



Puente Hills Landfill
Native Habitat Preservation Authority

Citizens Technical Advisory Committee

FACT SHEET

The purpose of the Puente Hills Landfill Native Habitat Preservation Authority (Habitat Authority) is to acquire, restore and maintain open space in the western Puente Hills as a permanent protection for the native habitat. The Habitat Authority came into existence in 1994 as mitigation for the Puente Hills Landfill.

The Board of Directors consists of four members: the City of Whittier, County of Los Angeles, Sanitation Districts of Los Angeles County, and the Hacienda Heights Improvement Association.

In 1997 the Board of Directors established a nine-member Citizens Technical Advisory Committee (CTAC) made up of representatives from the communities of Whittier, La Habra Heights, and the unincorporated areas of Hacienda Heights and Rowland Heights in Los Angeles County.

ADVISORY COMMITTEE MEMBERS:

- Are approved by their respective agencies and appointed by the Habitat Authority for the purpose of acting as a liaison between the Habitat Authority and the residents of the communities within their subject jurisdiction (Whittier, La Habra Heights, and Los Angeles County) as well as advising the Board of Directors, at its expressed direction, on various parkland matters.
- Work on a variety of issues including community concerns, trails and access, and work to preserve and protect in perpetuity the remaining habitat areas and secure tenuous wildlife crossing points.
- Should be interested and committed to preserving regional native habitat in line with the purpose of the Habitat Authority.
- Should have enthusiasm and a willingness to prepare and fully participate at each meeting.
- Any person with skills and/or talents in the areas of ecology, outdoor recreation, graphics, planning, environmental interpretation (education), landscape architecture, or any other applicable specific skill is welcomed and encouraged to apply.

CTAC MEETINGS:

- The Tuesday before the fourth Thursday of every month at 7 p.m. at the Whittier Senior Center, 13225 Walnut Street, unless otherwise notified. *Three consecutive unexcused absences constitute removal from the Committee.*





Puente Hills Landfill
Native Habitat Preservation Authority

CITIZENS TECHNICAL ADVISORY COMMITTEE APPLICATION

Name: _____

Address: _____
(Zip code)

Occupation: _____

Employer: _____

Preferred Daytime Phone Number: () _____

E-mail Address: _____

Educational background / degree, licenses or special certificates:

Organizations to which you belong (professional, technical, community service):

What are your reasons for wanting to serve on this Advisory Committee? (Use additional paper, if necessary.) _____

How did you find out about this position? _____

Please include a résumé if available.

(continued on next page)

Ethics Training

Members of the Board of Directors and the Citizens Technical Advisory Committee are required to attend ethics training within one year of commencing service and every two years thereafter, as mandated by Assembly Bill No. 1234, which requires that all local agencies that provide compensation, salary, or stipend to, or reimburse the expenses of, members of a legislative body must provide ethics training to local agency officials. The term "legislative body" includes not only the governing body of a local agency, but also a commission, committee, board, or other body of a local agency, whether permanent or temporary, decision-making or advisory.

I have read and understand the Puente Hills Landfill Native Habitat Preservation Authority Board Resolution # 97-01 and Citizens Technical Advisory Committee Fact Sheet, including attendance standards. I am available to attend regular meetings of this Citizens Technical Advisory Committee as outlined in the Committee Fact Sheet.

Signature: _____ Date: _____

All data supplied on this application is a matter of public record and will be disclosed upon request. This application will be kept on file for up to three years.

Please return this completed application to the person(s) recommending you for placement on this Committee. It in turn will be submitted to the Habitat Authority for the next steps in the appointment process.

RESOLUTION NO. 97 - 01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PUENTE HILLS
LANDFILL NATIVE HABITAT PRESERVATION AUTHORITY ESTABLISHING A
CITIZENS ADVISORY COMMITTEE

WHEREAS, Section 8 of that certain agreement entitled "Property Acquisition And Maintenance Agreement", dated July 2, 1997, executed between the Puente Hills Landfill Native Habitat Preservation Authority ("NHPA"), the City of Whittier ("CITY") and the Whittier Puente Hills Conservation Authority (WPHCA") provides for the establishment of a Citizens Advisory Committee ("Committee") drawn from the surrounding communities in the La Puente/Whittier hills area within the jurisdiction of the County of Los Angeles, City of La Habra Heights and City of Whittier, State of California, as more particularly described in Exhibit A attached hereto and incorporated herein by this reference ("Subject Jurisdiction"); and

WHEREAS, the Committee shall act solely in an advisory capacity at the express direction of the NHPA; and

WHEREAS, the purpose of the Committee is to act as a liaison between the NHPA and the residents of the communities within the Subject Jurisdiction; and

WHEREAS, the Committee may also assist the NHPA, at the express direction of the NHPA, by providing valuable advice and recommendations on matters pertaining to the maintenance, preservation, management, restoration and protection of the natural resources contained in the Subject Jurisdiction or on any other matter of importance as determined by the NHPA; and

WHEREAS, pursuant to the provisions of California Government Code Sections 54950 et seq., a duly noticed public meeting was conducted and concluded prior to the adoption of this Resolution.

THE BOARD OF DIRECTORS OF THE PUENTE HILLS LANDFILL NATIVE
HABITAT PRESERVATION AUTHORITY DOES RESOLVE AS FOLLOWS:

Section 1. In all respects as set forth in the Recitals of this Resolution.

Section 2. 1. Citizens Advisory Committee.

(a) Creation of Committee. NHPA shall establish a Citizens Advisory Committee ("Committee") composed of nine members drawn from the communities within the Subject Jurisdiction. The NHPA shall appoint to the Committee three members each from residents of each

of the following communities: 1) the City of Whittier; 2) the City of La Habra Heights; and 3) the unincorporated portion of the County of Los Angeles which geographically includes the Subject Jurisdiction. Those Committee members appointed by the NHPA from the City of Whittier shall first be approved by the City Council of the City of Whittier. Those Committee members appointed by the NHPA from the City of La Habra Heights shall first be approved by the City Council of the City of La Habra Heights. Those Committee members appointed by the NHPA from the unincorporated portion of the County of Los Angeles shall first be approved by the supervisor representing the supervisorial district which includes the Subject Jurisdiction. The City of Whittier, the City of La Habra Heights and the County of Los Angeles for the purposes of approving prospective members to the Committee shall be known collectively as the "Approving Agencies". Except for the reduced time periods for an Initial Term provided herein, the regular term of each member shall be for a period of four years on a staggered schedule as set forth herein ("Regular Term"). At the first regular meeting of the Committee after passage of this Resolution, the three members approved by each component agency of the Approving Agencies shall each draw lots to determine the length of their initial membership term ("Initial Term") on the Committee according to the following distribution: 1) one Initial Term shall be for a period of two years; 2) one Initial Term shall be for a period of three years; and 3) one Initial Term shall be for a period of four years. Thereafter, at the expiration of each Initial Term, said Initial Term shall be automatically converted into a Regular Term and thereby permanently extinguished. In the case of a vacancy in membership on the Committee, the same shall be promptly filled in the same manner as the initial appointment. In the case of a Committee member's absence, inability, refusal to act or to remain within the scope of the purposes referenced in 1(b) below, the NHPA may remove said member and appoint a replacement member in the same manner as the initial appointment. In the event that any component agency of the Approving Agencies fails to submit to the NHPA the name(s) of prospective members to the Committee within sixty (60) days after receiving written notice, whether for the purposes of initial appointment, vacancy or replacement, the NHPA may then appoint members to the Committee in the absence of the requisite approval by any component agency of the Approving Agencies as referenced herein.

(b) Purpose. The purpose of the Committee is to act as a liaison between the NHPA and the residents of the communities within the Subject Jurisdiction. In addition, the Committee may also advise the NHPA, at the express direction of the NHPA, on matters pertaining to the

maintenance, preservation, management, restoration and protection of the natural resources contained in the Subject Jurisdiction or on any other matter affecting the Subject Jurisdiction as determined by the NHPA. Said Committee shall act solely in an advisory capacity at the express direction of the NHPA.

(c) Remuneration. Committee members shall receive no compensation but shall be entitled to be reimbursed for all expenses approved in advance by the NHPA as reasonably incurred in performing their responsibilities.

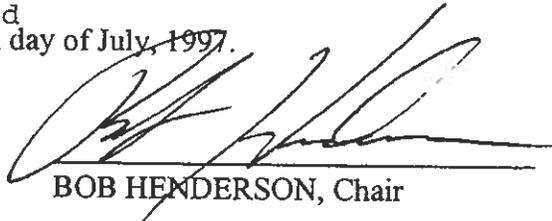
(d) Meetings. The Committee shall hold regular meetings on an as-needed basis, provided, however, it shall schedule at least one regular meeting each year. Minutes of each regular meeting shall be prepared and forwarded on a regular basis to the NHPA.

(e) Quorum. No meeting of the Committee shall be conducted unless a quorum is present. Five members shall constitute a quorum for the purposes of any meeting held by the Committee.

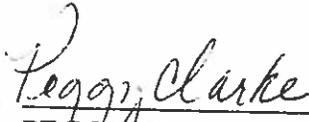
(f) Officers. The Committee shall elect a Chair and a Vice Chair from among its members at its first meeting. Thereafter, at the first meeting held in each succeeding calendar year the members shall elect or re-elect its Chair and Vice Chair. In the event that the Chair or Vice Chair ceases to be a member of the Committee, the resulting vacancy shall be filled at the next meeting of the Committee held after such vacancy occurs. In the absence or inability of the Chair to act, the Vice Chair shall act as Chair. The Chair, or in his or her absence the Vice Chair, shall preside at and conduct all meetings of the Committee.

Section 3. The Secretary shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 2nd day of July, 1997.


BOB HENDERSON, Chair

ATTEST:


PEGGY CLARKE, Secretary