

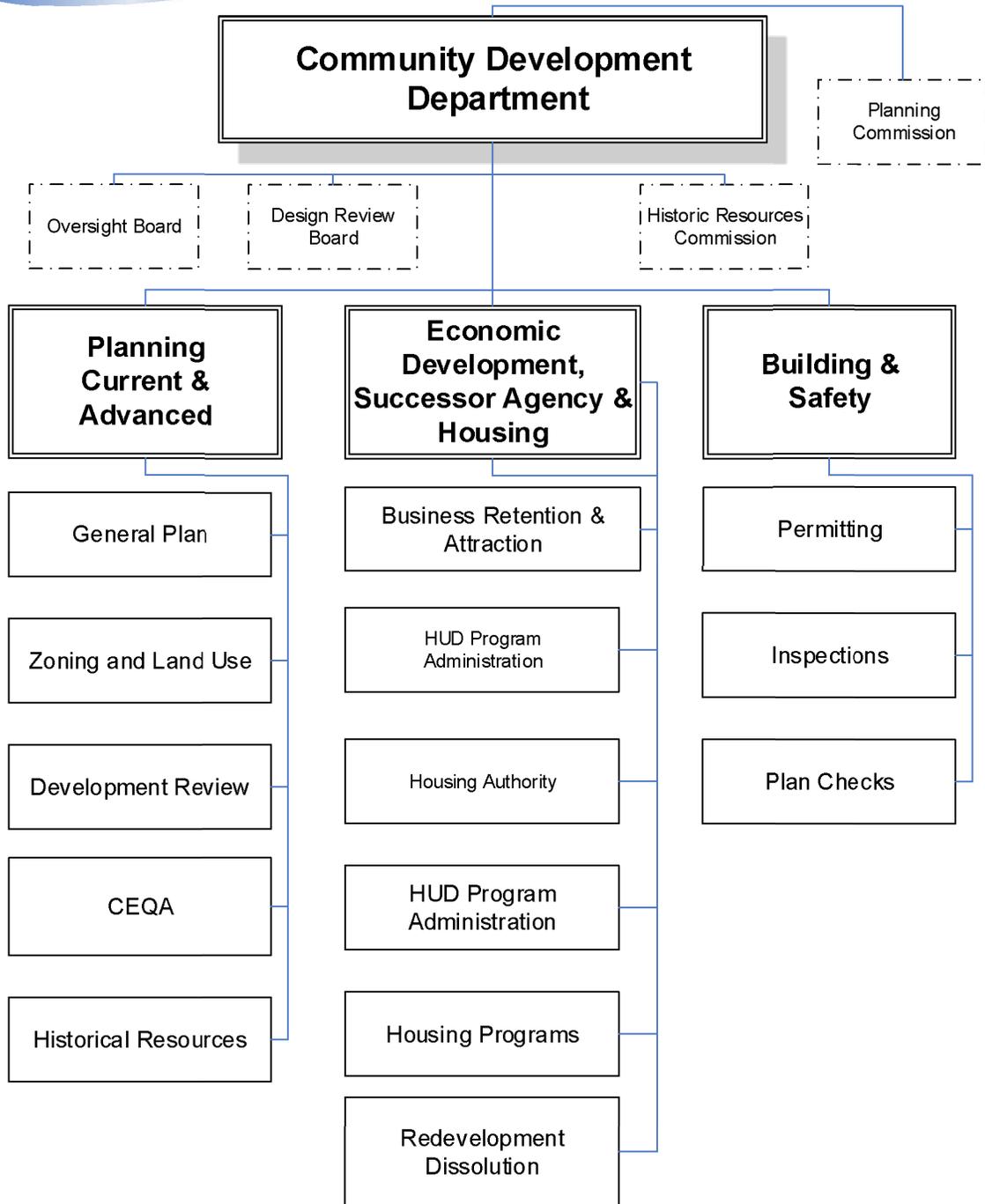
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City of Whittier

Community Development

- *Building and Safety*
- *Planning*
- *Administration*
- *Economic Development*
- *Housing and Urban
Development (HUD) Grant*
- *Housing Rehabilitation Program*
- *Community Development Block
Grant (CDBG) Administration*
- *Code Enforcement*
- *HOME Program*
- *Non-Housing Capital Projects*

Community Development

Organization Chart

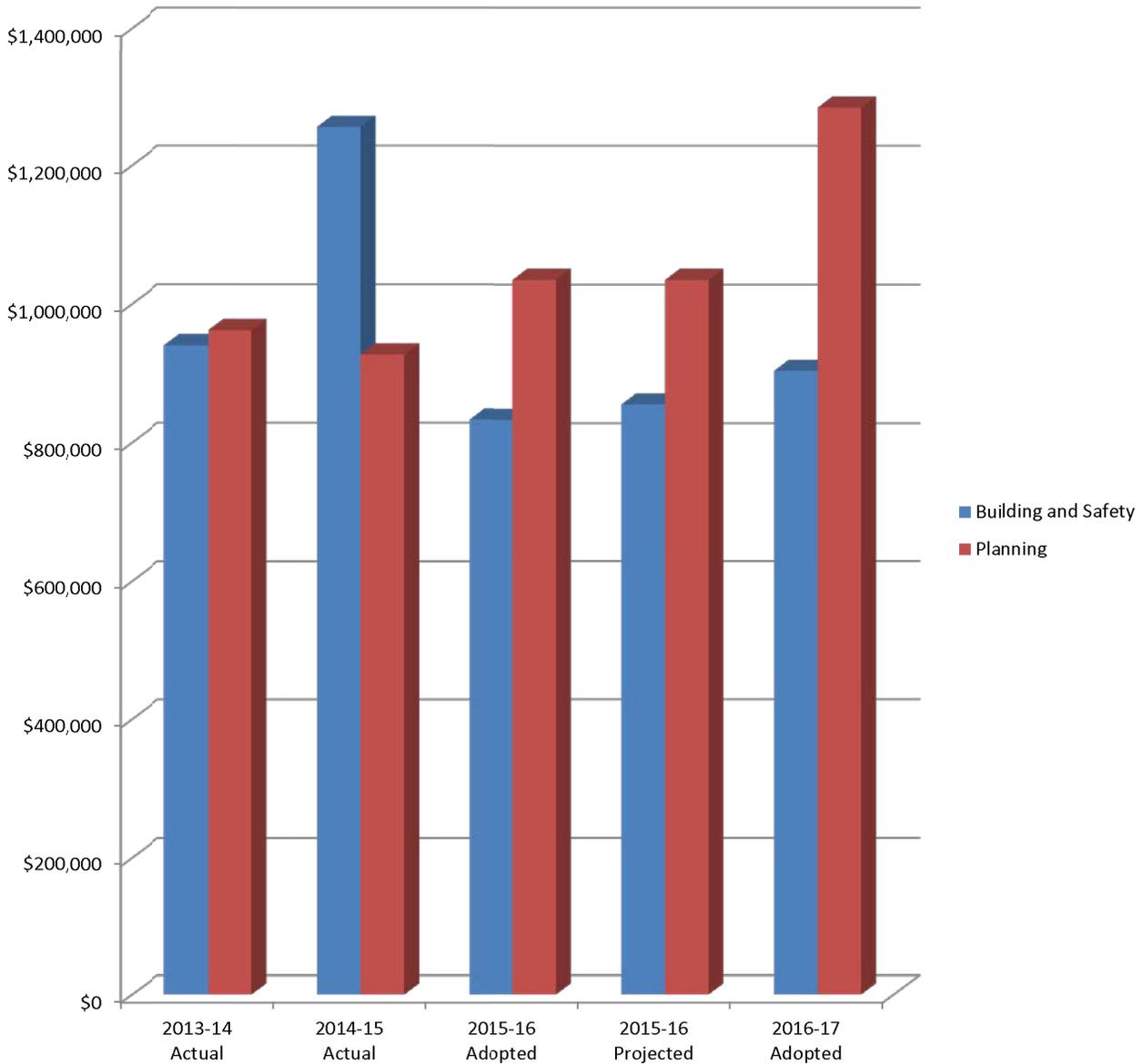




City of Whittier

Community Development Department

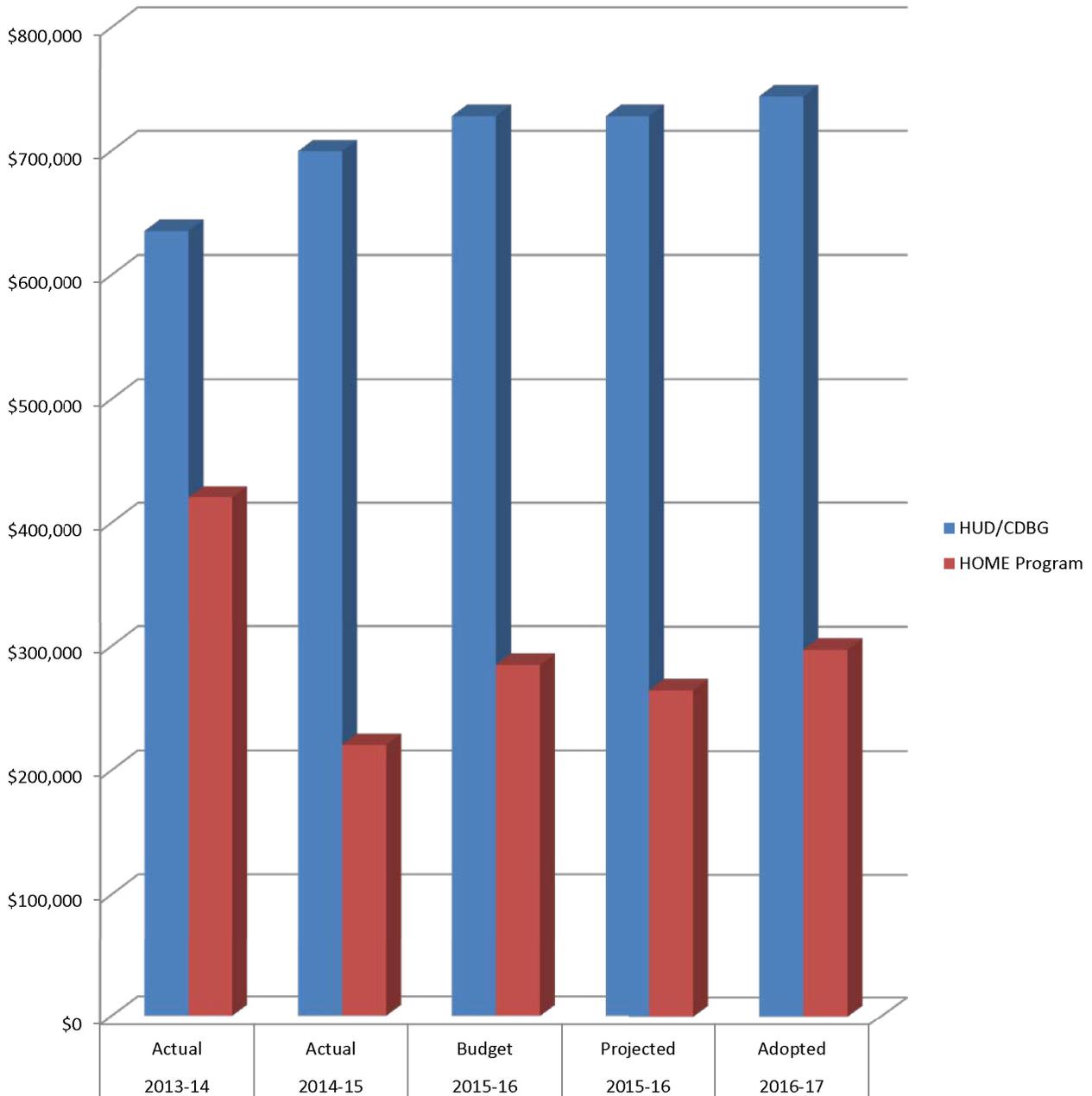
Division/Cost Center	2013-14 Actual	2014-15 Actual	2015-16 Adopted	2015-16 Projected	2016-17 Adopted
Building and Safety	\$ 940,112	\$ 1,255,203	\$ 833,188	\$ 855,575	\$ 903,883
Planning	962,137	926,898	1,035,021	1,035,021	1,283,293



City of Whittier

Community Development Department

Division/Cost Center	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
HUD/CDBG	\$ 635,404	\$ 699,610	\$ 728,001	\$ 728,001	\$ 743,838
HOME Program	420,513	220,380	284,792	264,792	297,605



City of Whittier

Building & Safety

OVERVIEW

The Building & Safety Division is responsible for the establishment and enforcement of minimum building standards for the purpose of safeguarding public health, safety and general welfare. This is accomplished by ensuring that new construction provides structural strength, stability, means of egress, access to persons with disabilities, sanitation, ventilation, lighting and energy conservation; green building standards; safety to life and property from fire and other hazards attributed to the built environment; and assistance to fire fighters and other first-responders during emergency operations in the built environment.

Although the functions of the Building & Safety program are essentially a regulatory effort, they are an important tool for the orderly development, protection and maintenance of properties within the City. In addition to the enforcement of local codes and ordinances, the Division is also responsible for the enforcement of certain state and federal regulations when they become applicable to construction projects in the City. Building & Safety also provides inspection of capital projects and is responsible for the abatement of illegal structures and dwelling units.

To accomplish its purpose, the Building & Safety Division performs examinations of development plans, issues permits and performs inspections of construction activities throughout the City. The Division further provides essential information to its customers through records research, provision of informational handouts and development consultation through all phases of a project from concept to completion.



City of Whittier

Building & Safety

KEY GOALS

During FY 2016-2017, the Division's key goals include:

- Continued refinement of the streamlined solar permitting process and the new review and adoption of a streamlined electric vehicle charging station permitting process as mandated by the State of CA.
- Transition to the 2016 set of CA Building codes effective January 1, 2017.
- Education of architects, engineers, contractors, property owners and the public at-large of building code standards and requirements through the dissemination of design and construction information and the plan review, permitting, inspection and enforcement processes needed for the protection of the health and safety of persons and properties
- Provision of technologically current practices and procedures needed to provide customers with real-time information concerning property records and project status associated with Building & Safety activities

PERFORMANCE MEASURES

Measure	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Projected
Number of Inspections	6,229	6,898	6,798	10,400	12,000
Number of customers assisted	10,217	10,206	6,160	12,400	11,000
Number of plans reviewed	346	384	414	418	400
Number of building permits issued	1,217	1,342	1,490	1,746	1,650

City of Whittier

Building & Safety (100-18-141-000)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 615,927	\$ 730,696	\$ 751,749	\$ 751,749	\$ 825,484
Maintenance and Operations	317,856	518,178	81,439	103,826	78,399
Capital Outlay	6,329	6,329	-	-	-
Total Expenditures	940,112	1,255,203	833,188	855,575	903,883
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 940,112	\$ 1,255,203	\$ 833,188	\$ 855,575	\$ 903,883
Expenditures and Transfers-Out By Source					
General Fund	940,112	1,255,203	833,188	855,575	903,883
Total Expenditures and Transfers-Out	\$ 940,112	\$ 1,255,203	\$ 833,188	\$ 855,575	\$ 903,883
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 486,439	\$ 580,718	\$ 542,798	\$ 542,798	\$ 592,426
Employee Benefits	129,488	149,978	208,951	208,951	233,058
Total Employee Services	615,927	730,696	751,749	751,749	825,484
Dues, Memberships, License and Publications	6,154	6,154	9,290	9,290	9,290
Rentals	-	-	175	175	175
Taxes and Assessments	-	-	-	-	-
Insurance	6,065	6,065	5,319	5,319	6,328
Professional Services	251,450	251,450	16,191	38,578	16,191
Utilities	1,307	1,307	3,036	3,036	3,036
Miscellaneous Services	3,299	3,299	4,800	4,800	4,800
Repairs and Maintenance	-	-	80	80	80
Materials and Supplies	17,069	17,069	13,027	13,027	13,027
City Charges	-	-	-	-	-
Mobile Equipment Rental	31,997	31,997	28,171	28,171	24,122
Other	515	200,837	1,350	1,350	1,350
Total Maintenance and Operations	317,856	518,178	81,439	103,826	78,399
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	933,783	1,248,874	833,188	855,575	903,883
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	6,329	6,329	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	6,329	6,329	-	-	-
Total Expenditures and Transfers-Out	\$ 940,112	\$ 1,255,203	\$ 833,188	\$ 855,575	\$ 903,883
Full Time Positions	7.0	7.0	8.0	8.0	8.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	7.0	7.0	8.0	8.0	8.0



City of Whittier

Planning

OVERVIEW

The Planning Division is responsible for the administration of ordinances and policies related to land use and development within the City, including zone changes, design standards, historic preservation, environmental review procedures, congestion management programs and attainment of housing goals. In fulfilling this objective, the Planning Division administers the Whittier General Plan, Chapters 17 and 18 of the Municipal Code relative to subdivisions and zoning, the Uptown Whittier Specific Plan, the Whittier Boulevard Specific Plan, the Whittwood Town Center Specific Plan and the State's Planning and Development laws relating to general plans, zoning, subdivisions, the California Environmental Quality Act and a variety of interrelated laws concerning public health, safety and welfare.



Staff members within the Division provide technical and administrative support to the City Council, Planning Commission, Historic Resources Commission, Zoning Administrator and various committees and task forces. The Division also provides zoning and subdivision information to the public and other departments, reviews development plans for compliance with the Municipal Code as well as various specific plans and prepares an extensive variety of reports regarding development projects, environmental studies, zone changes, general plan amendments, historic resource assessments and other planning related matters.

In addition to the planning and zoning functions, the Division functions as a resource center for demographic information to the public and City staff, while also providing assistance to other departments in preparation of environmental documents. Some of the Planning Division's significant achievements during FY 2015-16 included:

- Approval of the Friendly Hills Marketplace consisting of approximately 90,000 sf of retail space including Orchard's Hardware, Home Goods and others;
- Approval of the Whittier Commons commercial center including Applebees and Starbucks;
- Approval of a new Chick-fil-A restaurant within the Whittwood Towncenter;
- Approval of an approximately 11,000 sf building for Xtreme Tint auto business;
- Processing and approval of a variety of commercial façade remodels, including: Toyota of Whittier, Kaiser Health, and; as well as tenant improvements for those and other businesses;
- Processing numerous modifications to wireless cell sites;
- Completion of the City-wide non-residential historic resource survey;
- Updating the Community Development Department's website concerning historic preservation with new information and more resources;
- City Council adoption of the comprehensive update to the City's Natural Hazards Mitigation Plan;
- Creation of a new Whittier Design Review Board;
- Update the Whittier Boulevard Specific Plan; and,
- Various zoning code amendments.

City of Whittier

Planning

- Processing numerous Certificate of Appropriateness and Development Review applications in addition to Conditional Use Permits and a variety of other planning entitlements and permits; and,
- Continuing to provide assistance with Code Enforcement issues.

KEY GOALS

During FY 2016-2017, the Planning Division's key goals include:

- Implementation of the City-wide, residential, historic resource tiering program;
- City Council adoption of the City-wide, non-residential, historic resource survey;
- Update the City's Historic Resource Ordinance;
- Begin the process of comprehensively updating the City's General Plan
- On an on-going basis, continue to update the City's Zoning Code and specific plans to address current planning issues and needs;
- On an on-going basis, participate with the Gateway Cities COG on various regional issues affecting the City of Whittier;
- Administer the City's zoning and development regulations, polices and guidelines;
- Process continuing and new development requests, including the Lincoln Specific Plan project, former ICC site, and various development projects in Uptown.
- Continued verification of development project compliance with their adopted conditions of approval.

PERFORMANCE MEASURES

Measure	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Projected
Number of development requests	1,185	1,082	1,133	1,189
Number of public counter contacts	10,206	12,377	12,624	13,255

City of Whittier

Planning (100-18-161-000)

	2013-14 <u>Actual</u>	2014-15 <u>Actual</u>	2015-16 <u>Budget</u>	2015-16 <u>Projected</u>	2016-17 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 730,593	\$ 683,865	\$ 896,432	\$ 896,432	\$ 944,320
Maintenance and Operations	209,655	243,033	138,589	138,589	138,973
Capital Outlay	21,889	-	-	-	200,000
Total Expenditures	<u>962,137</u>	<u>926,898</u>	<u>1,035,021</u>	<u>1,035,021</u>	<u>1,283,293</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 962,137</u>	<u>\$ 926,898</u>	<u>\$ 1,035,021</u>	<u>\$ 1,035,021</u>	<u>\$ 1,283,293</u>
Expenditures and Transfers-Out By Source					
General Fund	962,137	926,898	1,035,021	1,035,021	1,283,293
Total Expenditures and Transfers-Out	<u>\$ 962,137</u>	<u>\$ 926,898</u>	<u>\$ 1,035,021</u>	<u>\$ 1,035,021</u>	<u>\$ 1,283,293</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 563,357	\$ 526,288	\$ 678,882	\$ 678,882	\$ 709,618
Employee Benefits	167,236	157,577	217,550	217,550	234,702
Total Employee Services	<u>730,593</u>	<u>683,865</u>	<u>896,432</u>	<u>896,432</u>	<u>944,320</u>
Dues, Memberships, License and Publications	7,190	7,718	7,665	7,665	7,665
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	7,888	6,031	6,661	6,661	7,045
Professional Services	123,018	60,273	95,672	95,672	95,672
Utilities	-	-	500	500	500
Miscellaneous Services	14,594	15,742	9,700	9,700	9,700
Repairs and Maintenance	-	-	190	190	190
Materials and Supplies	14,711	23,975	16,401	16,401	16,401
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	883	827	1,800	1,800	1,800
Total Maintenance and Operations	<u>168,284</u>	<u>114,566</u>	<u>138,589</u>	<u>138,589</u>	<u>138,973</u>
Capital Outlay	21,889	-	-	-	200,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>920,766</u>	<u>798,431</u>	<u>1,035,021</u>	<u>1,035,021</u>	<u>1,283,293</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	41,371	128,467	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>41,371</u>	<u>128,467</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 962,137</u>	<u>\$ 926,898</u>	<u>\$ 1,035,021</u>	<u>\$ 1,035,021</u>	<u>\$ 1,283,293</u>
Full Time Positions	8.0	8.0	8.0	8.0	8.0
Part Time Positions (Full Time Equivalent)	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>
Total	<u>8.3</u>	<u>8.3</u>	<u>8.3</u>	<u>8.3</u>	<u>8.3</u>

City of Whittier

Community Development - Administration

OVERVIEW

The Community Development Department encompasses Planning, Redevelopment Successor Agency, Housing Authority, Administration, Economic Development, Community Development Block Grant & HOME Programs, and Building & Safety. The Department strives to promote economic growth along with livable neighborhoods that reflect, preserve and enhance Whittier's unique historic character. The Department's goal is to provide for a balanced community with residential, commercial and industrial development that results in a thriving economic base and an enhanced quality of life for our residents.

The Building & Safety Division provides permitting and building services including plan checking and inspection services.



Increasing the City's sales tax revenue growth and tax base is important for the City; however, with the improving economy, it is vital that we focus on ensuring Whittier remains a strong and balanced community. The City will maintain its efforts in economic development despite the elimination of redevelopment in California and we will continue to serve as the ombudsman for the business community. Economic Development is

a philosophy that helps guide the Department's daily activities.

The Planning Division facilitates development consistent with City codes and ordinances as well as the City's General Plan and Specific Plans. The Planning Division serves as the staff liaison to the Planning Commission, Zoning Administrator, Historic Resources Commission and now Design Review Board.



KEY GOALS

During FY 2016-2017, the Division's key goals include:

- Oversee the long-range planning for the City
- Enhance the quality of life in the community
- Encourage private investment and promote a stable economic base
- Promote and preserve the historic character of the City
- Ensure high quality customer service to our applicants
- Integrate the various functions of the Department to maximize efficiency
- Incorporate review by the newly formed Design Review Board into the Development Process
- Establish a Community Benefit District in Uptown

City of Whittier

Community Development-Administration (100-18-181-000)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 205,206	\$ 183,295	\$ 346,881	\$ 346,881	\$ 346,460
Maintenance and Operations	56,832	55,532	74,002	74,002	88,029
Capital Outlay	-	-	-	-	-
Total Expenditures	262,038	238,827	420,883	420,883	434,489
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 262,038	\$ 238,827	\$ 420,883	\$ 420,883	\$ 434,489
Expenditures and Transfers-Out By Source					
General Fund	262,038	238,827	420,883	420,883	434,489
Total Expenditures and Transfers-Out	\$ 262,038	\$ 238,827	\$ 420,883	\$ 420,883	\$ 434,489
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 308,849	\$ 298,755	\$ 386,220	\$ 386,220	\$ 399,687
Employee Benefits	(103,643)	(115,460)	(39,339)	(39,339)	(53,227)
Total Employee Services	205,206	183,295	346,881	346,881	346,460
Dues, Memberships, License and Publications	277	275	275	275	275
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	36,561	31,206	47,836	47,836	61,863
Professional Services	668	55	6,000	6,000	6,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	1,710	1,710	1,710
Materials and Supplies	10,359	17,162	7,126	7,126	7,126
City Charges	-	-	-	-	-
Mobile Equipment Rental	2,993	2,993	-	-	-
Other	5,974	3,841	11,055	11,055	11,055
Total Maintenance and Operations	56,832	55,532	74,002	74,002	88,029
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	262,038	238,827	420,883	420,883	434,489
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 262,038	\$ 238,827	\$ 420,883	\$ 420,883	\$ 434,489
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	1.0	1.0	1.0	1.0	1.0
Total	4.0	4.0	4.0	4.0	4.0



City of Whittier

Economic Development

OVERVIEW

The ability to create and preserve is essential to the City to carry out its various functions. Sales and property tax revenues generated by the business community provide contributions to the funding of essential City services as well as nonessential services that create a quality of life that our residents and businesses have come to expect.



Increasing the City's office, industrial, retail and commercial growth is crucial to providing a balanced community. The City will maintain its efforts in economic development despite the elimination of redevelopment in California. The Business Development function will continue to serve as an ombudsman and resource for the business community, conducting business outreach and visitation as a resource to businesses. In addition, staff will meet with commercial property owners to encourage revitalization as necessary. Economic development is a philosophy that helps drive Community Development.

Following are some of the accomplishments from the past year:

1. *Tools for Business Success*

Recently, an online economic development program called "Tools for Business Success" was implemented. The internet-based program offers local, state, federal and best-of-the-web resources directly from the city of Whittier website. This economic development tool makes it easier for businesses to start and grow in the City. The new program provides a variety of information easily accessible from a business owner's home or office computer, saving valuable time and money.

By subscribing to the service, the City made a cost-effective decision and is able to provide needed resources during this time of limited funding and tight budgets. The "Online Help" button is another example of how the program is cost-effective for the city because it's available during day and evening hours, six days a week. If the business person is having difficulty finding a specific resource or information for their business, the Online Help button connects the business person to a "live" person via an instant message chat capacity further saving the City time and money.

City of Whittier

Economic Development

2. *RED Team Business Assistance and Retention*

The city's economic development activities include coordinating a "RED" Team with our various economic development partners including the Los Angeles County Economic Development Corporation, Southern California Edison, The Gas Company, Community Development Commission of the County of Los Angeles, and SASSFA/WorkSource Center. The RED Team is a valuable resource offered by the city to the local businesses. The RED Team can be coordinated for businesses which are:

- Growing;
- New or Opening a new location;
- Considering a layoff; or
- Making a significant change to their business strategy.

By identifying the early warning signs of risk companies, the RED Team can marshal resources and personnel to address the companies' needs and not only preserve existing jobs, but ideally to create expansion opportunities and new jobs. This opportunity is also taken to assist businesses that have shown an interest in locating in Whittier. During the past year, staff assisted the developers of various new centers bringing in businesses such as Applebees, OSH, and BEVMO. Two very successful applications of the RED Team process were (1) the relocation of Indio Products from Commerce into a new 155,000 square foot industrial building, where they are bringing their corporate headquarters and point of sale as well as bringing approximately 250 new jobs to Whittier and (2) the brand new Super Mex restaurant in Uptown, where the Super Mex family purchased an entire 20,000 square foot building as both landlord and tenant.

3. *Recycling Market Development Zone*

Recently, the City of Whittier was approved to be part of the expanded of the Los Angeles County Recycling Market Development Zone (RMDZ). The RMDZ program combines recycling with economic development to fuel new businesses, expand existing ones, create jobs, and divert waste from landfills. The program was developed by the California Department of Resources Recycling and Recovery (CalRecycle) as part of an ongoing effort to increase the diversion of waste going to landfills. The program is a partnership between the CalRecycle and local jurisdictions.

The RMDZ program provides business and technical assistance, product marketing, and financial assistance to businesses that manufacture a recycled-content product or process materials for recycling. Manufacturing or processing must occur within the city of Whittier or other RMDZ jurisdictions.

Whittier businesses that want to manufacture goods with recycled materials interested in locating in Whittier or existing Whittier recycling processors may qualify for some financial incentives from the State.

During the past year staff has marketed the program to Whittier manufacturing businesses and met with the Los Angeles County Zone Administrator in order to better understand the program and process for business assistance.

City of Whittier

Economic Development

4. *Gateway Cities Council of Governments Site Prospector*

Over the past year, staff maintained collaboration with the Gateway Cities Council of Governments (GCCOG) on an online site locator website. The "Site Prospector" website, www.gatewaycogsiteprospector.org, provides immediate access to information that businesses need in order to make wise site selection and investment decisions. The City partnered with the GCCOG to offer this new economic development tool for the business community to assist expanding businesses looking to locate in Whittier.

The Site Prospector website gathers economic, planning, infrastructure, geographic, and demographic information often sought by businesses that are looking to relocate or expand, and transforms this data into a 'one-stop-shop' business portal on the web. Using Geographic Information System (GIS) software, expanding businesses can immediately access in-depth information that previously took weeks to research. Website visitors can view all available properties, or conduct more narrowly-tailored searches using filters that include property size, type, and cost, among other available options. Corresponding demographic reports, such as labor force, education levels, and consumer spending, can be created for each property as well. The Site Prospector website reduces research time of expanding businesses from weeks or days to minutes. The GCCOG Site Prospector website can be accessed from the city's economic development website page at www.cityofwhittier.org/depts/cd/ecodev/sites.asp.

5. *Whittier Express Permitting (WE-Permit)*

Staff is continuously looking for ways to assist businesses and the development community, both residential and commercial. In the summer of 2013, staff developed a flyer which outlines the city's permitting process to assist business owners, property owners, homeowners and contractors. The flyer, which is posted on the city website under Business Assistance in the Community Development Department sub-site, explains that in essence, City Hall serves as a "one-stop shop" for all development related services including planning permits, building permits, inspection requests, business licenses, construction permits on the public right-of-way, information on operating a business in Whittier, information on developable sites and other general information. Over the past year, staff has been working to increase our presence in social media and will work to promote Whittier by re-tooling the flyer into a social media friendly format.

6. *Broker's Lunchtime Roundtable*

Given workload and staffing shortages Community Development staff was unable to host a Broker's Lunchtime Roundtable meeting. As part of a transition to a more digital marketing and outreach strategy, we will be reinitiating the roundtable and using it as a path to more direct marketing at ICSC.

7. *Business Outreach and Visitation*

During the past fiscal year, Business Outreach continued to be an important component to the City's Economic Development Program. Consequently, in fiscal year 2015-16, staff reached out to numerous businesses either with a face to face meeting with the business owner or a business outreach letter with information on an economic development program or upcoming seminar.

City of Whittier

Economic Development

8. Business Assistance Seminars

Staff partnered with the Chamber of Commerce and coordinated nine (9) business seminars with various topics.

9. Run "Shop Whittier" Ads in Conjunction with the Holiday Season

The "Shop Whittier" campaign continued during this past year. Staff produced Shop Whittier ads for the Whittier Chamber's paper.

10. Established a Social Media Presence

Staff created a Facebook, Instagram, and Twitter presence on social media to be in the best position to capitalize on technology and assist our marketing and outreach.

Following are the key goals for the 2016-2017 fiscal-year.

KEY GOALS

- To seek new and innovative methods and programs for providing economic development services to the business community
- To provide ombudsman services by facilitating and streamlining the City's permitting process for new and expanding businesses
- To update the Department's website to reflect current data and improve the user experience
- To increase the City's sales tax revenue growth and tax base
- To continue our partnership with the Whittier Area Chamber of Commerce as well as the Los Angeles Economic Development Corporation, Small Business Development Center, California Manufacturing Technology Consulting, and others.
- To grow our social media presence (e.g. Facebook, Twitter, Instagram) for marketing.
- To promote areas to achieve a vibrant shopping, dining and/or entertainment experience
- To encourage job creation and utilization of SASSFA Work Source Center services by Whittier businesses

PERFORMANCE MEASURES

Measure	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Actual	FY 15-16 Actual	FY 16-17 Projected
Businesses visited	245	304	325	75	250
Broker's Brown Bag Lunch	1	1	2	0	4
Participate in economic development webinars, conferences & conventions	4	8	10	6	9
Coordinate business assistance seminars	9	9	9	9	9
Run "Shop Whittier" ads over (Thanksgiving weekend and Christmas)	2	2	2	2	2

City of Whittier

Economic Development (100-18-181-507)

	2013-14 <u>Actual</u>	2014-15 <u>Actual</u>	2015-16 <u>Budget</u>	2015-16 <u>Projected</u>	2016-17 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 118,293	\$ 108,471	\$ 125,573	\$ 125,573	\$ 115,696
Maintenance and Operations	31,684	21,828	50,624	50,624	50,624
Grants	-	-	-	-	-
Total Expenditures	<u>149,977</u>	<u>130,299</u>	<u>176,197</u>	<u>176,197</u>	<u>166,320</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 149,977</u>	<u>\$ 130,299</u>	<u>\$ 176,197</u>	<u>\$ 176,197</u>	<u>\$ 166,320</u>
Expenditures and Transfers-Out By Source					
General Fund	149,977	130,299	176,197	176,197	166,320
Total Expenditures and Transfers-Out	<u>\$ 149,977</u>	<u>\$ 130,299</u>	<u>\$ 176,197</u>	<u>\$ 176,197</u>	<u>\$ 166,320</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 93,086	\$ 84,349	\$ 97,629	\$ 97,629	\$ 91,904
Employee Benefits	25,207	24,122	27,944	27,944	23,792
Total Employee Services	118,293	108,471	125,573	125,573	115,696
Dues, Memberships, License and Publications	943	880	1,700	1,700	1,700
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	19,138	5,844	13,000	13,000	13,000
Utilities	-	-	-	-	-
Miscellaneous Services	6,402	8,596	26,000	26,000	26,000
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	927	1,443	2,924	2,924	2,924
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	4,274	5,065	7,000	7,000	7,000
Total Maintenance and Operations	<u>31,684</u>	<u>21,828</u>	<u>50,624</u>	<u>50,624</u>	<u>50,624</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>149,977</u>	<u>130,299</u>	<u>176,197</u>	<u>176,197</u>	<u>166,320</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 149,977</u>	<u>\$ 130,299</u>	<u>\$ 176,197</u>	<u>\$ 176,197</u>	<u>\$ 166,320</u>
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>



City of Whittier

Housing and Urban Development (HUD)

OVERVIEW

The United States Department of Housing and Urban Development (HUD) provides the City of Whittier with an allocation of Community Development Block Grant (CDBG) funds each year. As an entitlement grantee, the City receives the annual grant directly from HUD in an amount determined by a process of an allocation formula as established by Congress.

Under Title I of the Housing and Community Development Act of 1974, the CDBG program has as its primary objective to assist in "the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income." CDBG regulations require compliance with this objective by mandating that "not less than 70 percent of the CDBG aggregate of expenditures shall be for activities meeting the criteria under CDBG regulations for benefiting low- and moderate-income persons."



Activities supported by Whittier CDBG funds include housing rehabilitation programs, code enforcement, infrastructure improvements, public services and grant administration. CDBG regulations allow that a maximum of 15% of actual expenditures be made in the area of "Public Services." City sponsored activities within this category include graffiti abatement, social services and SASSFA. All of the above activities are also supplemented by funding from other sources of revenue.

Block Grant funds are typically expended on ongoing programs. Unlike other appropriations, CDBG appropriations may be continued and accumulated from year to year. Often, programs or projects are cancelled or reduced, or their budgets not fully expended, resulting in a balance of unspent funds at year-end. CDBG guidelines allow the appropriation of remaining funds to other projects through an action plan amendment process.

KEY GOALS

- Effectively utilize CDBG funds to maximize their impact on improvement of low- and moderate-income areas of the City
- Aid in the prevention or elimination of slums and blight
- Implement public improvement projects in CDBG eligible areas
- Provide funds for social service agencies serving low-income persons and families

City of Whittier

Housing and Urban Development (HUD)

PERFORMANCE MEASURES

Measure	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Estimated	FY 2016-17 Projected
Number of persons receiving fair housing Counseling (HRC)	165	182	150	150
Number of Code enforcement activities related to housing units	432	322	200	175
Number of Instances of Graffiti or Sticker Removal	6,633	7,874	7,500	7,500
Number of low- and moderate income citizens assisted by Social Service Organizations (SASSFA, First Day, Salvation Army)	1,479	971	875	875
Number of public facilities or infrastructure improved	0	1	1	1

City of Whittier

HUD/CDBG (267-18-182-501/502/03/05)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 275,448	\$ 299,539	\$ 347,745	\$ 347,745	\$ 359,621
Maintenance and Operations	100,183	133,033	92,227	92,227	93,979
Grants	259,773	267,038	288,029	288,029	290,238
Total Expenditures	635,404	699,610	728,001	728,001	743,838
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 635,404</u>	<u>\$ 699,610</u>	<u>\$ 728,001</u>	<u>\$ 728,001</u>	<u>\$ 743,838</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	635,404	699,610	728,001	728,001	743,838
Total Expenditures and Transfers-Out	<u>\$ 635,404</u>	<u>\$ 699,610</u>	<u>\$ 728,001</u>	<u>\$ 728,001</u>	<u>\$ 743,838</u>
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 121,970	\$ 123,032	\$ 133,294	\$ 133,294	\$ 138,845
Employee Benefits	153,478	176,507	214,451	214,451	220,776
Total Employee Services	275,448	299,539	347,745	347,745	359,621
Dues, Memberships, License and Publications	-	910	892	892	892
Rentals	-	-	124	124	124
Taxes and Assessments	-	-	-	-	-
Insurance	529	2,381	2,524	2,524	2,409
Professional Services	50,166	95,248	99,954	99,954	99,954
Utilities	-	-	-	-	-
Miscellaneous Services	900	1,300	1,600	1,600	1,600
Repairs and Maintenance	2,336	2,362	2,417	2,417	2,417
Materials and Supplies	1,956	946	2,405	2,405	2,405
Service Credits	-	-	-	-	-
City Charges	37,147	37,147	37,147	37,147	37,147
Grants	259,773	267,038	288,029	288,029	290,238
Mobile Equipment Rental	5,985	5,985	4,477	4,477	4,477
Other	1,164	(13,246)	(59,313)	(59,313)	(57,446)
Total Maintenance and Operations	359,956	400,071	380,256	380,256	384,217
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>635,404</u>	<u>699,610</u>	<u>728,001</u>	<u>728,001</u>	<u>743,838</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 635,404</u>	<u>\$ 699,610</u>	<u>\$ 728,001</u>	<u>\$ 728,001</u>	<u>\$ 743,838</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>

City of Whittier

Housing Rehabilitation

OVERVIEW

The Community Development Department is responsible for administering the Housing Rehabilitation Program whose purpose is to improve, rehabilitate and/or preserve housing within the City by providing economic incentives to low- and moderate-income persons for those purposes. This is achieved by facilitating low interest loans and/or deferred payment loans to eligible families who might otherwise be unable to obtain conventional home repair loans due to income limitations. The program was designed to provide loans for the correction of housing deficiencies in properties occupied by low and moderate income persons. The loans are also intended to deter neighborhood decline by providing financial incentives for improvement of housing in targeted areas with high levels of blighted property.

Loaned funds may be used for improvements such as roofing, plumbing, electrical, energy efficient windows, new stucco, interior and exterior painting, flooring and other repairs necessary to eliminate code violations, incipient code violations, slum-bligh conditions and to address community development objectives. Items that qualify as community objectives include: repairs that make the exterior of a building more attractive, weather resistant or easier to maintain; landscaping improvements more consistent with what is generally found in the City; dwelling and yard repairs that improve storm drainage; repairs to improve safety and security; improvements for increased energy/water efficiency; repairs and alterations to improve accessibility for handicapped occupants; repairs and alterations to eliminate functional and economic obsolescence; improvements to make a dwelling more supportive of today's life styles; and repairs that reduce general maintenance requirements of a property. HOME funds, are also used as a funding source for this program. The maximum loan is \$50,000, but may go up even higher with approval from the director.

The City also has three programs that provide grant funds for low- to moderate-income home owners. The Home Improvement Grant Program is for individuals who exceed the housing cost ratio or loan to value ratio making them ineligible for the loan program. This grant is \$10,000 and may be used for improvements necessary to maintain their home (eg. roofing, plumbing, painting). The City also funds a Minor Home Repair Grant Program and a Home Modification Grant Program.

KEY GOALS

- Improve the quality of Whittier's low- and moderate-income housing stock through provision of low interest and/or deferred home rehabilitation loans and grants
- Eliminate visual and economic blight
- Encourage private investment in the community
- Ensure development of real property to its highest and best use
- Promote the preservation and rehabilitation of existing housing stock occupied by low- and moderate-income persons
- Provide safe, decent and sanitary housing for low- and moderate-income persons

PERFORMANCE MEASURES

Measure	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Projected
Number of Home Improvement Loans or Grants processed	5	13	12	17
Number of Minor Home Repair Grants processed	6	3	0	13
Number of Minor Home Modification Grants processed	6	1	2	2

City of Whittier

Housing Rehabilitation (267-18-182-502)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 53,955	\$ 48,327	\$ 63,061	\$ 63,061	\$ 63,061
Maintenance and Operations	52,489	69,406	74,939	74,939	74,939
Service Credits	-	-	-	-	-
Total Expenditures	106,444	117,733	138,000	138,000	138,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 106,444	\$ 117,733	\$ 138,000	\$ 138,000	\$ 138,000
Expenditures and Transfers-Out By Source					
HUD Grant Fund	106,444	117,733	138,000	138,000	138,000
Total Expenditures and Transfers-Out	\$ 106,444	\$ 117,733	\$ 138,000	\$ 138,000	\$ 138,000
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 851	\$ 851	\$ 851
Employee Benefits	53,955	48,327	62,210	62,210	62,210
Total Employee Services	53,955	48,327	63,061	63,061	63,061
Dues, Memberships, License and Publications	-	125	125	125	125
Rentals	-	-	124	124	124
Taxes and Assessments	-	-	-	-	-
Insurance	261	-	-	-	-
Professional Services	29,914	47,825	51,353	51,353	51,353
Utilities	-	-	-	-	-
Miscellaneous Services	500	500	800	800	800
Repairs and Maintenance	1,166	1,179	1,149	1,149	1,149
Materials and Supplies	1,430	510	1,400	1,400	1,400
Service Credits	-	-	-	-	-
City Charges	19,218	19,218	19,218	19,218	19,218
Mobile Equipment Rental	-	-	-	-	-
Other	-	49	770	770	770
Total Maintenance and Operations	52,489	69,406	74,939	74,939	74,939
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	106,444	117,733	138,000	138,000	138,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 106,444	\$ 117,733	\$ 138,000	\$ 138,000	\$ 138,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

CDBG Administration

OVERVIEW

The Community Development Block Grant (CDBG) Administration budget covers the costs of administering the CDBG grant program. Among the activities funded are annual audit costs, fair housing services and some personnel costs related to program administration.



General management and administration of the CDBG program includes new program development and promotion, public information and outreach, conducting environmental reviews, fair housing issues and provision of services related to community and economic development. In addition, monitoring activities to ensure program compliance and the preparation of programmatic planning and performance reports are the primary responsibility of Redevelopment and Housing Division staff.

Program guidelines allow up to 20% of the annual CDBG allocation to be spent on administrative costs.

KEY GOALS

During FY 2016-2017, the Division's key goals include:

- Maintain and enhance the quality of life for low- and moderate-income, disabled and senior citizens by using CDBG funds for programs that provide social services
- Aid in the prevention or elimination of blight
- Ensure that programs implemented benefit the low- and moderate-income residents in CDBG target areas
- Continue to provide loans for home rehabilitation through the Home Improvement Loan Program
- Continue to provide public infrastructure and public facility improvements

City of Whittier

CDBG Administration (267-18-182-503)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 48,306	\$ 55,064	\$ 63,030	\$ 63,030	\$ 63,030
Maintenance and Operations	41,441	68,764	72,570	72,570	72,570
Service Credits	-	-	-	-	-
Total Expenditures	<u>89,747</u>	<u>123,828</u>	<u>135,600</u>	<u>135,600</u>	<u>135,600</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 89,747</u>	<u>\$ 123,828</u>	<u>\$ 135,600</u>	<u>\$ 135,600</u>	<u>\$ 135,600</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	89,747	123,828	135,600	135,600	135,600
Total Expenditures and Transfers-Out	<u>\$ 89,747</u>	<u>\$ 123,828</u>	<u>\$ 135,600</u>	<u>\$ 135,600</u>	<u>\$ 135,600</u>
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	48,306	55,064	63,030	63,030	63,030
Total Employee Services	48,306	55,064	63,030	63,030	63,030
Dues, Memberships, License and Publications	-	785	767	767	767
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	20,252	47,423	48,601	48,601	48,601
Utilities	-	-	-	-	-
Miscellaneous Services	400	800	800	800	800
Repairs and Maintenance	1,170	1,183	1,268	1,268	1,268
Materials and Supplies	526	436	1,005	1,005	1,005
Service Credits	-	-	-	-	-
City Charges	17,929	17,929	17,929	17,929	17,929
Mobile Equipment Rental	-	-	-	-	-
Other	1,164	208	2,200	2,200	2,200
Total Maintenance and Operations	41,441	68,764	72,570	72,570	72,570
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>89,747</u>	<u>123,828</u>	<u>135,600</u>	<u>135,600</u>	<u>135,600</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 89,747</u>	<u>\$ 123,828</u>	<u>\$ 135,600</u>	<u>\$ 135,600</u>	<u>\$ 135,600</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Code Enforcement

OVERVIEW

The Code Enforcement division of the Police Department is responsible for enforcement of the Whittier Municipal Code with regard to public nuisances, safety and zoning violations. Activities of the Unit include enforcement of property maintenance codes, abandoned or inoperable vehicles and coordination with other City departments to maintain the appearance of alleyways. Code Enforcement Officers (CEO's) have the authority to issue administrative citations for certain violations of the Municipal Code. Further enforcement of Municipal Code violations are pursued through involvement of the City Attorney and the Los Angeles County District Attorney's Office.

Community Development Block Grant (CDBG) funds have enabled this unit to pursue its mission. Two (2) Code Enforcement Officers are fully funded utilizing CDBG funds. In addition, the Code Enforcement Secretary and Code Enforcement Supervisor are also partially funded through CDBG. The CDBG area is the subject of proactive assessment and enforcement action. Currently, residences within the CDBG area are being assessed from the street view to identify the properties that reveal substandard and blighted conditions. Property owners, tenants and/or property managers are then contacted and requested to bring the properties into voluntary compliance. If properties continue to be non-compliant, property owners, tenants and/or property managers receive administrative citations or face legal action.

Code Enforcement also employs an additional three (3) full-time Code Enforcement Officers. One CEO is assigned to alley sanitation enforcement. The remaining two CEO's are assigned to address all types of violations on a reactive basis within the four Public Service Areas within the City.

KEY GOALS

- Provide a healthier, safer environment for housing the citizens of the City of Whittier;
- Promote public awareness of property maintenance codes;
- Obtain a high degree of resident and business compliance of specific municipal codes, thereby improving property value.

City of Whittier

Code Enforcement (267-18-182-505)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 173,187	\$ 196,148	\$ 221,654	\$ 221,654	\$ 233,530
Maintenance and Operations	6,253	(5,137)	(55,282)	(55,282)	(53,530)
Service Credits	-	-	-	-	-
Total Expenditures	179,440	191,011	166,372	166,372	180,000
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 179,440</u>	<u>\$ 191,011</u>	<u>\$ 166,372</u>	<u>\$ 166,372</u>	<u>\$ 180,000</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	179,440	191,011	166,372	166,372	180,000
Total Expenditures and Transfers-Out	<u>\$ 179,440</u>	<u>\$ 191,011</u>	<u>\$ 166,372</u>	<u>\$ 166,372</u>	<u>\$ 180,000</u>
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 121,970	\$ 123,032	\$ 132,443	\$ 132,443	\$ 137,994
Employee Benefits	51,217	73,116	89,211	89,211	95,536
Total Employee Services	173,187	196,148	221,654	221,654	233,530
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	268	2,381	2,524	2,524	2,409
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
Service Credits	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	5,985	5,985	4,477	4,477	4,477
Other	-	(13,503)	(60,643)	(62,283)	(60,643)
Total Maintenance and Operations	6,253	(5,137)	(55,282)	(55,282)	(53,530)
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	179,440	191,011	166,372	166,372	180,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 179,440</u>	<u>\$ 191,011</u>	<u>\$ 166,372</u>	<u>\$ 166,372</u>	<u>\$ 180,000</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>

City of Whittier

HOME Program

OVERVIEW

The HOME program is federally funded and designed to assist low- and very low-income families in securing affordable housing. A jurisdiction receiving HOME funds makes the decision on which specific programs to fund. HOME funds are limited to expenditures on housing programs. Up to 10% of each year's HOME allocation can be used for administrative expenses and 15% is reserved for a Community Housing Development Organization (CHDO).

In the past, HOME funds have been used on home rehabilitation loans, multi-family rehabilitation of rental units and CHDO projects.

Pursuant to the City's current Action Plan, HOME funds will continue to be used for funding owner-occupied rehabilitation loans citywide as an extension of the City's existing programs. In addition, funds will be considered for the use of non-profit housing development and the establishment of affordable rental housing units. In this regard, the City was pleased to partner with LINC Community Development Corporation for the development of Mosaic Gardens, a new 21-unit project at the intersection of Philadelphia Street and Pickering Avenue (pictured below) with occupancy in Late 2012.

KEY GOALS

- Provide affordable housing for low-income families



PERFORMANCE MEASURES

Measure	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Actual	FY 2016-17 Projected
Number of loans processed	4	5	6	5
Other Housing Units Assisted	0	0	0	5-8

City of Whittier

HOME Program (269-18-183-000)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 24,238	\$ 24,579	\$ 22,479	\$ 22,479	\$ 23,760
Maintenance and Operations	260	260	1,000	1,000	1,000
Grants	396,015	195,541	261,313	241,313	272,845
Total Expenditures	420,513	220,380	284,792	264,792	297,605
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ <u>420,513</u>	\$ <u>220,380</u>	\$ <u>284,792</u>	\$ <u>264,792</u>	\$ <u>297,605</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	420,513	220,380	284,792	264,792	297,605
Total Expenditures and Transfers-Out	\$ <u>420,513</u>	\$ <u>220,380</u>	\$ <u>284,792</u>	\$ <u>264,792</u>	\$ <u>297,605</u>
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	24,238	24,579	22,479	22,479	23,760
Total Employee Services	24,238	24,579	22,479	22,479	23,760
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	260	260	1,000	1,000	1,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	396,015	195,541	261,313	241,313	272,845
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	396,275	195,801	262,313	242,313	273,845
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	420,513	220,380	284,792	264,792	297,605
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ <u>420,513</u>	\$ <u>220,380</u>	\$ <u>284,792</u>	\$ <u>264,792</u>	\$ <u>297,605</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Non-Housing Capital Projects

OVERVIEW

The former Whittier Redevelopment Agency issued tax allocation bonds to finance various redevelopment projects. In addition, the Whittier Public Financing Authority previously issued revenue bonds and loaned the proceeds to the Former Agency to finance redevelopment projects. Pursuant to ABX126 (enacted in June 2011), as modified by the California Supreme Court's decision in *California Redevelopment Association, et al. v. Ana Matosantos, et al.*, 53 Cal.4th 231 (2011), the Former Agency was dissolved as of February 1, 2012. Subsequently, the Successor Redevelopment Agency and the City enter into an agreement to provide for the transfer of the Bond Proceeds to the City to complete projects in compliance with the bond covenants. The proceeds transfer was approved by the Oversight Board and the DOF.

The following table summarized the 16 projects by redevelopment project area and the estimated bond funds allocated to the project.

Project No.	Project Title	Approximate Construction Start Date	Allocated Bond Funds
Earthquake Recovery Project Area			
1	Uptown Whittier Parking Structure	December 2017	\$9,200,000
2	Uptown Whittier Parking Meters Project	December 2016	\$500,000
3	Bailey Street Water Main Upgrade	January 2018	\$787,500
4	Comstock Ave Water Main Upgrade	December 2017	\$315,000
5	Uptown Whittier Streetscape Beautification	December 2017	\$1,211,788
6	Walnut Street Reconstruction/Water Main Project	December 2018	\$500,000
Greenleaf Avenue/Uptown Project Area			
7	La Cuarta Street Sewer Upgrade	December 2016	\$150,000
8	Comstock Ave Widening Project	December 2016	\$120,000
9	Walnut Street Reconstruction/Water Main Project	December 2018	\$1,500,000
Whittier Boulevard Project Area			
10	Penn Street/Whittier Boulevard or Philadelphia Street/Whittier Boulevard Traffic Signal Project	December 2017	\$75,000
11	Penn Street/Whittier Boulevard or Sorenson Ave/Whittier Boulevard Traffic Signal Widening Project	December 2017	\$50,000
12	Elmer Ave Realignment	December 2017	\$1,640,250
Whittier Commercial Corridor Project Area			
13	Nelles Mixed Use Project	December 2017	\$2,000,000
14	Penn Street/Whittier Boulevard or Whittier Boulevard/Philadelphia Street Traffic Signal Project	December 2017	\$75,000
15	Penn Street/Whittier Boulevard or Whittier Boulevard/Sorenson Avenue Traffic Signal Project	December 2017	\$50,000

City of Whittier

Non-Housing Capital Projects (638-18-184-210)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected	2016-17 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	271,133	13,875,655
Total Expenditures	-	-	-	271,133	13,875,655
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ -	\$ -	\$ -	\$ 271,133	\$ 13,875,655
Expenditures and Transfers-Out By Source					
Non-Housing Project Fund	-	-	-	271,133	13,875,655
Total Expenditures and Transfers-Out	\$ -	\$ -	\$ -	\$ 271,133	\$ 13,875,655
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	-	-	-	-	-
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	271,133	13,875,655
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	271,133	13,875,655
Total Expenditures and Transfers-Out	\$ -	\$ -	\$ -	\$ 271,133	\$ 13,875,655
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

