

Agenda Report



Date: January 12, 2016
To: Jeffrey W. Collier, City Manager
From: Nancy Mendez, Assistant City Manager
Subject: National League of Cities Conference
Out of State Travel – Mayor Fernando Dutra

RECOMMENDATION

It is recommended the City Council approve out of state travel for Mayor Fernando Dutra to attend the National League of Cities Congressional City Conference in Washington, D.C. on March 5-9, 2016.

BACKGROUND

The National League of Cities (NLC) will hold its annual conference in Washington, D.C. in March 2016. Mayor Dutra is available to attend to represent Whittier.

The Congressional City Conference provides delegates with the opportunity to hear from policy makers and to educate members of Congress about the needs of cities. The conference brings together more than 1,000 elected and appointed city leaders to focus on federal policy issues that are important to local governments.

NLC is a bipartisan organization dedicated to helping city leaders build better communities. Throughout the year, NLC advocates for cities and towns in Washington, D.C. with full-time lobbying and grassroots campaigns. The conference will include sessions and learning opportunities on a variety of topics, such as infrastructure, public safety, community resilience, and federal regulations.

The total cost of the conference and travel is estimated at \$4,180:

Registration	\$ 675
Airfare	\$1,200
Transportation	\$ 325
Lodging	\$1,680
Meals	\$ 300

FISCAL IMPACT

Cost for NLC conference registration, travel, lodging and meals is approximately \$4,180. The City Council convention annual budget of \$7,350 in account 100-11-1111-000-1-632000 has a remaining balance estimated at \$3,300. Other City Council conference attendance costs of approximately \$2,800 are also anticipated this fiscal year, leaving \$500 available in this account. If the City Council authorizes Mayor Dutra's travel to the Congressional City Conference, the remaining \$3,680 could be charged

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elsewhere in the FY 2015-16 budget, with a commensurate reduction in other budgeted expenditures.

Submitted by:


Nancy Mendez
Assistant City Manager