

**AGENDA
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
COUNCIL CHAMBERS, 13230 PENN STREET
MARCH 16, 2022, 6:00 PM**

1. CALL TO ORDER

2. ROLL CALL

Kevin Kennedy, Commissioner
Delia Morales, Commissioner
Don Mrla, Commissioner
Ray Wong, Commissioner
Jeff Brauckmann, Vice Chair
Chris Hardeman, Chair

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Parks, Recreation, and Community Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. Approval of Minutes

Recommendation: Approve the Minutes of the Regular Meeting of January 19, 2022.

5.B. Sub-Committee Updates

Recommendation: Discuss and approve assignments for the 2021-22, for the following sub-committees:

1. Summer Concerts in the Park
2. Senior Center Renovation

6. SECRETARY COMMENTS

7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 10th day of March 2022.

/s/ Roxanne Gonzalez

Roxanne Gonzalez, Administrative Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: March 16, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of January 19, 2022.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. Minutes of the Regular Meeting of January 19, 2022

**MINUTES
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
JANUARY 19, 2022 – 6:00 P.M.**

1. CALL TO ORDER:

Chair Hardeman called the regular meeting of the Parks, Recreation & Community Services Commission to order at 6:04 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

2. ROLL CALL

PRESENT: Kevin Kennedy, Commissioner
Delia Morales, Commissioner
Don Mrla, Commissioner
Ray Wong, Commissioner
Jeff Brauckmann, Vice-Chair
Chris Hardeman, Chair

ABSENT: None.

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation and Community Services
Erin Hamilton, Community Services Manager
Roxanne Gonzalez, Administrative Secretary

3. PLEDGE OF ALLEGIANCE

Commissioner Kennedy led the Pledge of Allegiance.

4. PUBLIC COMMENTS

One public comment was submitted and received via email prior to the 5:00 p.m. time frame and was sent to the Commission following receipt from Luke Solis.

5. STAFF REPORTS

5.A. Approval of Minutes

The Commission unanimously approved the minutes of the Regular Meeting of December 15, 2021, with a correction requested by Commissioner Morales, carried 6-0.

5.B. Senior Center Renovation Project Sub-Committee

Secretary Santana opened the floor for discussion on the Senior Center Renovation Project Sub-Committee formation. Chair Hardeman asked if the

Senior Center Renovation Project sub-committee would work in unison with the Senior Advisory Committee or if the Senior Center Renovation Project sub-committee members would become a part of the Senior Center Advisory Committee. Secretary Santana responded that the Commission had asked to be a part of meetings with the architect. She added that the Senior Center Renovation sub-committee would allow the Commission and the Senior Advisory Committee to stay informed on the renovation progress.

Commissioner Morales stated that there was a discussion that the Senior Advisory Committee would have their Facility sub-committee be involved with the Senior Center renovation and provide updates. Chair Hardeman asked if the Senior Center Advisory Committee's quorum would be adversely affected. Manager Hamilton stated that quorum would not be adversely affected because the two Facility sub-committee members would keep the Senior Advisory Committee updated with renovation updates. In addition, she continued, the two Senior Center Renovation Project sub-committee members would keep the Parks, Recreation and Community Services Commission updated on the renovation. Commissioner Morales and Chair Hardeman stated they would like to be on the subcommittee.

Commissioner Kennedy asked if the Senior Advisory Committee has provided suggestions to the architect for the Senior Center renovations. Secretary Santana stated that the Senior Advisory Committee had provided the architect with suggestions. She added that Member Geneva Crawford shared her feedback with the architect on the renovation plans. Commissioner Morales commented that Geneva's input is valuable since she has personal experience moving around in a wheelchair.

Commissioner Kennedy asked if the Senior Renovation Project sub-committee would provide input on the renovations, and Secretary Santana responded yes. She added that community input is essential as the project moves forward. He then asked if the sub-committee would be permanent. Secretary Santana stated that the sunset date would be when the project is complete. However, she added that the Commission could potentially decide to keep the sub-committee operating after the renovation project ends.

It was moved by Vice-Chair Brauckmann, seconded by Commissioner Kennedy, and carried (6-0), to approve the creation of the Senior Center Renovation Project sub-committee.

It was moved by Commissioner Kennedy, seconded by Commissioner Mrla, and carried (6-0), to approve the subcommittee assignments of Commissioner Morales and Chair Hardeman as members of the Senior Center Renovation Project sub-committee.

5.C. Parnell Park State Specific Grant Update

Secretary Santana stated that the architectural firm provided Staff with a direction for the scope, design, and specifications for the Parnell Park

renovations late last week. She added that Staff would present Council with the architectural agency's directions. Additionally, she stated that this would allow Council to move the project forward.

Chair Hardeman asked if the Commission would have an opportunity to provide input on the park renovations and Secretary Santana responded that the Commission would be part of the process. However, she added that the Council would need to approve working with the architectural company first. Furthermore, as designs and information come through, it will be presented to the Commission before going to Council.

Commissioner Morales asked if the homeless were still hanging around Parnell Park. Secretary Santana stated there are no encampments, but a few individuals come around in the evening, but nothing similar to the past.

It was moved by Commissioner Morales, seconded by Commissioner Kennedy, and carried (6-0), to receive and file the Parnell Park State Specific Grant Update.

6. SECRETARY'S COMMENTS

Secretary Santana updated the Commission on the public comment submitted by Luke Solis. The Solis family wanted to donate a Sequoia tree. The arborist inspected the tree today and will pick up the tree tomorrow. After that, the arborist will relocate the tree. Staff is in contact with the family regarding a plaque for the tree they are donating.

Also, she added that since we had exhausted all the extensions with MV, the current Dial-A-Ride company, a Request for Proposal (RFP) went out tonight, so companies can submit proposals to take on our Dial-A-Ride services.

Secretary Santana updated the Commission on the Per Capita grant we applied for to renovate Kennedy Park. Staff received a request for more information which appears to be a good sign that the project application is moving forward for approval. The Commissioners will see that Staff will present a Request for Proposal (RFP) for the Per Capita Grant to Council next Tuesday.

Also, she informed Commissioners of a temporary fence at Kennedy Park so that artist Dennis McGonagle could repair the art wall. Artist McGonagle projects to complete the necessary repairs by Friday, and Staff will schedule a clean-up of the restroom's exterior at Kennedy Park.

Manager Hamilton updated the Commission on the PCR testing drive-thru hosted last Saturday from 9:00 AM to 4:00 PM at Parnell Park. She added that 600 tests were administered. She informed the Commission that the labs are backed-up and it will take approximately five to seven business days to receive results. Furthermore, Manager Hamilton added that GUARDaHEART reached out to the City and asked if they could assist with COVID testing. After planning and organizing a test site, it was determined that Guirado Park would host a drive-thru testing location. Testing is

available on Tuesdays and Thursdays from 11:00 AM to 7:00 PM, and Saturdays from 9:00 AM to 1:00 PM for the following three weeks. She added that we would accommodate walk-ups too. Individuals can register by scanning the QR code or registering on the GUARDaHEART website.

Commissioner Mrla shared information received in a text thread about a police bulletin alerting the community about people going around the neighborhood and telling residents to try out masks. However, unbeknownst to the residents, the masks are dosed with chemicals. The chemicals knock them out, and the individuals circulating the neighborhoods are robbing these people. Manager Hamilton asked Commissioner Mrla to send the text thread with the bulletin so that Staff could forward the bulletin to the Chief of Police so that a scam alert can go out if need be.

Commissioner Kennedy commented that vaccines were being administered at Palm Park and asked who was administering these vaccines. Manager Hamilton responded that the company Fulgent was administering the vaccines set up by the Los Angeles County Department of Health.

Secretary Santana informed Commissioners that Staff received COVID test kits; each box had two tests inside. In December, Staff hosted a giveaway where 1600 kits were given out to the community. Staff later received another 1000 COVID test kits, which were given away this month.

Also, she updated Commissioners on Staff's plan to host a twelve-concert series. She stated that venues have yet to be confirmed but knows that the Concert Series sub-committee will work with Staff to find the best venue for summer concerts.

7. COMMISSIONERS' COMMENTS

Commissioner Mrla commented that he has been an active user of the trails in the last few weeks and noticed that the conditions look great. He went through Penn Park and stated it was nice. Also, he said kudos to the Department for continuously maintaining the trails at the parks. He also asked how the city trees fared against the weather, and Secretary Santana shared how branches had come down, one tree uprooted while another tree split in half. Staff received an estimated thirty-four tree-related calls. She added that after the storm outcome, Staff held discussions with the City Manager's office and the insurance company regarding liability, which will likely be updated in the tree manual.

Commissioner Morales asked that a discrepancy in the minutes be addressed regarding her presence at the meeting of December 15, 2021. Secretary Santana and Manager Hamilton assured Commissioner Morales that Staff would update the minutes.

Commissioner Wong and Vice-Chair Brauckmann had no comments.

Commissioner Kennedy asked if the Commission will review the tree manual. Secretary Santana stated yes, the Commission would review the tree manual and

informed the Commission that there was a meeting scheduled regarding review of the manual, which would give us direction.

Chair Hardeman encouraged Commissioners to read the tree manual.

8. ADJOURNMENT

The meeting was adjourned at 6:49 p.m.

Approved and adopted by the Parks, Recreation and Community Service Commission
on _____.

Virginia Santana, Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: March 16, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Sub-Committee Updates

RECOMMENDATION

Discuss and approve assignments for the 2021-22, for the following sub-committees:

1. Summer Concerts in the Park
2. Senior Center Renovation

BACKGROUND

Annually, Commission appoints representatives to the Summer Concerts in the Park sub-committee and as of the January 19, 2022, meeting the sub-committee for the Senior Center Renovation.

DISCUSSION

Commission will be updated by the representatives of the Summer Concerts in the park sub-committee and the Senior Center Renovation sub-committee.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. 2022 Concert Line Up



MEMORANDUM

Date: March 16, 2022
To: Parks, Recreation and Community Services Commission
From: Virginia Santana, Parks, Recreation and Community Services Director
Subject: 2022 Concert Line Up

Below is the 2022 Summer Concerts Band Line Up:

York Field – Mondays		Parnell Park – Thursdays	
June 27	Blue Breeze Band	June 30	Upstream
July 11	Latin Nation	July 7	Charlie's Angels
July 18	Electric Vinyl	July 14	Hit Me 90s
July 25	City Beat Band	July 24	Like Totally Fer Sure
August 1	Woodie & The Longboards	July 28	Hard Day's Night
August 8	Pop Vinyl	August 4	Mariachi de Angeles de Pepe Martinez Jr