

# Personnel Board Meeting Agenda Announcement

## In-Person Public Comment is now Available

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Personnel Board Members may attend this meeting telephonically.

Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments minutes may be reduced if at their discretion a surplus of public speakers is present at the meeting.

Public Comment options:

- Email: [hr@cityofwhittier.org](mailto:hr@cityofwhittier.org)
- Voicemail: (562) 567-6323 (Transcribed via automated software and original voicemail forwarded)
- Physical Mail delivery at City Hall: 13230 Penn Street
- Live Audio Only Public Comment via Zoom: (Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments may be limited if at their discretion a surplus of public speakers are present at the meeting.)

**Email, Voicemail, Physical Mail Instructions:** Please submit public comments by at least 2:00 p.m. on the date of the meeting to ensure Personnel Board members receive and have time to review them.

### **Americans with Disabilities Act**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Human Resources & Risk Management Department at least 24 hours in advance of the meeting at (562) 567-9830.

**AGENDA  
SPECIAL MEETING  
CITY OF WHITTIER  
PERSONNEL BOARD  
CITY COUNCIL CHAMBER, 13230 PENN STREET  
SEPTEMBER 29, 2022, 3:00 P.M.**

**As a courtesy to others attending this meeting, please turn off or place in silent mode all cell phones and other communication devices while in the Council Chamber. Thank you.**

**1. CALL TO ORDER:**

- 2. ROLL CALL:** Art Revueltas, Board Member  
Monica Yep, Board Member  
Stephanie Vallejo, Vice Chair  
Sylvia Southerland, Chair

**3. PLEDGE OF ALLEGIANCE:**

**4. PUBLIC COMMENTS:**

This is the time for the public to address the Personnel Board regarding any item of Board business except for public hearing matters. Public hearing comments will be received during the hearings. Speakers must limit their comments to three minutes.

(NOTE: Pursuant to State Law, the Personnel Board cannot take action or express a consensus of approval or disapproval on any oral communications that do not appear on the printed agenda.)

Detailed instructions on how to provide public comments are provided on the Agenda Announcement Page.

**5. STAFF REPORT:**

- A. Staff recommends that the Personnel Board approve the proposed modifications to the classification specification for Water Treatment Plant Operator I/II.

**6. CLOSED SESSION:**

A Closed Session in accordance with Government Code Section 54957 regarding personnel matters will be held, if needed.

**7. SECRETARY COMMENTS:**

**8. BOARD MEMBER COMMENTS/CONFERENCE REPORTS:**

**9. NEXT MEETING:**

**10. ADJOURNMENT:**

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The agenda packet for regular meetings is available three days before the meeting in the Human Resources & Risk Management Department at City Hall (13230 Penn Street), the Central Library (7344 Washington Ave.), and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Personnel Board within 72 hours of the Board meeting are available for public inspection in the Human Resources & Risk Management Department.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con El Departamento de Recursos Humanos y Gestión de Riesgos al menos 24 horas antes de la reunión al (562) 567-9830.

El paquete de la agenda está disponible tres días antes de la reunión con el Departamento de Recursos Humanos y Gestión de Riesgos (13230 Penn Street), la Biblioteca Central (7344 Washington Ave.), y la Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Lista del Personal están disponibles para inspección pública en Departamento de Recursos Humanos y Gestión de Riesgos.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Special meeting agendas may be amended up to 24 hours in advance of the meeting.

Dated this 23rd day of September 2022.

/s/

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YOLANDA MARTINEZ, Secretary to the Personnel Board