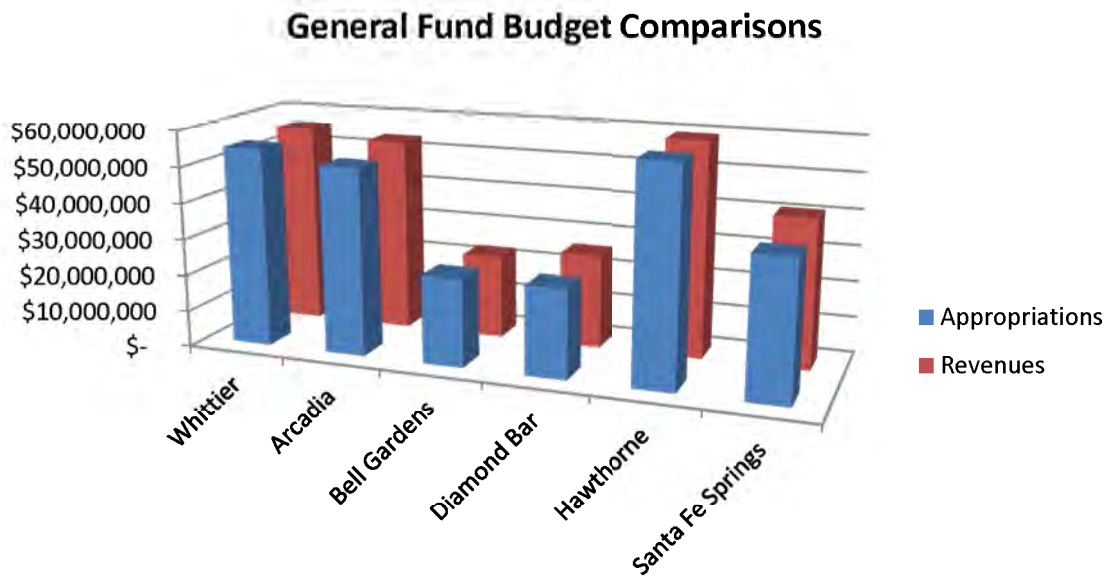
	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
General Fund	431.01	412.48	413.48	410.02	408.03	399.61
Total Positions	527.20	511.67	512.67	507.71	504.87	496.45



Comparative Budget Survey

In a per capita comparison of budgeted expenditures for 2012-2013 General Fund budgets, the City is comparable to the other Cities in Los Angeles County in providing municipal services per capita rate.

Los Angeles County		General Fund Budget	Total Budget	Population	Per Capita Spending
Whittier	Appropriations	$54,740,793	$114,763,368	86,538	$657.67
(FY 2014/15)	Revenues	55,849,064	112,611,176		
Arcadia	Appropriations	51,511,900	92,716,607	57,500	877.07
	Revenues	53,572,320	87,559,680		
Bell Gardens	Appropriations	25,345,000	40,563,798	42,000	603.45
	Revenues	25,638,000	40,031,617		
Diamond Bar	Appropriations	24,434,177	40,553,982	56,400	361.44
	Revenues	25,759,805	37,476,110		
Hawthorne	Appropriations	59,142,644	116,250,433	86,644	642.63
	Revenues	59,429,373	117,875,182		
Santa Fe Springs	Appropriations	37,979,800	55,082,300	17,349	2,051.67
	Revenues	40,997,000	55,114,500		



Budget Process

For purposes of budget preparation and formulation, departmental budget submittals are prepared and submitted to the Controller's department by the middle of February. The submittals consist of two parts: a base request and supplemental requests to enhance or establish new budgets. As in past years, the City Controller's and City Manager's offices met with departments to develop the revenue and expenditure projections included in this adopted budget. City Council then meets for a special Study Session to discuss future goals and modify the proposed budget as necessary. Finally, the City Council approves each fiscal year's budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to budget adoption.

Basis of Budgeting

The City's budget is prepared, recorded, and controlled using a modified accrual basis for all governmental funds budgeted. Under this basis of budgeting, capital outlays and debt service principal payments are budgeted and recorded as expenditures. Debt proceeds, capital grants, interfund transfers, and interfund loans exceeding one year are budgeted and recorded as revenue. For accounting purposes, these entries in the funds are adjusted at year-end to comply with the full accrual basis of accounting in the City's Comprehensive Annual Financial Report (CAFR).

Budget Control

Supplemental appropriations, where required during the budget fiscal year, are approved by the City Council. Budget transfers that affect the total appropriations for any fund require City Council approval. Budget transfers within a budget code (department), with no change in total appropriations within the budget code, are approved by the City Manager. A budget code could be a program or a division of a department or a department in itself. In general, expenditures may not exceed appropriations at the budget code level for the General Fund and fund level for Special Revenue, Capital Projects and Debt Service Funds.

Departments monitor monthly reports to determine the availability of funds for expenditures. If the report indicates a marginal amount of funding available to cover the proposed expenditures, an inquiry is initiated by the Controller's office. Upon review by the Department Directors, purchase orders are transmitted to the Controller's Office for certification of budget compliance.

Budget Highlights

The Fund Balance Summary (pages 4-7) presents, by fund, beginning balances, operating revenues and expenditures, net operating surplus/(deficit), non-operating revenues and expenditures, net non-operating surplus/(deficit), reserve adjustments, net surpluses (or deficits) and the projected ending fund balance. To ensure reasonably accurate fund balance information, all revenue and expenditure projections for fiscal year 2013-14 have been updated and are reflected in the beginning balances for 2014-15.

The Governmental Accounting Standards Board (GASB) issued Statement No. 54 that provided new direction on the accounting and reporting of fund balance and associated reserves. The requirements of this statement became effective for financial statements period beginning July 1, 2010. The City Council has approved the Fund Balance Policy for the General Fund and adopted a resolution approving the City's Emergency Contingency commitment of its fund balance. Council has also agreed to set aside and annually fund the General

Fund's emergency contingency commitment at five (5%) percent of the following fiscal year's budgeted operating expenditures, which excludes transfers and capital improvement projects. For the fiscal year ended June 30, 2014, General Fund's Emergency Contingency was $2,776,439. Established reserves are not utilized without City Council action, which generally occurs during the budget adoption process. A listing of reserves is provided on page 8.

Forecasted City revenues total $80,441,901, comprised of $79,494,153 in operating revenue and $947,748 in non-operating revenues. Expenditures total $79,963,491 and consist of $75,042,607 in operating expenditures, $902,849 in non-operating expenditures and $4,018,035 for capital improvements/projects.

Total revenues and expenditures by fund type are as follows:

City of Whittier	Projected Revenues	Budgeted Expenditures
General	$ 55,899,064	$ 55,018,773
Special Revenues	8,744,244	8,669,958
Fiduciary	422,571	415,239
Capital	3,000	233,000
Internal Services	15,373,022	15,626,521
City Total	$ 80,441,901	$ 79,963,491
Whittier Financing Authority	588,305	588,305
Whittier Utility Authority	31,029,437	31,841,572
Whittier Housing Authority	551,533	2,370,000
Grand Total	$112,611,176	$114,763,368

The budget reflects adjustments to retirement costs based on the CalPERS contribution rates for 2014-15. Effective July 1, 2014, the rates are as follows: 22.792% for miscellaneous employees (up from 20.993% in 2013-14), 10% of this rate is being paid by the miscellaneous employees; and 49.241% for safety employees (up from 47.303% in 2013-14), 6% of this rate is being paid by the safety employees.

The total number of full-time City employees currently authorized is 397. In addition, the City continues to utilize a large number of part-time personnel, with combined total hours equivalent to approximately 99 full-time employees. The City has multi-year employee agreements currently in place to further strengthen the City's fiscal forecast.

General Fund

The adopted General Fund budget for 2014-15 consists of operating revenues of $57,035,044, operating expenditures of $54,401,958, operating CIP of $338,835 and adjustment to reserves (details on page 8), which result in a projected balanced budget. Non-operating expenditures total $277,980 and primarily consist of one-time capital equipment expenses. The General Fund is expected to end the year with an available fund balance of $9,010,353. Additional reserves of $11,732,458 are also available and represent 57% of the total fund balance.

Major revenues are calculated based on a number of factors, including prior year budget amounts, year-end projections, current economic factors and consultant recommendations. An overall increase in operating revenues of approximately $92,774 or 0.17% is projected for 2014-15, as compared to the 2013-14 adopted budget. The increase in revenue is primarily attributed to an increase in transfers from other funds to fund various projects. The following is a listing of major revenue sources in the General Fund.

Property Tax: The budget amount of $4,879,485 represents a 3.39% increase from the 2013-14 adopted revenue amount of $4,719,317.

Sales/Use Tax: For 2014-15, sales tax revenue is estimated to have a slight increase by 1.78% or $148,130 compared to the 2013-14 adopted budget, for a 2014-15 projection of $8,461,630.

Franchise Tax: The adopted amount of $2,794,519 represents a 29.08% increase from the 2013-14 adopted revenue amount of $2,165,000.

Utility User Tax: The 2014-15 revenue is estimated at $7,075,000, which remains consistent with the prior year's adopted budget.

Motor Vehicle In-lieu: The 2014-15 revenue of $7,834,626 represents a 5.80% increase from the 2013-14 adopted revenue amount of $7,405,000.

Contribution for General Government: This is the cost allocation charged by the General Fund to other funds for administrative overhead. The estimated revenue for 2014-15 is $1,973,653 which is a 0.99% increase from 2014-15.

S*anta Fe Springs Policing*: The budget associated with the Police services contract includes an increase partially attributed to rising health insurance costs. The base revenue amount for fiscal year 2014-15 is $7,844,904.

Special Revenue Funds

The following is a description of the various Special Revenue Funds and the programs or services that they fund:

The *Traffic/COPS Program Fund (210)* continues to include one motor officer, one sergeant and two part-time Community Service Officers. However, this fund continues to operate with a declining year to year fund balance and additional staffing changes will need to be reviewed. Revenues have typically consisted of a portion of traffic fines and the Citizens' Option for Public Safety Program funding. The projected ending fund balance is $408,744 for 2014-15. Additional funding alternatives may need to be explored in the future years to maintain existing service levels.

The *Asset Forfeiture Fund (250)* has a very unpredictable revenue source. Therefore, it is nearly impossible to predict how much, if any, revenue will be received during this budget period. The ending fund balance for 2014-15 is estimated at $330,025. In addition, funds set aside in reserve accounts are allocated as follows: $439,675 - Police Salaries, because revenue in this fund is unpredictable, this reserve account was set up as a contingency to ensure future funding for staff and $80,664 for Police Department equipment and the new police facility, leaving a reserve balance of $103,168. Current operating expenditures are projected to exceed operating revenues. This scenario will eventually result in a depleted fund balance and necessitate the use of salary reserves in the future.

The Los Angeles County Metropolitan Transit Authority (Metro) distributes monies to cities within Los Angeles County to finance transit development programs approved by voters under *Proposition A (270), Proposition C (280)* and *Proposition A Incentive Funds (275)* which produce a combined year-end fund balance of $1,065,590 in the City. There is an additional $105,665 in two reserve accounts as follows: In *Proposition C*, $97,500 - Dial-a-Ride Vehicle Replacement and $518,659 - Greenway Trail Rental. Fixed Route service is provided through the City of Norwalk.

Another transit program distributed by Metro is the *Measure R Fund (285)* which was also established by the County voters and resulted in an increased sales tax rate in Los Angeles County by ½ cent. The City is expecting to receive $727,688 in 2014-15.

The *Uptown Parking District No. 1 (291)* was established to fund the operation of the City-owned multi-deck parking structure. In District No. 1, a net operating surplus of $33,617 is projected. Major operating revenue sources are property tax assessments, rental income and parking fees. The fund is expected the end with a fund balance of $68,774 on June 30, 2015.

The *Uptown Parking District No. 2 (292)* was established to fund the operation of City-owned surface parking lots. In District No. 2, a net operating surplus of $36,723 is projected at year-end. The surplus will accumulate in fund balance for future operations and projects, including improved lighting. Major operating

revenue sources are property tax assessments, rental income and meter fees. The fund balance at year-end is estimated at $1,258,891.

Whittier Redevelopment Agency

In January 2012, ABX1 26 went into effect and essentially eliminated redevelopment agencies throughout the State. As a result of this new law, the *Whittier Redevelopment Agency (WRA)* was replaced with the *Whittier Redevelopment Successor Agency (WRSA) and the Whittier Housing Authority (WHA)*. Based on legal advice, the budgets for these two new entities are currently not included in this document, because the final authority for their expenditure approvals are legislatively assigned to several agencies, including the State of California's Department of Finance.

Whittier Utility Authority and Internal Service Operations

The Change in Financial Position schedules for the Whittier Utility Authority and Internal Service Funds differ slightly from those of the General and Special Revenue Funds. Emphasis is placed on net operating income and available working capital. The term "Available Working Capital" refers essentially to ending fund balances.

The *Sewer Fund (410)* is projected to have an operating revenue of $3,811,232 and capital expenditures of $2,450,000. The second year of the two-year rate increase approved last year is included in this operating income figure, with an example residential consumer using 11 billing units of water per month realizing a monthly increase of $1.54. As working capital is accumulated in this fund, it is used to fund capital projects. Available net working capital at year-end is estimated to be $2,534,487 that will be used to fund future capital projects.

The *Water Fund (420)* anticipates an operating income that will be approximately $6,059,552 in 2014-15, which includes an anticipated rate adjustment. The example customer with a ¾" meter and using 11 billing units of water per month will realize a monthly rate increase of $7.57. The budget includes capital expenditures of $3,049,524 allowing for available net working capital on June 30, 2015 projected at $234,313. The fund currently has reserve funds totaling $3,953,190 and comprised of the following: $1,300,000 - Lease Repayment; $2,000,000 - Emergency Capital Repairs; $22,190 - Water Connection Fees; and $631,000 - Operating Capital.

At year-end, the *Water Facilities Replacement Fund (450)* is projected to have $567,404 in available net working capital. The revenue in this fund is accumulated and used to replace water facilities and infrastructure, and a portion of these funds have been appropriated in 2013-14 for the Pumping Plant construction project.

The *Solid Waste Collection Fund (430)* is projected to have operating revenues of $6,628,480 and a net operating deficit of $373,560 and available net working capital of $6,841,103 at the end of 2014-15. There is a 4% rate increase proposed for 2014-15, which would increase the average residential customer's monthly bill by $0.88 to $22.80.

In the *Solid Waste Disposal Fund (440),* has a projected 2014-15 ending balance of $1,722,704.

The *Workers Compensation (720), General Liability (730)* and *Group Health Insurance Funds (780)* are internal service funds and the amounts charged to departments are in proportion to operating expenses. The adopted budget reflects a combined fund balance of $4,909,395. The City has agreed to equally share 2014-15 healthcare increases with eligible employees.

In the *Mobile Equipment Maintenance Fund (740),* operating expenditures exceed revenues by $9,292, resulting in a year-end fund balance of $433,299.

The *Mobile Equipment Replacement Fund (750)* reflects total revenue of $1,208,642 and total appropriations of $1,513,000 for mobile equipment replacements. The projected fund balance on June 30, 2015 is $5,799,007.

Other (non-mobile) equipment replacements are budgeted in the *Equipment Replacement Fund (770).* Reflected in the adopted budget for Fund 770 are revenues of $207,200, appropriations of $183,200 and reserve funds totaling $950,937, comprised of the following: $398,697 – Police Equipment; $502,240 – Copiers; and $50,000 – Financial Information System Replacement.

Five-Year Capital Improvement Program

The Five-Year Capital Improvement Summary Schedule lists all capital projects and their funding sources, and indicates which projects are recommended for funding in 2014-15. Although the schedule provides information for a number of years, only the appropriations remaining as of June 30, 2014, and the 2014-15 budget adoptions, are fully funded. The future years' amounts are estimates and provided solely for informational purposes. Those projects and/or amounts may change, and are not considered approved or funded until they are presented to the City Council during budget proceedings in their respective years.

Major Priorities and Funding Sources

New CIP projects in the adopted budget consist of a number of improvements, including projects on the Greenway Trail, information technology funding, sidewalk repairs, sewer projects, water projects, information technology maintenance, equipment replacement, park and facility improvements, replacement of traffic signals and street signs and street resurfacing. Funding for

these projects is listed in the Five-Year Capital Improvement Program section of the budget.

For the Future

While staff will continue to closely monitor the City's financial position, the condition of critical infrastructure to meet current and future needs of the community remains of high importance to the organization. For this purpose, the City remains on course with future strategies and improvements to attain these goals. In addition to projects noted on the Five-Year Capital Improvement Plan, the City is also pursuing the following goals and projects:

- Parking improvements in the Uptown area, including a multi-level parking structure.
- Streetscape improvements in the Uptown area, including curb, gutter, sidewalk and landscape projects.
- Infrastructure upgrades in the Uptown area to accommodate future residential and commercial development projects.
- Pursuing a large scale development on the former Alpha Beta site under the new Uptown Whittier Specific Plan, which will include mixed use components.
- Future streetscape enhancements along portions of Whittier Boulevard including the construction of a raised landscape median, the installation of new parkway landscaping and street trees.
- Construction of the eastern expansion and related funding for the Whittier Greenway Trail.
- Working with the State regarding reuse of the Fred C. Nelles School property.
- Working towards mineral extraction in Whittier Hills.
- Continue to honor families whose relatives are serving in the Armed Forces with the Blue Star Banner program.
- Promoting the Washington Boulevard Route for the Eastside Gold Line Light Rail extension.
- Construction of Water Pumping Plant II, including a new SCADA system, a new pumping plant and additional water storage.
- Developing a storm water management program to address fiscal and compliance concerns related to State mandated requirements.

Conclusion

The City of Whittier is anticipating only modest revenue increases from existing sources during the next few years. As such, the City will closely monitor many factors impacting revenues and look at strategies to maintain existing service levels to our community. During 2014-15, staff will continue to pursue opportunities for new revenue sources to meet the growing needs of the City,

while closely monitoring the impacts of the National and State fiscal situations on the City of Whittier.

With continuing economic challenges facing our City, Whittier is aware of the need to maintain continuity in leadership.

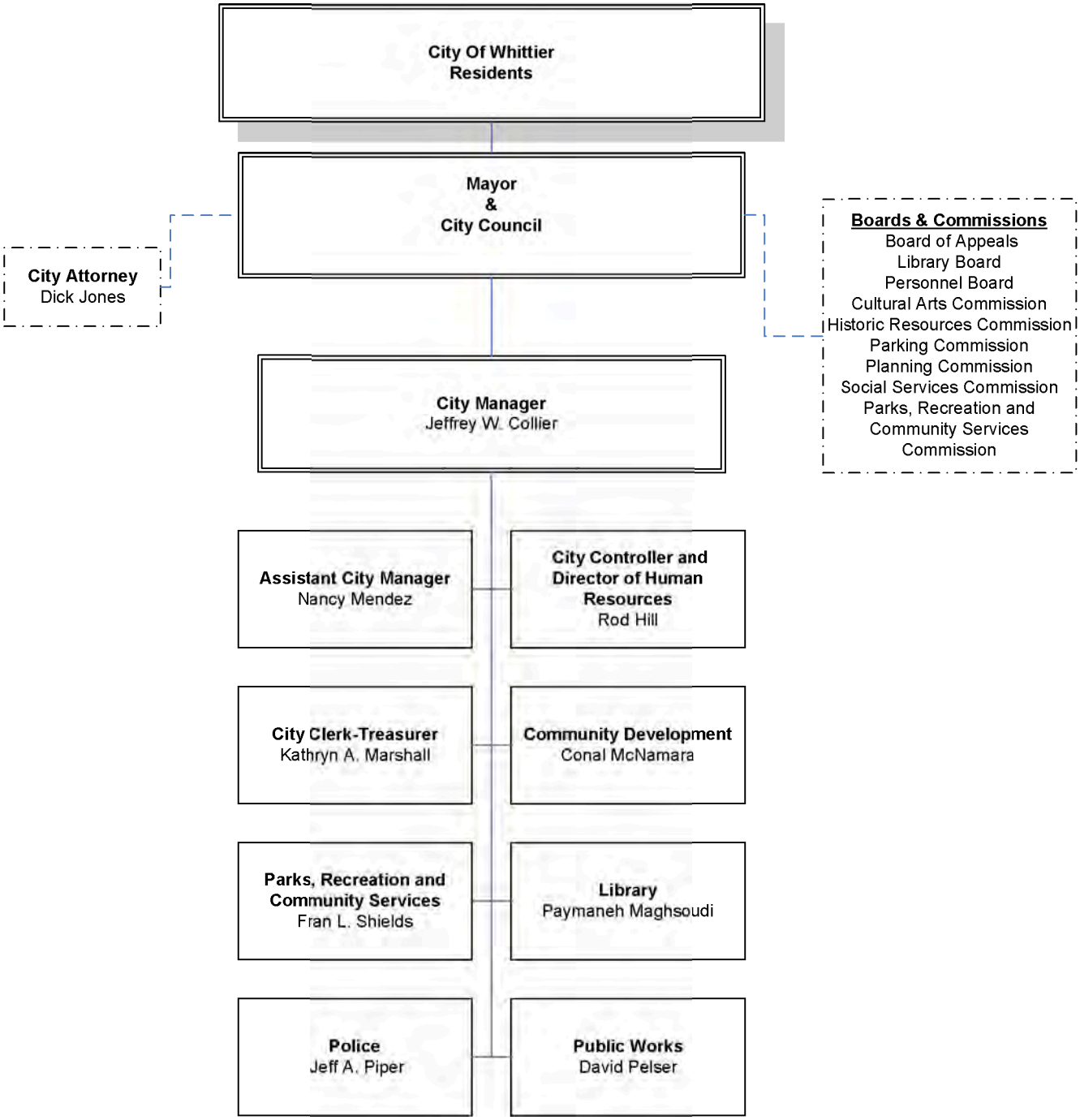
We want to thank the City Council for their support and believe this budget reflects your leadership and concern for the financial stability of the City. In addition, we would like to thank Department Directors and their staff for their input and participation in this process and Monica Lo, Assistant City Controller, for her diligence and commitment to the preparation of this document.

Sincerely,

Jeffrey W. Collier
City Manager

Rod C. Hill
City Controller

City of Whittier
Organization Chart



CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier

Budget Summary Schedules

People, Pride, Progress

Adopted Budget for
Fiscal Year 2014-15

City of Whittier

- *Fund Balance Summary*
- *Summary of Total of Reserved Monies*
- *Five Year Projection – General Fund*

City of Whittier

FUND BALANCE SUMMARY
FISCAL YEAR 2014-15

Fund	Description	Projected Fund Balance June 30, 2014	Total Operating Revenues	Total Operating Budget	Reserve Adjustments	Operating CIP	Total Adjustments
100	***GENERAL FUND***	$ 8,908,471	$ 55,849,064	$ 54,401,958	$ (778,409) (a)	$ (338,835)	$ (1,117,244)
	SPECIAL REVENUE FUNDS						
210	Traffic Offender	449,308	110,000	281,564	0	0	0
230	Air Quality Improvement	461,112	100,000	64,873	0	0	0
240	Street Lighting District 1-91	1,956	1,380	1,069	0	0	0
250	Asset Seizure-Forfeiture	522,511	100,000	164,486	0	0	0
254	Business Improvement Area	3,500	112,000	111,500	0	0	0
260	Library Grant / SB 358	103,705	35,508	35,508	0	0	0
261	Gas Tax - 2107	285,562	522,500	650,000	0	0	0
262	Prop 1B Bonds Projects	600	0	0	0	0	0
263	Traffic Congestion Relief	247,785	1,020,000	0	0	(812,200)	(812,200)
264	Traffic Safety	479,329	350,000	350,000	0	0	0
265	Gas Tax B - 2106	140,135	750,000	450,595	0	(278,500)	(278,500)
266	Gas Tax - 2105	0	420,000	420,000	0	0	0
267	HUD Grants	0	750,827	750,827	0	0	0
268	Subventions and Grants	321,747	321,247	321,247	0	0	0
269	Home Grants	0	298,391	298,391	0	0	0
270	Proposition A - Transit	318,009	1,259,400	1,518,831	0	0	0
275	Proposition A - Incentive	109,085	275,601	275,601	0	0	0
280	Proposition C - Transit	1,259,585	1,143,916	1,206,574	(197,500) (b)	(105,500)	(303,000)
285	Measure R	682,418	727,688	0	0	(215,300)	(215,300)
291	Parking District No. 1	35,157	104,085	70,468	0	0	0
292	Parking District No. 2	1,220,168	140,253	103,530	0	0	0
294	Uptown Village Maintenance District	14,367	0	53,394	0	0	0
296	Federal Stimulus (ARRA)	0	0	0	0	0	0
	Total Special Revenue Funds	6,656,039	8,542,796	7,128,458	(197,500)	(1,411,500)	(1,609,000)
	FIDUCIARY FUNDS						
586	Community Facilities District 89-1	5,759	422,271	4,870	0	0	0
587	Community Facilities District 91-1	0	0	0	0	0	0
	Total Fiduciary Funds	5,759	422,271	4,870	0	0	0
	CAPITAL FUNDS						
635	Capital Projects - General	1,425,876	0	12,000	0	(50,000)	(50,000)
637	Capital Projects - New PD Building	2,686,464	0	0	0	0	0
	Total Capital Funds	4,112,340	0	12,000	0	(50,000)	(50,000)
	INTERNAL SERVICE FUNDS						
715	Information Technology	0	823,348	644,159	0	(248,500)	(248,500)
720	Worker's Compensation	679,908	2,136,777	2,240,478	0	0	0
730	General Liability	3,951,936	1,728,913	1,926,748	0	0	0
740	Mobile Equipment	440,591	2,724,673	2,733,965	0	0	0
750	Mobile Replacement	5,757,365	1,208,642	0	0	(1,513,000)	(1,513,000)
770	Equipment Replacement	0	205,200	65,000	(24,000) (c)	(105,000)	(129,000)
780	Group Health Insurance	595,589	5,852,469	5,884,971	0	0	0
	Total Internal Service Funds	11,425,389	14,680,022	13,495,321	(24,000)	(1,866,500)	(1,890,500)
	TOTAL CITY BUDGET	31,107,998	79,494,153	75,042,607	(999,909)	(3,666,835)	(4,666,744)
390	***PUBLIC FINANCING AUTHORITY***	621,514	0	0	0	0	0

City of Whittier

FUND BALANCE SUMMARY
FISCAL YEAR 2014-15

Net Operating Surplus/ (Deficit)	Total Non-Operating Revenue	Total Non-Operating Budget	Total Net Non-Operating Surplus/ (Deficit)	Non-Operating CIP	Projected Fund Balance June 30, 2015
$ 329,862	$ 50,000	$ 277,980	$ (227,980)	$ -	$ 9,010,353
(171,564)	131,000	0	131,000	0	408,744
35,127	1,000	0	1,000	0	497,239
311	0	0	0	0	2,267
(64,486)	2,000	130,000	(128,000)	0	330,025
500	0	0	0	0	4,000
0	0	0	0	0	103,705
(127,500)	0	0	0	0	158,062
0	1,000	0	1,000	0	1,600
207,800	2,000	0	2,000	0	457,585
0	0	0	0	0	479,329
20,905	3,000	0	3,000	0	164,040
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	321,747
0	0	0	0	0	0
(259,431)	1,000	0	1,000	0	59,578
0	0	0	0	0	109,085
(365,658)	3,000	0	3,000	0	896,927
512,388	4,000	0	4,000	0	1,198,806
33,617	0	0	0	0	68,774
36,723	2,000	0	2,000	0	1,258,891
(53,394)	51,448	0	51,448	0	12,421
0	0	0	0	0	0
(194,662)	201,448	130,000	71,448	0	6,532,825
417,401	300	410,369	(410,069)	0	13,091
0	0	0	0	0	0
417,401	300	410,369	(410,069)	0	13,091
(62,000)	3,000	81,500	(78,500)	(89,500)	1,195,876
0	0	0	0	0	2,686,464
(62,000)	3,000	81,500	(78,500)	(89,500)	3,882,340
(69,311)	327,000	3,000	324,000	(248,500)	6,189
(103,701)	6,000	0	6,000	0	582,207
(197,835)	9,000	0	9,000	0	3,763,101
(9,292)	2,000	0	2,000	0	433,299
(304,358)	346,000	0	346,000	0	5,799,007
11,200	2,000	0	2,000	(13,200)	0
(32,502)	1,000	0	1,000	0	564,087
(705,799)	693,000	3,000	690,000	(261,700)	11,147,890
(215,198)	947,748	902,849	44,899	(351,200)	30,586,499
0	588,305	588,305	0	0	621,514

City of Whittier

FUND BALANCE SUMMARY
FISCAL YEAR 2013-14

Fund	Description	Projected Fund Balance June 30, 2013	Total Operating Revenues	Total Operating Budget	Reserve Adjustments	Operating CIP	Total Adjustments
	WHITTIER UTILITY AUTHORITY						
410	Sewer Maintenance	2,641,300	3,811,232	1,473,045	0	(2,450,000)	(2,450,000)
420	Water	(1,463,629)	14,466,383	8,191,831	(15,000) (d)	(200,000)	(215,000)
430	Solid Waste Collection	7,284,163	6,628,480	6,952,040	0	(50,000)	(50,000)
440	Solid Waste Disposal	1,981,810	3,526,863	3,155,466	0	0	0
450	Water Facilities Replacement	2,156,696	348,600	1,945,892	0	0	0
456	Landfill Closure	8,183,523	272,000	0	0	0	0
470	Water Bond	0	1,224,566	4,000	0	0	0
480	Solid Waste Bond	433,806	27,503	4,350	0	0	0
490	Environmental Liability	639,192	0	0	0	0	0
	TOTAL UTILITY AUTHORITY	21,856,861	30,305,627	21,726,624	(15,000)	(2,700,000)	(2,715,000)
	WHITTIER HOUSING AUTHORITY						
912	Housing Assistance	8,767,332	181,600	2,320,000	0	0	0
	TOTAL HOUSING AUTHORITY	8,767,332	181,600	2,320,000	0	0	0
	GRAND TOTAL	$ 62,353,705	$ 109,981,380	$ 99,089,231	$ (1,014,909)	$ (6,366,835)	$ (7,381,744)

(a) Increase reserves for Art in Public Places ($5,500), Designated PEG ($61,679), reserve for Emergency Contingency ($5,000), Rental Units ($43,434), General Plan Update ($27,468), Designated Park In-Lieu ($595,728) and Designated Mineral Extraction ($39,600)
(b) Increase in Greenway Reserve for Rental ($100,000) and increase in Dial-a-Ride Vehicle Replacement
(c) Increase reserve for Copier Replacement ($24,000)
(d) Increase reserve for Water Connection Fees ($15,000)

City of Whittier

FUND BALANCE SUMMARY
FISCAL YEAR 2013-14

Net Operating Surplus/ (Deficit)	Total Non-Operating Revenue	Total Non-Operating Budget	Total Net Non-Operating Surplus/ (Deficit)	Non-Operating CIP	Projected Fund Balance June 30, 2014
(111,813)	5,000	0	5,000	0	2,534,487
6,059,552	539,964	2,052,050	(1,512,086)	(2,849,524)	234,313
(373,560)	12,000	81,500	(69,500)	0	6,841,103
371,397	2,000	361,503	(359,503)	(271,000)	1,722,704
(1,597,292)	8,000	0	8,000	0	567,404
272,000	12,000	0	12,000	0	8,467,523
1,220,566	143,846	1,342,412	(1,198,566)	0	22,000
23,153	0	456,959	(456,959)	0	0
0	1,000	0	1,000	0	640,192
5,864,003	723,810	4,294,424	(3,570,614)	(3,120,524)	21,029,726
(2,138,400)	369,933	50,000	319,933	0	6,948,865
(2,138,400)	369,933	50,000	319,933	0	6,948,865
$ 3,510,405	$ 2,629,796	$ 5,835,578	$ (3,205,782)	$ (3,471,724)	$ 59,186,604

City of Whittier
Summary and Total of Reserved Monies

General Fund Reserves	2012-13 Actual	2013-14 Projected	2014-15 Changes	2014-15 Projected Ending Balance
Police Facility	$ 58,148	$ 58,148	$ -	$ 58,148
PERS Reserve	5,024,737	4,707,308	-	4,707,308
Emergency Contingency	2,776,439	2,776,439	5,000	2,781,439
Art in Public Places	99,508	175,578	5,500	181,078
Art in Public Places - Whittier College	40,500	40,500	-	40,500
General Plan	662,070	542,212	27,468	569,680
Rental Units	555,097	598,531	43,434	641,965
Designated PEG	281,862	356,158	61,679	417,837
Designated Oil Wells	100,000	100,000	-	100,000
Designated Mineral Extraction	249,691	199,691	39,600	239,291
Designated WRSA Loan Repayment	678,683	678,683	-	678,683
Designated Park In-Lieu	25,000	25,000	595,728	620,728
Designated Parkland	747,801	695,801	-	695,801
General Fund Subtotal	$ 11,299,536	$ 10,954,049	$ 778,409	$ 11,732,458
Asset Forfeiture Fund Reserves				
Police Dept. / Library Facilities	$ 103,168	$ 103,168	$ -	$ 103,168
Police Dept. Equipment	80,664	80,664	-	80,664
Police Salary	439,675	439,675	-	439,675
Asset Forfeiture Fund Subtotal	$ 623,507	$ 623,507	$ -	$ 623,507
Prop. C Fund Reserves				
Dial-A-Ride Vehicle Replacement	$ -	$ -	$ 97,500	$ 97,500
Greenway Reserve for Rental Income	318,659	418,659	100,000	518,659
Prop. C Fund Subtotal	$ 318,659	$ 418,659	$ 197,500	$ 616,159
Capital Projects Fund Reserves				
City Yard	$ 119,066	$ 119,066	$ -	$ 119,066
Capital Projects Fund Subtotal	$ 119,066	$ 119,066	$ -	$ 119,066
Water Fund Reserves				
Water Connection Fee	$ 3,190	$ 7,190	$ 15,000	$ 22,190
Emergency Capital Repairs	2,000,000	2,000,000	-	2,000,000
Operating Capital	631,000	631,000	-	631,000
Lease Repayment	1,300,000	1,300,000	-	1,300,000
Water Fund Subtotal	$ 3,934,190	$ 3,938,190	$ 15,000	$ 3,953,190
General Liability Fund Reserves				
Solid Waste Disposal Environmental Liability	$ 560,000	$ 560,000	$ -	$ 560,000
Solid Waste Collection Environmental Liability	497,615	497,615	-	497,615
General Liability Fund Subtotal	$ 1,057,615	$ 1,057,615	$ -	$ 1,057,615
Equipment Replacement Fund Reserves				
Police Equipment	$ 398,697	$ 398,697	$ -	$ 398,697
Copiers	454,240	478,240	24,000	502,240
Financial Information System Replacement	50,000	50,000	-	50,000
Equipment Replacement Fund Subtotal	$ 902,937	$ 926,937	$ 24,000	$ 950,937
Totals	$ 18,255,510	$ 18,038,023	$ 1,014,909	$ 19,052,932

City of Whittier
Five Year Projection – General Fund

	FY 14/15 Adopted	FY 15/16 Projected*	FY 16/17 Projected*	FY 17/18 Projected*	FY 18/19 Projected*
Revenues					
Taxes	$ 23,833,634	$ 24,328,000	$ 24,832,000	$ 25,470,000	$ 26,125,000
Licenses and Permits	1,848,160	1,866,000	1,885,000	1,904,000	1,923,000
Fines/Forfeitures	751,700	752,000	752,000	752,000	752,000
Motor Vehicle In Lieu	7,834,626	7,992,000	8,152,000	8,397,000	8,649,000
Use of Money and Property	1,009,221	1,034,000	1,060,000	1,087,000	1,114,000
SFS Policing Contract	7,844,904	8,113,000	8,290,000	8,364,000	8,441,000
Charges for Services / Others	12,726,819	12,717,000	10,837,000	10,842,000	10,847,000
Total Revenues	$ 55,849,064	$ 56,802,000	$ 55,808,000	$ 56,816,000	$ 57,851,000
Operating Expenditures					
Exployee Services	$ 40,444,769	$ 42,174,000	$ 43,662,000	$ 44,189,000	$ 44,734,000
Maintenance and Operations	13,771,481	14,283,000	14,662,000	15,060,000	15,477,000
Capital Outlay	338,835	0	0	0	0
Transfers-Out	185,708	0	0	0	0
Total Operating Expenditures	$ 54,740,793	$ 56,457,000	$ 58,324,000	$ 59,249,000	$ 60,211,000
Adopted/Projected Adjustment	$ 778,409	$ 345,000	$ (2,516,000)	$ (2,433,000)	$ (2,360,000)
Net Operating Surplus/(Deficit)	$ 329,862	$ 0	$ 0	$ 0	$ 0

* Projected figures are based on historical revenue and expenditure data. Future year projections are estimates only and have not been approved by City Council. These figures are for forecasting purposes only.

City of Whittier

Personnel Schedules

- *Summary of All Budgeted Positions*
- *Budgeted Full Time Positions*
- *Budgeted Part Time Positions/Full Time Equivalent*
- *Employee Service Costs*

City of Whittier
Total Budgeted Positions
For Fiscal Years 2010-11 Through 2014-15

		2010-11	2011-12	2012-13	2013-14	2014-15
General Fund						
100-12-121-000	City Manager	3.56	4.56	4.56	4.56	4.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	6.00	6.00	6.90	6.90	6.90
100-15-151-301	Elections	0.00	0.00	0.00	0.00	0.00
100-15-152-000	City Treasurer	3.17	3.17	3.17	3.25	3.25
100-15-152-302	Business License	1.90	1.90	1.90	1.90	1.90
100-18-141-000	Building and Safety	7.04	7.04	7.04	7.04	7.04
100-18-161-000	Planning	8.30	8.30	8.30	7.30	7.30
100-18-181-000	Community Development - Admin.	4.95	4.95	3.95	3.95	3.95
100-18-181-507	Economic Development	1.00	1.00	1.00	1.00	1.00
100-21-211-000	Library	40.26	40.26	40.26	42.16	42.16
100-22-221-000	Park	42.75	42.75	42.75	42.75	42.75
100-23-231-000	Community Services	58.07	58.07	57.43	54.41	51.72
100-23-231-601	July 4th Flag Raising Ceremony	0.60	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	3.46	3.46	3.46	3.46	3.46
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	City Controller	13.33	13.33	12.75	12.75	12.48
100-30-142-000	Civic Center Maintenance	3.00	3.00	3.00	3.00	3.00
100-30-321-803	Street Maintenance	22.74	22.74	21.60	21.60	18.60
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810	Graffiti Removal	3.00	3.00	3.00	3.00	3.00
100-30-332-000	Engineering	7.60	7.60	7.60	7.60	7.60
100-40-411-000	Police	128.38	128.38	128.38	128.43	126.97
100-40-423-705	Police - Santa Fe Springs	39.00	39.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	5.00	5.00	4.00	4.00	4.00
100-40-441-000	Police-Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-451-000	Police-OTS Grant	0.00	0.00	0.00	0.00	0.00
100-40-461-709	Cops MORE	0.00	0.00	0.00	0.00	0.00
100-40-461-711	Traffic Safety Program	0.00	0.00	0.00	0.00	0.00
100-40-461-714	SROs in School	4.00	4.00	4.00	4.00	3.00
	Total General Fund Positions	412.48	413.48	410.02	408.03	399.61
Special Revenue Funds						
210-40-451-000	Traffic Offender/COPS	3.32	3.32	3.32	3.32	3.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
268-21-950-903	Library Grant	1.00	1.00	0.00	0.00	0.00
267-18-182-502	Housing Rehabilitation	3.00	3.00	1.00	0.00	0.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607	Transit Administration	3.30	3.30	3.30	3.30	3.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
270-23-241-626	Prop A - Access	0.62	0.62	0.00	0.00	0.00
270-23-241-627	Prop A - Recreation Transit	0.16	0.16	0.00	0.00	0.00
280-23-241-613	Prop C - Access	0.00	0.00	0.62	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.00	0.00	0.16	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	17.11	17.11	14.11	13.11	13.11
Internal Service Fund						
715-15-151-000	Information Tech	7.20	7.20	7.20	7.20	7.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	12.10	12.10	12.60	12.60	12.60
	Total Internal Service Funds Positions	20.15	20.15	20.65	20.65	20.65
Whittier Utility Authority						
410-30-342-000	Sewer	4.94	4.94	4.94	4.94	4.94
420-30-341-841	Water	22.70	22.70	23.70	24.70	24.70
420-30-341-850	Water - EPA Plant	1.00	1.00	1.00	0.00	0.00
430-30-352-851	Solid Waste Collection	23.29	23.29	23.29	23.44	23.44
430-30-352-852	Solid Waste Reduction	0.00	0.00	0.00	0.00	0.00
430-30-352-853	Solid Waste Street Cleaning	2.00	2.00	2.00	2.00	2.00
440-30-353-000	Solid Waste Disposal	8.00	8.00	8.00	8.00	8.00
	Total Whittier Utility Authority Positions	61.93	61.93	62.93	63.08	63.08
	TOTAL POSITIONS	511.67	512.67	507.71	504.87	496.45

City of Whittier
Budgeted Full Time Positions
For Fiscal Years 2010-11 Through 2014-15

		2010-11	2011-12	2012-13	2013-14	2014-15
General Fund						
100-12-121-000	City Manager	3.00	4.00	4.00	4.00	4.00
100-15-151-000	City Clerk	6.00	6.00	6.00	6.00	6.00
100-15-152-000	City Treasurer	3.00	3.00	3.00	3.00	3.00
100-15-152-302	Business License	1.00	1.00	1.00	1.00	1.00
100-18-141-000	Building and Safety	7.00	7.00	7.00	7.00	7.00
100-18-161-000	Planning	8.00	8.00	8.00	7.00	7.00
100-18-181-000	Community Development - Admin.	4.00	4.00	3.00	3.00	3.00
100-18-181-507	Economic Development	1.00	1.00	1.00	1.00	1.00
100-21-211-000	Library	22.00	22.00	22.00	22.00	22.00
100-22-221-000	Park	32.00	32.00	32.00	32.00	32.00
100-23-231-000	Community Services	18.00	18.00	18.00	18.00	17.00
100-25-171-000	Human Resources	2.00	2.00	2.00	2.00	2.00
100-25-251-000	City Controller	13.00	13.00	12.00	12.00	11.00
100-30-142-000	Civic Center Maintenance	3.00	3.00	3.00	3.00	3.00
100-30-321-803	Street Maintenance	20.00	20.00	19.00	19.00	16.00
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810	Graffiti Removal	3.00	3.00	3.00	3.00	3.00
100-30-332-000	Engineering	6.00	6.00	6.00	6.00	6.00
100-40-411-000	Police	120.00	120.00	120.00	120.00	120.00
100-40-423-705	Police - Santa Fe Springs	39.00	39.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	5.00	5.00	4.00	4.00	4.00
100-40-441-000	Police-Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-451-000	Police-OTS Grant	0.00	0.00	0.00	0.00	0.00
100-40-461-714	SROs in School	4.00	4.00	4.00	4.00	3.00
	Total General Fund Positions	324.00	325.00	321.00	320.00	314.00
Special Revenue Funds						
210-40-451-000	Traffic Offender/COPS	2.00	2.00	2.00	2.00	2.00
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
268-21-950-903	Library Grant	1.00	1.00	0.00	0.00	0.00
267-18-182-502	Housing Rehabilitation	3.00	3.00	1.00	0.00	0.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607	Transit Administration	3.00	3.00	3.00	3.00	3.00
	Total Special Revenue Fund Positions	12.00	12.00	9.00	8.00	8.00
Internal Service Fund						
715-15-151-000	Information Tech	6.00	6.00	6.00	6.00	6.00
740-30-361-000	Mobile Equipment	12.00	12.00	12.00	12.00	12.00
	Total Internal Service Funds Positions	18.00	18.00	18.00	18.00	18.00
Whittier Utility Authority						
410-30-342-000	Sewer	4.00	4.00	4.00	4.00	4.00
420-30-341-841	Water	20.00	20.00	21.00	22.00	22.00
420-30-341-850	Water - EPA Plant	1.00	1.00	1.00	0.00	0.00
430-30-352-851	Solid Waste Collection	22.00	22.00	22.00	22.00	22.00
430-30-352-853	Solid Waste Street Cleaning	2.00	2.00	2.00	2.00	2.00
440-30-353-000	Solid Waste Disposal	7.00	7.00	7.00	7.00	7.00
	Total Whittier Utility Authority Positions	56.00	56.00	57.00	57.00	57.00
	TOTAL FULL TIME POSITIONS	410.00	411.00	405.00	403.00	397.00

City of Whittier
Budgeted Part-Time Positions (Full Time Equivalent)
For Fiscal Years 2010-11 Through 2014-15

		2010-11	2011-12	2012-13	2013-14	2014-15
General Fund						
100-12-121-000	City Manager	0.56	0.56	0.56	0.56	0.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	0.00	0.00	0.90	0.90	0.90
100-15-151-301	Elections	0.00	0.00	0.00	0.00	0.00
100-15-152-000	City Treasurer	0.17	0.17	0.17	0.25	0.25
100-15-152-302	Business License	0.90	0.90	0.90	0.90	0.90
100-18-141-000	Building and Safety	0.04	0.04	0.04	0.04	0.04
100-18-161-000	Planning	0.30	0.30	0.30	0.30	0.30
100-18-181-000	Community Development - Admin.	0.95	0.95	0.95	0.95	0.95
100-18-181-507	Economic Development	0.00	0.00	0.00	0.00	0.00
100-21-211-000	Library	18.26	18.26	18.26	20.16	20.16
100-22-221-000	Park	10.75	10.75	10.75	10.75	10.75
100-23-231-000	Community Services	40.07	40.07	39.43	36.41	34.72
100-23-231-601	July 4th Flag Raising Ceremony	0.60	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	1.46	1.46	1.46	1.46	1.46
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	City Controller	0.33	0.33	0.75	0.75	1.48
100-30-142-000	Civic Center Maintenance	0.00	0.00	0.00	0.00	0.00
100-30-321-803	Street Maintenance	2.74	2.74	2.60	2.60	2.60
100-30-321-804	Traffic Signals	0.00	0.00	0.00	0.00	0.00
100-30-321-810	Graffiti Removal	0.00	0.00	0.00	0.00	0.00
100-30-332-000	Engineering	1.60	1.60	1.60	1.60	1.60
100-40-411-000	Police	8.38	8.38	8.38	8.43	6.97
100-40-423-705	Police - Santa Fe Springs	0.00	0.00	0.00	0.00	0.00
100-40-431-000	Code Enforcement	0.00	0.00	0.00	0.00	0.00
100-40-441-000	Police-Whittwood	0.00	0.00	0.00	0.00	0.00
100-40-451-000	Police-OTS Grant	0.00	0.00	0.00	0.00	0.00
100-40-461-709	Cops MORE	0.00	0.00	0.00	0.00	0.00
100-40-461-711	Traffic Safety Program	0.00	0.00	0.00	0.00	0.00
100-40-461-714	Cops in School	0.00	0.00	0.00	0.00	0.00
	Total General Fund Positions	88.48	88.48	89.02	88.03	85.61
Special Revenue Funds						
210-40-451-000	Traffic Offender/COPS	1.32	1.32	1.32	1.32	1.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
250-40-471-000	Asset Seizure/Forfeiture	0.00	0.00	0.00	0.00	0.00
260-21-212-000	Library Grant	0.00	0.00	0.00	0.00	0.00
267-18-182-502	Housing Rehabilitation	0.00	0.00	0.00	0.00	0.00
267-18-182-505	CDBG - Code Enforcement	0.00	0.00	0.00	0.00	0.00
270-23-241-607	Transit Administration	0.30	0.30	0.30	0.30	0.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
270-23-241-626	Prop A - Access	0.62	0.62	0.00	0.00	0.00
270-23-241-627	Prop A - Recreation Transit	0.16	0.16	0.00	0.00	0.00
280-23-241-613	Prop C - Access	0.00	0.00	0.62	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.00	0.00	0.16	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	5.11	5.11	5.11	5.11	5.11
Internal Service Fund						
715-15-151-000	Information Tech	1.20	1.20	1.20	1.20	1.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	0.10	0.10	0.60	0.60	0.60
	Total Internal Service Funds Positions	2.15	2.15	2.65	2.65	2.65
Whittier Utility Authority						
410-30-342-000	Sewer	0.94	0.94	0.94	0.94	0.94
420-30-341-841	Water	2.70	2.70	2.70	2.70	2.70
420-30-341-850	Water - EPA Plant	0.00	0.00	0.00	0.00	0.00
430-30-352-851	Solid Waste Collection	1.29	1.29	1.29	1.44	1.44
430-30-352-852	Solid Waste Reduction	0.00	0.00	0.00	0.00	0.00
430-30-352-853	Solid Waste Street Cleaning	0.00	0.00	0.00	0.00	0.00
440-30-353-000	Solid Waste Disposal	1.00	1.00	1.00	1.00	1.00
	Total Whittier Utility Authority Positions	5.93	5.93	5.93	6.08	6.08
	TOTAL PART-TIME POSITIONS	101.67	101.67	102.71	101.87	99.45

City of Whittier
Employee Service Costs

Department/Division	Salary/Leave/ Distribution	Pension Benefits	Insurance	Medicare	Total
General Fund					
City Manager	$ 504,986	$ 126,723	$ 106,159	$ 7,632	$ 745,500
Public Information	59,764	0	0	1,190	60,954
Non-Departmental	147,493	0	26,686	0	174,179
City Clerk	458,011	68,488	95,076	5,974	627,549
Treasurer	175,738	24,525	33,893	2,548	236,704
Business License	88,290	7,423	24,308	841	120,862
Human Resources	187,783	27,107	21,946	2,686	239,522
Emergency Management	18,685	0	0	345	19,030
City Controller	717,098	133,222	187,915	10,321	1,048,556
Building and Safety	466,551	62,464	101,948	6,843	637,806
Planning	611,766	85,240	99,986	8,558	805,550
Administration	302,697	65,658	48,741	5,412	422,508
Economic Development	93,737	13,243	11,906	1,359	120,245
Library	1,828,810	209,225	278,436	21,948	2,338,419
Parks	1,945,901	209,690	573,591	24,199	2,753,381
Community Services	1,886,377	176,028	312,590	32,482	2,407,477
Firework	1,500	0	0	0	1,500
Civic Center Maintenance	194,711	24,291	41,800	2,763	263,565
Streets	1,272,766	158,577	400,737	14,722	1,846,802
Engineering	12,845	95,421	107,410	8,140	223,816
Police - Safety	10,433,398	3,780,452	2,878,994	149,526	17,242,370
Police - SFS	4,718,386	1,424,097	907,357	51,814	7,101,654
Police - Other	644,072	199,534	153,510	9,704	1,006,820
General Fund Totals	$ 26,771,365	$ 6,891,408	$ 6,412,989	$ 369,007	$ 40,444,769
Special Revenue Funds					
Traffic Offender/State Cops	$ 196,716	$ 59,648	$ 17,843	$ 2,793	$ 277,000
Air Quality Improvement	12,748	0	0	51	12,799
Lighting District 1-91	454	0	0	0	454
Asset Seizure/Forfeiture	112,295	29,861	9,494	1,001	152,651
Library Grant	31,574	0	0	0	31,574
CDBG	278,364	15,455	6,748	1,786	302,353
Home	23,839	0	0	0	23,839
Propositions A and C	367,001	28,365	46,456	3,257	445,079
Parking Districts 1 and 2	54,307	0	0	734	55,041
Uptown Village Maintenance	2,295	0	0	0	2,295
Special Revenue Totals	$ 1,079,593	$ 133,329	$ 80,541	$ 9,622	$ 1,303,085

City of Whittier
Employee Service Costs

Department/Division	Salary/Leave/ Distribution	Pension Benefits	Insurance	Medicare	Total
Internal Service Funds					
Information Technology	$ 274,095	$ 75,422	$ 75,505	$ 5,488	$ 430,510
Worker's Compensation	54,861	525	0	315	55,701
General Liability	91,748	525	0	253	92,526
Group Health Insurance	0	0	9,774	0	9,774
Mobile Equipment	89,614	94,114	269,956	9,177	462,861
Internal Service Totals	$ 510,318	$ 170,586	$ 355,235	$ 15,233	$ 1,051,372
Utility Authority Funds					
Sewer	$ 520,366	$ 24,714	$ 92,431	$ 1,141	$ 638,652
Water	1,856,056	192,348	441,528	22,699	2,512,631
Solid Waste Collection	1,376,779	172,489	418,605	17,889	1,985,762
Solid Waste Disposal	606,239	51,602	137,480	6,344	801,665
Utility Authority Totals	$ 4,359,440	$ 441,153	$ 1,090,044	$ 48,073	$ 5,938,710
City of Whittier Totals	$ 32,720,716	$ 7,636,476	$ 7,938,809	$ 441,935	$ 48,737,936

City of Whittier

Revenues

- *Major Revenue Sources*
- *Key General Fund Revenue Assumptions*
- *Adopted Estimated Revenue and Transfers-In Budget*

City of Whittier
Major Revenue Sources – General Fund

Taxes

Property Tax

All taxable real and personal property within the City limits is subject to ad valorem taxation, a tax based on value that is secured by a lien on real property. These taxes are subject to the 1% of the market value limitations of Proposition 13. The City share of the 1% varies from year to year. Taxes on the base value of real property lying within the boundaries of the Whittier Redevelopment Agency are also included in this revenue source.

Sales and Use Tax

The City receives, by State law, $.01 of every $.09 of sales tax collected for sales occurring within the City limits. The retail sales tax is levied against the gross receipts from sales of most tangible personal property except those sold for resale, food for human consumption, prescription medicine and any form of animal life considered food.

Franchise Tax

Fees charged to electrical and gas utilities (not telephone), cable TV and refuse collection companies for the privilege of operating on City streets. Fees are generally based on the gross receipts from sales within the City. Major franchisees/payers are electrical and gas utilities and cable TV.

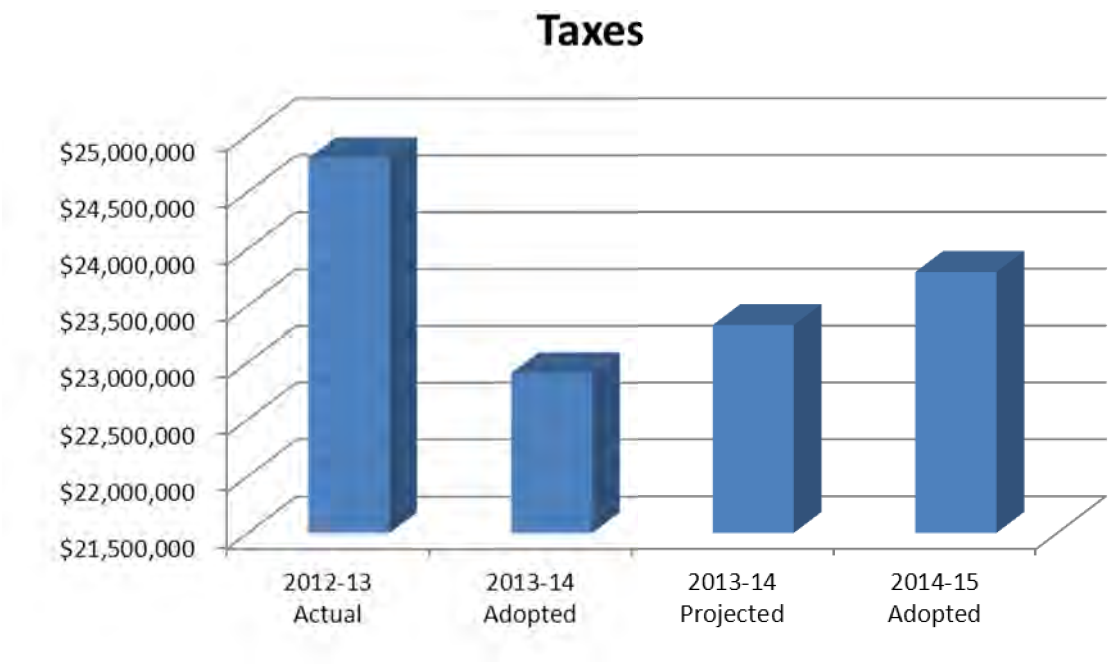
Utility User Tax

The City receives, per Ordinance 1895, 5% of the charges by utility companies upon every user of the following services: electric, gas, water, cable television and telephone including interstate and international long distance calls and cellular phones.

Transient Occupancy Tax

This tax, derived from transient guests, is levied at the discretion of cities and counties and applies to any occupancy shorter than 30 days in length. The City levies a 10% tax.

City of Whittier
Major Revenue Sources – General Fund



Taxes	2012-13 Actual	2013-14 Adopted	2013-14 Projected	2014-15 Adopted
Property Taxes	$ 6,066,700	$ 4,719,317	$ 4,737,717	$ 4,879,485
Sales and Use Tax	8,282,544	8,313,500	8,312,792	8,461,630
Franchise Tax	2,918,232	2,165,000	2,568,215	2,794,519
Utility User Tax	7,002,740	7,075,000	7,075,000	7,075,000
Transient Occupancy Tax	564,334	673,000	673,000	623,000
Total	$ 24,834,550	$ 22,945,817	$ 23,366,724	$ 23,833,634

Charges for Services

Business Licenses and Permits

Taxes collected from businesses and/or occupations for a license to conduct business within the City. License taxes differ and are based on business type, such as commercial, wholesale, industrial, professional, repair and maintenance, etc. The taxes are established by City ordinance and are enumerated in the Whittier Municipal Code. Additionally, license taxes may be fixed or flat, based on the number of employees or on gross receipts.

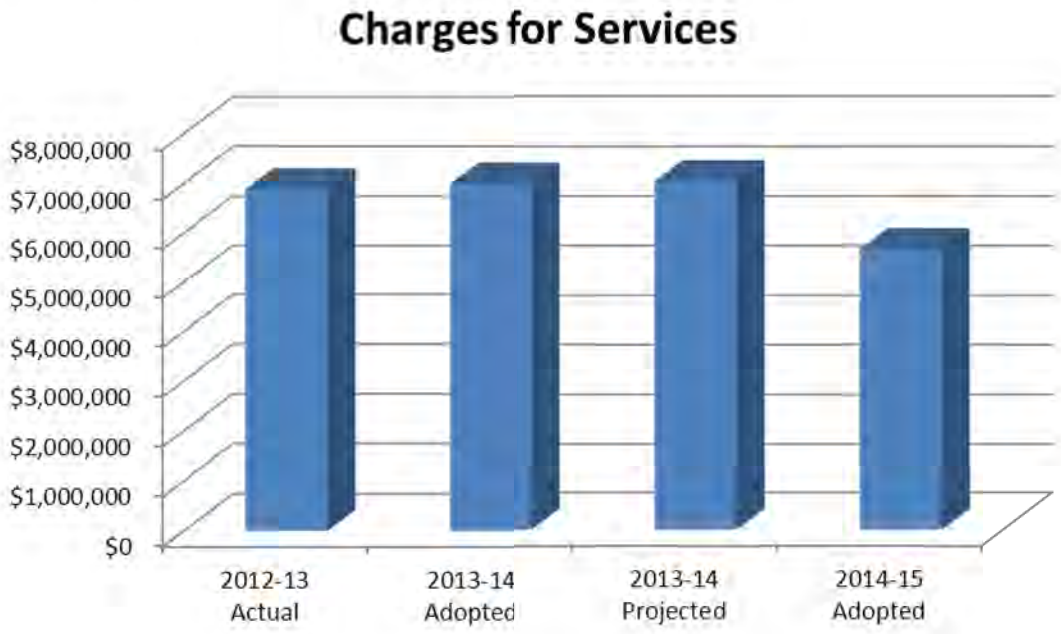
Fines and Forfeitures

This revenue source includes payments from department related fines, fees and administrative citations charged for various City services.

City of Whittier
Major Revenue Sources – General Fund

Contribution for General Government

This revenue source represents overhead charges applied to the City's enterprise funds (water, solid waste and sewer), internal service funds (fleet, worker's compensation, general liability and group health insurance), special revenue funds (transit, parking and community facility districts and HUD funds), Redevelopment Agency and some General Fund programs, including the Santa Fe Springs Police Services contract, for services provided by the General Fund.



Charges for Services	2012-13 Actual	2013-14 Adopted	2013-14 Projected	2014-15 Adopted
Business Licenses and Permits	$ 1,855,230	$ 1,869,560	$ 1,969,999	$ 1,848,160
Fines and Forfeitures	646,341	753,100	751,786	751,700
Charges for Services	4,376,032	4,370,628	4,319,180	3,073,354
Total	$ 6,877,603	$ 6,993,288	$ 7,040,965	$ 5,673,214

Other Revenue Sources

Motor Vehicle in Lieu (VLF)

Historically, the Department of Vehicles (DMV) collects an annual motor vehicle license fee based on 2% of the depreciated market value of a motor vehicle. Since 2005, the tax rate was reduced to .65% and the reduced VLF funding was replaced with additional property tax share to cities and counties. The fee is levied in lieu of personal property tax; therefore, it is called in-lieu motor vehicle tax. Fees are collected annually at the time that a vehicle's registration is paid. After deducting refunds and administrative costs, the DMV divides the remaining revenue equally between cities and counties on a population basis. These new property tax amounts grow annually with the change in assessed valuation in each jurisdiction. The funds are disbursed on a monthly basis by the State Controller's office.

Use of Money and Property

Earnings from the investment of idle funds are a major source of revenue from the City. State law limits investment types in effort to protect taxpayer monies, and include Federal securities, the State local agency investment fund and commercial paper. Funds are invested with primary consideration given to safety and liquidity and then followed by a competitive rate of return. All idle City cash is pooled to provide the largest amount of funds available for investment. Interest is then allocated, monthly, to the various funds based on the month-end cash balances for the prior month.

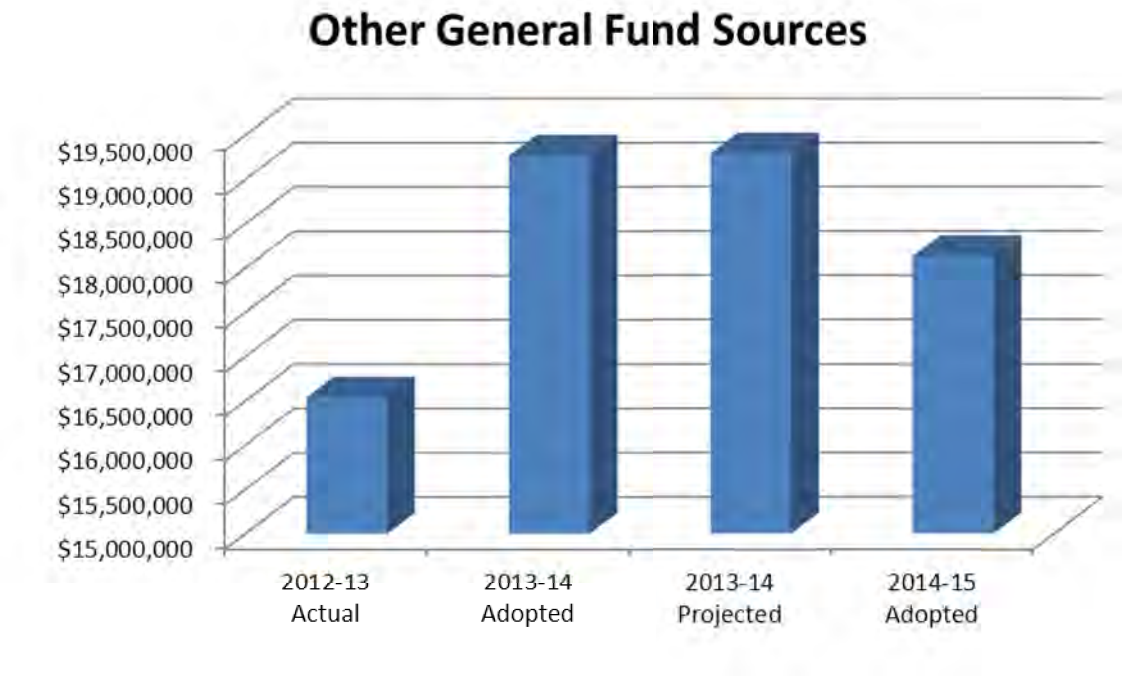
Transfers-In

A transfer-in is an inter-fund transfer of funds to subsidize operations and is not revenue generated by operations. To better reflect the true operating revenue of a fund, the transfers-in from operating revenues are segregated on the Projected Revenues and Transfers-In Schedule.

Santa Fe Springs Policing Contract

Revenue received from the City of Santa Fe Springs for contract law enforcement services provided by the Whittier Police Department.

City of Whittier
Major Revenue Sources – General Fund



Other General Fund Sources	2012-13 Actual	2013-14 Adopted	2013-14 Projected	2014-15 Adopted
Motor Vehicle in Lieu	$ 7,152,642	$ 7,405,000	$ 7,579,302	$ 7,834,626
Use of Money and Property	629,990	1,184,182	1,031,989	1,009,221
Transfers-In	1,508,040	2,949,695	2,949,695	1,438,095
Santa Fe Springs Policing Contract	7,244,831	7,727,787	7,727,787	7,844,904
Total	$ 16,535,503	$19,266,664	$ 19,288,773	$18,126,846

Traffic Offender

Revenue collected from the Vehicle Impound Program as well as court fines from traffic violations.

Business Improvement

A special levy imposed on businesses in the Uptown Village area to promote various activities within the area.

Gas Tax

Revenue is provided by the City's share of state gasoline taxes, which are required by State law to be used to maintain streets and traffic signal improvements.

Proposition 1B

The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, was approved by the voters on November 7, 2006 for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows or increasing traffic safety.

Traffic Congestion Relief

State funds received by the City to relieve traffic congestion. This fund supplements the City's Capital Improvement Program.

Traffic Safety Fund

Fines collected on vehicle code violations which can be expended only for traffic safety purposes.

HUD Grants

The receipt of the City's entitlement under the Federal Community Development Block Grant and the Rental Rehabilitation Grant programs of the U.S. Department of Housing and Urban Development (HUD).

Subventions and Grants

Revenue received from various Federal, State and other organizational grants awarded to the City which mandate segregated accounting or have special reporting requirements for specific activities, equipment and or improvements.

Home Grant

The receipt of the City's Home Grant entitlement from the U.S. Department of Housing and Urban Development (HUD).

Propositions A and C

The receipt of Proposition A and C funds for transit and transit related costs and improvements. Approved by Los Angeles County voters in 1980 and 1990 respectively, the ½ cent sales tax measures contribute towards the financing of countrywide transit development programs.

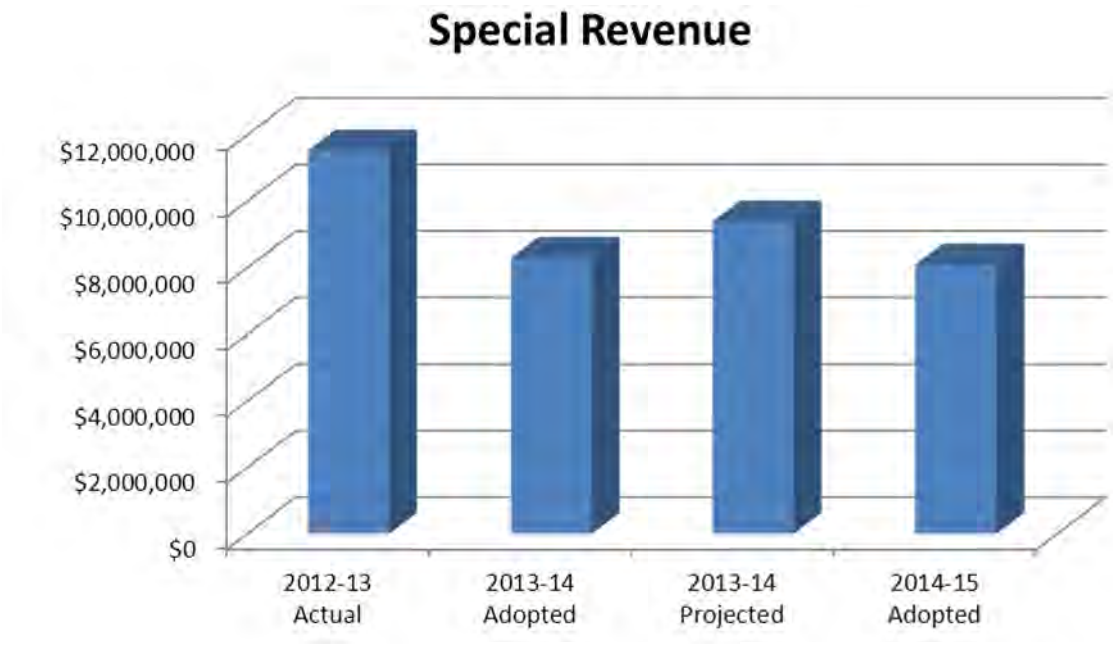
Measure R

The receipt of revenue that began in FY 2009-2010 from the voter approved ½ cent sales tax designated for traffic relief and transportation upgrades. Revenue is provided by the Metropolitan Transportation Authority (MTA).

Uptown Parking District No's 1 and 2

Revenue received from the multi-deck parking structure on Bright Avenue (No. 1) and the various surface parking lots in the Uptown Village area (No. 2).

City of Whittier
Major Revenue Sources – Special Revenue Funds



Special Revenue Sources	2012-13 Actual	2013-14 Adopted	2013-14 Projected	2014-15 Adopted
Gas Tax	$4,281,878	$2,168,200	$2,264,639	$1,695,500
Traffic Congestion Relief	687,908	1,000,000	1,001,900	1,022,000
Traffic Offender	263,874	241,200	240,700	241,000
Traffic Safety	389,414	350,000	308,159	350,000
HUD Grants	765,511	618,650	812,321	750,827
Subventions and Grants	1,184,264	310,197	1,084,960	321,247
Home Grant	147,097	234,204	304,995	298,391
Propositions A & C	2,970,018	2,644,200	2,638,215	2,682,917
Measure R	843,048	727,688	731,988	731,688
Total	$11,533,012	$8,294,339	$9,387,877	$8,093,570

City of Whittier
Major Revenue Sources – Internal Service Funds

Information Technology

Revenue received to provide service and maintenance of all citywide computer and telecommunication systems on a cost-reimbursement basis.

Worker's Compensation/General Liability/Group Health Insurance

Revenue received from City departments in proportion to operating expenses for providing these services.

Mobile Equipment

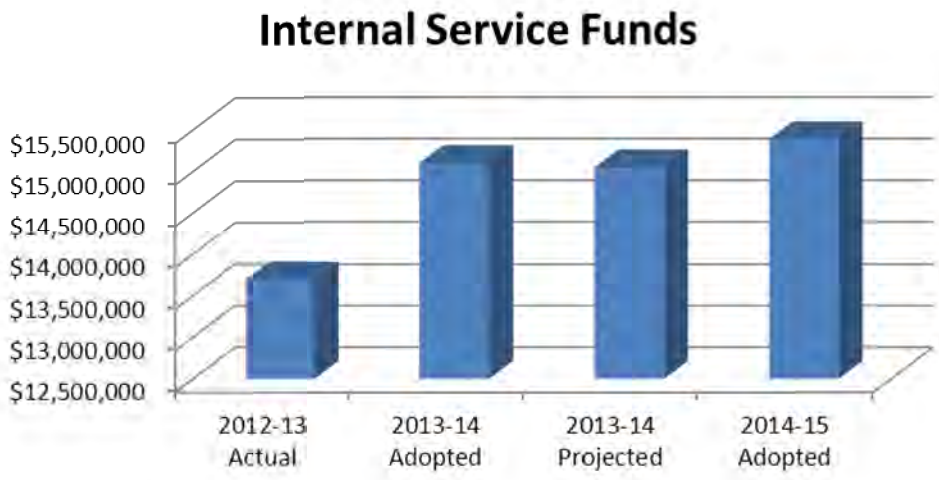
Revenue received for the costs of City vehicle and equipment maintenance on a cost-reimbursement basis.

Mobile Equipment Replacement

Revenue received from other City funds to account for the acquisition costs of City motorized equipment and to accumulate funds for equipment replacement.

Equipment Replacement

Revenue received from other City funds to account for the acquisition costs of City equipment and to accumulate funds for replacement.



Internal Service Funds	2012-13 Actual	2013-14 Adopted	2013-14 Projected	2014-15 Adopted
Information Technology	$ 743,028	$ 1,052,509	$ 1,048,109	$ 1,150,348
Worker's Comp/Gen Liability/ Group Health Insurance	8,920,949	9,752,027	9,718,408	9,734,159
Mobile Equipment	2,699,407	2,726,673	2,729,972	2,726,673
Mobile Equipment Replacement	1,209,367	1,350,084	1,340,306	1,554,642
Equipment Replacement	118,552	205,000	197,200	207,200
Total	$ 13,691,303	$ 15,086,293	$15,033,995	$15,373,022

City of Whittier
Major Revenue Sources – Utility Authority

Sewer

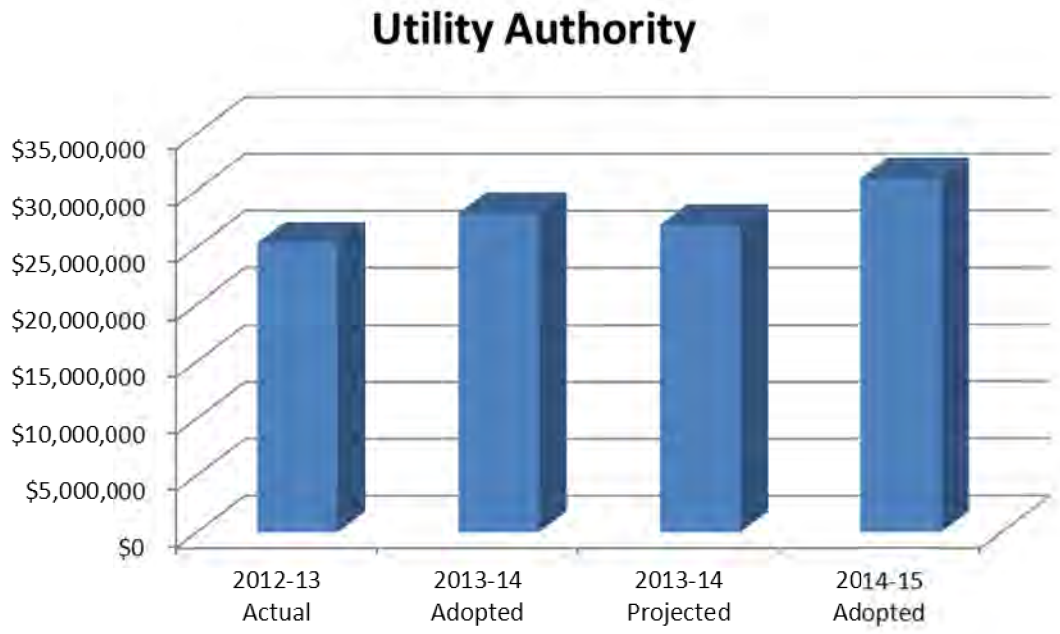
Revenue generated by providing wastewater service in the City of Whittier. This fund provides for the maintenance and improvement of the existing 210 miles of sewer lines within the City.

Water

Revenue generated by providing water service in the City of Whittier. The fund provides for the maintenance and improvement to the water system within the City. The water system includes seven production wells, nine booster stations and twelve reservoirs, which provide nearly 3 billion gallons of water each year to residents and businesses in the City of Whittier.

Solid Waste

Revenue generated by providing collection and disposal of solid waste from industrial, commercial and residential users throughout the Whittier area for landfill closure and post closure costs and for funding of environmental liabilities caused by water contamination. Included in the budget is revenue received from contracted refuse haulers for the disposal of foreign trash (outside the City of Whittier).



Utility Authority	2012-13 Actual	2013-14 Adopted	2013-14 Projected	2014-15 Adopted
Sewer	$ 2,557,495	$ 3,071,313	$ 3,134,868	$ 3,816,232
Water	12,575,411	13,579,812	13,091,946	16,731,359
Solid Waste	10,241,918	11,351,865	10,726,598	10,481,846
Total	$ 25,374,824	$ 28,002,990	$ 26,953,412	$ 31,029,437

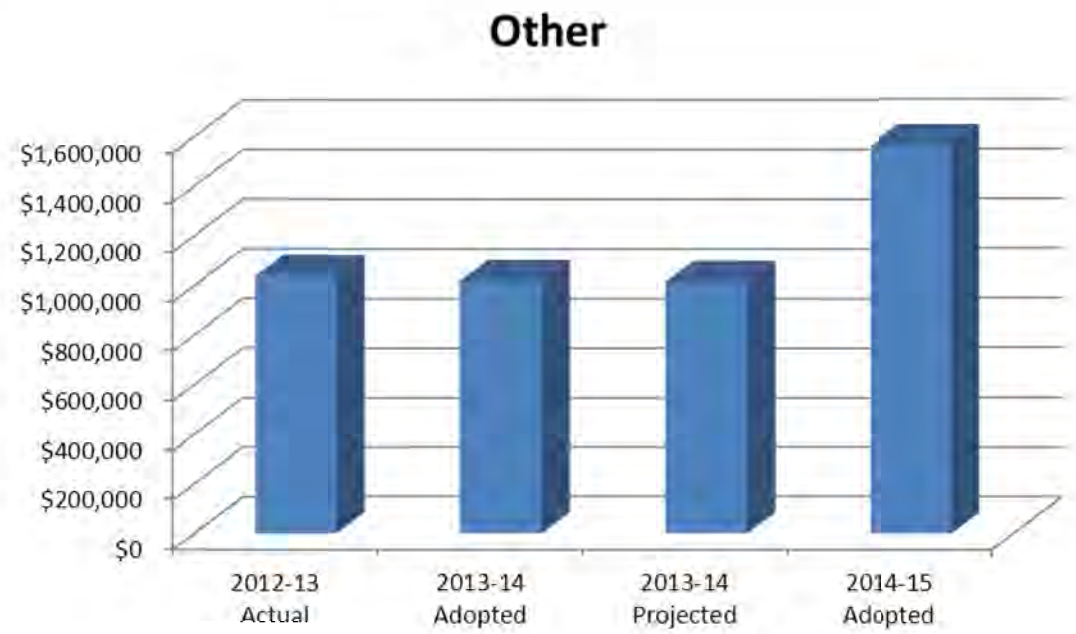
City of Whittier
Major Revenue Sources – Other

Public Financing Authority

To account for the proceeds of the 2002 and 2007A Revenue Bonds loaned to the Whittier Redevelopment Agency and for the debt service payments.

Community Facilities Districts (CFD) – 89-1 and 91-1

To account for funds set aside by the City on behalf of the CFD 89-1 and 91-1 bondholders for debt service payments and reserves.



Other	2012-13 Actual	2013-14 Adopted	2013-14 Projected	2014-15 Adopted
Public Financing Authority	$ 595,941	$ 595,265	$ 591,290	$ 588,305
Housing Authority	0	0	0	551,533
Community Facility Districts	444,209	425,059	425,059	422,571
Total	$ 1,040,150	$ 1,020,324	$ 1,016,349	$ 1,562,409

City of Whittier
Key General Fund Revenue Assumptions

The following discussion outlines the three significant operating revenue sources of the City and describes the methods used to forecast fiscal year 2014-15 revenues.

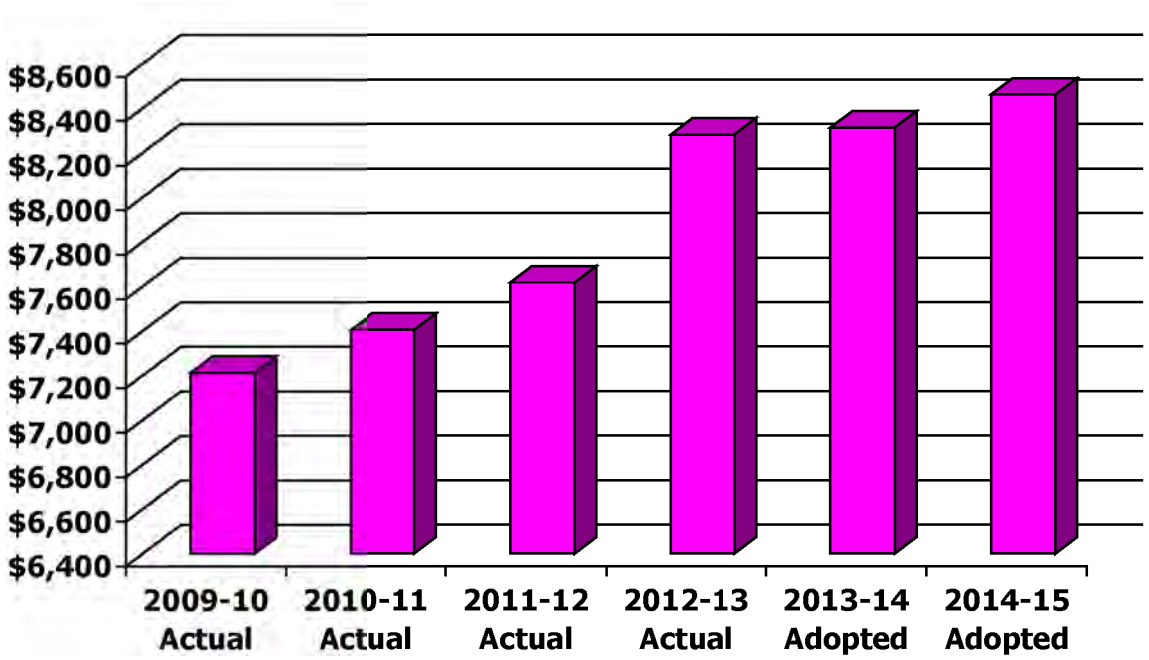
Sales and Use Tax

(Amount in Thousands)

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2014-15 Adopted
Sales and Use Tax	$7,212	$7,405	$7,618	$8,283	$8,314	$8,462

The City projected a healthy Sales and Use Tax revenue increase in 2012-13, however much of this increase was attributable to fluctuating fuel prices. The 2014-15 revenue projections are expected to remain fairly constant due to the anticipated stabilization of fuel prices at current levels. The City first began to realize declining sales and use tax revenues in 2007-08, when the majority of the City's auto dealers began to close. As the City struggles to recover from the recession, sales and use tax revenue growth is projected to remain very modest, with no new major tax generators anticipated to open in the City and with the continued slow economic recovery. Projections are based on consultant's analysis of prior allocations from State Board of Equalization and sales data.

Sales and Use Tax
(in Thousands)



City of Whittier
Key General Fund Revenue Assumptions
(Continued)

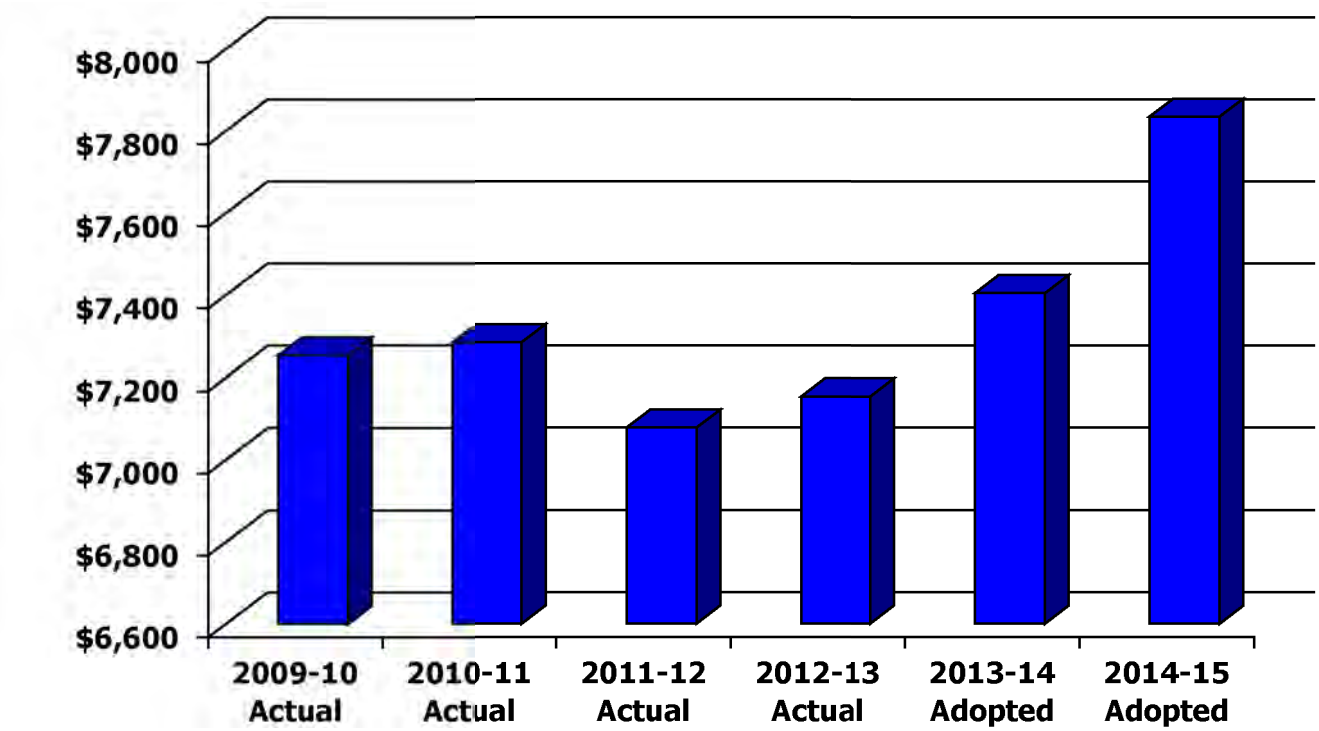
Motor Vehicle In-Lieu (VLF)

(Amount in Thousands)

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2014-15 Adopted
Motor Vehicle In-Lieu	$7,253	$7,285	$7,077	$7,153	$7,405	$7,835

The City's consultants estimate the VLF revenues to increase from prior year based on estimated personal property values. The City is projected to finish 2013-14 slightly higher than the amount adopted. A 5.8% increase was considered reasonable based on trends and future projections.

Motor Vehicle In-Lieu
(in Thousands)



City of Whittier
Key General Fund Revenue Assumptions
(Continued)

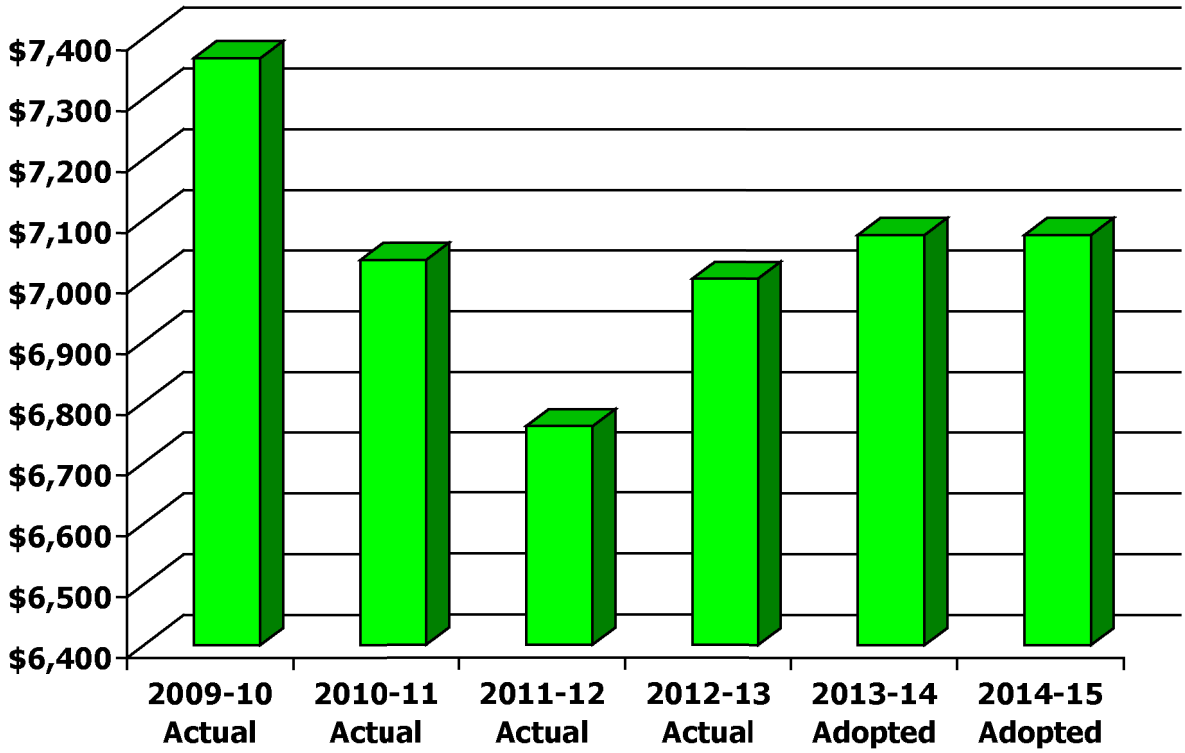
Utility Users Tax

(Amount in Thousands)

	2009-10 Actual	2010-11 Actual	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2014-15 Adopted
Utility Users Tax	$7,366	$7,034	$6,760	$7,003	$7,075	$7,075

The City imposes a 5% tax on all charges for telephone, electricity, gas, water and cable television services in accordance with ordinance no. 1895. Despite a realized revenue decrease in 2011-12 of approximately 4%, increasing utility rates have utility user tax projections for 2012-13 at levels similar to 2010-11. Projections have remained consistent since 2013-14 revenues are estimated to come slightly below the adopted amount of $7,075.

Utility Users Tax
(in Thousands)



City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
GENERAL FUND (100)					
Operating Revenue					
Property Taxes	$ 4,566,430	$ 6,066,700	$ 4,719,317	$ 4,737,717	$ 4,879,485
Sales and Use Tax	7,617,621	8,282,544	8,313,500	8,312,792	8,461,630
Franchise Tax	2,188,611	2,918,232	2,165,000	2,568,215	2,794,519
Utility Users Tax	6,759,918	7,002,740	7,075,000	7,075,000	7,075,000
Transient Occupancy Tax	585,837	564,334	673,000	673,000	623,000
Business Licenses and Permits	1,885,541	1,855,230	1,869,560	1,969,999	1,848,160
Fines and Forfeitures	626,065	646,341	753,100	751,786	751,700
Motor Vehicle In Lieu	7,076,528	7,152,642	7,405,000	7,579,302	7,834,626
Use of Money & Property	480,543	629,990	1,184,182	1,031,989	1,009,221
SFS Policing Contract	7,188,841	7,244,831	7,727,787	7,727,787	7,844,904
City - Charges for Services					
Contribution for General Government	2,174,504	1,945,452	1,954,301	1,954,301	1,973,653
Lease Payment	3,361,116	3,806,116	3,806,116	3,806,116	3,806,116
Others	2,690,036	2,430,580	2,416,327	2,364,879	1,099,701
Other/Miscellaneous Revenue	4,446,446	4,132,411	4,023,159	3,936,144	4,409,254
Total Operating Revenue	51,648,037	54,678,143	54,085,349	54,489,027	54,410,969
Operating Transfers-In	1,375,295	1,508,040	2,949,695	2,949,695	1,438,095
Total Operating Revenue/Transfers	53,023,332	56,186,183	57,035,044	57,438,722	55,849,064
Non-Operating Revenue					
Others	76,025	99,485	0	65,783	0
Total Non-Operating Revenue	76,025	99,485	0	65,783	0
Non-Operating Transfer-In	0	0	150,000	150,000	50,000
Total Non-Operating Revenue/Transfers	76,025	99,485	150,000	215,783	50,000
Total General Fund	53,099,357	56,285,668	57,185,044	57,654,505	55,899,064
- SPECIAL REVENUE FUNDS -					
TRAFFIC OFFENDER FUND (210)					
Operating Revenue					
Court Fines	$ 0	$ 0	$ 0	$ 0	$ 0
State Grants	205,280	130,337	100,000	100,000	100,000
Impound Release Fees	5,675	2,178	10,000	10,000	10,000
Total Operating Revenue	210,955	132,515	110,000	110,000	110,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	210,955	132,515	110,000	110,000	110,000
Non-Operating Revenue					
Interest Income	2,021	1,359	1,200	700	1,000
Non-Operating Transfer-In	130,000	130,000	130,000	130,000	130,000
Total Non-Operating Revenue/Transfers	132,021	131,359	131,200	130,700	131,000
Total Traffic Offender	342,976	263,874	241,200	240,700	241,000
AIR QUALITY IMPROVEMENT FUND (230)					
Operating Revenue					
Motor Vehicle Fuel Tax	$ 107,334	$ 103,326	$ 100,000	$ 100,000	$ 100,000
Other	0	0	0	0	0
Total Operating Revenue	107,334	103,326	100,000	100,000	100,000

City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
(Air Quality Improvement continued)					
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	107,334	103,326	100,000	100,000	100,000
Non-Operating Revenue					
Interest Income	1,919	898	2,000	600	1,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	1,919	898	2,000	600	1,000
Total Air Quality Improvement	109,253	104,224	102,000	100,600	101,000
LIGHTING DISTRICT NO. 1-91 (240)					
Operating Revenue					
Lighting District Charges	$ 1,248	$ 1,200	$ 1,200	$ 1,200	$ 1,200
Others	0	(58)	180	180	180
Total Operating Revenue	1,248	1,142	1,380	1,380	1,380
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,248	1,142	1,380	1,380	1,380
Non-Operating Revenue					
Interest Income	11	6	0	6	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	11	6	0	6	0
Total Lighting District No. 1-91	1,259	1,148	1,380	1,386	1,380
ASSET SEIZURE / FORFEITURE FUND (250)					
Operating Revenue					
Asset Seizure/Forfeiture	$ 90,322	$ 218,681	$ 100,000	$ 100,000	$ 100,000
Other	2,216	232	0	0	0
Total Operating Revenue	92,537	218,913	100,000	100,000	100,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	92,537	218,913	100,000	100,000	100,000
Non-Operating Revenue					
Interest Income	7,987	3,818	23,000	1,900	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	7,987	3,818	23,000	1,900	2,000
Total Asset Seizure / Forfeiture	100,524	222,731	123,000	101,900	102,000
BUSINESS IMPROVEMENT FUND (254)					
Operating Revenue					
Business Improvement Area Assessment	$ 116,263	$ 113,377	$ 111,500	$ 115,000	$ 112,000
Total Operating Revenue	116,263	113,377	111,500	115,000	112,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	116,263	113,377	111,500	115,000	112,000
Total Business Improvement	116,263	113,377	111,500	115,000	112,000

City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
LIBRARY GRANT (260)					
Operating Revenue					
PLF SB358	$ 0	$ 0	$ 0	$ 0	$ 0
Total Operating Revenue	0	0	0	0	0
Operating Transfer-In	0	35,514	35,508	35,508	35,508
Total Operating Revenue/Transfers	0	35,514	35,508	35,508	35,508
Non-Operating Revenue					
Interest Income	549	242	0	100	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	549	242	0	100	0
Total Library Grant	549	35,756	35,508	35,608	35,508
GAS TAX - 2107 (261) PW					
Operating Revenue					
Motor Vehicle Fuel Tax	$ 448,904	$ 626,098	$ 640,000	$ 522,500	$ 522,500
Total Operating Revenue	448,904	626,098	640,000	522,500	522,500
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	448,904	626,098	640,000	522,500	522,500
Non-Operating Revenue					
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Gas Tax 2107	448,904	626,098	640,000	522,500	522,500
PROPOSITION 1B (262) PW					
Operating Revenue					
Special State Assessment	$ 0	$ 0	$ 0	$ 0	$ 0
Total Operating Revenue	0	0	0	0	0
Total Operating Revenue/Transfers	0	0	0	0	0
Non-Operating Revenue					
Interest Income	8,065	1,954	0	1,000	1,000
Total Non-Operating Revenue/Transfers	8,065	1,954	0	1,000	1,000
Total Proposition 1B	8,065	1,954	0	1,000	1,000
TRAFFIC CONGESTION RELIEF FUND (263) PW					
Operating Revenue					
Pavement Rehabilitation	$ 788,209	$ 65,928	$ 0	$ 0	$ 0
Diesel Fuel Tax	513,467	619,531	1,000,000	1,000,000	1,020,000
Total Operating Revenue	1,301,677	685,459	1,000,000	1,000,000	1,020,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,301,677	685,459	1,000,000	1,000,000	1,020,000

City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
(Traffic Congestion Relief continued)					
Non-Operating Revenue					
Interest Income	474	2,449	0	1,900	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	474	2,449	0	1,900	2,000
Total Traffic Congestion Relief	1,302,151	687,908	1,000,000	1,001,900	1,022,000
TRAFFIC SAFETY FUND (264) PW					
Operating Revenue					
Court Fines - Moving Violations	$ 400,508	$ 389,414	$ 350,000	$ 308,159	$ 350,000
Total Operating Revenue	400,508	389,414	350,000	308,159	350,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	400,508	389,414	350,000	308,159	350,000
Total Traffic Safety	400,508	389,414	350,000	308,159	350,000
GAS TAX B 2106 (265) PW					
Operating Revenue					
Intergovernmental Revenue	$ 8,755	$ 2,588,084	$ 389,700	$ 619,119	$ 0
Motor Vehicle Fuel Tax	261,875	266,921	292,000	280,320	330,000
Total Operating Revenue	270,631	2,855,005	681,700	899,439	330,000
Operating Transfer-In	443,850	420,000	420,000	420,000	420,000
Total Operating Revenue/Transfers	714,481	3,275,005	1,101,700	1,319,439	750,000
Non-Operating Revenue					
Interest Income	15,828	3,267	6,500	2,700	3,000
Total Non-Operating Revenue	15,828	3,267	6,500	2,700	3,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	15,828	3,267	6,500	2,700	3,000
Total Gas Tax 2106	730,309	3,278,272	1,108,200	1,322,139	753,000
GAS TAX 2105 (266)					
Operating Revenue					
Motor Vehicle Fuel Tax	$ 396,989	$ 377,508	$ 420,000	$ 420,000	$ 420,000
Total Operating Revenue	396,989	377,508	420,000	420,000	420,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	396,989	377,508	420,000	420,000	420,000
Non-Operating Revenue					
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Gas Tax 2105	396,989	377,508	420,000	420,000	420,000

City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
HUD GRANTS (267)					
Community Development Block Grant (CDBG)					
Operating Revenue					
Rehabilitation Loan Repayment	$ 124,727	$ 159,203	$ 50,000	$ 125,000	$ 50,000
CDBG Allocation	1,071,841	606,308	568,650	687,321	700,827
Total Operating Revenue	1,196,568	765,511	618,650	812,321	750,827
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,196,568	765,511	618,650	812,321	750,827
Total HUD Grants	1,196,568	765,511	618,650	812,321	750,827
SUBVENTIONS AND GRANTS (268)					
Operating Revenue					
Greenway Grants	$ 196,273	$ 167,826	$ 0	$ 420,738	$ 230,100
Pio Pico Grant	3,150	0	0	5,130	0
LACO Prop. A Trails	120,000	0	0	0	0
Various Library Grants	0	36,000	0	32,425	0
Police Grants	309,486	632,047	0	277,020	0
Other Grants	166,390	181,730	310,197	349,647	91,147
Interest Income	0	0	0	0	0
Total Operating Revenue	795,299	1,017,603	310,197	1,084,960	321,247
Operating Transfer-In	27,938	166,661	0	0	0
Total Operating Revenue/Transfers	823,237	1,184,264	310,197	1,084,960	321,247
Non-Operating Revenue					
Interest Income	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Subventions and Grants	823,237	1,184,264	310,197	1,084,960	321,247
HOME GRANT (269)					
Operating Revenue					
HOME - Rehabilitation Loan Repayment	$ 15,257	$ 35,465	$ 50,000	$ 60,000	$ 50,000
HOME Program	2,325,341	111,632	184,204	244,995	248,391
Total Operating Revenue	2,340,598	147,097	234,204	304,995	298,391
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,340,598	147,097	234,204	304,995	298,391
Total HOME Grant	2,340,598	147,097	234,204	304,995	298,391
PROPOSITION A - TRANSIT (270)					
Operating Revenue					
Local Transit Tax	$ 1,273,198	$ 1,346,342	$ 1,168,915	$ 1,200,000	$ 1,230,000
Dial-A-Ride	62,213	30,965	27,000	27,000	27,000
Fixed Route Fares	1,881	0	0	0	0
Grants	0	0	0	0	0
Other	58,920	14,591	20,000	18,114	2,400
Total Operating Revenue	1,396,211	1,391,898	1,215,915	1,245,114	1,259,400
Operating Transfer-In	78,723	0	0	0	0
Total Operating Revenue/Transfers	1,474,934	1,391,898	1,215,915	1,245,114	1,259,400

City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
(Proposition A - Transit continued)					
Non-Operating Revenue					
Interest Income	5,769	2,281	33,200	1,400	1,000
Non-Operating Misc Revenue/Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	5,769	2,281	33,200	1,400	1,000
Total Proposition A - Transit	1,480,703	1,394,179	1,249,115	1,246,514	1,260,400
PROPOSITION A - INCENTIVE (275)					
Operating Revenue					
Prop A Incentive Funds	$ 336,139	$ 290,328	$ 275,601	$ 275,601	$ 275,601
Dial-A-Ride Fares	0	0	0	0	0
Other	0	0	0	0	0
Total Operating Revenue	336,139	290,328	275,601	275,601	275,601
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	336,139	290,328	275,601	275,601	275,601
Non-Operating Revenue					
Interest Income	0	(8)	0	100	0
Total Non-Operating Revenue	0	(8)	0	100	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	(8)	0	100	0
Total Proposition A - Incentive	336,139	290,320	275,601	275,701	275,601
PROPOSITION C - TRANSIT (280)					
Operating Revenue					
Local Transit Taxes	$ 1,058,836	$ 1,119,982	$ 969,584	$ 1,000,000	$ 1,030,416
Dial-A-Ride	0	57,406	12,500	12,500	12,500
Other	0	0	3,400	0	0
Total Operating Revenue	1,058,836	1,177,388	985,484	1,012,500	1,042,916
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,058,836	1,177,388	985,484	1,012,500	1,042,916
Non-Operating Revenue					
Interest Income	10,643	6,183	34,000	2,500	3,000
Rental Income	103,734	99,424	100,000	100,000	100,000
Other	0	2,524	0	1,000	1,000
Total Non-Operating Revenue	114,377	108,131	134,000	103,500	104,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	114,377	108,131	134,000	103,500	104,000
Total Proposition C - Transit	1,173,213	1,285,519	1,119,484	1,116,000	1,146,916
MEASURE R - TRANSIT (285)					
Operating Revenue					
Local Transit Taxes	$ 786,939	$ 836,562	$ 727,688	$ 727,688	$ 727,688
Total Operating Revenue	786,939	836,562	727,688	727,688	727,688
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	786,939	836,562	727,688	727,688	727,688

City of Whittier
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Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
(Measure R - Transit continued)					
Non-Operating Revenue					
Interest Income	9,195	6,486	0	4,300	4,000
Total Non-Operating Revenue	9,195	6,486	0	4,300	4,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	9,195	6,486	0	4,300	4,000
Total Measure R - Transit	796,134	843,048	727,688	731,988	731,688
UPTOWN PARKING DISTRICT NO. 1 (291)					
Operating Revenue					
Property Taxes	$ 6,405	$ 22,325	$ 6,785	$ 6,805	$ 6,785
Rental Income	14,955	15,340	15,900	15,900	15,900
Parking Fees	65,747	56,554	79,000	58,530	79,000
Others	2,675	8,277	2,400	2,568	2,400
Total Operating Revenue	89,783	102,496	104,085	83,803	104,085
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	89,783	102,496	104,085	83,803	104,085
Non-Operating Revenue					
Interest Income	0	0	0	23	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	23	0
Total Uptown Parking District No. 1	89,783	102,496	104,085	83,826	104,085
UPTOWN PARKING DISTRICT NO. 2 (292)					
Operating Revenue					
Property Taxes	$ 129,638	$ 198,199	$ 54,228	$ 130,665	$ 54,228
Rental Income	0	0	0	0	0
Parking Fees	59,764	62,898	86,000	86,000	86,000
Other	2,409	2,073	25	1,695	25
Total Operating Revenue	191,811	263,170	140,253	218,360	140,253
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	191,811	263,170	140,253	218,360	140,253
Non-Operating Revenue					
Interest Income	4,411	2,742	3,000	1,700	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	4,411	2,742	3,000	1,700	2,000
Total Uptown Parking District No. 2	196,222	265,912	143,253	220,060	142,253
UPTOWN VILLAGE MAINTENANCE DISTRICT (294)					
Non-Operating Revenue					
Interest Income	89	41	0	28	0
Non-Operating Transfer-In	51,448	51,448	51,448	51,448	51,448
Total Non-Operating Revenue/Transfers	51,537	51,489	51,448	51,476	51,448
Total Uptown Village Maintenance	51,537	51,489	51,448	51,476	51,448

City of Whittier
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Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
FEDERAL STIMULUS - ARRA (296)					
Operating Revenue					
Federal Grant	$ 985,934	$ 0	$ 0	$ 0	$ 0
Total Operating Revenue	985,934	0	0	0	0
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	985,934	0	0	0	0
Total Federal Stimulus	985,934	0	0	0	0
- Total Special Revenue Funds -	$ 13,427,817	$ 12,432,099	$ 8,966,513	$ 10,098,733	$ 8,744,244
- FIDUCIARY FUNDS -					
COMMUNITY FACILITIES DISTRICT 89-1 FUND (586)					
Operating Revenue					
Special Assessment	$ 415,414	$ 426,259	$ 424,759	$ 424,759	$ 422,271
Total Operating Revenue	415,414	426,259	424,759	424,759	422,271
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	415,414	426,259	424,759	424,759	422,271
Non-Operating Revenue					
Interest Income	304	491	300	300	300
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	304	491	300	300	300
Total CFD 89-1 Fund	415,717	426,750	425,059	425,059	422,571
COMMUNITY FACILITIES DISTRICT 91-1 FUND (587)					
Operating Revenue					
Special Assessment Levy	$ 650,532	$ 17,588	$ 0	$ 0	$ 0
Total Operating Revenue	650,532	17,588	0	0	0
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	650,532	17,588	0	0	0
Non-Operating Revenue					
Interest Income	270	(129)	0	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	270	(129)	0	0	0
Total CFD 91-1 Fund	650,802	17,459	0	0	0
- Total Fiduciary Funds -	$ 1,066,520	$ 444,209	$ 425,059	$ 425,059	$ 422,571
- CAPITAL PROJECTS FUNDS -					
CAPITAL PROJECTS (635/637)					
Operating Revenue					
Grants	$ 0	$ 5,000	$ 0	$ 0	$ 0
Total Operating Revenue	0	5,000	0	0	0
Operating Transfer-In	5,852,138	53,100	52,000	0	0
Total Operating Revenue/Transfers	5,852,138	58,100	52,000	0	0

City of Whittier
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Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
(Capital Projects continued)					
Non-Operating Revenue					
Interest Income	30,451	2,529	0	2,500	3,000
Non-Operating Transfer-In	80,230	71,400	40,000	0	0
Total Non-Operating Revenue/Transfers	110,681	73,929	40,000	2,500	3,000
- Total Capital Projects Funds -	$ 5,962,819	$ 132,029	$ 92,000	$ 2,500	$ 3,000
- INTERNAL SERVICE FUNDS -					
INFORMATION TECHNOLOGY (715)					
Operating Revenue					
General Government - Service Department	$ 642,065	$ 642,065	$ 642,065	$ 642,065	$ 733,086
Contributions from Other Funds	74,994	74,994	79,444	79,444	90,262
Others	0	0	0	0	0
Total Operating Revenue	717,059	717,059	721,509	721,509	823,348
Operating Transfer-In	25,000	25,000	0	0	0
Total Operating Revenue/Transfers	742,059	742,059	721,509	721,509	823,348
Non-Operating Revenue					
Interest Income	2,371	969	5,000	600	1,000
Non-Operating Transfer-In	186,724	0	326,000	326,000	326,000
Total Non-Operating Revenue/Transfers	189,095	969	331,000	326,600	327,000
Total Information Technology	931,154	743,028	1,052,509	1,048,109	1,150,348
WORKER'S COMPENSATION FUND (720)					
Operating Revenue					
General Government - Service Department	$ 1,406,841	$ 1,412,663	$ 1,463,916	$ 1,463,916	$ 1,405,254
Contributions from Other Funds	456,090	458,696	388,678	388,678	364,349
SFS - Service Departments	339,971	357,870	380,668	380,668	361,244
Others	5,497	5,746	5,698	5,698	5,930
Total Operating Revenue	2,208,399	2,234,975	2,238,960	2,238,960	2,136,777
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,208,399	2,234,975	2,238,960	2,238,960	2,136,777
Non-Operating Revenue					
Interest Income	20,006	10,452	20,000	6,200	6,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	20,006	10,452	20,000	6,200	6,000
Total Worker's Compensation	2,228,405	2,245,427	2,258,960	2,245,160	2,142,777
GENERAL LIABILITY FUND (730)					
Operating Revenue					
General Government - Service Department	$ 1,055,253	$ 1,055,253	$ 1,065,043	$ 1,065,043	$ 990,972
Contribution from Other Funds	650,489	650,489	569,485	569,485	542,152
SFS - Service Departments	225,960	225,960	225,880	225,880	194,994
Others	888	888	811	811	795
Total Operating Revenue	1,932,590	1,932,590	1,861,219	1,861,219	1,728,913
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,932,590	1,932,590	1,861,219	1,861,219	1,728,913

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
(General Liability continued)					
Non-Operating Revenue					
Refunds and Reimbursements	655	0	0	5,626	0
Interest Income	22,636	13,667	20,000	8,500	9,000
Total Non-Operating Revenue	23,291	13,667	20,000	14,126	9,000
Non-Operating Transfer-In	465,133	0	0	0	0
Total Non-Operating Revenue/Transfers	488,424	13,667	20,000	14,126	9,000
Total General Liability	2,421,014	1,946,257	1,881,219	1,875,345	1,737,913
MOBILE EQUIPMENT FUND (740)					
Operating Revenue					
Equipment Rental	$ 2,611,999	$ 2,696,619	$ 2,724,673	$ 2,724,673	$ 2,724,673
NBV of Assets Sold	0	207	0	0	0
Total Operating Revenue	2,611,999	2,696,826	2,724,673	2,724,673	2,724,673
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,611,999	2,696,826	2,724,673	2,724,673	2,724,673
Non-Operating Revenue					
Refunds/Reimbursements	19,454	2,581	2,000	5,299	2,000
Sale-Scrap/Junk	0	0	0	0	0
Total Non-Operating Revenue	19,454	2,581	2,000	5,299	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	19,454	2,581	2,000	5,299	2,000
Total Mobile Equipment	2,631,453	2,699,407	2,726,673	2,729,972	2,726,673
MOBILE REPLACEMENT FUND (750)					
Operating Revenue					
Equipment Rental (Depreciation)	$ 1,010,082	$ 1,025,591	$ 1,055,010	$ 1,055,010	$ 1,123,160
Equipment Replacement Billings (Appreciation)	88,312	82,571	80,074	80,074	80,482
Sale of Capital Assets	64,492	50,114	5,000	25,622	5,000
Grants	30,000	30,000	0	30,000	0
Total Operating Revenue	1,192,886	1,188,276	1,140,084	1,190,706	1,208,642
Operating Transfer-In	0	0	138,000	138,000	0
Total Operating Revenue/Transfers	1,192,886	1,188,276	1,278,084	1,328,706	1,208,642
Non-Operating Revenue					
Interest Income	38,813	21,091	72,000	11,600	12,000
Sale of Capital Assets	0	0	0	0	0
Total Non-Operating Revenue	38,813	21,091	72,000	11,600	12,000
Non-Operating Transfer-In	460,291	0	0	0	334,000
Total Non-Operating Revenue/Transfers	499,104	21,091	72,000	11,600	346,000
Total Mobile Replacement	1,691,990	1,209,367	1,350,084	1,340,306	1,554,642
EQUIPMENT REPLACEMENT FUND (770)					
Operating Revenue					
Photocopying Charges	$ 111,609	$ 105,235	$ 110,000	$ 110,000	$ 110,000
Total Operating Revenue	111,609	105,235	110,000	110,000	110,000
Operating Transfer-In	10,000	10,000	85,000	85,000	95,200
Total Operating Revenue/Transfers	121,609	115,235	195,000	195,000	205,200

City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
(Equipment Replacement continued)					
Non-Operating Revenue					
Interest Income	2,001	3,317	10,000	2,200	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	2,001	3,317	10,000	2,200	2,000
Total Equipment Replacement	123,610	118,552	205,000	197,200	207,200
GROUP HEALTH INSURANCE FUND (780)					
Operating Revenue					
General Government - Service Department	$ 4,251,055	$ 4,350,530	$ 5,222,280	$ 5,222,280	$ 5,493,576
Department Retiree Charges	354,073	335,022	348,921	337,676	319,919
Others	41,391	41,285	37,147	37,147	38,974
Total Operating Revenue	4,646,519	4,726,837	5,608,348	5,597,103	5,852,469
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	4,646,519	4,726,837	5,608,348	5,597,103	5,852,469
Non-Operating Revenue					
Interest Income	4,320	2,428	3,500	800	1,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	4,320	2,428	3,500	800	1,000
Total Group Health Insurance	4,650,839	4,729,265	5,611,848	5,597,903	5,853,469
- Total Internal Service Funds -	$ 14,678,465	$ 13,691,303	$ 15,086,293	$ 15,033,995	$ 15,373,022
TOTAL - CITY OF WHITTIER	$ 88,234,978	$ 82,985,308	$ 81,754,909	$ 83,214,792	$ 80,441,901
- FINANCING AUTHORITY -					
WHITTIER PUBLIC FINANCING AUTHORITY (390)					
Bond Debt Service					
Operating Revenue					
Operating Transfers-In	$ 5,550	$ 3,000	$ 3,975	$ 0	$ 0
Total Operating Revenue/Transfers	5,550	3,000	3,975	0	0
Non-Operating Revenue					
Interest Income - WRA Loan	287,942	272,941	256,290	256,290	238,305
Loan Repayment - WRA	305,000	320,000	335,000	335,000	350,000
Total Non-Operating Revenue	592,942	592,941	591,290	591,290	588,305
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	592,942	592,941	591,290	591,290	588,305
TOTAL - FINANCING AUTHORITY	$ 598,492	$ 595,941	$ 595,265	$ 591,290	$ 588,305
- HOUSING AUTHORITY -					
WHITTIER HOUSING AUTHORITY (912)					
Operating Revenue					
Property Tax Distribution	$ 0	$ 0	$ 0	$ 0	$ 150,000
Interest Income	0	0	0	0	31,600
Total Operating Revenue	0	0	0	0	181,600
Non-Operating Revenue					
Loan Repayment from WRSA	0	0	0	0	369,933
Total Non-Operating Revenue	0	0	0	0	369,933
TOTAL - HOUSING AUTHORITY	$ 0	$ 0	$ 0	$ 0	$ 551,533

City of Whittier
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Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
- WHITTIER UTILITY AUTHORITY -					
SEWER MAINTENANCE FUND (410)					
Operating Revenue					
Net Charges for Services	$ 2,216,426	$ 2,549,464	$ 3,068,201	$ 3,129,668	$ 3,811,232
Total Operating Revenue	2,216,426	2,549,464	3,068,201	3,129,668	3,811,232
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,216,426	2,549,464	3,068,201	3,129,668	3,811,232
Non-Operating Revenue					
Interest Income	11,711	8,031	3,112	5,200	5,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	11,711	8,031	3,112	5,200	5,000
Total Sewer Maintenance	2,228,137	2,557,495	3,071,313	3,134,868	3,816,232
WATER FUND (420)					
Operating Revenue					
Water Sales	$ 5,696,361	$ 5,938,582	$ 5,431,000	$ 5,427,152	$ 5,431,000
Meter Service Charge	1,485,492	2,593,367	3,694,081	3,334,396	5,060,891
Grants	386,932	686,282	0	0	0
Water Production Rights	(126,000)	747,000	1,885,000	1,885,000	1,885,000
Others	176,311	186,956	163,600	135,288	143,600
Total Operating Revenue	7,619,097	10,152,187	11,173,681	10,781,836	12,520,491
Operating Transfers-In	359,035	202,924	0	0	1,945,892
Total Operating Revenue/Transfers	7,978,132	10,355,111	11,173,681	10,781,836	14,466,383
Non-Operating Revenue					
Interest Income	32,814	26,931	103,154	18,000	19,348
Rental Income	464,741	470,626	520,616	583,347	520,616
Others	0	692	0	0	0
Total Non-Operating Revenue	497,555	498,249	623,770	601,347	539,964
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	497,555	498,249	623,770	601,347	539,964
Total Water	8,475,687	10,853,360	11,797,451	11,383,183	15,006,347
WATER FACILITIES REPLACEMENT FUND (450)					
Operating Revenue					
Water Facilities Billings	$ 365,257	$ 377,112	$ 348,600	$ 348,600	$ 348,600
Total Operating Revenue	365,257	377,112	348,600	348,600	348,600
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	365,257	377,112	348,600	348,600	348,600
Non-Operating Revenue					
Interest Income	23,857	12,834	95,000	7,900	8,000
Total Non-Operating Revenue	23,857	12,834	95,000	7,900	8,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	23,857	12,834	95,000	7,900	8,000
Total Water Facilities	389,114	389,946	443,600	356,500	356,600

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Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
WATER BOND FUND (470)					
Operating Revenue					
Operating Transfer-In	$ 1,157,327	$ 1,198,753	$ 1,210,869	$ 1,210,869	$ 1,224,566
Total Operating Revenue/Transfers	1,157,327	1,198,753	1,210,869	1,210,869	1,224,566
Non-Operating Revenue					
Interest Income	147,936	133,352	127,892	141,394	143,846
Proceeds from debt issuance	0	0	0	0	0
Bond Issue Premium	0	0	0	0	0
Total Non-Operating Revenue	147,936	133,352	127,892	141,394	143,846
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	147,936	133,352	127,892	141,394	143,846
Total Water Bond	1,305,263	1,332,105	1,338,761	1,352,263	1,368,412
Total Revenue - All Water Funds	$ 10,170,063	$ 12,575,411	$ 13,579,812	$ 13,091,946	$ 16,731,359
SOLID WASTE COLLECTION (430)					
Operating Revenue					
Refuse Collection	$ 4,311,141	$ 4,336,074	$ 4,400,223	$ 4,544,695	$ 4,400,223
Roll-off Revenue	653,238	631,006	638,228	623,545	638,228
Curbside Recycling - Reduction	308,152	308,772	310,695	319,044	310,695
Greenwaste	354,073	358,238	358,676	309,813	358,676
Street Sweeping	345,465	347,125	412,464	386,140	412,464
Rental Income	465,293	471,750	470,784	488,225	470,784
Others	37,799	31,583	37,410	24,136	37,410
Total Operating Revenue	6,475,161	6,484,548	6,628,480	6,695,598	6,628,480
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	6,475,161	6,484,548	6,628,480	6,695,598	6,628,480
Non-Operating Revenue					
Interest Income	38,751	19,033	15,000	11,500	12,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	38,751	19,033	15,000	11,500	12,000
Total Solid Waste Collection	6,513,912	6,503,581	6,643,480	6,707,098	6,640,480
SOLID WASTE DISPOSAL FUND (440)					
Operating Revenue					
Back Canyon CIP	$ 544,601	$ 400	$ 0	$ 0	$ 0
Dump Fees	1,708,823	3,121,424	3,770,129	3,181,958	3,369,863
Others	126,913	128,029	157,000	92,136	157,000
Total Operating Revenue	2,380,336	3,249,853	3,927,129	3,274,094	3,526,863
Operating Transfers-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,380,336	3,249,853	3,927,129	3,274,094	3,526,863
Non-Operating Revenue					
Interest Income	18,169	5,554	50,000	2,000	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	18,169	5,554	50,000	2,000	2,000
Total Solid Waste Disposal	2,398,505	3,255,407	3,977,129	3,276,094	3,528,863

City of Whittier
2014-15 Budget
Revenues and Transfers-In Schedule

	Actual 2011-12	Actual 2012-13	Adopted Budget 2013-14	Projected 2013-14	Adopted Budget 2014-15
LANDFILL CLOSURE FUND (456)					
Operating Revenue					
Closure Fee	$ 148,713	$ 99	$ 0	$ 0	$ 0
Total Operating Revenue	148,713	99	0	0	0
Operating Transfer-In	0	0	272,000	272,000	272,000
Total Operating Revenue/Transfers	148,713	99	272,000	272,000	272,000
Non-Operating Revenue					
Interest Income	39,406	19,532	0	11,400	12,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	39,406	19,532	0	11,400	12,000
Total Landfill Closure	188,119	19,631	272,000	283,400	284,000
SOLID WASTE BOND FUND (480)					
Operating Revenue					
Operating Transfer-In	$ 457,007	$ 461,104	$ 459,106	$ 459,106	$ 27,503
Total Operating Revenue/Transfers	457,007	461,104	459,106	459,106	27,503
Non-Operating Revenue					
Interest Income	311	620	150	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	311	620	150	0	0
Total Solid Waste Bond	457,318	461,724	459,256	459,106	27,503
ENVIRONMENTAL LIABILITY FUND (490)					
Operating Revenue					
Operating Transfer-In	$ 0	$ 0	$ 0	$ 0	$ 0
Total Operating Revenue/Transfers	0	0	0	0	0
Non-Operating Revenue					
Interest Income	3,208	1,575	0	900	1,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	3,208	1,575	0	900	1,000
Total Environmental Liability	3,208	1,575	0	900	1,000
Total Revenue - Solid Waste Funds	$ 9,561,061	$ 10,241,918	$ 11,351,865	$ 10,726,598	$ 10,481,846
TOTAL - UTILITY AUTHORITY	$ 21,959,261	$ 25,374,824	$ 28,002,990	$ 26,953,412	$ 31,029,437
TOTAL REVENUES & TRANSFERS	$ 110,792,730	$ 108,956,073	$ 110,353,164	$ 110,759,494	$ 112,611,176

CITY OF WHITTIER CALIFORNIA
INC. 1898

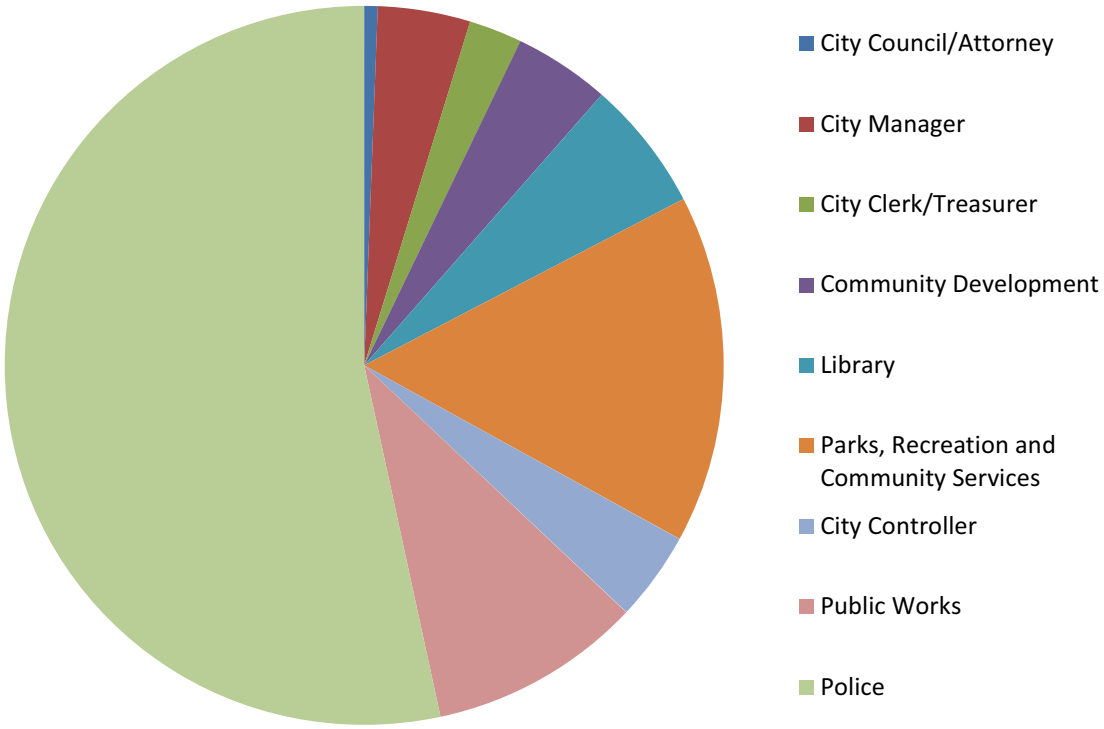
City of Whittier

Expenditures

- *Budget Summary – General Fund Expenditures*
- *Budget Summary – Non-General Fund Expenditures*
- *Adopted Operating and Transfer-Out Budget (Summarized by Fund Type)*
- *Adopted Operating and Transfer-Out Budget Detail*
- *Adopted Non-Operating and Transfer-Out Budget (Summarized by Fund Type)*
- *Adopted Non-Operating and Transfer-Out Budget Detail*
- *Summary of Adopted and Actual/Estimated Expenditures and Transfers-Out (by Fund Type)*
- *Summary of Adopted and Actual/Estimated Expenditures and Transfers-Out Detail*
- *Gann Appropriations Limit*

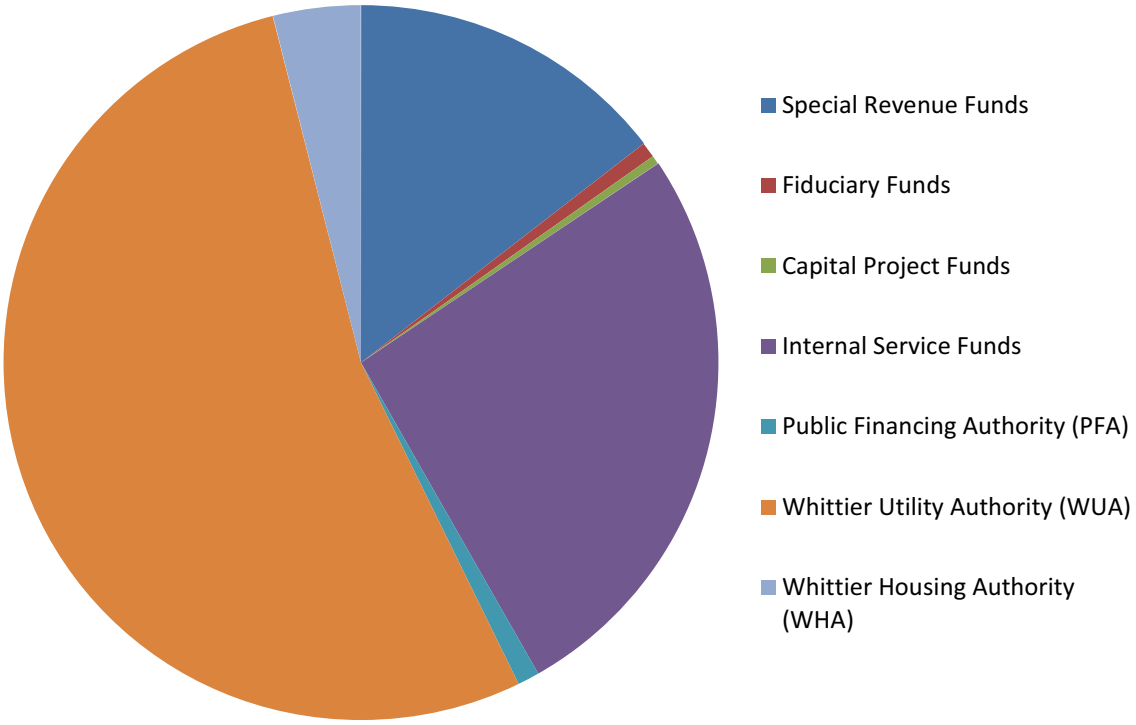
City of Whittier
Budget Summary - General Fund Expenditures
Fiscal Year 2014-15

Department		2014-15 Adopted
City Council/Attorney	$	333,316
City Manager		2,282,980
City Clerk/Treasurer		1,318,667
Community Development		2,370,600
Library		3,236,825
Parks, Recreation and Community Services		8,623,111
City Controller		2,204,649
Public Works		5,272,148
Police		29,376,477
TOTAL - GENERAL FUND		$55,018,773



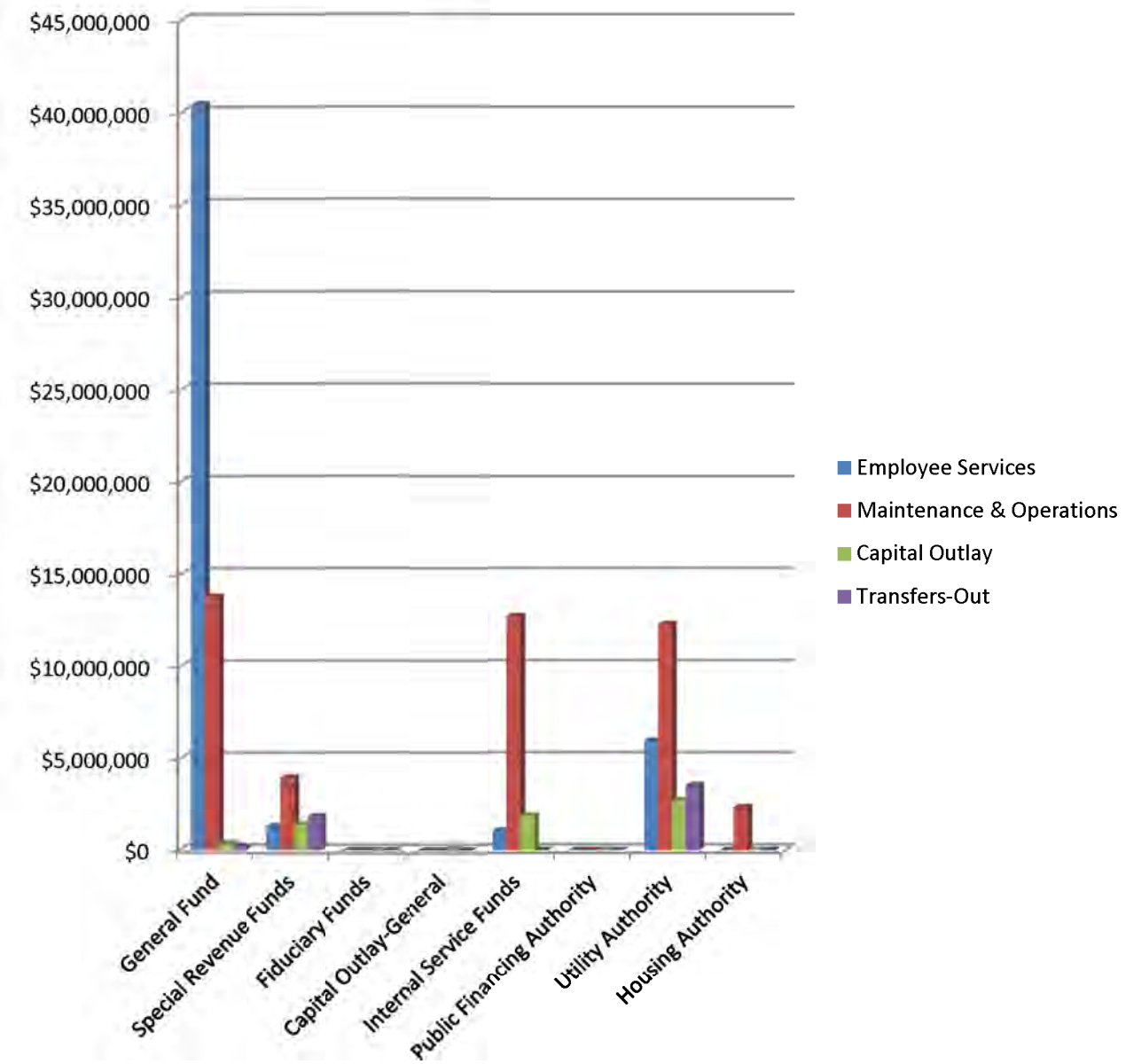
City of Whittier
Budget Summary - Non-General Fund Expenditures
Fiscal Year 2014-15

		2014-15 Adopted
Special Revenue Funds	$	8,669,958
Fiduciary Funds		415,239
Capital Project Funds		233,000
Internal Service Funds		15,626,521
Public Financing Authority (PFA)		588,305
Whittier Utility Authority (WUA)		31,841,572
Whittier Housing Authority (WHA)		2,370,000
TOTAL - NON-GENERAL FUNDS	$	59,744,595



City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2014-15
Summary

	Employee Services	Maintenance & Operations	Capital Outlay	Transfers-Out
General Fund	$40,444,769	$13,771,481	$338,835	$185,708
Special Revenue Funds	1,303,085	3,971,328	1,411,500	1,854,045
Fiduciary Funds	0	4,870	0	0
Capital Outlay-General	0	12,000	50,000	0
Internal Service Funds	1,051,372	12,692,449	1,866,500	0
Public Financing Authority	0	0	0	0
Utility Authority	5,938,710	12,270,456	2,700,000	3,517,458
Housing Authority	0	2,320,000	0	0
TOTAL - CITY OF WHITTIER	**$48,737,936**	**$45,042,584**	**$6,366,835**	**$5,557,211**



CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2014-15

		Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
General Fund							
100-11-111-000	City Council	$ 0	$ 32,967	$ 0	$ 32,967	$ 0	$ 32,967
100-11-112-000	City Attorney	0	300,349	0	300,349	0	300,349
	City Manager						
100-12-121-000	Administration	745,500	25,630	0	771,130	0	771,130
100-12-122-000	Public Information Services	60,954	17,367	10,000	88,321	0	88,321
100-12-999-201	Non-Departmental	174,179	956,794	0	1,130,973	185,708	1,316,681
100-12-999-202	Chamber of Commerce	0	46,400	0	46,400	0	46,400
100-12-999-203	Employee Special Events	0	9,000	0	9,000	0	9,000
	City Clerk/Treasurer						
100-15-151-000	City Clerk	627,549	111,016	0	738,565	0	738,565
100-15-151-301	Elections	0	83,638	0	83,638	0	83,638
100-15-152-000	City Treasurer	236,704	113,458	0	350,162	0	350,162
100-15-152-302	Business License	120,862	25,440	0	146,302	0	146,302
	Community Development						
100-18-141-000	Building & Safety	637,806	83,011	0	720,817	0	720,817
100-18-161-000	Planning	805,550	137,958	0	943,508	0	943,508
100-18-181-000	Community Development	422,508	60,366	0	482,874	0	482,874
100-18-181-507	Economic Development	120,245	50,624	0	170,869	0	170,869
100-21-211-000	Library	2,338,419	898,406	0	3,236,825	0	3,236,825
	Parks, Recreation and Community Services						
100-22-22X-000	Parks	2,753,381	2,299,188	60,500	5,113,069	0	5,113,069
100-23-231-000	Administration	2,407,477	835,238	0	3,242,715	0	3,242,715
100-23-231-601	Fireworks Show	1,500	13,991	0	15,491	0	15,491
100-23-232-000	Social Services	0	137,836	0	137,836	0	137,836
	City Controller						
100-25-171-000	Human Resources Administration	239,522	162,010	0	401,532	0	401,532
100-25-172-000	Emergency Management	19,030	38,534	0	57,564	0	57,564
100-25-251-000	Controller's Administration	1,048,556	371,505	0	1,420,061	0	1,420,061
100-25-272-000	Property Insurance	0	265,492	0	265,492	0	265,492
	Public Works						
100-30-142-000	Civic Center Maintenance	263,565	1,004,811	0	1,268,376	0	1,268,376
100-30-321-801	Street Lighting	65,711	405,920	0	471,631	0	471,631
100-30-321-803	Street Maintenance	1,274,819	1,041,568	0	2,316,387	0	2,316,387
100-30-321-804	Traffic Signals	199,693	210,420	0	410,113	0	410,113
100-30-321-805	Greenway Maintenance	77,262	33,000	0	110,262	0	110,262
100-30-321-810	Graffiti Removal	229,317	153,220	0	382,537	0	382,537
100-30-332-000	Engineering	223,816	80,726	0	304,542	0	304,542
100-30-332-809	Weed Control	0	8,300	0	8,300	0	8,300
	Police						
100-40-411-000	Police-Safety	13,482,686	2,940,725	268,335	16,691,746	0	16,691,746
100-40-412-701	Police-Miscellaneous	3,661,517	750	0	3,662,267	0	3,662,267
100-40-412-717	Cadet Program	98,167	11,700	0	109,867	0	109,867
100-40-421-703	SFS-Special Assignment	168,171	11,471	0	179,642	0	179,642
100-40-421-704	Police-SFS Other Services	122,268	5,425	0	127,693	0	127,693
100-40-422-000	Police-SFS Other Services-OT	274,400	0	0	274,400	0	274,400
100-40-423-705	Police-SFS Safety	6,185,797	728,825	0	6,914,622	0	6,914,622
100-40-423-706	Police-SFS Miscellaneous	351,018	225	0	351,243	0	351,243
100-40-431-000	Code Enforcement	339,295	38,227	0	377,522	0	377,522
100-40-431-707	Code Liens	0	8,000	0	8,000	0	8,000
100-40-441-000	Whittwood Mall	184,981	7,800	0	192,781	0	192,781

City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2014-15

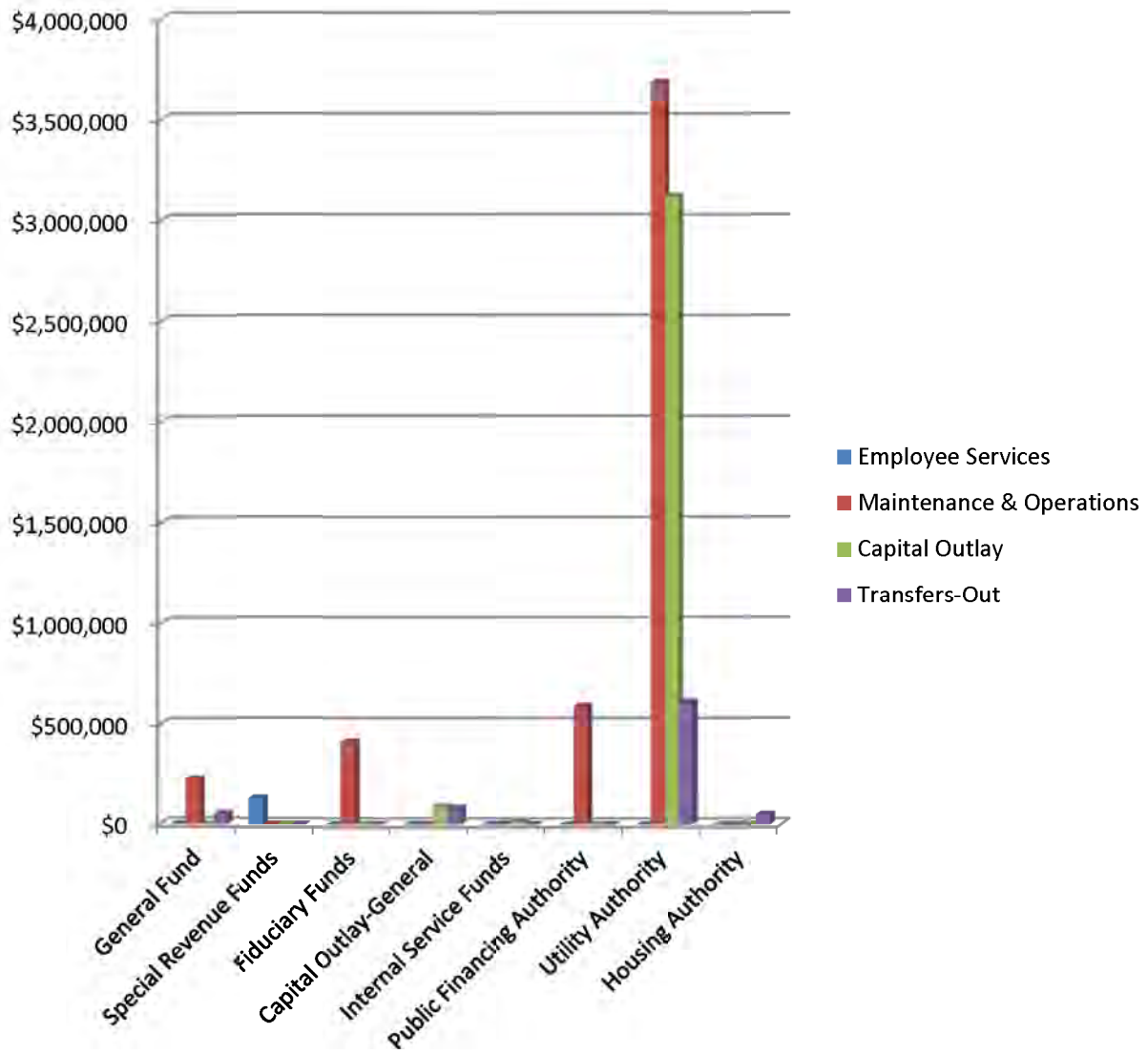
		Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
100-40-461-714	SRO-Whittier High School	167,045	1,354	0	168,399	0	168,399
100-40-461-715	SRO-La Serna High School	156,896	1,387	0	158,283	0	158,283
100-40-461-716	SRO-Santa Fe High School	158,603	1,409	0	160,012	0	160,012
	Total General Fund	$ 40,444,769	$ 13,771,481	$ 338,835	$ 54,555,085	$ 185,708	$ 54,740,793
Special Revenue Funds							
	City Clerk/Treasurer						
254-15-152-000	Business Improvement Area	0	111,500	0	111,500	0	111,500
	Community Development						
267-18-182-501	HUD Grant	0	750,827	0	750,827	0	750,827
267-18-182-502	Housing Rehabilitation Administration	63,061	(63,061)	0	0	0	0
267-18-182-503	CDBG Administration	63,030	(63,030)	0	0	0	0
267-18-182-505	CDBG Code Enforcement	176,262	(176,262)	0	0	0	0
269-18-183-000	HOME Program	23,839	274,552	0	298,391	0	298,391
	Library						
260-21-212-000	Library Grant	31,574	3,934	0	35,508	0	35,508
	Community Services						
230-23-243-000	Air Quality Improvement	12,799	52,074	0	64,873	0	64,873
270-23-241-607	Prop. A Administration	185,394	34,068	0	219,462	0	219,462
270-23-241-608	Prop. A Dial-A-Ride	97,806	956,690	0	1,054,496	0	1,054,496
270-23-241-609	Prop. A Fixed Route	69,282	66,078	0	135,360	0	135,360
270-23-241-625	Prop. A Whittier Depot	0	109,513	0	109,513	0	109,513
275-23-241-608	Prop. A Incentive	0	275,601	0	275,601	0	275,601
280-23-241-609	Prop. C Fixed Route	5,949	19,000	0	24,949	0	24,949
280-23-241-611	Prop. C Administration	0	211,896	0	211,896	0	211,896
280-23-241-613	Prop. C Access	35,572	4,692	0	40,264	0	40,264
280-23-241-617	Prop. C Dial-A-Ride	0	0	97,500	97,500	0	97,500
280-23-241-620	Prop. C Greenway Management	25,049	673,323	8,000	706,372	0	706,372
280-23-241-621	Prop. C Greenway East	0	10,000	0	10,000	0	10,000
280-23-241-627	Prop. C Recreation Transit	8,441	52,000	0	60,441	0	60,441
280-23-241-628	Prop. C COG Assessment	0	20,000	0	20,000	0	20,000
280-23-241-630	Prop. C Taxi Voucher	0	90,000	0	90,000	0	90,000
280-23-242-000	Prop. C La Habra Heights DAR	17,586	33,066	0	50,652	0	50,652
285-23-241-650	Measure R (Transit)	0	0	215,300	215,300	0	215,300
	City Controller						
268-00-000-000	Subventions and Grants	0	321,247	0	321,247	0	321,247
	Public Works						
240-30-332-000	Street Lighting District 1-91	454	615	0	1,069	0	1,069
261-30-331-000	Gasoline Tax A	0	0	0	0	650,000	650,000
263-30-331-000	Traffic Congestion	0	0	812,200	812,200	0	812,200
264-30-332-000	Traffic Safety	0	0	0	0	350,000	350,000
265-30-331-000	Gasoline Tax B	0	16,550	278,500	295,050	434,045	729,095
266-30-331-000	Gasoline Tax 2105	0	0	0	0	420,000	420,000
291-30-333-000	Uptown Parking District #1	42,527	27,941	0	70,468	0	70,468
292-30-333-000	Uptown Parking District #2	12,514	91,016	0	103,530	0	103,530
294-30-333-000	Uptown Maintenance District	2,295	51,099	0	53,394	0	53,394
	Police						
210 / 220	Traffic Offender / COPS	277,000	4,564	0	281,564	0	281,564
250-40-471-000	Asset Forfeiture	152,651	11,835	0	164,486	0	164,486
	Total Special Revenue Funds	$ 1,303,085	$ 3,971,328	$ 1,411,500	$ 6,685,913	$ 1,854,045	$ 8,539,958

City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2014-15

		Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
Fiduciary Funds							
	City Controller						
586-25-999-205	Community Facilities District 89-1	0	4,870	0	4,870	0	4,870
	Total Fiduciary Funds	$ 0	$ 4,870	$ 0	$ 4,870	$ 0	$ 4,870
Capital Projects							
	City Manager						
635-22-981-922	Capital Outlay-Parks	0	12,000	5,000	17,000	0	17,000
635-25-981-925	Capital Outlay-Controller	0	0	25,000	25,000	0	25,000
635-30-981-914	Capital Outlay-CCM	0	0	20,000	20,000	0	20,000
	Total Capital Projects	$ 0	$ 12,000	$ 50,000	$ 62,000	$ 0	$ 62,000
Internal Service Funds							
	City Clerk/Treasurer						
715-15-151-000	Information Technology	430,510	462,149	248,500	1,141,159	0	1,141,159
	City Controller						
720-25-261-000	Worker's Compensation	55,701	2,184,777	0	2,240,478	0	2,240,478
730-25-262-000	General Liability	92,526	1,834,222	0	1,926,748	0	1,926,748
770-00-000-000	Equipment Replacement	0	65,000	105,000	170,000	0	170,000
780-25-173-000	Group Health Insurance	9,774	5,875,197	0	5,884,971	0	5,884,971
	Public Works						
740-30-361-000	Mobile Equipment	462,861	2,271,104	0	2,733,965	0	2,733,965
750-30-361-000	Mobile Replacement	0	0	1,513,000	1,513,000	0	1,513,000
	Total Internal Service Funds	$ 1,051,372	$ 12,692,449	$ 1,866,500	$ 15,610,321	$ 0	$ 15,610,321
	TOTAL - CITY OF WHITTIER	$ 42,799,226	$ 30,452,128	$ 3,666,835	$ 76,918,189	$ 2,039,753	$ 78,957,942
WHITTIER UTILITY AUTHORITY							
	Public Works						
410-30-342-000	Sewer Maintenance	638,652	814,393	2,450,000	3,903,045	20,000	3,923,045
420-30-341-841	Water Fund	2,512,631	4,454,634	200,000	7,167,265	1,224,566	8,391,831
450-30-341-000	Water Facilities Repayment	0	0	0	0	1,945,892	1,945,892
470-30-341-849	Water Bond	0	4,000	0	4,000		4,000
430-30-352-851	Solid Waste Collection	1,798,374	4,029,693	50,000	5,878,067	25,000	5,903,067
430-30-352-852	Solid Waste Reduction	26,419	642,907	0	669,326	0	669,326
430-30-352-853	Solid Waste Street Sweeping	160,969	268,678	0	429,647	0	429,647
440-30-353-000	Solid Waste Disposal	801,665	2,051,801	0	2,853,466	302,000	3,155,466
480-30-351-861	Solid Waste Bond-Debt Service	0	4,350	0	4,350		4,350
	TOTAL - UTILITY AUTHORITY	$ 5,938,710	$ 12,270,456	$ 2,700,000	$ 20,909,166	$ 3,517,458	$ 24,426,624
WHITTIER HOUSING AUTHORITY		$ 0	$ 2,320,000	$ 0	$ 2,320,000	$ 0	$ 2,320,000
	TOTAL OPERATING BUDGET AND TRANSFERS-OUT	$ 48,737,936	$ 45,042,584	$ 6,366,835	$ 100,147,355	$ 5,557,211	$ 105,704,566

City of Whittier
Non-Operating Expenditure Budget and Transfers-Out
Fiscal Year 2014-15
Summary

	Employee Services	Maintenance & Operations	Capital Outlay	Transfers-Out
General Fund	$0	$226,532	$0	$51,448
Special Revenue Funds	130,000	-	-	-
Fiduciary Funds	-	410,369	-	-
Capital Outlay-General	-	-	89,500	81,500
Internal Service Funds	-	3,000	13,200	-
Public Financing Authority	-	588,305	-	-
Utility Authority	-	3,684,371	3,120,524	610,053
Housing Authority	-	-	-	50,000
TOTAL - CITY OF WHITTIER	**$130,000**	**$4,912,577**	**$3,223,224**	**$793,001**

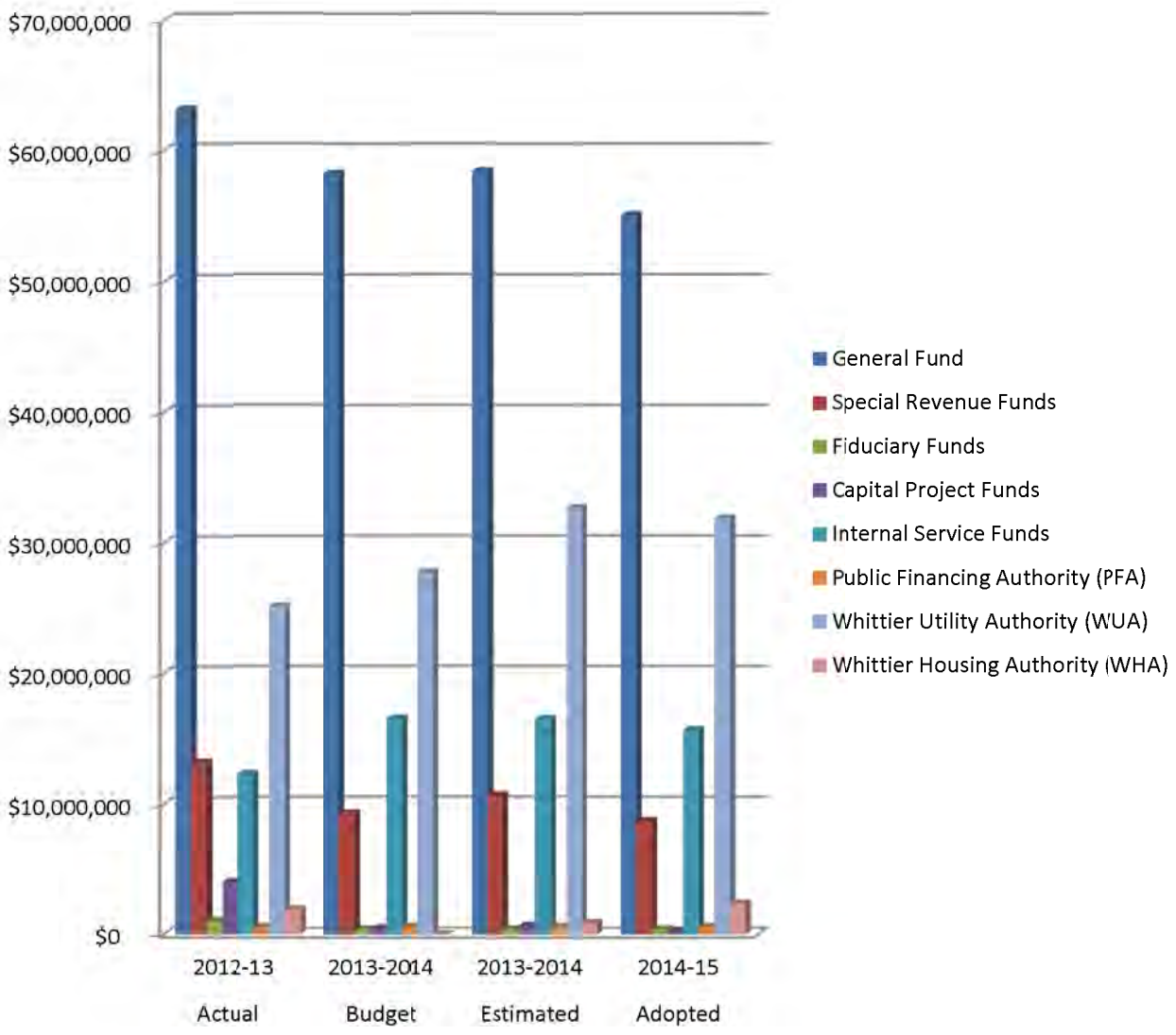


City of Whittier
Non-Operating Expenditure Budget and Transfers-Out
Fiscal Year 2014-15

		Employee Services	Maintenance & Operations	Non-Operating CIP	Transfers-Out	Total
General Fund						
	City Manager					
100-12-999-201	Non-Departmental	$ 0	$ 0	$ 0	$ 51,448	$ 51,448
	Community Development					
100-18-161-000	Planning	0	52,532	0	0	52,532
100-22-22X-000	Parks	0	13,000	0	0	13,000
	Community Services					
100-23-231-000	Administration	0	5,000	0	0	5,000
100-23-232-000	Social Services	0	96,000	0	0	96,000
	City Controller					
100-25-251-000	Administration	0	60,000	0	0	60,000
	Total General Fund	$ 0	$ 226,532	$ 0	$ 51,448	$ 277,980
Special Revenue Funds						
	Police					
250-40-471-000	Asset Forfeiture	130,000	0	0	0	130,000
	Total Special Revenue Funds	$ 130,000	$ 0	$ 0	$ 0	$ 130,000
Fiduciary Funds						
	City Controller					
586-25-999-205	Comm. Facilities District 89-1	0	410,369	0	0	410,369
	Total Fiduciary Funds	$ 0	$ 410,369	$ 0	$ 0	$ 410,369
Capital Projects						
	City Manager					
635-12-981-912	Capital Outlay-CM	0	0	0	81,500	81,500
635-22-981-922	Capital Outlay-Parks	0	0	79,500	0	79,500
635-30-981-933	Capital Outlay-Street	0	0	10,000	0	10,000
	Total Capital Projects	$ 0	$ 0	$ 89,500	$ 81,500	$ 171,000
Internal Service Funds						
	City Clerk/Treasurer					
715-15-151-000	Information Technology	0	3,000	0	0	3,000
	Public Works					
770-00-000-000	Equipment Replacement	0	0	13,200	0	13,200
	Total Internal Service Funds	$ 0	$ 3,000	$ 13,200	$ 0	$ 16,200
TOTAL- CITY OF WHITTIER		$ 130,000	$ 639,901	$ 102,700	$ 132,948	$ 1,005,549
WHITTIER PUBLIC FINANCING AUTHORITY						
	City Controller					
390-25-999-207	Public Financing Authority	0	588,305	0	0	588,305
TOTAL- PUBLIC FINANCING AUTHORITY		$ 0	$ 588,305	$ 0	$ 0	$ 588,305
WHITTIER UTILITY AUTHORITY						
	Public Works					
420-30-341-841	Water Fund	0	1,885,000	2,849,524	167,050	4,901,574
470-30-341-849	Water Bond-Debt Service	0	1,342,412	0	0	1,342,412
430-30-352-851	Solid Waste Collection	0	0	0	81,500	81,500
440-30-353-000	Solid Waste Disposal	0	0	271,000	361,503	632,503
480-30-351-861	Solid Waste Bond-Debt Service	0	456,959	0	0	456,959
TOTAL- UTILITY AUTHORITY		$ 0	$ 3,684,371	$ 3,120,524	$ 610,053	$ 7,414,948
WHITTIER HOUSING AUTHORITY		$ 0	$ 0	$ 0	$ 50,000	$ 50,000
TOTAL NON-OPERATING BUDGET AND TRANSFERS-OUT		$ 130,000	$ 4,912,577	$ 3,223,224	$ 793,001	$ 9,058,802

City of Whittier
Total Expenditures and Transfers-Out
Fiscal Years 2012-2013 through 2014-2015

	Actual 2012-13	Budget 2013-2014	Estimated 2013-2014	Adopted 2014-15
General Fund	$ 63,207,349	$ 58,222,769	$ 58,394,588	$ 55,018,773
Special Revenue Funds	13,200,834	9,308,209	10,688,219	8,669,958
Fiduciary Funds	1,040,263	420,370	420,300	415,239
Capital Project Funds	4,011,699	492,500	676,574	233,000
Internal Service Funds	12,298,657	16,534,520	16,480,568	15,626,521
Public Financing Authority (PFA)	596,000	595,265	591,290	588,305
Whittier Utility Authority (WUA)	25,106,858	27,728,414	32,631,001	31,841,572
Whittier Housing Authority (WHA)	1,918,225	-	878,673	2,370,000
TOTAL - EXPENDITURES	**$ 121,379,885**	**$ 113,302,047**	**$ 120,761,213**	**$114,763,368**



City of Whittier
Expenditures and Transfers-Out

		Actual 2012-13	Budget 2013-14	Estimated 2013-14	Adopted Budget 2014-15
General Fund					
100-11-111-000	City Council	$ 30,080	$ 34,185	$ 33,185	$ 32,967
100-11-112-000	City Attorney	389,375	300,515	300,515	300,349
	City Manager				
100-12-121-000	Administration	764,912	718,962	718,662	771,130
100-12-122-000	Public Information Services	65,665	75,704	75,704	88,321
100-12-999-201	Non-Departmental	2,176,878	1,354,023	1,344,023	1,368,129
100-12-999-202	Chamber of Commerce	46,400	46,400	46,400	46,400
100-12-999-203	Employee Special Events	9,235	9,000	9,000	9,000
	City Clerk/Treasurer				
100-15-151-000	City Clerk	651,866	746,087	746,917	738,565
100-15-151-301	Elections	1,709	83,598	83,598	83,638
100-15-152-000	City Treasurer	220,440	393,364	393,364	350,162
100-15-152-302	Business License	158,452	144,799	144,799	146,302
	Community Development				
100-18-141-000	Building and Safety	833,812	763,194	833,341	720,817
100-18-161-000	Planning	950,889	1,179,600	1,191,808	996,040
100-18-181-000	Administration	342,379	467,658	467,658	482,874
100-18-181-507	Economic Development	141,290	199,239	199,239	170,869
100-21-211-000	Library	3,263,518	3,273,439	3,273,439	3,236,825
100-22-221-000	Parks	5,012,127	4,982,933	5,065,320	5,126,069
	Community Services				
100-23-231-000	Community Services	3,445,771	3,358,264	3,358,264	3,247,715
100-23-231-601	July 4th Flag Raising Ceremony	15,788	15,491	15,491	15,491
100-23-232-000	Social Services	375,798	279,248	279,248	233,836
	City Controller				
100-25-171-000	Human Resources Administration	354,031	405,702	405,702	401,532
100-25-172-000	Emergency Management	48,325	54,377	54,377	57,564
100-25-251-000	City Controller Administration	9,261,572	3,044,206	3,044,206	1,480,061
100-25-272-000	Property Insurance	220,960	245,438	245,438	265,492
	Public Works				
100-30-142-000	Civic Center Maintenance	1,231,680	1,366,360	1,366,360	1,268,376
100-30-321-801	Street Lighting	546,962	471,892	471,892	471,631
100-30-321-803	Street Maintenance	3,263,884	3,590,561	3,593,466	2,316,387
100-30-321-804	Traffic Signals	353,398	409,399	409,399	410,113
100-30-321-805	Greenway Maintenance	69,619	124,926	124,926	110,262
100-30-321-810	Graffiti Removal	321,194	390,218	390,218	382,537
100-30-332-000	Engineering	382,788	293,513	322,839	304,542
100-30-332-809	Weed Control	5,047	8,300	9,231	8,300
100-30-332-825	Underground Utility Districts	0	0	0	0
	Police				
100-40-41x-xxx	Police Department	19,585,069	20,488,381	20,472,766	20,463,880
100-40-42x-xxx	Santa Fe Springs Policing	7,584,737	7,730,480	7,730,480	7,847,600
100-40-431-000	Code Enforcement	423,732	369,959	369,959	377,522
100-40-431-707	Code Liens	1,898	8,000	8,000	8,000
100-40-441-000	Police - Whittwood	158,564	179,390	179,390	192,781
100-40-461-71x	COPS in School	497,505	615,964	615,964	486,694
	Total - General Fund	$ 63,207,349	$ 58,222,769	$ 58,394,588	$ 55,018,773

City of Whittier
Expenditures and Transfers-Out

		Actual 2012-13	Budget 2013-14	Estimated 2013-14	Adopted Budget 2014-15
Special Revenue Funds					
	City Clerk/Treasurer				
254-15-152-000	Business Improvement Area	113,377	111,500	111,500	111,500
	Community Development				
267-18-182-500	HUD Grant	598,850	737,321	812,321	750,827
269-18-183-000	HOME Program	21,023	234,204	304,995	298,391
	Library				
260-21-212-000	Public Library Grant	35,514	35,508	35,508	35,508
268-21-950-921	Subventions & Grants-Library	17,153	0	23,425	0
	Parks				
268-22-950-922	Subventions & Grants-Parks	130,613	0	201,538	0
	Community Services				
230-23-243-000	Air Quality Improvement Fund	107,173	63,203	63,203	64,873
268-23-950-923	Subventions & Grants-Comm Svcs	43,715	219,200	219,200	230,100
270-23-241-607	Proposition A - Administration	239,937	218,146	215,296	219,462
270-23-241-608	Dial-A-Ride	1,063,865	1,063,565	986,509	1,054,496
270-23-241-609	Fixed Route	132,590	133,544	128,689	135,360
270-23-241-625	Historic Whittier Depot	71,731	101,513	92,513	109,513
	Total Proposition A Fund	1,508,123	1,516,768	1,423,007	1,518,831
275-23-241-608	Proposition A Incentive	260,233	275,601	275,601	275,601
280-23-241-609	Proposition C - Fixed Route	3,183	19,000	19,000	19,000
280-23-241-611	Proposition C - Administration	247,168	209,386	209,386	217,845
280-23-241-613	Proposition C - Access Program	37,402	39,907	39,907	40,264
280-23-241-614	Proposition C - Improvements	6,942	0	0	0
280-23-241-617	Prop C - Dail-A-Ride	0	0	0	97,500
280-23-241-620	Prop C Greenway Management	1,311,947	683,667	736,669	716,372
280-23-241-627	Prop C - Recreation Transit	57,453	60,441	60,441	60,441
280-23-241-628	Proposition C - COG Assessment	20,000	20,000	20,000	20,000
280-23-241-630	Proposition C - Taxi Voucher	117,437	121,200	121,200	90,000
280-23-242-000	Prop C - La Habra Heights DAR	44,160	43,802	43,802	50,652
	Total Proposition C Fund	1,845,692	1,197,403	1,250,405	1,312,074
285-22-241-650	Measure R	307,045	527,300	554,071	215,300
	Public Works				
240-30-332-000	Street Lighting District 1-91	1,161	1,069	1,069	1,069
261-30-331-000	Gas Tax A	650,000	650,000	650,000	650,000
262-30-321-000	Proposition 1B	366,510	0	286,380	0
263-30-331-000	Traffic Congestion Relief	370,975	949,140	849,140	812,200
264-30-332-000	Traffic Safety	350,000	350,000	350,000	350,000
265-30-331-000	Gas Tax B	4,075,678	1,058,595	1,666,594	729,095
266-30-331-000	Gas Tax 2105	420,000	420,000	420,000	420,000
268-30-950-930	Subventions & Grants	364,869	90,997	98,208	91,147
291-30-333-000	Uptown Parking District No. 1	85,205	69,655	70,467	70,468
292-30-333-000	Uptown Parking District No. 2	83,797	99,879	99,879	103,530
294-30-333-000	Uptown Village Maint. District	51,489	53,401	53,401	53,394
296-30-950-930	ARRA	0	0	0	0
	Police				
210-40-451-708	State COPS/Traffic Offender	243,567	290,344	290,344	281,564
268-40-950-940	Subventions & Grants	842,231	0	220,842	0
250-40-471-000	Asset Seizure/Forfeiture	306,841	357,121	357,121	294,486
	Total - Special Revenue Funds	$ 13,200,834	$ 9,308,209	$ 10,688,219	$ 8,669,958

City of Whittier
Expenditures and Transfers-Out

		Actual 2012-13	Budget 2013-14	Estimated 2013-14	Adopted Budget 2014-15
Fiduciary Funds					
	City Controller				
586-25-999-205	Comm. Facilities District 89-1	414,003	420,370	420,300	415,239
587-25-999-206	Comm. Facilities District 91-1	626,260	0	0	0
	Total - Fiduciary Funds	$ 1,040,263	$ 420,370	$ 420,300	$ 415,239
Capital Projects					
635-00-000-000	Capital Outlay	3,073,250	492,500	676,574	233,000
637-00-000-000	Capital Outlay New Police Bldg.	938,449	0	0	0
	Total - Capital Projects Funds	$ 4,011,699	$ 492,500	$ 676,574	$ 233,000
Internal Service Funds					
	City Clerk/Treasurer				
715-15-151-000	Information Technology	912,529	1,052,426	1,014,784	1,144,159
	City Controller				
780-25-173-000	Group Health Insurance	4,729,069	5,613,442	5,613,442	5,884,971
720-25-261-000	Workers' Compensation	2,101,419	2,238,868	2,238,868	2,240,478
730-25-262-000	General Liability	910,667	2,522,909	2,522,909	1,926,748
770-00-000-000	Equipment Replacement	245,993	242,500	229,510	183,200
	Public Works				
740-30-361-000	Mobile Equipment	2,566,040	2,725,275	2,721,955	2,733,965
750-30-361-000	Mobile Replacement	832,940	2,139,100	2,139,100	1,513,000
	Total - Internal Service Funds	$ 12,298,657	$ 16,534,520	$ 16,480,568	$ 15,626,521
	TOTAL - CITY OF WHITTIER	$ 93,758,802	$ 84,978,368	$ 86,660,249	$ 79,963,491
WHITTIER PUBLIC FINANCING AUTHORITY					
	City Controller				
390-25-999-207	Public Financing Authority	$ 596,000	$ 595,265	$ 591,290	$ 588,305
	TOTAL - PUBLIC FINANCING AUTHORITY	$ 596,000	$ 595,265	$ 591,290	$ 588,305
WHITTIER UTILITY AUTHORITY					
	Public Works				
410-30-342-000	Sewer Maintenance	1,395,015	3,437,537	3,437,537	3,923,045
420-30-341-84x	Water Fund	10,931,476	11,903,514	15,613,286	13,293,405
450-30-341-000	Water Facilities Replacement	0	0	0	1,945,892
470-30-341-84x	Water Bond	1,192,572	1,338,762	2,526,597	1,346,412
	Total Water Funds	12,124,048	13,242,276	18,139,883	16,585,709
430-30-352-851	Solid Waste Collection	5,152,182	5,987,283	5,992,263	5,984,567
430-30-352-852	Solid Waste Reduction	637,429	669,210	669,210	669,326
430-30-352-853	Solid Waste Street Sweeping	378,634	403,055	403,055	429,647
	Total Solid Waste Collection	6,168,245	7,059,548	7,064,528	7,083,540
440-30-353-000	Solid Waste Disposal	4,946,330	3,529,497	3,529,497	3,787,969
480-30-351-861	Solid Waste Bond	473,220	459,556	459,556	461,309
	Total Solid Waste Disposal	5,419,550	3,989,053	3,989,053	4,249,278
	TOTAL - WHITTIER UTILITY AUTHORITY	$ 25,106,858	$ 27,728,414	$ 32,631,001	$ 31,841,572
WHITTIER HOUSING AUTHORITY		$ 1,918,225	$ 0	$ 878,673	$ 2,370,000
	TOTAL BUDGET & TRANSFERS-OUT	$ 121,379,885	$ 113,302,047	$ 120,761,213	$ 114,763,368

Gann Appropriations Limit

Article XIIIB of the California Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and established a procedure to limit the amount of proceeds of taxes that State and local government agencies can receive and appropriate each year.

The appropriations limit varies for each agency and changes every year based on the adjustment factors selected for its calculation. The limit is determined through a calculation based on the amount of tax proceeds authorized for expenditure in the base year (1978-79), an inflationary factor, and the change in City population. The City of Whittier established its initial appropriations limit at $9,526,819. In subsequent years, the calculation is compounded annually, i.e., it is based on the amount of the appropriations limit established in the preceding year.

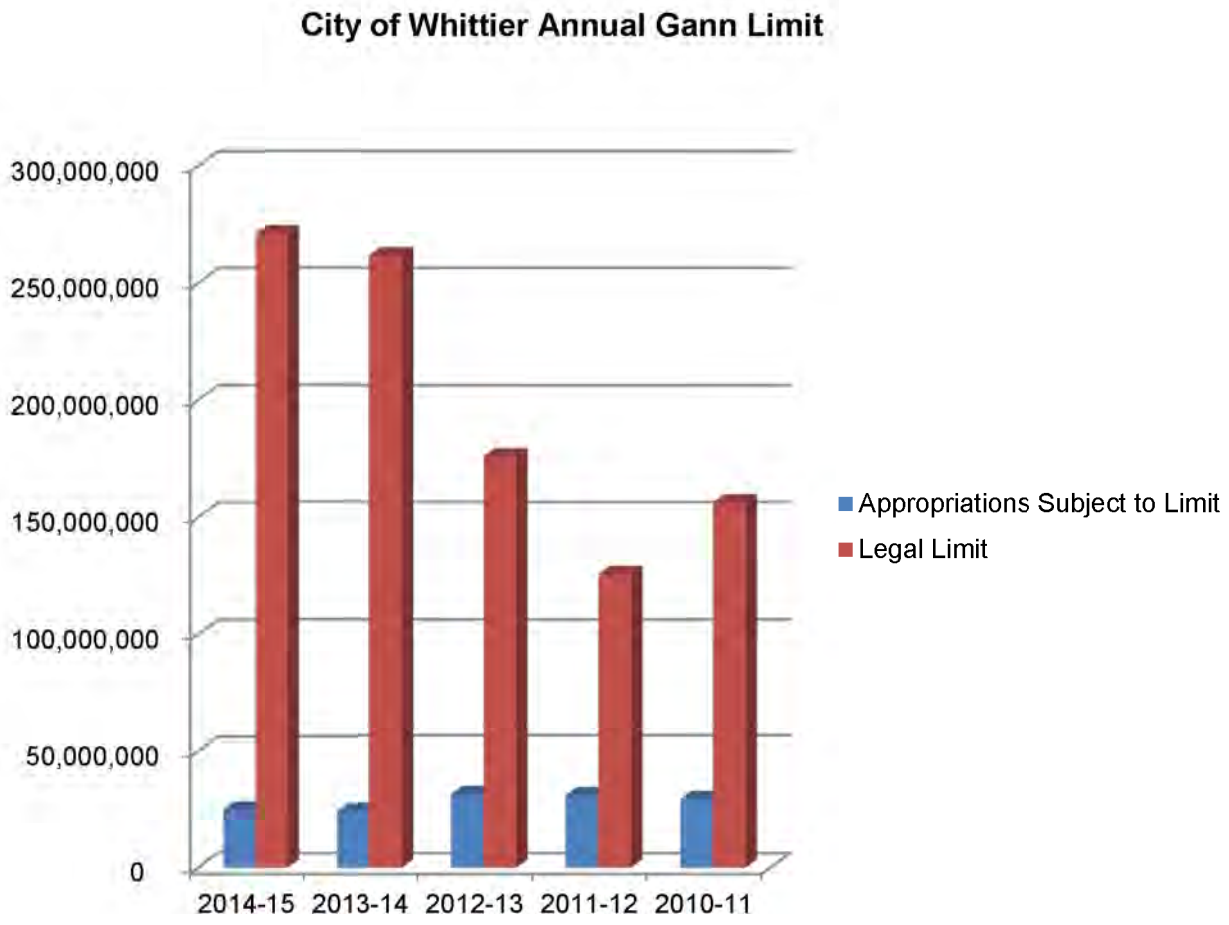
State law provides for adjustment to the appropriations limit based on specific factors. These adjustment factors are the change in the March-to-March U.S. All-Urban Consumer Price Index or the 4th quarter California personal income, whichever is less; and the change in City population. With the passage of Proposition 111 - The Traffic Congestion Relief and Spending Limitation Act of 1990, the Gann calculation was expanded to allow Cities to choose between the greater of the increase in California Per Capita Income or non-residential assessed valuation due to new construction within the City, and the greater of the increase in City, or County population growth. Additionally, the revised guidelines made a change in the base year used in the calculation, from 1978-79 to 1986-87, and further required that previously established limits be adjusted to reflect the new base year beginning with fiscal year 1987-88.

As per Section 9710 of the State Government Code, added in 1980 by the State Legislature, a governing body must adopt, by resolution, an appropriations limit for the upcoming year. The amounts below have been adopted by the City Council of the City of Whittier in the form of Resolution No. 8386.

As can be seen below, the City is substantially under its appropriations limit. Currently, the City is only at 9.189% of its limitation and therefore will not be impacted by the appropriations limit.

	FY 2014-15 Adopted	FY 2013-14 Adopted	FY 2012-13 Adopted	FY 2011-12 Adopted	FY 2010-11 Adopted
Appropriations Limit	$ 270,984,944	$ 261,589,280	$ 175,944,968	$ 125,690,344	$ 156,090,239
Proceeds of Taxes	25,408,374	24,529,349	31,404,222	30,974,747	29,383,258
Appropriations Subject to Limit	24,915,998	24,036,973	30,939,094	30,521,626	28,916,403
Amount under Appropriations Limit	246,068,946	237,552,307	145,005,874	95,168,718	127,173,836

Gann Limit


City of Whittier Annual Gann Limit
300,000,000
250,000,000
200,000,000
150,000,000
100,000,000
50,000,000
0
2014-15
2013-14
2012-13
2011-12
2010-11
Appropriations Subject to Limit
Legal Limit

City of Whittier

Departmental Budgets

People, Pride, Progress

Adopted Budget for
Fiscal Year 2014-15

City of Whittier

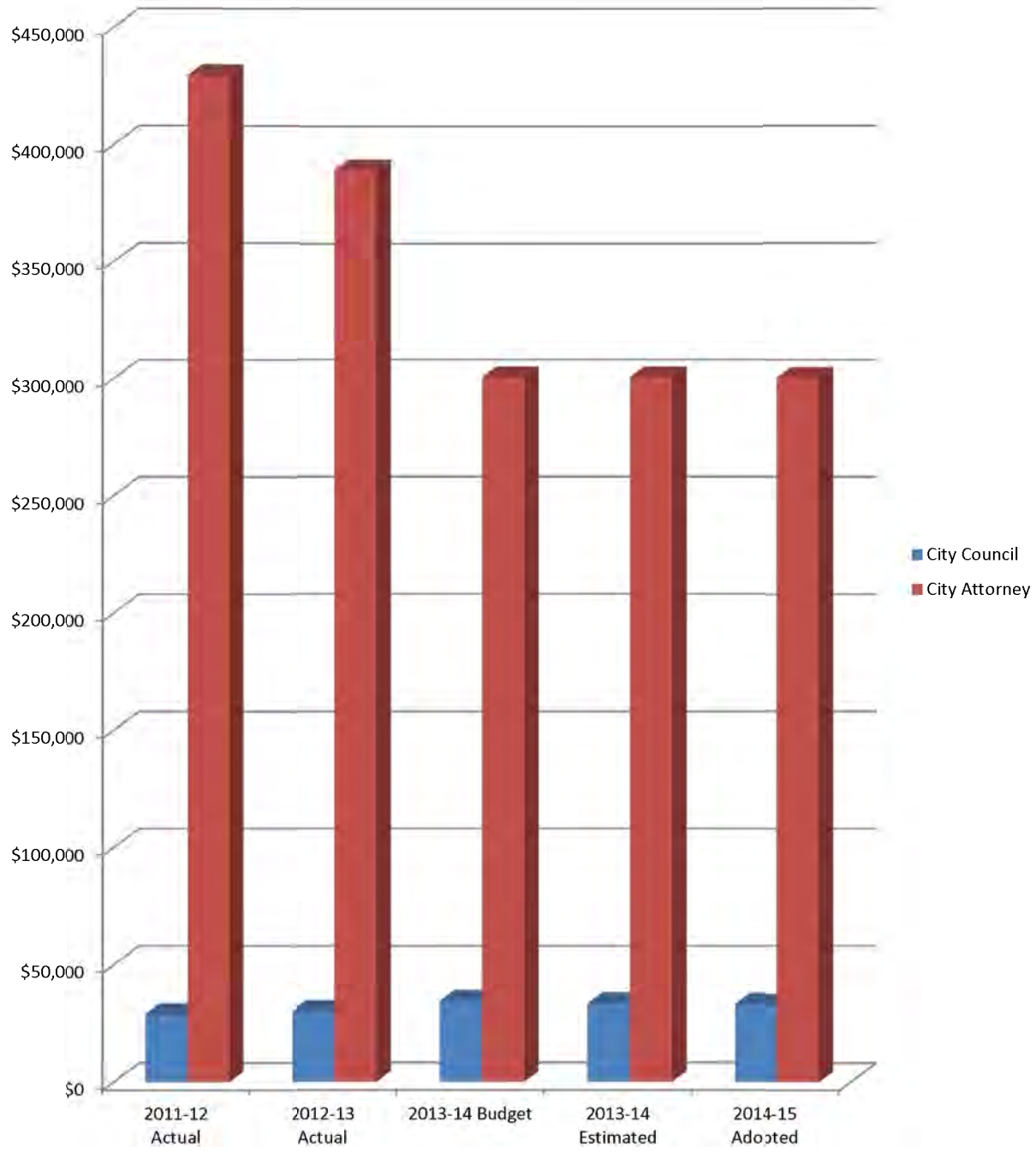
City Council

- *City Council*
- *City Attorney*

City of Whittier

City Council and Attorney

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
City Council	$ 29,045	$ 30,080	$ 34,185	$ 33,185	$ 32,967
City Attorney	429,681	389,375	300,515	300,515	300,349



City of Whittier

City Council

OVERVIEW

The City Council serves as the City's primary policy-making and legislative body of the City. In this capacity, the City Council sets goals, policies, and directives that are implemented by the City Manager through staff. The City Council meets regularly in formal meetings and study sessions to monitor initiatives and review proposed actions that will result in implementation of the Council's objectives.

In addition, the Council adopts the City's annual operating budget and capital improvement program and establishes enterprise service rates. The City Council holds public hearings to solicit advice, suggestions, petitions, and complaints from the public and authorizes calls for bids, contracts, purchases, and sales of City property. Other activities performed by the City Council include appointing individuals to serve on City commissions and committees and acting as an appeals board concerning the decisions and actions of subordinate officers and organizations. Members of the City Council also serve as directors of the board for the Whittier Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority and the Whittier Housing Authority.

KEY GOALS

- Provide a healthy, safe and efficient community, maintained physically to the highest degree and enhanced by well-planned patterns of growth and development
- Ensure a diversified community, providing a balance of economic, social, political, cultural, and recreational opportunities for all residents of Whittier
- Promote an atmosphere conducive to community spirit, encouraging citizens and groups to actively participate in the affairs and progress of the community
- Ensure a visually pleasing community that reflects the City's uniqueness and character, while preserving and enhancing its historical and aesthetic qualities

PERFORMANCE MEASURES

- City Council approved a $55 million operating budget for FY 14-15 for efficient maintenance and operations of municipal government
- Budget appropriates significant resources for infrastructure improvements, including $15.3 million for new water pumping plant
- Whittier selected by National Civic League as one of just 25 finalists nationwide for the All-America City Award
- Whittier ranked by Livability.com in the top 100 best places to live in the United States
- Whittier ranked #5 in the United States as nerdwallet's Best Small Cities for Women in the Workforce

City of Whittier

City Council (100-11-111-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	29,045	30,080	34,185	33,185	32,967
Capital Outlay	-	-	-	-	-
Total Expenditures	29,045	30,080	34,185	33,185	32,967
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 29,045	$ 30,080	$ 34,185	$ 33,185	$ 32,967
Expenditures and Transfers-Out By Funding Source					
General Fund	29,045	30,080	34,185	33,185	32,967
Total Expenditures and Transfers-Out	$ 29,045	$ 30,080	$ 34,185	$ 33,185	$ 32,967
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	200	200	200
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	52	52	50	50	32
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	150	150	150
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	1,613	1,684	1,925	925	725
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	27,381	31,860	31,860	31,860	31,860
Total Maintenance and Operations	29,045	30,080	34,185	33,185	32,967
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	29,045	30,080	34,185	33,185	32,967
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 29,045	$ 30,080	$ 34,185	$ 33,185	$ 32,967
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

City Attorney

OVERVIEW

The City Attorney represents the City Council and City officials in all matters of law pertaining to their offices and represents and appears on behalf of the City and its officers in all civil actions and proceedings. The City Attorney attends all regular City Council and Planning Commission meetings; prepares or reviews all legal documents such as contracts, deeds, ordinances, and resolutions; performs legal research; and prepares opinions.

The City Attorney is appointed by the City Council on a contractual basis. The City Attorney is Richard D. Jones from the law firm of Jones and Mayer.

KEY GOALS

- Provide effective legal services to City officials, departments, agencies, boards and commissions
- Effectively represent the City in general liability cases

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 4 receivership cases closed, restoring properties to functional levels and improving 4 neighborhoods by removing blighted conditions
- 5 general liability claims settled totaling $82,217

J & M
JONES & MAYER

City Attorney (100-11-112-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	429,681	389,375	300,515	300,515	300,349
Capital Outlay	-	-	-	-	-
Total Expenditures	429,681	389,375	300,515	300,515	300,349
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 429,681	$ 389,375	$ 300,515	$ 300,515	$ 300,349
Expenditures and Transfers-Out By Funding Source					
General Fund	429,681	389,375	300,515	300,515	300,349
Total Expenditures and Transfers-Out	$ 429,681	$ 389,375	$ 300,515	$ 300,515	$ 300,349
Detail					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	460	460	444	444	278
Professional Services	429,221	388,915	298,571	298,571	298,571
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	1,500	1,500	1,500
Total Maintenance and Operations	429,681	389,375	300,515	300,515	300,349
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	429,681	389,375	300,515	300,515	300,349
Non-Operating Expenditures and Transfers-Out Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 429,681	$ 389,375	$ 300,515	$ 300,515	$ 300,349
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

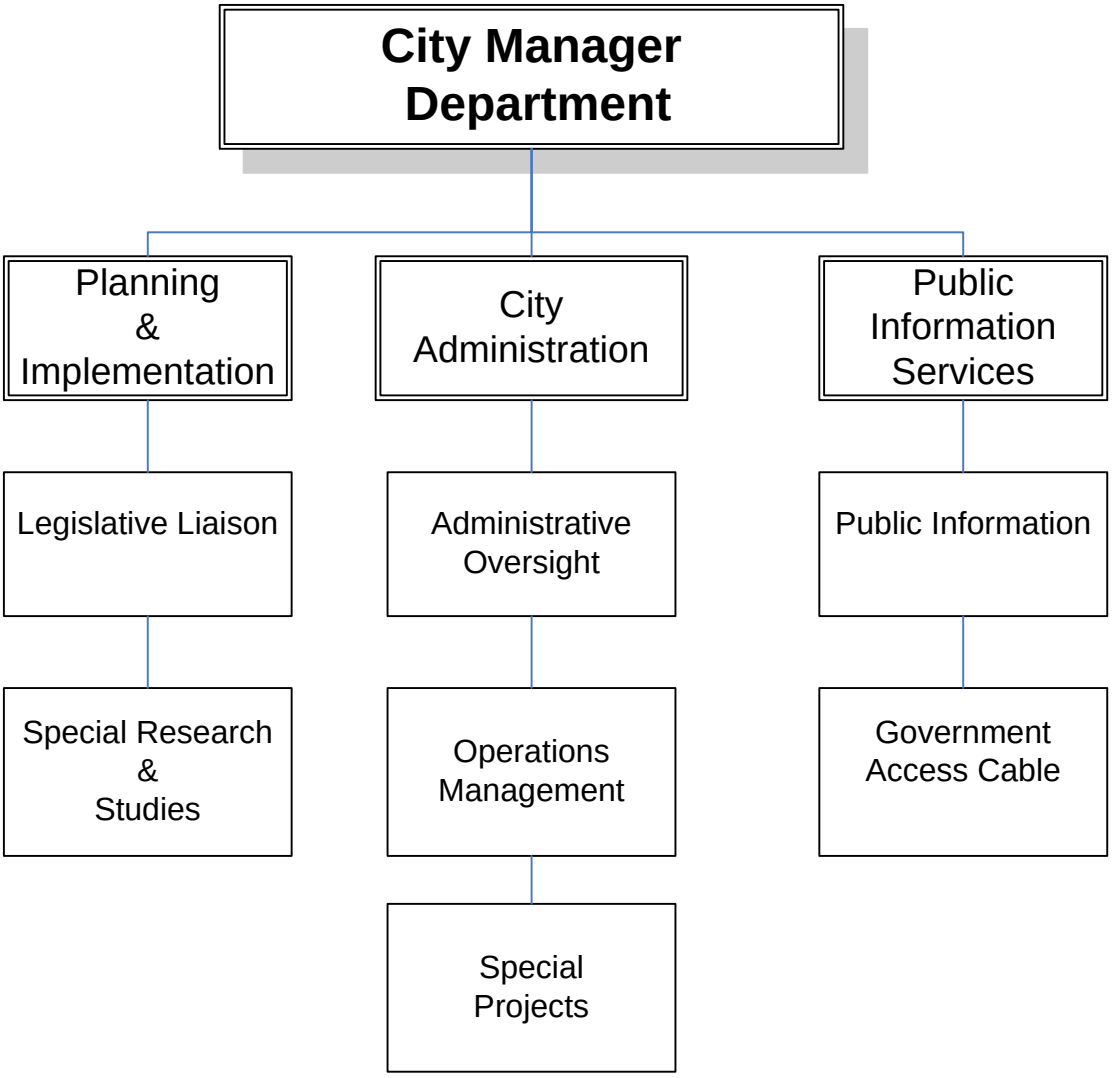
City of Whittier

City Manager

- *Administration*
- *Public Information Services*
- *Non-Departmental*
- *Chamber of Commerce*
- *Employee Special Events*
- *Capital Outlay – General*
- *Capital Outlay – Police Facility*

City Manager

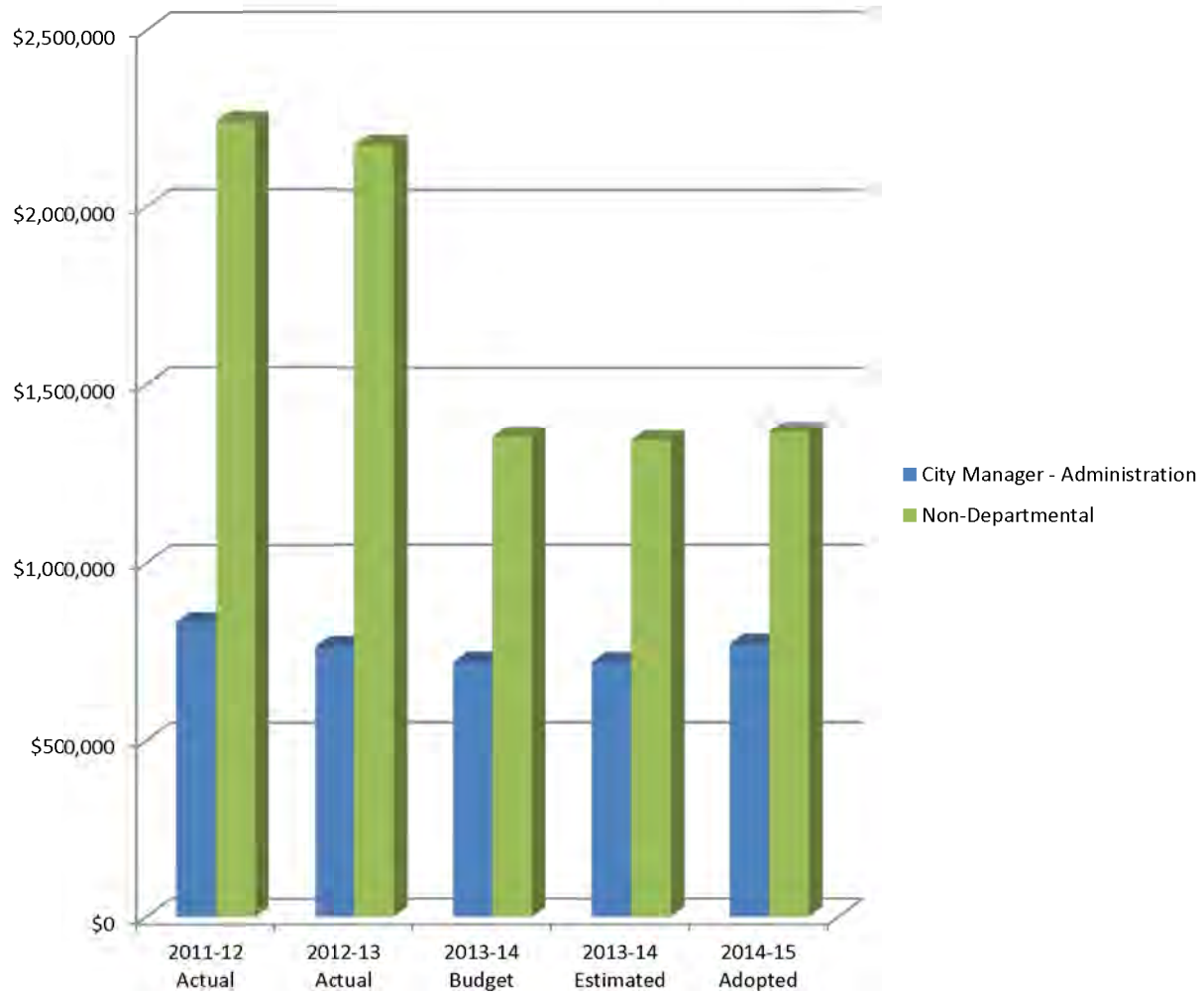
Organization Chart



City of Whittier

City Manager Department

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
City Manager - Administration	$ 832,621	$ 764,912	$ 718,962	$ 718,662	$ 771,130
Non-Departmental	2,241,666	2,176,878	1,354,023	1,344,023	1,368,129



City of Whittier

City Manager - Administration

OVERVIEW

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. The City Manager provides for the overall planning and control of City programs, in accordance with City Council policies, the Municipal Code and provisions of the City Charter.

The City Manager implements the policies and directives of the City Council and supervises and coordinates the activities of the various City departments. These responsibilities include identification of problems and key areas of concern and formulating appropriate response or action, make policy recommendations to the City Council and encourage responsible public participation in the governmental process. In addition, the City Manager is responsible for the provision of administrative services to the City Council, representing the City in legislative actions, public information and labor negotiations. The City Manager is the administrative head of City staff and in that capacity performs the function of supervision to ensure the implementation of programs approved by the City Council. The City Manager is responsible for directing the day-to-day operation of the City, as well as performing duties and responsibilities in the areas of public relations, legislative administration and fiscal matters. The City Manager cooperates with other government entities in the pursuit of common goals.

KEY GOALS

- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City's interests are effectively represented in decisions made by other governmental agencies

City of Whittier

City Manager - Administration

PERFORMANCE MEASURES

During the past fiscal year, the following significant actions were taken:

- Instituted broader strategic planning process to address negative economic impacts
- Recommended policy actions to City Council on pending legislation and City operations
- Led service delivery improvements from the institution of e-newsletters reporting on trending issues, current events, and other public information to development of plans for the former Nelles property
- Pursued legislative advocacy on regional measures and state measures affecting local affairs, including solicitation of community support for Metro Light Rail Eastside Extension

City of Whittier

City Manager - Administration (100-12-121-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 770,500	$ 696,391	$ 694,165	$ 694,165	$ 745,500
Maintenance and Operations	62,122	68,521	24,797	24,497	25,630
Capital Outlay	-	-	-	-	-
Total Expenditures	832,621	764,912	718,962	718,662	771,130
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 832,621	$ 764,912	$ 718,962	$ 718,662	$ 771,130
Expenditures and Transfers-Out By Funding Source					
General Fund	832,621	764,912	718,962	718,662	771,130
Total Expenditures and Transfers-Out	$ 832,621	$ 764,912	$ 718,962	$ 718,662	$ 771,130
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 601,973	$ 532,303	$ 543,492	$ 543,492	$ 561,219
Employee Benefits	168,527	164,088	150,673	150,673	184,281
Total Employee Services	770,500	696,391	694,165	694,165	745,500
Dues, Memberships, License and Publications	1,009	1,039	1,110	1,110	1,164
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	4,414	4,414	5,003	5,003	1,395
Professional Services	16,721	30,293	-	-	-
Utilities	827	228	-	-	-
Miscellaneous Services	-	-	350	350	350
Repairs and Maintenance	-	-	700	700	700
Materials and Supplies	2,878	3,012	3,010	3,010	4,210
City Charges	-	-	-	-	-
Mobile Equipment Rental	14,719	15,077	-	-	-
Other	21,553	14,458	14,624	14,324	17,811
Total Maintenance and Operations	62,122	68,521	24,797	24,497	25,630
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	832,621	764,912	718,962	718,662	771,130
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 832,621	$ 764,912	$ 718,962	$ 718,662	$ 771,130
Full Time Positions	4.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.6	0.6	0.6	0.6	0.6
Total	4.6	4.6	4.6	4.6	4.6

City of Whittier

Public Information Services

OVERVIEW

The Public Information Services Division is responsible for cable television community programming on the government access channel (Channel 3) and for oversight for local implementation of the state franchise agreement with Charter Communications and Verizon FIOS for cable television and video programming service.

The division produces videos for the City TV 3 and for internal City use. It provides staff, equipment and supplies for televising City Council and Planning Commission meetings, as well as televising community events such as political forums and special City events. In addition, Channel 3 broadcasts *City Connection*, a weekly video announcement of City events, roadwork, activities, etc.

The division also monitors video programming customer service standards in the state franchise agreements with Charter Communications and Verizon, responds to complaints and concerns from the public on video programming matters, and performs other administrative duties.

KEY GOALS

- Provide consumer protection through the successful local implementation of the state video service franchise agreement
- Provide the community with adequate information concerning City services and educational programs through a regular schedule of municipal access cable television and video service programming, a community bulletin board and other low or no cost programming produced for municipal broadcast
- Provide the community with quality information/educational programming from other government agencies in addition to the regular City meetings and special event television programming

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 30 LIVE Council meetings aired
- 15 LIVE Planning Commission meetings aired
- 52 *City Connections* produced and aired
- 200+ community events posted on message board
- LIVE City election coverage and two candidate forums
- 20 educational videos produced for internal users such as Library Local History Room, Pool Safely Week, Police Department, Economic Development, and Activate Whittier with presentations from PIH Health physicians.

City of Whittier

Public Information Services (100-12-122-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 58,912	$ 62,730	$ 58,294	$ 58,294	$ 60,954
Maintenance and Operations	10,572	2,935	17,410	17,410	17,367
Capital Outlay	-	-	-	-	10,000
Total Expenditures	69,484	65,665	75,704	75,704	88,321
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 69,484	$ 65,665	$ 75,704	$ 75,704	$ 88,321
Expenditures and Transfers-Out By Funding Source					
General Fund	69,484	65,665	75,704	75,704	88,321
Total Expenditures and Transfers-Out	$ 69,484	$ 65,665	$ 75,704	$ 75,704	$ 88,321
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 43,569	$ 43,758	$ 40,866	$ 40,866	$ 40,866
Employee Benefits	15,343	18,972	17,428	17,428	20,088
Total Employee Services	58,912	62,730	58,294	58,294	60,954
Dues, Memberships, License and Publications	590	595	865	865	865
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	112	112	113	113	70
Professional Services	4,186	-	7,622	7,622	7,622
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	400	400	400
Repairs and Maintenance	4,352	1,185	6,100	6,100	6,100
Materials and Supplies	1,332	1,043	2,110	2,110	2,110
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	200	200	200
Total Maintenance and Operations	10,572	2,935	17,410	17,410	17,367
Capital Outlay	-	-	-	-	10,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	69,484	65,665	75,704	75,704	88,321
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 69,484	$ 65,665	$ 75,704	$ 75,704	$ 88,321
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	1.1	1.1	1.1	1.1	1.1
Total	1.1	1.1	1.1	1.1	1.1

City of Whittier

Non-Departmental

OVERVIEW

The City Manager's Non-Departmental cost center includes expenditures throughout the City that cannot be attributed to an individual department. Because such expenditures are not related to individual departments, they are placed in a special account under the City Manager's administration. The expenditures charged to this cost center are funded with general funds.

The primary expenditures from the Non-Departmental cost center are General Fund contributions to Library, Parks, Recreation and Community Services, Capital Outlay General, and Equipment Replacement. Also included in Non-Departmental are appropriations for health insurance administration, travel expense for activities and meetings beneficial to the City as a whole, convention expense for all cost centers funded with general funds, educational reimbursement for employees, and City-wide memberships.

KEY GOALS

- Provide the City Manager with adequate administrative control over expenditures that benefit the City as a whole
- Facilitate efficient and effective operations by providing the City with access to managerial information concerning local government

City of Whittier

Non-Departmental (100-12-999-201)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 205,355	$ 225,501	$ 172,956	$ 172,956	$ 174,179
Maintenance and Operations	1,221,400	1,583,939	902,111	892,111	956,794
Capital Outlay	-	-	-	-	-
Total Expenditures	1,426,755	1,809,440	1,075,067	1,065,067	1,130,973
Transfers-Out	814,911	367,438	278,956	278,956	237,156
Total Expenditures and Transfers-Out	$ 2,241,666	$ 2,176,878	$ 1,354,023	$ 1,344,023	$ 1,368,129
Expenditures and Transfers-Out By Funding Source					
General Fund	2,241,666	2,176,878	1,354,023	1,344,023	1,368,129
Total Expenditures and Transfers-Out	$ 2,241,666	$ 2,176,878	$ 1,354,023	$ 1,344,023	$ 1,368,129
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	205,355	225,501	172,956	172,956	174,179
Total Employee Services	205,355	225,501	172,956	172,956	174,179
Dues, Memberships, License and Publications	27,557	29,062	29,430	29,430	29,430
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	39,977	65,271	61,350	61,350	61,350
Utilities	-	-	-	-	-
Miscellaneous Services	-	2,266	2,800	2,800	2,800
Repairs and Maintenance	642,065	642,065	642,065	642,065	733,248
Materials and Supplies	14,495	7,304	16,280	16,280	16,280
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	49,477	606,924	150,186	140,186	113,686
Total Maintenance and Operations	773,571	1,352,892	902,111	892,111	956,794
Capital Outlay	-	-	-	-	-
Transfers-Out	193,100	243,614	227,508	227,508	185,708
Total Operating Expenditures/Transfers	1,172,026	1,822,007	1,302,575	1,292,575	1,316,681
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	447,830	231,047	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	621,811	123,824	51,448	51,448	51,448
Total Non-Operating Expenditures/Transfers	1,069,640	354,871	51,448	51,448	51,448
Total Expenditures and Transfers-Out	$ 2,241,666	$ 2,176,878	$ 1,354,023	$ 1,344,023	$ 1,368,129
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Chamber of Commerce

OVERVIEW

The City of Whittier and the Whittier Area Chamber of Commerce work in partnership to promote the City's business climate. The City annually contributes toward the cost of Chamber operations since the Chamber has the special knowledge, experience, facilities and personnel to effectively carry out a comprehensive program of advertising, publicity and promotional programs for the City.

Chamber services which benefit the City include providing information, data and statistics to the public or organizations making inquiries concerning growth and development of the City; assisting in representing the interests of the City in regional, state and national affairs; providing publicity for the community through local and metropolitan newspapers, radio, television, digital technology, and public appearances; and promoting locations within City limits for new commercial and industrial developments.

KEY GOALS

- Attract and retain business
- Promote positive relations between the City and the private sector
- Market the City's business and development climate

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 36 ribbon cutting ceremonies for businesses new to the City or Chamber
- 11 Wake Up Whittier networking breakfasts and 11 Tasty Tuesday networking lunches
- Monthly Mixers including one with five other local Chambers
- Sponsored 9 business seminars
- Hosted 2 expo-style events for businesses to promote their goods and services
- Hosted several annual events such as Silver Shield, Hathaway Golf Tournament and State of the City
- Produced monthly Business Focus newsletter which includes two full pages of City news
- Produced the Centennial Celebration Business Directory which features historic Whittier photos and current information about the City
- Promoted doing business in the City and supported over 630 Chamber members

City of Whittier

Chamber of Commerce (100-12-999-202)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	46,400	46,400	46,400	46,400	46,400
Capital Outlay	-	-	-	-	-
Total Expenditures	46,400	46,400	46,400	46,400	46,400
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 46,400	$ 46,400	$ 46,400	$ 46,400	$ 46,400
Expenditures and Transfers-Out By Funding Source					
General Fund	46,400	46,400	46,400	46,400	46,400
Total Expenditures and Transfers-Out	$ 46,400	$ 46,400	$ 46,400	$ 46,400	$ 46,400
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	46,400	46,400	46,400	46,400	46,400
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	46,400	46,400	46,400	46,400	46,400
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	46,400	46,400	46,400	46,400	46,400
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 46,400	$ 46,400	$ 46,400	$ 46,400	$ 46,400
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Employee Special Events

OVERVIEW

Each year, the City sponsors a Holiday Breakfast held during the December holiday season in recognition of the contributions made by all City employees. During the Breakfast, the Mayor recognizes and presents service awards to those individuals that have been employed with the City for an extended period of time. This special event provides employees with the opportunity to become better acquainted with new employees, reinforces existing relationships with coworkers, and encourages and develops teamwork through participation in the planning committee for the special event.

KEY GOALS

- Provide an opportunity for City officials to recognize the contribution made by City employees
- Improve morale among City employees by providing a venue for employees from different departments to meet with each other
- Acknowledge employees for their years of service and continued commitment to the City

City of Whittier

Employee Special Events (100-12-999-203)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	9,012	9,235	9,000	9,000	9,000
Capital Outlay	-	-	-	-	-
Total Expenditures	9,012	9,235	9,000	9,000	9,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 9,012	$ 9,235	$ 9,000	$ 9,000	$ 9,000
Expenditures and Transfers-Out By Funding Source					
General Fund	9,012	9,235	9,000	9,000	9,000
Total Expenditures and Transfers-Out	$ 9,012	$ 9,235	$ 9,000	$ 9,000	$ 9,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	9,012	9,235	9,000	9,000	9,000
Total Maintenance and Operations	9,012	9,235	9,000	9,000	9,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	9,012	9,235	9,000	9,000	9,000
Non-Operating Expenditures and Transfers-Out Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 9,012	$ 9,235	$ 9,000	$ 9,000	$ 9,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Capital Outlay - General

OVERVIEW

This fund was established to give a more comprehensive view of the capital projects undertaken by the City. Summarized in this cost center are capital projects and major equipment purchases that are funded with general funds.

Projects are recommended in accordance with the Five-Year Capital Improvement Plan, which was designed to schedule public investment in facilities and properties, including streets, storm drains, buildings, and utilities. The Five-Year Plan provides an overview of all capital projects and the proposed schedule for future projects. Projects not completed within the fiscal year may be carried over to the following year. Projects funded in the current fiscal year are noted under "City Manager Adopted Budget". Proposed future funding is also noted; however, the amounts are merely for forecasting purposes and are not approved. Future projects must return for approval during the budget process each year. Project costs are listed under "Total Cost to Complete".

The Five-Year Plan is a model for planning future capital improvements and is a valuable tool for ensuring optimal and timely use of special revenues. The Plan's summary of total funding requirements ensures that no potential funding source is overlooked.

KEY GOALS

- Provide for the maintenance of the City's infrastructure system
- Provide for the addition, replacement and/or refurbishment of City buildings, major facilities and infrastructure
- Provide for the addition or replacement of major City equipment

PERFORMANCE MEASURES

During the past fiscal year, significant projects were accomplished:

- Whittier Dog Park surveyed and planned
- CalSense irrigation systems upgraded at various parks
- New playground equipment and rubberized surface installed at Michigan Park
- Barefoot Boy Statue and pond reinstalled at Central Library

Barefoot Boy Ribbon Cutting June 24, 2014

City of Whittier

Capital Outlay - General (635)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	11,987	12,000	12,000	12,000
Capital Outlay	2,972,029	3,061,263	480,500	664,574	139,500
Total Expenditures	2,972,029	3,073,250	492,500	676,574	151,500
Transfers-Out	86,724	-	-	-	81,500
Total Expenditures and Transfers-Out	$ 3,058,753	$ 3,073,250	$ 492,500	$ 676,574	$ 233,000
Expenditures and Transfers-Out By Funding Source					
General Fund	3,058,753	3,073,250	492,500	676,574	233,000
Total Expenditures and Transfers-Out	$ 3,058,753	$ 3,073,250	$ 492,500	$ 676,574	$ 233,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	11,987	12,000	12,000	12,000
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	11,987	12,000	12,000	12,000
Capital Outlay	2,808,570	2,863,315	102,000	207,877	50,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	2,808,570	2,875,302	114,000	219,877	62,000
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	163,459	197,948	378,500	456,697	89,500
Transfers-Out	86,724	-	-	-	81,500
Total Non-Operating Expenditures/Transfers	250,183	197,948	378,500	456,697	171,000
Total Expenditures and Transfers-Out	$ 3,058,753	$ 3,073,250	$ 492,500	$ 676,574	$ 233,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Capital Outlay – Police Facility

OVERVIEW

The City Council approved a new Whittier Police Facility in March 2007. The project was completed in October 2010.

The new police facility was designed to accommodate current needs and future Department growth. Among many enhancements, the new facility features a larger public lobby, individual interview rooms, a community meeting room, expanded and modern jail facility, a 911-dispatch center, an emergency operations center and a well-equipped crime scene investigation laboratory.

The City Council approved a project budget of $35,000,000 for constructing the new 55,000 square foot facility and adjacent secure parking lot, the redesign of existing employee and library parking, site accessibility, and tenant improvements to the existing police facility for property room and other future uses. The building was completed at a cost of $23,000,000 with the entire project completed at a cost of approximately $33,000,000.

City of Whittier

Capital Outlay - Police Facility (637)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	10,489	203,881	-	-	-
Capital Outlay	72,811	567,907	-	-	-
Total Expenditures	83,300	771,788	-	-	-
Transfers-Out	499,038	166,661	-	-	-
Total Expenditures and Transfers-Out	$ 582,338	$ 938,449	$ -	$ -	$ -
Expenditures and Transfers-Out By Funding Source					
General Fund	582,338	938,449	-	-	-
Total Expenditures and Transfers-Out	$ 582,338	$ 938,449	$ -	$ -	$ -
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	9,596	170,577	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	893	33,304	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	10,489	203,881	-	-	-
Capital Outlay	72,811	567,907	-	-	-
Transfers-Out	499,038	166,661	-	-	-
Total Operating Expenditures/Transfers	582,338	938,449	-	-	-
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 582,338	$ 938,449	$ -	$ -	$ -
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

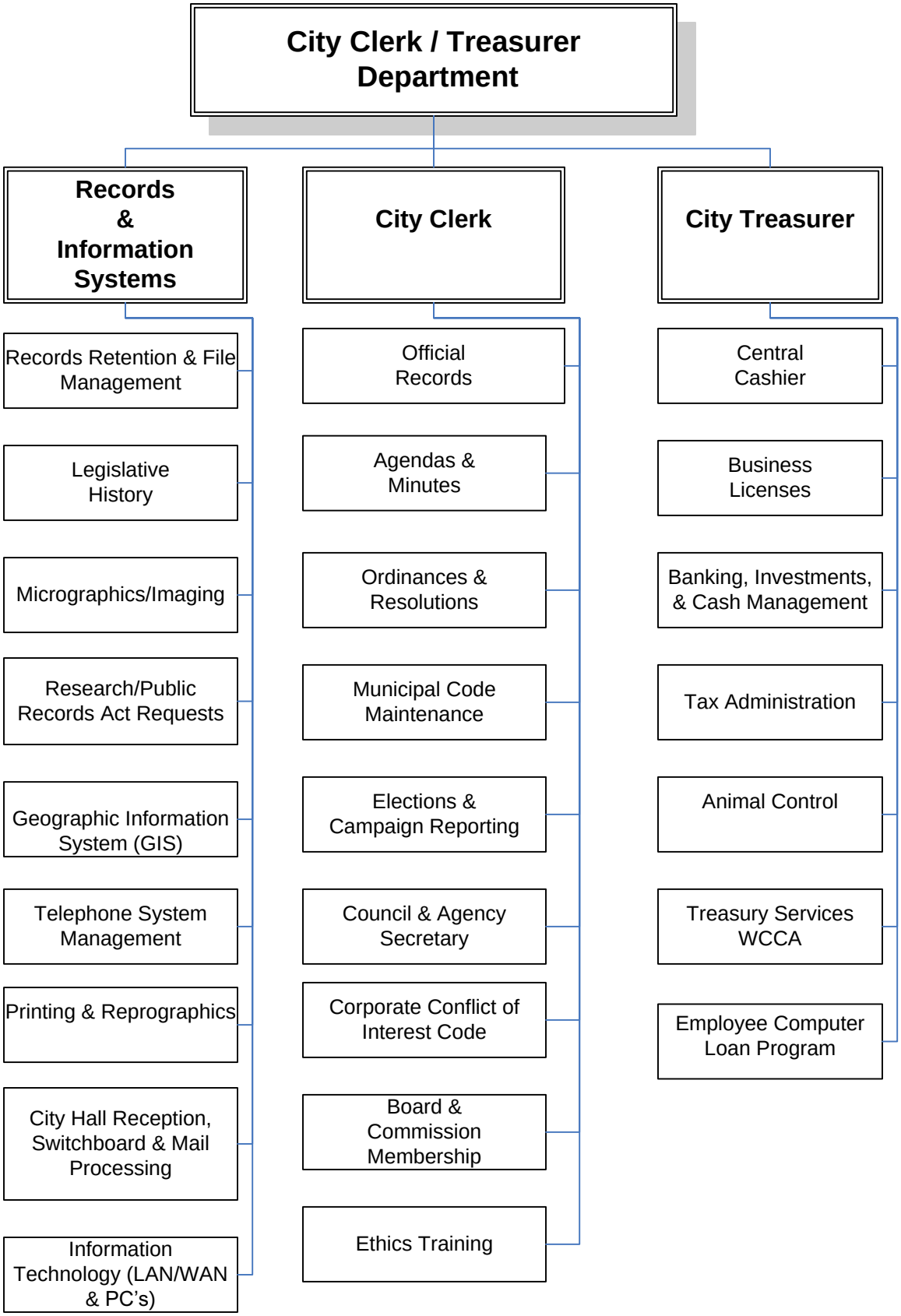
City of Whittier

City Clerk / Treasurer

- *City Clerk*
- *Elections*
- *City Treasurer*
- *Business License*
- *Business Improvement Area*
- *Information Technology Services*

City Clerk/Treasurer

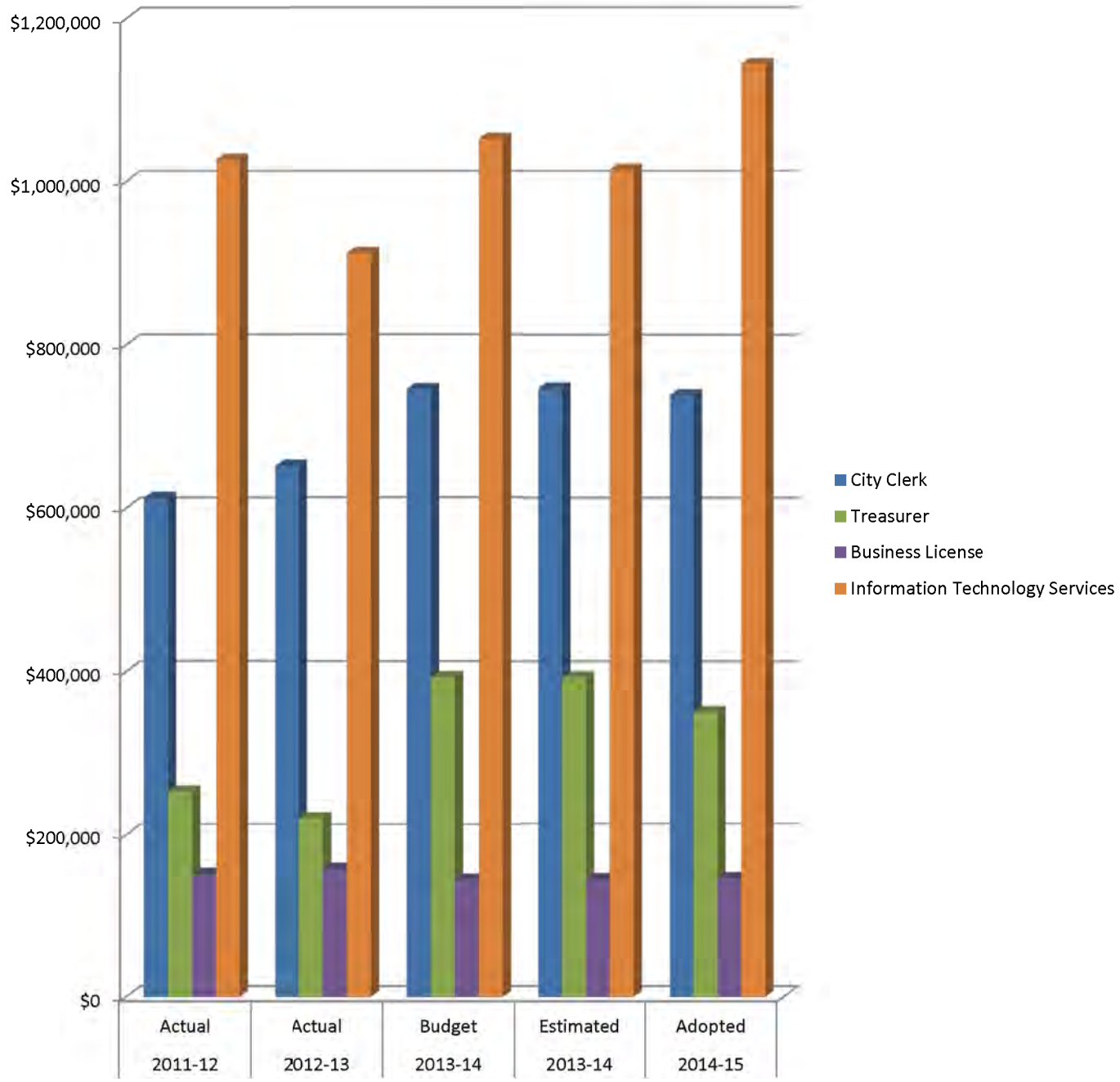
Organization Chart



City of Whittier

City Clerk/Treasurer Department

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
City Clerk	$ 612,648	$ 651,866	$ 746,087	$ 746,917	$ 738,565
Treasurer	253,352	220,440	393,364	393,364	350,162
Business License	151,900	158,452	144,799	144,799	146,302
Information Technology Services	1,026,497	912,529	1,052,426	1,014,784	1,144,159



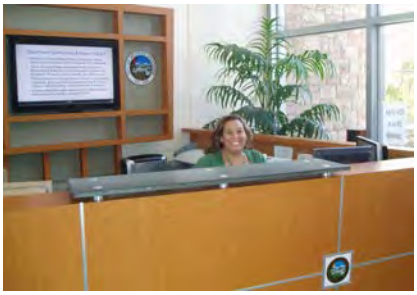
City of Whittier

City Clerk

OVERVIEW

The City Clerk has custody of, and is responsible for, all official City records. The City Clerk's office records all policy and administrative decisions of the City Council, Whittier Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority and Whittier Housing Authority; prepares the written agenda for regular and special meetings of the Council, Successor Agency and Authorities; and records and maintains the official minutes of the proceedings. Since October 2012, agenda reports and supporting material for City Council and Planning Commission meetings are now linked to the agendas posted on the City's website.

As custodian of official records, the City Clerk maintains original executed ordinances and resolutions, contracts and agreements, official bonds and inactive and permanent records in the City-wide Records Center located in City Hall. City Clerk staff developed and manages a micrographic records program to preserve and protect the City's history. In FY 2013-14, over 40,000 documents were prepared for scanning and transfer to microfilm for archival preservation. Each roll of microfilm is checked for quality and indexed for future research. Staff provides file and records management assistance to all City departments and assists citizens and staff in researching City, Successor Agency and Authority-related matters. Records Management staff answered over 1,200 information requests. During FY 2013-14, the Litigation Hold program continued sending monthly reminders to City staff and consultants that certain documents are required to be preserved and secured to ensure they are available for possible litigation.



In addition to records management, this division is responsible for the main reception and mail processing for all departments. This assignment includes answering and directing over 40,000 incoming telephone calls a month, directing 1,500 visitors a month to appropriate departments and daily processing mail received or sent by the City. On average, reception staff sends out over 275,000 pieces of mail each year. The reception desk includes an ADA-approved counter and a TV that plays the City's message board and City Council meetings.

Additionally, it is the responsibility of the City Clerk's office to publish and post legal notices, as required by law, and coordinate the posting of property as needed. This office also administers the formal sealed bid process and handles the noticing, receiving and opening of sealed bids.

The City Clerk is the filing officer for financial reporting by City officials and instructs and assists elected and appointed officials and designated personnel in complying with provisions of the Political Reform Act. Approximately 160 officials and employees submitted annual filings to the City Clerk's office for 2013.

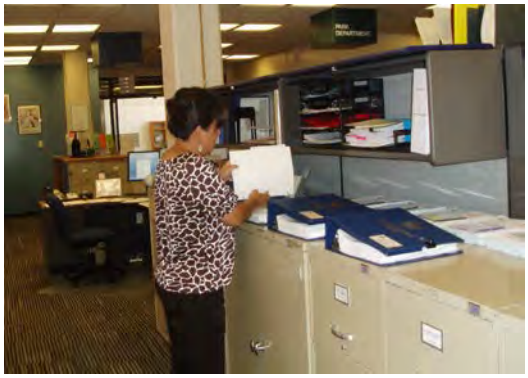
The City Clerk's office coordinates and assists elected and appointed officials and designated employees with required biennial Ethics Training in compliance with AB1234. Approximately 110 officials and employees have received the training. The City Clerk's office administers the City Council's Board and Commission appointment policy and conducts the annual recognition event sponsored by the City Council.

City of Whittier

City Clerk

KEY GOALS

- Provide administrative support to the City Manager's Office and the City Council
- Maintain a computerized legislative history index for City Council, Redevelopment Successor Agency, Utility Authority, Public Financing Authority and Housing Authority minutes, ordinances, resolutions, agreements and recorded documents
- Provide for the safe storage and proper archive of City documents
- Safeguard vital City records through microfilming and imaging
- Assist the City Council, staff and public in obtaining information available from City records
- Provide efficient services or helpful information to anyone who calls or visits City Hall
- Provide proficient mail distribution and processing
- Administer the City Council's Board and Commission Appointment Policy and Recognition Program
- Promote positive community relations through excellence in customer service
- Coordinate biennial Ethics Training for designated employees and advisory board members
- Coordinate annual financial reporting for City Council, designated employees and advisory board members in compliance with the Political Reform Act



PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual*	FY 2013-14 Actual*	FY 2014-15 Projected
Number of agenda packets prepared	38	37	34	30
Number of public record requests	1,370	1,374	1,204	1,300
Resolutions prepared:				
City	84	73	84	82
Redevelopment Agency	10	0	0	0
Redevelopment Successor Agency	7	4	6	6
Utility Authority	8	6	6	8
Housing Authority	3	1	1	2
Public Financing Authority	3	1	1	2
Ordinances processed	16	20	16	16

*In fiscal years 2012-13 and 2013-14 Public Records Requests were more complex than in previous years, frequently including requests for numerous documents or records, requiring City Clerk and Records Division staff to coordinate responses from various departments.

City of Whittier

City Clerk (100-15-151-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 540,462	$ 568,338	$ 620,853	$ 621,683	$ 627,549
Maintenance and Operations	65,988	74,753	112,234	112,234	111,016
Capital Outlay	6,198	8,775	13,000	13,000	-
Total Expenditures	612,648	651,866	746,087	746,917	738,565
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 612,648	$ 651,866	$ 746,087	$ 746,917	$ 738,565
Expenditures and Transfers-Out By Source					
General Fund	612,648	651,866	746,087	746,917	738,565
Total Expenditures and Transfers-Out	$ 612,648	$ 651,866	$ 746,087	$ 746,917	$ 738,565
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 392,336	$ 429,934	$ 459,517	$ 459,517	$ 437,318
Employee Benefits	148,126	138,404	128,890	129,720	190,231
Total Employee Services	540,462	568,338	588,407	589,237	627,549
Dues, Memberships, License and Publications	1,311	2,349	917	917	917
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	3,657	3,657	3,766	3,766	2,548
Professional Services	3,623	8,488	12,600	12,600	12,600
Utilities	-	-	-	-	-
Miscellaneous Services	15,713	16,749	31,850	31,850	31,850
Repairs and Maintenance	1,548	1,329	8,136	8,136	8,136
Materials and Supplies	36,333	38,658	50,625	50,625	50,625
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	3,803	3,523	4,340	4,340	4,340
Total Maintenance and Operations	65,988	74,753	112,234	112,234	111,016
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	606,450	643,091	700,641	701,471	738,565
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	32,446	32,446	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	6,198	8,775	13,000	13,000	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	6,198	8,775	45,446	45,446	-
Total Expenditures and Transfers-Out	$ 612,648	$ 651,866	$ 746,087	$ 746,917	$ 738,565
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.9	0.9	0.9
Total	6.0	6.0	6.9	6.9	6.9

City of Whittier

Elections

OVERVIEW

The City Clerk-Treasurer Department conducts all municipal elections in the City. Election activities, many of which are mandated by the California Elections Code, including: qualifying City Council candidates; establishing voting precincts and securing precinct workers; coordinating election-related contract services; and training election workers. Related activities include: administration of a vote-by-mail program with ballot and voter security measures; and development and administration of a Voting Rights Act Program (Spanish and Chinese) involving community organization participation. General municipal elections are held in even-numbered years. Newly elected City Council Members are seated the Tuesday after Election Day. Elections also provide the City Council and City electors with the opportunity to present measures to the voters.

On June 3, 2014, City voters approved a Charter Amendment establishing four district based Council Members and a citywide Mayor position. The Department will assist in the district development process and implement the district based voting in future City Council elections.

The Political Reform Act of 1974 requires political committees and candidates running for or elected to the City Council to file campaign statements which reflect financial expenditures and contributions made on behalf of the candidates and/or measures. The Act also requires candidates to file Statements of Economic Interests during the nomination period and successful candidates to file within thirty days after taking office. City Clerk-Treasurer staff administers these provisions of the Political Reform Act.

The Department assists the County Registrar of Voters during county, state and federal elections. Polling place location and other voting assistance is provided to residents on all election days.

KEY GOALS

- Assist in development and implementation of City Council Districts &c conduct all municipal elections in accordance with provisions of the State of California Elections Code, as provided by the City Charter
- Administer Political Reform Act campaign provisions
- Develop and implement a comprehensive Voting Rights Act Program in compliance with federal law
- Provide election information and assistance to candidates, voters and the community

PERFORMANCE MEASURES

Measure	FY 2007-08 Actual	FY 2009-10 Actual	FY 2011-12 Actual	FY 2013-14 General Election	FY 2013-14 Special Election
Registered voters	39,466	43,181	43,558	46,295	46,005
Ballots returned	6,569	7,380	7,391	5,636	7,204[1]
Number voted at precinct	3,116	3,498	3,209	2,026	3,958
Number voted by mail	3,453	3,882	4,182	3,610	3,246

[1] A total of 8,056 voters participated in the Statewide Primary Election; 7,204 voted on Measure W.

City of Whittier

Elections (100-15-151-301)

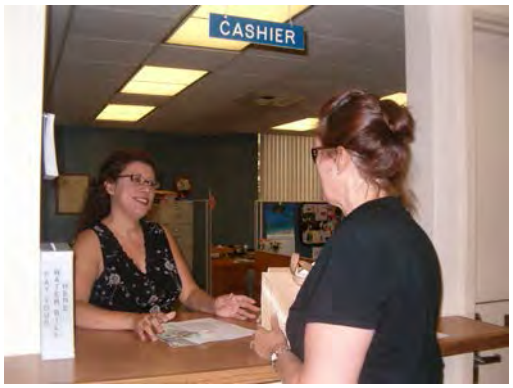
	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 22,131	$ 112	$ -	$ -	$ -
Maintenance and Operations	110,986	1,597	83,598	83,598	83,638
Capital Outlay	-	-	-	-	-
Total Expenditures	133,117	1,709	83,598	83,598	83,638
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 133,117	$ 1,709	$ 83,598	$ 83,598	$ 83,638
Expenditures and Transfers-Out By Source					
General Fund	133,117	1,709	83,598	83,598	83,638
Total Expenditures and Transfers-Out	$ 133,117	$ 1,709	$ 83,598	$ 83,598	$ 83,638
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 21,856	$ 112	$ -	$ -	$ -
Employee Benefits	276	-	-	-	-
Total Employee Services	22,131	112	-	-	-
Dues, Memberships, License and Publications	328	140	150	150	150
Rentals	4,078	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	128	128	123	123	163
Professional Services	18,715	534	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	11,258	279	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	76,326	494	200	200	200
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	154	22	83,125	83,125	83,125
Total Maintenance and Operations	110,986	1,597	83,598	83,598	83,638
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	133,117	1,709	83,598	83,598	83,638
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 133,117	$ 1,709	$ 83,598	$ 83,598	$ 83,638
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier

Treasurer

OVERVIEW



The City Treasurer's Office receives all monies collected by the City, Redevelopment Successor Agency, Utility Authority, Housing Authority and Public Financing Authority including federal, state and local revenue generated through assessments, fees and taxes. The City Treasurer Division prepares bank deposits, monitors account balances, maintains records of deposits and receipts and prepares monthly written reports providing fund balance and investment information. The Division also handles issuance of parking permits, audit and disbursement of demands, petty cash and performs the duties of bond and tax administration. Included in the responsibilities of the Treasurer's Office is the central cashier function, which validates all revenue receipts including water payments, permit fees, recreation receipts, business license taxes and assessment fees. During Fiscal Year 2013-14 the Treasury Office processed 136,072 transactions.

In an effort to increase overall revenue, the City, Redevelopment Successor Agency, Housing Authority and Utility Authority invest funds not needed for current expenses. The Treasurer is responsible for investments and ensures that funds are invested in a manner consistent with the City Council, Redevelopment Successor Agency and Authorities' Statement of Investment Policy. All investments are made in accordance with that policy and therefore, follow the strict criteria of safety, liquidity and yield. In addition to investing surplus funds, it is the Treasurer's responsibility to monitor all accounts and activity so as to maintain or have available a cash flow to meet daily operating expenses.

The Division reconciles and maintains accounting records of the various City, Redevelopment Successor Agency, Housing Authority and Utility Authority checking and passbook bank accounts. Banking/broker relations are established to comply with safekeeping/custody regulations and the investment of surplus funds.

The Division administers the City's contract for animal control services and coordinates state-mandated low-cost vaccination clinics. This Division also administers the employee computer loan program and serves as Treasurer to the Wildlife Corridor Conservation Authority.

The Division administers the Utility User Tax Exemption Program. The program exempts households within the City of Whittier from the 5% utility tax if the previous calendar years' household income is less than $29,550.

City of Whittier

Treasurer

KEY GOALS

- Maximize interest earnings through sound investment strategy with strict adherence to the provisions of the adopted Statement of Investment Policy and Procedures
- Accuracy and promptness in posting of payments received
- Consider online payment option for water/trash customers
- Implement automatic direct debit utility payment service
- Efficient administration of the employee computer loan program
- Establish and maintain effective banking/broker relationships to maximize use of City revenue
- Evaluate and maintain sufficient cash flow or liquid assets to ensure that the City's current and future operating needs are met
- Timely collection and accurate recording of Utility User's Tax (UUT) and Transient Occupancy Tax (TOT) payments and administering the City's UUT Exemption Program
- Promote positive community relations through continued excellence in customer service

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Interest income on investments				
• City and WUA	$492,112	$365,797	$314,810	$615,300
• WRA	$80,019	NA	NA	NA
• WRSA	$11,656	$55,676	$54,549	$54,000
• WHA	$31,436	$36,990	$34,872	$31,600
Number of online/direct debit payments:				
Bank Pays	N/A	8,400	13,203	13,000
Bill Concentration	N/A	8,400	10,095	10,000
Business License	N/A	660	778	780
Automatic Direct Debit	N/A	N/A	N/A	300
Number of residents participating in the UUT Exemption - Water, Solid Waste Collection and Sewer Fee Discount	78*	115*	233	240

*Includes residents participating in the UUT Exemption Program for water only

City of Whittier

Treasurer (100-15-152-000)

	2011-12 Actual	2012-13 Actual	2012-13 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 195,389	$ 195,621	$ 225,749	$ 225,749	$ 236,704
Maintenance and Operations	57,962	24,819	167,615	167,615	113,458
Capital Outlay	-	-	-	-	-
Total Expenditures	253,352	220,440	393,364	393,364	350,162
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 253,352	$ 220,440	$ 393,364	$ 393,364	$ 350,162
Expenditures and Transfers-Out By Source					
General Fund	253,352	220,440	393,364	393,364	350,162
Total Expenditures and Transfers-Out	$ 253,352	$ 220,440	$ 393,364	$ 393,364	$ 350,162
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 153,643	$ 155,955	$ 166,935	$ 166,935	$ 175,154
Employee Benefits	41,746	39,666	58,814	58,814	61,550
Total Employee Services	195,389	195,621	225,749	225,749	236,704
Dues, Memberships, License and Publications	533	738	1,238	1,238	1,243
Rentals	-	-	-	-	-
Taxes and Assessments	11	-	-	-	-
Insurance	1,868	1,868	1,617	1,617	1,460
Professional Services	51,810	18,958	157,379	157,379	103,379
Utilities	-	-	-	-	-
Miscellaneous Services	-	300	1,000	1,000	1,000
Repairs and Maintenance	1,022	860	1,597	1,597	1,597
Materials and Supplies	2,718	2,036	4,046	4,046	4,046
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	59	738	738	733
Total Maintenance and Operations	57,962	24,819	167,615	167,615	113,458
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	253,352	220,440	393,364	393,364	350,162
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 253,352	$ 220,440	$ 393,364	$ 393,364	$ 350,162
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.3	0.3
Total	3.2	3.2	3.2	3.3	3.3

City of Whittier

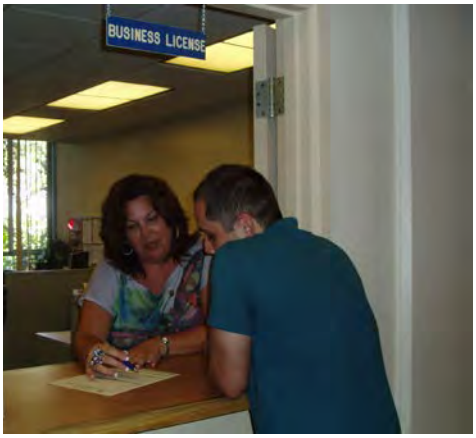
Business License

OVERVIEW

The Business License Division ensures that individuals and organizations conducting business or performing a service within the City boundaries are issued a license. The division actively searches for unlicensed businesses through field inspections, fictitious name and resale tax permit filings, water bill, state and county listings and by public contact. The division offers online license renewals for most business owners. The issuance of door-to-door solicitor permits is an additional function of the division. There are approximately 7,550 active business licenses in the City of Whittier. The business license tax is a source of general fund revenue for the City.

KEY GOALS

- Continue enforcement through available resources to locate unlicensed businesses and ensure compliance with the City's municipal code in regards to the payment of license taxes
- Coordinate with City Departments to ensure continued consistency in business licensing
- Promote positive community relations through excellence in customer service



PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
New Business Licenses (all)	834	911	848	850
New Business Licenses (in City only)	403	441	461	470
Total Businesses (all)	N/A	7,496	7,557	7,600
Total Businesses (in City only)	N/A	6,102	5,994	6,000
Total Local Restaurants	N/A	194	193	200
Total Retail Businesses	N/A	500	522	530
Total Home Occupations	N/A	471	357	360
Total Rental Properties	N/A	2,774	2,664	2,670
Total Professional Offices	N/A	411	403	410

City of Whittier

Business License (100-15-152-302)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 132,295	$ 136,813	$ 119,225	$ 119,225	$ 120,862
Maintenance and Operations	19,606	21,639	25,574	25,574	25,440
Capital Outlay	-	-	-	-	-
Total Expenditures	151,900	158,452	144,799	144,799	146,302
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 151,900	$ 158,452	$ 144,799	$ 144,799	$ 146,302
Expenditures and Transfers-Out By Source					
General Fund	151,900	158,452	144,799	144,799	146,302
Total Expenditures and Transfers-Out	$ 151,900	$ 158,452	$ 144,799	$ 144,799	$ 146,302
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 84,974	$ 88,461	$ 87,298	$ 87,298	$ 87,873
Employee Benefits	47,321	48,352	31,927	31,927	32,989
Total Employee Services	132,295	136,813	119,225	119,225	120,862
Dues, Memberships, License and Publications	-	75	75	75	75
Rentals	2	2	527	527	527
Taxes and Assessments	-	-	-	-	-
Insurance	716	716	714	714	580
Professional Services	8,194	8,804	8,425	8,425	8,425
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	322	322	322
Repairs and Maintenance	47	-	-	-	-
Materials and Supplies	10,486	11,853	14,531	14,531	14,531
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	161	189	980	980	980
Total Maintenance and Operations	19,606	21,639	25,574	25,574	25,440
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	151,900	158,452	144,799	144,799	146,302
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 151,900	$ 158,452	$ 144,799	$ 144,799	$ 146,302
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.9	0.9	0.9	0.9	0.9
Total	1.9	1.9	1.9	1.9	1.9

City of Whittier

Business Improvement Area

OVERVIEW

In 1969, the City of Whittier approved a Business Improvement Area (BIA) in Uptown Whittier. The purpose of the improvement area is to promote and encourage businesses by means of a special assessment imposed upon Uptown businesses. The special assessment is collected by the City with the business license tax and is remitted to the Whittier Uptown Association (WUA) to fund promotional activities related to generating business in the Uptown BIA. Funds derived from the assessment are expended on behalf of businesses that benefit from the various promotional activities and specialized marketing strategies. There are currently 458 businesses located in Uptown Whittier.

The City has an agreement with the WUA to collect assessments for marketing services that includes a comprehensive program of advertising, publicity and promotion for the Uptown BIA. The Business License Division acts as a liaison between the Uptown BIA businesses and the Uptown Association with respect to assessment compliance. The Economic Development Division of the Community Development Department serves as the City's liaison for Uptown program administration.

KEY GOALS

- Improve public awareness of the availability of shopping and services in Uptown Whittier
- Attract visitors to Uptown Whittier thereby promoting the area's heritage
- Continue efforts to improve and enforce assessment collection
- Promote positive customer relations with businesses located within the Uptown Area

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- Two antique fairs, one in the spring and one in the fall
- 60th Annual Christmas Parade
- Holiday Sonata
- Window Holiday Decorating Contest
- Halloween Capers
- 13th Annual Car Show
- Tuesday Certified Farmers' Market
- Uptown Connection
- Shop Local & Save Program

The Whittier Uptown Association (WUA) developed the Uptown Connection networking event during the past year in an effort for the Board Members to be more accessible to the membership and to encourage merchant members to become more active in the Association. Additionally, the WUA installed temporary lighting on the city trees at the intersection of Philadelphia Street and Greenleaf Avenue for the 2013 holiday shopping season. The lighting project was well received by the community and, consequently, was extended through June 2014. Finally, an article highlighting the Uptown Whittier shopping district was included in the July 2013 publication of Los Angeles Magazine which served as a great publicity piece!

City of Whittier

Business Improvement Area (254-15-152-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	116,263	113,377	111,500	111,500	111,500
Capital Outlay	-	-	-	-	-
Total Expenditures	116,263	113,377	111,500	111,500	111,500
Total Expenditures	116,263	113,377	111,500	111,500	111,500
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 116,263	$ 113,377	$ 111,500	$ 111,500	$ 111,500
Expenditures and Transfers-Out By Source					
Business Improvement Area	116,263	113,377	111,500	111,500	111,500
Total Expenditures and Transfers-Out	$ 116,263	$ 113,377	$ 111,500	$ 111,500	$ 111,500
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	116,263	113,377	111,500	111,500	111,500
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	116,263	113,377	111,500	111,500	111,500
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	116,263	113,377	111,500	111,500	111,500
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 116,263	$ 113,377	$ 111,500	$ 111,500	$ 111,500
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

CITY OF WHITTIER CALIFORNIA
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City of Whittier

Information Technology/Telecommunications

OVERVIEW

Part of the services provided by the City Clerk-Treasurer Department, the Information Technology/ Telecommunications Division (IT) manages the City's multi-platformed local area network (LAN) and wide area network (WAN), World Wide Web services, geographic information services (GIS), and all land and cellular telephone services. The IT Division seeks to provide proven technology services to users while positioning the City's IT infrastructure for the future.

IT staff advises and implements future growth of the City's data infrastructure. IT staff coordinates maintenance and repair for all network servers, routers and switches as well as over 400 PCs, 66 mobile data computers (MDCs) in the Police cars and 60 printers. The WAN provides full network services to eight locations throughout the City including the City Yard, the Branch Library, the Historic Transit Depot, Parnell Park, Palm Park, the Landfill Office, the Landfill Gatehouse, and the Pumping Plant as well as two locations in Santa Fe Springs. Staff implements software installations/updates and provides training and support for the City's productivity suite. The Division also maintains the City's email system. With over 450 user accounts, the City receives and sends over 70,000 messages daily. Staff has implemented spam blocking, anti-virus scans and automatic operating system updates to keep network users up-to-date and protected. During FY2013-14, IT continued to work with the Controller's Department to maintain the City's Emergency Operation Center (EOC). Other projects for FY2013-14 included implementing a AccessWhittier, a mobile app that allows the public to report potholes, graffiti, and other issues using a smartphone. The app also includes a weblink at which users can check the status of their issue.

The City's website continues to be maintained by IT staff. IT staff coordinated the annual website review which was completed in April 2014. Agenda reports and supporting material for City Council and Planning Commission meetings continue to be linked to the agendas posted on the City's website. The Historic Resources web app, streaming video of City Council and Planning Commission meetings, and AccessWhittier are examples of how IT works with each department to support the City's efforts to improve government transparency for its citizens.

The Geographic Information System (GIS) unit of the IT Division continues to use information developed from various sources – both internal and external – to link to City parcel data. Working with IT staff, GIS staff continues to explore ways to link digital images to the geographic information. Staff has developed map layers for land use, Assessor's parcel information, public safety and other vital spatial information. The City continues to be a member of the Los Angeles Region Image Acquisition Consortium which is the City's source for high quality aerial photography of the City. In FY2013-14, the GIS Unit continued to use the GIS field equipment that was purchased through the EOC Grant to gather geographical positions for street lights and City signs. GIS has documented over 9,600 signs out of 11,000. Working with Public Works staff, the signs project will continue in FY2014-15. The unit continues to provide map updates for the Police Department.

The IT Division continues to manage the City's telecommunication services. Working with various telephone companies, staff programs the City's Mitel telephone switches to provide telephone and voice mail services for all City Departments. All cellular telephone service, including smartphones and other mobile devices, is coordinated through the IT Division.

City of Whittier

Information Technology/Telecommunications

KEY GOALS

- Maintain the City's LAN and WAN
- Maintain the City's fleet of PC's and printers
- Manage a citywide IT Committee responsible for planning and executing LAN and WAN improvements and maintenance, specialty software installation and upgrades, technology training and planning and budgeting for future IT needs
- Maintain the streaming video system for City Council and Planning Commission and continue its links to the document management/imaging system
- Maintain and expand the documenting imaging system and begin training staff how to search for documents stored in the system
- Update the aging storage area network (SAN)
- Continue to implement virtualization to:
    - Improve disaster recovery;
    - Lessen Server sprawl;
    - Simplify network administration; and
    - Save on utility usage
- Install a new link to the City's private microwave network at the landfill to provide network and telephone services and eliminate monthly service charges
- Implement industry-standard security for the City's LAN/WAN including firewalls, anti-virus scans and anti-spam devices
- Maintain the City's website and encourage additional content to further government transparency
- Refine and standardize the City's geographic and information layers with the Police Department maps and work with Public Works to inventory City signs
- Refine the Helpdesk application to make reporting issues easier and begin using the knowledge base function of the application
- Manage the City's mobile app that allows the public to quickly report issues such as potholes or graffiti using a smartphone
- Advise departments on best practice regarding Information Technology and Telecommunications issues
- Manage the City's cellular telephone account including the smartphones and other mobile devices
- Provide excellent customer service to all City departments

PERFORMANCE MEASURES

In May 2014 a new helpdesk application was installed. FY 2013-14 figures are a combined estimate of the tickets from the old and new applications. The new helpdesk offers an easier to use interface. The new helpdesk application has logged over 400 tickets since its inception.

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Helpdesk Tickets Opened	551	815	887	900
Helpdesk Tickets - Solved	543	804	874	900
Helpdesk Tickets - Closed	482	786	869	890
Signs Inventoried	--	--	9,600	1,400
AccessWhittier (Mobile App)	--	--	165	200

City of Whittier

Information Technology Services (715-15-151-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 391,965	$ 393,945	$ 420,368	$ 420,368	$ 430,510
Maintenance and Operations	428,240	361,265	455,363	399,653	465,149
Capital Outlay	206,293	157,319	176,695	194,763	248,500
Total Expenditures	1,026,497	912,529	1,052,426	1,014,784	1,144,159
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,026,497	$ 912,529	$ 1,052,426	$ 1,014,784	$ 1,144,159
Expenditures and Transfers-Out By Source					
Information Technology Fund	1,026,497	912,529	1,052,426	1,014,784	1,144,159
Total Expenditures and Transfers-Out	$ 1,026,497	$ 912,529	$ 1,052,426	$ 1,014,784	$ 1,144,159
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 507,748	$ 513,740	$ 532,767	$ 532,767	$ 537,623
Employee Benefits	(115,783)	(119,795)	(112,399)	(112,399)	(107,113)
Total Employee Services	391,965	393,945	420,368	420,368	430,510
Dues, Memberships, License and Publications	13,748	14,590	32,440	32,440	32,440
Rentals	2,160	2,160	2,160	2,160	2,160
Taxes and Assessments	-	-	-	-	-
Insurance	4,791	4,791	5,052	5,052	4,938
Professional Services	96,394	152,840	149,589	149,589	156,489
Utilities	171,921	115,445	103,300	103,300	103,300
Miscellaneous Services	1,795	50	6,500	4,000	6,500
Repairs and Maintenance	85,818	67,379	148,557	95,347	148,557
Materials and Supplies	1,990	1,319	2,465	2,465	2,465
City Charges		-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	49,623	2,691	5,300	5,300	5,300
Total Maintenance and Operations	428,240	361,265	455,363	399,653	462,149
Capital Outlay	76,827	157,319	151,695	162,446	248,500
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	897,032	912,529	1,027,426	982,467	1,141,159
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	3,000
Capital Outlay	129,466	-	25,000	32,317	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	129,466	-	25,000	32,317	3,000
Total Expenditures and Transfers-Out	$ 1,026,497	$ 912,529	$ 1,052,426	$ 1,014,784	$ 1,144,159
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	1.2	1.2	1.2	1.2	1.2
Total	7.2	7.2	7.2	7.2	7.2

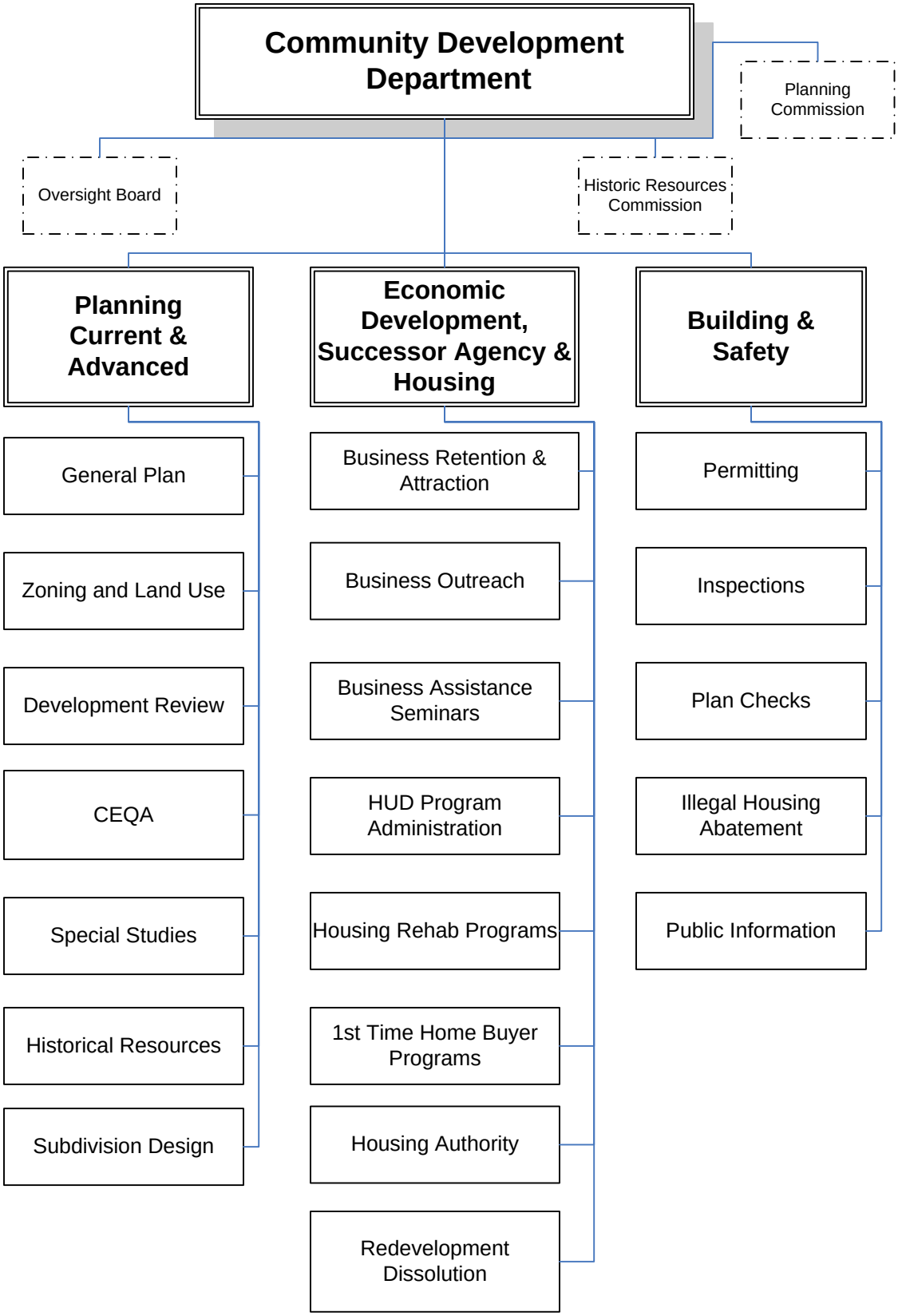
City of Whittier

Community Development

- *Building and Safety*
- *Planning*
- *Administration*
- *Economic Development*
- *Housing and Urban Development (HUD) Grant*
- *Housing Rehabilitation Program*
- *Community Development Block Grant (CDBG) Administration*
- *Code Enforcement*
- *HOME Program*

Community Development

Organization Chart



CITY OF WHITTIER CALIFORNIA
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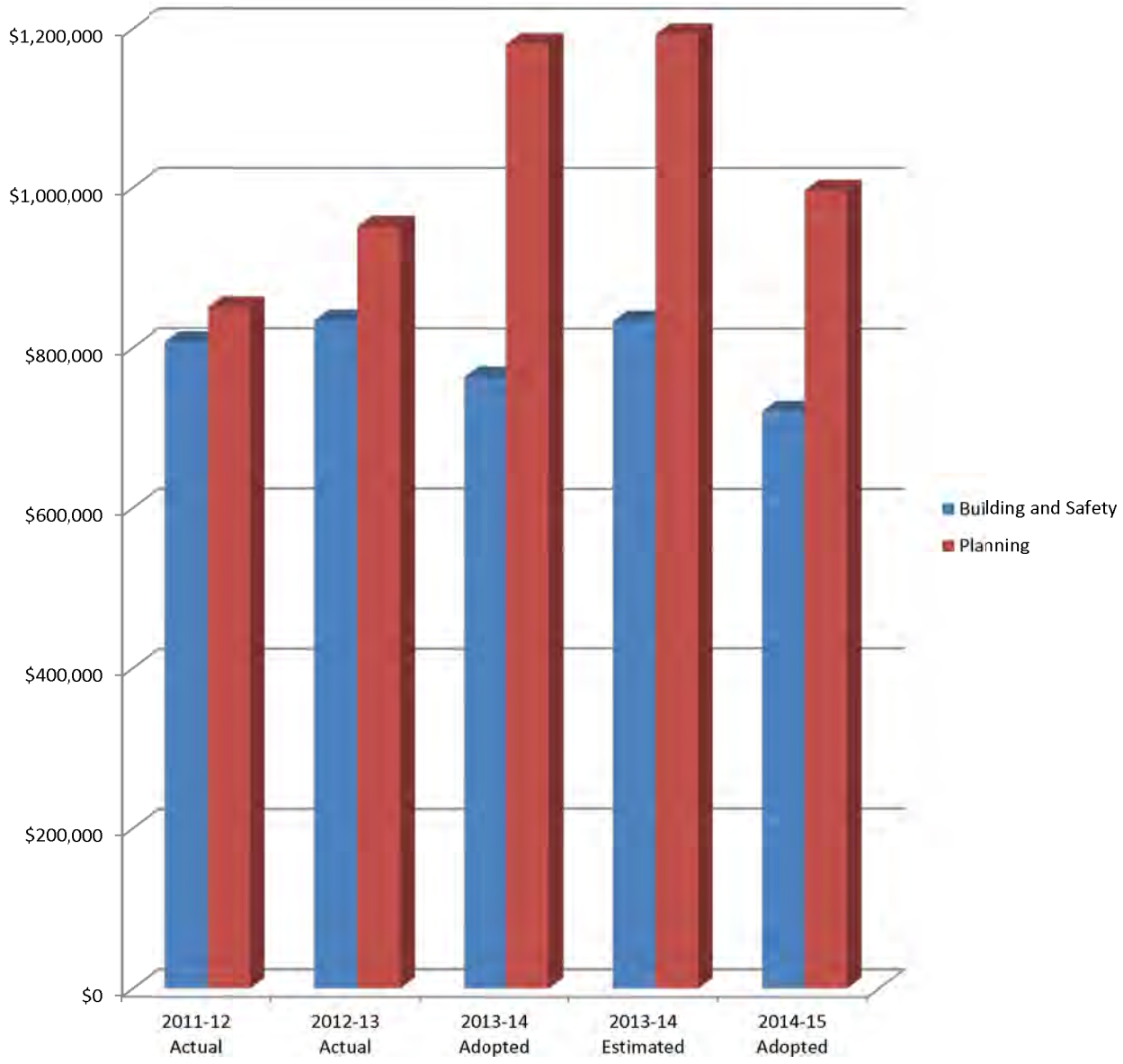
City of Whittier

Community Development Department

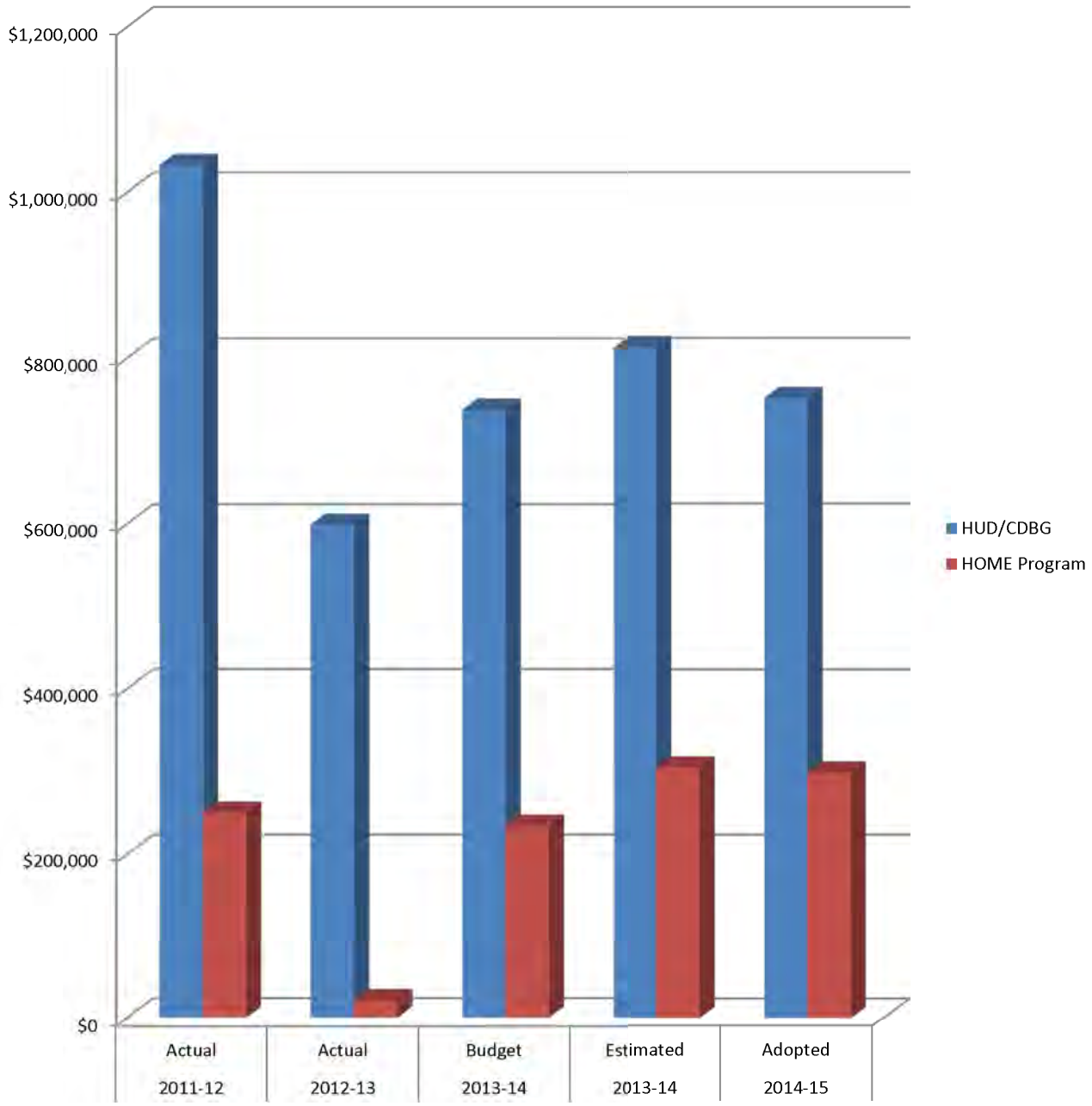
Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Adopted
Building and Safety	$ 806,705	$ 833,812	$ 763,194	$ 833,341	$ 720,817
Planning	849,991	950,889	1,179,600	1,191,808	996,040



City of Whittier

Community Development Department

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
HUD/CDBG	$ 1,032,874	$ 598,850	$ 737,321	$ 812,321	$ 750,827
HOME Program	250,164	21,023	234,204	304,995	298,391



City of Whittier

Building & Safety

OVERVIEW

The Building & Safety Division is responsible for the establishment and enforcement of minimum building standards for the purpose of safeguarding public health, safety and general welfare through: providing structural strength, stability, means of egress, access to persons with disabilities, sanitation, ventilation, lighting and energy conservation; providing safety to life and property from fire and other hazards attributed to the built environment; and in our post 9-11 environment, to provide safety to fire fighters and other first-responders during emergency operations.

Although the functions of the Building & Safety program are essentially a regulatory effort, they are an important tool for the orderly development and maintenance of properties within the City. In addition to the enforcement of local codes and ordinances, the Division is also responsible for the enforcement of certain state and federal regulations when they become applicable to construction projects in the City. The Division also provides inspection of capital projects and is responsible for the abatement of illegal structures and dwelling units.

To accomplish its purpose, the Building & Safety Division performs examinations of development plans, issues permits and performs inspections of construction activities within the City. The Division further provides essential information to its customers through records research, provision of informational handouts and by development consultation through all phases of a project from concept to completion.

City of Whittier

Building & Safety

KEY GOALS

During FY 2014-2015, the Division's key goals include:

- The review and adoption of, and the amendment to, State-mandated and L.A. County model codes as needed for the establishment of minimum local construction requirements
- The education of architects, engineers, contractors, property owners and the public at-large of building code standards and requirements through the dissemination of design and construction information and the plan review, permitting, inspection and enforcement processes needed for the protection of the health and safety of persons and properties
- The provision of technologically current practices and procedures needed to provide customers with real-time information concerning property records and project status associated with Building & Safety activities

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Number of Inspections	5,843	6,229	6,898	7,200
Number of customers assisted	10,059	10,217	10,206	10,250
Number of plans reviewed	272	346	384	450
Number of building permits issued	1,301	1,217	1,342	1,450

City of Whittier

Building & Safety (100-18-141-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 568,147	$ 526,074	$ 630,681	$ 630,681	$ 637,806
Maintenance and Operations	226,576	290,822	85,513	155,660	83,011
Capital Outlay	14,983	16,916	47,000	47,000	-
Total Expenditures	809,705	833,812	763,194	833,341	720,817
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 809,705	$ 833,812	$ 763,194	$ 833,341	$ 720,817
Expenditures and Transfers-Out By Source					
General Fund	809,705	833,812	763,194	833,341	720,817
Total Expenditures and Transfers-Out	$ 809,705	$ 833,812	$ 763,194	$ 833,341	$ 720,817
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 503,382	$ 478,438	$ 472,350	$ 472,350	$ 472,050
Employee Benefits	64,765	72,685	158,331	158,331	165,756
Total Employee Services	568,147	526,074	630,681	630,681	637,806
Dues, Memberships, License and Publications	2,050	5,189	9,290	9,290	9,290
Rentals	-	-	175	175	175
Taxes and Assessments	-	-	-	-	-
Insurance	6,974	6,974	6,065	6,065	5,294
Professional Services	170,086	232,285	16,191	86,338	16,191
Utilities	1,733	2,431	3,036	3,036	3,036
Miscellaneous Services	150	5,063	4,800	4,800	4,800
Repairs and Maintenance	-	-	80	80	80
Materials and Supplies	14,259	18,484	13,129	13,129	13,129
City Charges	-	-	-	-	-
Mobile Equipment Rental	24,920	25,884	31,997	31,997	30,266
Other	6,403	(5,488)	750	750	750
Total Maintenance and Operations	226,576	290,822	85,513	155,660	83,011
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	794,723	816,896	716,194	786,341	720,817
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	14,983	16,916	47,000	47,000	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	14,983	16,916	47,000	47,000	-
Total Expenditures and Transfers-Out	$ 809,705	$ 833,812	$ 763,194	$ 833,341	$ 720,817
Full Time Positions	7.0	7.0	7.0	7.0	7.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	7.0	7.0	7.0	7.0	7.0

City of Whittier

Planning

OVERVIEW

The Planning Division is responsible for the administration of ordinances and policies related to land use and development within the City, including zone changes, design standards, historic preservation, environmental review procedures, congestion management programs and attainment of housing goals. In fulfilling this objective, the Planning Division administers the Whittier General Plan, Chapters 17 and 18 of the Municipal Code relative to subdivisions and zoning, the Uptown Whittier Specific Plan, the Whittier Boulevard Specific Plan, the Whittwood Town Center Specific Plan and the State's Planning and Development laws relating to general plans, zoning, subdivisions, the California Environmental Quality Act and a variety of interrelated laws concerning public health, safety and welfare.

Staff members within the Division provide technical and administrative support to the City Council, Planning Commission, Historic Resources Commission, Zoning Administrator and various committees and task forces. The Division also provides zoning and subdivision information to the public and other departments, checks development plans for compliance with the Municipal Code and prepares an extensive variety of reports regarding development projects, environmental studies, zone changes, general plan amendments, historic resource assessments and other planning related matters.

In addition to the planning and zoning functions, the Division functions as a resource center for demographic information to the public and City staff, while also providing assistance to other departments in preparation of environmental documents. Some of the Planning Division's significant achievements during FY 2013-14 included:

- Approval of an 76-unit condominium project by the Charles Company;
- Approval of a drive-through Starbucks café at Beverly Boulevard and Workman Mill Road;
- Processing numerous modifications to wireless cell sites;
- Processing and approval of a variety of commercial façade remodels, including: Buffalo Wild Wings and Dunkin donuts; as well as tenant improvements for those and other businesses;
- Code amendments addressing commercial vehicle parking in residential zones and notification requirements for certain types of approvals;
- Oversaw the environmental work and planning concepts for the Lincoln (Nelles) Specific Plan;
- In May 2014, the field work and research required for the residential historic resource survey was completed. The work evaluated over 1,200 residential properties to determine their eligibility for potential landmark designation based on an architectural context;
- In December 2013, the Planning Division completed Phase I of the City-wide non-residential historic resource survey. The reconnaissance survey documented approximately 900 buildings, structures and objects constructed prior to 1968 in Whittier;

City of Whittier

Planning

- In February 2013, the Planning Division began the comprehensive update to the City's Housing Element for the Planning Period 2014-2021. In December, 2013 the City adopted its new Housing Element for the Planning Period 2013-2021. The State certified the City's Housing Element in January 2014;
- In June 2014, the Planning Division amended the Uptown Whittier Specific Plan to address large assembly uses in the Uptown Core District to ensure sufficient retail space on the ground floor of buildings; and,
- Continued processing Certificate of Appropriateness and Development Review Applications in conjunction with Conditional Use Permits and a variety of other planning entitlements and permits.

KEY GOALS

During FY 2014-2015, the Planning Division's key goals include:

- City adoption of the City-wide, residential, historic resource survey by December 2014;
- Completion of the City-wide, non-residential, historic resource survey by December, 2014;
- Comprehensively update the City's Historic Resources Ordinance by June, 2015;
- Update the City's Natural Hazards Mitigation Plan by June 30, 2015, with state FEMA certification;
- On an on-going basis, continue to update the City's Zoning Code to address current zoning issues (i.e., develop a lease sign ordinance and create a Mural/Public Art/Painted Sign Ordinance);
- Consider additional residential development in the Workplace District of the Whittier Boulevard Specific Plan;
- Comprehensively update the Planning Division's portion of the City of Whittier's website;
- On an on-going basis, participate with the Gateway Cities COG on various regional issues affecting the City of Whittier;
- Administer the City's zoning and development regulations, polices and guidelines;
- Process new development requests, including several multi-family residential projects;
- Process the Fred C. Nelles property (a.k.a. Lincoln Specific Plan) and development proposal by Brookfield Homes; and,
- Continued verification of development project compliance with their adopted conditions of approval.

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Number of development requests	1,232	1,176	1,185	1,180*
Number of public counter contacts	10,059	10,217	10,206	10,410**

*Based on a two year average

** Based on a 2% increase (counter contacts include Building & Safety and Planning)

City of Whittier

Planning (100-18-161-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 741,984	$ 762,759	$ 794,627	$ 794,627	$ 805,550
Maintenance and Operations	52,756	162,369	177,323	189,531	190,490
Capital Outlay	55,251	25,761	207,650	207,650	-
Total Expenditures	849,991	950,889	1,179,600	1,191,808	996,040
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 849,991	$ 950,889	$ 1,179,600	$ 1,191,808	$ 996,040
Expenditures and Transfers-Out By Source					
General Fund	849,991	950,889	1,179,600	1,191,808	996,040
Total Expenditures and Transfers-Out	$ 849,991	$ 950,889	$ 1,179,600	$ 1,191,808	$ 996,040
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 572,723	$ 579,458	$ 604,657	$ 604,657	$ 609,770
Employee Benefits	169,261	183,301	189,970	189,970	195,780
Total Employee Services	741,984	762,759	794,627	794,627	805,550
Dues, Memberships, License and Publications	5,000	7,090	7,665	7,665	7,665
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	7,352	7,352	7,887	7,887	6,031
Professional Services	17,475	36,318	133,180	133,180	95,672
Utilities	-	-	500	500	500
Miscellaneous Services	7,697	5,062	9,700	9,700	9,700
Repairs and Maintenance	-	-	190	190	190
Materials and Supplies	14,432	18,077	16,401	16,401	16,401
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	800	1,321	1,800	1,800	1,800
Total Maintenance and Operations	52,756	75,220	177,323	177,323	137,959
Capital Outlay	55,251	25,761	207,650	207,650	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	849,991	863,740	1,179,600	1,179,600	943,509
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	87,149	-	12,208	52,531
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	87,149	-	12,208	52,531
Total Expenditures and Transfers-Out	$ 849,991	$ 950,889	$ 1,179,600	$ 1,191,808	$ 996,040
Full Time Positions	8.0	8.0	8.0	7.0	7.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	8.3	8.3	8.3	7.3	7.3

City of Whittier

Community Development - Administration

OVERVIEW

The Community Development Department is composed of the Planning, Redevelopment Successor Agency, Housing Authority, Administration, Economic Development, Community Development Block Grant & HOME Programs, and Building & Safety Divisions. The Department strives to promote economic growth along with livable neighborhoods, which reflect, preserve and enhance Whittier's unique historic character. The Department's goal is to provide for a balanced community with residential, commercial and industrial development that results in a thriving economic base that supports and enhances the quality of life in the community.

The Building & Safety Division provides permitting and building services including plan checking and inspection services.

Increasing the City's sales tax revenue growth and tax base is vital for the City, especially during this continued uncertain economic time. The City will maintain its efforts in economic development despite the elimination of redevelopment in California during the past year. The Business Development Manager will continue to serve as the ombudsman for the business community and conduct Business Outreach to be a resource to them. Economic Development is a philosophy that is present in the Development's daily activities, as well as throughout the organization.

The Planning Division facilitates development consistent with City codes and ordinances as well as the City's General Plan and Specific Plans. The Planning Division serves as the staff liaison to the Planning Commission, Zoning Administrator and Historic Resources Commission.

KEY GOALS

During FY 2014-2015, the Division's key goals include:

- Oversee the long-range planning for the City
- Enhance the quality of life in the community
- Encourage private investment and promote a stable economic base
- Promote and preserve the historic character of the City

City of Whittier

Community Development-Administration (100-18-181-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 438,568	$ 295,265	$ 401,938	$ 401,938	$ 422,508
Maintenance and Operations	40,382	47,114	65,720	65,720	60,366
Capital Outlay	-	-	-	-	-
Total Expenditures	478,950	342,379	467,658	467,658	482,874
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 478,950	$ 342,379	$ 467,658	$ 467,658	$ 482,874
Expenditures and Transfers-Out By Source					
General Fund	478,950	342,379	467,658	467,658	482,874
Total Expenditures and Transfers-Out	$ 478,950	$ 342,379	$ 467,658	$ 467,658	$ 482,874
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 392,967	$ 300,166	$ 376,772	$ 376,772	$ 391,284
Employee Benefits	45,601	(4,901)	25,166	25,166	31,224
Total Employee Services	438,568	295,265	401,938	401,938	422,508
Dues, Memberships, License and Publications	302	387	275	275	275
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	24,279	24,279	36,561	36,561	31,207
Professional Services	-	4,250	6,000	6,000	6,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	1,710	1,710	1,710
Materials and Supplies	6,422	7,649	7,126	7,126	7,126
City Charges	-	-	-	-	-
Mobile Equipment Rental	6,441	2,965	2,993	2,993	2,993
Other	2,938	7,584	11,055	11,055	11,055
Total Maintenance and Operations	40,382	47,114	65,720	65,720	60,366
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	478,950	342,379	467,658	467,658	482,874
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 478,950	$ 342,379	$ 467,658	$ 467,658	$ 482,874
Full Time Positions	4.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	1.0	1.0	1.0	1.0	1.0
Total	5.0	4.0	4.0	4.0	4.0

City of Whittier

Economic Development

OVERVIEW

A healthy business community, through the creation of jobs and revenue, is a major element in allowing the City to carry out its various functions. Sales and property tax revenues generated by the business community provide major contributions to the funding of essential City services, as well as nonessential services that, combined, create a certain quality of life standard that all of Whittier has come to expect and is much of the reason people have chosen Whittier as a place to live, work and play.

Increasing the City's sales tax revenue growth and tax base is vital for the City, especially during this continued uncertain economic time. The City will maintain its efforts in economic development despite the elimination of redevelopment in California during the past year. The Business Development Manager will continue to serve as the ombudsman for the business community and conduct Business Outreach and Visitation to gauge the health of businesses and be a resource to them. In addition, staff will meet with commercial property owners to encourage revitalization as necessary. Finally, economic development is a philosophy that is present in Community Development's daily activities, as well as throughout the organization.

Following are some of the accomplishments from the past year:

1. ***Tools for Business Success***

   During the past year, an online economic development program called "Tools for Business Success" was implemented. The internet-based program offers local, state, federal and best-of-the-web resources directly from the city of Whittier website. This economic development tool makes it easier for businesses to start and grow in the city. The new program provides a plethora of information easily accessible from the business owner's home or office computer, saving valuable time, and, therefore, money.

   By subscribing to the service, the city made a cost-effective decision and is able to provide needed resources during this time of limited funding and tight budgets. The "Online Help" button is another example of how the program is cost-effective for the city because it's available during day and evening hours, six days a week. If the business person is having difficulty finding a specific resource or information for their business, the Online Help button connects the business person to a "live" person via an instant message chat capacity further saving the city time and money.

Economic Development

Over the past year, from July 1, 2013 to June 30, 2014, there were 2,289 unique daily visitors to the site. We will continue to market this valuable economic development program to the Whittier business community.

2. *RED Team Business Assistance and Retention*

The city's economic development activities include coordinating a "RED" Team with our various economic development partners including the Los Angeles County Economic Development Corporation, Southern California Edison, The Gas Company, Community Development Commission of the County of Los Angeles, and SASSFA/WorkSource Center. The RED Team is a valuable resource offered by the city to the local businesses. The RED Team can be coordinated for businesses which are:

- Growing;
- New or Opening a new location;
- Considering a layoff; or
- Making a significant change to their business strategy.

By identifying the early warning signs of risk companies, the RED Team can marshal resources and personnel to address the companies' needs and not only preserve existing jobs, but ideally to create expansion opportunities and new jobs.

During the past year, the economic development staff coordinated the RED Team on a few different occasions. The biggest success was with Russ Bassett Corporation, a business located in Whittier since 1960. In early 2013, the business began to explore their options including a possible move to the Inland Empire because their lease would be up in two years. Upon learning this, the city assisted by assembling the RED Team to help retain the business in Whittier. In the spring of 2014, staff was informed that Russ Bassett signed a new 15-year lease at their existing location in Whittier saving 120 jobs in the city.

Another RED Team success includes helping FF Gomez, a family owned and operated business that repairs, sells and manufactures solid waste truck parts as well as pneumatic and hydraulic cylinder systems. After meeting with the business in the fall of 2013, the city's business development staff learned that FF Gomez had recently moved into Whittier. The business was struggling because they were operating on temporary power; they were in need of a new transformer on the building. Staff assembled the RED Team and Edison was able to expedite installation of the new transformer allowing FF Gomez to be up and running at full capacity.

3. *Recycling Market Development Zone*

This past fiscal year, the city of Whittier was approved to be part of the expanded of the Los Angeles County Recycling Market Development Zone (RMDZ). The RMDZ program combines recycling with economic development to fuel new businesses, expand existing ones, create jobs, and divert waste from landfills. The program was developed by the California Department of Resources Recycling and Recovery (CalRecycle) as part of an ongoing effort to increase the diversion of waste going to landfills. The program is a partnership between the CalRecycle and local jurisdictions.

The RMDZ program provides business and technical assistance, product marketing, and financial assistance to businesses that manufacture a recycled-content product or process materials for recycling. Manufacturing or processing must occur within the city of Whittier or other RMDZ jurisdictions.

Whittier businesses that want to manufacture goods with recycled materials interested in locating in Whittier or existing Whittier recycling processors may qualify for some financial incentives from the State.

During the past year staff has marketed the program to Whittier manufacturing businesses and met with the Los Angeles County Zone Administrator in order to better understand the program and process for business assistance.

4. *Gateway Cities Council of Governments Site Prospector*

Over the past year, staff collaborated with the Gateway Cities Council of Governments (GCCOG) on an online site locator website. The "Site Prospector" website, www.gatewaycogsiteprospector.org, provides immediate access to information that businesses need in order to make wise site selection and investment decisions. The City partnered with the GCCOG to offer this new economic development tool for the business community to assist expanding businesses looking to locate in Whittier.

The Site Prospector website gathers economic, planning, infrastructure, geographic, and demographic information often sought by businesses that are looking to relocate or expand, and transforms this data into a 'one-stop-shop' business portal on the web. Using Geographic Information System (GIS) software, expanding businesses can immediately access in-depth information that previously took weeks to research. Website visitors can view all available properties, or conduct more narrowly-tailored searches using filters that include property size, type, and cost, among other available options. Corresponding demographic reports, such as labor force, education levels, and consumer spending, can be created for each property as well. The Site Prospector website reduces research time of expanding businesses from weeks or days to minutes. The GCCOG Site Prospector website can be accessed from the city's economic development website page at www.cityofwhittier.org/depts/cd/ecodev/sites.asp.

During the spring of 2014, the California Association for Local Economic Development (CALED) awarded the Gateway Cities COG the "Local Government Innovation and Economic Development Initiatives Award of Merit" for this fantastic economic development website. This award is a testament to the hard work the GCCOG and its member cities, including Whittier, regularly put into supporting economic development in the region. At the March 11 City Council meeting, a member of the GCCOG, responsible for maintaining the site, attended to provide a brief presentation on the website.

5. *Whittier Express Permitting (WE-Permit)*

Staff is continuously looking for ways to assist businesses and the development community, both residential and commercial. In the summer of 2013, staff developed a flyer which outlines the city's permitting process to assist business owners, property owners, homeowners and contractors. The flyer, which is posted on the city website under Business Assistance in the Community Development Department sub-site, explains that in essence, City Hall serves as a "one-stop shop" for all development related services including planning permits, building permits, inspection requests, business licenses, construction permits on the public right-of-way, information on operating a business in Whittier, information on developable sites and other general information.

Economic Development

6. *Broker's Lunchtime Roundtable*
   Community Development staff continues to host the Broker's Lunchtime Roundtable meetings. This past fiscal year the meeting was held on Thursday, August 29, 2013. The lunch meeting provided an opportunity for the Director of Community Development, Building Official, Business Development Manager, and Planning Manager to meet with commercial real estate representatives to discuss how we can work together in attracting new development and tenants to Whittier. Fourteen commercial brokers and agents representing sites throughout the city attended the meeting. Staff also provided updates on development throughout the city and answered questions varying from housing on Whittier Boulevard to signage.

7. *Business Outreach and Visitation*
   During the past fiscal year, Business Outreach continued to be an important component to the City's Economic Development Program. Consequently, in fiscal year 2013-14, staff reached out to 304 businesses either with a face to face meeting with the business owner or a business outreach letter with information on an economic development program or upcoming seminar.

8. *Business Assistance Seminars*
   Staff coordinated nine (9) business seminars ranging in topic from "social media" to "effective selling techniques."

9. *Run "Shop Whittier" Ads in Conjunction with the Holiday Season*
   The "Shop Whittier" campaign continued during this past quarter. In an effort to reach a larger audience to shop in Whittier, a half page color ad ran in the 20th Anniversary Souvenir Edition of the Rose Magazine, a special publication by the Los Angeles Newspaper Group to commemorate the Rose Parade and Rose Bowl Game. The City received a discount rate since we had placed an ad the previous year (December 2012) after having received the Most Business-Friendly City Award. The Rose Magazine ad was published on Sunday, December 29, 2013 and distributed across the Pasadena Star News, San Gabriel Valley Tribune, Whittier Daily News and select zip codes of the Los Angeles Daily News; 90,000 copies of the magazine were printed. Staff also produced a Shop Whittier ad for the Whittier Chamber's Centennial Commemorative Directory.

Staff looks forward to another successful year. Following are the key goals for the 2014-2015 fiscal year.

KEY GOALS

- To seek new and innovative methods and programs for providing economic development services to the business community
- To provide ombudsman services by facilitating and streamlining the City's permitting process for new and expanding businesses
- To promote a strong, diversified and sustainable local economy and enhance the quality of life in the community
- To increase the City's sales tax revenue growth and tax base

City of Whittier

Economic Development

- To retain and enhance the existing businesses by continuing our partnership with the Whittier Area Chamber of Commerce as well as seeking partnerships with economic development organizations such as the Los Angeles Economic Development Corporation, Small Business Development Center, California Manufacturing Technology Consulting, etc.
- To encourage the development of former auto dealership sites
- To promote and enhance retail areas to achieve a vibrant shopping, dining and/or entertainment experience
- To encourage job creation and utilization of SASSFA Work Source Center services by Whittier businesses

PERFORMANCE MEASURES

Measure	FY 10-11 Actual	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Projected
Businesses visited	297	330	245	304	325
E-newsletters	0	0	5	11	15
Broker's Brown Bag Lunch	0	0	1	1	2
Participate in economic development webinars, conferences & conventions	4	3	4	8	10
Coordinate business assistance seminars	9	9	9	9	9
Run "Shop Whittier" ads in conjunction with the holiday shopping season (Thanksgiving weekend and Christmas)	7	3	2	2	2

City of Whittier

Economic Development (100-18-181-507)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 116,860	$ 117,038	$ 118,615	$ 118,615	$ 120,245
Maintenance and Operations	32,338	24,252	80,624	80,624	50,624
Grants	-	-	-	-	-
Total Expenditures	149,198	141,290	199,239	199,239	170,869
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 149,198	$ 141,290	$ 199,239	$ 199,239	$ 170,869
Expenditures and Transfers-Out By Source					
General Fund	149,198	141,290	199,239	199,239	170,869
Total Expenditures and Transfers-Out	$ 149,198	$ 141,290	$ 199,239	$ 199,239	$ 170,869
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 89,711	$ 91,399	$ 92,816	$ 92,816	$ 93,737
Employee Benefits	27,149	25,639	25,799	25,799	26,508
Total Employee Services	116,860	117,038	118,615	118,615	120,245
Dues, Memberships, License and Publications	799	3,317	1,700	1,700	1,700
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	1,510	4,750	20,000	20,000	13,000
Utilities	-	-	-	-	-
Miscellaneous Services	24,598	12,536	40,000	40,000	26,000
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	183	1,144	2,924	2,924	2,924
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	5,248	2,505	16,000	16,000	7,000
Total Maintenance and Operations	32,338	24,252	80,624	80,624	50,624
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	149,198	141,290	199,239	199,239	170,869
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 149,198	$ 141,290	$ 199,239	$ 199,239	$ 170,869
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	1.0	1.0	1.0	1.0

CITY OF WHITTIER CALIFORNIA
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City of Whittier

Housing and Urban Development (HUD)

OVERVIEW

The United States Department of Housing and Urban Development (HUD) provides the City of Whittier with an allocation of Community Development Block Grant (CDBG) funds each year. As an entitlement grantee, the City receives the annual grant directly from HUD in an amount determined by a process of an allocation formula as established by Congress.

Under Title I of the Housing and Community Development Act of 1974, the CDBG program has as its primary objective to assist in "the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income." CDBG regulations require compliance with this objective by mandating that "not less than 70 percent of the CDBG aggregate of expenditures shall be for activities meeting the criteria under CDBG regulations for benefiting low- and moderate-income persons."

Activities supported by Whittier CDBG funds include housing rehabilitation programs, code enforcement, infrastructure improvements, public services and grant administration. CDBG regulations allow that a maximum of 15% of actual expenditures be made in the area of “Public Services.” City sponsored activities within this category include graffiti abatement, social services and SASSFA. All of the above activities are also supplemented by funding from other sources of revenue.

Block Grant funds are typically expended on ongoing programs. Unlike other appropriations, CDBG appropriations may be continued and accumulated from year to year. Often, programs or projects are cancelled or reduced, or their budgets not fully expended, resulting in a balance of unspent funds at year-end. CDBG guidelines allow the appropriation of remaining funds to other projects through an action plan amendment process.

KEY GOALS

- Effectively utilize CDBG funds to maximize their impact on improvement of low- and moderate-income areas of the City
- Aid in the prevention or elimination of slums and blight
- Implement public improvement projects in CDBG eligible areas
- Provide funds for social service agencies serving low-income persons and families

City of Whittier

Housing and Urban Development (HUD)

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of persons receiving fair housing Counseling (HRC)	236	190	150	150
Number of Code enforcement activities related to housing units	233	448	200	200
Number of Instances of Graffiti or Sticker Removal	7,266	7,549	7,500	7,500
Number of low- and moderate income citizens assisted by Social Service Organizations (SASSFA, Interfaith, Salvation Army)	2,492	1,468	875	920
Number of public facilities or infrastructure improved	1	1	1	1

City of Whittier

HUD/CDBG (267-18-182-501/502/03/05)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 417,334	$ 287,427	$ 296,876	$ 296,876	$ 302,353
Maintenance and Operations	109,996	85,498	158,588	158,588	143,824
Grants	505,544	225,925	281,857	356,857	304,650
Total Expenditures	1,032,874	598,850	737,321	812,321	750,827
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,032,874	$ 598,850	$ 737,321	$ 812,321	$ 750,827
Expenditures and Transfers-Out By Source					
HUD Grant Fund	1,032,874	598,850	737,321	812,321	750,827
Total Expenditures and Transfers-Out	$ 1,032,874	$ 598,850	$ 737,321	$ 812,321	$ 750,827
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 236,433	$ 123,590	$ 120,509	$ 120,509	$ 121,962
Employee Benefits	180,901	163,837	176,367	176,367	180,391
Total Employee Services	417,334	287,427	296,876	296,876	302,353
Dues, Memberships, License and Publications	874	1,014	892	892	892
Rentals	-	-	124	124	124
Taxes and Assessments	-	-	-	-	-
Insurance	3,600	3,600	529	529	2,381
Professional Services	23,035	20,242	104,519	92,519	104,519
Utilities	-	-	-	-	-
Miscellaneous Services	417	816	1,600	1,600	1,600
Repairs and Maintenance	2,286	2,310	2,417	2,417	2,417
Materials and Supplies	2,198	812	2,405	2,405	2,405
Service Credits	-	-	-	-	-
City Charges	71,715	49,529	37,147	37,147	37,147
Grants	505,544	225,925	281,857	356,857	304,650
Mobile Equipment Rental	5,746	7,100	5,985	5,985	5,985
Other	125	75	2,970	14,970	(13,646)
Total Maintenance and Operations	615,540	311,423	440,445	515,445	448,474
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,032,874	598,850	737,321	812,321	750,827
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,032,874	$ 598,850	$ 737,321	$ 812,321	$ 750,827
Full Time Positions	5.0	5.0	3.0	3.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	5.0	5.0	3.0	3.0	2.0

City of Whittier

Housing Rehabilitation

OVERVIEW

The Community Development Department is responsible for administering the Housing Rehabilitation Program whose purpose is to improve, rehabilitate and/or preserve housing within the City by providing economic incentives to low- and moderate-income persons for those purposes. This is achieved by facilitating low interest loans and/or deferred payment loans to eligible families who might otherwise be unable to obtain conventional home repair loans due to income limitations. The program was designed to provide loans for the correction of housing deficiencies in properties occupied by low and moderate income persons. The loans are also intended to deter neighborhood decline by providing financial incentives for improvement of housing in targeted areas with high levels of blighted property.

Loaned funds may be used for improvements such as roofing, plumbing, electrical, energy efficient windows, new stucco, interior and exterior painting, flooring and other repairs necessary to eliminate code violations, incipient code violations, slum-blight conditions and to address community development objectives. Items that qualify as community objectives include: repairs that make the exterior of a building more attractive, weather resistant or easier to maintain; landscaping improvements more consistent with what is generally found in the City; dwelling and yard repairs that improve storm drainage; repairs to improve safety and security; improvements for increased energy/water efficiency; repairs and alterations to improve accessibility for handicapped occupants; repairs and alterations to eliminate functional and economic obsolescence; improvements to make a dwelling more supportive of today's life styles; and repairs that reduce general maintenance requirements of a property. HOME funds, are also used as a funding source for this program. The maximum loan is $50,000, but may go up even higher with approval from the director.

The City also has three programs that provide grant funds for low- to moderate-income home owners. The Home Improvement Grant Program is for individuals who exceed the housing cost ratio making them ineligible for the loan program. This grant is $10,000 and may be used for improvements necessary to maintain their home (eg. roofing, plumbing, painting). The City also funds a Minor Home Repair Grant Program and a Home Modification Grant Program.

KEY GOALS

- Improve the quality of Whittier's low- and moderate-income housing stock through provision of low interest and/or deferred home rehabilitation loans and grants
- Eliminate visual and economic blight
- Encourage private investment in the community
- Ensure development of real property to its highest and best use
- Promote the preservation and rehabilitation of existing housing stock occupied by low- and moderate-income persons
- Provide safe, decent and sanitary housing for low- and moderate-income persons

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of Home Improvement Loans or Grants processed	11	2	7	7
Number of Minor Home Repair Grants processed	7	14	13	13
Number of Minor Home Modification Grants processed	2	3	2	2

Housing Rehabilitation (267-18-182-502)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 151,947	$ 65,758	$ 62,800	$ 62,800	$ 63,061
Maintenance and Operations	52,103	30,370	75,200	75,200	74,939
Service Credits	-	-	-	-	-
Total Expenditures	204,050	96,128	138,000	138,000	138,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 204,050	$ 96,128	$ 138,000	$ 138,000	$ 138,000
Expenditures and Transfers-Out By Source					
HUD Grant Fund	204,050	96,128	138,000	138,000	138,000
Total Expenditures and Transfers-Out	$ 204,050	$ 96,128	$ 138,000	$ 138,000	$ 138,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 135,898	$ 0	$ 594	$ 594	$ 851
Employee Benefits	16,049	65,758	62,206	62,206	62,210
Total Employee Services	151,947	65,758	62,800	62,800	63,061
Dues, Memberships, License and Publications	-	125	125	125	125
Rentals	-	-	124	124	124
Taxes and Assessments	-	-	-	-	-
Insurance	1,254	1,254	261	261	-
Professional Services	-	1,582	51,353	51,353	51,353
Utilities	-	-	-	-	-
Miscellaneous Services	-	414	800	800	800
Repairs and Maintenance	1,141	1,153	1,149	1,149	1,149
Materials and Supplies	1,898	195	1,400	1,400	1,400
Service Credits	-	-	-	-	-
City Charges	47,810	25,624	19,218	19,218	19,218
Mobile Equipment Rental	-	-	-	-	-
Other	-	23	770	770	770
Total Maintenance and Operations	52,103	30,370	75,200	75,200	74,939
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	204,050	96,128	138,000	138,000	138,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 204,050	$ 96,128	$ 138,000	$ 138,000	$ 138,000
Full Time Positions	3.0	3.0	1.0	1.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	1.0	1.0	0.0

City of Whittier

CDBG Administration

OVERVIEW

The Community Development Block Grant (CDBG) Administration budget covers the costs of administering the CDBG grant program. Among the activities funded are annual audit costs, fair housing services and some personnel costs related to program administration.

General management and administration of the CDBG program includes new program development and promotion, public information and outreach, conducting environmental reviews, fair housing issues and provision of services related to community and economic development. In addition, monitoring activities to ensure program compliance and the preparation of programmatic planning and performance reports are the primary responsibility of Redevelopment and Housing Division staff.

Program guidelines allow up to 20% of the annual CDBG allocation to be spent on administrative costs.

KEY GOALS

During FY 2014-2015, the Division's key goals include:

- Maintain and enhance the quality of life for low- and moderate-income, disabled and senior citizens by using CDBG funds for programs that provide social services
- Aid in the prevention or elimination of blight
- Ensure that programs implemented benefit the low- and moderate-income residents in CDBG target areas
- Continue to provide loans for home rehabilitation through the Home Improvement Loan Program
- Continue to provide public infrastructure and public facility improvements

CDBG Administration (267-18-182-503)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 103,467	$ 48,959	$ 60,329	$ 60,329	$ 63,030
Maintenance and Operations	49,801	45,280	77,135	77,135	77,135
Service Credits	-	-	-	-	-
Total Expenditures	153,268	94,239	137,464	137,464	140,165
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 153,268	$ 94,239	$ 137,464	$ 137,464	$ 140,165
Expenditures and Transfers-Out By Source					
HUD Grant Fund	153,268	94,239	137,464	137,464	140,165
Total Expenditures and Transfers-Out	$ 153,268	$ 94,239	$ 137,464	$ 137,464	$ 140,165
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	103,467	48,959	60,329	60,329	63,030
Total Employee Services	103,467	48,959	60,329	60,329	63,030
Dues, Memberships, License and Publications	874	889	767	767	767
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	23,035	18,660	53,166	41,166	53,166
Utilities	-	-	-	-	-
Miscellaneous Services	417	-	800	800	800
Repairs and Maintenance	1,145	1,157	1,268	1,268	1,268
Materials and Supplies	300	617	1,005	1,005	1,005
Service Credits	-	-	-	-	-
City Charges	23,905	23,905	17,929	17,929	17,929
Mobile Equipment Rental	-	-	-	-	-
Other	125	52	2,200	14,200	2,200
Total Maintenance and Operations	49,801	45,280	77,135	77,135	77,135
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	153,268	94,239	137,464	137,464	140,165
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 153,268	$ 94,239	$ 137,464	$ 137,464	$ 140,165
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Code Enforcement

OVERVIEW

The Code Enforcement division of the Police Department is responsible for enforcement of the Whittier Municipal Code with regard to public nuisances, safety and zoning violations. Activities of the Division include enforcement of property maintenance codes, abandoned or inoperable vehicles and coordination with other City departments to maintain the appearance of alleyways. Code Enforcement officers (CEO's) have the authority to issue administrative citations for certain violations of the Municipal Code. Further enforcement of Municipal Code violations are pursued through involvement of the City Attorney and the Los Angeles County District Attorney's Office.

Community Development Block Grant (CDBG) funds have enabled this division to enhance it's abilities to manage the Code Enforcement mission. Two (2) Code Enforcement Officers are fully funded utilizing CDBG funds. In addition, the Code Enforcement Secretary and Code Enforcement Supervisor are also partially funded through CDBG. The CDBG area is the subject of proactive assessment and enforcement action. Currently, residences within the CDBG area are being assessed from the street view to identify the properties that reveal the most substandard and blighted conditions. Property owners, tenants and/or property managers are then contacted and requested to bring the properties into voluntary compliance. If properties continue to be non-compliant, property owners, tenants and/or property managers receive administrative citations or face legal action.

Code Enforcement also employs an additional three (3) full-time officers. One CEO is assigned to alley sanitation enforcement. The remaining two CEO's are assigned to address all types of violations on a reactive basis within the four PSA policing areas.

KEY GOALS

- Provide a healthier, safer environment for housing the citizens of the City of Whittier;
- Promote public awareness of property maintenance codes;
- Obtain a high degree of resident and business compliance on specific code violations, thereby improving property value.

City of Whittier

Code Enforcement (100-40-431-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 491,370	$ 401,564	$ 331,122	$ 331,122	$ 339,295
Maintenance and Operations	22,363	22,168	38,837	38,837	38,227
Capital Outlay	-	-	-	-	-
Total Expenditures	513,733	423,732	369,959	369,959	377,522
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 513,733	$ 423,732	$ 369,959	$ 369,959	$ 377,522
Expenditures and Transfers-Out By Source					
General Fund	513,733	423,732	369,959	369,959	377,522
Total Expenditures and Transfers-Out	$ 513,733	$ 423,732	$ 369,959	$ 369,959	$ 377,522
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 305,897	$ 231,144	$ 261,505	$ 261,505	$ 264,079
Employee Benefits	185,473	170,420	69,617	69,617	75,216
Total Employee Services	491,370	401,564	331,122	331,122	339,295
Dues, Memberships, License and Publications	450	594	1,000	1,000	1,000
Rentals	-	-	200	200	200
Taxes and Assessments	-	-	-	-	-
Insurance	2,185	2,185	1,991	1,991	1,383
Professional Services	90	170	6,000	6,000	6,000
Utilities	1,426	1,697	2,300	2,300	2,300
Miscellaneous Services	797	783	3,200	3,200	3,200
Repairs and Maintenance	-	286	500	500	500
Materials and Supplies	4,774	6,095	8,845	8,845	8,845
City Charges	-	-	-	-	-
Mobile Equipment Rental	12,572	10,358	14,301	14,301	14,299
Other	69	-	500	500	500
Total Maintenance and Operations	22,363	22,168	38,837	38,837	38,227
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	513,733	423,732	369,959	369,959	377,522
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 513,733	$ 423,732	$ 369,959	$ 369,959	$ 377,522
Full Time Positions	5.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	5.0	4.0	4.0	4.0	4.0

City of Whittier

HOME Program

OVERVIEW

The HOME program is federally funded and designed to assist low- and very low-income families in securing affordable housing. A jurisdiction receiving HOME funds makes the decision on which specific programs to fund. HOME funds are limited to expenditures on housing programs. Up to 10% of each year's HOME allocation can be used for administrative expenses and 15% is reserved for a Community Housing Development Organization (CHDO).

In the past, HOME funds have been used on home rehabilitation loans, multi-family rehabilitation of rental units and CHDO projects.

Pursuant to the City's current Action Plan, HOME funds will continue to be used for funding owner-occupied rehabilitation loans citywide as an extension of the City' existing programs. In addition, funds will be considered for the use of non-profit housing development and the establishment of affordable rental housing units. In this regard, the City was pleased to partner with LINC Community Development Corporation for the development of Mosaic Gardens, a new 21-unit project at the intersection of Philadelphia Street and Pickering Avenue (pictured below) with occupancy in Late 2012. In the coming fiscal years an 11 unit townhome project at Comstock Avenue and Penn Street will be completed with partial financial assistance from HOME funds

KEY GOALS

- Provide affordable housing for low-income families

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of loans processed	2	0	4	4
Other Housing Units Assisted	0	21	0	5

HOME Program (269-18-183-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 50,484	$ 20,763	$ 17,920	$ 23,500	$ 23,839
Maintenance and Operations	260	260	1,000	1,000	1,000
Grants	199,420	-	215,284	280,495	273,552
Total Expenditures	250,164	21,023	234,204	304,995	298,391
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 250,164	$ 21,023	$ 234,204	$ 304,995	$ 298,391
Expenditures and Transfers-Out By Source					
HUD Grant Fund	250,164	21,023	234,204	304,995	298,391
Total Expenditures and Transfers-Out	$ 250,164	$ 21,023	$ 234,204	$ 304,995	$ 298,391
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	50,484	20,763	17,920	23,500	23,839
Total Employee Services	50,484	20,763	17,920	23,500	23,839
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	260	260	1,000	1,000	1,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	199,420	-	215,284	280,495	273,552
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	199,680	260	216,284	281,495	274,552
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	250,164	21,023	234,204	304,995	298,391
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 250,164	$ 21,023	$ 234,204	$ 304,995	$ 298,391
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

CITY OF WHITTIER CALIFORNIA
INC 1898

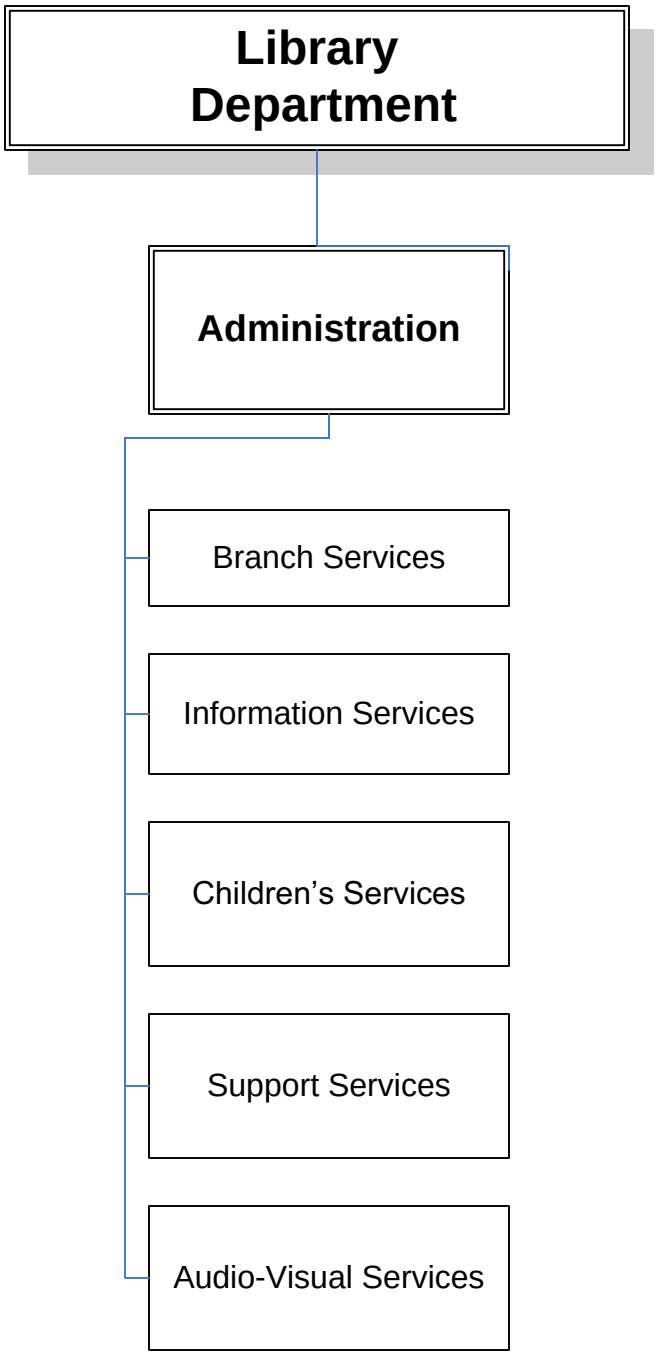
City of Whittier

Whittier Public Library

- *Public Library*
- *Library Grant*

Public Library

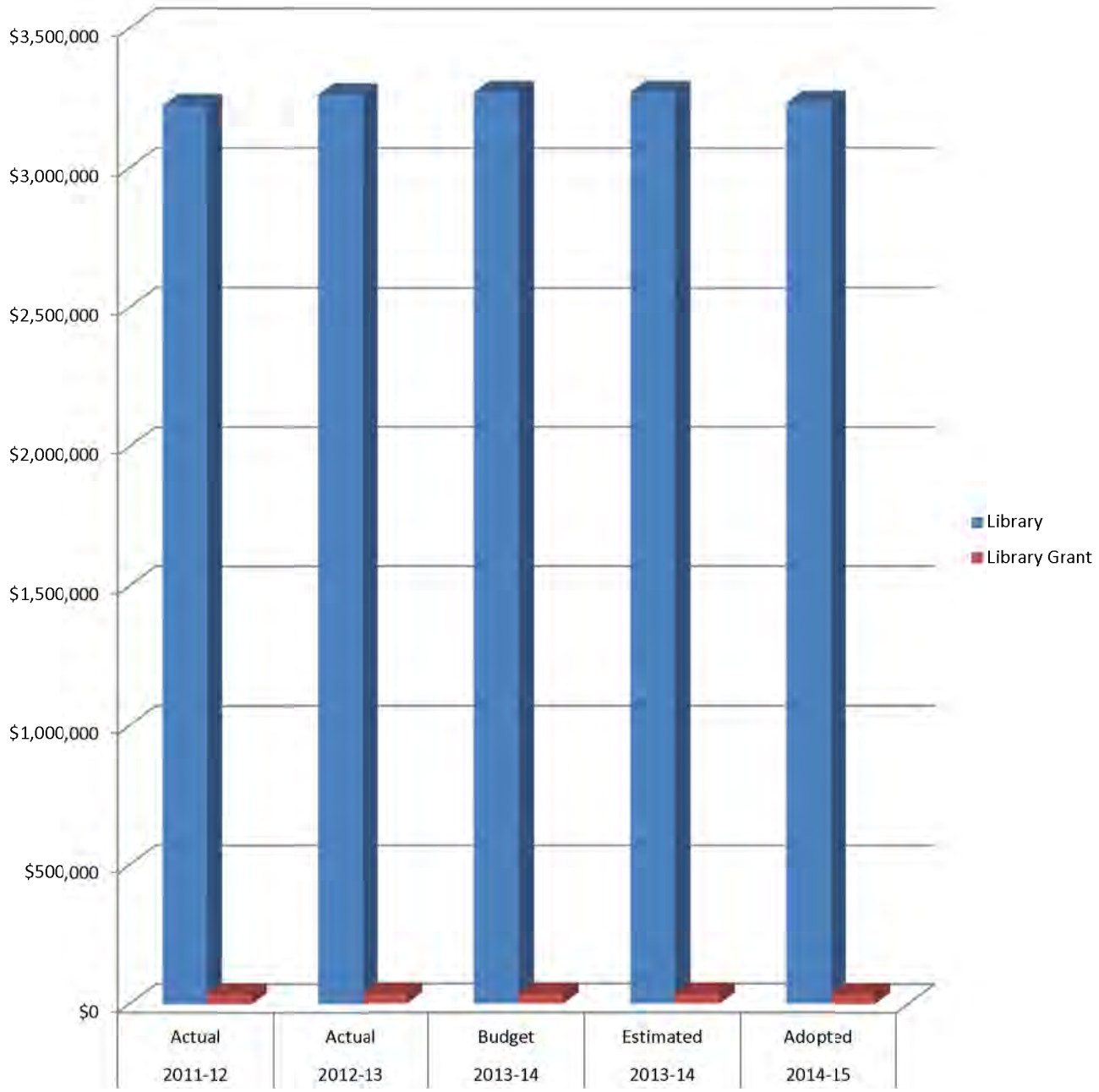
Organization Chart



City of Whittier

Whittier Public Library

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
Library	$ 3,224,086	$ 3,263,518	$ 3,273,439	$ 3,273,439	$ 3,236,825
Library Grant	35,397	35,514	35,508	35,508	35,508



City of Whittier

Whittier Public Library

OVERVIEW

The Whittier Public Library, with over 100 years of service, is the City's most popular resource for learning and information. Library patrons take advantage of over 320,000 items in many formats which represent a broad range of ideas and viewpoints. Without question, the Library possesses one of the best collections in the area including the Whittier History, Local Authors and Whittier Hills Archives. In addition, the Library provides public access to personal computers, free Internet access and wifi, Homework Center for students and their families, a mobility center, family Literacy Center, and subscribes to a growing number of on-line databases. The Library has been developing downloadable e-resources in book, magazine, and audio book format. The library completed the expansion and renovation of the Whittwood Branch Library which opened on December 1, 2012. This year through the Library outreach to Veterans Initiative the Library opened the Veterans Resource Center at the central library, which is equipped to provide educational, health services, legal, and housing resources and referrals to veterans. Also, through a grant from Library Services and Technology Act funds, the library has implemented the Whittier Digital Storytelling Project by adding a local history website of maps, photographs, newspapers, and oral histories relevant to our city. In addition, a portable digital station of historical photos was developed for our Whittwood Branch Library. The library continues to digitize our Whittier History collection.

Professional staff at the Central Library and the Whittwood Branch Library offers a variety of services and programs in both Adult and Children's Services. The library continues to evaluate print and non-print materials to enhance patron experience and access to information. Public and Information Services provide reference research on all subjects, Internet training, access to statewide reference centers and a variety of cultural and educational programs for library patrons. After-hours programs and special author visits supported by local organizations defined the library as a cultural hub in the community. Learning and literacy are the primary focus for Children's Services. Children's programming includes outreach and regular school visits, story time, the Summer Reading program with over 5,000 participants throughout the summer, after-school programs and a state-of-the-art Homework Center. The "Read to a Dog" program is one of the most popular regular programs at the library. Also, the library has responded to the need for Young Adult programming by offering movies, book discussions, and fun activities for that age group.

Last year, more than 587,000 people visited the Library, 524,000 items were borrowed, 6,678 new library cards issued, 188,000 reference questions answered and 32,000 children participated in the various programs offered by the Library.

In addition, the Central Library is a certified passport acceptance facility. The Library provides full service Passport Application Processing Services including passport photos. Applications for passports are available in Central Library.

KEY GOALS

- Enhance public services, resources and programs to sustain the current and future needs of a diverse community
- Implement goals and objectives in the plan of service and work plan established in FY 2014-15 based on the Library's vision and mission statement.

City of Whittier

Whittier Public Library

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
e-book checkout	-	-	1,467	1,800
e-magazine checkout	-	-	1,671	2,000
Whittwood visits	38,099*	109,025**	224,805	240,000
Community contacts outside library	40,118	45,503	57,460	60,000

*** Whittwood was closed for 8 months of the fiscal year **Whittwood re-opened December 2012**

Whittier Public Library (100-21-211-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 2,255,165	$ 2,250,723	$ 2,373,538	$ 2,373,538	$ 2,338,419
Maintenance and Operations	965,821	984,972	899,901	899,901	898,406
Capital Outlay	3,100	27,823	-	-	-
Total Expenditures	3,224,086	3,263,518	3,273,439	3,273,439	3,236,825
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 3,224,086	$ 3,263,518	$ 3,273,439	$ 3,273,439	$ 3,236,825
Expenditures and Transfers-Out By Source					
General Fund	3,224,086	3,263,518	3,273,439	3,273,439	3,236,825
Total Expenditures and Transfers-Out	$ 3,224,086	$ 3,263,518	$ 3,273,439	$ 3,273,439	$ 3,236,825
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 1,727,333	$ 1,755,503	$ 1,856,394	$ 1,856,394	$ 1,828,810
Employee Benefits	527,832	495,220	517,144	517,144	509,609
Total Employee Services	2,255,165	2,250,723	2,373,538	2,373,538	2,338,419
Dues, Memberships, License and Publications	2,263	1,672	2,205	2,205	2,205
Rentals	-	-	200	200	200
Taxes and Assessments	11	74	-	-	-
Insurance	14,997	14,997	14,471	14,471	12,976
Professional Services	50,412	50,562	46,572	46,572	46,572
Utilities	43,756	41,411	45,573	45,573	45,573
Miscellaneous Services	413	2,413	2,400	2,400	2,400
Repairs and Maintenance	441,623	447,049	448,839	448,839	448,839
Materials and Supplies	340,464	338,564	331,840	331,840	331,840
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	13,208	7,496	7,801	7,801	7,801
Total Maintenance and Operations	907,147	904,238	899,901	899,901	898,406
Capital Outlay	3,100	27,823	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating ExpendituresTransfers	3,165,412	3,182,784	3,273,439	3,273,439	3,236,825
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	58,674	80,734	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	58,674	80,734	-	-	-
Total Expenditures and Transfers-Out	$ 3,224,086	$ 3,263,518	$ 3,273,439	$ 3,273,439	$ 3,236,825
Full Time Positions	22.0	22.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	18.3	18.3	18.3	20.2	20.2
Total	40.3	40.3	40.3	42.2	42.2

City of Whittier

Whittier Public Library Grant

OVERVIEW

The Public Library Grant Fund, was enacted with the passage of SB 358 and implemented in 1983. At that time, the California Legislature declared "that the public library is a supplement to the formal system of free public education and a source of information and inspiration to persons of all ages, cultural backgrounds, economic status and a resource of continuing education and re-education beyond the years of formal education, and as such deserves adequate financial support from government at all levels."

Under this legislation, all eligible public libraries in California receive a yearly allocation from the fund based upon each jurisdiction's population. The allocation varies each fiscal year depending on the level at which the program has been funded for the year. To remain eligible for the Public Library Grant Fund, a library must maintain its local level of funding. In addition, grant funds must be used to augment library services and cannot be used for capital construction projects. However, this past fiscal year due to State budget reduction, libraries did not receive Public Library Funds.

The Library continues to explore and secure grant funding from the federal Library Services and Technology Act (LSTA) funds and community organizations to support and expand programs and services to enhance the experiences of the Library patrons. Some of the examples of these grants are the Library's Homework Center, the dispensing machine for library materials, Summer Reading and other programs and cultural events to complement the ongoing services and programs at the Library.

KEY GOALS

- Implement goals and objectives in the plan of service and work plan established in FY 2014-15 based on the Library's vision and mission statement.
- Complete and implement the Library Outreach to Veterans Initiative through Pacific library Partnership and California Department of Veterans Affairs to provide ongoing resources for veterans.
- Complete and implement the California Reads grant through Cal Humanities. This grant would complement the Library's Outreach to veterans with book discussions, films, and talks for both veterans and the rest of the community. In addition the gran would host the Veterans History Project with the Red Cross.

Veterans Resource Center

Evening with Luis Montalván and Tuesday

City of Whittier

Whittier Public Library Grant

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

1. The library completed and implemented the LSTA funded Digital Storytelling Project to preserve the history of Whittier through an interactive photograph collection and a newly designed branded website.

2. Through funding by the Whittier Public Library Foundation, the Computer Center was moved to the mezzanine at the Central Library, providing a centralized location for computer usage and various print functions. In addition, a digital signage monitor was installed at the Central Library, which allows for library program and service information to patrons while at the check-out desk.

Expanded and remodeled Whittwood Branch Small Business seminar funded by LSTA grant

Whittier Public Library - Grant (260-21-212-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 31,574	$ 31,574	$ 31,574	$ 31,574	$ 31,574
Maintenance and Operations	3,823	3,940	3,934	3,934	3,934
Capital Outlay	-	-	-	-	-
Total Expenditures	35,397	35,514	35,508	35,508	35,508
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 35,397	$ 35,514	$ 35,508	$ 35,508	$ 35,508
Expenditures and Transfers-Out By Source					
Library Grant Fund	35,397	35,514	35,508	35,508	35,508
Total Expenditures and Transfers-Out	$ 35,397	$ 35,514	$ 35,508	$ 35,508	$ 35,508
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	31,574	31,574	31,574	31,574	31,574
Total Employee Services	31,574	31,574	31,574	31,574	31,574
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	41	41	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	-	-	-	-	-
Mobile Equipment Rental	3,782	3,899	3,934	3,934	3,934
Other	-	-	-	-	-
Total Maintenance and Operations	3,823	3,940	3,934	3,934	3,934
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating ExpendituresTransfers	35,397	35,514	35,508	35,508	35,508
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 35,397	$ 35,514	$ 35,508	$ 35,508	$ 35,508
Full Time Positions	1.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	0.0	0.0	0.0	0.0

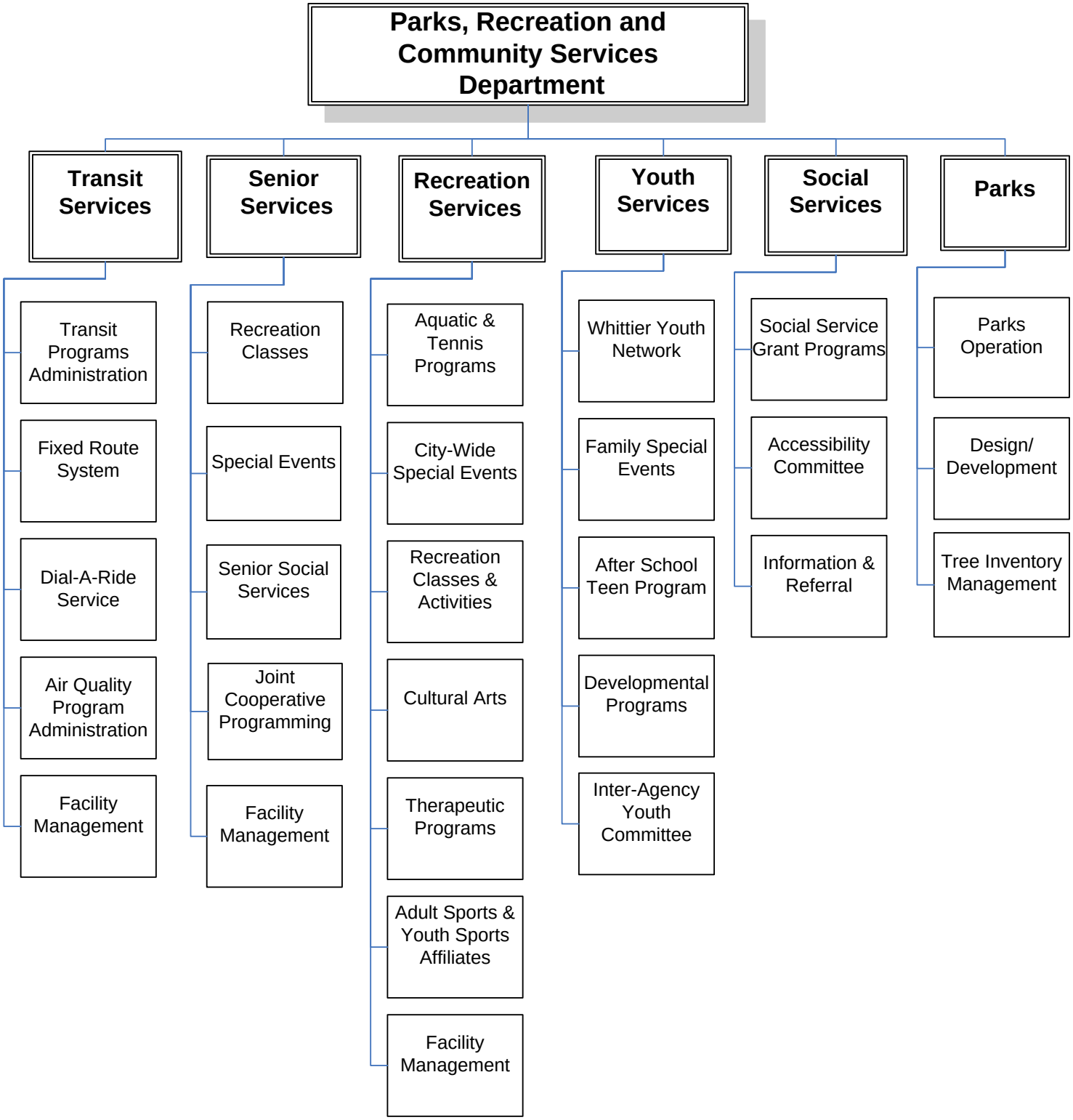
City of Whittier

Parks, Recreation and Community Services

- *Parks*
- *Community Services Administration*
- *Patriotic Events*
- *Social Services*
- *Air Quality Improvement*
- *Proposition A – Transit*
  - *Administration*
  - *Dial-A-Ride Program*
  - *Fixed-Route Bus System*
  - *Historic Whittier Depot*
  - *Incentive Program*
- *Proposition C – Transit*
  - *Transit Services*
  - *Fixed-Route Bus System*
  - *Administration*
  - *Project Access*
  - *Greenway Trail Management*
  - *Recreation Transit*
  - *COG Assessment*
  - *Taxi Voucher*
  - *La Habra Dial-A-Ride*
- *Measure R*

Parks, Recreation and Community Services

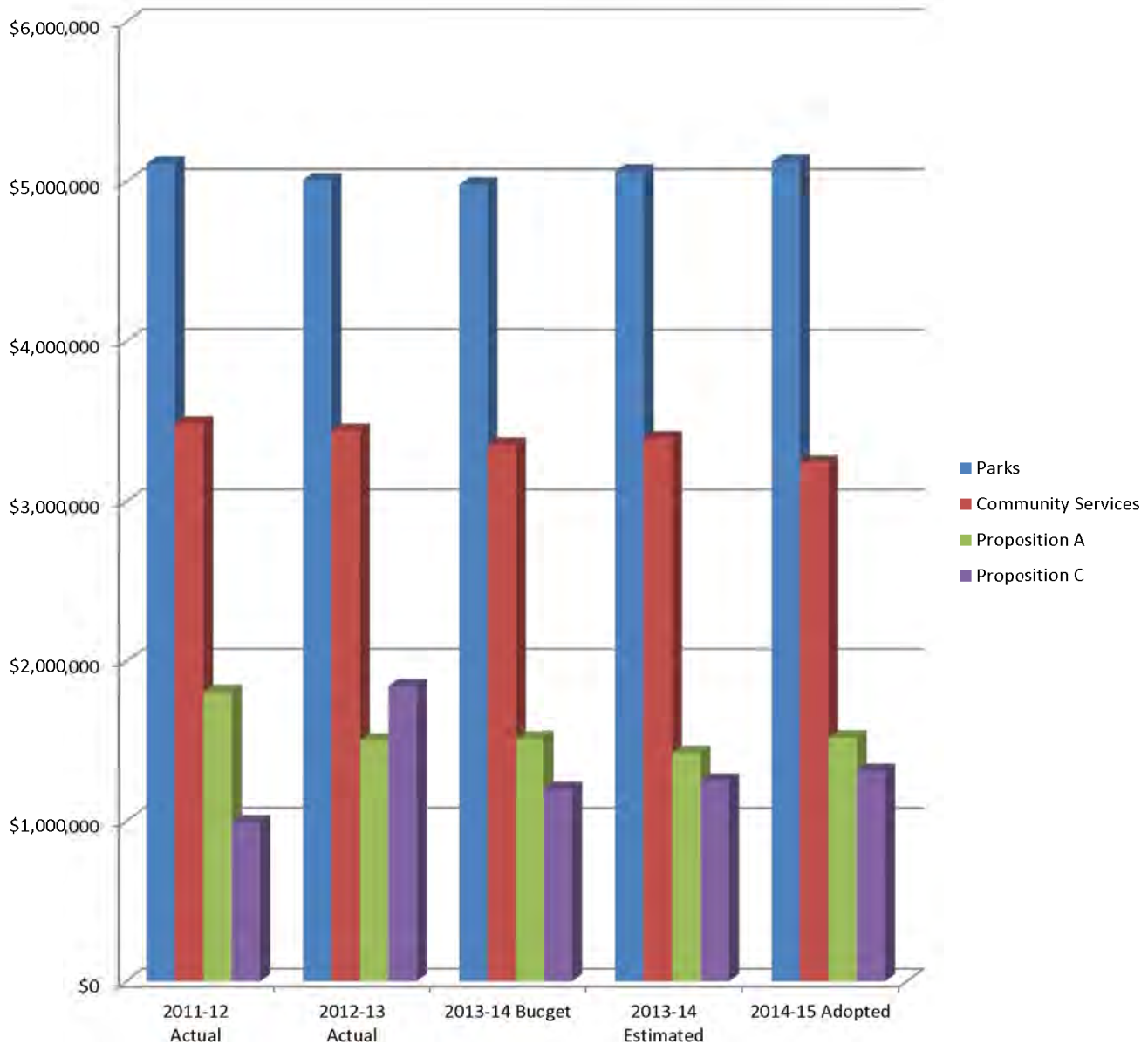
Organization Chart



City of Whittier

Parks, Recreation and Community Services Department

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
Parks	$ 5,114,254	$ 5,012,127	$ 4,982,933	$ 5,065,320	$ 5,126,069
Community Services	3,490,683	3,445,771	3,358,264	3,398,062	3,247,715
Proposition A	1,809,065	1,508,123	1,516,768	1,423,007	1,518,831
Proposition C	989,352	1,845,692	1,197,403	1,250,405	1,312,074



City of Whittier

Parks Division

OVERVIEW

The Parks Division is responsible for the maintenance of all City parks, the Senior Center complex, which includes the County of Los Angeles Health Department grounds, landscaped public grounds, street medians, street trail ends, Greenway Trail and the Uptown Historic District which includes the landscaped parking lots and gallerias. In addition, the Division is responsible for planting and maintaining parkway trees throughout the City and parkway weed abatement. Parks is also responsible for studying, planning and coordinating construction or renovation of parks and landscaped facilities and acting as a review and inspection agency for private development, Public Works landscape and irrigation installations and Art in Public Places projects throughout the City.

The City has twenty (20) park areas including the Whittier Historic Depot, four (4) community parks; Palm, Parnell, Michigan and Penn, two (2) wilderness parks; Murphy Ranch Park and Hellman Park and the York Field sports complex. The remaining parks are smaller neighborhood parks. In addition to City owned parks, Parks maintains non-owned facilities such as Founders Memorial Park and two (2) decorative fountains; Beverly (Hoover) Fountain and Nixon Fountain. These functions are accomplished through in-house labor and contracted labor.

KEY GOALS

- Provide continuous park evaluation and improvements by the utilization of Park Development Fees/Quimby funds/CDBG funds.
- Provide sustainable urban forest tree management through a geographic based tree trimming cycle and the continued use of the Parkway Tree Manual.
- Develop, manage and execute planned and preventative maintenance programs and improvements to the Greenway Trail.
- Promote technology based water management practices to achieve efficient and effective water conservation in city parks and trails.
- Continue installation of amenities on the Greenway Trail, including Fit Fact signs, educational panels, birdhouses depicting local architecture, and landscape screening along the length of the Trail. .
- Finalize plans and execute construction of the Off-Leash Dog Park.

City of Whittier

Parks Division

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Percent of total City trees trimmed annually	20%	20%	20%	20%
Number of trees replaced within the City	316	260	300	320
Number of tree-related service requests addressed	900	850	800	900
	Dry year	Dry year	Dry year	Dry year

City of Whittier

Parks (100-22-22x-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 2,621,670	$ 2,558,120	$ 2,610,104	$ 2,607,614	$ 2,753,381
Maintenance and Operations	2,317,542	2,354,322	2,251,829	2,336,706	2,312,188
Capital Outlay	175,042	99,685	121,000	121,000	60,500
Total Expenditures	5,114,254	5,012,127	4,982,933	5,065,320	5,126,069
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 5,114,254	$ 5,012,127	$ 4,982,933	$ 5,065,320	$ 5,126,069
Expenditures and Transfers-Out By Source					
General Fund	5,114,254	5,012,127	4,982,933	5,065,320	5,126,069
Total Expenditures and Transfers-Out	$ 5,114,254	$ 5,012,127	$ 4,982,933	$ 5,065,320	$ 5,126,069
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 1,847,061	$ 1,851,744	$ 1,829,823	$ 1,829,823	$ 1,941,560
Employee Benefits	774,609	706,376	780,281	777,791	811,821
Total Employee Services	2,621,670	2,558,120	2,610,104	2,607,614	2,753,381
Dues, Memberships, License and Publications	4,657	5,188	6,993	6,993	6,993
Rentals	157,768	157,780	162,930	162,930	162,930
Taxes and Assessments	412	17	316	316	316
Insurance	88,579	88,579	114,358	114,358	115,361
Professional Services	842,762	841,485	890,017	890,017	890,017
Utilities	520,337	576,147	427,341	512,218	512,218
Miscellaneous Services	-	3,281	3,000	3,000	3,000
Repairs and Maintenance	174,425	249,685	219,085	219,085	199,435
Materials and Supplies	156,317	161,761	164,887	164,887	162,682
City Charges	-	-	-	-	-
Mobile Equipment Rental	172,473	226,842	240,452	240,452	244,787
Other	2,091	1,423	2,450	2,450	1,449
Total Maintenance and Operations	2,119,821	2,312,188	2,231,829	2,316,706	2,299,188
Capital Outlay	158,246	47,427	45,500	45,500	60,500
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	4,899,737	4,917,735	4,887,433	4,969,820	5,113,069
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	197,721	42,134	20,000	20,000	13,000
Capital Outlay	16,796	52,258	75,500	75,500	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	214,517	94,392	95,500	95,500	13,000
Total Expenditures and Transfers-Out	$ 5,114,254	$ 5,012,127	$ 4,982,933	$ 5,065,320	$ 5,126,069
Full Time Positions	32.0	32.0	32.0	30.0	30.0
Part Time Positions (Full Time Equivalent)	10.8	10.8	10.8	10.8	10.8
Total	42.8	42.8	42.8	40.8	40.8

City of Whittier

Community Services

OVERVIEW

Community Services is comprised of four (4) divisions: Recreation which includes Cultural Arts, Senior Services including Social Services, Transit and Youth Services. There are 20 full-time employees and approximately 160 part-time employees to manage facilities and implement programs.

Recreation

The primary function of the Recreation Division is to administer and operate all City sponsored recreational activities and management of recreation facilities. These programs include: aquatics, featuring a variety of classes and recreaton swimming for ages 18 months through adult; tennis, which in addition to classes, includes the prestigious Gene Jung Mid-Winter Tournament held annually in January for youth 12 to 18 years; and sports programs, which include adult sports leagues and serving as liasion to the various private, non-profit youth sports teams through the Youth Sports Committee to coordinate practice and play fields. Other programs include: Youth Theatre, which involves the entire family in producing popular shows open to the community; Therapeutic Recreation, for our residents who have disabilities and participation in the Special Olympics Program; instructional and leisure classes, offering a variety of activities and subjects for all ages and all interests. Various community events are also offered such as the annual Eggxtravaganza and Community Health Faire.

Participants can now register online at WhittierRec.com for most classes and programs.

City of Whittier

Community Services

Cultural Arts

The City of Whittier has a strong art component, making an effort to have fine art pieces and arts events easily available to the public. One of the most popular events is the annual Concerts in the Park series, which offers free concerts in a variety of musical styles during July and August. Another program is the Lobby Art Exhibits, which features art pieces displayed in the lobbies of City Hall and Parnell Park; each exhibit runs for approximately six weeks, and features a variety of media. A special outdoor art exhibit, the Street Banner Program, is displayed along City streets during the Summer, with a special theme for each year. The City, through its Cultural Arts Commission, also works with the Whittier Cultural Arts Foundation and the Art in Public Places Committee to provide additional artworks and art events within the community.

Cultural Arts Commission

The Cultural Arts Commission hosted the very first Emerging Arts program during last year's concert series. Whittier Nights at the Hollywood Bowl continues to be a huge draw. This past summer, residents enjoyed a night of music by legendary Earth Wind and Fire and John Williams. New this past year, and hosted by the Commission, was the Inaugural Photo Contest, "The Big Picture".

Cultural Arts Foundation

Collaboration between the City and the Foundation continues to be strong. In addition to their annual events and fundraisers, the Foundation this year reinvented the Walnut Tree Festival. The Festival was held in early October. The "W" Art Showcase was also successful, showcasing many of Whittier's Artists art pieces. The Banner program received 588 submissions with 115 banners showcased throughout the city. This year's theme was "The Heart of Whittier".

City of Whittier

Community Services

All-America City Program

The City was one of twenty-five cities out of 150 throughout the USA invited to participate in the Annual All-America City Program. The PRCSD took the lead in coordinating the program. The program was hosted in Denver with 27 delegates in attendance. The theme of the presentation was “Healthy Communities”. Although the city was not one of the ten cities chosen as an All-America City, the delegation came home with an enthusiasm for its community and a wealth of knowledge that can be utilized in the community.

Whittier Community Foundation

The Whittier Community Foundation continues to support the Community. This year, the Foundation donated the funds for an apparatus that resembles dinosaur bones. The apparatus was placed at Michigan Park and enjoyed by all who attend the park. In addition to the apparatus, the Foundation purchased and donated a 28ft movie screen and PA system for a “Movies in the Park series. Movies in the park began in May and are conducted at Parnell Park. Estimated attendance for the movies program is 650 adults and children. Fundraising efforts continue throughout the year with the assistance of the Parks, Recreation and Community Services Department.

Adult Sports

The Adult Sports Division continues to flourish. This past year, over 200 teams participated in the Adult Softball program, with over 3,200 adults involved in the program.

City of Whittier

Community Services

Youth Services

The Youth Services Division is responsible for providing quality developmental and recreational programming. Programs include the Whittier Youth Network (WYN Club), an afterschool and summer program for children in the second through fifth grades, which includes a variety of enrichment programs, along with Family Nights and field trips. A Summer Day Camp program for young people 5 to 12 years is also offered, featuring a variety of activities. In addition, the Youth Services Division partners with the SKILLS Foundation to present "Friday Forum," a dance and social program held at the Community Center for young people in grades 6 through 8. Youth Services continues to provide afterschool recreation programs, day camps, field trips and family night programs. The afterschool program serves over 500 youth on a daily basis, with day camps serving 212 eager campers. Summer WYN Club served 294 youth. In addition, the Youth Services Division is responsible for the "Volunteen" program. This past year, fifty-five youth ages 14-17 volunteered at various, camps, community events, senior programs and at WYN Club Programs.

Senior Services

The Senior Services Division offers adults, ages 55 years and over, programs and services such as dances, tax preparation assistance, nutrition programs, health and wellness presentations, special events, instructional and fitness programs and Information and Referral services, including the annual Information and Referral Fair. The division also manages the Whittier Senior Center as well as programming at the Parnell Park Community and Senior Center. The Senior Centers continues to plan successful excursions throughout the year.

Transit

The Transit Division is responsible for the management of the contracts for the City's Dial-A-Ride program, advocating for fixed-route bus service in the City and management of the Whittier Historic Depot and Museum. The Transit division is also responsible for the City's Air Quality Program.

City of Whittier

Community Services

KEY GOALS

- Provide quality cultural, developmental and recreational programming for Whittier residents of all ages and abilities.
- Provide dependable and cost effective transportation programs for City residents and to encourage the use of public transportation to decrease traffic congestion.
- Support and promote efforts for air quality improvement.

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of people in youth and adult recreation classes	9,189	7,606	8,000	6,395
Number of people in senior recreation classes	3,772	4,900	5,200	5,200
Number of Senior center patrons	102,783	104,000	105,000	105,500
Number of Senior program meals served	16,320	16,320	16,320	16,320
Aquatics program participants	62,325	62,400	62,400	63,000
Tennis program participants	32,410	32,380	32,400	32,400
Youth program participants	211,552	170,889	171,000	172,500
Community center patrons	246,000	252,000	255,000	261,000
Parnell community & senior center patrons	149,635	146,004	147,000	149,600
York field patrons	118,000	121,500	123,000	143,000
Street Art Banners	59	83	89	115

Community Services (100-23-231-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 2,534,440	$ 2,518,889	$ 2,507,072	$ 2,509,147	$ 2,407,477
Maintenance and Operations	932,830	911,742	845,192	882,915	840,238
Capital Outlay	23,413	15,140	6,000	6,000	0
Total Expenditures	3,490,683	3,445,771	3,358,264	3,398,062	3,247,715
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	$ 3,490,683	$ 3,445,771	$ 3,358,264	$ 3,398,062	$ 3,247,715
Expenditures and Transfers-Out By Source					
General Fund	3,490,683	3,445,771	3,358,264	3,398,062	3,247,715
Total Expenditures and Transfers-Out	$ 3,490,683	$ 3,445,771	$ 3,358,264	$ 3,398,062	$ 3,247,715
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 2,064,331	$ 2,050,806	$ 2,078,193	$ 2,078,193	$ 1,990,975
Employee Benefits	470,109	468,083	428,879	430,954	416,502
Total Employee Services	2,534,440	2,518,889	2,507,072	2,509,147	2,407,477
Dues, Memberships, License and Publications	2,667	3,329	2,430	2,430	2,430
Rentals	373	0	1,150	500	1,150
Taxes and Assessments	179	331	0	0	0
Insurance	23,112	23,112	20,207	20,207	13,988
Professional Services	25,448	23,808	23,400	23,400	23,400
Utilities	20,878	19,761	28,757	18,653	20,757
Miscellaneous Services	451,010	456,292	362,149	362,149	362,149
Repairs and Maintenance	77,846	77,961	79,532	79,921	94,532
Materials and Supplies	268,206	253,832	266,125	271,703	266,125
Grants	17,113	10,235	24,500	24,500	28,366
Other Contributions	5,043	680	4,032	4,032	3,000
Mobile Equipment Rental	6,719	10,487	11,280	11,280	10,411
Other	14,618	12,871	11,630	12,490	8,930
Total Maintenance and Operations	913,212	892,699	835,192	831,265	835,238
Capital Outlay	1,100	3,251	6,000	6,000	0
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	3,448,752	3,414,839	3,348,264	3,346,412	3,242,715
Non-Operating Expenditures and					
Employee Services	0	0	0	0	0
Maintenance and Operations	19,618	19,043	10,000	51,650	5,000
Capital Outlay	22,313	11,889	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	41,931	30,932	10,000	51,650	5,000
Total Expenditures and Transfers-Out	$ 3,490,683	$ 3,445,771	$ 3,358,264	$ 3,398,062	$ 3,247,715
Full Time Positions	18.0	18.0	18.0	18.0	18.0
Part Time Positions (Full Time Equivalent)	40.1	39.4	39.4	36.4	34.7
Total	58.1	57.4	57.4	54.4	52.7

City of Whittier

Patriotic Events

OVERVIEW

Community Services conducts four patriotic programs during the year to honor local service men and women for their dedication, courage and sacrifice. Three specific events include a July 4th Flag Raising Ceremony and Freedom Walk along the Greenway Trail, a Memorial Day program and a Veterans' Day program, the latter two at the Peace Memorial on the City Hall front lawn.

A fourth program, Blue Star/Gold Star, honors families who have members in the Armed Services, including the National Guard and reserves of all military departments. The families are honored at City Council meetings, and a flag bearing the name and branch of service of the relative is hung along Whittier Boulevard.

In the case a family member being killed while on active duty, their families are given a special Gold Star honor.

KEY GOALS

- Provide the community with Blue Star/Gold Star program to honor family members who have loved ones serving in the military.
- Provide the community with July 4th, Memorial Day and Veterans' Day programs to honor our nation, local veterans, current military service men and women and their families.
- Invite community groups to participate creating a sense of community.

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 4th July Flag Raising and Freedom Walk at Palm Park
- Veteran's Day event at the Peace Memorial
- Memorial Day event at the Peace Memorial
- 29 families were honored under the Blue Star Program.

Patriotic Events (100-23-231-601)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 320	$ 989	$ 1,500	$ 1,500	$ 1,500
Maintenance and Operations	12,484	14,799	13,991	13,991	13,991
Capital Outlay	-	-	-	-	-
Total Expenditures	12,804	15,788	15,491	15,491	15,491
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 12,804	$ 15,788	$ 15,491	$ 15,491	$ 15,491
Expenditures and Transfers-Out By Source					
General Fund	12,804	15,788	15,491	15,491	15,491
Total Expenditures and Transfers-Out	$ 12,804	$ 15,788	$ 15,491	$ 15,491	$ 15,491
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 320	$ 989	$ 1,500	$ 1,500	$ 1,500
Employee Benefits	-	-	-	-	-
Total Employee Services	320	989	1,500	1,500	1,500
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	12,484	14,799	13,991	13,991	13,991
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	12,484	14,799	13,991	13,991	13,991
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	12,804	15,788	15,491	15,491	15,491
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 12,804	$ 15,788	$ 15,491	$ 15,491	$ 15,491
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.6	0.6	0.6	0.6	0.6
Total	0.6	0.6	0.6	0.6	0.6

City of Whittier

Social Services

OVERVIEW

The Social Services Commission and Parks, Recreation and Community Services Department are responsible for evaluating social service needs within the community and identifying, recommending and/or coordinating programs to address those needs.

A very important component of the City's continual effort to deliver quality social services is through dissemination of information and provision of referral services for programs administered by non-profit agencies in the Whittier community. This is accomplished through the Information and Referral Office located at the Uptown Senior Center.

Local non-profit agencies are funded through a variety of grants allocated or available annually. In the past, the Social Services Commission has focused on providing funding to programs dealing with youth violence prevention, childcare, homeless assistance, substance abuse prevention, affordable housing, community counseling and juvenile delinquency. Despite the challenging state of today's economy, the Commission recommended some funding for 23 non-profit organizations, and these grants were approved by City Council.

Funding for Social Services programs is supplemented by the General Fund and with HUD Community Development Block Grant (CDBG) Funds. The Commission allocates a portion of the funds to the operation of a "Kids – Fit For Life" Health Fair in cooperation with the Whittier Police Department Open House.

The Commission also oversees a volunteer recognition program. Members of the community submit applications to recognize those individuals or organizations making a difference through volunteer-work in the community.

The City continues to work closely with the community and the Social Services Commission to ensure that the essential and most worthwhile programs are funded, yielding maximum benefits for City residents.

KEY GOALS

- Monitor community needs and changes to ensure provision of effective social services programs
- Assist non-profit social service agencies and providers in aiding Whittier residents
- Provide information and referral services to the community

City of Whittier

Social Services

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- A total of 23 social services agencies providing services to Whittier residents received $184,266 in General Fund monies to assist in operating their programs in FY 2014-15.

- Three agencies that work with helping individuals in Whittier break the homeless cycle and find permanent housing – Whittier Area First Day, The Whole Child, Women's and Children's Crisis Center– received a total of $6,250 in CDBG funding and $50,000 in Housing Funds from the city to help offset reduction in Federal and State funding.

Social Services (100-23-232-000)

	2011-12 Actual	2012-13 Actual	2012-13 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	183,025	375,798	279,248	279,248	233,836
Capital Outlay	-	-	-	-	-
Total Expenditures	183,025	375,798	279,248	279,248	233,836
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 183,025	$ 375,798	$ 279,248	$ 279,248	$ 233,836
Expenditures and Transfers-Out By Source					
HUD Grant Fund	64,250	48,250	48,250	48,250	48,250
General Fund	118,775	327,548	230,998	230,998	185,586
Total Expenditures and Transfers-Out	$ 183,025	$ 375,798	$ 279,248	$ 279,248	$ 233,836
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	284	284	558	558	173
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	2,577	1,475	3,624	3,624	1,000
Contributions from City	-	-	-	-	-
Grants	180,044	373,551	182,266	182,266	136,516
Mobile Equipment Rental	-	-	-	-	-
Other	120	488	800	800	147
Total Maintenance and Operations	183,025	375,798	187,248	187,248	137,836
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	183,025	375,798	187,248	187,248	137,836
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	92,000	92,000	96,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	92,000	92,000	96,000
Total Expenditures and Transfers-Out	$ 183,025	$ 375,798	$ 279,248	$ 279,248	$ 233,836
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Air Quality Improvement

OVERVIEW

Since 1991, local governments have received AB2766 funds to implement programs that reduce air pollution from motor vehicles. A Motor Vehicle Registration fee surcharge is collected by the Department of Motor Vehicles and submitted to the South Coast Air Quality Management District (AQMD) for disbursement to local governments, the Mobile Source Air Pollution Reduction Review committee, AQMD vehicle emission reduction programs and special grants.

The AB2766 Subvention Program provides a funding source for cities and counties to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP). The legislation creating this revenue source provides for oversight of the use of these monies by local governments. Air districts that receive AB2766 monies report annually to the California Air Resources Board (CARB) on the use and results of the programs funded by the fees. Cities and counties under AQMD's jurisdiction provide annual program and financial information to the AQMD. This information is compiled by the AQMD and forwarded as an annual report to CARB. In addition, the AQMD works with an independent firm to conduct audits of AB2766 fee recipients, which are performed at least once every two years.

KEY GOALS

- Achieve emission reduction target from SCAQMD through annual commuter survey and purchase of mobile emission credits
- Maintain accurate and complete records and reports as required by program guidelines and mandatory for program funding.
- Provide assistance as needed to implement the Air Quality Element contained in the City's General Plan.
- Conduct an annual commuter survey of all City employees to fulfill the State's air quality mandates.
- Administer incentives for city staff rideshare program

PERFORMANCE MEASURES

- Received official notification of compliance, good through 2015
- Annual commuter survey completed with 95% response rate
- Employee rideshare incentive program including preferential parking and gift card rewards implemented

Air Quality Improvement (230-23-243-000)

	2011-12 Actual	2012-13 Actual	2012-13 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 9,171	$ 5,671	$ 11,150	$ 11,150	$ 12,799
Maintenance and Operations	24,394	38,137	52,053	52,053	52,074
Capital Outlay	10,000	63,365	-	-	-
Total Expenditures	43,565	107,173	63,203	63,203	64,873
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 43,565	$ 107,173	$ 63,203	$ 63,203	$ 64,873
Expenditures and Transfers-Out By Source					
Air Quality Improvement Fund	43,565	107,173	63,203	63,203	64,873
Total Expenditures and Transfers-Out	$ 43,565	$ 107,173	$ 63,203	$ 63,203	$ 64,873
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 3,215	$ 1,351	3,486	$ 3,486	$ 3,486
Employee Benefits	5,956	4,320	7,664	7,664	9,313
Total Employee Services	9,171	5,671	11,150	11,150	12,799
Dues, Memberships, License and Publications	-	-	88	88	88
Rentals	-	-	-	-	-
Taxes and Assessments	9,320	21,586	34,748	34,748	34,748
Insurance	-	-	-	-	-
Professional Services	820	2,500	2,600	2,600	2,600
Utilities	-	-	-	-	-
Miscellaneous Services	1,894	1,758	1,500	1,500	1,500
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	224	92	250	250	250
City Charges	1,838	1,879	1,914	1,914	1,935
Grants	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	10,298	10,322	10,953	10,953	10,953
Total Maintenance and Operations	24,394	38,137	52,053	52,053	52,074
Capital Outlay	10,000	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	43,565	43,808	63,203	63,203	64,873
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	63,365	-	-	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	-	63,365	-	-	-
Total Expenditures and Transfers-Out	$ 43,565	$ 107,173	$ 63,203	$ 63,203	$ 64,873
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.2
Total	0.2	0.2	0.2	0.2	0.2

Proposition A – Transit Services (270)

OVERVIEW

The City's transit services are funded by revenue from Propositions A Local Return funds. Proposition A funds are derived as a result of a voter-approved measure that increased sales tax by a half-cent for the purpose of financing Transit Development Programs in Los Angeles County. The Proposition A measure was approved in 1980 with the sales tax increase taking effect on July 1, 1982.

Twenty-five percent (25%) of the Proposition A sales tax is designated as Local Return monies and are distributed to cities and the County for public transit, paratransit and other transportation related services or projects. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, ensuring compliance with program guidelines, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of local return funds. Transit staff coordinates programs with other departments and prepares project descriptions and annual reports for submission and/or approval by the Metro.

Proposition A funds are designated exclusively for uses that benefit public transit. Paratransit services, studies related to transportation demand or systems management and programs to subsidize fares for public transportation are all eligible uses of Proposition A funds. Additionally, program guidelines permit the trade or sale of excess Proposition A funds with other jurisdictions for their use on eligible transportation projects.

Program guidelines for Proposition A include timely expenditure of the monies or there is a risk of losing the funds.

KEY GOALS

- Maximize the use of Proposition A funds to meet the transit needs of Whittier residents
- Maintain program documentation including project approvals, reports and related records to substantiate the appropriate use of funds
- Evaluate and monitor eligible public transit projects to ensure compliance with Proposition A program requirements

Funding was reallocated between Proposition A and Proposition C as follows:

	2011-2012	2012-2013
Fixed-Route Transit System – Bus Stops	Proposition A	Proposition C
Dial-A-Ride	Proposition A	Proposition A
Greenway Trail Maintenance	Proposition C	Proposition C

Proposition A - Transit Services (270)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 374,557	$ 323,013	$ 359,537	$ 359,537	$ 352,482
Maintenance and Operations	1,486,496	1,135,773	1,157,231	1,063,470	1,166,349
Capital Outlay	(51,988)	5,811	-	-	-
Total Expenditures	1,809,065	1,464,597	1,516,768	1,423,007	1,518,831
Transfers-Out	-	43,526	-	-	-
Total Expenditures and Transfers-Out	$ 1,809,065	$ 1,508,123	$ 1,516,768	$ 1,423,007	$ 1,518,831
Expenditures and Transfers-Out By Program					
Administration	358,601	239,937	218,146	215,296	219,462
Fixed-Route Bus System	136,127	132,590	133,544	128,689	135,360
Historic Whittier Depot	77,299	71,731	101,513	92,513	109,513
Dial-A-Ride	1,147,128	1,063,865	1,063,565	986,509	1,054,496
Total Expenditures and Transfers-Out	$ 1,809,065	$ 1,508,123	$ 1,516,768	$ 1,423,007	$ 1,518,831
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 242,691	$ 236,088	$ 251,957	$ 251,957	$ 243,456
Employee Benefits	131,866	86,925	107,580	107,580	109,026
Total Employee Services	374,557	323,013	359,537	359,537	352,482
Dues, Memberships, License and Publications	8,237	7,564	8,638	7,770	8,638
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	43,910	32,995	36,104	36,104	36,005
Professional Services	848,042	714,927	748,523	748,523	748,523
Utilities	25,745	33,447	31,434	31,434	31,434
Miscellaneous Services	8,240	8,240	8,240	8,240	8,240
Repairs and Maintenance	344,954	326,721	299,664	210,608	308,881
Materials and Supplies	4,414	7,640	13,610	11,605	13,610
City Charges	201,058	-	-	-	-
Mobile Equipment Rental	-	4,000	7,568	7,568	7,568
Other	1,896	239	3,450	1,618	3,450
Total Maintenance and Operations	1,486,496	1,135,773	1,157,231	1,063,470	1,166,349
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,861,053	1,458,786	1,516,768	1,423,007	1,518,831
Non-Operating Expenditures and Transfers-Out			-	-	-
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	(51,988)	5,811	-	-	-
Transfers-Out	-	43,526	-	-	-
Total Non-Operating Expenditures/Transfers	(51,988)	49,337	-	-	-
Total Expenditures and Transfers-Out	$ 1,809,065	$ 1,508,123	$ 1,516,768	$ 1,423,007	$ 1,518,831
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	1.6	0.8	0.8	0.8	0.8
Total	4.6	3.8	3.8	3.8	3.8

CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier

Proposition A - Administration

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition A measure was approved in 1980 and collection of the tax began on July 1, 1982.

Twenty-five percent (25%) of the Proposition A half-cent sales tax is designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro. Proposition A funds must be used within three (3) years after the fiscal year of receipt.

Proposition A funds are to be used exclusively to benefit public transit. Fixed-route and paratransit services, transportation demand management and systems management and fare subsidies that exclusively benefit transit are all eligible uses of Proposition A funds. These funds may also be traded to other jurisdictions in exchange for general or other funds.

The Proposition A Administration program administers the service contracts for the Dial-A-Ride (DAR) programs. Program guidelines allow the use of local return funds for program administration. Administrative costs cannot exceed 20% of the total budgeted programs.

In addition to monitoring operations and contracts for provision of transportation services, other administrative activities include customer relations, complaint-handling, marketing, transit amenity programs (bus benches/shelters, waste receptacle placement and bus stop cleaning), grant research and staff support for the City's advisory bodies such as the Parking and Transportation Commission and the Accessibility Committee, as well as other Metro subcommittees such as the Local Transportation Systems Subcommittee.

Funds generated by the Proposition A Local Return program are allocated and distributed monthly by the Los Angeles County Metropolitan Transportation Authority (Metro). The amount of each city's allocation is determined by calculation on a per capita basis.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by door-to-door DAR transportation on an as-needed basis, to residents 60 years and older or those with disabilities, in a convenient and responsive manner
- Ensure that services are provided in a cost effective manner
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents
- Seek funding for additional DAR vehicles and the expansion of the DAR program

City of Whittier

Proposition A - Administration

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of Dial-A-Ride peak buses	10	11	11	11
Number of Dial-A-Ride passengers	79,466	78,865	76,373	74,400
Service Miles	199,271	233,256	225,285	213,580

Proposition A - Administration (270-23-241-607)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 181,270	$ 163,320	$ 185,852	$ 185,852	$ 185,394
Maintenance and Operations	229,319	27,280	32,294	29,444	34,068
Capital Outlay	(51,988)	5,811	-	-	-
Total Expenditures	358,601	196,411	218,146	215,296	219,462
Transfers-Out	-	43,526	-	-	-
Total Expenditures and Transfers-Out	$ 358,601	$ 239,937	$ 218,146	$ 215,296	$ 219,462
Expenditures and Transfers-Out By Source					
Proposition A Fund	358,601	239,937	218,146	215,296	219,462
Total Expenditures and Transfers-Out	$ 358,601	$ 239,937	$ 218,146	$ 215,296	$ 219,462
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 202,399	$ 209,592	$ 223,399	$ 223,399	$ 214,898
Employee Benefits	(21,129)	(46,272)	(37,547)	(37,547)	(29,504)
Total Employee Services	181,270	163,320	185,852	185,852	185,394
Dues, Memberships, License and Publications	8,237	7,564	8,638	7,770	8,638
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	9,659	10,013	9,342	9,342	9,899
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	9,301	9,319	10,204	10,204	11,421
Materials and Supplies	240	145	660	510	660
City Charges	201,058	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	824	239	3,450	1,618	3,450
Total Maintenance and Operations	229,319	27,280	32,294	29,444	34,068
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	410,589	190,600	218,146	215,296	219,462
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	(51,988)	5,811	-	-	-
Transfers-Out	-	43,526	-	-	-
Total Non-Operating Expenditures/Transfers	(51,988)	49,337	-	-	-
Total Expenditures and Transfers-Out	$ 358,601	$ 239,937	$ 218,146	$ 215,296	$ 219,462
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	3.3	3.3	3.3	3.3	3.3

City of Whittier

Proposition A - Dial-A-Ride Program

OVERVIEW

The Dial-A-Ride (DAR) program provides pre-scheduled, standing orders and immediate response transportation for eligible residents 60+ years of age or with disabilities. The program operates daily, including holidays, according to established service hours. The program operates a curb-to-curb service with door-to-door service on an as-needed basis. Eleven vehicles and four back-up vehicles are used for the service. Operations (appointments, dispatching and driving) are contracted out and provided by MV Transportation. Maintenance of the vehicles is carried out by the City's Fleet Division. During FY 2014-15, the City plans to go out to bid for a contractor for the continuation of this service.

KEY GOALS

- Administer contract with a private transportation company to ensure continued quality of service is delivered by monitoring passenger wait times and no-shows, resolving complaints and responding to passenger inquiries in a timely and courteous manner.
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities.
- Coordinate the City's DAR program with Access Services, Inc. (ASI), the ADA complementary paratransit service and other social service agencies to expand the transportation service for qualified senior citizens and persons with disabilities who need to travel outside the City limits.
- Continue to coordinate with La Habra Heights for the coordinated operation of their DAR service.

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Passengers carried	79,466	78,865	76,475	74,400
Passenger miles	229,040	227,000	229,000	213,580

Proposition A - Dial-A-Ride (270-23-241-608)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 82,431	$ 88,630	$ 106,291	$ 106,291	$ 97,806
Maintenance and Operations	1,064,697	975,235	957,274	880,218	956,690
Capital Outlay	-	-	-	-	-
Total Expenditures	1,147,128	1,063,865	1,063,565	986,509	1,054,496
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,147,128	$ 1,063,865	$ 1,063,565	$ 986,509	$ 1,054,496
Expenditures and Transfers-Out By Source					
Proposition A Fund	1,147,128	1,063,865	1,063,565	986,509	1,054,496
Total Expenditures and Transfers-Out	$ 1,147,128	$ 1,063,865	$ 1,063,565	$ 986,509	$ 1,054,496
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 4,299	$ 3,327	$ 4,328	$ 4,328	$ 4,328
Employee Benefits	78,132	85,303	101,963	101,963	93,478
Total Employee Services	82,431	88,630	106,291	106,291	97,806
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	34,043	22,774	26,567	26,567	25,983
Professional Services	751,482	681,720	697,939	697,939	697,939
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	278,203	266,417	223,960	146,904	223,960
Materials and Supplies	969	324	1,240	1,240	1,240
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	4,000	7,568	7,568	7,568
Other	-	-	-	-	-
Total Maintenance and Operations	1,064,697	975,235	957,274	880,218	956,690
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,147,128	1,063,865	1,063,565	986,509	1,054,496
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,147,128	$ 1,063,865	$ 1,063,565	$ 986,509	$ 1,054,496
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.1	0.1	0.1	0.1	0.1
Total	0.1	0.1	0.1	0.1	0.1

City of Whittier

Proposition A – Fixed-Route Bus System

OVERVIEW

In 2005, City Council approved the formation of a Transportation Management Agreement (TMA) with the City of Norwalk and this contract was extended in 2010 for an additional five years. Currently the TMA membership includes the cities of Whittier, Norwalk and Santa Fe Springs. The City of La Mirada has expressed interest in participating. Through the TMA, the City of Norwalk assumed complete operation, administration and maintenance of the Whittier Transit fixed-route system on June 24, 2007. The TMA is a coordinated transit program, which enables the cities to work together on area-wide transit issues and to assist with the development of regional transit services to improve the network for passengers. The City of Whittier is responsible for the maintenance of all the fixed-route bus stops within the City.

Phase II of the BSIP, with a $540,000 FTA Section 5316 grant, went out to bid in August 2012 for the purchase and installation of solar bus shelters, benches, trash cans and solar bus stop poles at up to 20 bus stops along Whittier Boulevard. Work on this project will begin once the City receives approval from Caltrans to begin the work.

There are 16 bus shelters which will be improved at various bus stops, primarily along Whittier Boulevard and at the Hoover Fountain, where the need for the shelters has been determined. These earmark funds will be used to design, purchase and install new solar bus shelters, benches, trash cans, solar bus stop poles and ADA improvements for access to the shelters. These stops are served primarily by Foothill Transit, Montebello Bus Lines, Norwalk Transit and Metro.

KEY GOALS

- Coordination of Public Transit programs within the local area through the TMA
- Attendance at rideshare events and employee job fairs to advertise the use of local bus services
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities
- Provision of a power washer truck and part-time staff to ensure each bus stop within the City of Whittier is cleaned on a weekly basis
- Provision of reduced monthly bus tickets (Metro, TAP and EZ passes) for City of Whittier residents
- Provision of bus stop maintenance and repair
- Coordinate a bus stop improvement plan to purchase and install new bus stop amenities

Proposition A - Fixed-Route Bus System (270-23-241-609)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 73,753	$ 70,943	$ 67,394	$ 67,394	$ 69,282
Maintenance and Operations	62,374	61,647	66,150	61,295	66,078
Capital Outlay	0	0	0	0	0
Total Expenditures	136,127	132,590	133,544	128,689	135,360
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	$ 136,127	$ 132,590	$ 133,544	$ 128,689	$ 135,360
Expenditures and Transfers-Out By Source					
Proposition A Fund	136,127	132,590	133,544	128,689	135,360
Total Expenditures and Transfers-Out	$ 136,127	$ 132,590	$ 133,544	$ 128,689	$ 135,360
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 18,703	$ 23,169	$ 24,230	$ 24,230	$ 24,230
Employee Benefits	55,050	47,774	43,164	43,164	45,052
Total Employee Services	73,753	70,943	67,394	67,394	69,282
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	208	208	195	195	123
Professional Services	19,697	15,634	15,600	15,600	15,600
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	41,845	38,863	41,500	38,500	41,500
Materials and Supplies	624	6,942	8,855	7,000	8,855
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	62,374	61,647	66,150	61,295	66,078
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	136,127	132,590	133,544	128,689	135,360
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 136,127	$ 132,590	$ 133,544	$ 128,689	$ 135,360
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.4	0.4	0.4	0.4	0.4
Total	0.4	0.4	0.4	0.4	0.4

City of Whittier

Proposition A - Historic Whittier Depot

OVERVIEW

This cost center account covers maintenance and operating expenses, including equipment and furnishings, for the Whittier Historic Depot facility.

The City restored this turn-of-the-century wooden Depot for modern use. The Depot houses the offices used for the Dial-A-Ride operations, a Surface Transportation museum open by appointment, and a meeting room for use for City functions and by community groups.

KEY GOALS

- Monitor ongoing maintenance issues to provide for successful and effective operation of the restored antique building.
- Operate and maintain the Surface Transportation Museum, located within the Depot.
- Provide space for local dispatch operations of the Dial-A-Ride services.

City of Whittier

Proposition A - Historic Whittier Depot (270-23-241-625)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 231	$ 120	$ -	$ -	$ -
Maintenance and Operations	77,068	71,611	101,513	92,513	109,513
Capital Outlay	-	-	-	-	-
Total Expenditures	77,299	71,731	101,513	92,513	109,513
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 77,299	$ 71,731	$ 101,513	$ 92,513	$ 109,513
Expenditures and Transfers-Out By Source					
Proposition C Fund	77,299	71,731	101,513	92,513	109,513
Total Expenditures and Transfers-Out	$ 77,299	$ 71,731	$ 101,513	$ 92,513	$ 109,513
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	231	120	-	-	-
Total Employee Services	231	120	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	37,310	17,573	34,984	34,984	34,984
Utilities	25,745	33,447	31,434	31,434	31,434
Miscellaneous Services	8,240	8,240	8,240	8,240	8,240
Repairs and Maintenance	3,713	12,122	24,000	15,000	32,000
Materials and Supplies	2,060	229	2,855	2,855	2,855
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	77,068	71,611	101,513	92,513	109,513
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	$ 77,299	71,731	101,513	92,513	109,513
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 77,299	$ 71,731	$ 101,513	$ 92,513	$ 109,513
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Proposition A – Incentive Program

OVERVIEW

The Proposition A Incentive Program earmarks 5% of the 40% Proposition A Discretionary funds to promote projects that encourage the development of an integrated public transportation system that addresses the varied transportation needs of Los Angeles County residents. This includes sub-regional paratransit, eligible fixed-route services, locally funded community based transportation services and other specialized transportation services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the program.

The cities of Whittier and La Habra Heights have coordinated Dial-A-Ride services since September 1, 1996 and are therefore eligible to receive funds under this Program. Both cities contract with the same service provider, which provides shared dispatching staff and vehicle operations. A van purchased by La Habra Heights is used jointly by both cities. The Whittier Transit Office provides contract administration and annual reporting to Metro. The application for funding was approved by Metro in May 2002 when the process was reopened to accept new applications in December 2001. Consistent with Proposition A Incentive Guidelines, projects are funded at 22% of audited net operating costs through submittal of the National Transit Database (NTD) report. Funding is determined by meeting additional performance criteria enabling eligible cities to receive up to 25% of the net operating costs if they reach the level of carrying 3.5 passengers per hour. The purpose of the Incentive Program is to increase inter-agency coordination and the number and mobility of the passengers carried.

KEY GOALS

- Monitor the quality and usage of transit and coordinated services to achieve more efficient and cost effective systems
- Provide more cost efficient locally funded sub-regional paratransit systems as an alternative to the more costly Access Services, Inc. (ASI)
- Maintain project approvals and related records in compliance with program guidelines as provided by Metro
- Report expenditures to Metro annually for reimbursement for service coordination and participate in the Metro Consolidated NTD by reporting ridership and cost statistics annually

City of Whittier

Proposition A - Incentive Fund (275-23-241-608)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	279,730	260,233	275,601	275,601	275,601
Capital Outlay	-	-	-	-	-
Total Expenditures	279,730	260,233	275,601	275,601	275,601
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 279,730	$ 260,233	$ 275,601	$ 275,601	$ 275,601
Expenditures and Transfers-Out By Source					
Proposition A Incentive Fund	279,730	260,233	275,601	275,601	275,601
Total Expenditures and Transfers-Out	$ 279,730	$ 260,233	$ 275,601	$ 275,601	$ 275,601
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	9,064	7,011	9,000	9,000	9,000
Professional Services	161,000	231,101	231,101	231,101	231,101
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	30,943	22,121	35,500	35,500	35,500
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	78,723	-	-	-	-
Total Maintenance and Operations	279,730	260,233	275,601	275,601	275,601
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	279,730	260,233	275,601	275,601	275,601
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 279,730	$ 260,233	$ 275,601	$ 275,601	$ 275,601
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Proposition C – Transit Services (280)

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition C measure was approved in 1990 and collection of the tax began in April 1991.

Twenty percent (20%) of the Proposition C sales tax are designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro.

Proposition C funds must be used within three (3) years after the fiscal year of receipt.

Proposition C funds are also used to benefit public transit as described above, but provide an expanded list of eligible project expenditures, including congestion management programs, bikeways and bike lanes, street improvements along public transit routes and preparation of pavement management systems. Proposition C funds ***cannot*** be traded.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by door-to-door DAR transportation on an as-needed basis, to residents 60 years and older or have disabilities in a convenient and responsive manner
- Ensure that services are provided in a cost effective manner
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents
- Evaluate and monitor eligible public transit projects and street improvements that benefit transit, to ensure compliance with Proposition C program guidelines

City of Whittier

Proposition C - Transit Services (280)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 68,612	$ 68,351	$ 82,375	$ 82,375	$ 92,597
Maintenance and Operations	888,662	985,754	1,095,028	1,148,030	1,113,977
Capital Outlay	4,140	782,563	20,000	20,000	105,500
Total Expenditures	961,414	1,836,668	1,197,403	1,250,405	1,312,074
Transfers-Out	27,938	9,024	-	-	-
Total Expenditures and Transfers-Out	$ 989,352	$ 1,845,692	$ 1,197,403	$ 1,250,405	$ 1,312,074
Expenditures and Transfers-Out By Program					
Administration	20,000	267,168	229,386	229,386	237,845
Access & Recreation Program	87,904	94,855	100,348	100,348	100,705
La Habra Heights Dial-A-Ride	43,995	44,160	43,802	43,802	50,652
Improvements and Programs	139,505	127,562	140,200	140,200	109,000
Greenway Management	697,948	1,311,947	683,667	736,669	716,372
Total Expenditures and Transfers-Out	$ 989,352	$ 1,845,692	$ 1,197,403	$ 1,250,405	$ 1,312,074
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 17,291	$ 16,402	$ 17,289	$ 17,289	$ 17,289
Employee Benefits	51,321	51,949	65,086	65,086	75,308
Total Employee Services	68,612	68,351	82,375	82,375	92,597
Dues, Memberships, License and Publications	-	-	220	220	220
Rentals	-	-	-	-	-
Taxes and Assessments	20,000	20,000	20,000	20,000	20,000
Insurance	12,521	27,165	12,303	12,303	63,101
Professional Services	52,654	122,369	82,900	135,902	82,900
Utilities	-	-	-	-	-
Miscellaneous Services	3,084	3,750	2,680	2,680	2,680
Repairs and Maintenance	652,680	471,550	638,962	638,962	570,279
Materials and Supplies	8,373	8,085	2,830	2,830	5,830
City Charges	3,886	209,367	213,433	213,433	215,779
Grants	-	6,025	-	-	62,688
Mobile Equipment Rental	-	-	-	-	-
Other	135,464	117,443	121,700	121,700	90,500
Total Maintenance and Operations	888,662	985,754	1,095,028	1,148,030	1,113,977
Capital Outlay	3,990	772,479	20,000	20,000	105,500
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	961,264	1,826,584	1,197,403	1,250,405	1,312,074
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	150	10,084	-	-	-
Transfers-Out	27,938	9,024	-	-	-
Total Non-Operating Expenditures/Transfers	28,088	19,108	-	-	-
Total Expenditures and Transfers-Out	$ 989,352	$ 1,845,692	$ 1,197,403	$ 1,250,405	$ 1,312,074
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.8	0.8	0.8	0.8	0.8
Total	0.8	0.8	0.8	0.8	0.8

City of Whittier

Proposition C – Fixed-Route Bus System

OVERVIEW

In 2005, City Council approved the formation of a Transportation Management Agreement (TMA) with the City of Norwalk and this contract was extended in 2010 for an additional five years. Currently the TMA membership includes the cities of Whittier, Norwalk and Santa Fe Springs. The City of La Mirada has expressed interest in participating. Through the TMA, the City of Norwalk assumed complete operation, administration and maintenance of the Whittier Transit fixed-route system on June 24, 2007. The TMA is a coordinated transit program, which enables the cities to work together on area-wide transit issues and to assist with the development of regional transit services to improve the network for passengers. The City of Whittier is responsible for the maintenance of all the fixed-route bus stops within the City.

Phase II of the BSIP, with a $540,000 FTA Section 5316 grant, went out to bid in August 2012 for the purchase and installation of solar bus shelters, benches, trash cans and solar bus stop poles at up to 20 bus stops along Whittier Boulevard. Work on this project will begin once the City receives approval from Caltrans to begin the work.

There are 16 bus shelters which will be improved at various bus stops, primarily along Whittier Boulevard and at the Hoover Fountain, where the need for the shelters has been determined. These earmark funds will be used to design, purchase and install new solar bus shelters, benches, trash cans, solar bus stop poles and ADA improvements for access to the shelters. These stops are served primarily by Foothill Transit, Montebello Bus Lines, Norwalk Transit and Metro.

KEY GOALS

- Coordination of Public Transit programs within the local area through the TMA
- Attendance at rideshare events and employee job fairs to advertise the use of local bus services
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities
- Provision of a power washer truck and part-time staff to ensure each bus stop within the City of Whittier is cleaned on a weekly basis
- Provision of reduced monthly bus tickets (Metro, TAP and EZ passes) for City of Whittier residents
- Provision of bus stop maintenance and repair
- Coordinate a bus stop improvement plan to purchase and install new bus stop amenities

Funding was reallocated between Proposition A and Proposition C in Fiscal Year 2012-13.

City of Whittier

Proposition C - Fixed Route (280-23-241-609)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	3,183	19,000	19,000	19,000
Capital Outlay	-	-	-	-	-
Total Expenditures	-	3,183	19,000	19,000	19,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ -	$ 3,183	$ 19,000	$ 19,000	$ 19,000
Expenditures and Transfers-Out By Source					
Proposition C Fund	-	3,183	19,000	19,000	19,000
Total Expenditures and Transfers-Out	$ -	$ 3,183	$ 19,000	$ 19,000	$ 19,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	3,183	19,000	19,000	19,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	3,183	19,000	19,000	19,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	-	3,183	19,000	19,000	19,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ -	$ 3,183	$ 19,000	$ 19,000	$ 19,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Proposition C - Administration

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition C measure was approved in 1990 and collection of the tax began on April 1, 1991.

Twenty percent (20%) of the Proposition C half-cent sales tax is designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro. Proposition C funds must be used within three (3) years after the fiscal year of receipt.

Proposition C funds are to be used to benefit public transit. Fixed-route and paratransit services, transportation demand management and systems management, fare subsidies that exclusively benefit transit and bike trails are all eligible uses of Proposition C funds. These funds may not be traded to other jurisdictions in exchange for general or other funds.

Program guidelines allow the use of local return funds for program administration. Administrative costs cannot exceed 20% of the total budgeted programs.

In addition to monitoring operations and contracts for provision of transportation services, other administrative activities include customer relations, complaint-handling, marketing, transit amenity programs (bus benches/shelters, waste receptacle placement and bus stop cleaning), grant research and staff support for the City's advisory bodies such as the Parking and Transportation Commission and the Accessibility Committee, as well as other Metro subcommittees such as the Local Transportation Systems Subcommittee and the Whittier Greenway bike trail.

Funds generated by the Proposition C Local Return program are allocated and distributed monthly by the Los Angeles County Metropolitan Transportation Authority (Metro). The amount of each city's allocation is determined by calculation on a per capita basis.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by 160 hours per week or more of door-to-door DAR transportation, to residents 60 years and older or have disabilities in a convenient and responsive manner.
- Ensure that services are provided in a cost effective manner.
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents.
- Seek funding for additional DAR vehicles and the expansion of the DAR program.
- Provide maintenance and operations for the Whittier Greenway Trail.

City of Whittier

Proposition C - Administration (280-23-241-611)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ 5,949
Maintenance and Operations	-	205,481	209,386	209,386	211,896
Capital Outlay	-	41,687	-	-	-
Total Expenditures	-	247,168	209,386	209,386	217,845
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ -	$ 247,168	$ 209,386	$ 209,386	$ 217,845
Expenditures and Transfers-Out By Source					
Proposition C Fund	-	247,168	209,386	209,386	217,845
Total Expenditures and Transfers-Out	$ -	$ 247,168	$ 209,386	$ 209,386	$ 217,845
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	5,949
Total Employee Services	-	-	-	-	5,949
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	208
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	205,481	209,386	209,386	211,688
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	205,481	209,386	209,386	211,896
Capital Outlay	-	41,687	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	-	247,168	209,386	209,386	217,845
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ -	$ 247,168	$ 209,386	$ 209,386	$ 217,845
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Proposition C - Project Access

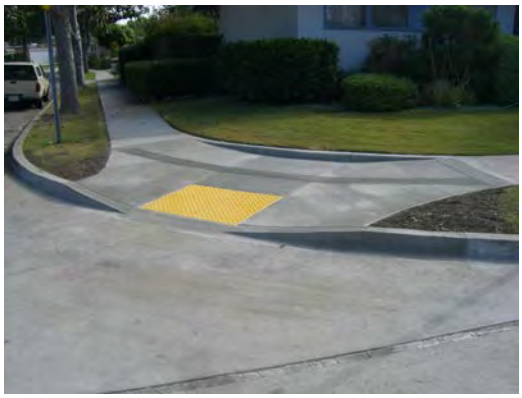
OVERVIEW

The Accessibility Committee is a group of community members representing people with various disabilities. The Committee meets on a quarterly basis with staff to assist and advise the City in formulating policies and planning projects to increase access to transportation, facilities and services. In addition, the Committee sponsors an annual Abilities Awareness Faire – "Living Life Without Limits" to provide information to those with disabilities, their families and friends and the general public. The 2014 Abilities Awareness Faire is the 12th anniversary of this event, which annual draws between 300 to 400 attendees and 45 to 55 agencies and vendors that provide services or equipment for those with disabilities.

KEY GOALS

- Serve as liaison between City administration and the community regarding access issues such as transportation, mobility, curb cuts, audible crossing signals, services and facilities.
- Guide City departments on regulations regarding accessibility for people with disabilities.
- Prioritize access needs and projects within the City.
- Provide guidance on the City's ADA Transition Plan.
- Attend community events to provide information and increase awareness.

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-613.



City of Whittier

Proposition C - Project Access (280-23-241-613)

	2011-12* Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 30,848	$ 32,980	$ 35,252	$ 35,252	$ 35,572
Maintenance and Operations	1,343	4,422	4,655	4,655	4,692
Capital Outlay	-	-	-	-	-
Total Expenditures	32,191	37,402	39,907	39,907	40,264
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 32,191	$ 37,402	$ 39,907	$ 39,907	$ 40,264
Expenditures and Transfers-Out By Source					
Proposition C Fund	32,191	37,402	39,907	39,907	40,264
Total Expenditures and Transfers-Out	$ 32,191	$ 37,402	$ 39,907	$ 39,907	$ 40,264
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 17,291	$ 16,402	$ 17,289	$ 17,289	$ 17,289
Employee Benefits	13,557	16,578	17,963	17,963	18,283
Total Employee Services	30,848	32,980	35,252	35,252	35,572
Dues, Memberships, License and Publications	-	-	220	220	220
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	37
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	724	3,750	2,180	2,180	2,180
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	520	666	1,755	1,755	1,755
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	99	6	500	500	500
Total Maintenance and Operations	1,343	4,422	4,655	4,655	4,692
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	$ 32,191	37,402	39,907	39,907	40,264
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 32,191	$ 37,402	$ 39,907	$ 39,907	$ 40,264
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.6	0.6	0.6	0.6	0.6
Total	0.6	0.6	0.6	0.6	0.6

*Funded by Proposition A Transit

City of Whittier

Proposition C – Greenway Trail Management

OVERVIEW

The City of Whittier purchased 4.5 miles of abandoned railroad right-of-way from Mills to Pioneer in December 2001 for development into a bicycle and pedestrian trail. Maintenance of the trail is necessary to keep the property free of debris, graffiti and weeds. Construction was completed in Fiscal Year 2008-09 and the Trail was dedicated in January 2009. In 2013 the city purchased an additional 2.3 mile easement from Mills Avenue to First Avenue, with an option to purchase the easement to the eastern city limit.

KEY GOALS

- The budget provides property insurance and contract costs for various repairs, landscaping and maintenance work.
- Conduct an annual trail user count in September 2013.
- Obtain funding to extend the development of the trail to First Avenue.

PERFORMANCE MEASURES

- Active Transportation Grant was submitted to Caltrans in May, 2014. If funded, the grant will extend the Greenway Trail east to Leffingwell Road.
- Annual trail user count completed in September, 2013

Proposition C - Greenway Trail Management (280-23-241-620/621)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 22,858	$ 23,269	$ 24,902	$ 24,902	$ 25,049
Maintenance and Operations	647,152	545,720	638,765	691,767	683,323
Capital Outlay	-	733,934	20,000	20,000	8,000
Total Expenditures	670,010	1,302,923	683,667	736,669	716,372
Transfers-Out	27,938	9,024	-	-	-
Total Expenditures and Transfers-Out	$ 697,948	$ 1,311,947	$ 683,667	$ 736,669	$ 716,372
Expenditures and Transfers-Out By Source					
Proposition C Fund	697,948	1,311,947	683,667	736,669	716,372
Total Expenditures and Transfers-Out	$ 697,948	$ 1,311,947	$ 683,667	$ 736,669	$ 716,372
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	22,858	23,269	24,902	24,902	25,049
Total Employee Services	22,858	23,269	24,902	24,902	25,049
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals			-	-	-
Taxes and Assessments			-	-	-
Insurance	9,966	24,362	7,303	7,303	57,856
Professional Services	-	66,312	10,000	63,002	10,000
Utilities			-	-	-
Miscellaneous Services	2,360	-	-	-	-
Repairs and Maintenance	634,826	449,021	621,462	621,462	552,779
Materials and Supplies			-	-	-
City Charges	-	-	-	-	-
Grants	-	6,025	-	-	62,688
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	647,152	545,720	638,765	691,767	683,323
Capital Outlay	-	723,850	20,000	20,000	8,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	670,010	1,292,839	683,667	736,669	716,372
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	10,084	-	-	-
Transfers-Out	27,938	9,024	-	-	-
Total Non Operating Expenditures/Transfers	27,938	19,108	-	-	-
Total Expenditures and Transfers-Out	$ 697,948	$ 1,311,947	$ 683,667	$ 736,669	$ 716,372
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Proposition C – Recreation Transit

OVERVIEW

The Parks, Recreation and Community Services Department owns and operates recreation vans to provide recreation transportation, following the Proposition C guidelines. The three (3) vans are used to transport groups on trips within the local area. Funding is also provided to rent larger buses for field trips and group outings for such City programs at the WYN Club, Youth Services and Senior Services.

In addition, the vehicles may be rented out to provide shuttle or transportation services to various non-City community agencies.

KEY GOALS

- Continue to operate and maintain one 14-seat recreation van for group trips.
- Continue to operate and maintain two 9-seat recreation vans for group trips.
- Provide funding to rent larger buses for group outings.

Performance Measures

In the fiscal year 2013-2014 23 group trips were provided for special recreational purposes.

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-627.

City of Whittier

Proposition C - Recreation Transit (280-23-241-627)

	2011-12* Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 5,545	$ 3,338	$ 8,441	$ 8,441	$ 8,441
Maintenance and Operations	50,168	54,115	52,000	52,000	52,000
Capital Outlay	-	-	-	-	-
Total Expenditures	55,713	57,453	60,441	60,441	60,441
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 55,713	$ 57,453	$ 60,441	$ 60,441	$ 60,441
Expenditures and Transfers-Out By Source					
Proposition C Fund	55,713	57,453	60,441	60,441	60,441
Total Expenditures and Transfers-Out	$ 55,713	$ 57,453	$ 60,441	$ 60,441	$ 60,441
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	5,545	3,338	8,441	8,441	8,441
Total Employee Services	5,545	3,338	8,441	8,441	8,441
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	40,314	40,504	42,000	42,000	42,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	500	500	500
Repairs and Maintenance	9,854	13,611	9,500	9,500	9,500
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	50,168	54,115	52,000	52,000	52,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	55,713	57,453	60,441	60,441	60,441
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 55,713	$ 57,453	$ 60,441	$ 60,441	$ 60,441
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.2
Total	0.2	0.2	0.2	0.2	0.2

*Funded by Proposition A Transit

City of Whittier

Proposition C – COG Assessment

OVERVIEW

For several years the Gateway Cities on the 91 and 605 Freeways have expressed growing concern to the Gateway Cities Council of Governments (COG) of the increase in congestion in autos and trucks. More recently, several of those cities requested the COG's active participation in addressing their concerns by preparing a proposal outlining a course of action to address the growing congestion on both freeways. The cities included are Artesia, Bellflower, Cerritos, Compton, Downey, Hawaiian Gardens, Lakewood, Long Beach, Norwalk, Paramount, Pico Rivera, Santa Fe Springs and Whittier, along with the County of Los Angeles. At the August 4, 2004 Board of Director's meeting of the COG, the Board approved an Implementation Agreement to define the responsibilities of the respective agencies in order to perform a Needs Assessment Study to be executed by each participating city and directed staff to circulate the Agreement to the 91/605 Corridor Cities.

The Needs Assessment will address a myriad of questions surrounding traffic patterns on the corridor, roadway capacity, accident history and truck traffic impacts. It will also explore the potential impact of a 710 South Pasadena gap closure, a 710 dedicated truck-lane system and the impact of 24-hour port operation along with community concerns such as air quality, aesthetics and noise. The Study will include the impacts of Norwalk Boulevard and Colima Road located in the City of Whittier. At the end of the initial study, communities can make an informed choice to use the results to secure regional and state funding and support to be used appropriately. Any outcomes of this study will be guided by a community-based planning process.

The COG is asking each city for an annual flat assessment fee of $20,000 to conduct the study.

KEY GOALS

- Creation of SR 91/I-605 Corridor Cities Committee by the Gateway Cities COG Board of Directors. Composition to be a Council Member from each Corridor city plus a representative from the County of Los Angeles
- Creation of a Technical Advisory Committee (TAC). Composition to be a Public Works Official appointed by the City Manager of each Corridor city and a representative from the County appointed by the appropriate County authority
- Execution of an Implementation Agreement between the COG and each Corridor city and the County
- Gateway Cities COG to provide staff and consultant support

Funding was reallocated from Proposition A in Fiscal Year 2012-13 to Proposition C in account number 280-23-241-628.

City of Whittier

Proposition C - COG Assessment (280-23-241-628)

	2011-12* Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	20,000	20,000	20,000	20,000	20,000
Capital Outlay	-	-	-	-	-
Total Expenditures	20,000	20,000	20,000	20,000	20,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Expenditures and Transfers-Out By Source					
Proposition C Fund	20,000	20,000	20,000	20,000	20,000
Total Expenditures and Transfers-Out	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	20,000	20,000	20,000	20,000	20,000
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	20,000	20,000	20,000	20,000	20,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	20,000	20,000	20,000	20,000	20,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 20,000	$ 20,000	$ 20,000	$ 20,000	$ 20,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

*Funded by Proposition A Transit

City of Whittier

Proposition C – Taxi Voucher/Dial-A-Ride Plus

OVERVIEW

The City of Whittier operates a demand-responsive Dial-A-Ride (DAR) paratransit service for senior citizens 60 years or older and residents who have a disability. The regular Whittier DAR service does not travel outside the City of Whittier limits.

In May 2008, the City of Whittier introduced a Taxi Voucher program under contract with the City of Norwalk and their Taxi Voucher Program using the Fiesta Taxicab Company. To allow Whittier DAR passengers to travel outside the Whittier City limits to medical and dental facilities and the Rose Hills Cemetery and Mortuary.

In November 2013, in response to customer service issues, the City ended the Taxi Voucher program and started a new service called Dial-A-Ride Plus (DAR Plus). DAR Plus is operated using the same vehicles and operations staff as the regular DAR program. The service takes DAR customers outside Whittier City limits for the purpose of medical and dental appointments. The service operates on an appointment basis, Monday through Friday from 8:00am to 4:30pm and costs $2 to $4 each way depending on the destination. DAR Plus travels to unincorporated Whittier, the cities of Downey, Hacienda Heights, La Habra, La Mirada, Pico Rivera and Santa Fe Springs, and goes to Beverly Hospital in Montebello, St. Jude Medical Center, and the Kaiser Hospitals in Baldwin Park and Bellflower. It also goes to Rose Hills Memorial Park.

KEY GOALS

- Operate and monitor a taxi voucher program, and beginning in November, 2013 an expanded Dial-A-Ride program for the DAR participants of the City of Whittier to enable them to travel to medical appointments outside the City of Whittier limits.
- Sell taxi vouchers then DAR Plus cards at the Senior Centers.
- Advertise the service to all DAR participants.
- Explore means to expand and improve the service.

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual
Within City of Whittier trips	4,356	2,800
Outside of City trips for medical/dental services	1,520	1,900

NEW DAR PLUS program serves 250 to 300 passengers per month.

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-630.

City of Whittier

Proposition C - Taxi Voucher (280-23-241-630)

	2011-12* Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	135,365	117,437	121,200	121,200	90,000
Capital Outlay	-	-	-	-	-
Total Expenditures	135,365	117,437	121,200	121,200	90,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 135,365	$ 117,437	$ 121,200	$ 121,200	$ 90,000
Expenditures and Transfers-Out By Source					
Proposition C Fund	135,365	117,437	121,200	121,200	90,000
Total Expenditures and Transfers-Out	$ 135,365	$ 117,437	$ 121,200	$ 121,200	$ 90,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	135,365	117,437	121,200	121,200	90,000
Total Maintenance and Operations	135,365	117,437	121,200	121,200	90,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	135,365	117,437	121,200	121,200	90,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 135,365	$ 117,437	$ 121,200	$ 121,200	$ 90,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

*Funded by Proposition A Transit

City of Whittier

Proposition C - La Habra Heights Dial-A-Ride

OVERVIEW

The City of La Habra Heights contracts with the City of Whittier to provide Dial-A-Ride service to residents of that community. The service began in September 1996 using a contractor to provide the drivers and dispatch staff. Contract and service administration is the responsibility of the City's Transit staff while the Controller's office monitors for proper expenditure of the La Habra Heights' Proposition A Local Return funds that are used to fund that City's Dial-A-Ride program. The amount budgeted represents the contract cost as agreed with the City of La Habra Heights.

The La Habra Heights Dial-A-Ride provides pre-scheduled, curb-to curb service for City residents with disabilities and for senior citizens 60 years and older. The service area includes the City of La Habra Heights, portions of Whittier and La Habra, and selected facilities in surrounding communities. Service is provided Monday through Friday between the hours of 9 a.m. to 6 p.m. Beginning July 1, 2013, the two cities approved an evergreen perpetual contract for this service.

Funding was reallocated from Proposition A in Fiscal Year 2012-13 to Proposition C Account 280-23-242-000.

KEY GOALS

- Monitor the quality of transit services and usage and provide the City of La Habra Heights with recommendations for service adjustments as needed.
- Maintain project approvals and related records in compliance with program guidelines as provided by the Metropolitan Transportation Authority (Metro).
- Report expenditures to Metro on a quarterly basis for the Proposition A Incentive Sub-regional Grant reimbursement for service coordination, and participate in the Metro Consolidated National Transit Database (NTD) by reporting ridership and operation statistics annually.

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of riders	1,617	789	478	550
Revenue service miles	5,309	2,937	1,506	2,028

City of Whittier

Proposition C - La Habra Heights Dial-A-Ride (280-23-242-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 9,361	$ 8,764	$ 13,780	$ 13,780	$ 17,586
Maintenance and Operations	34,634	35,396	30,022	30,022	33,066
Capital Outlay	-	-	-	-	-
Total Expenditures	43,995	44,160	43,802	43,802	50,652
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 43,995	$ 44,160	$ 43,802	$ 43,802	$ 50,652
Expenditures and Transfers-Out By Source					
Proposition C Fund	43,995	44,160	43,802	43,802	50,652
Total Expenditures and Transfers-Out	$ 43,995	$ 44,160	$ 43,802	$ 43,802	$ 50,652
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	9,361	8,764	13,780	13,780	17,586
Total Employee Services	9,361	8,764	13,780	13,780	17,586
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	2,555	2,803	5,000	5,000	5,000
Professional Services	12,340	12,370	11,900	11,900	11,900
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	8,000	8,918	8,000	8,000	8,000
Materials and Supplies	7,853	7,419	1,075	1,075	4,075
City Charges	3,886	3,886	4,047	4,047	4,091
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	34,634	35,396	30,022	30,022	33,066
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	43,995	44,160	43,802	43,802	50,652
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 43,995	$ 44,160	$ 43,802	$ 43,802	$ 50,652
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

*Funded by Proposition A Transit

City of Whittier

Measure R Funds

OVERVIEW

Measure R is funded with ½ cent sales tax revenues that Los Angeles County voters approved in November 2008. Fifteen Percent (15%) of the tax is designated for Local Return (LR) for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and expanding public transportation. The LR funds can be utilized for maintenance of Streets and Roads, Traffic Control Measures, Bikeways and Pedestrian Improvements, Public Transit Services, Fixed Route Buses, Dial-a-Ride, Recreational Transit, Public Transit Capital, Transportation Marketing, Planning, Engineering and/or Study, Congestion Management Programs, Transportation Administration and Local Funding Contributions.

In order to receive additional/future funding, Cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation. The City expects to receive funding annually over the 30 years of the Measure R program.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects designed to rehabilitate pavement, relieve traffic congestion, public transit, pedestrian and bikeway improvements and maintenance for the Greenway Trail.

City of Whittier

Measure R Fund (285-23-241-650)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	9,610	307,045	527,300	554,071	215,300
Total Expenditures	9,610	307,045	527,300	554,071	215,300
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 9,610	$ 307,045	$ 527,300	$ 554,071	$ 215,300
Expenditures and Transfers-Out By Source					
Annie Humpler Memorial Fund	9,610	307,045	527,300	554,071	215,300
Total Expenditures and Transfers-Out	$ 9,610	$ 307,045	$ 527,300	$ 554,071	$ 215,300
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	9,610	307,045	527,300	554,071	215,300
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	9,610	307,045	527,300	554,071	215,300
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 9,610	$ 307,045	$ 527,300	$ 554,071	$ 215,300
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

CITY OF WHITTIER CALIFORNIA
INC 1898

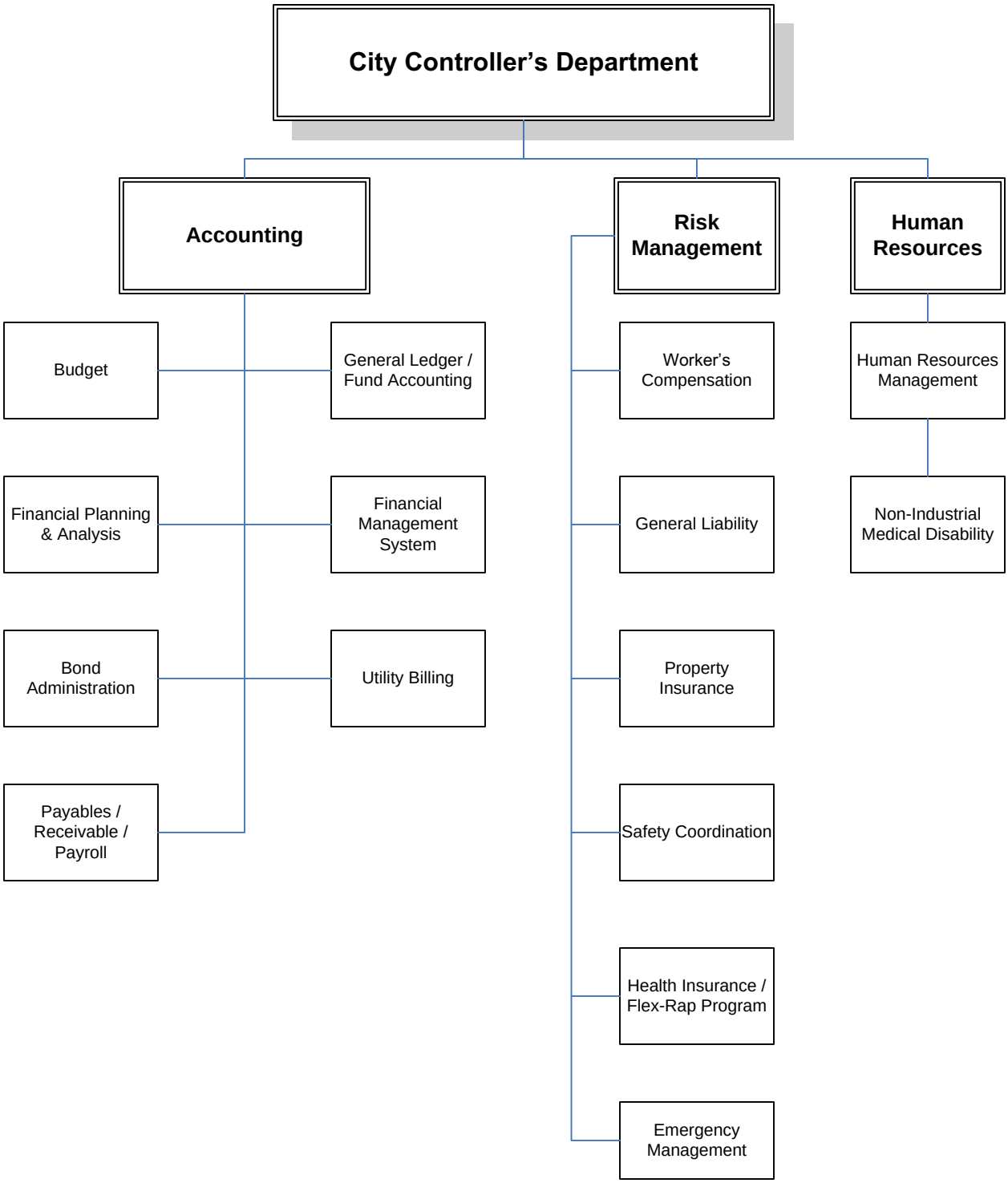
City of Whittier

City Controller

- *Human Resources Administration*
- *Emergency Management*
- *City Controller Administration*
- *Property Insurance*
- *Subventions & Grants - Administration*
- *Community Facilities Dist. 89-1*
- *Community Facilities Dist. 91-1*
- *Workers' Compensation*
- *General Liability*
- *Equipment Replacement*
- *Group Health Insurance*

City Controller's

Organization Chart

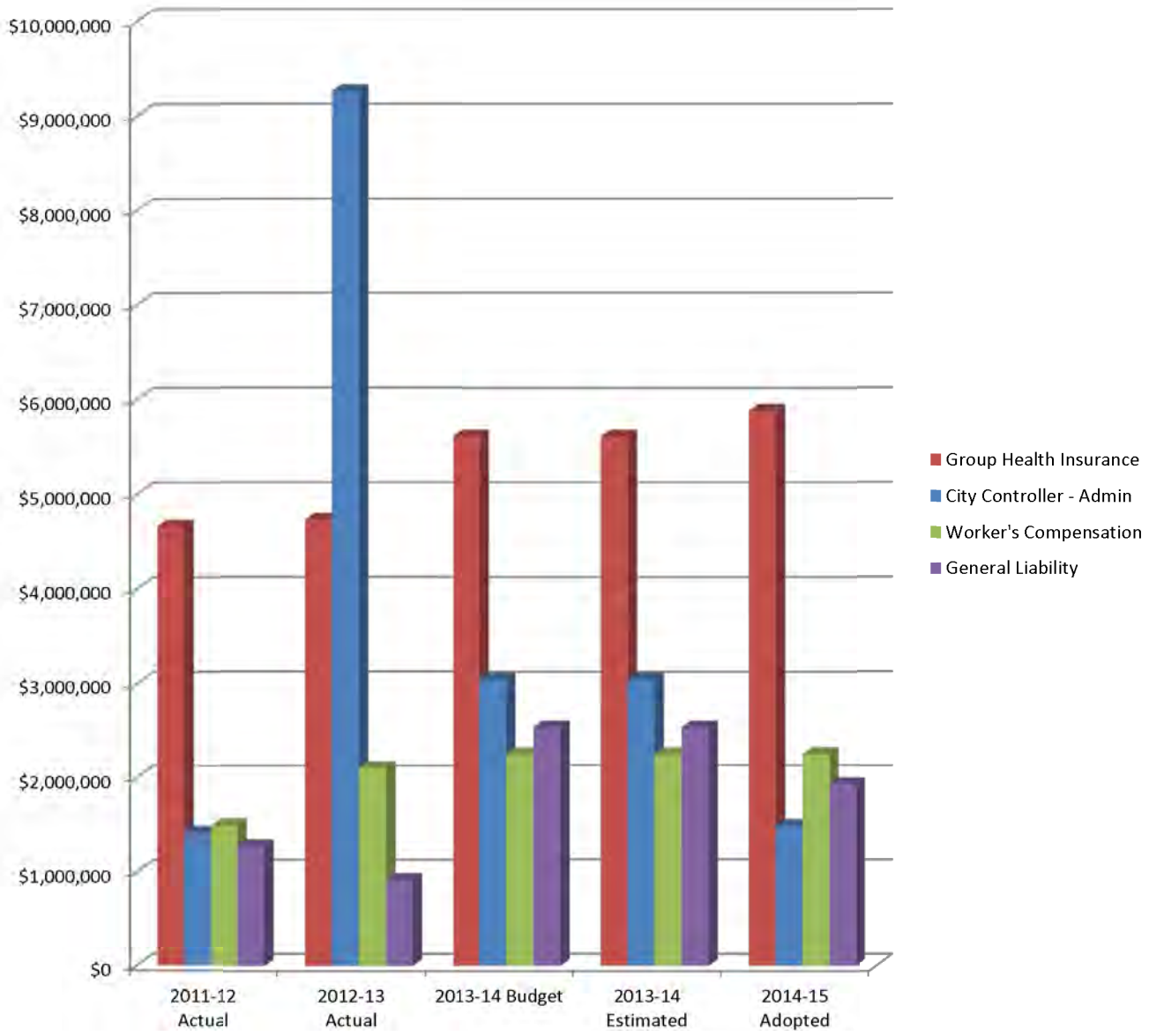


CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier

City Controller's Department

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
Group Health Insurance	$ 4,660,566	$ 4,729,069	$ 5,613,442	$ 5,613,442	$ 5,884,971
City Controller - Admin	1,416,627	9,261,572	3,044,206	3,044,206	1,480,061
Worker's Compensation	1,493,879	2,101,419	2,238,868	2,238,868	2,240,478
General Liability	1,272,489	910,667	2,522,929	2,522,909	1,926,748



City of Whittier

Human Resources Administration

OVERVIEW

Human Resources is a Division of the City Controller's office and is responsible for providing comprehensive human resource services to assist City departments with personnel matters. Activities include recruitment and selection, training and development, and employee relations.

Recruitment and selection activities include attracting applicants, screening applications, developing and proctoring exams and administering the City's Equal Employment Opportunity/Diversity Program. Other related activities consist of establishing and administering employment eligibility lists and scheduling and reviewing pre-employment medical exams pursuant to the Americans with Disabilities Act and coordinating background checks. Employee training and development activities include assessing employee needs, providing programs to improve employee job knowledge and skills and coordinating the Customer Service and Employee Tuition Reimbursement Programs. Staff coordinates the federally mandated Random Drug and Alcohol Testing of employees operating commercial vehicles or equipment.

The Employee Relations Program promotes a climate to attract and retain qualified employees, encourage and/or reward employee achievements and apply personnel rules in a fair and consistent manner. Other responsibilities in this area include grievance resolution, assisting with the disciplinary processes, conducting employee exit interviews, labor negotiations, administration and interpretation of labor contracts, coordination of employee recognition programs and publication of the monthly employee newsletter.

Employee services include: new employee orientation and processing; administering the classification, salary and benefit plans; ensuring compliance with Federal and State Family and Medical Leave laws; review of unemployment insurance claims; coordinating Employee Assistance Programs; and coordinating and processing personnel actions for performance reviews and/or salary adjustments. In addition, Human Resources staff provides staff support to the City's Personnel Board.

KEY GOALS

- Administer the Memorandum of Understanding (MOU's) with employee groups
- Negotiate successor labor agreements
- Coordinate Customer Service and Continuous Quality Improvement Programs including updates to the Customer Service Directory
- Coordinate Employee Service Awards Programs
- Develop and coordinate the City's Employee Development and Training Program
- Promote efficiency, effectiveness and excellence in customer service

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of training sessions conducted	14	10	11	11
Number of recruitments resulting in hiring	20	19	14	15
Number of service retirements	8	5	14	8
Number of separations	16	13	17	15

Human Resources - Administration (100-25-171-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 214,825	$ 213,986	$ 240,249	$ 240,249	$ 239,522
Maintenance and Operations	156,327	140,045	165,453	165,453	162,010
Capital Outlay	-	-	-	-	-
Total Expenditures	371,152	354,031	405,702	405,702	401,532
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 371,152	$ 354,031	$ 405,702	$ 405,702	$ 401,532
Expenditures and Transfers-Out By Source					
General Fund	371,152	354,031	405,702	405,702	401,532
Total Expenditures and Transfers-Out	$ 371,152	$ 354,031	$ 405,702	$ 405,702	$ 401,532
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 158,299	$ 159,954	$ 185,841	$ 185,841	$ 187,421
Employee Benefits	56,526	54,032	54,408	54,408	52,101
Total Employee Services	214,825	213,986	240,249	240,249	239,522
Dues, Memberships, License and Publications	3,350	2,616	3,350	3,350	3,350
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	1,736	1,736	1,697	1,697	1,444
Professional Services	54,251	53,080	52,505	52,505	52,505
Utilities	-	-	-	-	-
Miscellaneous Services	72,332	59,346	80,127	80,127	77,787
Repairs and Maintenance	564	-	300	300	300
Materials and Supplies	22,886	22,212	25,494	25,494	24,644
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	1,208	1,055	1,980	1,980	1,980
Total Maintenance and Operations	156,327	140,045	165,453	165,453	162,010
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	371,152	354,031	405,702	405,702	401,532
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 371,152	$ 354,031	$ 405,702	$ 405,702	$ 401,532
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	1.5	1.5	1.5	1.5	1.5
Total	3.5	3.5	3.5	3.5	3.5

City of Whittier

Emergency Management

OVERVIEW

The City of Whittier's Emergency Management mission is to develop, organize, coordinate and lead the City toward effective preparation for, and efficient response to, emergencies and disasters with the primary focus on saving lives, reducing human suffering and the minimizing of property loss and public services.

The City's Emergency Management function is a division of the City Controller's Department and intends to accomplish this mission through the coordination and cooperation of various City departments, outside agencies, and volunteer organizations. This includes the Area E Disaster Management group, the County of Los Angeles, the State of California, the Federal Emergency Management Agency and other organizations that have a role in major emergency or disaster operations.

During a major emergency or disaster, response and recovery activities are coordinated from the City's Emergency Operations Center, under the command of the City Manager, through the City Controller's Risk and Emergency Management Division, with the assistance of various City staff to respond in a unified approach to any emergency or disaster.

KEY GOALS

- Coordinate National Incident Management System (NIMS) into the City's emergency plans and procedures
- Coordinate the preparation of intra-departmental disaster response plans, including annual facility evacuation drills
- Provide City employee training in disaster incident management and emergency operations
- Foster and participate in simulated disaster response exercises with other agencies in Los Angeles County
- Conduct radio drills with local schools, hospitals and HAM radio volunteers
- Coordinate regular meetings of the Whittier Community Disaster Preparedness Planning Committee, consisting of representatives from the City's community departments, local school districts, health department, utilities, hospitals, law enforcement and fire, and faith based and non-profit organizations
- Promote community awareness and self-sufficiency

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of NIMS compliant employees	375	383	346	346
Total attendance for disaster training	57	35	39	39

Emergency Management (100-25-172-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 27,360	$ 24,590	$ 19,030	$ 19,030	$ 19,030
Maintenance and Operations	41,412	23,735	35,347	35,347	38,534
Capital Outlay	-	-	-	-	-
Total Expenditures	68,772	48,325	54,377	54,377	57,564
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 68,772	$ 48,325	$ 54,377	$ 54,377	$ 57,564
Expenditures and Transfers-Out By Source					
General Fund	68,772	48,325	54,377	54,377	57,564
Total Expenditures and Transfers-Out	$ 68,772	$ 48,325	$ 54,377	$ 54,377	$ 57,564
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 31,888	$ 29,163	$ 23,712	$ 23,712	$ 23,712
Employee Benefits	(4,528)	(4,573)	(4,682)	(4,682)	(4,682)
Total Employee Services	27,360	24,590	19,030	19,030	19,030
Dues, Memberships, License and Publications	3,486	4,480	5,345	5,345	5,345
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	54	54	54	54	50
Professional Services	4,125	2,069	7,115	7,115	7,115
Utilities	-	-	301	301	301
Miscellaneous Services	1,766	240	11,036	11,036	11,036
Repairs and Maintenance	-	12,601	1,260	1,260	1,260
Materials and Supplies	754	3,659	8,612	8,612	11,802
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	86	632	1,624	1,624	1,625
Total Maintenance and Operations	10,271	23,735	35,347	35,347	38,534
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	37,631	48,325	54,377	54,377	57,564
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	31,141	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	31,141	-	-	-	-
Total Expenditures and Transfers-Out	$ 68,772	$ 48,325	$ 54,377	$ 54,377	$ 57,564
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	0.3	0.3	0.3	0.3	0.3

CITY OF WHITTIER CALIFORNIA
INC. 1898

City of Whittier

City Controller

OVERVIEW

The Controller's Office is charged with the administration of the City's financial affairs, human resource functions, risk management responsibilities and emergency management operations. In fulfilling this mission, the Controller's Office performs a variety of functions which include the provision of staff support to the City Manager involving analysis and implementation of the City's annual operating budget and general accounting system, the maintenance and administration of the risk management and emergency management programs and human resource duties for the City, the Whittier Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority, Whittier Housing Authority and several special districts.

The Controller's Office also provides support in various areas including the projection and analysis of compensation and benefits costs for labor negotiations; processing and reviewing unemployment insurance claims; administration of employee benefits programs; coordinating deferred compensation and PERS retirement programs; managing disaster preparedness and emergency operations; and coordinating the safety committee program and accident review committee.

The Controller's Office oversees the City's long range financial planning, financing of capital needs, including bond financings, and reviewing fiscal impact of Council actions. Currently, the Controller's Office administers the City's seven (7) outstanding bonds, including the preparation of annual disclosure reports on new bonds issued since 1995.

Accounting functions performed by the department include general ledger maintenance, bi-weekly payroll processing, deferred compensation, weekly accounts payable processing, accounts receivable billing and maintenance, expense reimbursements, mobile equipment billings, maintenance of the City's capital asset and inventory listings, maintenance of the utility billing system and financial administration of the HUD's Community Development Block Grant (CDBG) and HOME programs. The office also coordinates the annual financial audit, prepares financial statements and compiles an audit report for the Wildlife Corridor Conservation Authority (WCCA).

In addition, the Controller's Office provides independent, technical analysis and advice on a broad range of management issues and problems aimed at monitoring the propriety of expenditures, evaluating internal controls, assessing efficiency and effectiveness of program objectives and analyzing and recommending changes in management systems procedures. Also, the Controller's Office is responsible for purchasing administration, the disbursement of monies, the preparation of various required financial reports, the supervision of the City's inventory of property, and management of the City's various audit engagements.

The City is known for its high quality of management and its sound fiscal practices.

City of Whittier

City Controller

KEY GOALS

- Provide excellent customer service to the public as well as other City departments or employees
- Provide fiscal planning and forecasting
- Facilitate and monitor departmental budget preparation
- Monitor financial activity
- Ensure the fiscal integrity of City operations and ensure compliance with guidelines and regulations
- Administer outstanding bonds and related debt
- Ensure the proper recording of accounting transactions
- Prepare accurate financial reports
- Maintain sound and efficient property, workers' compensation and liability risk management procedures and coverage's
- Provide effective administration of the City's employee benefits program, including group health and life insurance, Flex-RAP, deferred compensation, PERS retirement system and COBRA mandates
- Remain knowledgeable and informed in the areas of accounting, financial practices and related legislation

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of budget excellence awards received since Fiscal Year 2011-12	1	2	3	3
Number of budget adjustments processed	27	21	15	20
Number of Certificate of Achievement awards received since 1988	23	24	25	26

City Controller - Administration (100-25-251-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 1,002,513	$ 984,084	$ 1,096,805	$ 1,096,805	$ 1,048,556
Maintenance and Operations	413,758	8,277,488	435,801	435,801	431,505
Capital Outlay	-	-	1,511,600	1,511,600	-
Total Expenditures	1,416,271	9,261,572	3,044,206	3,044,206	1,480,061
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,416,271	$ 9,261,572	$ 3,044,206	$ 3,044,206	$ 1,480,061
Expenditures and Transfers-Out By Source					
General Fund	1,416,271	9,261,572	3,044,206	3,044,206	1,480,061
Total Expenditures and Transfers-Out	$ 1,416,271	$ 9,261,572	$ 3,044,206	$ 3,044,206	$ 1,480,061
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 860,654	$ 826,084	$ 894,217	$ 894,217	$ 850,622
Employee Benefits	141,859	158,000	202,588	202,588	197,934
Total Employee Services	1,002,513	984,084	1,096,805	1,096,805	1,048,556
Dues, Memberships, License and Publications	1,457	1,193	1,955	1,955	1,955
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	8,733	8,733	7,930	7,930	3,634
Professional Services	193,714	178,437	200,100	200,100	200,100
Utilities	121,894	32,886	24,100	24,100	24,100
Miscellaneous Services	2,457	2,344	8,100	8,100	8,100
Repairs and Maintenance	52,941	53,170	39,130	39,130	39,130
Materials and Supplies	21,901	22,515	30,285	30,285	30,285
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	5,637	7,886,637	64,201	64,201	64,201
Total Maintenance and Operations	408,734	8,185,915	375,801	375,801	371,505
Capital Outlay	-	-	1,511,600	1,511,600	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,411,247	9,169,999	2,984,206	2,984,206	1,420,061
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	5,024	91,573	60,000	60,000	60,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	5,024	91,573	60,000	60,000	60,000
Total Expenditures and Transfers-Out	$ 1,416,271	$ 9,261,572	$ 3,044,206	$ 3,044,206	$ 1,480,061
Full Time Positions	13.0	12.0	12.0	12.0	11.0
Part Time Positions (Full Time Equivalent)	0.3	0.8	0.8	0.8	1.5
Total	13.3	12.8	12.8	12.8	12.5

City of Whittier

Property Insurance

OVERVIEW

The City participates in a Public Entity Property Insurance Program (PEPIP) through California Insurance Pool Authority (CIPA) for pooled property insurance. Policy provisions, coverage, exposures and valuations are reviewed at least annually for appropriateness and accuracy.

The City also purchases special coverage for boiler and machinery, fiduciary liability, faithful performance and pollution. Earthquake and flood coverage varies each year depending on the market.

The City works through brokers to ensure that coverage for these exposures are placed with admitted California carriers if possible, and that the City acquires broad coverage at the lowest possible cost.

KEY GOALS

- Secure coverage to preserve the City's broad range of property and assets protection at minimum cost
- Accurately value the City's real and personal property to ensure adequate coverage
- Review and update property and equipment listing to reflect additions, deletions or upgraded properties and ensure maximum coverage

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of property loss reported	1	2	1	1
Total loss	$2,290.82	$120,000	$40,330	$20,000

Property Insurance (100-25-272-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	227,290	220,960	245,438	245,438	265,492
Capital Outlay	-	-	-	-	-
Total Expenditures	227,290	220,960	245,438	245,438	265,492
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 227,290	$ 220,960	$ 245,438	$ 245,438	$ 265,492
Expenditures and Transfers-Out By Source					
General Fund	227,290	220,960	245,438	245,438	265,492
Total Expenditures and Transfers-Out	$ 227,290	$ 220,960	$ 245,438	$ 245,438	$ 265,492
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	227,290	220,960	245,438	245,438	265,492
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	227,290	220,960	245,438	245,438	265,492
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	227,290	220,960	245,438	245,438	265,492
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 227,290	$ 220,960	$ 245,438	$ 245,438	$ 265,492
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Subventions and Grants (268)

OVERVIEW

This fund is used to account for various Federal, State, County and other organizational grants awarded to the City which mandate segregated accounting or have special reporting requirements.

The fund is divided into the following budget codes that are managed by the respective departments:

268-21-950-903/921	Subventions and Grants – Library
268-22-950-922	Subventions and Grants – Parks
268-23-950-923	Subventions and Grants – Community Services
268-30-950-930	Subventions and Grants – Public Works
268-40-950-940	Subventions and Grants – Police

KEY GOALS

- Maintain accurate accounting records for all grants received
- Prepare timely financial reports as required by the granting agencies

City of Whittier

Subventions and Grants (268)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	863,196	1,398,581	266,000	717,666	321,247
Capital Outlay	30,536	-	44,197	45,547	-
Total Expenditures	893,732	1,398,581	310,197	763,213	321,247
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 893,732	$ 1,398,581	$ 310,197	$ 763,213	$ 321,247
Expenditures and Transfers-Out By Source					
Subventions and Grants Fund	893,732	1,398,581	310,197	763,213	321,247
Total Expenditures and Transfers-Out	$ 893,732	$ 1,398,581	$ 310,197	$ 763,213	$ 321,247
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	863,196	1,398,581	266,000	717,666	321,247
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	863,196	1,398,581	266,000	717,666	321,247
Capital Outlay	30,536	-	44,197	45,547	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	893,732	1,398,581	310,197	763,213	321,247
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 893,732	$ 1,398,581	$ 310,197	$ 763,213	$ 321,247
Full Time Positions	1.0	0	0.0	0	0
Part Time Positions (Full Time Equivalent)	0.0	0	0.0	0	0
Total	1.0	0	0.0	0	0

City of Whittier

Community Facilities District 1989-1

OVERVIEW

The City of Whittier formed a Community Facilities District in 1989 to assist in financing public improvements within the Whittier Boulevard Redevelopment Project Area's Whittier Marketplace Project. The formation of the Community Facilities District allowed the City to issue tax-exempt bonds in the gross amount of $5,095,000 for the Whittier Marketplace, with a maturity date of September 1, 2019. These bonds were refunded in August 1998 for $5,470,000 with the new bond maturity date of September 1, 2024.

The debt service on the bonds is paid by a special assessment on the property tax bills of property owners within the Community Facilities District boundaries.

KEY GOALS

- Provide a means of financing public improvements within the district

City of Whittier

Community Facilities District 1989-1 (586-25-999-205)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	414,959	414,003	420,370	420,300	415,239
Capital Outlay	-	-	-	-	-
Total Expenditures	414,959	414,003	420,370	420,300	415,239
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 414,959	$ 414,003	$ 420,370	$ 420,300	$ 415,239
Expenditures and Transfers-Out By Source					
Community Facilities District 1989-1 Fund	414,959	414,003	420,370	420,300	415,239
Total Expenditures and Transfers-Out	$ 414,959	$ 414,003	$ 420,370	$ 420,300	$ 415,239
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	3,900	4,106	4,370	4,300	4,870
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	3,900	4,106	4,370	4,300	4,870
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	3,900	4,106	4,370	4,300	4,870
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	411,059	409,897	416,000	416,000	410,369
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	411,059	409,897	416,000	416,000	410,369
Total Expenditures and Transfers-Out	$ 414,959	$ 414,003	$ 420,370	$ 420,300	$ 415,239
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Community Facilities District 1991-1

OVERVIEW

A second Community Facilities District was formed in 1991 to assist in financing public improvements within the Earthquake Redevelopment Project Area at the Quad shopping center. Tax-exempt bonds in the amount of $6,270,000 were issued in 1991 to fund the necessary improvements and had a maturity date of September 1, 2012. These bonds were refunded in December 1998 for $6,285,000 and have the same maturity date as the previous bonds.

The debt service on the bonds were paid through special assessments on the property tax bills of property owners within the District boundaries.

KEY GOALS

- Provide a means of financing public improvements within the district

City of Whittier

Community Facilities District 1991-1 (587-25-999-206)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	627,714	626,260	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	627,714	626,260	-	-	-
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 627,714	$ 626,260	$ -	$ -	$ -
Expenditures and Transfers-Out By Source					
Community Facilities District 1991-1 Fund	627,714	626,260	-	-	-
Total Expenditures and Transfers-Out	$ 627,714	$ 626,260	$ -	$ -	$ -
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	3,197	2,652	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	12,273	12,543	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	15,470	15,195	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	15,470	15,195	-	-	-
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	612,244	611,065	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	612,244	611,065	-	-	-
Total Expenditures and Transfers-Out	$ 627,714	$ 626,260	$ -	$ -	$ -
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Workers' Compensation

OVERVIEW

The Controller's Office administers a self-insured worker's compensation program in accordance with State worker's compensation law. California statutes guarantee certain benefits to employees who are injured or become ill as a result of their jobs. Benefit levels are set by State statutes.

The City contracts with a third-party administrator, Keenan & Associates, who is responsible for claims management and serves as a liaison between the City, the injured employee and the State worker's compensation system.

An excess worker's compensation insurance policy is maintained for catastrophic claims in excess of the self-insured retention of $500,000 through a pool-purchased program sponsored by the California State Association of Counties - Excess Insurance Authority (CSAC-EIA). CSAC-EIA is a risk management joint-powers authority formed to provide municipalities with an alternative to the rising costs of insurance in the private sector insurance market.

Other responsibilities of this division include compliance with worker's compensation legislation and OSHA (Occupational Safety and Health Administration) regulations regarding repetitive motion injuries, evaluation of workstations, assist departments with safety or ergonomic concerns, coordination of safety related workshops and training and coordination of the employee safety/accident review committee. The Employee Safety Program strives to protect and conserve resources, in terms of both the employee and City assets, through employee safety awareness and training, as well as identification and elimination of workplace hazards.

KEY GOALS

- Maintain sufficient operating reserve to provide for administrative and claim payments and outstanding liabilities
- Control rising workers' compensation costs through a comprehensive safety program, including employee training and an aggressive case closure posture
- Reduce total number of calendar days missed from work due to job related injuries thru the implementation of a Return to Work Program
- Manage third party administrator claims processing for efficient and timely claim handling
- Communicate effectively with City departments, third party administrators and claimants
- Coordinate with CSAC-EIA to affect change in legislation regarding workers' compensation, i.e. medical reporting and other workers' compensation programs

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of Worker's Compensation claims filed	61	69	69	69
Number of calendar days missed from work due to work-related injuries	2,915	708	949	450

Workers' Compensation (720)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 43,524	$ 32,364	$ 55,420	$ 55,420	$ 55,701
Maintenance and Operations	1,450,355	2,069,055	2,183,448	2,183,448	2,184,777
Capital Outlay	-	-	-	-	-
Total Expenditures	1,493,879	2,101,419	2,238,868	2,238,868	2,240,478
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,493,879	$ 2,101,419	$ 2,238,868	$ 2,238,868	$ 2,240,478
Expenditures and Transfers-Out By Source					
Workers' Compensation Fund	1,493,879	2,101,419	2,238,868	2,238,868	2,240,478
Total Expenditures and Transfers-Out	$ 1,493,879	$ 2,101,419	$ 2,238,868	$ 2,238,868	$ 2,240,478
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 1,925	$ -	$ 21,709	$ 21,709	$ 21,709
Employee Benefits	41,599	32,364	33,711	33,711	33,992
Total Employee Services	43,524	32,364	55,420	55,420	55,701
Dues, Memberships, License and Publications	37	444	685	685	685
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	1,177,956	1,783,102	1,885,057	1,885,057	1,884,896
Professional Services	129,377	138,661	143,570	143,570	143,570
Utilities	-	-	-	-	-
Miscellaneous Services	3,000	3,000	4,710	4,710	4,710
Repairs and Maintenance	352	358	530	530	530
Materials and Supplies	1,626	2,028	2,820	2,820	2,820
City Charges	130,097	132,959	135,486	135,486	136,976
Mobile Equipment Rental	-	-	-	-	-
Other	7,910	8,503	10,590	10,590	10,590
Total Maintenance and Operations	1,450,355	2,069,055	2,183,448	2,183,448	2,184,777
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,493,879	2,101,419	2,238,868	2,238,868	2,240,478
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,493,879	$ 2,101,419	$ 2,238,868	$ 2,238,868	$ 2,240,478
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.5	0.5	0.5	0.5	0.5
Total	0.5	0.5	0.5	0.5	0.5

City of Whittier

General Liability

OVERVIEW

The Controller's Office administers a self-insured general liability program with a self-insured retention of $500,000 per occurrence. The City is a member of the California Insurance Pool Authority (CIPA), a joint powers authority of 13 California cities, which provides coverage in excess of the $500,000 retention to $42 million per occurrence.

The City contracts with a third-party administrator, Keenan & Associates, to investigate and adjust claims and coordinate defense of property damage and personal injury claims. The City provides information to the third-party administrator to aid in the investigation and authorizes settlements.

The program includes identification of exposures through accident reporting and investigation, defensive driving programs, contract review for proper insurance and indemnification clauses, assistance to defense attorneys in preparation of cases and liability advice to City departments.

KEY GOALS

- Maintain a sufficient reserve to operate the program and fund claims
- Maintain effective communications between City departments, third party administrators, claimants and CIPA
- Control rising liability costs through a comprehensive safety program, an aggressive case closure position, as well as administering the handling of smaller claims to help control costs
- Monitor third party administrator claims processing for efficient and timely claims handling
- Maintain litigation management program and ensure that all attorneys are in compliance with the program's guidelines
- Participate in CIPA committees to stay informed of new concepts, novelties and other efforts utilized to control costs

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Number of General Liability claims filed	117	85	117	117
Number of vehicle accidents involving City Employees	9	7	14	14

City of Whittier

General Liability (730)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 81,233	$ 72,688	$ 91,835	$ 91,835	$ 92,526
Maintenance and Operations	1,191,256	837,979	1,833,074	1,833,074	1,834,222
Capital Outlay	-	-	-	-	-
Total Expenditures	1,272,489	910,667	1,924,909	1,924,909	1,926,748
Transfers-Out	-	-	598,000	598,000	-
Total Expenditures and Transfers-Out	$ 1,272,489	$ 910,667	$ 2,522,909	$ 2,522,909	$ 1,926,748
Expenditures and Transfers-Out By Source					
General Liability Fund	1,272,489	910,667	2,522,909	2,522,909	1,926,748
Total Expenditures and Transfers-Out	$ 1,272,489	$ 910,667	$ 2,522,909	$ 2,522,909	$ 1,926,748
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ 17,231	$ 17,231	$ 17,231
Employee Benefits	81,233	72,688	74,604	74,604	75,295
Total Employee Services	81,233	72,688	91,835	91,835	92,526
Dues, Memberships, License and Publications	37	280	470	470	470
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	1,080,418	729,505	1,700,672	1,700,672	1,700,672
Professional Services	6,140	4,337	22,484	22,484	22,484
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	1,510	1,510	1,510
Repairs and Maintenance	352	358	530	530	530
Materials and Supplies	205	177	1,745	1,745	1,745
City Charges	100,241	102,447	104,393	104,393	105,541
Mobile Equipment Rental	-	-	-	-	-
Other	3,863	875	1,270	1,270	1,270
Total Maintenance and Operations	1,191,256	837,979	1,833,074	1,833,074	1,834,222
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	598,000	598,000	-
Total Operating Expenditures/Transfers	1,272,489	910,667	2,522,909	2,522,909	1,926,748
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,272,489	$ 910,667	$ 2,522,909	$ 2,522,909	$ 1,926,748
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.4	0.4	0.4	0.4	0.4
Total	0.4	0.4	0.4	0.4	0.4

City of Whittier

Equipment Replacement

OVERVIEW

The Equipment Replacement Fund is the cost center used to account for the operations, maintenance, and replacement of major equipment (e.g. copiers, mobile radios, computer system, phone system, etc). The acquisition of new office equipment in excess of $20,000 is budgeted in the Capital Outlay General Fund (635), while new office equipment costing less than $20,000 is budgeted in the respective budget code of each department.

In addition, beginning in Fiscal Year 1995-96, a reserve for major equipment was established with contributions from the Capital Outlay General Fund. The fund is used as a sinking fund for major equipment replacement. The Five-Year Capital Improvement Summary provides a listing of equipment and the amount of funding approved for the current fiscal year, if any, and includes estimated funding requirements for the next five-year period.

KEY GOALS

- Maintain and reserve funds for equipment replacement
- Provide for future equipment replacements when needed

Performance Measures

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Reserve fund balance for equipment replacement	$848,210	$848,210	$902,937	$927,937

City of Whittier

Equipment Replacement (770)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	279,545	39,573	65,000	52,010	65,000
Capital Outlay	171,380	206,420	177,500	177,500	118,200
Total Expenditures	450,925	245,993	242,500	229,510	183,200
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 450,925	$ 245,993	$ 242,500	$ 229,510	$ 183,200
Expenditures and Transfers-Out By Source					
General Fund	450,925	245,993	242,500	229,510	183,200
Total Expenditures and Transfers-Out	$ 450,925	$ 245,993	$ 242,500	$ 229,510	$ 183,200
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	46,162	39,573	65,000	52,010	65,000
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	65,130	-	-	-	-
Total Maintenance and Operations	111,292	39,573	65,000	52,010	65,000
Capital Outlay	168,263	183,920	155,000	155,000	105,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	279,555	223,493	220,000	207,010	170,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	168,253	-	-	-	-
Capital Outlay	3,117	22,500	22,500	22,500	13,200
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	171,370	22,500	22,500	22,500	13,200
Total Expenditures and Transfers-Out	$ 450,925	$ 245,993	$ 242,500	$ 229,510	$ 183,200
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Group Health Insurance

OVERVIEW

The Group Health Insurance Fund is comprised of the City's contribution toward the cost of group health and life insurance plans, employee payroll premium deductions, retiree premium payments, payments by former employees for continued health insurance coverage pursuant to the Consolidated Omnibus Budget Reconciliation Act (COBRA) and the costs to administer the City's health insurance programs.

The Controller's Office coordinates the Employee Health Benefits Advisory Committee and prepares insurance information for employees, retirees and former employees under COBRA. They coordinate the annual insurance and Flex-Rap (IRC 125) open enrollment process and the Employee Health Promotion program. The division manages the day-to-day administration of the City's group insurance plans, including Health Insurance Portability and Accountability Act (HIPAA) medical privacy compliance.

Various City departmental budgets are charged for the portion of the health insurance premiums paid by the City, Flex-RAP administration and Employee Assistance Program (EAP). Administrative charges for COBRA participants and interest earnings are designated to fund the health insurance program's administrative costs, as well as changes in employee enrollment.

KEY GOALS

- Coordinate the Employee Health Promotion program to mitigate group medical insurance claims and corresponding premium increases, increase employee productivity, reduce lost time, enhance employee morale and self-esteem

- Effectively manage the annual insurance renewal process, day-to-day administration of the group insurance and related programs

- Monitor compliance with Federal regulations such as COBRA, State and Federal Family and Medical Leave Acts and HIPAA

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Loss claim ratio (PPO plans only)	86.04	87.27	80.45	80.45
Number of employees on PPO	156	152	139	139
Number of employees on HMO	238	238	247	247

Group Health Insurance (780-25-173-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 10,534	$ 10,534	$ 9,774	$ 9,774	$ 9,774
Maintenance and Operations	4,650,032	4,718,535	5,603,668	5,603,668	5,875,197
Capital Outlay	-	-	-	-	-
Total Expenditures	4,660,566	4,729,069	5,613,442	5,613,442	5,884,971
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 4,660,566	$ 4,729,069	$ 5,613,442	$ 5,613,442	$ 5,884,971
Expenditures and Transfers-Out By Source					
Group Health Insurance Fund	4,660,566	4,729,069	5,613,442	5,613,442	5,884,971
Total Expenditures and Transfers-Out	$ 4,660,566	$ 4,729,069	$ 5,613,442	$ 5,613,442	$ 5,884,971
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	10,534	10,534	9,774	9,774	9,774
Total Employee Services	10,534	10,534	9,774	9,774	9,774
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	4,643,407	4,692,036	5,571,202	5,571,202	5,842,497
Professional Services	6,618	5,434	10,762	10,762	10,762
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	7	53	270	270	270
City Charges	-	20,936	21,334	21,334	21,568
Mobile Equipment Rental	-	-	-	-	-
Other	-	76	100	100	100
Total Maintenance and Operations	4,650,032	4,718,535	5,603,668	5,603,668	5,875,197
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	4,660,566	4,729,069	5,613,442	5,613,442	5,884,971
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 4,660,566	$ 4,729,069	$ 5,613,442	$ 5,613,442	$ 5,884,971
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

CITY OF WHITTIER CALIFORNIA
INC 1898

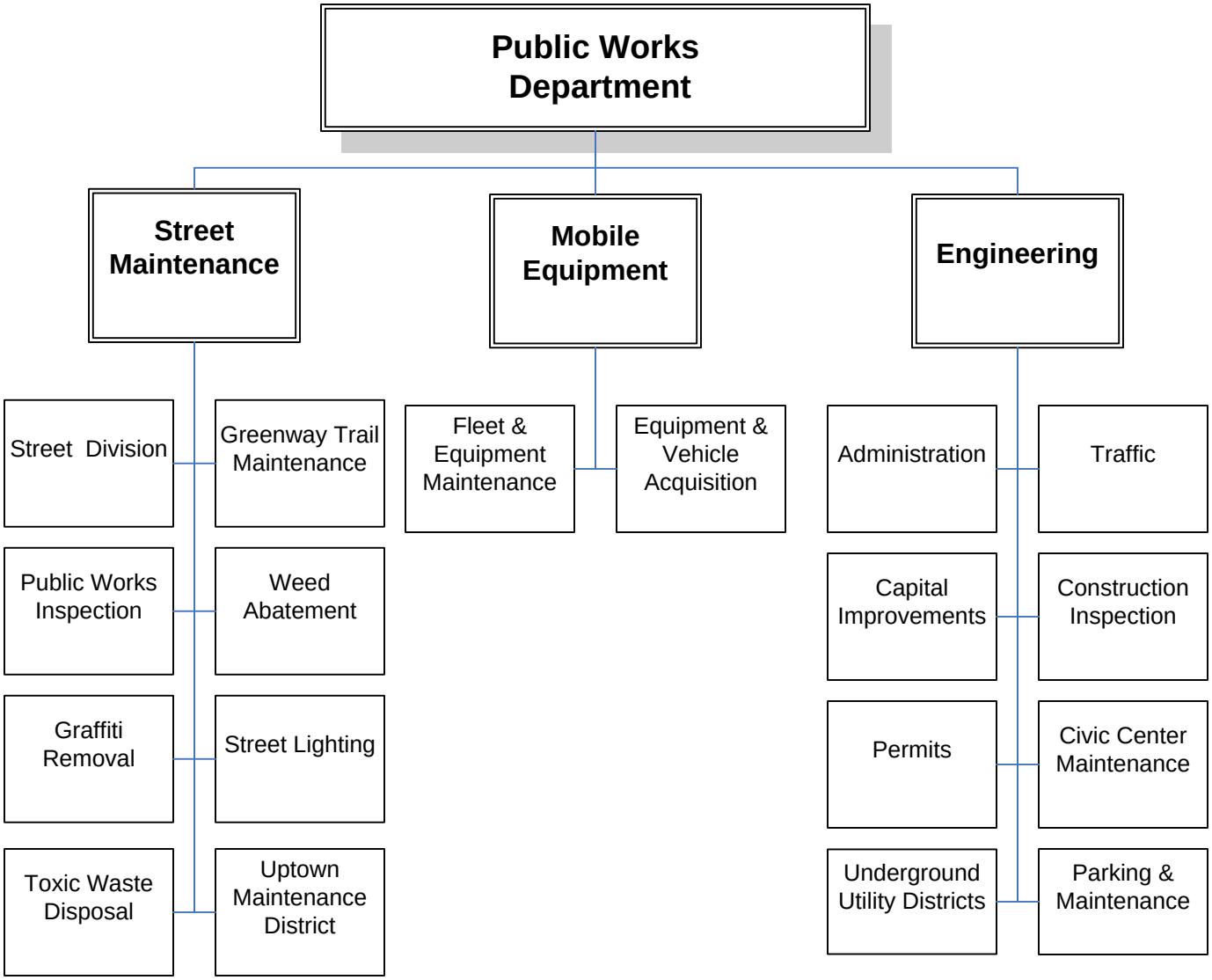
City of Whittier

Public Works

- *Civic Center Maintenance*
- *Street Lighting*
- *Street Maintenance*
- *Traffic Signals*
- *Greenway Trail Maintenance*
- *Graffiti Removal*
- *Engineering*
- *Weed Control*
- *Street Lighting Assessment District 1-91*
- *Gas Tax A (2107)*
- *Proposition 1B*
- *Traffic Congestion Relief*
- *Traffic Safety*
- *Gas Tax B (2106)*
- *Gas Tax 2105*
- *Uptown Parking District No. 1*
- *Uptown Parking District No. 2*
- *Uptown Village Maintenance District*
- *Federal Stimulus (ARRA)*
- *Mobile Equipment*
- *Mobile Equipment Replacement*

Public Works

Organization Chart

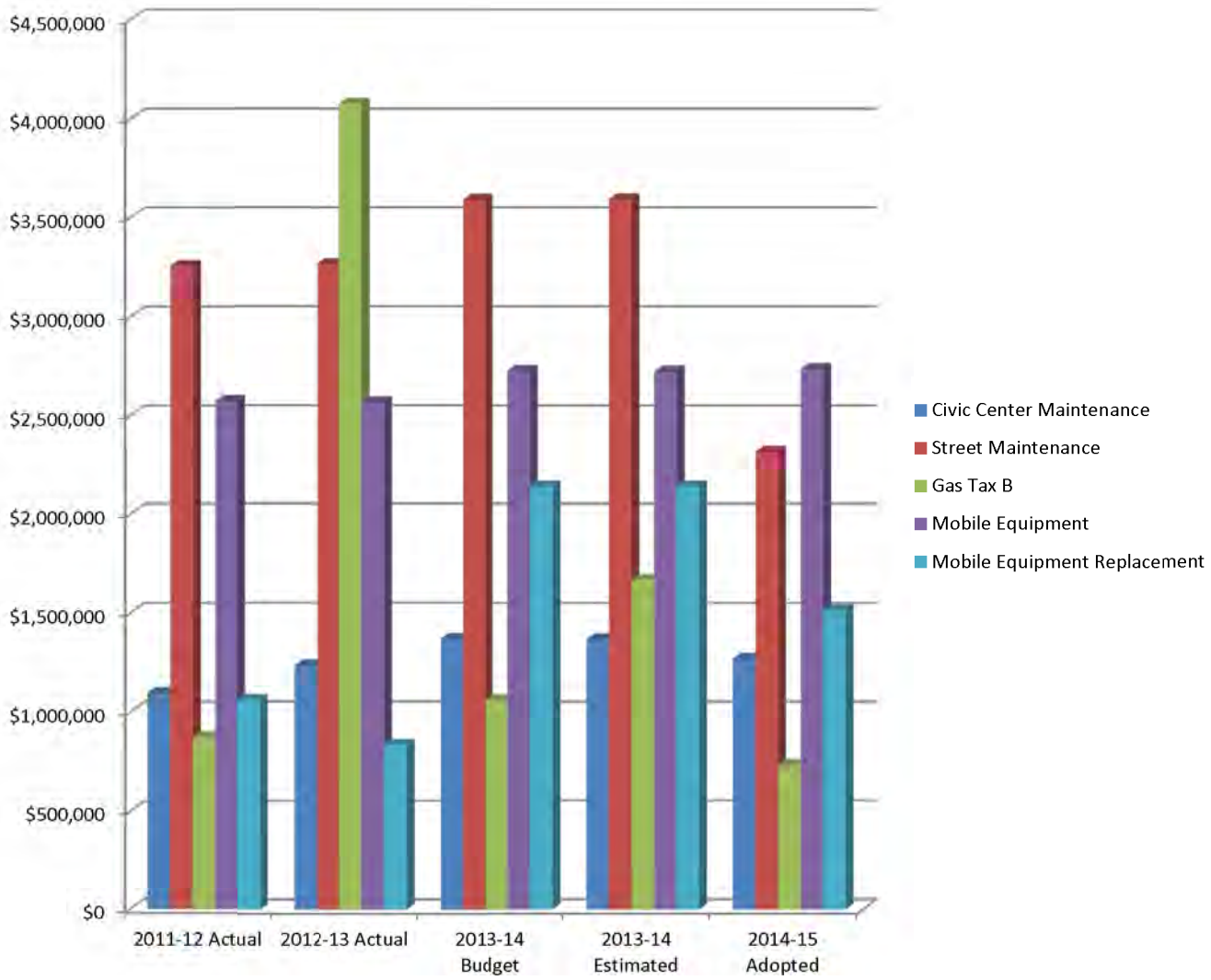


CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier

Public Works Department

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
Civic Center Maintenance	$ 1,095,683	$ 1,231,680	$ 1,366,360	$ 1,366,360	$ 1,268,376
Street Maintenance	3,256,043	3,263,884	3,590,561	3,593,466	2,316,387
Gas Tax B	870,005	4,075,678	1,058,595	1,666,594	729,095
Mobile Equipment	2,573,240	2,566,040	2,725,275	2,721,955	2,733,965
Mobile Equipment Replacement	1,057,523	832,940	2,139,100	2,139,100	1,513,000



City of Whittier

Civic Center Maintenance

OVERVIEW

The Civic Center Maintenance Division under the Public Works Department is responsible for maintaining all City buildings in the Civic Center Complex and both libraries (Central and Whittwood Branch), including the Special Activities Building at the southeast corner of Washington Avenue and Walnut Street and the Friends of the Whittier Public Library used book store facility at Bailey Street and Comstock Avenue. Division responsibilities include the daily up-keep and repair of all structural and non-structural building components.

The Division administers the contracts for major and specialty work performed by private contractors or individuals. These contracts include on-going janitorial services, pest control, HVAC, elevator maintenance and facility or equipment improvements.

KEY GOALS

- Maintain all equipment and facilities within the purview of the division at optimum operational levels through performance of regular and timely maintenance
- Maintain an on-going preventive maintenance program to avoid major problems and emergencies, reduce occurrences and minimize the frequency and duration of service disruptions attributed to equipment failures
- Maximize allocated resources through effective and thorough procurement of the services that are performed by contract labor or outside vendors
- Continuously update and review maintenance related procedures in order to achieve maximum benefits from the efforts of Division staff
- Continuously seek energy efficient operation options to reduce operation expenses and achieve overall energy savings within the Civic Center Maintenance system
- Continue with the facility upgrade programs to comply with the American Disability Act (ADA) requirements
- Provide technical assistance to other City departments on office remodeling and refurbishment work

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Service calls	2,086	2,102	2,071	2,050

Civic Center Maintenance (100-30-142-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 276,271	$ 272,405	$ 258,723	$ 258,723	$ 263,565
Maintenance and Operations	819,412	959,275	1,104,037	1,104,037	1,004,811
Capital Outlay	-	-	3,600	3,600	-
Total Expenditures	1,095,683	1,231,680	1,366,360	1,366,360	1,268,376
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,095,683	$ 1,231,680	$ 1,366,360	$ 1,366,360	$ 1,268,376
Expenditures and Transfers-Out By Funding Source					
General Fund	1,095,683	1,231,680	1,366,360	1,366,360	1,268,376
Total Expenditures and Transfers-Out	$ 1,095,683	$ 1,231,680	$ 1,366,360	$ 1,366,360	$ 1,268,376
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 194,644	$ 198,400	$ 189,321	$ 189,321	$ 191,113
Employee Benefits	81,627	74,005	69,402	69,402	72,452
Total Employee Services	276,271	272,405	258,723	258,723	263,565
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	120	120	120
Taxes and Assessments	114	-	-	-	-
Insurance	9,615	9,615	6,553	6,553	2,667
Professional Services	-	-	-	-	-
Utilities	383,302	519,257	641,065	641,065	551,065
Miscellaneous Services	87,255	95,074	143,961	143,961	143,961
Repairs and Maintenance	287,414	269,221	241,549	241,549	236,209
Materials and Supplies	42,893	57,299	59,932	59,932	59,932
City Charges	-	-	-	-	-
Mobile Equipment Rental	7,429	8,641	10,757	10,757	10,757
Other	1,220	168	100	100	100
Total Maintenance and Operations	819,242	959,275	1,104,037	1,104,037	1,004,811
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,095,513	1,231,680	1,362,760	1,362,760	1,268,376
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	170	-	-	-	-
Capital Outlay	-	-	3,600	3,600	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	170	-	3,600	3,600	-
Total Expenditures and Transfers-Out	$ 1,095,683	$ 1,231,680	$ 1,366,360	$ 1,366,360	$ 1,268,376
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	3.0	3.0	3.0

City of Whittier

Street Lighting

OVERVIEW

The Street Lighting Division of the Public Works Department is responsible for maintaining approximately 2,244 of the City's streetlights in proper working condition. This includes replacement lighting and new installations in conjunction with new development, replacement of knocked down light poles and maintenance of lighting in parks and recreational areas. In addition, this division handles all emergency repair work.

The division staff coordinates the maintenance effort with the Southern California Edison Company to ensure the other 2,060 Edison-owned lights are also maintained properly throughout the City.

KEY GOALS

- Improve the appearance of the City through the illumination of City streets
- Enhance public safety by proper illumination
- Enhance evening visibility of City's business districts
- Provide the most energy efficient and effective lighting system using new technologies such as LED fixtures

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Light poles replaced from knockdowns	2	6	4	4
LED light conversions*	0	4	24	24
New lights**	0	7	3	46

*retrofit of existing lights (not signals, but overhead safety lights included in performance)
**new light construction uses LED technology (does not include traffic signal heads)

City of Whittier

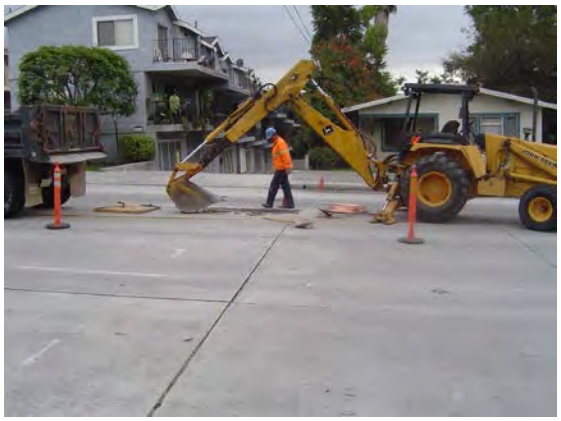
Street Lighting (100-30-321-801)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 65,809	$ 93,178	$ 65,711	$ 65,711	$ 65,711
Maintenance and Operations	445,148	453,784	406,181	406,181	405,920
Capital Outlay	-	-	-	-	-
Total Expenditures	510,957	546,962	471,892	471,892	471,631
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 510,957	$ 546,962	$ 471,892	$ 471,892	$ 471,631
Expenditures and Transfers-Out By Funding Source					
General Fund	510,957	546,962	471,892	471,892	471,631
Total Expenditures and Transfers-Out	$ 510,957	$ 546,962	$ 471,892	$ 471,892	$ 471,631
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 3,364	$ 2,501	$ 6,202	$ 6,202	$ 6,202
Employee Benefits	62,445	90,677	59,509	59,509	59,509
Total Employee Services	65,809	93,178	65,711	65,711	65,711
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	723	723	697	697	436
Professional Services	-	-	-	-	-
Utilities	429,763	411,626	383,063	383,063	383,063
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	1,792	22,917	1,971	1,971	1,971
Materials and Supplies	12,695	18,443	20,250	20,250	20,250
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	175	75	200	200	200
Total Maintenance and Operations	445,148	453,784	406,181	406,181	405,920
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	510,957	546,962	471,892	471,892	471,631
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 510,957	$ 546,962	$ 471,892	$ 471,892	$ 471,631
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Street Maintenance

OVERVIEW

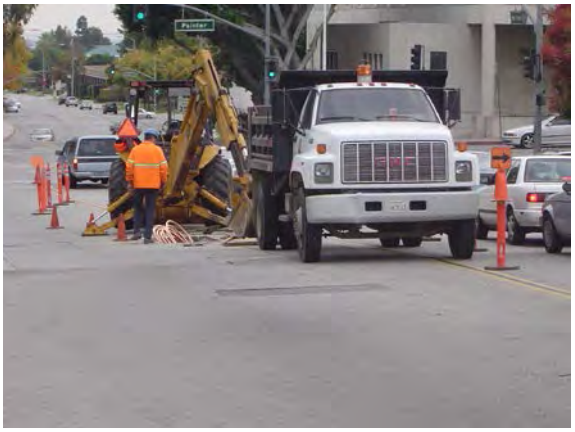


The Street Maintenance Division of the Public Works Department maintains approximately 195 miles of streets to ensure safe conditions for pedestrians and vehicular traffic. Maintenance includes basic repairs on damaged pavement and sidewalks to help deter further damage. This extends the useful life of existing pavement, thereby reducing the high cost of future reconstruction. This Division is also responsible for traffic sign maintenance, special event street closures, and responding to a variety of street related emergencies involving removal of any hazards and/or debris that might obstruct free access to City streets.

The Street Maintenance Division is funded by the General Fund, Gas Tax A and B Funds and the Traffic Safety Fund.

KEY GOALS

- Provide for the continued maintenance of City roadways and street signs in order to maintain a safe environment for City residents
- Comply with new federal retro reflectivity laws for street name signage
- Regularly update and/or adjust the City's pavement management system to reflect actual capital improvement activity and available resources



PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Traffic Signs replaced/added	281	499	892	500
Street name signs replaced	501	390	269	270
Tons of asphalt used for repairs	804	503	786	786
Cubic yards of concrete used	632	788	681	0

City of Whittier

Street Maintenance (100-30-321-803)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 1,336,992	$ 1,335,536	$ 1,464,806	$ 1,467,711	$ 1,274,819
Maintenance and Operations	1,919,051	1,928,348	2,125,755	2,125,755	1,041,568
Capital Outlay	-	-	-	-	-
Total Expenditures	3,256,043	3,263,884	3,590,561	3,593,466	2,316,387
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 3,256,043	$ 3,263,884	$ 3,590,561	$ 3,593,466	$ 2,316,387
Expenditures and Transfers-Out By Funding Source					
Gas Tax A Fund (261)	604,500	650,000	650,000	650,000	650,000
Traffic Safety (264)	336,750	350,000	350,000	350,000	350,000
Gas Tax B Fund (265)	434,045	434,045	434,045	434,045	434,045
General Fund	1,880,748	1,829,839	2,156,516	2,159,421	882,342
Total Expenditures and Transfers-Out	3,256,043	3,263,884	3,590,561	3,593,466	2,316,387
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	1,003,969	966,743	1,119,826	1,119,826	971,218
Employee Benefits	333,023	368,793	344,980	347,885	303,601
Total Employee Services	1,336,992	1,335,536	1,464,806	1,467,711	1,274,819
Dues, Memberships, License and Publications	234	263	562	562	562
Rentals	41,666	35,242	41,957	41,957	41,957
Taxes and Assessments	-	-	-	-	-
Insurance	205,842	205,842	303,242	303,242	300,387
Professional Services	-	-	-	-	100,000
Utilities	1,125	978	960	960	960
Miscellaneous Services	100	255	400	400	400
Repairs and Maintenance	1,221,875	1,218,511	1,238,349	1,238,349	48,862
Materials and Supplies	174,681	170,770	288,027	288,027	287,823
City Charges	-	-	-	-	-
Mobile Equipment Rental	273,327	296,326	251,808	251,808	260,167
Other	201	161	450	450	450
Total Maintenance and Operations	1,919,051	1,928,348	2,125,755	2,125,755	1,041,568
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	3,256,043	3,263,884	3,590,561	3,593,466	2,316,387
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 3,256,043	$ 3,263,884	$ 3,590,561	$ 3,593,466	$ 2,316,387
Full Time Positions	20.0	19.0	19.0	19.0	16.0
Part Time Positions (Full Time Equivalent)	2.7	2.7	2.7	2.7	2.7
Total	22.7	21.7	21.7	21.7	18.7

City of Whittier

Traffic Signals

OVERVIEW

The Traffic Signal Division has a staff of three (3) employees under the supervision of the Engineering Department. The Division has the responsibility for providing all necessary maintenance to the traffic signals owned by the City. In addition, the Division staff also manages, operates and maintains all speed radar feed-back signs, in-pavement crosswalk light systems and flash-yellow warning light systems.

The Division is also responsible for maintaining the signals owned by the County of Los Angeles and the State of California on a cost shared basis with those two entities.

The Traffic Signal Division provides electrical repair service to all other City departments. As part of an ongoing modernization program the Division replaces aged, mechanical signal controllers with modern, solid state models to improve the reliability of the signals. In addition, the Division has begun another ongoing modernization program to replace safety lights as signals with new more efficient energy saving LED luminaires.

KEY GOALS

- Provide for orderly and efficient movement of pedestrian and vehicular traffic through the City

Traffic Signals (100-30-321-804)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 198,078	$ 184,767	$ 195,052	$ 195,052	$ 199,692
Maintenance and Operations	156,617	168,631	214,347	214,347	210,421
Capital Outlay	-	-	-	-	-
Total Expenditures	354,695	353,398	409,399	409,399	410,113
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 354,695	$ 353,398	$ 409,399	$ 409,399	$ 410,113
Expenditures and Transfers-Out By Funding Source					
General Fund	354,695	353,398	409,399	409,399	410,113
Total Expenditures and Transfers-Out	$ 354,695	$ 353,398	$ 409,399	$ 409,399	$ 410,113
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 216,128	$ 226,217	$ 215,751	$ 215,751	$ 217,643
Employee Benefits	(18,050)	(41,450)	(20,699)	(20,699)	(17,951)
Total Employee Services	198,078	184,767	195,052	195,052	199,692
Dues, Memberships, License and Publications	-	-	115	115	115
Rentals	3,313	3,313	3,383	3,383	3,383
Taxes and Assessments	429	-	-	-	-
Insurance	16,120	16,120	15,141	15,141	11,215
Professional Services	-	-	-	-	-
Utilities	89,983	84,650	120,585	120,585	120,585
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	(17,847)	89	12,080	12,080	12,080
Materials and Supplies	10,035	8,892	9,117	9,117	9,117
City Charges	-	-	-	-	-
Mobile Equipment Rental	54,584	55,567	53,866	53,866	53,866
Other	-	-	60	60	60
Total Maintenance and Operations	156,617	168,631	214,347	214,347	210,421
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	354,695	353,398	409,399	409,399	410,113
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 354,695	$ 353,398	$ 409,399	$ 409,399	$ 410,113
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	3.0	3.0	3.0

City of Whittier

Greenway Trail Maintenance

OVERVIEW

The City of Whittier purchased 4.5 miles of abandoned railroad right-of-way from Mills to Pioneer in December 2001, for development into a bicycle and pedestrian trail. The Street Division of Public Works is responsible for the asphalt bike trail maintenance as well as the decomposed granite walking trail.

KEY GOALS

- Provide for the continued maintenance of the asphalt bike trail in order to assure a safe environment for users
- Provide for the continued maintenance of the decomposed granite walking trail in order to assure a safe environment for users
- Continue to provide graffiti abatement 7 days a week in order to maintain the Greenway Trail free of graffiti
- Provide for the continued maintenance of the cable fencing and wood bollards
- Provide for the continued maintenance of regulatory, warning, and informational signs

Greenway Trail Maintenance (100-30-321-805)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 63,434	$ 61,593	$ 77,026	$ 77,026	$ 77,262
Maintenance and Operations	10,868	6,515	25,500	25,500	33,000
Capital Outlay	66,198	1,511	22,400	22,400	-
Total Expenditures	140,500	69,619	124,926	124,926	110,262
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 140,500	$ 69,619	$ 124,926	$ 124,926	$ 110,262
Expenditures and Transfers-Out By Funding Source					
General Fund	140,500	69,619	124,926	124,926	110,262
Total Expenditures and Transfers-Out	$ 140,500	$ 69,619	$ 124,926	$ 124,926	$ 110,262
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 1,302	$ 1,096	$ 2,500	$ 2,500	$ 2,500
Employee Benefits	62,132	60,497	74,526	74,526	74,762
Total Employee Services	63,434	61,593	77,026	77,026	77,262
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	1,000	1,000	1,000
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	242	166	500	500	500
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	9,986	6,146	18,500	18,500	26,000
Materials and Supplies	640	203	5,500	5,500	5,500
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	10,868	6,515	25,500	25,500	33,000
Capital Outlay	66,198	1,511	22,400	22,400	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	140,500	69,619	124,926	124,926	110,262
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 140,500	$ 69,619	$ 124,926	$ 124,926	$ 110,262
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Graffiti Removal

OVERVIEW

The Street Maintenance Division personnel under the Public Works Department handle the Graffiti Removal Program. The program provides for graffiti removal throughout the City using several processes involving chemical treatments, water blasting, and painting over the graffiti.

The Graffiti Removal program is primarily funded by the General Fund, with a portion of the program paid for by HUD Grant funds. In February 1993, the City Council adopted a Graffiti Ordinance and Resolution establishing a $500 Graffiti Reward Program. The reward is given to any person who provides information leading to the apprehension of graffiti vandals.

Additionally, graffiti removal is an important factor contributing to containment of gang activity within City boundaries.

KEY GOALS

- Plan and coordinate the removal of graffiti from the exterior of private and commercial buildings within the City of Whittier
- Establish and maintain effective working relationships with business and public contacts
- Respond to City residents on graffiti complaints

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Number of graffiti removals	12,923	13,410	11,945	11,945
Graffiti complaints	5,673	5,023	3,635	3,635
Graffiti rewards awarded	22	9	8	8

City of Whittier

Graffiti Removal (100-30-321-810)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 171,681	$ 188,407	$ 222,107	$ 222,107	$ 229,317
Maintenance and Operations	138,270	132,787	168,111	168,111	153,220
Capital Outlay	-	-	-	-	-
Total Expenditures	309,951	321,194	390,218	390,218	382,537
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 309,951	$ 321,194	$ 390,218	$ 390,218	$ 382,537
Expenditures and Transfers-Out By Funding Source					
HUD Grant Fund	80,000	47,578	54,847	54,847	56,873
General Fund	229,951	273,616	335,371	335,371	325,664
Total Expenditures and Transfers-Out	$ 309,951	$ 321,194	$ 390,218	$ 390,218	$ 382,537
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 118,284	$ 126,122	$ 132,396	$ 132,396	$ 136,773
Employee Benefits	53,397	62,285	89,711	89,711	92,544
Total Employee Services	171,681	188,407	222,107	222,107	229,317
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	200	200	200
Taxes and Assessments	-	-	-	-	-
Insurance	3,607	3,607	3,294	3,294	2,460
Professional Services	30,000	30,000	30,000	30,000	30,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	7	1,367	1,000	1,000	1,000
Materials and Supplies	51,882	39,724	79,509	79,509	70,907
City Charges	-	-	-	-	-
Mobile Equipment Rental	52,774	58,089	54,108	54,108	48,653
Other	-	-	-	-	-
Total Maintenance and Operations	138,270	132,787	168,111	168,111	153,220
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	309,951	321,194	390,218	390,218	382,537
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 309,951	$ 321,194	$ 390,218	$ 390,218	$ 382,537
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	3.0	3.0	3.0	3.0	3.0

City of Whittier

Engineering

OVERVIEW

The Engineering Division of the Public Works Department provides technical services to citizens and City departments. These services include project development, design, survey, inspection, contract administration, review and inspect private subdivision maps, prepare conditions of approval, assessment districts, supervise grading permits and prepare the plans, specifications and estimates for Public Works contracts. The Division handles right-of-way acquisitions, demolition contracts and provides property management services for the City. Division staff provides traffic-engineering services and coordinates with the City's Parking and Transportation Commission, Transit Division and Accessibility Committee on traffic and transportation management issues.

The Division also provides administrative and maintenance support to the City-owned parking structure, parking lots, Assessment Districts and Preferential Parking Districts.

KEY GOALS

- Provide effective and efficient engineering services in the area of land development and redevelopment
- Provide effective and efficient engineering technical records support to City departments and the public
- Provide design support and contract administration for Capital Projects for sewer, water, storm drain and street projects using a variety of funding sources including Gas Tax A and B, Proposition C, Measure R, Proposition 1B, Traffic Congestion, HPLUL, HES, HSIP, SR2S, BTA and Traffic Safety.

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Grading Plans approved for projects	15	12	10	10
Number of Capital Projects Administered	13	13	16	13
Streets within Preferential Parking Districts	0	1	14	15

Engineering (100-30-332-000/808)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 193,492	$ 219,437	$ 209,703	$ 209,703	$ 223,816
Maintenance and Operations	178,987	163,351	83,810	113,136	80,726
Capital Outlay	-	-	-	-	-
Total Expenditures	372,479	382,788	293,513	322,839	304,542
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 372,479	$ 382,788	$ 293,513	$ 322,839	$ 304,542
Expenditures and Transfers-Out By Funding Source					
State Engineering Fund	7,500	7,500	7,500	7,500	7,500
General Fund	364,979	375,288	286,013	315,339	297,042
Total Expenditures and Transfers-Out	$ 372,479	$ 382,788	$ 293,513	$ 322,839	$ 304,542
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 564,849	$ 575,856	$ 617,562	$ 617,562	$ 623,266
Employee Benefits	(371,357)	(356,419)	(407,859)	(407,859)	(399,450)
Total Employee Services	193,492	219,437	209,703	209,703	223,816
Dues, Memberships, License and Publications	2,437	2,924	2,636	2,636	2,636
Rentals	-	-	150	150	150
Taxes and Assessments	158	33	-	-	-
Insurance	15,326	15,326	48,368	48,368	45,284
Professional Services	33,167	108,709	-	10,400	-
Utilities	-	-	-	-	-
Miscellaneous Services	381	1,390	2,000	2,000	2,000
Repairs and Maintenance	149	300	970	970	970
Materials and Supplies	13,549	13,024	14,153	14,153	14,153
City Charges	-	-	-	-	-
Mobile Equipment Rental	7,192	7,350	7,398	7,398	7,398
Other	4,974	6,182	8,135	8,135	8,135
Total Maintenance and Operations	77,333	155,238	83,810	94,210	80,726
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	270,825	374,675	293,513	303,913	304,542
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	101,654	8,113	-	18,926	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	101,654	8,113	-	18,926	-
Total Expenditures and Transfers-Out	$ 372,479	$ 382,788	$ 293,513	$ 322,839	$ 304,542
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	1.6	1.6	1.6	1.6	1.6
Total	7.6	7.6	7.6	7.6	7.6

City of Whittier

Weed Control

OVERVIEW

The Weed Control program in the Public Works Department is responsible for clearing weeds on property, within City boundaries, to decrease the potential for fires and to enhance the appearance of the community. Properties subject to weed control include City right-of-way areas that the Los Angeles County Fire Department has indicated need clearing. A two (2) member crew under the Department's Street Maintenance Division carries out these services.

A procedure for clearing private property that has been deemed a nuisance by the City follows Section 8.24 of the Whittier Municipal Code. Nuisances are defined within the Code. Properties requiring abatement are posted and property owners are notified by mail, to remove the weeds or other nuisances within 10 days. If action is not taken, the City at the expense of the property owner, clears the nuisance. If the property owner neglects to pay for the costs of abatement, the City may place a lien on the property in order to recover those costs.

KEY GOALS

- Improve the aesthetic qualities of the community by requiring (and maintaining) all City and privately owned property to be free of weeds and other nuisances
- Maintain a quality environment for the community through the removal of weeds, nuisances, debris and overgrown vegetation throughout the community
- Maintain a fire safe environment throughout the City
- Maintain compliance with the City's vacant lot ordinance

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Properties maintained	50	61	60	60
Violations of vacant lot ordinance	0	0	0	0

City of Whittier

Weed Control (100-30-332-809)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	6,987	5,047	8,300	9,231	8,300
Capital Outlay	-	-	-	-	-
Total Expenditures	6,987	5,047	8,300	9,231	8,300
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 6,987	$ 5,047	$ 8,300	$ 9,231	$ 8,300
Expenditures and Transfers-Out By Funding Source					
General Fund	6,987	5,047	8,300	9,231	8,300
Total Expenditures and Transfers-Out	$ 6,987	$ 5,047	$ 8,300	$ 9,231	$ 8,300
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	6,672	4,203	7,600	8,531	7,600
Materials and Supplies	315	844	700	700	700
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	6,987	5,047	8,300	9,231	8,300
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	6,987	5,047	8,300	9,231	8,300
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 6,987	$ 5,047	$ 8,300	$ 9,231	$ 8,300
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Street Lighting Assessment District No. 1-91

OVERVIEW

In May of 1991, the City of Whittier formed Street Lighting Assessment District No. 1-91 to provide street lighting facilities for Foxley Drive between Santa Fe Springs Road and Villa Drive.

A portion of the property tax levy was imposed for the purpose of paying the costs and expenses of constructing, maintaining and operating the lighting system and for the debt service costs to reimburse the City $34,458 in construction costs. The reimbursement period was for five years and the amount was fully repaid in Fiscal Year 1995-96. Current assessments are only for the lighting district's energy and maintenance costs.

The Department of Public Works is responsible for, and provides maintenance on, the six (6) streetlights in the District using the property assessments as the only revenue source.

KEY GOALS

- To ensure on-going illumination within the residential neighborhood using the assessment funds to offset maintenance costs of the streetlights and associated electrical appurtenances

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
No. of street lights	6	6	6	6

Street Lighting Assessment Dist. 1-91 (240-30-332-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 207	$ 60	$ 454	$ 454	$ 454
Maintenance and Operations	1,016	1,101	615	615	615
Capital Outlay	-	-	-	-	-
Total Expenditures	1,223	1,161	1,069	1,069	1,069
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,223	$ 1,161	$ 1,069	$ 1,069	$ 1,069
Expenditures and Transfers-Out By Funding Source					
Street Lighting Assessment District Fund	1,223	1,161	1,069	1,069	1,069
Total Expenditures and Transfers-Out	$ 1,223	$ 1,161	$ 1,069	$ 1,069	$ 1,069
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	207	60	454	454	454
Total Employee Services	207	60	454	454	454
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	566	571	60	60	60
Utilities	450	530	485	485	485
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	70	70	70
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	1,016	1,101	615	615	615
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,223	1,161	1,069	1,069	1,069
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,223	$ 1,161	$ 1,069	$ 1,069	$ 1,069
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Gas Tax A (2107)

OVERVIEW

Gas Tax A is a revenue source managed by the Department of Public Works. It provides revenue to fund a portion of the street maintenance budget.

California Law, section 2107 of the Street and Highway Code, provides for the monthly apportionment of a sum equal to $0.00725 per gallon of the motor vehicle fuel license tax among cities, based upon population. In addition, Chapter 541, Statutes of 1981, (SB 215) provided for a one-time appropriation of $59 million to be allocated to cities in fiscal year 1982-83. Beginning in fiscal year 1983-84, California cities receive $.01 of the $.02 increase in gas taxes pursuant to SB 215.

California Law, Section 2107.5 of the Street and Highways Code, allocates funds to cities in fixed amounts, based upon population. The actual apportionment will be based upon the population, which existed in cities every July 1st and the funds will be made available to cities during the month of July.

KEY GOALS

- Contribute to funding the maintenance of City roadways in order to sustain a safe environment for City residents
- Contribute to funding pedestrian safety and accessibility for repairing sidewalks uplifted by tree roots, installing new sidewalks and constructing wheelchair access ramps
- Contribute funding for street repair in accordance with the Pavement Management System

PERFORMANCE MEASURES

Gas Tax A is a revenue source only; associated performance measures are included in related programs under the Department of Public Works.

City of Whittier

Gas Tax A - 2107 (261-30-331-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Transfers-Out	604,500	650,000	650,000	650,000	650,000
Total Expenditures and Transfers-Out	$ 604,500	$ 650,000	$ 650,000	$ 650,000	$ 650,000
Expenditures and Transfers-Out By Funding Source					
Gas Tax A Fund	604,500	650,000	650,000	650,000	650,000
Total Expenditures and Transfers-Out	$ 604,500	$ 650,000	$ 650,000	$ 650,000	$ 650,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	604,500	650,000	650,000	650,000	650,000
Total Operating Expenditures/Transfers	604,500	650,000	650,000	650,000	650,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 604,500	$ 650,000	$ 650,000	$ 650,000	$ 650,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Proposition 1B Bond Funds

OVERVIEW

This program is completed effective June 30, 2014 and will not be continued in FY 2014-15. It's appearance in the budget is for historical and auditing purposes.

Proposition 1B Bond Funds is a revenue source managed by the Department of Public Works. The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, was approved by the California voters as Proposition 1B on November 7, 2006 for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows, or increasing traffic safety that may include, but not be limited to, street and highway pavement maintenance, rehabilitation, installation, construction and reconstruction of necessary associated facilities such as drainage and traffic control devices, or the maintenance, rehabilitation, installation, construction and reconstruction of facilities that expand ridership on transit systems, safety projects to reduce fatalities or as a local match to obtain state or federal transportation funds for similar purposes.

Funds were allocated, upon appropriation by the Legislature, by a formula as specified in Proposition 1B (50% to counties and 50% to cities): 75% of funds apportioned to counties are based on the number of vehicles registered in the county relative to all counties in the State, and 25% are based on number of county maintained road miles relative to all county maintained road miles in the State; funds apportioned to cities are based on total population of the city in relation to all cities in the State (minimum $400,000 to each city).

KEY GOALS

- Provide for the continued maintenance of City roadways in order to sustain a safe environment for City residents
- Provide funding for the streets capital improvement projects
- Provide a source for the local match required for state or federal transportation funds
- Implement the City's Pavement Management System in compliance with conditions of Metro, State, and Federal transportation funding, and in compliance with Section 2108.1 of the California Streets and Highways Code.

PERFORMANCE MEASURES

Proposition 1B is a revenue source only; associated performance measures were included in related programs under the Department of Public Works. The Proposition 1B funds had to be expended by June 30, 2014, the program sunset date.

City of Whittier

Proposition 1B (262-30-321-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 0	$ 0	$ 0	$ 0	$ 0
Maintenance and Operations	0	97,795	0	0	0
Capital Outlay	560,077	268,715	0	286,380	0
Total Expenditures	560,077	366,510	0	286,380	0
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	$ 560,077	$ 366,510	$ 0	$ 286,380	$ 0
Expenditures and Transfers-Out By Funding Source					
Prop 1B Fund	560,077	366,510	0	286,380	0
Total Expenditures and Transfers-Out	$ 560,077	$ 366,510	$ 0	$ 286,380	$ 0
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 0	$ 0	$ 0	$ 0	$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	0	0	0	0	0
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	97,795	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	0	97,795	0	0	0
Capital Outlay	560,077	268,715	0	286,380	
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	560,077	366,510	0	286,380	0
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	0	0	0	0	0
Total Expenditures and Transfers-Out	$ 560,077	$ 366,510	$ 0	$ 286,380	$ 0
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Traffic Congestion Relief

OVERVIEW

In accordance with Chapter 91, Statutes of 2000 (Assembly Bill 2928), as amended by Chapter 656, (Senate Bill 1662), the State Controller's Office shall allocate the City's funding received under this legislation for the purpose of pavement rehabilitation and other traffic congestion projects.

In order to receive additional/future funding, Cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects

PERFORMANCE MEASURES

Traffic congestion Relief is a revenue source only; associated performance measures are included in related programs under the Department of Public Works.

Traffic Congestion Relief (263-30-331-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	1,717,824	370,975	949,140	849,140	812,200
Total Expenditures	1,717,824	370,975	949,140	849,140	812,200
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,717,824	$ 370,975	$ 949,140	$ 849,140	$ 812,200
Expenditures and Transfers-Out By Funding Source					
Traffic Congestion Relief Fund	1,717,824	370,975	949,140	849,140	812,200
Total Expenditures and Transfers-Out	$ 1,717,824	$ 370,975	$ 949,140	$ 849,140	$ 812,200
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	1,717,824	370,975	949,140	849,140	812,200
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,717,824	370,975	949,140	849,140	812,200
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,717,824	$ 370,975	$ 949,140	$ 849,140	$ 812,200
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Traffic Safety

OVERVIEW

The Traffic Safety Fund is used to account for revenue received from the Los Angeles County Municipal Traffic Courts as a result of traffic citations issued within City limits. Funds are restricted for traffic safety purposes and are used to partially fund the Street Maintenance budget. Under California Law, Penal Code section 1463 and 1203.1, jurisdictional cities are entitled to the distribution of traffic citation fines and forfeitures by the collecting county.

KEY GOALS

- Maintain a safe environment for residents and commuters through on-going maintenance of City speed limit signage and radar feedback signs
- Collaboration with the Whittier Police Department to maintain and revise enforceable posted speed limits in accordance of Engineering and Traffic Speed Surveys that are performed pursuant to applicable Sections of the California Vehicle Code

Traffic Safety (264-30-332-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Transfers-Out	336,750	350,000	350,000	350,000	350,000
Total Expenditures and Transfers-Out	$ 336,750	$ 350,000	$ 350,000	$ 350,000	$ 350,000
Expenditures and Transfers-Out By Funding Source					
Traffic Safety Fund	336,750	350,000	350,000	350,000	350,000
Total Expenditures and Transfers-Out	$ 336,750	$ 350,000	$ 350,000	$ 350,000	$ 350,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	336,750	350,000	350,000	350,000	350,000
Total Operating Expenditures/Transfers	336,750	350,000	350,000	350,000	350,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 336,750	$ 350,000	$ 350,000	$ 350,000	$ 350,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Gas Tax B (2106)

OVERVIEW

Gas Tax B (2106) is a revenue source managed by the Department of Public Works. It represents the revenue obtained through the City's share of the state's subvention program. These funds are utilized for projects listed in the City's Five Year Capital Improvement Program. Gas Tax B funds may be spent on roadway and traffic signal improvement projects.

A project which qualifies for funding under the state's subvention program is the City of Whittier's "Pavement Management System" which is an ongoing, annual project involving surface rehabilitation (e.g., slurry seal, chip seal, and overlays) of primarily asphalt streets and, to a lesser extent, concrete streets, to improve the quality and prolong the life of the original roadway surface. The Department selects a group of streets every year for this program.

Revenue from Proposition 111 Fund (6600) and Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) is also included in this program. Gas Tax B funds are used to front the cost of SAFETEA-LU projects, which are reimbursed to the City upon the project completion. A portion of the Gas Tax B Fund is transferred to the General Fund to supplement the Street Maintenance budget. Additionally, some projects are jointly funded with Proposition C and/or Proposition 1B funds.

KEY GOALS

- Provide for the continued maintenance of City roadways in order to sustain a safe environment for City residents
- Implement the City's Pavement Management System in compliance with conditions of Metro, State, and Federal transportation funding, and in compliance with Section 2108.1 of the California Streets and Highways Code.

PERFORMANCE MEASURES

Gas Tax B (2106) is a revenue source only; associated performance measures are included in related programs under the Department of Public Works.

Gas Tax B - 2106 (265-30-331-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	13,323	6,226	16,550	16,550	16,550
Capital Outlay	422,637	3,635,407	608,000	1,215,999	278,500
Total Expenditures	435,960	3,641,633	624,550	1,232,549	295,050
Transfers-Out	434,045	434,045	434,045	434,045	434,045
Total Expenditures and Transfers-Out	$ 870,005	$ 4,075,678	$ 1,058,595	$ 1,666,594	$ 729,095
Expenditures and Transfers-Out By Funding Source					
2105 Gas Tax Fund (266)	528,000	420,000	420,000	420,000	420,000
Gasoline Tax B Fund (265)	342,005	3,655,678	638,595	1,246,594	309,095
Total Expenditures and Transfers-Out	$ 870,005	$ 4,075,678	$ 1,058,595	$ 1,666,594	$ 729,095
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	1,550	1,550	1,550
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	13,323	6,226	15,000	15,000	15,000
Total Maintenance and Operations	13,323	6,226	16,550	16,550	16,550
Capital Outlay	422,637	3,635,407	608,000	1,215,999	278,500
Transfers-Out	434,045	434,045	434,045	434,045	434,045
Total Operating Expenditures/Transfers	870,005	4,075,678	1,058,595	1,666,594	729,095
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 870,005	$ 4,075,678	$ 1,058,595	$ 1,666,594	$ 729,095
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Gas Tax (2105)

OVERVIEW

Gas Tax (2105) is a revenue source managed by the Department of Public Works. In June 1990, the California voters approved Proposition 111, which included a provision (Section 2105) to increase the Gas Tax for funding traffic congestion relief programs. The City receives an allocation calculated on a per capita basis and distributed monthly by the State Controller's office. To receive this funding, the City must comply with established program guidelines including implementation of a Congestion Management Program and a Seven-Year Capital Improvement Program. Section 2105 funds are used primarily to supplement funding for Gas Tax projects as identified in the City's Capital Improvement Program.

KEY GOALS

- Contribute funding to capital projects that relieve traffic congestion.

PERFORMANCE MEASURES

Gas Tax (2105) is a revenue source only; associated performance measures are included in related programs under the Department of Public Works.

City of Whittier

Gas Tax 2105 (266-30-331-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Transfers-Out	443,850	420,000	420,000	420,000	420,000
Total Expenditures and Transfers-Out	$ 443,850	$ 420,000	$ 420,000	$ 420,000	$ 420,000
Expenditures and Transfers-Out By Funding Source					
2105 Gas Tax Fund	443,850	420,000	420,000	420,000	420,000
Total Expenditures and Transfers-Out	$ 443,850	$ 420,000	$ 420,000	$ 420,000	$ 420,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	443,850	420,000	420,000	420,000	-
Total Operating Expenditures/Transfers	443,850	420,000	420,000	420,000	-
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 443,850	$ 420,000	$ 420,000	$ 420,000	$ -
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Uptown Parking District No. 1

OVERVIEW

In November of 1963, the City formed the Uptown Parking District No. 1 (encompassing the properties approximately bounded by Hadley Street, Washington and Bright Avenues, Penn Street and Milton Avenue) to provide additional parking in the Uptown Area and encourage additional shopping in the area. A portion of the property tax levy and a parking fee was imposed for funding the costs and expenses to acquire, repair, improve, maintain and operate the public parking structure. The property tax assessment is fixed, but parking fees can be adjusted upon approval by the City Council.

The Uptown Parking District No. 1 budget accounts for the costs of operating the multi-deck parking structure on Bright Avenue in the Uptown area. Maintenance on the facility is conducted by the Public Works Department and includes sweeping, litter control, public restroom maintenance, graffiti removal, and interior maintenance of ground floor leased office space.

The multi-deck structure is old and in need of replacement. Demolition and replacement is waiting for funding and coordination with implementation of the Park Once program of the Uptown Specific Plan. Revenues are barely sufficient for ongoing operation and basic maintenance. The deteriorated condition of the structure and the limited revenue prevents significant rehabilitation or upgrades.

KEY GOALS

- Provide public parking in the Whittier Uptown Area

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
No. of parking spaces	223	223	223	223

City of Whittier

Uptown Parking District No. 1 (291-30-333-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 58,118	$ 57,425	$ 42,482	$ 42,482	$ 42,527
Maintenance and Operations	26,311	27,780	27,173	27,985	27,941
Capital Outlay	-	-	-	-	-
Total Expenditures	84,429	85,205	69,655	70,467	70,468
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 84,429	$ 85,205	$ 69,655	$ 70,467	$ 70,468
Expenditures and Transfers-Out By Funding Source					
Uptown Parking District No. 1 Fund	84,429	85,205	69,655	70,467	70,468
Total Expenditures and Transfers-Out	$ 84,429	$ 85,205	$ 69,655	$ 70,467	$ 70,468
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 52,271	$ 51,852	$ 52,648	$ 52,648	$ 52,648
Employee Benefits	5,847	5,573	(10,166)	(10,166)	(10,121)
Total Employee Services	58,118	57,425	42,482	42,482	42,527
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	267	267	183	183	64
Professional Services	-	-	-	-	-
Utilities	9,470	10,042	9,326	10,138	10,138
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	10,897	11,173	10,609	10,609	10,684
Materials and Supplies	1,677	2,298	3,055	3,055	3,055
City Charges	4,000	4,000	4,000	4,000	4,000
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	26,311	27,780	27,173	27,985	27,941
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	84,429	85,205	69,655	70,467	70,468
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 84,429	$ 85,205	$ 69,655	$ 70,467	$ 70,468
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	2.0	2.0	2.0	2.0	2.0
Total	2.0	2.0	2.0	2.0	2.0

City of Whittier

Uptown Parking District No. 2

OVERVIEW

In May of 1965, the City formed the Uptown Parking District No. 2 (encompassing the properties approximately bounded by Hadley Street, Bright Avenue, Wardman Street and Milton Avenue) to provide additional parking in the Uptown Area and encourage additional shopping in the area.

A portion of the property tax levy and a parking fee was imposed for the purpose of paying the costs and expenses of acquiring, repairing, improving, maintaining and operating the public parking facilities and for the debt service costs of $710,000 in parking bonds which were retired in July, 1994.

Unlike the property tax assessment which is a fixed, parking fees are subject to adjustment and can be changed with the approval of the City Council.

The Uptown Parking District No. 2 budget provides the funding for the costs of operation and maintenance of eight (8) parking lots and six (6) galleries in the Uptown Area. Maintenance is conducted by the Public Works Department and includes sweeping, lighting, pavement, litter control and other general maintenance activities.

KEY GOALS

- Contribute to public parking in the Whittier Uptown Area

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
No. of parking spaces				
Lot 1	75	75	75	75
Lot 2	70	70	70	70
Lot 2A Metered Lot	48	48	48	48
Lot 5	78	78	78	78
Lot 6	71	71	71	71
Lot 7	108	108	108	108
Lot 9	30	30	30	30
Lot 10	78	78	78	78
Lot 11	20	20	20	20
Lot 12	24	24	24	24

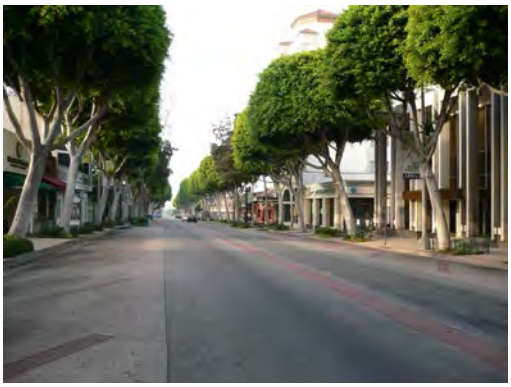
Uptown Parking District No. 2 (292-30-333-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 10,750	$ 11,187	$ 12,400	$ 12,400	$ 12,514
Maintenance and Operations	56,364	72,610	87,479	87,479	91,016
Capital Outlay	-	-	-	-	-
Total Expenditures	67,114	83,797	99,879	99,879	103,530
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 67,114	$ 83,797	$ 99,879	$ 99,879	$ 103,530
Expenditures and Transfers-Out By Funding Source					
Uptown Parking District No. 2 Fund	67,114	83,797	99,879	99,879	103,530
Total Expenditures and Transfers-Out	$ 67,114	$ 83,797	$ 99,879	$ 99,879	$ 103,530
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	10,750	11,187	12,400	12,400	12,514
Total Employee Services	10,750	11,187	12,400	12,400	12,514
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	117	117	143	143	105
Professional Services	-	-	-	-	-
Utilities	9,984	11,550	8,868	8,868	12,308
Miscellaneous Services	-	-	485	485	485
Repairs and Maintenance	33,945	48,437	65,177	65,177	65,177
Materials and Supplies	550	479	550	550	550
City Charges	11,768	12,027	12,256	12,256	12,391
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	56,364	72,610	87,479	87,479	91,016
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	67,114	83,797	99,879	99,879	103,530
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 67,114	$ 83,797	$ 99,879	$ 99,879	$ 103,530
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Uptown Village Maintenance District

OVERVIEW



In April of 1981, the City of Whittier formed the Uptown Maintenance District (consisting of properties fronted on Greenleaf Avenue between Hadley Street and Wardman Street and on Philadelphia Street, between Milton Avenue and Washington Avenue) to provide for the additional maintenance needs of the area. This District expired and ceased to collect its annual special property tax assessment after June 2006.

The special District was funded through an annual special property tax assessment on property owners within the District's boundaries for 25 years ending 2006. The amount of the special property tax levy was determined by the Public Works Department's Engineering Division through an analysis of prior years' actual and future estimates of costs related to maintenance. Since 2006, the City has continued to provide some maintenance services to the Uptown Maintenance District using the City General Fund. Services include additional street sweeping service, special enhancements, landscaping maintenance, sidewalk cleaning and litter control.

KEY GOALS

- Provide for the maintenance and beautification of the Whittier Uptown Area

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Functional Supplies	0	0	0	200
Labor Charges	2,150	2,237	2,272	2,295
Liability Insurance	82	82	79	49
Park Maintenance Services	42,450	42,450	42,450	42,450
Spot Cleaning of Sidewalks	7,652	6,720	7,203	8,400

Uptown Village Maintenance District (294-30-333-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 2,150	$ 2,237	$ 2,272	$ 2,272	$ 2,295
Maintenance and Operations	50,184	49,252	51,129	51,129	51,099
Capital Outlay	-	-	-	-	-
Total Expenditures	52,334	51,489	53,401	53,401	53,394
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 52,334	$ 51,489	$ 53,401	$ 53,401	$ 53,394
Expenditures and Transfers-Out By Funding Source					
Uptown Village Maintenance District Fund	52,334	51,489	53,401	53,401	53,394
Total Expenditures and Transfers-Out	$ 52,334	$ 51,489	$ 53,401	$ 53,401	$ 53,394
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	2,150	2,237	2,272	2,272	2,295
Total Employee Services	2,150	2,237	2,272	2,272	2,295
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	82	82	79	79	49
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	7,652	6,720	8,400	8,400	8,400
Materials and Supplies	-	-	200	200	200
City Charges	42,450	42,450	42,450	42,450	42,450
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	50,184	49,252	51,129	51,129	51,099
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	52,334	51,489	53,401	53,401	53,394
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 52,334	$ 51,489	$ 53,401	$ 53,401	$ 53,394
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Federal Stimulus (ARRA)

OVERVIEW

This program was completed in 2013. It is included in the Budget for historical and auditing purposes.

The American Recovery and Reinvestment Act (ARRA) of 2009, (Public Law 111-5) was signed by President Barack Obama on February 17, 2009. ARRA appropriated $27.5 billion from the General Fund of the Treasury to fund various programs, including but not limited to, transportation project/highway program apportionments to the states which are ultimately distributed to counties and cities based on population. The City of Whittier received approximately $2.6 million in highway funds. The highway funds were administered by the California State Department of Transportation (CalTrans) Local Assistance team using programming methods between Los Angeles County Metropolitan Transit Authority (Metro) and the City.

In addition, the City received approximately $800,000 of ARRA energy efficiency/conservation grant funds. These funds were administered by the U.S. Department of Energy.

Projects completed under the transportation and energy ARRA grants included:

Transportation

- Painter Ave Street Light Conversion
- Santa Gertrudes @Starbuck Traffic Signal
- Mar Vista @ California Improvements
- Slauson/Mulberry Overlay
- Greenleaf Overlay & Bike Lanes
- La Cuarta St Pavement Rehab
- Laurel Ave Pavement Rehab

Energy Efficiency

- Main Library HVAC
- Branch Library HVAC
- City Hall Window Retrofit

City of Whittier

Federal Stimulus - ARRA (296-30-950-930)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	632,366	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	632,366	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 632,366	$ -	$ -	$ -	$ -
Expenditures and Transfers-Out By Funding Source					
ARRA Fund	632,366	-	-	-	-
Total Expenditures and Transfers-Out	$ 632,366	$ -	$ -	$ -	$ -
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	632,366	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	632,366	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	632,366	-	-	-	-
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 632,366	$ -	$ -	$ -	$ -
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

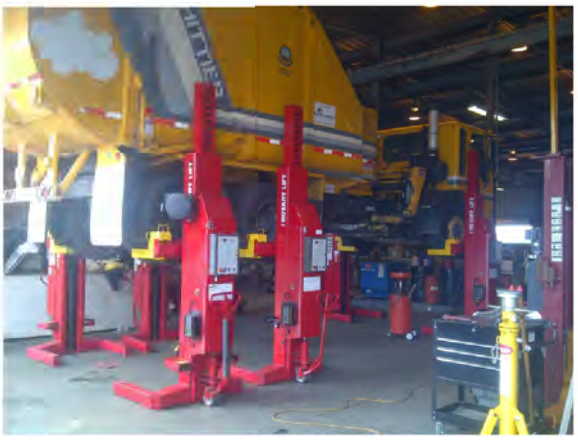
City of Whittier

Mobile Equipment

OVERVIEW

The Mobile Equipment Division of the Public Works Department is responsible for the preventive maintenance, repairs, acquisition, replacement, and disposal of City vehicles and equipment. Mobile Equipment is responsible for the mechanical maintenance of all vehicles and equipment in the City's fleet, including heavy-duty earth moving equipment, heavy, medium, and light trucks, passenger sedans, police vehicles, off-road equipment and turf equipment.

Through an aggressive maintenance program, the Division ensures that City equipment is maintained in good operating condition and ready for use. The Division monitors the age and evaluates the condition of each vehicle in the City's fleet. This information is used to make recommendations for equipment replacement to ensure reliability and minimize ownership costs. The Division also operates gasoline, diesel, and compressed natural gas (CNG) fuel-dispensing systems and is responsible for City compliance with environmental laws applicable to vehicles, equipment, and fleet maintenance services.



KEY ACCOMPLISHMENTS

- Passed California Highway Patrol (CHP) Bi-Annual Inspection of Terminal (BIT)
- Passed California Highway Patrol (CHP) Annual Bus Inspection (Dial-A-Ride)
- Passed all mandatory annual testing to operate the City Yard Underground Storage Tank (UST) unleaded gasoline and diesel fuel dispensing island
- Successfully hired temporary employee's through the Heavy Equipment Technology Program at Rio Hondo College
- Ensure Diesel Particulate Filters (CARB Traps) compliance on affected city on-road vehicles

City of Whittier

Mobile Equipment

- Maintain and ensure operation of the Compressed Natural Gas (CNG) vehicle refueling station
- Maintain and update the Public Works Department 2-way radio system license

KEY GOALS

- Assure that City vehicles and equipment are maintained in good working order through an effective and efficient preventive maintenance program
- Make recommendations for vehicle and equipment replacement to increase reliability and minimize ownership costs
- Assist the Transit Division with Dial-A-Ride maintenance
- Comply with the applicable Federal and State regulations and promote clean energy efficient fueled vehicles

Mobile Equipment (740-30-361-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 546,668	$ 460,473	$ 448,842	$ 445,522	$ 462,862
Maintenance and Operations	2,026,572	2,105,567	2,270,433	2,270,433	2,271,103
Capital Outlay	-	-	6,000	6,000	-
Total Expenditures	2,573,240	2,566,040	2,725,275	2,721,955	2,733,965
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 2,573,240	$ 2,566,040	$ 2,725,275	$ 2,721,955	$ 2,733,965
Expenditures and Transfers-Out By Funding Source					
Mobile Equipment Fund	2,573,240	2,566,040	2,725,275	2,721,955	2,733,965
Total Expenditures and Transfers-Out	$ 2,573,240	$ 2,566,040	$ 2,725,275	$ 2,721,955	$ 2,733,965
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 676,042	$ 657,913	$ 752,810	$ 752,810	$ 737,201
Employee Benefits	(129,374)	(197,440)	(303,968)	(307,288)	(274,339)
Total Employee Services	546,668	460,473	448,842	445,522	462,862
Dues, Memberships, License and Publications	7,440	7,696	10,450	10,450	10,625
Rentals	35,377	35,376	35,877	35,877	35,877
Taxes and Assessments	-	-	-	-	-
Insurance	65,640	76,784	75,498	75,498	78,181
Professional Services	3,056	3,799	8,100	8,100	8,100
Utilities	644	868	1,200	1,200	1,200
Miscellaneous Services	120	564	2,000	2,000	2,000
Repairs and Maintenance	2,567,110	2,596,606	2,707,056	2,707,056	2,733,965
Materials and Supplies	32,142	32,815	44,634	44,634	44,225
City Charges	190,068	190,068	190,068	190,068	190,068
Mobile Equipment Rental	54,296	55,035	67,615	67,615	65,538
Other	(929,321)	(894,044)	(872,065)	(872,065)	(898,676)
Total Maintenance and Operations	2,026,572	2,105,567	2,270,433	2,270,433	2,271,103
Capital Outlay	-	-	6,000	6,000	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	2,573,240	2,566,040	2,725,275	2,721,955	2,733,965
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 2,573,240	$ 2,566,040	$ 2,725,275	$ 2,721,955	$ 2,733,965
Full Time Positions	12.0	12.0	12.0	12.0	12.0
Part Time Positions (Full Time Equivalent)	0.1	0.6	0.6	0.6	0.6
Total	12.1	12.6	12.6	12.6	12.6

City of Whittier

Mobile Equipment Replacement

OVERVIEW

The Mobile Equipment Division of the Public Works Department is responsible for the acquisition and replacement of mobile equipment, including earth moving equipment, heavy, medium, and light-duty trucks, passenger sedans, police vehicles, and off-road and turf equipment. The Division staff prepares specifications for the purchase of all new replacement vehicles and equipment for all City departments.

KEY ACCOMPLISHMENTS

- Took delivery of two (2) Compressed Natural Gas (CNG) fueled street sweepers
- Took delivery of a Compressed Natural Gas (CNG) fueled aerial lift truck
- Took delivery of a Compressed Natural Gas (CNG) fueled water tank truck
- Successfully replaced Police Department Supervisors vehicle.

KEY GOALS

- Make recommendations to replace vehicles and equipment based on reliability and ownership costs
- Replace vehicles and equipment in a timely and cost-effective manner by securing the lowest qualified bid
- Develop vehicle and equipment specifications which meet all federal, state, and local regulations and are consistent with user needs and requirements
- Seek and solicit grant opportunities. Make recommendations to procure the lowest emission vehicles and equipment which are cost effective, and meet user needs and requirements

City of Whittier

Mobile Equipment Replacement

PERFORMANCE MEASURES

	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Vehicles Replaced	16	19	11	11
Average Age of Vehicles Replaced	12.5 yrs	17.9 yrs	16.8 yrs	9.27 yrs
Vehicles Replaced With Alternative Fueled Vehicles	5	4	1	0
Grant Funding	$86,000	$120,000	$30,000	$150,000

Mobile Equipment Replacement (750-30-361-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	1,057,523	832,940	1,035,500	1,035,500	1,513,000
Total Expenditures	1,057,523	832,940	1,035,500	1,035,500	1,513,000
Transfers-Out	-	-	1,103,600	1,103,600	-
Total Expenditures and Transfers-Out	$ 1,057,523	$ 832,940	$ 2,139,100	$ 2,139,100	$ 1,513,000
Expenditures and Transfers-Out By Funding Source					
Mobile Replacement Fund	1,057,523	832,940	2,139,100	2,139,100	1,513,000
Total Expenditures and Transfers-Out	$ 1,057,523	$ 832,940	$ 2,139,100	$ 2,139,100	$ 1,513,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	1,057,523	832,940	1,035,500	1,035,500	1,513,000
Transfers-Out	-	-	1,011,600	1,011,600	-
Total Operating Expenditures/Transfers	1,057,523	832,940	2,047,100	2,047,100	1,513,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	92,000	92,000	-
Total Non-Operating Expenditures/Transfers	-	-	92,000	92,000	-
Total Expenditures and Transfers-Out	$ 1,057,523	$ 832,940	$ 2,139,100	$ 2,139,100	$ 1,513,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

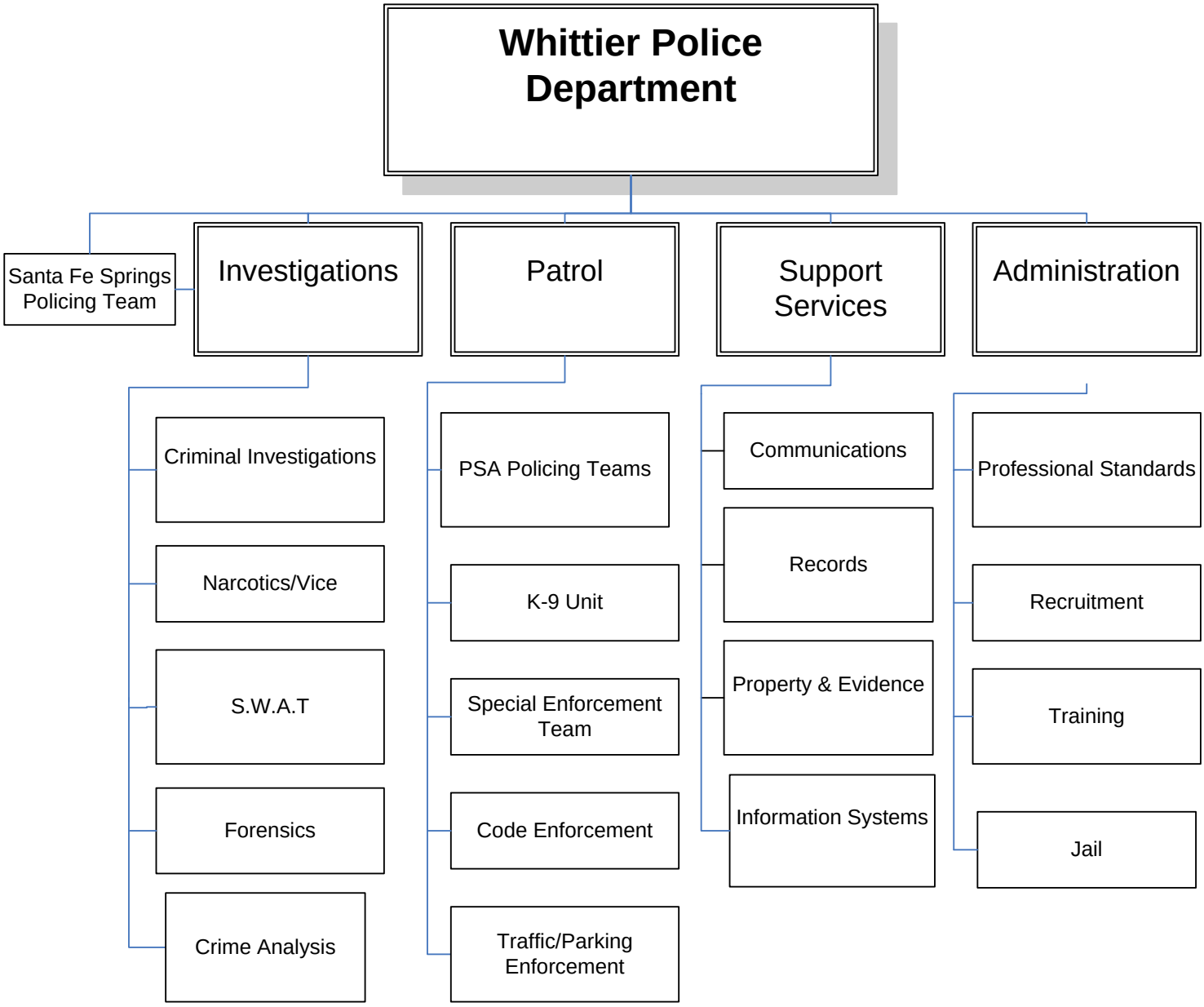
City of Whittier

Police Department

- *Whittier Police Department*
- *Santa Fe Springs Policing Team*
- *Code Enforcement*
- *Code Liens*
- *Whittwood Police*
- *COPS in Schools*
- *Traffic Offender / State COPS Program*
- *Asset Seizure / Forfeiture Fund*

Police Department

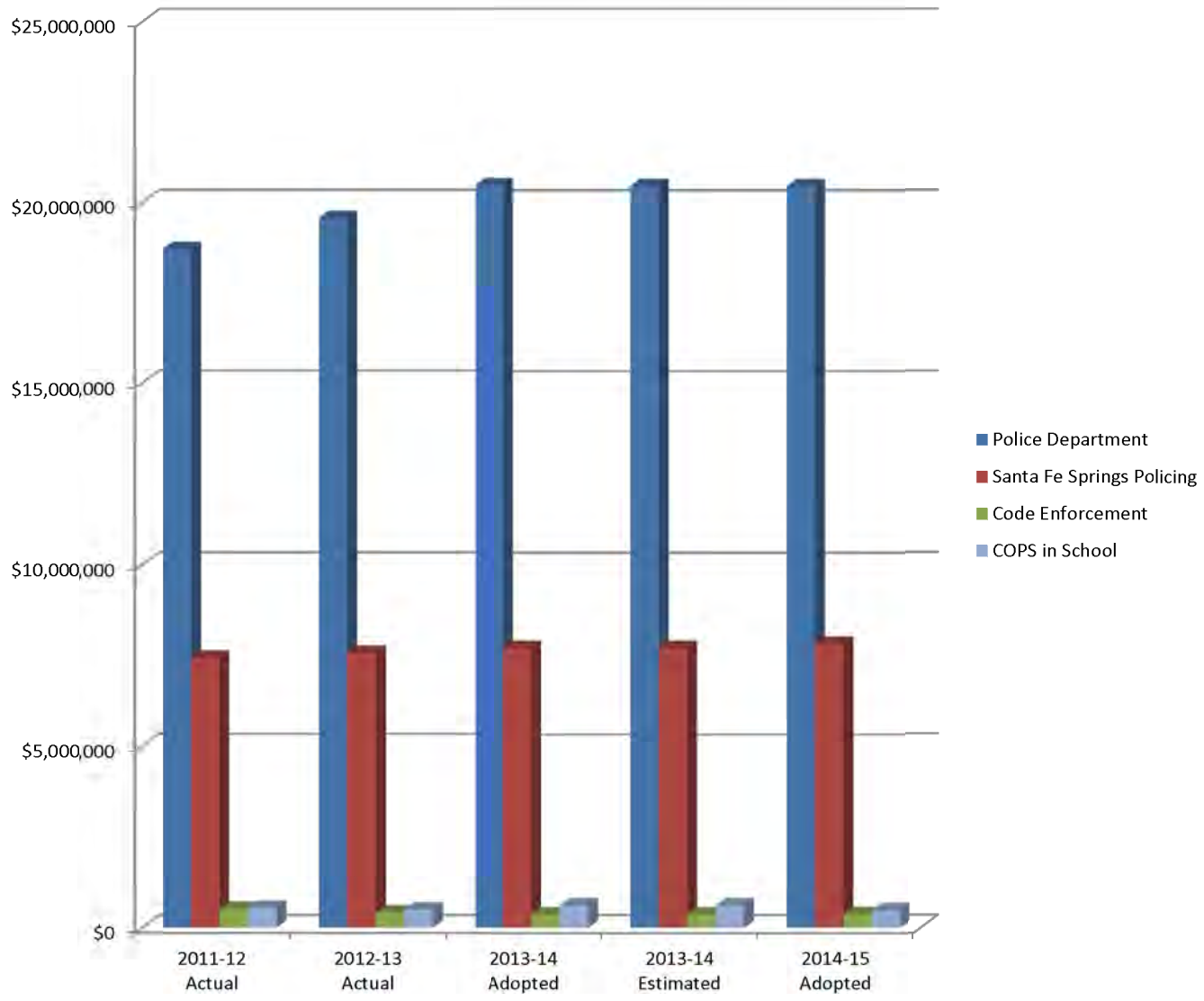
Organization Chart



City of Whittier

Police Department

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Adopted	2013-14 Estimated	2014-15 Adopted
Police Department	$ 18,722,661	$ 19,585,069	$ 20,488,381	$ 20,472,766	$ 20,463,880
Santa Fe Springs Policing	7,448,084	7,584,737	7,730,480	7,730,480	7,847,600
Code Enforcement	513,733	423,732	369,959	369,959	377,522
COPS in School	559,073	497,505	615,964	615,964	486,694



City of Whittier

Police Department

OVERVIEW

The Whittier Police Department is a general law enforcement agency responsible for the delivery of a full range of law enforcement services. Personnel include 119 sworn officers and 51 civilian positions for a total of 170 full-time positions. Included within the 170 positions are 39 positions (34 sworn and 5 full-time civilians) assigned to provide contract law enforcement services to the City of Santa Fe Springs. The Police Department also has many part-time employees, Cadets, Reserve Officers, an Explorer Post, and many active volunteers. The Department is organizationally structured and comprised of four (4) Divisions: Patrol, Investigations, Support Services, and Administration.

The Patrol Division is responsible for field operations and are the primary personnel assigned to respond to calls for service. Patrol personnel prevent crime, enforce laws, apprehend criminals, and perform preliminary investigations through Public Service Area (PSA) policing strategies. Specialized units within the Patrol Division include the Uptown Bicycle Patrol, Special Enforcement Team (SET), K-9 Team, Community Services Officers, Code Enforcement, Parking Enforcement, and the Traffic Bureau. A team of School Resource Officers (SROs) serve full-time at local high schools and East Whittier City School District supplementing the efforts of the police departments' Patrol teams, specialized units, and school administrators through their promotion of campus safety. The SET team targets gangs, graffiti, and the resolution of identified problems in the community. Community Service Officers perform a variety of functions including preparation of crime reports, traffic accident investigation, parking enforcement and special projects as assigned. The Police Reserve Unit, Police Cadets, and Volunteer Program are included in the Patrol Division.

The Investigation Division provides follow-up investigation on reported crimes. Detectives investigate crimes, interview witnesses, and victims, identify and arrest offenders, recover stolen property and file criminal cases with the appropriate jurisdictions. The Narcotics Bureau conducts undercover investigations in local narcotics enforcement and participates in regional narcotic task forces. The Technical Services Bureau, which is assigned to the Investigation Division, provides specialized services related to the collection, identification, and analysis of crime scene evidence, especially latent fingerprints. The Investigation Division also oversees the Crime Analysis Unit which is responsible for analysis and compilation of information and data related to criminal activity and trends. This compiled information is essential for criminal investigations and helps identify problem areas or criminal patterns which results in more effective deployment of personnel and allocation of resources. In addition, administration of the contract to provide law enforcement services to Santa Fe Springs is also the responsibility of this division.

The Support Services Division includes various specialized units, including Communications, Records, Property and Evidence and budget oversight. Communications is responsible for all 9-1-1, and emergency and routine radio communication functions. It also includes the oversight of all Police radio equipment, network, and operation. The accurate transcription, data entry, maintenance, and release of records and/or reports relating to law enforcement matters and criminal activity are the responsibility of the Records Bureau. Records Personnel handle the Police Department's public front counter and phone calls as well as Livescan fingerprinting for the public and City applicants. The Property and Evidence Unit documents, stores, protects, and controls all of the property and evidence collected by police officers in the field. Many laws govern the proper storage and management of evidence that is later used in Court proceedings. The preparation and oversight of the Department's budget is provided within the Division, accounts payable along with grant writing and management.

City of Whittier

Police Department

The Administration Division includes the Office of Professional Standards, Training Unit, Recruitment, Community Relations, Press Information Unit, Department Armorer, building maintenance coordination and payroll/accounts payable. The mission of Professional Standards is to review officer involved critical incidents and investigate complaints received on sworn and non-sworn employees of the Department. The Training unit is in charge of directing and tracking all on-going training for the entire Department as directed by the state and POST. This training is given in the form of classes, online video, seminars, and tactical exercises. The Training Coordinator also serves as the Department's Rangemaster, coordinating all firearms training for sworn personnel and ordering of ammunition for the various weapons systems. The Department Armorer is responsible for the maintenance of all weapons systems and inventory audits. Recruitment is in charge of processing police and civilian applicants through a tough selection process that can include a written exam, physical agility test, oral interview, extensive background investigation, psychological test and evaluation, medical exams and a polygraph depending upon the position. The Community Relations officer is responsible for programs that deal with the public, from seniors to pre-schoolers, including crime prevention programs, "Business/Neighborhood Watch" and school programs. The regular preparation of payroll and payment of invoices are performed by personnel within this Division.

SIGNIFICANT CRIMES

Crimes	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Homicides	1	1	4	4
Forcible Rape	9	12	17	17
Robbery	91	82	81	81
Aggravated Assault	200	150	122	122
Burglary	425	472	384	384
Larceny	1,735	1,780	1,615	1,615
Motor Vehicle Theft	286	285	275	275
TOTAL	2,747	2,782	2,498	2,498

MOBILE DATA COMPUTERS

This will be year number two of the three-year replacement plan that was approved in FY 2013/14 for the upgrade of the Police Department's mobile data computers. These are the computers Police officers receive and send computer transmissions to and from the dispatch center, including their "calls for service", prior police activity at an address, the status of other officers, and other important information.

Upgrading the MDCs (computers, keyboards, and displays) over three years using the vendor's latest products keeps the costs down. The installation, cabling, and mounting system costs will be minimal. The computers are made to last for many years; they are ruggedized for use in vehicles, and will withstand the high temperatures of the cars' trunks.

City of Whittier

Police Department

SCHEDULING/TIMEKEEPING SYSTEM

The Police Department utilizes several alternative schedules for their employee work units, in order to provide 24:7 service to the community. The schedules are often complex and involve quarterly or biannual rotation of staff. Managing and recording these schedules and employee time is done manually but has to be entered into a payroll system computer via duplicate data entry.

This year, the Department is planning to automate both the scheduling and timekeeping processes through implementation of a software system specifically designed for public safety agencies and their unique environments.

Police (100-40-411-000, 100-40-412-701, 717, 719)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 15,858,602	$ 16,663,633	$ 17,097,769	$ 17,082,154	$ 17,242,370
Maintenance and Operations	2,864,059	2,861,064	3,122,277	3,122,277	2,953,175
Capital Outlay	-	60,372	268,335	268,335	268,335
Total Expenditures	18,722,661	19,585,069	20,488,381	20,472,766	20,463,880
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 18,722,661	$ 19,585,069	$ 20,488,381	$ 20,472,766	$ 20,463,880
Expenditures and Transfers-Out By Source					
General Fund	18,722,661	19,585,069	20,488,381	20,472,766	20,463,880
Total Expenditures and Transfers-Out	$ 18,722,661	$ 19,585,069	$ 20,488,381	$ 20,472,766	$ 20,463,880
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 10,096,265	$ 10,773,826	$ 10,747,154	$ 10,747,164	$ 10,885,996
Employee Benefits	5,762,337	5,889,807	6,350,615	6,334,990	6,356,374
Total Employee Services	15,858,602	16,663,633	17,097,769	17,082,154	17,242,370
Dues, Memberships, License and Publications	19,564	18,493	21,158	21,158	17,608
Rentals	-	-	-	-	-
Taxes and Assessments	20	-	-	-	-
Insurance	611,772	611,772	461,747	461,747	428,421
Professional Services	165,298	121,037	168,925	168,925	168,925
Utilities	42,080	47,555	57,750	57,750	57,750
Miscellaneous Services	643,274	589,176	744,931	744,931	641,431
Repairs and Maintenance	82,478	147,632	184,319	184,319	170,872
Materials and Supplies	348,672	400,825	587,306	587,306	570,496
City Charges	-	-	-	-	-
Mobile Equipment Rental	919,899	918,781	858,241	858,241	864,673
Other	31,002	5,793	37,900	37,900	32,999
Total Maintenance and Operations	2,864,059	2,861,064	3,122,277	3,122,277	2,953,175
Capital Outlay	-	60,372	268,335	268,335	268,335
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	18,722,661	19,585,069	20,488,381	20,472,766	20,463,880
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 18,722,661	$ 19,585,069	$ 20,488,381	$ 20,472,766	$ 20,463,880
Full Time Positions	120.0	120.0	120.0	120.0	120.0
Part Time Positions (Full Time Equivalent)	8.4	8.4	8.4	8.4	7.0
Total	128.4	128.4	128.4	128.4	127.0

City of Whittier

Santa Fe Springs Policing Team

OVERVIEW

The Whittier Police Department provides contract law enforcement services to the City of Santa Fe Springs. There are forty (40) members of the Whittier Police Department who are assigned to the Santa Fe Springs (SFS) Policing Team. Sworn personnel include four (4) sergeants, four (4) investigators, two (2) problem-oriented policing officers, a traffic officer, a school resource officer and twenty three (23) patrol officers. Civilian personnel include a records supervisor and five (5) professional staff.

Members of the SFS Policing team work in partnership with employees of the Santa Fe Springs Police Services Department to provide the City of Santa Fe Springs with full-scale law enforcement. The SFS Policing Team has integrated a strong community-based policing philosophy into the provision of law enforcement services in that City. All personnel in the SFS Policing Team are assigned to work out of the Santa Fe Springs Police Services Center or the Santa Fe Springs Police Staging Facility.

There are three (3) functional units (Patrol, Investigation and Support Services) within the SFS Policing Team. Members of the patrol unit respond to calls for service and emergencies and are strongly oriented towards crime prevention under a geographical system that divides the city into three (3) community policing areas. They apprehend criminals, enforce laws and perform preliminary investigations. Each patrol officer is responsible for working with residents and members of the business community to prevent crime and enhance the quality of life in the community. A traffic officer is also assigned within the patrol unit. The traffic officer provides services and performs duties in the area of traffic collision analysis, hit and run collision investigation, commercial enforcement and tactical traffic service.

Detectives assigned to the Santa Fe Springs Policing Team are responsible for investigating crimes that occur in the City of Santa Fe Springs. They interview victims and witnesses, identify and arrest offenders, recover stolen property and file criminal cases with the corresponding courts. The Problems Oriented Policing Team is part of the investigations unit and concentrates enforcement efforts on specific criminal activity such as gang violence, illegal drugs, auto theft/car-jacking and other sting-type operations as needed. They also work actively to resolve community crime problems through conventional and innovative law enforcement efforts.

Civilian personnel provide clerical support, crime analysis services and are integral members of the policing team. They work closely with other employees at the Santa Fe Springs Police Services Center to provide information and/or assistance relating to law enforcement and public safety issues.

Personnel assigned at the Whittier Police Department provide management, administrative and other support services ancillary to the provision of law enforcement services in Santa Fe Springs.

City of Whittier

Santa Fe Springs Policing Team

KEY GOALS

- Detect, deter and prevent criminal activity in the City of Santa Fe Springs by developing a cooperative relationship between police, government, citizens, community groups and social agencies
- Reduce traffic collisions and traffic collision related injuries and deaths in the City of Santa Fe Springs through education and enforcement of traffic laws.
- Create a working environment within the policing team that ensures selection and retention of qualified personnel committed to public safety and the accomplishment of department goals
- Work in partnership with the City of Santa Fe Springs, residents, businesses, educational and civic groups to increase public awareness and crime reduction

SIGNIFICANT CRIMES

Crimes	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Homicides	2	1	0	0
Forcible Rape	6	3	3	3
Robbery	40	38	29	29
Aggravated Assault	54	50	44	44
Burglary	178	180	135	135
Larceny	795	861	827	827
Motor Vehicle Theft	217	202	224	224
TOTAL	1,292	1,335	1,264	1,264

SFS Policing (100-40-421-703,704/422-000/423-705,706)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 6,711,035	$ 6,846,750	$ 6,956,478	$ 6,956,478	$ 7,101,654
Maintenance and Operations	737,049	737,987	774,002	774,002	745,946
Capital Outlay	-	-	-	-	-
Total Expenditures	7,448,084	7,584,737	7,730,480	7,730,480	7,847,600
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 7,448,084	$ 7,584,737	$ 7,730,480	$ 7,730,480	$ 7,847,600
Expenditures and Transfers-Out By Source					
General Fund	7,448,084	7,584,737	7,730,480	7,730,480	7,847,600
Total Expenditures and Transfers-Out	$ 7,448,084	$ 7,584,737	$ 7,730,480	$ 7,730,480	$ 7,847,600
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 3,618,826	$ 3,752,833	$ 3,751,157	$ 3,751,157	$ 3,852,829
Employee Benefits	3,092,209	3,093,917	3,205,321	3,205,321	3,248,825
Total Employee Services	6,711,035	6,846,750	6,956,478	6,956,478	7,101,654
Dues, Memberships, License and Publications	400	400	400	400	400
Rentals	-	-	1,000	1,000	1,000
Taxes and Assessments	-	-	-	-	-
Insurance	227,565	227,565	226,947	226,947	196,747
Professional Services	14,172	7,311	20,000	20,000	20,000
Utilities	-	-	4,000	4,000	4,000
Miscellaneous Services	149,575	151,313	155,665	155,665	155,665
Repairs and Maintenance	68,500	68,500	73,925	73,925	73,925
Materials and Supplies	88,250	90,817	93,450	93,450	93,450
City Charges	187,257	191,378	195,015	195,015	197,159
Mobile Equipment Rental	-	-	-	-	-
Other	1,330	703	3,600	3,600	3,600
Total Maintenance and Operations	737,049	737,987	774,002	774,002	745,946
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	7,448,084	7,584,737	7,730,480	7,730,480	7,847,600
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 7,448,084	$ 7,584,737	$ 7,730,480	$ 7,730,480	$ 7,847,600
Full Time Positions	39.0	39.0	39.0	39.0	39.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	39.0	39.0	39.0	39.0	39.0

City of Whittier

Code Enforcement

OVERVIEW

The Code Enforcement division of the Police Department is responsible for enforcement of the Whittier Municipal Code with regard to public nuisances, safety and zoning violations. Activities of the Division include enforcement of property maintenance codes, abandoned or inoperable vehicles and coordination with other City departments to maintain the appearance of alleyways. Code Enforcement officers (CEO's) have the authority to issue administrative citations for certain violations of the Municipal Code. Further enforcement of Municipal Code violations are pursued through involvement of the City Attorney and the Los Angeles County District Attorney's Office.

Community Development Block Grant (CDBG) funds have enabled this division to enhance it's abilities to manage the Code Enforcement mission. Two (2) Code Enforcement Officers are fully funded utilizing CDBG funds. In addition, the Code Enforcement Secretary and Code Enforcement Supervisor are also partially funded through CDBG. The CDBG area is the subject of proactive assessment and enforcement action. Currently, residences within the CDBG area are being assessed from the street view to identify the properties that reveal the most substandard and blighted conditions. Property owners, tenants and/or property managers are then contacted and requested to bring the properties into voluntary compliance. If properties continue to be non-compliant, property owners, tenants and/or property managers receive administrative citations or face legal action.

Code Enforcement also employs an additional three (3) full-time officers. One CEO is assigned to alley sanitation enforcement. The remaining two CEO's are assigned to address all types of violations on a reactive basis within the four PSA policing areas.

KEY GOALS

- Provide a healthier, safer environment for housing the citizens of the City of Whittier;
- Promote public awareness of property maintenance codes;
- Obtain a high degree of resident and business compliance on specific code violations, thereby improving property value.

City of Whittier

Code Enforcement (100-40-431-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 491,370	$ 401,564	$ 331,122	$ 331,122	$ 339,295
Maintenance and Operations	22,363	22,168	38,837	38,837	38,227
Capital Outlay	-	-	-	-	-
Total Expenditures	513,733	423,732	369,959	369,959	377,522
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 513,733	$ 423,732	$ 369,959	$ 369,959	$ 377,522
Expenditures and Transfers-Out By Source					
General Fund	513,733	423,732	369,959	369,959	377,522
Total Expenditures and Transfers-Out	$ 513,733	$ 423,732	$ 369,959	$ 369,959	$ 377,522
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 305,897	$ 231,144	$ 261,505	$ 261,505	$ 264,079
Employee Benefits	185,473	170,420	69,617	69,617	75,216
Total Employee Services	491,370	401,564	331,122	331,122	339,295
Dues, Memberships, License and Publications	450	594	1,000	1,000	1,000
Rentals	-	-	200	200	200
Taxes and Assessments	-	-	-	-	-
Insurance	2,185	2,185	1,991	1,991	1,383
Professional Services	90	170	6,000	6,000	6,000
Utilities	1,426	1,697	2,300	2,300	2,300
Miscellaneous Services	797	783	3,200	3,200	3,200
Repairs and Maintenance	-	286	500	500	500
Materials and Supplies	4,774	6,095	8,845	8,845	8,845
City Charges	-	-	-	-	-
Mobile Equipment Rental	12,572	10,358	14,301	14,301	14,299
Other	69	-	500	500	500
Total Maintenance and Operations	22,363	22,168	38,837	38,837	38,227
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	513,733	423,732	369,959	369,959	377,522
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 513,733	$ 423,732	$ 369,959	$ 369,959	$ 377,522
Full Time Positions	5.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	5.0	4.0	4.0	4.0	4.0

City of Whittier

Code Liens

OVERVIEW

The Code Liens program provides the Code Enforcement Division with advance funds to use in their efforts to correct violations under the City's public nuisance abatement procedures. Items considered nuisances by the City include any buildings, structures or vacant properties which contain such substandard conditions as inadequate sanitation, structural hazards, inadequate wiring, faulty plumbing, inadequate mechanical equipment, faulty weather protection, faulty construction materials and fire hazards. Nuisances also include abandoned and hazardous buildings.

Public nuisances are defined within Section 8.08 of the Municipal Code. Properties requiring abatement are posted and property owners are notified by mail to remove the nuisance within 10 days. If a property owner takes no action towards abating the nuisance then the City, at the property owner's expense, clears the nuisance. If the property owner neglects to pay for the cost of abatement within one year, the City may place a lien on the owner's property tax through the County tax rolls. Once property tax liens are collected, a reimbursement is made in the Code Liens cost center to offset the costs incurred for abatement.

KEY GOALS

- Provide a healthier and safer environment for housing the citizens of the City of Whittier;
- Promote public awareness of property maintenance codes;
- Obtain the highest possible degree of compliance on specific code violations, thereby improving the City's visual environment and causing a corresponding increase in property value.

City of Whittier

Code Liens (100-40-431-707)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	1,898	8,000	8,000	8,000
Capital Outlay	-	-	-	-	-
Total Expenditures	-	1,898	8,000	8,000	8,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ -	$ 1,898	$ 8,000	$ 8,000	$ 8,000
Expenditures and Transfers-Out By Source					
General Fund	-	1,898	8,000	8,000	8,000
Total Expenditures and Transfers-Out	$ -	$ 1,898	$ 8,000	$ 8,000	$ 8,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	1,898	8,000	8,000	8,000
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	1,898	8,000	8,000	8,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	-	1,898	8,000	8,000	8,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ -	$ 1,898	$ 8,000	$ 8,000	$ 8,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Police - Whittwood

OVERVIEW

The Whittier Police Department, in partnership with the Whittwood Town Center, continues with the Department's community based-policing efforts through the full-time assignment of an officer that is made available to shoppers and merchants.

A full-time police officer position was established at the Whittwood Town Center in order to enhance the Police Department's ability to anticipate and meet the mall's changing security needs. The Whittwood officer works with mall management to coordinate City and mall resources in order to best address the public safety needs of the center.

The Whittwood Mall is billed quarterly for the cost of the full-time officer's salary, including benefits.

KEY GOALS

- Improve safety at the Whittwood Town Center, utilizing community-based policing philosophy, in order to increase the mall's attractiveness to shoppers and potential retailers.

City of Whittier

Police - Whittwood (100-40-441-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 143,239	$ 152,141	$ 171,653	$ 171,653	$ 184,981
Maintenance and Operations	6,305	6,423	7,737	7,737	7,800
Capital Outlay	-	-	-	-	-
Total Expenditures	149,544	158,564	179,390	179,390	192,781
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 149,544	$ 158,564	$ 179,390	$ 179,390	$ 192,781
Expenditures and Transfers-Out By Source					
General Fund	149,544	158,564	179,390	179,390	192,781
Total Expenditures and Transfers-Out	$ 149,544	$ 158,564	$ 179,390	$ 179,390	$ 192,781
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 88,315	$ 97,968	$ 118,645	$ 118,645	$ 121,444
Employee Benefits	54,924	54,173	53,008	53,008	63,537
Total Employee Services	143,239	152,141	171,653	171,653	184,981
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	929	929	838	838	840
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	1,300	1,300	1,300
City Charges	5,376	5,494	5,599	5,599	5,660
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	6,305	6,423	7,737	7,737	7,800
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	149,544	158,564	179,390	179,390	192,781
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 149,544	$ 158,564	$ 179,390	$ 179,390	$ 192,781
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	1.0	1.0	1.0	1.0

City of Whittier

COPS in Schools

OVERVIEW

In an effort to increase police presence at local high schools, the Whittier Police Department, Whittier Union High School District, and City of Santa Fe Springs developed a plan to deploy full-time School Resource Officers (SROs) at Whittier, La Serna, and Santa Fe High Schools.

Consistent full-time police presence helps promote a safer environment in and adjacent to the schools. SROs work to create and encourage desirable behavior on the part of the students and are available to students, parents, faculty, officials, and community members for problem solving.

The goals and purposes of the Cops in School (CIS) program are best accomplished through a five-year commitment of the SRO's selected for the assignment. A SRO must be thoroughly familiar with the school, know the students and be aware of and familiar with the surrounding neighborhood. At each campus, the SRO assesses the needs on his or her campus and applies a combination of hands-on activities or methods in an effort to gain insight into the students. The activities used are not only directed towards the student but may also include the participation of faculty and parents. Support and educational activities such as mentoring, personal safety, and conflict resolution techniques are essential.

The City of Whittier shares the cost of the two (2) officers assigned at Whittier and La Serna High Schools with the high school district. Program funding between the cities and school district has been on a 35%-65% basis for the net cost of the officers. And the high school district fully funds the officer assigned at Santa Fe High School.

The program continued by contract with a school district grant. Program funding between the cities and school district will continue, net the grant contribution, on a 35%-65% basis for the duration of the contract was renewed through June 30, 2015.

KEY GOALS

- Provide a partnership with campus administration to provide a safe learning environment and encourage the development of social responsibility among students;

- Provide a highly visible law enforcement presence on the campus and in the community immediately surrounding the school;

- Decrease incidences of school crime through proactive identification and deterrence of potential criminal activity.

SROs in School (100-40-461-714, 715, 716, 718)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 555,629	$ 494,661	$ 611,608	$ 611,608	$ 482,544
Maintenance and Operations	3,444	2,844	4,356	4,356	4,150
Capital Outlay	-	-	-	-	-
Total Expenditures	559,073	497,505	615,964	615,964	486,694
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 559,073	$ 497,505	$ 615,964	$ 615,964	$ 486,694
Expenditures and Transfers-Out By Source					
General Fund	559,073	497,505	615,964	615,964	486,694
Total Expenditures and Transfers-Out	$ 559,073	$ 497,505	$ 615,964	$ 615,964	$ 486,694
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 327,744	$ 342,220	$ 359,551	$ 359,551	$ 285,397
Employee Benefits	227,885	152,441	252,057	252,057	197,147
Total Employee Services	555,629	494,661	611,608	611,608	482,544
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	2,844	2,844	2,556	2,556	2,350
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	600	-	1,800	1,800	1,800
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	3,444	2,844	4,356	4,356	4,150
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	559,073	497,505	615,964	615,964	486,694
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 559,073	$ 497,505	$ 615,964	$ 615,964	$ 486,694
Full Time Positions	4.0	4.0	4.0	4.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	4.0	4.0	4.0	4.0	3.0

City of Whittier

Traffic Offender/State Cops

OVERVIEW

The Whittier Police Department's "Traffic Safety Program" was established in Fiscal Year 1998-99 with the assistance of a grant from the California Office of Traffic Safety (OTS). The purpose of the program is to improve traffic safety in Whittier through increased traffic enforcement and a vehicle impound program to discourage unlicensed drivers and drivers with revoked or suspended licenses from driving. The OTS Grant, accepted by the City Council in January 1999, originally provided funding for a part-time clerical traffic analyst, two (2) motorcycles, and radar and intoximeter equipment. Currently one officer position is funded by this program.

As a requirement of the OTS Grant, the Traffic Offender Fund was established and now serves as a depository for vehicle impound release fees. Revenue derived from vehicle impounds and attributed to the increased traffic enforcement is being used to fund Traffic Safety Program operations since the OTS grant expired.

AB 3229 (Brulte) was enacted in 1996 as part of the State budget. The bill established the Citizen's Option for Public Safety (COPS) Program and appropriated $100 million from the State to local agencies for the purpose of improving public safety. Recent COPS legislation extended funding for this valuable program indefinitely.

Funding from the State COPS program originally allowed the Police Department to hire and deploy two (2) full-time sworn officers and one civilian community service officer to the Lambert Road Project Area, an intensive community-based policing project in the area south of Lambert Road between Painter Avenue and Santa Fe Springs Road. The program also funded the operation of a community policing office in the project area.

No State COPS funding has been provided to date in 2014.

KEY GOALS

- Support Traffic Safety Program operations
- Increase safety for Whittier commuters
- Improve quality of life within the project area
- Eliminate crime within the project area
- Eradicate gang activity within the project area
- Eliminate blight through compliance with local codes and regulations
- Create and maintain peace and harmony in the community by developing cooperative relationships between police, government, citizens, community groups and social agencies

City of Whittier

Traffic Offender/State Cops

PERFORMANCE MEASURES

Traffic Collisions	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual
Injury Collisions	412	371	394	394
Fatal Collisions	5	3	6	6
Hit and Run Collisions	334	352	315	315
Non-injury Collisions	525	518	428	428
Total	1,276	1,244	1,143	1,143

Traffic Offender/State COPS (210 & 220)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 233,231	$ 241,960	$ 285,633	$ 285,633	$ 277,000
Maintenance and Operations	1,607	1,607	4,711	4,711	4,564
Capital Outlay	-	-	-	-	-
Total Expenditures	234,838	243,567	290,344	290,344	281,564
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 234,838	$ 243,567	$ 290,344	$ 290,344	$ 281,564
Expenditures and Transfers-Out By Source					
Traffic Offender Fund	234,838	243,567	290,344	290,344	281,564
Total Expenditures and Transfers-Out	$ 234,838	$ 243,567	$ 290,344	$ 290,344	$ 281,564
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 137,404	$ 142,938	$ 186,996	$ 186,996	$ 194,204
Employee Benefits	95,827	99,022	98,637	98,637	82,796
Total Employee Services	233,231	241,960	285,633	285,633	277,000
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	1,607	1,607	1,386	1,386	1,239
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	3,325	3,325	3,325
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	1,607	1,607	4,711	4,711	4,564
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	234,838	243,567	290,344	290,344	281,564
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 234,838	$ 243,567	$ 290,344	$ 290,344	$ 281,564
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	1.3	1.3	1.3	1.3	1.3
Total	3.3	3.3	3.3	3.3	3.3

City of Whittier

Asset Seizure-Forfeiture

OVERVIEW

The Whittier Police Department participates in the Southern California Drug Task Force (SCDTF), a federally funded multi-jurisdictional task force targeting the highest levels of drug trafficking. The task force is part of the Department of Justice's HIDTA (High Intensity Drug Trafficking Area) program. Personnel assigned to SCDTF from the Whittier Police Department, include one full-time sworn police officer.

The Southern California Drug Task Force is a multi-jurisdictional crime task force, which strengthens law enforcement efforts and serves as a resource to all participating agencies. In addition to serving as a crime task force, the Southern California Drug Task Force provides assistance to participating agencies in handling drug laboratories, gang suppression, and provides readily available federal resources for major investigations. The expertise supplied by the Southern California Drug Task Force is a valuable resource (cost saving) to all participating agencies.

KEY GOALS

- Deprive criminals of property used in or acquired through illegal activities;
- Strengthen law enforcement efforts against drug trafficking.

Asset Seizure-Forfeiture Fund (250-40-471-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 263,482	$ 233,016	$ 294,304	$ 294,304	$ 282,651
Maintenance and Operations	7,012	3,880	11,817	11,817	11,835
Capital Outlay	-	-	51,000	51,000	-
Total Expenditures	270,494	236,896	357,121	357,121	294,486
Transfers-Out	-	69,945	-	-	-
Total Expenditures and Transfers-Out	$ 270,494	$ 306,841	$ 357,121	$ 357,121	$ 294,486
Expenditures and Transfers-Out By Source					
Asset Seizure-Forfeiture Fund	270,494	306,841	357,121	357,121	294,486
Total Expenditures and Transfers-Out	$ 270,494	$ 306,841	$ 357,121	$ 357,121	$ 294,486
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 84,110	$ 60,888	$ 103,838	$ 103,838	$ 102,294
Employee Benefits	49,372	42,128	60,466	60,466	50,357
Total Employee Services	133,482	103,016	164,304	164,304	152,651
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	41	41	27	27	45
Professional Services	315	470	790	790	790
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	6,656	3,369	10,700	10,700	10,700
Materials and Supplies	-	-	300	300	300
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	7,012	3,880	11,817	11,817	11,835
Capital Outlay	-	-	51,000	51,000	-
Transfers-Out	-	69,945	-	-	-
Total Operating Expenditures/Transfers	140,494	176,841	227,121	227,121	164,486
Non-Operating Expenditures and Transfers-Out					
Employee Services	130,000	130,000	130,000	130,000	130,000
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	130,000	130,000	130,000	130,000	130,000
Total Expenditures and Transfers-Out	$ 270,494	$ 306,841	$ 357,121	$ 357,121	$ 294,486
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	1.0	1.0	1.0	1.0

City of Whittier

Whittier Public Financing Authority

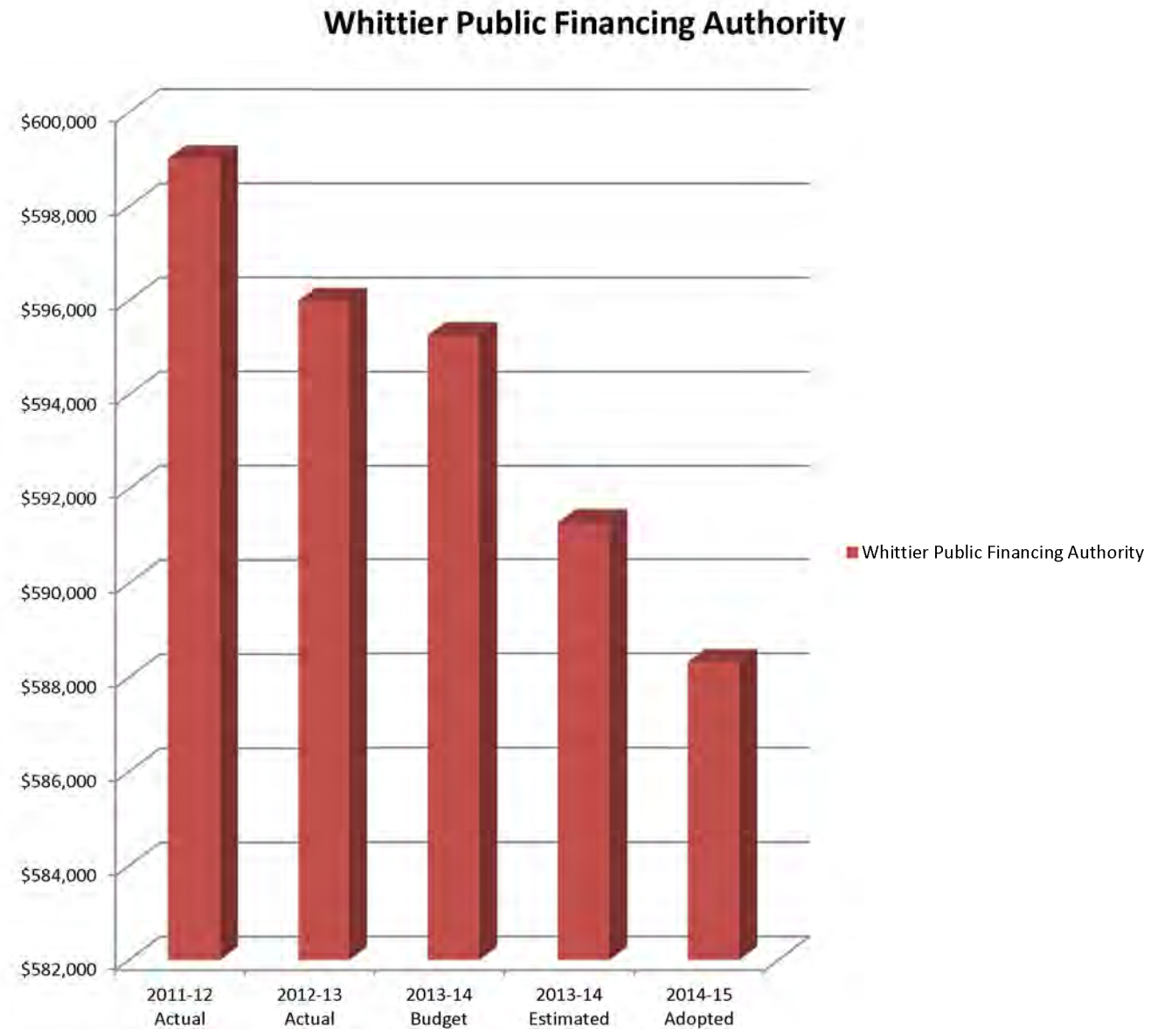
People, Pride, Progress

Adopted Budget for Fiscal Year 2014-15

City of Whittier

Whittier Public Financing Authority

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
Whittier Public Financing Authority	$ 599,023	$ 596,000	$ 595,265	$ 591,290	$ 588,305



City of Whittier

Whittier Public Financing Authority

OVERVIEW

The City of Whittier and the Whittier Redevelopment Agency formed the Whittier Public Financing Authority in 1989. The Authority was created to provide financing for public capital improvements for the City and the Agency. The Authority has the power to issue bonds to pay the cost of any public capital improvement and to acquire bonds issued by other public entities.

In addition to the 2002 Revenue Bonds, the Authority also participated in the 2005 issuance of Whittier Redevelopment Agency (Whittier Earthquake Recovery Redevelopment Project) Tax Allocation Bonds in the amount of $7,810,000.

In March 2002, the Authority issued Revenue Bonds, Series A in the amount of $7,505,000 to refund the 1992 Whittier Redevelopment Agency Tax Allocations Bonds (Greenleaf Avenue/Uptown Whittier Redevelopment Project) and to finance certain redevelopment activities within the project area. These bonds mature on November 1, 2023. The Authority used the proceeds of this bond issue to loan the Whittier Redevelopment Agency funds that were used to pay off the old bonds and an additional $3.9 million for redevelopment activities and payment of outstanding City loans. The Agency pays off its loans to the Authority by making the debt service payments from property tax increment revenues generated by the Greenleaf Avenue/Uptown Project areas.

As of June 30, 2014, the outstanding balance of the bonds is $4,452,000.

KEY GOALS

- Provide a means of refunding the Greenleaf Avenue/Uptown Whittier Redevelopment Project Area tax allocation bond and increase funding for redevelopment activities within the project area

Whittier Public Financing Authority (390-25-999-207)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	599,023	596,000	595,265	591,290	588,305
Capital Outlay	-	-	-	-	-
Total Expenditures	599,023	596,000	595,265	591,290	588,305
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 599,023	$ 596,000	$ 595,265	$ 591,290	$ 588,305
Expenditures and Transfers-Out By Source					
Whittier Public Financing Authority	599,023	596,000	595,265	591,290	588,305
Total Expenditures and Transfers-Out	$ 599,023	$ 596,000	$ 595,265	$ 591,290	$ 588,305
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	5,175	2,625	3,975	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	375	375	-	-	-
Total Maintenance and Operations	5,550	3,000	3,975	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	5,550	3,000	3,975	-	-
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	593,473	593,000	591,290	591,290	588,305
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	593,473	593,000	591,290	591,290	588,305
Total Expenditures and Transfers-Out	$ 599,023	$ 596,000	$ 595,265	$ 591,290	$ 588,305
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier

Whittier Utility Authority

People, Pride, Progress

Adopted Budget for
Fiscal Year 2014-15

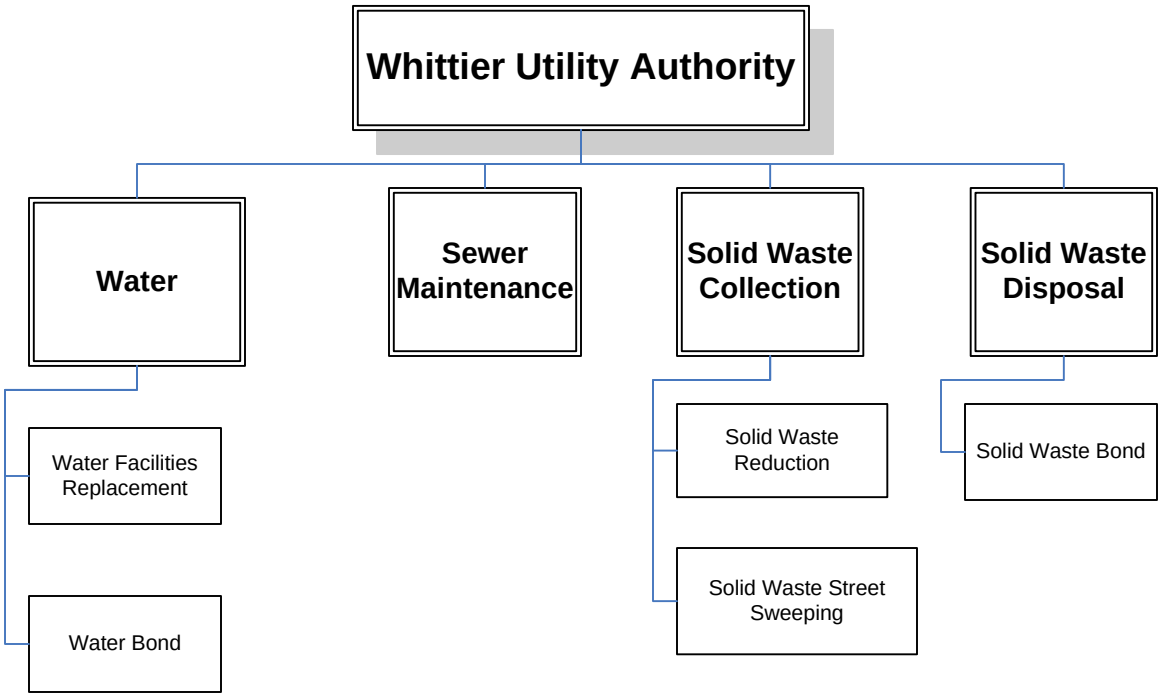
City of Whittier

Whittier Utility Authority

- *Sewer Maintenance*
- *Water Fund*
- *Solid Waste Collection*
- *Solid Waste Reduction*
- *Solid Waste Street Sweeping*
- *Solid and Toxic Waste Disposal*
- *Water Facilities Replacement*
- *Water Bond*
- *Solid Waste Bond*

Whittier Utility Authority

Organization Chart

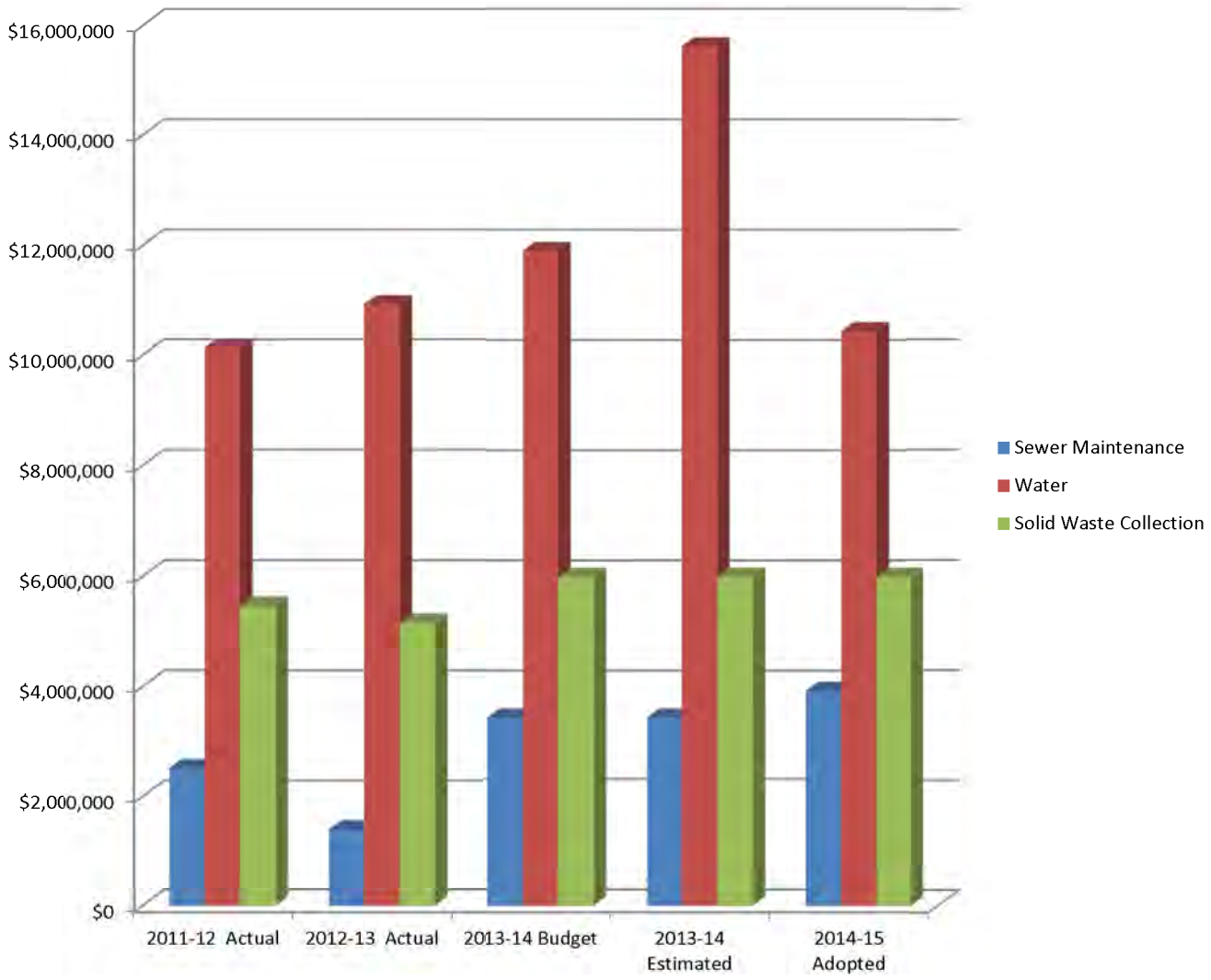


CITY OF WHITTIER CALIFORNIA
INC 1898

City of Whittier

Whittier Utility Authority

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
Sewer Maintenance	$ 2,516,044	$ 1,395,015	$ 3,437,537	$ 3,437,537	$ 3,923,045
Water	10,133,874	10,931,476	11,903,514	15,613,286	10,443,881
Solid Waste Collection	5,458,337	5,152,182	5,987,283	5,992,263	5,984,567



City of Whittier

Sewer Maintenance

OVERVIEW

The Sewer Maintenance Division maintains 210 miles of sewer lines within the City. The Division routinely cleans these sewer lines once every twelve months and some areas on a more frequent basis. The Sewer Maintenance Division is working with the Engineering Division to establish, design and construct priority sewer repair and replacement projects to reduce the number of sewer stoppages and overflows.

In addition, the Sewer Maintenance Division will administer an annual contract for the chemical treatment of the sewer system to kill invasive roots. This contract targets one-third of the sewer system each year so that at the end of a three year cycle the entire system will have been treated. Treatments have an effective life of three years.

KEY GOALS

- Provide for the safe and efficient maintenance of the sewer system to maintain health and sanitation standards
- Update and improve existing sewer system plans by automating system data
- Improve information retrieval by computer scanning of sewer plans for secondary back-up systems
- Replace old and undersized sewer mains
- Identify problem areas by analyzing maintenance and repair data
- Evaluate sewer main conditions using video inspections
- Comply with state requirements for monitoring and reporting sewer spills
- Comply with the State Water Resources Central Board (SWRCB) for the general Waste Discharge Requirements for Sanitary Sewer System
- Evaluate rate structure to ensure the continued financial viability of sewer system.

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Single-family sewer service	18,442	18,442	18,442	18,444
Multi-residential sewer service	2,024	2,024	2,024	2,024
Commercial sewer service	1,675	1,675	1,675	1,675
Sewer spills	25	18	22	23

City of Whittier

Sewer Maintenance (410-30-342-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 596,817	$ 609,105	$ 628,569	$ 628,569	$ 638,652
Maintenance and Operations	765,799	737,285	848,968	848,968	814,393
Capital Outlay	681,320	48,625	1,950,000	1,950,000	2,450,000
Total Expenditures	2,043,936	1,395,015	3,427,537	3,427,537	3,903,045
Transfers-Out	472,108	-	10,000	10,000	20,000
Total Expenditures and Transfers-Out	$ 2,516,044	$ 1,395,015	$ 3,437,537	$ 3,437,537	$ 3,923,045
Expenditures and Transfers-Out By Funding Source					
Sewer Maintenance Fund	2,516,044	1,395,015	3,437,537	3,437,537	3,923,045
Total Expenditures and Transfers-Out	$ 2,516,044	$ 1,395,015	$ 3,437,537	$ 3,437,537	$ 3,923,045
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 219,847	$ 230,004	$ 233,792	$ 233,792	$ 230,303
Employee Benefits	376,970	379,101	394,777	394,777	408,349
Total Employee Services	596,817	609,105	628,569	628,569	638,652
Dues, Memberships, License and Publications	264	280	664	664	664
Rentals	-	-	3,000	3,000	3,000
Taxes and Assessments	10	66	-	-	-
Insurance	214,560	214,572	190,803	190,803	154,956
Professional Services	180,562	193,133	181,300	181,300	181,300
Utilities	1,091	1,347	2,101	2,101	2,101
Miscellaneous Services	1,465	2,566	3,379	3,379	3,379
Repairs and Maintenance	117,961	104,799	229,872	229,872	230,039
Materials and Supplies	17,610	10,780	23,804	23,804	23,804
City Charges	70,317	71,863	73,229	73,229	74,034
Mobile Equipment Rental	92,781	137,879	138,416	138,416	138,416
Other	69,178	-	2,400	2,400	2,700
Total Maintenance and Operations	765,799	737,285	848,968	848,968	814,393
Capital Outlay	681,320	48,625	1,950,000	1,950,000	2,450,000
Transfers-Out	-	-	10,000	10,000	20,000
Total Operating Expenditures/Transfers	2,043,936	1,395,015	3,437,537	3,437,537	3,923,045
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	472,108	-	-	-	-
Total Non-Operating Expenditures/Transfers	472,108	-	-	-	-
Total Expenditures and Transfers-Out	$ 2,516,044	$ 1,395,015	$ 3,437,537	$ 3,437,537	$ 3,923,045
Full Time Positions	4.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.9	0.9	0.9	0.9	0.9
Total	4.9	4.9	4.9	4.9	4.9

City of Whittier

Water Fund (420)

OVERVIEW

The Water Division, a major component of the Whittier Utility Authority (WUA), provides nearly 3 billion gallons of water each year to residents and businesses in the City of Whittier. Operated by the WUA within the department of Public Works, the Water Division performs over 1,500 water quality tests each year. Additionally, the Water Division is responsible for the maintenance of the water system to ensure it remains contaminate free, with consistent water pressure and adequate fire flow to ensure protection of life and property. The water system includes seven production wells, nine booster stations and twelve reservoirs, all operated and maintained by City personnel. In addition, the City operates and maintains the USEPA Whittier Narrows Operable Unit (WNOU). In addition, the Water Division is contracted to operate the Central Basin Quality Protection Program (CBWQPP). The CBWQPP chlorinates and pumps approximately 4 million gallons of water per day. These facilities provide drinking water (as needed by each City) to the City of Whittier, Santa Fe Springs, and City of Pico Rivera with quality drinking water for the future, while protecting the valuable water resources of our neighboring communities.

KEY GOALS

- Provide a continuous supply of high quality water that meets all state and federal regulations
- Operate the CBWQPP for Central Basin and coordinate operations with the cities of Pico Rivera and Santa Fe Springs
- Maintain all valves in the water system ensuring proper function
- Inspect or monitor water meters to ensure accurate consumption measurement
- Provide water, if available, to the cities of Pico Rivera and Santa Fe Springs
- Supply reclaimed water to large customers
- Calibrate the operation of production and distribution systems to maximize efficiency in water delivery to customers through field-testing and computer modeling
- Replace damaged water transmission main valves and undersized water distribution mains
- Minimize water loss by early detection and repair of leaks
- Upgrade the supervisor control and data acquisition (SCADA) system and continue security system improvements

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Water customers	11,339	11,351	11,352	11,352
Average daily water consumption (gal)	6,358,078	6,735,437	6,890,578	6,890,578
Maximum plant capacity per day (gal)	19,400,000	19,400,000	19,400,000	19,400,000

City of Whittier

Water Fund (420)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 2,403,346	$ 2,301,491	$ 2,454,266	$ 2,454,266	$ 2,512,631
Maintenance and Operations	6,507,214	7,050,811	6,306,329	6,306,329	6,339,634
Capital Outlay	40,987	376,371	1,612,000	5,321,772	3,049,524
Total Expenditures	8,951,547	9,728,673	10,372,595	14,082,367	11,901,789
Transfers-Out	1,182,327	1,202,803	1,530,919	1,530,919	1,391,616
Total Expenditures and Transfers-Out	$ 10,133,874	$ 10,931,476	$ 11,903,514	$ 15,613,286	$ 13,293,405
Expenditures and Transfers-Out By Funding Source					
Water Fund	10,133,874	10,931,476	11,903,514	15,613,286	13,293,405
Total Expenditures and Transfers-Out	$ 10,133,874	$ 10,931,476	$ 11,903,514	$ 15,613,286	$ 13,293,405
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 1,479,483	$ 1,420,731	$ 1,711,939	$ 1,711,939	$ 1,726,709
Employee Benefits	923,863	880,760	742,327	742,327	785,922
Total Employee Services	2,403,346	2,301,491	2,454,266	2,454,266	2,512,631
Dues, Memberships, License and Publications	2,655	2,693	31,862	31,862	31,862
Rentals	874,629	934,629	936,629	936,629	936,629
Taxes and Assessments	662,755	1,234,286	417,410	417,410	417,410
Insurance	341,546	350,031	408,911	408,911	443,999
Professional Services	260,514	214,032	252,140	252,140	252,140
Utilities	903,338	940,989	861,219	861,219	861,219
Miscellaneous Services	11,551	14,268	22,706	22,706	22,706
Repairs and Maintenance	274,443	597,006	612,189	612,189	618,789
Materials and Supplies	130,633	150,321	145,635	145,635	145,226
City Charges	480,678	493,091	504,048	504,048	509,992
Mobile Equipment Rental	202,658	190,890	199,784	199,784	185,662
Other	572,567	43,575	28,796	28,796	29,000
Total Maintenance and Operations	4,717,967	5,165,811	4,421,329	4,421,329	4,454,634
Capital Outlay	12,131	341,057	1,612,000	644,312	3,049,524
Transfers-Out	829,137	-	1,250,869	1,250,869	1,224,566
Total Operating Expenditures/Transfers	7,962,581	7,808,359	9,738,464	8,770,776	11,241,355
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	1,789,247	1,885,000	1,885,000	1,885,000	1,885,000
Capital Outlay	28,856	35,314	-	4,677,460	-
Transfers-Out	353,190	1,202,803	280,050	280,050	167,050
Total Non-Operating Expenditures/Transfers	2,171,293	3,123,117	2,165,050	6,842,510	2,052,050
Total Expenditures and Transfers-Out	$ 10,133,874	$ 10,931,476	$ 11,903,514	$ 15,613,286	$ 13,293,405
Full Time Positions	21.0	22.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	2.7	2.7	2.7	2.7	2.7
Total	23.7	24.7	24.7	24.7	24.7

City of Whittier

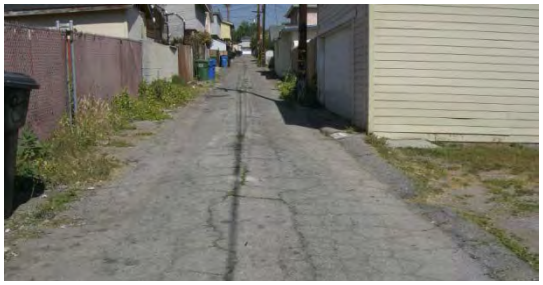
Solid Waste Collection

OVERVIEW

The Solid Waste Collection program, a component of the Whittier Utility Authority, is operated under the direction of the City's Public Works Department. Solid waste collection removes an average 134 tons of refuse per day from approximately 12,000 residential and commercial accounts within the collection service area. The City collects solid waste in Zone 3 of the solid waste collection map. The other collections areas within the City are serviced by a private refuse collection hauler under exclusive franchise agreement.

KEY GOALS

- Provide reliable solid waste collection and recycling services
- Monitor utility billing to accurately reflect service levels provided
- Continue alley rehabilitation program to increase aesthetics, repair pavement and reduce the potential for illegal dumping
- Continue with roll off and trash bin repairs and repainting



Before

After

40 yard Roll Off

2 Yard Bin

PERFORMANCE MEASURES

	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15
Measure	Actual	Actual	Actual	Projected
Bins repaired or replaced	25	21	23	18
Commercial customers/total	654	650	652	652

Solid Waste Collection (430-30-352-851)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 1,502,210	$ 1,445,264	$ 1,773,920	$ 1,778,900	$ 1,798,374
Maintenance and Operations	3,545,165	3,487,981	4,031,863	4,031,863	4,029,693
Capital Outlay	385,962	218,937	50,000	50,000	50,000
Total Expenditures	5,433,337	5,152,182	5,855,783	5,860,763	5,878,067
Transfers-Out	25,000	-	131,500	131,500	106,500
Total Expenditures and Transfers-Out	$ 5,458,337	$ 5,152,182	$ 5,987,283	$ 5,992,263	$ 5,984,567
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	5,458,337	5,152,182	5,987,283	5,992,263	5,984,567
Total Expenditures and Transfers-Out	$ 5,458,337	$ 5,152,182	$ 5,987,283	$ 5,992,263	$ 5,984,567
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 1,096,028	$ 1,090,326	$ 1,329,592	$ 1,329,592	$ 1,358,322
Employee Benefits	406,182	354,938	444,328	449,308	440,052
Total Employee Services	1,502,210	1,445,264	1,773,920	1,778,900	1,798,374
Dues, Memberships, License and Publications	4,850	515	6,171	6,171	6,171
Rentals	843,228	843,228	843,228	843,228	843,228
Taxes and Assessments	2,576	1,013	4,050	4,050	4,050
Insurance	160,867	160,455	68,496	68,496	63,257
Professional Services	16,784	17,670	228,300	228,300	228,300
Utilities	1,130,685	1,134,651	1,299,263	1,299,263	1,299,263
Miscellaneous Services	23,380	37,504	96,500	96,500	96,500
Repairs and Maintenance	259,209	235,589	362,562	362,562	364,412
Materials and Supplies	15,738	15,642	20,467	20,467	20,365
City Charges	193,836	198,101	201,865	201,865	204,085
Mobile Equipment Rental	822,763	837,906	886,361	886,361	885,462
Other *	71,249	5,707	14,600	14,600	14,600
Total Maintenance and Operations	3,545,165	3,487,981	4,031,863	4,031,863	4,029,693
Capital Outlay	385,962	218,937	50,000	50,000	50,000
Transfers-Out	-	-	25,000	25,000	25,000
Total Operating Expenditures/Transfers	5,433,337	5,152,182	5,880,783	5,885,763	5,903,067
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	25,000	-	106,500	106,500	81,500
Total Non-Operating Expenditures/Transfers	25,000	-	106,500	106,500	81,500
Total Expenditures and Transfers-Out	$ 5,458,337	$ 5,152,182	$ 5,987,283	$ 5,992,263	$ 5,984,567
Full Time Positions	22.0	22.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	1.3	1.3	1.3	1.4	1.4
Total	23.3	23.3	23.3	23.4	23.4

City of Whittier

Solid Waste Reduction

OVERVIEW

The Solid Waste Source Reduction and Recycling Program, under the Public Works Department, is responsible for compliance with AB 939, the California Integrated Waste Management Act of 1989. Through this program, the City implements the various programs outlined in the City's Source Reduction and Recycling Element of the County Integrated Waste Management Plan. These programs utilize several approaches such as solid waste source reduction, recycling and public education to maintain a 50% reduction in the amount of solid waste disposed in landfills. A commercial recycling plan has been implemented in response to the passage of AB 341 as required by CalRecycle.

KEY GOALS

- Continue the automated co-mingled curbside and greenwaste recycling program
- Maintain a 50% reduction in the amount of solid waste disposed of in landfills
- Continuously promote and encourage public efforts regarding recycling, household hazardous waste disposal, used oil recycling and backyard composting
- Encourage more commercial recycling through public awareness and education and establish or reinforce successful programs or campaigns

Used oil container

Educational Outreach

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected	FY 2014-15 Projected
Amount recycled (tons)	27,652	28,670	30,000	30,000
Used Motor Oil Recycled (gal)	10,980	9,556	8,266	8,500

Solid Waste Reduction (430-30-352-852)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ 11,355	$ 26,303	$ 26,303	$ 26,419
Maintenance and Operations	623,332	626,074	642,907	642,907	642,907
Capital Outlay	-	-	-	-	-
Total Expenditures	623,332	637,429	669,210	669,210	669,326
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 623,332	$ 637,429	$ 669,210	$ 669,210	$ 669,326
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	623,332	637,429	669,210	669,210	669,326
Total Expenditures and Transfers-Out	$ 623,332	$ 637,429	$ 669,210	$ 669,210	$ 669,326
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	11,355	26,303	26,303	26,419
Total Employee Services	-	11,355	26,303	26,303	26,419
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	618,311	624,712	629,882	629,882	629,882
Miscellaneous Services	-	1,362	13,000	13,000	13,000
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	5,021	-	25	25	25
Total Maintenance and Operations	623,332	626,074	642,907	642,907	642,907
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	623,332	637,429	669,210	669,210	669,326
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 623,332	$ 637,429	$ 669,210	$ 669,210	$ 669,326
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Solid Waste Street Sweeping

OVERVIEW

The Street Cleaning Program under the Public Works Department is responsible for the sweeping, cleaning and disposal of leaves, litter and debris from Whittier roadways, streets, freeway frontages, alleys, business districts and bus stops.

Street sweeping is conducted regularly to prevent standing water which promotes the growth of algae and increases the presence of flies, mosquitoes and other pests. Street sweeping also eliminates unpleasant or offensive odors.

Whittier Boulevard, a state-owned highway, is part of the City's sweeping route. The City is reimbursed from CALTRANS for sweeping expenses based on the actual cost per mile for the previous year.

Streets within the City are swept bi-weekly, except for the Uptown Maintenance District area, which is swept four times a week. The street maintenance crew operates two (2) vacuum-type street sweepers on a regular basis. An additional street sweeper is available for emergency purposes or in case one of the regular sweepers is in for service or repairs.

KEY GOALS

- Provide for the continued maintenance of City roadways in order to maintain a safe environment for City residents
- Reduce leaves, trash and debris from entering the storm drain system as mandated by the National Pollution Discharge Elimination System (NPDES)

Solid Waste Street Sweeping (430-30-352-853)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 131,120	$ 140,512	$ 163,218	$ 163,218	$ 160,969
Maintenance and Operations	236,179	238,122	239,837	239,837	268,678
Capital Outlay	-	-	-	-	-
Total Expenditures	367,299	378,634	403,055	403,055	429,647
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 367,299	$ 378,634	$ 403,055	$ 403,055	$ 429,647
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	367,299	378,634	403,055	403,055	429,647
Total Expenditures and Transfers-Out	$ 367,299	$ 378,634	$ 403,055	$ 403,055	$ 429,647
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 96,415	$ 111,257	$ 118,922	$ 118,922	$ 122,338
Employee Benefits	34,705	29,255	44,296	44,296	38,631
Total Employee Services	131,120	140,512	163,218	163,218	160,969
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	6,283	6,283	6,393	6,393	4,812
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	1,000	1,000	1,000
Materials and Supplies	6,886	7,252	7,000	7,000	7,000
City Charges	-	-	-	-	-
Mobile Equipment Rental	223,010	224,587	225,444	225,444	255,866
Other *	-	-	-	-	-
Total Maintenance and Operations	236,179	238,122	239,837	239,837	268,678
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	367,299	378,634	403,055	403,055	429,647
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 367,299	$ 378,634	$ 403,055	$ 403,055	$ 429,647
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	2.0	2.0	2.0	2.0	2.0

City of Whittier

Solid and Toxic Waste Disposal

OVERVIEW

The Solid Waste Disposal Program, a component of the Whittier Utility Authority, is operated under the direction of the City's Public Works Department. Solid Waste Disposal is responsible for maintaining Savage Canyon Landfill, owned and operated by the Whittier Utility Authority. To ensure continued environmental compliance, the landfill maintains gas control and ground water monitoring systems. The 132-acre landfill is permitted to receive 350 tons of waste per day and is projected to close in 2048.

The Toxic Waste Disposal Program is responsible for the disposal of hazardous wastes illegally abandoned in the public right-of-way. It also assists City departments with the disposal of any hazardous waste generated through normal operations. Employees receive the State-mandated "Right-To-Know" hazardous materials training through this program. The Public Works Department Solid Waste Division is responsible for this program. The program was previously funded by the General Fund; however the Solid Waste Collection Division assumed financial responsibility in Fiscal Year 2009-10.

KEY GOALS

- Maintain environmental compliance with all applicable state and federal laws
- Implement the Canyon Liner projects in phases
- Expand the gas system to capture all methane gas as required by law
- Maintain optimum drainage, prevent erosion and maintain the landfill's general appearance
- Provide required training to employees on the proper handling of hazardous materials and waste
- Provide for the disposal of hazardous waste to assure the health and safety of employees and the public
- Timely response and removal of illegally abandoned hazardous waste in public right-of-way

Hazardous Containment Area

City Collected Materials Awaiting Removal By Authorized Contractor

PERFORMANCE MEASURES

Measure	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Projected
Permitted limit tons per day	350	350	350	350

Solid Waste Disposal (440-30-353-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ 781,990	$ 770,695	$ 786,717	$ 786,717	$ 801,665
Maintenance and Operations	1,700,308	1,523,322	1,986,674	1,986,674	2,051,801
Capital Outlay	161,706	2,191,209	25,000	25,000	271,000
Total Expenditures	2,644,004	4,485,226	2,798,391	2,798,391	3,124,466
Transfers-Out	457,007	461,104	731,106	731,106	663,503
Total Expenditures and Transfers-Out	$ 3,101,011	$ 4,946,330	$ 3,529,497	$ 3,529,497	$ 3,787,969
Expenditures and Transfers-Out By Funding Source					
Solid Waste Disposal Fund	3,101,011	4,946,330	3,529,497	3,529,497	3,787,969
Total Expenditures and Transfers-Out	$ 3,101,011	$ 4,946,330	$ 3,529,497	$ 3,529,497	$ 3,787,969
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ 418,133	$ 431,314	$ 436,434	$ 436,434	$ 446,919
Employee Benefits	363,857	339,381	350,283	350,283	354,746
Total Employee Services	781,990	770,695	786,717	786,717	801,665
Dues, Memberships, License and Publications	901	1,050	1,167	1,167	1,167
Rentals	183,581	173,628	204,513	204,513	204,513
Taxes and Assessments	6,150	280,005	279,025	279,025	279,025
Insurance	40,384	40,226	45,043	45,043	42,521
Professional Services	34,784	37,318	172,580	172,580	172,580
Utilities	44,732	48,171	72,959	72,959	72,959
Miscellaneous Services	2,865	1,366	23,000	23,000	23,000
Repairs and Maintenance	19,083	40,030	136,558	136,558	157,243
Materials and Supplies	64,225	87,874	152,793	152,793	152,793
City Charges	244,394	249,770	254,516	254,516	257,316
Mobile Equipment Rental	605,056	562,868	641,570	641,570	685,734
Other *	384,459	1,016	2,950	2,950	2,950
Total Maintenance and Operations	1,630,614	1,523,322	1,986,674	1,986,674	2,051,801
Capital Outlay	41,921	47,802	-	-	-
Transfers-Out	-	-	272,000	272,000	302,000
Total Operating Expenditures/Transfers	2,454,525	2,341,819	3,045,391	3,045,391	3,155,466
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	69,694	-	-	-	-
Capital Outlay	119,785	2,143,407	25,000	25,000	271,000
Transfers-Out	457,007	461,104	459,106	459,106	361,503
Total Non-Operating Expenditures/Transfers	646,486	2,604,511	484,106	484,106	632,503
Total Expenditures and Transfers-Out	$ 3,101,011	$ 4,946,330	$ 3,529,497	$ 3,529,497	$ 3,787,969
Full Time Positions	7.0	7.0	7.0	7.0	7.0
Part Time Positions (Full Time Equivalent)	1.0	1.0	1.0	1.0	1.0
Total	8.0	8.0	8.0	8.0	8.0

City of Whittier

Water Facilities Replacement

OVERVIEW

The Water Facilities Replacement Fund was created by the City Council during FY 1990-91. This fund is used to account for 3% of the water rate increase in FY's 1990-91 and 1991-92 or a composite rate of 4.9% of water sales. The fund was used to rehabilitate existing components of the City's water system and also insuring that the future needs of the water system will be met.

The Water Master Plan (WMP) was completed and adopted by the Whittier Utility Authority in FY 2007-08. The WMP will assist Water Division staff in determining water system improvement projects. Two water facilities replacement projects scheduled for FY 14-15 are Palm and Scenic Main replacement and the Construction of the Pumping Plant II replacement.

KEY GOALS

- Rehabilitate the water distribution lines, reservoirs and water production facilities
- Monitor and plan for future water treatment when it becomes necessary

Water Facilities Replacement (450-30-341-000)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Transfers-Out	-	-	-	-	1,945,892
Total Expenditures and Transfers-Out	$ -	$ -	$ -	$ -	$ 1,945,892
Expenditures and Transfers-Out By Funding Source					
Water Facilities Replacement Fund	-	-	-	-	1,945,892
Total Expenditures and Transfers-Out	$ -	$ -	$ -	$ -	$ 1,945,892
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	1,945,892
Total Operating Expenditures/Transfers	-	-	-	-	1,945,892
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	$ -	$ -	$ -	$ -	$ 1,945,892
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Water Bond

OVERVIEW

The Water Bond Fund was established to account for bond proceeds to be used for funding capital improvement projects approved in the 1987 and the 1995-96 updates to the Water Master Plan. These are needed to improve safety, reliability and provide for the future needs of the City's water system. The Bonds were refunded in 1993 and again in 2003 and will mature on June 1, 2033. Another bond was issued in 2009. Water system capital projects are the responsibility of the Water Division of the Public Works Department. As of June 30, 2014, the outstanding principal amount of the Series 2009A Bonds is $8,330,000.

On November 8, 2012, the City of Whittier's Utility Authority issued a non-taxable Water Revenue Bonds, Series 2012 for $10,085,000 payable through 2033. The principal of the Bonds is payable through June 1, 2033, and interest rates vary from 2% to 5%. The Water Revenue Bonds Series 2012, were issued to finance various improvements to the City's water production, storage and distribution enterprise, refund the Authority's outstanding Water Revenue Bonds, 2003 Series A, and pay the costs of issuance of the Bonds.

As of June 30, 2014, the outstanding principal amount of the Series 2012 Bonds is $9,285,000.

KEY GOALS

- Fund capital improvement projects that will increase safety and improve water quality and reliability of the water system. Examples include pumping plant replacement, water main replacement, water valves replacement, water wells rehabilitation, water reservoirs replacement and installation of water sampling stations to monitor water quality

Water Bond (470-30-341-848, 849)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	1,087,224	989,647	1,338,762	1,338,762	1,346,412
Capital Outlay	291,399	202,925	-	1,187,835	-
Total Expenditures	1,378,623	1,192,572	1,338,762	2,526,597	1,346,412
Transfers-Out	359,035	-	-	-	-
Total Expenditures and Transfers-Out	$ 1,737,658	$ 1,192,572	$ 1,338,762	$ 2,526,597	$ 1,346,412
Expenditures and Transfers-Out By Funding Source					
Water Bond Fund	1,737,658	1,192,572	1,338,762	2,526,597	1,346,412
Total Expenditures and Transfers-Out	$ 1,737,658	$ 1,192,572	$ 1,338,762	$ 2,526,597	$ 1,346,412
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	5,250	4,533	4,000	4,000	4,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other *	-	-	-	-	-
Total Maintenance and Operations	5,250	4,533	4,000	4,000	4,000
Capital Outlay	-	-	-	-	-
Transfers-Out	359,035	-	-	-	-
Total Operating Expenditures/Transfers	364,285	4,533	4,000	4,000	4,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	1,081,974	985,114	1,334,762	1,334,762	1,342,412
Capital Outlay	291,399	202,925	-	1,187,835	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	1,373,373	1,188,039	1,334,762	2,522,597	1,342,412
Total Expenditures and Transfers-Out	$ 1,737,658	$ 1,192,572	$ 1,338,762	$ 2,526,597	$ 1,346,412
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Solid Waste Bond

OVERVIEW

The Solid Waste Bond program is intended to fund several capital improvement projects in connection with the City's Solid Waste Program. The Solid Waste bond matures on August 1, 2014. Solid waste management related capital projects are the responsibility of the Solid Waste Division of Public Works.

As of June 30, 2014, the outstanding principal amount of the Solid Waste Revenue Bonds, 1993 Series A is $445,000.

KEY GOALS

- Maintain a high quality, cost effective solid waste program by funding needed capital improvements

Solid Waste Bond (480-30-351-861)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	453,547	473,220	459,556	459,556	461,309
Capital Outlay	-	-	-	-	-
Total Expenditures	453,547	473,220	459,556	459,556	461,309
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	$ 453,547	$ 473,220	$ 459,556	$ 459,556	$ 461,309
Expenditures and Transfers-Out By Funding Source					
Solid Waste Bond Fund	453,547	473,220	459,556	459,556	461,309
Total Expenditures and Transfers-Out	$ 453,547	$ 473,220	$ 459,556	$ 459,556	$ 461,309
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	3,785	3,860	4,350	4,350	4,350
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other *	-	-	-	-	-
Total Maintenance and Operations	3,785	3,860	4,350	4,350	4,350
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	3,785	3,860	4,350	4,350	4,350
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	449,762	469,360	455,206	455,206	456,959
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	449,762	469,360	455,206	455,206	456,959
Total Expenditures and Transfers-Out	$ 453,547	$ 473,220	$ 459,556	$ 459,556	$ 461,309
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Whittier Housing Authority

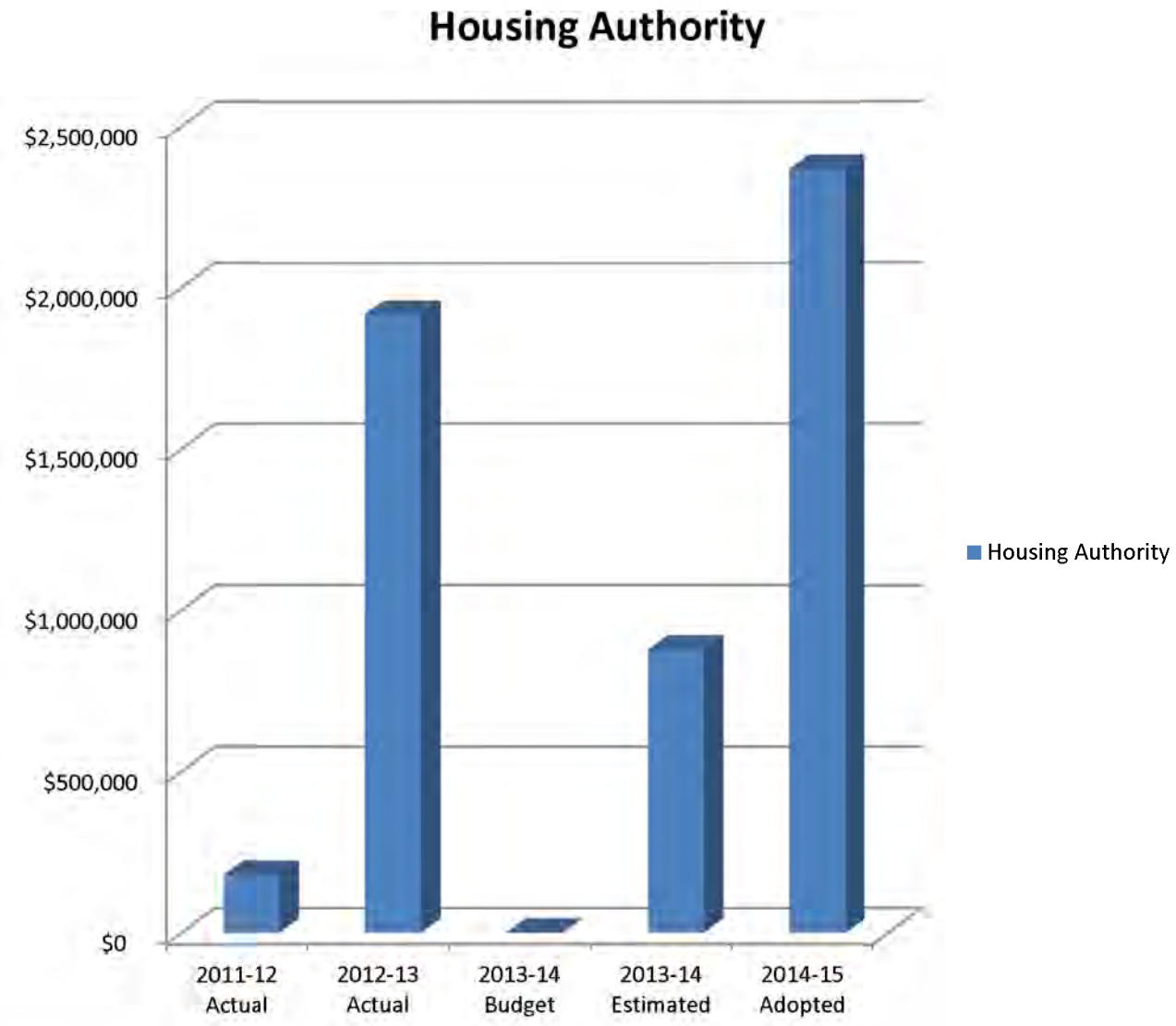
People, Pride, Progress

Adopted Budget for
Fiscal Year 2014-15

City of Whittier

Whittier Housing Authority

Division/Cost Center	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
Housing Authority	$ 181,302	$ 1,918,225	$ -	$ 878,673	$ 2,370,000



NOTE: Due to the dissolution and uncertainty of California redevelopment agencies, no budget was adopted for the Housing Authority for Fiscal Year 2013-14.

City of Whittier

Housing Authority

OVERVIEW

The Whittier Housing Authority was reactivated for fiscal year 2014-15 in response to the dissolution of California redevelopment agencies, which were eliminated in 2012 due to the passage of AB26. Prior to the loss of redevelopment, 20% of all redevelopment tax increment revenue was mandated to support low and moderate income housing programs. Unfortunately, the legislation that eliminated redevelopment failed to provide funding source for future low and moderate housing needs of the community.

This Housing Authority is responsible to manage the remaining housing assets of the former redevelopment agencies, including bond funds and real property. It will ultimately be the responsibility of the Whittier Housing Authority to utilize these assets in a fiscally prudent manner to generate the greatest benefit for the community's low and moderate income population.

KEY GOALS

- Improve and increase the supply of affordable housing for low and moderate income families in Whittier
- Liquidate available parcels to generate addition financing opportunities for future affordable housing activities within the City

Whittier Housing Authority (912-18-184-210)

	2011-12 Actual	2012-13 Actual	2013-14 Budget	2013-14 Estimated	2014-15 Adopted
SUMMARY					
Expenditures and Transfers-Out By Type					
Employee Services	$ -	$ -	$ -	$ -	$ -
Maintenance and Operations	181,302	1,145,096	-	878,673	2,320,000
Capital Outlay	-	-	-	-	-
Total Expenditures	181,302	1,145,096	-	878,673	2,320,000
Transfers-Out	-	773,129	-	-	50,000
Total Expenditures and Transfers-Out	$ 181,302	$ 1,918,225	$ -	$ 878,673	$ 2,370,000
Expenditures and Transfers-Out By Source					
General Fund	181,302	1,918,225	-	878,673	2,370,000
Total Expenditures and Transfers-Out	$ 181,302	$ 1,918,225	$ -	$ 878,673	$ 2,370,000
DETAIL					
Operating Expenditures and Transfers-Out					
Salaries and Wages	$ -	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	3,495	-	19,678	74,000
Utilities	-	-	-	-	-
Miscellaneous Services	3,000	-	-	-	3,000
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	845	51	-	-	1,600
City Charges	-	-	-	-	71,400
Mobile Equipment Rental	-	-	-	-	-
Other	177,457	1,139,950	-	858,995	2,170,000
Total Maintenance and Operations	181,302	1,143,496	-	878,673	2,320,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating ExpendituresTransfers	181,302	1,143,496	-	878,673	2,320,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	1,600	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	773,129	-	-	50,000
Total Non-Operating Expenditures/Transfers	-	774,729	-	-	50,000
Total Expenditures and Transfers-Out	$ 181,302	$ 1,918,225	$ -	$ 878,673	$ 2,370,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

CITY OF WHITTIER
INC. 1898

City of Whittier

Five-Year Capital Improvement Program

People, Pride, Progress

Adopted Budget for Fiscal Year 2014-15

City of Whittier

Five-Year Capital Improvement Program

OVERVIEW

The Capital Improvement Program provides a comprehensive plan for acquisition and replacement of major capital outlay items and for the construction, repair and maintenance of City facilities and infrastructure such as streets, sewers, water service, storm drains, traffic systems, parks and other City facilities. Infrastructure maintenance is a key component in the continued economic vitality of the City of Whittier

The Five-Year Capital Improvement Summary includes all major capital improvements with budgets in excess of $25,000. Typically, larger projects are funded and completed over several fiscal years. The total amount represents the full cost and/or funding requirements for project completion within the 5-year period.

City of Whittier

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
GENERAL FUND (100)		
Operating CIP		
Public Information 100-12-122-000		
▪ Cable Equipment	0	10,000
City Clerk 100-15-151-000		
Operating CIP		
▪ Microfilm Camera / Scanner	5,026	0
City Clerk 770-15-982-915		
▪ Central Phone System	110,306	50,000
INFORMATION TECHNOLOGY (715)		
Operating CIP		
Information Technology 715-15-151-000		
▪ GIS System	2,847	0
▪ Email Archiving Maint (Software/Hardware)	37,475	13,000
▪ Computer Replacements	44,288	50,000
▪ Network Replacement	15,000	25,000
▪ Software Licensing	0	82,009
▪ Police Facility - Tech Maintenance & Replacement	10,000	90,000
▪ Tape Back-Up System	369	7,000
▪ SAN Replacement	30,000	60,000
▪ Municipal Wireless Network	3,500	3,500

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
10,000	10,000	10,000	10,000	10,000	60,000
2,500	2,500	2,500	2,500	2,500	17,526
50,000	50,000	50,000	50,000	50,000	410,306
0	0	0	0	0	2,847
13,000	13,000	13,000	13,000	13,000	115,475
61,700	61,700	61,700	61,700	61,700	402,788
74,025	74,025	74,025	74,025	74,025	410,125
77,509	77,509	77,509	77,509	77,509	469,554
60,000	60,000	60,000	60,000	60,000	400,000
7,000	7,000	7,000	7,000	7,000	42,369
70,000	70,000	70,000	70,000	70,000	440,000
10,500	10,500	10,500	10,500	10,500	59,500

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
Non-Operating CIP		
Information Technology 715-15-151-000		
▪ GIS Map Layers	57,000	0
▪ Document Imaging/Management	7,264	0
▪ eDiscovery	0	0
▪ Online Permits	100,000	0
Non-Operating CIP		
Building & Safety 100-18-141-000		
▪ Building & Safety - Imaging	7,474	0
▪ Building & Safety - Land Management Software & Support	35,000	0
Community Development 100-18-161-000		
▪ Planning - General Plan Update	160,000	0
▪ Natural Hazards Mitigation Plan Update (5 year update)	0	20,000
Non-Operating CIP		
Community Development 100-18-161-000		
▪ Planning - Non-Residential Property Survey	11,118	32,532
Operating Expense		
Civic Ctr/Senior Ctr/ Street Improvements 267-18-182-501		
▪ Hydro Dr. Rehab (Adler to Lambert)	20,000	0
▪ Adler Dr. Rehab (Cul-de-sac to Santa Fe Springs)	40,000	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
25,500	25,500	25,500	25,500	25,500	184,500
0	0	0	0	0	7,264
1,600	1,600	1,600	1,600	1,600	8,000
15,000	15,000	15,000	15,000	15,000	175,000
12,000	12,000	12,000	12,000	12,000	67,474
35,000	35,000	35,000	35,000	35,000	210,000
0	0	0	0	0	160,000
0	0	0	0	0	20,000
0	0	0	0	0	43,650
0	0	0	0	0	20,000
0	0	0	0	0	40,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
▪ Persing Rehab (Washington Blvd. to Santa Fe Springs)	40,000	0
▪ City Hall - Lobby Railing	111,186	0
▪ Library ADA Ramp - Design	21,345	0
Operating Expense		
Library 100-21-211-000		
▪ Self Check-out - Library / Central Maintenance	0	0
EQUIPMENT REPLACEMENT (770)		
Operating CIP		
Library 770-21-982-921		
Non-Operating CIP		
▪ Computers	49,980	13,200
GENERAL FUND (100) - Parks		
Operating CIP		
Parks 100-22-221-000		
▪ Park Fence Maintenance	5,284	29,000
Non-Operating CIP		
Parks 100-22-221-000/100-22-222-000		
▪ Landscape Beautification	0	0
Greenway Trail 100-22-222-805		
▪ Mountain Landscape/Irrigation	0	17,500
▪ PD Motorcycles	0	14,000

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
0	0	0	0	0	40,000
0	0	0	0	0	111,186
0	0	0	0	0	21,345
1,500	1,500	1,500	1,500	1,500	7,500
285,500	0	0	0	0	348,680
29,000	29,000	29,000	29,000	29,000	179,284
14,720	14,720	0	0	0	29,440
0	0	0	0	0	17,500
0	0	0	0	0	14,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
Parkway Trail 100-22-226-000		
Operating CIP		
▪ Professional/Contract	20,000	13,000
Operating Expense		
Subventions and Grants 268−22−950−922−1		
▪ NEFP Greenway Trail Prop 84	85,814	0
Operating CIP		
Parks 635-22-981-922		
▪ Sport LT Lamp Replacement	24,013	12,000
▪ Picnic Tables	0	5,000
▪ ADA Transition Plan	0	0
▪ Palm Park Improvements	0	5,500
Non-Operating CIP		
Parks 635-22-981-922		
▪ Tennis /Handball/Basketball Court Resurfacing	23,000	35,000
▪ SMART Irrigation	5,304	25,000
▪ LEIT Controller (2 units only)	0	6,500
▪ Playground Signage	8,448	7,500
▪ Founder's Park Memorial	42,640	0
▪ Palm Pool Maintenance	50,000	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
15,000	15,000	15,000	15,000	15,000	108,000
0	0	0	0	0	85,814
12,000	12,000	12,000	12,000	12,000	96,013
5,000	5,000	5,000	5,000	5,000	30,000
50,000	50,000	50,000	50,000	50,000	250,000
0	0	0	0	0	5,500
35,000	55,000	35,000	55,000	35,000	273,000
25,000	25,000	25,000	25,000	25,000	155,304
0	0	0	0	0	6,500
0	0	0	0	0	15,948
0	0	0	0	0	42,640
0	0	0	0	0	50,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
GENERAL FUND (100) - Community Services		
Non-Operating CIP		
Community Services 100-23-231-000		
▪ Senior Center Improvements	0	0
▪ Community Center Improvements	21,000	0
PROPOSITION A ADMINISTRATION (270)		
Non-Operating CIP		
Prop. A Administration-Capital Outlay 270-23-241-607		
▪ Bus Stop Improvements	1,132,875	0
Operating CIP		
Prop. A Depot - Capital Outlay 270-23-241-625		
▪ Depot Maintenance	11,452	22,000
PROPOSITION C FUND (280)		
Operating CIP		
Prop. C Access- Capital Projects 280-30-241-614		
▪ Greenway Trail Parking Lot at Mills Ave	285,539	0
▪ Bicycle Route Improvements (BTA)	49,879	0
Other Funding: Subventions and Grants (268)	540,000	0
Prop. C DAR - Capital Outlay (Curb to Curb) 280-23-241-617		
▪ Dial-A-Ride Van Replacement	0	97,500
Prop. C Rec Transit - Capital Outlay 280-23-241-627		
▪ Van Replacement	0	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
115,000	0	0	0	0	115,000
0	0	0	0	0	21,000
0	0	0	0	0	1,132,875
10,000	40,000	10,000	0	0	133,452
0	0	0	0	0	285,539
0	0	0	0	0	49,879
0	0	0	0	0	540,000
130,000	160,000	195,000	0	0	582,500
0	65,000	0	0	0	65,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
Prop. C GWT- Capital Projects 268−23−950−923		
▪ Other Funding: Subventions and Grants	0	230,100
Prop. C GWT MGMT-Capital Projects 280-23-241-620		
▪ GWT Capital Projects Public Works	85,132	110,262
▪ GWT Capital Projects Parks	194,934	442,517
▪ Parking Lot Maintenance	20,000	8,000
▪ GWT Signs and Vines match	50,111	62,688
MEASURE R 285-23-241-650		
Operating CIP		
▪ Palm Ave. Concrete Repair	763,465	0
Other Funding: Traffic congestion Relief Diesel Fuel tax (263)	726,122	0
▪ La Cuarta St. Overlay (College to Ocean View)	311,725	0
▪ Community Ctr Walkway Repairs	215	0
Non-Operating CIP		
▪ Norwalk/Whittier Widening	447,772	0
GENERAL FUND (100) - Controller's 100-25-251-000		
Operating CIP		
▪ Information Technology Funding	965,738	0
▪ Sidewalk Repairs	500,000	0
Non-Operating CIP		
▪ Professional/Contract	118,872	60,000

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
0	0	0	0	0	230,100
0	0	0	0	0	195,394
0	0	0	0	0	637,451
8,000	8,000	8,000	8,000	0	60,000
0	0	0	0	0	112,799
0	0	0	0	0	763,465
0	0	0	0	0	726,122
0	0	0	0	0	311,725
0	0	0	0	0	215
0	0	0	0	0	447,772
0	0	0	0	0	965,738
0	0	0	0	0	500,000
0	0	0	0	0	178,872

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
CAPITAL OUTLAY (635)		
Operating CIP		
Controller 635-25-981-925		
▪ Financial Software Upgrade (GF)	25,000	25,000
EQUIPMENT REPLACEMENT (770)		
▪ Copier	30,000	30,000
▪ Financial Information System Replacement / Upgrade	282,835	25,000
PROPOSITION C FUND (280)		
Operating CIP		
Prop. C Access- Capital Projects 280-30-241-614		
▪ Greenway Trail Parking Lot @ Mills Ave	285,539	0
▪ Bicycle Route Improvements (BTA)	49,879	0
Other Funding: Subventions and Grants (268)	540,000	0
GENERAL FUND (100) - Public Works		
Non-Operating		
Engineering - Drilling 100-30-332-808		
▪ Professional/Contract	36,656	0
Non-Operating		
Underground Utility District 100-30-332-826		
▪ UUD #16 Broadway	20,000	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
25,000	25,000	25,000	25,000	25,000	175,000
30,000	30,000	30,000	30,000	30,000	210,000
25,000	25,000	25,000	25,000	25,000	432,835
0	0	0	0	0	285,539
0	0	0	0	0	49,879
0	0	0	0	0	540,000
0	0	0	0	0	36,656
0	0	0	0	0	20,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
STREET PROJECTS		
GAS TAX B - 2106 (265)		
Operating CIP		
Gas Tax-Capital Projects 265-30-331-000		
▪ Russell Street Overlay	45,000	0
Other Funding: Traffic Cong. Relief Diesel Fuel Tax (263)	137,807	0
▪ Hadley / Whittier Signal (SAFETEA)	1,079	0
▪ Second Street Overlay (College to Michigan)		
Other Funding: Traffic Cong. Relief Diesel Fuel Tax (263)	95,000	0
▪ Surface Treatment / Cyclic Seal (incl c/o)	0	100,000
Other Funding: Traffic Cong. Relief Diesel Fuel Tax (263-30-331-	0	584,700
Other Funding: Measure R (285–23–241–650)	0	215,300
▪ Street Sign Replacement Program	4,004	51,000
▪ Traffic Signal Controller Replacement Program	0	102,000
▪ Nogal/SFS/McGee Overlay	200,000	0
▪ Newlin Overlay	267,461	0
▪ Street Striping and Marking Program	0	25,500
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	0	127,500
▪ Pavement Management System (PMS) Update		
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	0	100,000
▪ Traffic Operations	0	15,000
▪ Whittier Blvd. Widening and Drainage Improvements (Bio Swale)	289,665	0
▪ Street Lighting Circuit Conversion Program	0	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
0	0	0	0	0	45,000
0	0	0	0	0	137,807
0	0	0	0	0	1,079
0	0	0	0	0	95,000
102,000	104,040	106,121	108,243	110,408	630,812
596,394	608,322	620,488	632,898	645,556	3,688,358
219,606	223,998	228,478	233,048	237,709	1,358,139
52,020	53,060	54,122	55,204	56,308	325,718
104,040	106,121	108,243	110,408	112,616	743,428
0	0	0	0	0	200,000
0	0	0	0	0	267,461
26,010	26,530	27,061	27,602	28,154	160,857
130,050	132,651	135,304	138,010	140,770	804,285
5,100	5,202	5,306	5,412	5,520	126,540
15,300	15,606	15,918	16,236	16,561	94,621
1,069,835	0	0	0	0	1,359,500
204,000	208,080	212,242	216,486	220,816	1,061,624

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
SUBVENTIONS & GRANTS (268)		
Operating CIP		
Subventions and Grants 268-30-950-930		
▪ SB-821 Sidewalks & Wheelchair Ramps	0	44,197
▪ HES Grant - In-Roadway Crosswalk Warning Lights	52,676	0
CAPITAL OUTLAY (635)		
Operating CIP		
Civic Center Maintenance 635-30-981-914		
▪ City Hall - New Roof for City Hall	0	0
▪ City Hall - New Roof for Old Police Station	0	0
▪ Comm Ctr - New Roof for Special Activities Bldg.	0	0
▪ Whittier Transit - New Roof for Whittier Depot	0	0
Non-Operating CIP		
Civic Center Maintenance 635-30-981-914		
▪ City Hall - Windows	0	0
Street Maintenance 635-30-981-933		
▪ LED Signal (incl c/o)	38,210	10,000

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
44,197	44,197	44,197	44,197	44,197	265,182
0	0	0	0	0	52,676
54,200	0	0	0	0	54,200
58,400	0	0	0	0	58,400
20,000	0	0	0	0	20,000
23,000	0	0	0	0	23,000
84,000	89,250	0	0	0	173,250
10,404	10,612	10,824	11,041	11,262	102,353

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
GENERAL FUND (100) - Streets		
Operating CIP		
Streets - Greenway Trail 100-30-321-805		
▪ Storm Drainage Upgrades on GWT-Adele to Pioneer	71,525	0
CAPITAL OUTLAY (635)		
City Yard 635-30-981-932		
▪ CARB Traps	0	0
SEWER FUND (410)		
Operating CIP		
Sewer Maintenance 410-30-342-000		
▪ Palm Avenue (Floral to Whittier Blvd)	500,000	0
▪ Friendly Hills Golf Course Slip Line	60,000	0
▪ Summit Drive Slip Line (Marsha to Nona)	20,000	0
▪ Carinthia to Honolulu Terrace Slipline	20,000	0
▪ Sewer Repair	1,859,502	650,000
▪ Sewer Reconstruction	0	1,800,000
▪ Sewer Asset Management System	50,000	0
WATER FUND (420)		
Operating CIP		
Water 420-30-341-931		
▪ Water Meter Replacement Program	45,258	100,000

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
0	0	0	0	0	71,525
0	0	240,000	0	0	240,000
0	0	0	0	0	500,000
0	0	0	0	0	60,000
0	0	0	0	0	20,000
0	0	0	0	0	20,000
650,000	650,000	650,000	650,000	650,000	5,759,502
1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	10,800,000
0	0	0	0	0	50,000
100,000	100,000	100,000	100,000	100,000	645,258

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
▪ CIP Projects per Water Master Plan	0	0
▪ Well Rehab	0	100,000
Non-Operating CIP		
▪ City Yard Improvements	0	0
▪ CARB Traps	0	0
WATER BOND FUND (470)		
Operating CIP		
Water Bond 470-30-341-848		
Non-Operating CIP		
▪ Pumping Plant 2 Replacements Design & Construction	95,157	0
Other Funding: Water (420)	96,500	0
SOLID WASTE COLLECTION FUND (430)		
Operating CIP		
Solid Waste - Collection 430-30-352-851/853		
▪ Alley Improvement Program	0	50,000
SOLID WASTE DISPOSAL FUND (440)		
Non-Operating CIP		
Solid Waste - Disposal 440-30-353-000		
▪ Road Improvements	0	25,000
▪ Phase III Design/Engineering	0	200,000
▪ Phase III-A Construction	0	0
▪ CARB Traps	0	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
4,575,000	4,870,000	5,075,000	5,075,000	5,075,000	29,670,000
0	95,000	0	0	0	195,000
75,000	80,000	0	0	0	155,000
0	30,000	0	0	0	30,000
0	0	0	0	0	95,158
0	0	0	0	0	96,500
50,000	50,000	50,000	50,000	50,000	300,000
25,000	25,000	25,000	25,000	25,000	150,000
0	0	0	0	0	200,000
500,000	500,000	100,000	400,000	0	1,500,000
0	180,000	0	0	0	180,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
▪ Network and WasteWorks Upgrade	0	46,000
▪ Phase III-B Construction	0	0
▪ Phase III-C Construction	0	0
GENERAL FUND (100)		
Operating CIP		
Police Department 100-40-411-000		
▪ CAD / RMS Maintenance	35,812	169,784
▪ MDC Cellular Data Network	0	35,551
▪ Mobile Data Computer Replacement	0	63,000
ASSET FORFEITURE FUND (250)		
Operating CIP		
Asset Forfeiture Capital 250-40-471-000		
▪ Scheduling/Timekeeping System	51,000	0
SUBVENTIONS & GRANTS (268)		
Operating CIP		
Subventions and Grants 268-40-950-940		
▪ JAG 2011	12,679	0
▪ JAG 2012	25,236	0
▪ JAG 2013	25,731	0
▪ OTS DUI SC13464	29,230	0
▪ CLEEP Grant	151	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
1,000	1,000	1,000	1,000	1,000	51,000
0	0	0	1,000,000	0	1,000,000
0	0	0	0	1,000,000	1,000,000
180,124	191,094	202,732	208,814	215,078	1,381,712
35,551	35,717	35,717	35,717	35,717	213,970
84,000	0	0	0	0	147,000
5,000	5,000	5,000	5,000	5,000	76,000
0	0	0	0	0	12,679
0	0	0	0	0	25,236
0	0	0	0	0	25,731
0	0	0	0	0	29,230
0	0	0	0	0	151

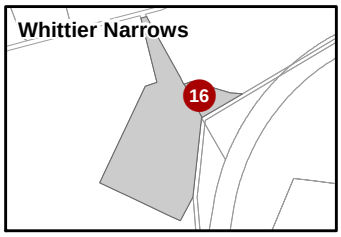
Five-Year Capital Improvement Summary

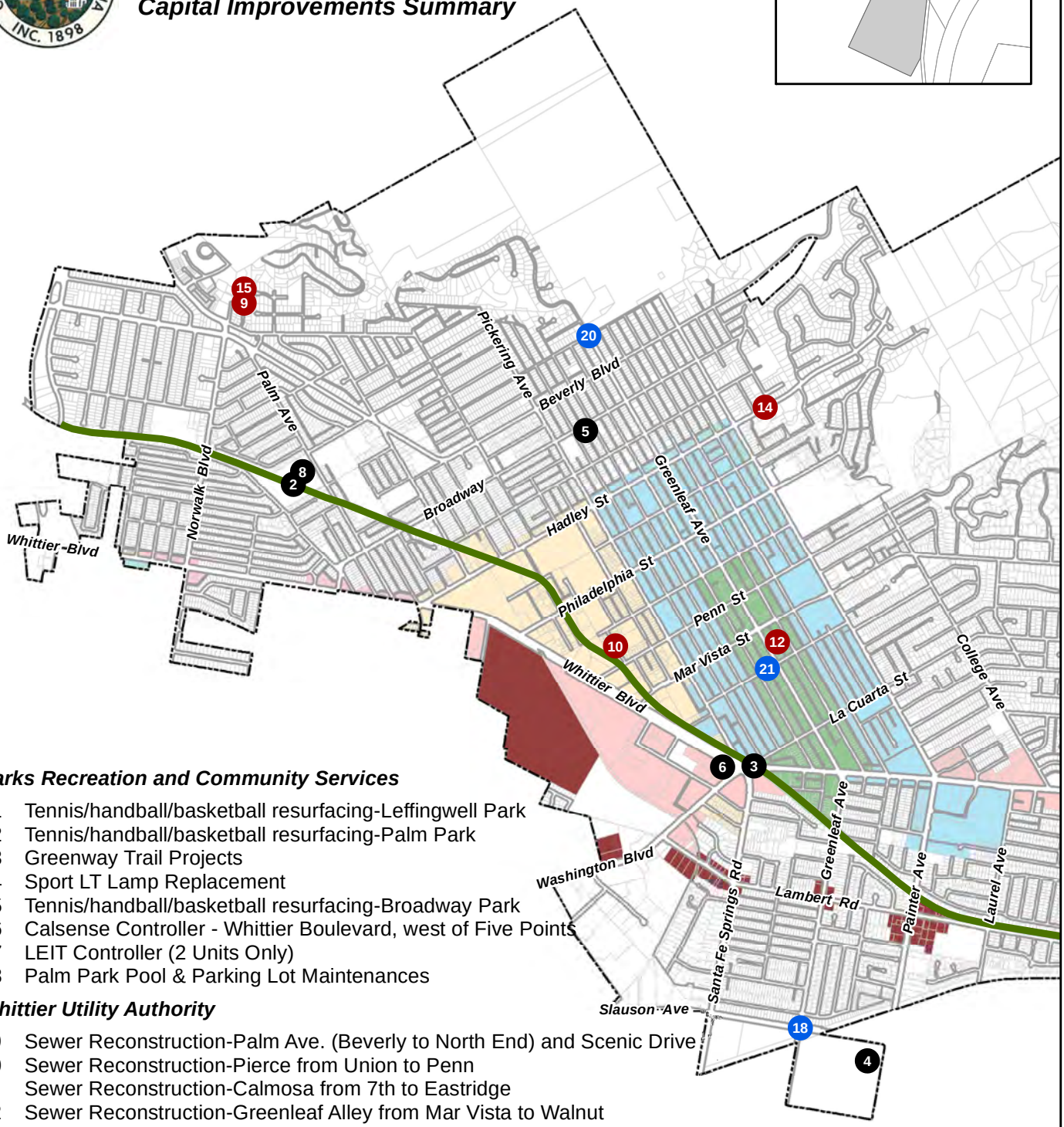
Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2014	Adopted Budget 2014-15
▪ OTS PT 1402	72,933	0
▪ OTS DUI SC14464	70,989	0
▪ ABC Grant 13-14	24,778	0
▪ CalGRIP	80,288	0
EQUIPMENT REPLACEMENT (770)		
Operating CIP		
Police Department 770-40-982-940		
▪ CAD / RMS-Software	25,000	0
▪ DOJ Security Mandate for Mobile Users	0	0
▪ In-Car Video System	0	0
▪ Dispatch Radio Console Equipment Replacement	0	0

Future Funding					
Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Estimated 2019-20	Total
0	0	0	0	0	72,933
0	0	0	0	0	70,989
0	0	0	0	0	24,778
0	0	0	0	0	80,288
0	0	0	0	0	25,000
2,000	2,000	2,000	2,000	2,000	10,000
0	126,000	126,000	0	0	252,000
0	0	0	800,000	0	800,000

City of Whittier

Capital Improvements Summary





Parks Recreation and Community Services

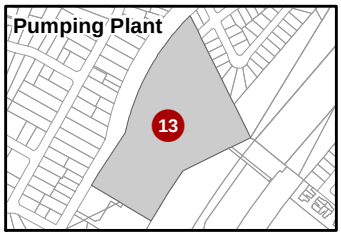
1 Tennis/handball/basketball resurfacing-Leffingwell Park
2 Tennis/handball/basketball resurfacing-Palm Park
3 Greenway Trail Projects
4 Sport LT Lamp Replacement
5 Tennis/handball/basketball resurfacing-Broadway Park
6 Calsense Controller - Whittier Boulevard, west of Five Points
7 LEIT Controller (2 Units Only)
8 Palm Park Pool & Parking Lot Maintenances

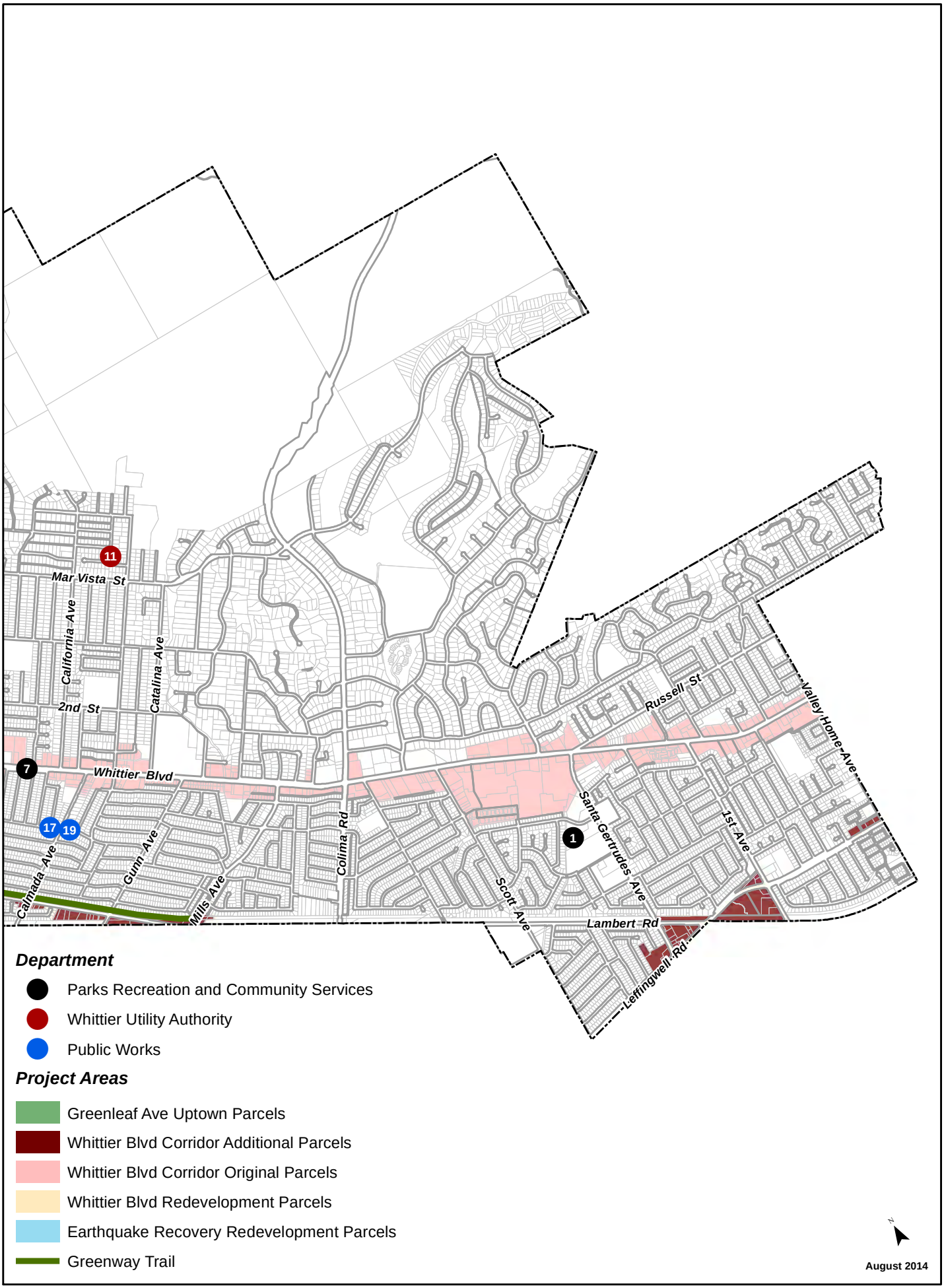
Whittier Utility Authority

9 Sewer Reconstruction-Palm Ave. (Beverly to North End) and Scenic Drive
10 Sewer Reconstruction-Pierce from Union to Penn
11 Sewer Reconstruction-Calmosa from 7th to Eastridge
12 Sewer Reconstruction-Greenleaf Alley from Mar Vista to Walnut
13 Pumping Plant No. 2 Replacement (in Pico Rivera on San Gabriel River Pkwy)
14 Water Main Replacement - Hadley Street (Painter Ave to Hill Ave)
15 Water Main Replacement - Palm Ave (Beverly to North End) and Scenic Drive
16 Well 17 Rehab (Whittier Narrows Area)

Public Works

17 Chestnut Street Overlay
18 Mulberry/Greenleaf Signal
19 Chestnut Street Surface Treatment
20 Greenleaf-Carinthia Surface Treatment
21 Walnut Ave. (Pickering to Painter)




11
Mar Vista St
California Ave
Catalina Ave
2nd St
7
Whittier Blvd
17
19
Calmada Ave
Gunn Ave
Mills Ave
Colima Rd
Scott Ave
Santa Gertrudes Ave
1
Russell St
Valley Home Ave
1st Ave
Lambert Rd
Leffingwell Rd
Department
Parks Recreation and Community Services
Whittier Utility Authority
Public Works
Project Areas
Greenleaf Ave Uptown Parcels
Whittier Blvd Corridor Additional Parcels
Whittier Blvd Corridor Original Parcels
Whittier Blvd Redevelopment Parcels
Earthquake Recovery Redevelopment Parcels
Greenway Trail
N
August 2014

City of Whittier

General City Information

People, Pride, Progress

Adopted Budget for
Fiscal Year 2014-15

City of Whittier

General City Information

- *City of Whittier Value Statement*
- *City Demographics*
- *City of Whittier Budget Adoption Resolution*
- *Gann Limit Resolution*
- *Public Financing Authority Budget Adoption Resolution*
- *Whittier Utility Authority Budget Adoption Resolution*
- *Whittier Housing Authority Budget Adoption Resolution*
- *Financial System and Internal Controls*
- *Fund Balance Policy for the General Fund (SOP 42)*
- *Fraud in the Workplace (SOP 26)*

City of Whittier

Value Statement

The City of Whittier acknowledges its rich heritage as a community that is based upon respect for the worth and dignity of its citizens. A growing, dynamic and diverse community, it searches for ways of involving its citizens in programs and activities that inspire a sense of personal responsibility and pride. Both private and governmental initiatives offer opportunities for service that create the conditions necessary for harmony and cooperation between members of the community, civic renewal and improvement for the quality of life.

The City of Whittier embraces the following Value Statement:

- The Government of the City of Whittier requires a high degree of moral/ethical behavior by its members acting in any and all official capacities in carrying out their assigned responsibilities and in their personal lives to the extent that their behavior will not reflect negatively upon the City Government and will not interfere with the City's efforts in carrying out its missions and goals; and

- Integrity is inseparable from ethics, but deserves special recognition. Integrity is that essential value that will facilitate adherence to a high degree of ethical/moral conduct; and

- Cooperation or teamwork is vital to the success of achieving the City's missions and goals. The requirement of cooperation or teamwork extends to all City officials and employees, and the citizens of Whittier, who are, in reality, partners in government; and

- The City shall maintain and improve excellence in delivery of municipal service to the people of the community. This will necessitate continual review of the City operational and organizational considerations and the application of innovative methods to maintain and improve City services at reasonable cost levels; and

- The City cares for its employees. The City highly values the selection and retention of highly qualified, dedicated and loyal employees. To this end, the City shall endeavor to make all positions within the City challenging, interesting and rewarding.

People, Pride, and Progress

City of Whittier
City Demographics

City of Whittier Profile:

Whittier is located in Los Angeles County, about 12 miles southeast of the City of Los Angeles. The City of Whittier is governed by a five member City Council under the Council – Manager form of government. Whittier is a charter law city and was incorporated in 1898. The Charter form of City government was ratified in 1955. The City covers 14.8 square miles and has an estimated population of 86,538. Businesses and industries in the area include 404 professional services, 506 retail stores, 193 family type restaurants, 38 manufacturing plants, 11 hotels and motels, 2 new automobile dealerships and over 231 specialty shops and boutiques, predominantly located in Uptown Whittier, the Quad shopping mall, as well as the Whittwood Town Center.

Founded in 1887 as a Quaker colony, Whittier's strong sense of history and vision for the future has made it an upscale and dynamic residential community.

City of Whittier Data:

- Incorporated Area — 14.8 square miles
- Population[1] — 86,538 (2014)
- Population – Races[2]
  - Hispanic/Latino — 66%
  - White — 28%
  - Asian — 4%
  - Black/African American — 1%
  - American Indian/Alaskan Native — 1%
  - Native Hawaiian/Other Pacific Islander — Less than 1%
- Median Household Income[2] — $67,417 (2012)
- Personal Income (Per Capita)[2] — $28,328 (2012)
- Unemployment Rate[3] — 7.4%
- Housing
  - Dwelling Units[2] — 29,591 (2010)
  - Median Value[2] — $435,800 (2012)
- Safety
  - Police – Whittier Police Department
  - Fire – Los Angeles County Fire Department
  - Hospitals
    - Presbyterian Intercommunity Hospital
    - Whittier Hospital Medical Center

Source:
1. California Department of Finance
2. US Census Bureau
3. US Bureau of Labor Statistics
4. Hdl Coren & Cone / InfoGroup

City of Whittier
City Demographics

- Schools (located in Whittier city limits)
  - Whittier City School District
    - Dexter Middle School
    - Hoover Elementary
    - Jackson Elementary
    - Longfellow Elementary
    - Orange Grove Elementary
  - Lowell Join School District
    - Jordan Elementary
  - Whittier Union High School District
    - La Serna High School
    - Whittier High School
  - East Whittier City School District
    - East Whittier Middle School
    - Evergreen Elementary
    - Laurel Elementary
    - Murphy Ranch Elementary
    - Ocean View Elementary
    - Mar Vista Early Childhood Center

- Parks, Libraries and Community Centers
  - Four (4) large community parks
  - Fourteen (14) neighborhood parks
  - Two (2) wilderness parks
  - One (1) sports field
  - Greenway Trail (five mile bicycle/pedestrian trail)
  - Whittier Public Library
  - Whittwood Branch Library
  - Palm Park Aquatic and Activity Center
  - Parnell Park Community and Senior Center
  - Uptown Senior Citizens Center
  - Whittier Community Center

- Principal Employers[4]

Rank	Name	No. of Employees
1	Interhealth Corporation	2,600
2	Whittier Union High School District	958
3	Whittier Medical Center	850
4	Whittier City School District	726
5	City of Whittier	650
6	U.S. Post Office	315
7	East Whittier City Elementary District	270
8	Johnson Controls	250
9	Home Depot	172
10	Hedman Headers	150

Source:
1. California Department of Finance
2. US Census Bureau
3. US Bureau of Labor Statistics
4. Hdl Coren & Cone / InfoGroup

RESOLUTION NO. 8635

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2014, AND ENDING JUNE 30, 2015

WHEREAS, pursuant to Section 1102 of the Charter of the City of Whittier, the City Manager, on or about April 21, 2014, submitted to the City Council a proposed budget for the appropriation and expenditure of funds for the City of Whittier for Fiscal Year 2014-15;

WHEREAS, such proposed budget was reviewed by the City Council at the Budget Study Session on May 6, 2014;

WHEREAS, it has been determined that the proposed budget was prepared in accordance with Section 1111 of the City Charter and provides for reserve funds sufficient to meet all lawful demands of the City, as is required;

WHEREAS, the City Council of the City of Whittier continually strives to provide the highest quality of life for its citizens; and

WHEREAS, following duly given notice and prior to budget adoption, the City Council held a public hearing on June 24, 2014, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed 2014-15 Fiscal Year Budget for general and special City purposes is approved and adopted for estimated revenues and transfers-in totaling $80,441,901.

SECTION 2. The City Manager's proposed 2014-15 Fiscal Year Budget for general and special City purposes is approved and adopted for appropriations and transfers-out in the amount of $78,079,925 and capital improvement projects in the amount of $1,879,700.

SECTION 3. That the following reclassification of reserves as estimated be approved for Fiscal Year 2014-15:

Fund	Name	Reserve	Account No.	Increase (Decrease)
100	General Fund	Reserve for Art in Public Places	245110	$ 5,500
		Reserve for General Plan Update	245130	27,468
		Reserve for Designated PEG	244225	61,679
		Reserve for Emergency	248045	5,000
		Reserve for Mineral Extraction	244230	39,600
		Reserve for Rental Units	248070	43,434
		Reserve for Park In-Lieu	245021	595,728
		General Fund Subtotal		$ 778,409
280	Prop C Transit	Reserve for Greenway Rentals	241275	$ 100,000
770	Equipment Replacement	Reserve for Copiers	241220	24,000
		Other Funds Subtotal		$ 124,000
		Total		$ 902,409

SECTION 4. The City Manager is authorized to make changes within each budget code, during the 2014-15 fiscal year, as he may from time to time deem desirable and necessary in order to meet the City's needs. Changes in budget code totals, appropriation of unappropriated balances and cancellation of unexpended and unencumbered appropriations shall require City Council approval, in accordance with Section 1105 of the City Charter.

SECTION 5. The City Clerk-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 24th day of June 2014.

CATHY WARNER, Mayor

ATTEST:

KATHRYN A. MARSHALL
City Clerk-Treasurer

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CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

I, Kathryn A. Marshall, City Clerk-Treasurer in and for the City of Whittier, California, hereby certify that the foregoing resolution was duly introduced and adopted at a regular meeting of the City Council of said City held on the 24th day of June 2014, by the following roll call vote:

AYES: J.A. Vinatieri F. Dutra C. Warner

NOES: O. Newcomer

ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the City of Whittier, California, this 30th day of June 2014.

Kathryn A. Marshall
KATHRYN A. MARSHALL
City Clerk-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 3rd DAY OF July, 2014.

Martha Morales
DEPUTY CITY CLERK

RESOLUTION NO. 8636

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2014-15

WHEREAS, on November 6, 1979, the voters in California added Article XIIIB to the State Constitution thereby placing various limitations on the appropriations of State and local government;

WHEREAS, in June 1990, the voters in California amended Article XIIIB by passing Proposition 111 – the Traffic Congestion Relief and Spending Act of 1990, which expanded the guidelines for calculating the Gann Limit;

WHEREAS, Proposition 111 allowed Cities to take the greater increase of City or County population growth, and the greater increase of California Per Capita Income or non-residential assessed valuation growth attributed to new construction within the City; and

WHEREAS, the City of Whittier has complied with all of the provisions of Article XIIIB in determining the appropriations limit for Fiscal Year 2014-15.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That the appropriations limit for Fiscal Year 2014-15 is hereby established as $270,984,944.

SECTION 2. That total appropriations of $24,915,998, as included in the City's adopted budget for Fiscal Year 2014-15 and subject to the limit are less than the appropriations limit by $246,068,946, and within the limit as stipulated by Article XIIIB.

SECTION 3. That the estimated proceeds of taxes as included in the City's adopted budget for Fiscal Year 2014-15, total $25,408,374 and are within the appropriations limit as stipulated by Article XIIIB.

SECTION 4. That the City Clerk-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 24th day of June 2014.

CATHY WARNER, Mayor

ATTEST:

KATHRYN A. MARSHALL
City Clerk-Treasurer

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CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

I, Kathryn A. Marshall, City Clerk-Treasurer in and for the City of Whittier, California, hereby certify that the foregoing resolution was duly introduced and adopted at a regular meeting of the City Council of said City held on the 24th day of June 2014, by the following roll call vote:

AYES: J.A. Vinatieri F. Dutra C. Warner

NOES: O. Newcomer

ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the City of Whittier, California, this 30th day of June 2014.

Kathryn A. Marshall
KATHRYN A. MARSHALL
City Clerk-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 3rd DAY OF July, 2014.

Martha Morales
DEPUTY CITY CLERK

RESOLUTION NO. WPFA-14-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WHITTIER PUBLIC FINANCING AUTHORITY ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2014, AND ENDING JUNE 30, 2015

WHEREAS, the Executive Director, on or about April 21, 2014, submitted to the Board of Directors a proposed budget for the appropriation and expenditure of funds for the Whittier Public Financing Authority (WPFA) for Fiscal Year 2014-15;

WHEREAS, such proposed budget was reviewed by the Board of Directors at the Budget Study Session on May 6, 2014; and

WHEREAS, following duly given notice and prior to budget adoption, the Board of Directors of the Whittier Public Financing Authority held a public hearing on June 24, 2014, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHITTIER PUBLIC FINANCING AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. The total estimated revenues and transfers-in for Fiscal Year 2014-15 shall be $588,305.

SECTION 2. The total appropriations and transfers-out for Fiscal Year 2014-15 shall be $588,305.

SECTION 3. The Executive Director is authorized to make changes during the 2014-15 fiscal year, as he may from time to time deem desirable and necessary in order to meet the WPFA's needs.

SECTION 4. The Secretary-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 24th day of June 2014.

CATHY WARNER, Chair

ATTEST:

KATHRYN A. MARSHALL
Secretary-Treasurer

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CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

I, Kathryn A. Marshall, Secretary-Treasurer in and for the Whittier Public Financing Authority, hereby certify that the foregoing resolution was duly adopted at a special meeting of the Whittier Public Financing Authority held on the 24th day of June 2014 by the following roll call vote:

AYES: O. Newcomer J.A. Vinatieri
F. Dutra C. Warner

NOES: None

ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the Whittier Public Financing Authority this 1st day of July 2014.

Kathryn A. Marshall
KATHRYN A. MARSHALL
Secretary-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 3rd DAY OF July, 2014.

Martha Morales
DEPUTY CITY CLERK

RESOLUTION NO. WUA-14-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WHITTIER UTILITY AUTHORITY ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2014, AND ENDING JUNE 30, 2015

WHEREAS, the Executive Officer, on or about April 21, 2014, submitted to the Board of Directors a proposed budget for the appropriation and expenditure of funds for the Whittier Utility Authority for Fiscal Year 2014-15;

WHEREAS, such proposed budget was reviewed by the Board of Directors at the Budget Study Session on May 6, 2014; and

WHEREAS, following duly given notice and prior to budget adoption, the Board of Directors of the Whittier Utility Authority held a public hearing on June 24, 2014, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHITTIER UTILITY AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. The total estimated revenues and transfers-in for Fiscal Year 2014-15 shall be $31,029,437.

SECTION 2. The total appropriations, transfers-out and capital expenditures for Fiscal Year 2014-15 shall be $31,841,572.

SECTION 3. That the following reclassification of reserves be approved for 2014-15:

Fund	Name	Reserve	Account Number	Increase (Decrease)
420	Water Fund	Reserve for Water Connection Fees	241240	$ 15,000
			Total	$ 15,000

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SECTION 4. The Executive Officer is authorized to make changes during the 2014-15 Fiscal Year, as he may from time to time deem desirable and necessary in order to meet the Authority's needs.

SECTION 5. The Secretary-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 24th day of June 2014.

CATHY WARNER, Chair

ATTEST:

KATHRYN A. MARSHALL
Secretary-Treasurer

CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

I, Kathryn A. Marshall, Secretary-Treasurer in and for the Whittier Utility Authority, hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Whittier Utility Authority held on the 24th day of June 2014 by the following roll call vote:

AYES: O. Newcomer J.A. Vinatieri
F. Dutra C. Warner

NOES: None

ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the Whittier Utility Authority this 30th day of June 2014.

Kathryn A. Marshall
KATHRYN A. MARSHALL
Secretary-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 3rd DAY OF July, 2014.

Marsha Morales
DEPUTY CITY CLERK

RESOLUTION NO. WHA-14-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WHITTIER HOUSING AUTHORITY ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2014, AND ENDING JUNE 30, 2015

WHEREAS the Executive Officer, on or about April 21, 2014, submitted to the Board of Directors a proposed budget for the appropriation and expenditure of funds for the Whittier Redevelopment Agency for Fiscal Year 2014-15;

WHEREAS, such proposed budget was reviewed by the Board of Directors at the Budget Study Session on May 6, 2014; and

WHEREAS, following duly given notice and prior to budget adoption, the Board of Directors of the Whittier Redevelopment Agency held a public hearing on June 24, 2014, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHITTIER HOUSING AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. The total estimated revenues and transfers-in for Fiscal Year 2014-15 shall be $551,533.

SECTION 2. The total appropriations, transfers-out and capital expenditures for Fiscal Year 2014-15 shall be $2,370,000.

SECTION 3. The Executive Officer is authorized to make changes during the 2014-15 Fiscal Year, as he may from time to time deem desirable and necessary in order to meet the Agency's needs.

SECTION 4. The Secretary-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 24th day of June 2014.

CATHY WARNER, Chair

ATTEST:

KATHRYN A. MARSHALL
Secretary-Treasurer

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CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

I, Kathryn A. Marshall, Secretary-Treasurer in and for the Whittier Housing Authority, hereby certify that the foregoing resolution was duly adopted at a special meeting of the Whittier Housing Authority held on the 24th day of June 2014 by the following roll call vote:

AYES: O. Newcomer J.A. Vinatieri
F. Dutra C. Warner

NOES: None

ABSENT: R.L. Henderson

WITNESS my hand and the official seal of the Whittier Housing Authority this 1st day of July 2014.

Kathryn A. Marshall
KATHRYN A. MARSHALL
Secretary-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 3rd DAY OF July, 2014.

Marsha Morales
DEPUTY CITY CLERK

City of Whittier
Financial System and Internal Controls

Presentation

The financial transactions of the City of Whittier are recorded in individual funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. In summary, the funds used by the City are grouped as follows:

Governmental Funds

General Fund

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.

Special Revenue Funds

The Special Revenue Funds are used to account for specific revenues (other than those for major capital projects) that are legally restricted to expenditures for particular purposes. The City maintains several special revenue funds for gas taxes, grant funding, fines collected on vehicle code violations and special levies imposed on businesses in the City's Uptown Village area.

Debt Service Fund

The Whittier Public Financing Authority Debt Service Fund is used to account for the proceeds of the 2002 and 2007A Tax Allocation Loans, loaned to the former Whittier Redevelopment Agency, and for the debt service payments.

Capital Projects Fund

The Capital Projects Fund is used to account for the financial resources to be used for the acquisition and construction of major capital facilities.

Proprietary Funds

Enterprise funds

Enterprise Funds are established for government activities that are financed and operate in a similar manner to private business. User fees primarily finance costs of providing services to the general public. The Whittier Utility Authority (WUA) was established on February 1, 2002, by a joint powers agreement between the City of Whittier and the Whittier Public Financing Authority. The Authority was created to provide a legally binding framework for the relationship between the City's utility enterprise funds and the City's general fund and to provide greater fiscal strength of the City's enterprise funds. WUA is a component of the following proprietary funds:

Water Fund

This fund accounts for the operation and maintenance of the City's water distribution system.

Sewer Fund

This fund accounts for the operation and maintenance of the wastewater system within the City's boundaries.

Solid Waste Fund

This fund accounts for the collection and disposal of solid waste from industrial, commercial, and residential users throughout the Whittier area, for landfill closure and post closure costs, and for funding of environmental liabilities caused by water contamination.

Basis of Accounting

The City's financial system operates on a basis consistent with "generally accepted accounting principles" (GAAP), where Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. Expenditures generally are recorded when the liability is incurred except for debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, which are recorded only when payment is due. For Proprietary Funds, the accrual basis is utilized; revenues are recognized when earned, and expenses are recognized when incurred.

Internal Controls

The City is responsible for establishing and maintaining a strong internal control structure designed to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived, and 2) the valuation of costs and benefits requires estimates and judgments by management.

Revenue Policies

The City tries to maintain a diversified and stable revenue system to minimize the effects of economic fluctuations on sources of income. Revenues are estimated based on the historical data, analysis and in some cases the use of consultant's estimate.

City of Whittier
Financial System and Internal Controls
(Continued)

Debt Management

The City typically confines long-term borrowing to capital improvements that cannot be funded from current sources. No bond issue will take place without consultation of appropriate external financial advisers and bond counsel. On-going efforts will be taken to improve and enhance the City's bond rating and the marketability of its debt.

Capital Improvement

The Capital Improvement Program provides a comprehensive plan for acquisition and replacement of major capital outlay items and for the construction, repair and maintenance of City facilities and infrastructure such as streets, sewers, water service, storm drains, traffic systems, parks and other City facilities. Infrastructure maintenance is a key component in the continued economic vitality of the City of Whittier.

The Five-Year Capital Improvement Summary includes all major capital improvements with budgets in excess of $25,000. Typically, larger projects are funded and completed over several fiscal years. The total amount represents the full cost and/or funding requirements for project completion within the 5-year period.

The City Manager recommends projects to City Council for approval based upon the availability of funding. City Council reviews this Five-Year Capital Improvement Summary each year during the budget study session, and any changes are implemented prior to budget adoption.

	CITY OF WHITTIER **STANDARD OPERATING PROCEDURE**	NUMBER 42 PAGE 1 of 4

SUBJECT: Fund Balance Policy for the General Fund

EFFECTIVE DATE: 6/14/2011	ISSUE DATE: 6/14/2011	APPROVED BY: City Manager

I. PURPOSE/AUTHORITY:

To establish the procedures for reporting unrestricted fund balance in Governmental Funds financial statements. It is essential that the City maintains adequate levels of fund balance tailored to the needs of the City to ensure against current and future risks such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the City Controller to prepare financial reports, which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

II. PERSONNEL AFFECTED:

This SOP applies to the Controller's Department personnel who prepare the annual Comprehensive Annual Financial Report (CAFR).

III. PROCEDURES:

Fund balance is the difference between the assets and liabilities or the net assets reported in a governmental fund. There are five components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent:

- **Nonspendable Fund Balance** – represents amounts that cannot be spent because they are either not in spendable form (e.g. inventories, prepaid items, long-term portion of loans receivable, land held for resale); or legally or contractually required to be maintained intact.
- **Restricted Fund Balance** – externally imposed by law or constrained by grantors, contributors, or laws or regulations of other governments.
- **Committed Fund Balance** – committed on use for specific purposes by formal action of the government's highest level of decision-making authority.
- **Assigned Fund Balance** – intended on use for specific purposes by the governing body itself or official delegated with the authority to assign amounts to be used for specific purposes, which are neither restricted nor committed.
- **Unassigned Fund Balance** – the available and uncommitted fund balance.

City of Whittier

Glossary and Alphabetical Index

People, Pride, Progress

Adopted Budget for Fiscal Year 2014-15

City of Whittier
Glossary of Acronyms and Terms

ADA	Americans with Disabilities Act
AQMD	South Coast Air Quality Management District
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ASI	Access Services, Inc.
BSIP	Bus Stop Improvement Plan
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CalTrans	California State Department of Transportation
CARB	California Air Resources Board
CCTBL	City Clerk/Treasurer/Business License
CDBG	Community Development Block Grant
CFD	Community Facilities District
CHDO	Community Housing Development Organization
CIP	Capital Improvement Program
CIPA	California Insurance Pool Authority
CIS	Cops in School
CNG	Compressed Natural Gas
COBRA	Consolidated Omnibus Budget Reconciliation Act
COG	Gateway Cities Council of Governments
COPS	Citizen's Option for Public Safety
CSAC-EIA	California State Association of Counties – Excess Insurance Authority
DAR	Dial-A-Ride
DDA's	Disposition and Development Agreements
DMV	Department of Motor Vehicles
EAP	Employee Assistance Program
EOC	Emergency Operations Center

City of Whittier
Glossary of Acronyms and Terms

EWCSD	East Whittier City School District
GASB	Governmental Accounting Standards Board
GETS	Government Emergency Telecommunications Service
GIS	Geographic Information System
GWT	Greenway Trail
HES	Hazardous Elimination Safety
HIPAA	Health Insurance Portability and Accountability Act
HSIP	Highway Safety Improvement Program
HUD	U.S. Department of Housing and Urban Development
HVAC	Heating and Ventilation Air Conditioning
IT	Information Technology
JAG	Justice Assistance Grant
L.A. IMPACT	Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force
LACO	Los Angeles County
LAEDC	Los Angeles County Economic Development Corporation
LAN	Local Area Network
LR	Local Return
MDC	Mobile Data Computer
Metro	Los Angeles County Metropolitan Transportation Authority
MOU	Memorandum of Understanding
MSRC	Mobile Source Air Polluting Reduction Review Committee
MTA	Metropolitan Transportation Authority
NIMS	National Incident Management System
NPDES	National Pollution Discharge Elimination System
NTD	National Transit Database
OARRS	Operational Area Response and Recovery System
OPA's	Owner Participation Agreements

City of Whittier
Glossary of Acronyms and Terms

OSHA	Occupational Safety and Health Administration
OTS	Office of Traffic Safety
PRCS	Parks, Recreation and Community Services
PSA	Public Service Area
PW	Public Works
RMS	Records Management System
SAGE	Strategies Against Gang Environments
SET	Special Enforcement Team
SFS	Santa Fe Springs (City of)
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SCAQMD	See AQMD
SRO	School Resource Officers
SSMP	Sewer System Management Plan
SWRCB	State Water Resources Central Board
TAX	Technical Advisory Committee
TMA	Transportation Management Agreement
UUD	Underground Utility District
WAN	Wide Area Network
WCCA	Wildlife Corridor Conservation Authority
WHA	Whittier Housing Authority
WMP	Water Master Plan
WPFA	Whittier Public Financing Authority
WRA	Whittier Redevelopment Agency
WUA	Whittier Utility Authority
WYN	Whittier Youth Network

Glossary

Appropriation: A legal authorization granted by the City Council to make expenditures and/or to incur obligations for specific purposes. An appropriation is usually for a specific purpose and amount and must be expended within the fiscal year.

Appropriation Limit: A limit on the maximum amount of tax proceeds that a city can spend during any fiscal year. An initiative passed in 1980 (the "Gann" initiative) amended the California Constitution and established the procedure for this annual requirement. Cities must determine an annual appropriation limit through a calculation that uses economic data, population changes and the prior year's limit as factors.

Budget: A financial plan providing for the operation of an entity for a given period, such as a fiscal year, and the proposed means for it's financing. Generally, the plan embodies proposed expenditures and estimated revenues.

Budget Code: A fund itself or sub-fund within the City's financial information system to account for expenditures in the performance of a process, operation or service. A budget code records all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or specific job.

Capital Improvements: Construction or major repair of City facilities and buildings.

Capital Improvement Program: The multi-year schedule of capital improvement projects and the acquisition of major capital outlay items which encompass all funding sources and organizational units of the City.

Capital Outlay: The acquisition costs of major items of capital assets used in providing direct services.

City Council: The political body of the City of Whittier whose members are elected by Whittier citizens to represent and administer their views and policies concerning the operation of the City. The Whittier City Council includes five members elected at large for staggered terms of four years.

City Manager: The administrative head of City operations. Appointed by the City Council, the individual in this capacity is responsible for directing the City's day-to-day operation and implementing policies and directives of the City Council, the Municipal Code, and the City Charter. The City Manager is also responsible for preparing the City's annual budget, enforcing all city laws and administrative rules and regulations, and identifying and formulating appropriate action for problem or key areas of interests.

Commercial Development: Development efforts focusing on commerce or trade activities related to the buying and selling of goods and services, such as retail stores, and office headquarters.

Glossary

Debt Service: The payment of principal and interest on long-term debt according to a predetermined payment schedule.

Employee Services: The group of accounts or expenditures within the City's financial system that encompasses the total costs of labor, including salaries and fringe benefits.

Enterprise Fund: A group of accounts used to record financial transactions of specific City operations that function and operate in a manner comparable to a private sector business. In general, an enterprise funds is considered self-sustaining with the majority of its revenue and funding coming from the operation itself. The City of Whittier's enterprise funds include the sewer, water, solid waste collection and solid waste disposal funds.

Excess Insurance: A means of insuring against losses beyond the level of coverage provided by an underlying policy. Excess coverage is designed to respond to large but infrequent losses. The City of Whittier has excess coverage for liability and workers' compensation.

Expenditure: An actual payment made by the City.

Fines: Includes monies derived from penalties for the violation of laws or administrative rules and regulations, statutory offenses, and for violation of lawful administrative rules and regulations.

Fiscal Year: A period of time that represents the beginning and ending for recording financial transactions. The City of Whittier has a fiscal year of July 1 through June 30.

Forfeitures: Includes monies or products that are given up or confiscated by the City because of some crime, fault, or neglect of duty.

Full Time Positions: Personnel positions authorized by the City Council to be employed by the City of Whittier. Full time positions do not include temporary or part time personnel or contractual services.

Full Time Equivalent Positions: The corresponding full-time equivalent of part-time personnel based on the total of all part-time service hours rendered. This is determined by dividing total part-time service hours by 2,080, which represents the total regular service hours for a full time employee in a one year period.

Fund: An accounting entity with a self-balancing set of accounts recording financial resources and transactions for specific activities.

Fund Balance: The net effect of assets less liabilities at any given point in time.

Glossary

Fund Type: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fund: The fund that encompasses all financial transactions attributed to non-specific taxes and other general purpose revenues, e.g., sales taxes, property taxes, fines and forfeitures, investment income, etc., and includes expenditures for general governmental services, e.g., police, public works, social services, planning, and code enforcement.

Goals: Broad statements aimed at meeting public service needs or objectives and defined by the organization to be of significant or high priority.

Grants: A transfer or awarding of funds from another public entity to the City for the purpose of financing a specific activity, program or project. The City is not required to reimburse or repay the awarding entity any grant funds.

Industrial Development: Development efforts focusing on manufacturing enterprises and large-scale business activity.

Internal Service Fund: A fund used to finance and account for goods and services provided by one City department to other City departments on a cost reimbursement basis.

Licenses and Permits: The imposition of a fee to authorize an activity in the private sector that is conducted within the City's jurisdiction.

Maintenance and Operations Expenditures: Includes those expenditures not categorized as either employee service costs or capital outlay items. The category may include costs for supplies, materials, and contractual services.

Non-Operating Expenditures: Expenditures that do not recur every fiscal year or are incurred only once in any particular year.

Operating Expenditures: Expenditures that are incurred in the regular course of business or operation of a fund.

Personnel: A person or group of persons employed by the City of Whittier.

Program: An activity or group of similar activities organized as a sub-unit of a department for planning and administration.

Project Area: A geographic area designated by a redevelopment agency and targeted for development activity in accordance with State laws and procedures.

Glossary

Redevelopment Agency: A separate governmental entity created by a legislative body in accordance with state statutes whose main purpose is the elimination of blight in a designated (project) area. By law, redevelopment agencies are granted exclusive powers and may exercise them as deemed necessary to accomplish its objectives. Although activities and projects are restricted to the designated project area, eligible activities are many and include public improvements, rehabilitation/upgrade of existing structures, housing projects, retail development and economic revitalization programs, including financial assistance or incentives.

Retention (Self-Insurance): The amount that an insured or an insurer assumes as its own liability and that is not otherwise insured. City of Whittier has self-insurance retention for workers' compensation and general liability.

Revenues: Monies received by the City of Whittier from a variety of sources including user charges, fees, property taxes, sales taxes and grants. City operations are financed/funded though the use of revenues.

Self-Insurance: Assuming risk of loss through maintenance of reserves or another contingency plan instead of by the purchase of insurance coverage.

Service Credits: Service credit accounts are normally used to record credits that can occur when one cost center charges another for labor or equipment usage.

Special Revenue Fund: A fund type in which the proceeds of specific revenue sources are accounted for. Generally, special revenue funds are restricted and can only be used for specific purposes.

Specific Plan: A land use plan for a specific site or property or small geographic area.

Taxes: Compulsory charges levied by a governmental entity for the purpose of financing services performed for the common benefit. Many of the tax revenues received by local governments are levied and administered by the State and distributed to the local units of government.

Tax Increment Revenue: Property tax generated within the redevelopment area that accrues solely to the Whittier Redevelopment Agency.

Transfers In/Out: Inter-fund transfer of funds to subsidize operations of the recipient fund.

Toxic/Hazardous Waste: Any waste, or combination of wastes which because of its quantity, concentration, physical, chemical, or infectious characteristics, may exhibit corrosives, toxicity, flammability, and reactivity. Toxic waste includes but is not limited to pesticides, used motor oil, or cleaning solvents.

Glossary

Uptown: The historic "heart" of Whittier, it consists of commercial, office and residential properties in the area bordered by Hadley Street on the north, Mar Vista Street on the south, Pickering Avenue on the west, and Painter Avenue on the east.

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