

Parks, Recreation and Community Services Commission Meeting Agenda Announcement

In-Person Public Comment is now Available

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Parks, Recreation and Community Services Commissioners may attend this meeting telephonically.

Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments minutes may be reduced if at their discretion a surplus of public speakers is present at the meeting.

To submit Public Comments/Questions:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400
- Live Audio via Zoom: Only those members of the public who have 'raised their hand' on Zoom will be in the queue for speaking.
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

To view live meetings remotely:

- Video and audio: <https://us06web.zoom.us/j/86955588397>
Use 'Raise Hand' feature
- Audio only: Dial 1 (720) 707-2699 (Meeting ID: 869 5558 8397)
Press *9 to 'Raise Hand' and then *6 to unmute yourself when prompted
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

Please submit email comments by 5:00 p.m. on the date of the meeting to ensure Parks, Recreation and Community Services Commissioners receive and have time to review them. All emails received by 5:00 p.m. are forwarded to the Commission. Emails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
COUNCIL CHAMBERS, 13230 PENN STREET
MAY 18, 2022, 6:00 PM**

1. CALL TO ORDER

2. ROLL CALL

Kevin Kennedy, Commissioner
Delia Morales, Commissioner
Don Mrla, Commissioner
Ray Wong, Commissioner
Jeff Brauckmann, Vice Chair
Chris Hardeman, Chair

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Parks, Recreation, and Community Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:00 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:00 p.m. are forwarded to the Commission. Emails and voicemails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. Approval of Minutes

Recommendation: Approve the Minutes of the Regular Meeting of April 20, 2022.

5.B. Whittier Trojans Youth Football and Cheer Update

Recommendation: Receive and file Whittier Trojans Youth Football and Cheer update.

5.C. Whittier Beautification Program Update

Recommendation: Receive and file the Whittier Beautification Program update and assign sub-committee members.

6. SECRETARY COMMENTS

7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 13th day of May 2022.

/s/ Roxanne Gonzalez

Roxanne Gonzalez, Administrative Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: May 18, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of April 20, 2022.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

- A. Minutes of the Regular Meeting of April 20, 2022

**MINUTES
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
APRIL 20, 2022 – 6:00 P.M.**

1. CALL TO ORDER:

Chair Hardeman called the regular meeting of the Parks, Recreation & Community Services Commission to order at 6:00 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

2. ROLL CALL

PRESENT: Kevin Kennedy, Commissioner
Don Mrla, Commissioner
Jeff Brauckmann, Vice-Chair
Chris Hardeman, Chair

ABSENT: Delia Morales, Commissioner
Ray Wong, Commissioner

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation and Community Services
Erin Hamilton, Community Services Manager
Ronald Saldana, Community Services Supervisor
Roxanne Gonzalez, Administrative Secretary

3. PLEDGE OF ALLEGIANCE

Chair Hardeman led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Johnathan Allen made a public comment concerning Whittier Trojans and Cheer. There are 159 participants enrolled in the football program under the Pop Warner Youth Organization. Mr. Allen asked the Commission for their assistance in the organizations search for a place they can call their home. The organization is looking for a place where kids can safely practice, that has lighting, a facility, and a place they can store their equipment. The organization has outgrown Parnell Park which does not provide lighting making it unsafe to practice at that location. Children from ages 3 to 17 enroll to cheer or play football and need a safe space to practice. He is aware that there are policies in place and Community Services Supervisor Saldana and Community Service Coordinator Duron-Palacios have assisted him in navigating the policies in place. However, Whittier Pony Baseball has York Field, Murphy Ranch Little League has Murphy Ranch Park, and Whittier Red Skins have Frontier. The Pop Warner Youth Organization is looking for a place where they can host practices for the kids. The season will begin in August, thus the sense of urgency. Mr. Allen stated that many members are invested in the Pop Warner Youth Organization.

Quetzal Arellano made a public comment concerning the lack of pickle ball courts. He sent an email to the PRCS Director advocating for pickle ball. It is the fastest growing sport in the United States. Parks in different municipalities have converted tennis courts into pickle ball courts. Mr. Arellano stated that he has noticed that Broadway Park is underutilized. He asked the Commission that the tennis courts at Broadway Park be converted into pickle courts. It is a family friendly sport and great for the community. He plays at Tustin Legacy Park, Allendale in Pasadena, Farnsworth in Sierra Madre, and Barnes Park in Monterey Park. Barnes Park has four tennis courts, and the Parks Department would set up moveable pickleball nets on their existing pickleball courts. Mr. Arellano stated that with one tennis court you can create two pickle ball courts. He continued to state that Barnes Park has converted three of their tennis courts into pickle ball courts which shows the demand for pickle ball across Southern California. Hopefully pickle ball can be brought into Whittier. As a den leader for Cub Scout Pack 558 from East Whittier Presbyterian and an active community member he knows there is a lot of interest in pickle ball from Whittier residents. Mr. Arellano stated that he would appreciate the Commissions consideration in creating pickle courts for the community.

5. STAFF REPORTS

5.A. Approval of Minutes

It was moved by Commissioner Mrla, seconded by Commissioner Kennedy, and carried 4-0 to approve the minutes of the Regular Meeting of March 16, 2022, (Absent: Commissioner Morales and Commissioner Wong).

5.B. Youth Sport Updates

Community Services Supervisor Saldana provided background on the City of Whittier Youth Sport Affiliates which is comprised of nine leagues. Commissioner Kennedy updated the Commission on the most recent meeting for the Youth Sport Affiliates Committee held on Monday, April 11, 2022. He stated that the common issue among the affiliate groups is access to facilities. Affiliate groups struggle to schedule space for practices due to the limited number of facilities available. He continued that it is up to Commissioners and Staff to meet the needs of sport affiliate groups and the public.

Secretary Santana stated that we will be able to provide some relief for these organizations with the funding being set aside for Broadway Park. Also, an RFP is being put together to find a contractor to assist with the Park Master Plan that will enhance our facilities and park space.

Chair Hardeman asked if schools like Hillview Elementary limit how many days we can use their space. Supervisor Saldana responded that the space is used seven days a week which creates overuse or crowding. Chair Hardeman added that a push from Council may be needed regarding lighting at schools. Commissioner Kennedy asked whether the Master Plan will cover how Broadway Park and other parks will be utilized. He also wanted to know who is the target audience that will provide input for the Park Master Plan. Secretary Santana stated that the city Parks Master Plan could be utilized to help guide

Staff and Council to improve our 23 parks, facilities, and amenities. She continued to state that input from the community and Commission is needed for the Master Plan so that the City may apply for grant money to fund future park amenities and renovations.

Supervisor Saldana added that at the Youth Sport Affiliates meeting COVID-19 mandates were covered and teams were encouraged to keep up with the mandates in the event things revert back to when more restrictions were in place.

The Commission received and filed the updates from the Youth Sports Committee, 4-0 (Absent: Commissioner Morales and Commissioner Wong).

5.C. Project Updates

Secretary Santana stated that proposals for Anaconda and Central Park were received, and a bidder was selected. She added that a report will go before Council for approval. Chair Hardeman stated that he was under the impression that we could go above a certain percentage and do not need to select the lowest bid. Secretary Santana stated that for this contract we must select the lowest bidder but clarified that when dealing with a service contract we do not need to select the lowest bidder.

Secretary Santana stated that Penn Park plans are moving forward. Staff hopes to put out a Request for Proposal soon. Chair Hardeman asked whether shade is included in the plans for Penn Park. Secretary Santana stated that funding will not go towards shading, but rather it will be spent on the playground and resurfacing.

Secretary Santana continued that fixing the court and retaining wall at Guirado Park is moving forward and must be completed before September 2023. She added that the Parnell Park project plans were presented to the Ad Hoc Committee for consideration. The Ad Hoc Committee is comprised of the Mayor and Council Member Warner. The Committee was able to get a glance at the first draft of the concept designs.

Additionally, Secretary Santana stated that a meeting was held with the theater group. The group has used the Whittier Center Theatre for years but are currently using a theatre in Fullerton until they can use Whittier Theatre again. Plans for the theater lighting are moving forward as well. Manager Hamilton continued that a design group was hired to assist with the lighting project. A notice of inviting bids will be on the Council's schedule in the coming months.

Secretary Santana updated the Commission on the Senior Center Renovation Project. The architect broke it down into three options for consideration. Chair Hardeman stated that the Senior Center needs to look new and fresh for the Seniors. He added that it should not look like a shelter. Secretary Santana added that the staffing space in the Senior Center will not be touched during the renovation, but the remainder of the facility will undergo a change.

The Commission received and filed the Project updates, 4-0 (Absent: Commissioner Morales and Commissioner Wong).

6. SECRETARY'S COMMENTS

Secretary Santana stated that Keep Whittier Prettier program is scheduled for Saturday, April 23rd, at 9:00 AM. Day Camp online registration will be on Monday, April 25th. Next year we will be met with new mandates as our Day camps are being held to the standards of an overnight camp. These requirements will need to be met in 2023 as LA County reviews the final plans. One of those requirements being that a nurse be stationed at each camp. Chair Hardeman asked how many camps will need nurses. Secretary Santana responded that there are two camps, and one nurse will be stationed at each camp. Chair Hardeman offered help in seeking out nurses when the requirements are put in place.

Secretary Santana continued on with the Summer WYN Club registration being held on May 2nd, 2022, at 9:00 AM. Registrations for swim lessons opened on April 18th and filled up quickly. Volunteer of the Year Recognition event will be held tomorrow, April 21, at 5:00 PM in front of City Hall. Ten recipients will receive awards. Many recipients being honored tomorrow are from our Youth Sports Affiliate groups as well. Seven scholarships, from our Republic and Athens Scholarship Program, will be awarded to seven applicants who will each receive a \$500 scholarship on May 10th.

Secretary Santana informed the Commission of the damages that Lee and Erika Owens splash pads sustained. Wiring was torn out and repairs will cost \$33,000. She continued to explain how the door to the electrical room was sawed open. The repairs will not be completed until after Memorial Day, which means the splash pad will be off until repairs are completed. Chair Hardeman stated that Staff should consider adding cameras. Secretary Santana stated that cameras are being considered for the site. She added that other parks have also been vandalized and damaged as well.

7. COMMISSIONERS' COMMENTS

Commissioner Kennedy asked whether Staff is allowed to address the mandates that affect how we operate our camps and whether enrollment for our aquatic programs are up. Secretary Santana stated that we cannot go to the Los Angeles County Supervisor to lobby. However, the Los Angeles County Director of Parks has and is advocating for cities located in the county voicing our concerns on the restrictive guidelines. She also stated that enrollment for our aquatic programs is up. Commissioner Kennedy asked would it be an option for a security guard be placed at parks to deter criminal activity like vandalism given that the costs for repairs have increased.

Commissioner Mrla complimented the department on how proactive they were post-pandemic. He also stated that he is pleased with the maintenance of the Greenway Trail. The Greenway Trail East extension project has completed parts of the trail, however he voiced concern over the trenches that have been left open.

Vice-Chair Brauckmann had no comments to share.

Chair Hardeman encouraged Staff to ask for help after learning about the workload before them. He applauded Staff and their efforts.

8. ADJOURNMENT

The meeting was adjourned at 6:58 p.m.

Approved and adopted by the Parks, Recreation and Community Service Commission
on _____.

Virginia Santana, Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: May 18, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Whittier Trojans Youth Football and Cheer Update

RECOMMENDATION

Receive and file Whittier Trojans Youth Football and Cheer update.

BACKGROUND

At the April 20, 2022, Parks, Recreation and Community Services Commission meeting the Trojans expressed a need for field space for both practices and games for the 2022 season.

In previous years Trojans Football and Cheer have utilized both Ceres Elementary School and Parnell Park for practice space. Due to construction at Ceres and the growth of the league, they need a larger space as well as a facility with lights.

DISCUSSION

City Staff met with Trojans Youth Football and Cheer at their board meeting on May 3, 2022. Staff identified potential sites to the board and discussion took place to clarify the needs of the organization. City Staff also began conversations with East Whittier City School District to determine the feasibility of lights on a district field.

Trojans are scheduled to meet with Pioneer High School to discuss a long-term home for Trojan Football and Cheer. City Staff agreed to simultaneously continue conversation with East Whittier School District to secure a field and temporary lights.

City Staff and the Trojans Football and Cheer will schedule a meeting in the upcoming months and will report to the Commission on their progress.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

None.



Agenda Report

Parks, Recreation and Community Services Commission

Date: May 18, 2022

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Whittier Beautification Program Update

RECOMMENDATION

Receive and file the Whittier Beautification Program update and assign sub-committee members.

BACKGROUND

On July 30, 2020, City Council developed its Strategic Planning Goals and supporting objectives. The Strategic Goals include Provide for Public Safety, Ensure Long-Term Financial Sustainability, Maintain & Enhance Quality of Life, Transparent & Open Government, and Promote a Strong Local Economic Base.

City Council identified the maintaining and enhancing of quality life as an objective, which will be achieved through the Whittier Beautification Program.

Staff developed program guidelines and criteria, a nomination and evaluation process, and suggested recognition for honorees. In essence, the annual process involves the nomination of Whittier residential properties, via application, to include (single family or multifamily property) before and after photos and a description of the improvements.

Nominations will be reviewed by a sub-committee consisting of two (2) Parks, Recreation and Community Services Commissioners and two Cultural Arts Commissioners, which will make final recommendations. The City Council will review the committee's recommendations and will award the residents at a Council Meeting. Information will also be shared on all social media outlets and our cable channel. Award winners will be recognized with a Certificate, yard sign, and window cling.

Costs for the program are minimal, with approximately 20 hours of staff time to prepare agenda reports for Commissions, purchasing of supplies, creating social media content and certificates and approximately \$3,000 to produce the recognition materials.

On May 10, 2022, City Council approved the Whittier Beautification Program presented by Staff.

DISCUSSION

Commission will be updated by Staff regarding the Whittier Beautification Program and two Commissioners will be appointed to the Sub-Committee.

FISCAL IMPACT

The Whittier Beautification Program costs of approximately \$3,000 can be absorbed through already-budgeted funds in General Fund – Community Services account (100-23-231-000 670030).

STRATEGIC PLANNING GOAL

Maintain & Enhance Quality of Life

ATTACHMENTS

A. Proposed Whittier Beautification Program



WHITTIER BEAUTIFICATION PROGRAM

COVER DRAFT

Whittier Beautification Program



ABOUT

The Whittier Beautification Program recognizes & celebrates our resident's efforts in maintaining & beautifying their homes & exterior spaces. We hope to encourage & promote the overall beautification of the Whittier Community.

QUALIFICATIONS

- Residence must be located within the City of Whittier.
- Residence may be a single-family or multi-family property.
- One (1) nomination per submission form.
- Nominated residences should display efforts of improvement or preservation to residential exterior and/or landscaping.

SELECTION PROCESS

Nominations will be judged by the Keep Whittier Prettier Committee, a sub-committee comprised of members of the Parks, Recreation & Community Services Commission, as well as members of the Cultural Arts Commission. Judges will evaluate nominations, selecting properties annually that demonstrate exceptional landscaping, exterior maintenance & overall beauty.

NOMINATION DEADLINE

All nominations must be submitted by 5pm on Friday, April 29, 2022. Nominations are accepted via our website, WhittierPRCS.org, via email submitted to comserv@cityofwhittier.org or in person at Whittier City Hall, Parks, Recreation & Community Services Department, 13230 Penn Street.

AWARD RECIPIENTS

Award Recipients will be announced by Whittier City Council at the first council meeting in xxxx, 2022. Recipients will receive a certificate of recognition, a commemorative yard sign & window cling. Photographs of award-winning residences will be featured on the City of Whittier website under the Keep Whittier Prettier tab.

**FOR MORE INFORMATION, CONTACT THE CITY OF WHITTIER
PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT**

562-567-9400 | Whittier City Hall, 13230 Penn Street

Whittier Beautification Program



NOMINATOR'S CONTACT INFORMATION

NAME:

EMAIL:

ADDRESS:

PHONE NUMBER:

NOMINATED RESIDENCE INFORMATION

ADDRESS:

SELECT ONE:

SINGLE-FAMILY RESIDENCE

MULTI-FAMILY RESIDENCE

SELECT RESIDENCE DISTRICT (SEE DISTRICT MAP ATTACHED):

DISTRICT ONE

DISTRICT TWO

DISTRICT THREE

DISTRICT FOUR

PLEASE BRIEFLY DESCRIBE HOW THIS RESIDENCE ENHANCES OR PRESERVES THE BEAUTY OF THE CITY OF WHITTIER:

Four horizontal text input fields for describing the residence's contribution to the city's beauty.

RESIDENCE PHOTOS

PLEASE PROVIDE PHOTOS OF THE NOMINATED RESIDENCE. THESE PHOTOS CAN BE ATTACHED HERE OR EMAILED TO COMSERV@CITYOFWHITTIER.ORG.

FOR MORE INFORMATION, CONTACT THE CITY OF WHITTIER
PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT

562-567-9400 | Whittier City Hall, 13230 Penn Street

Whittier Beautification Program

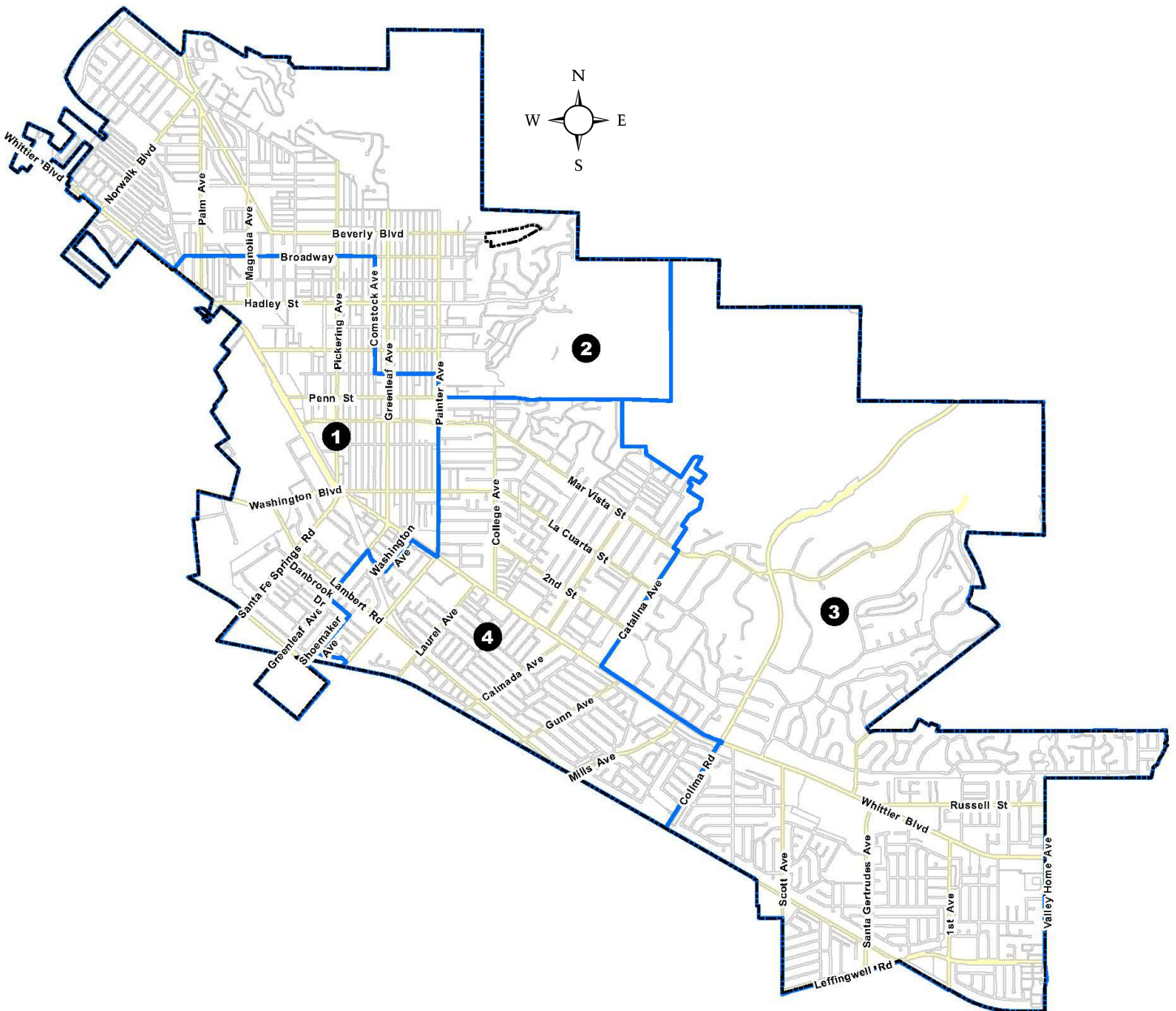
Keep Whittier Prettier

20



22

CITY OF WHITTIER DISTRICTS



FOR MORE INFORMATION, CONTACT THE CITY OF WHITTIER
PARKS, RECREATION & COMMUNITY SERVICES DEPARTMENT

562-567-9400 | Whittier City Hall, 13230 Penn Street

Whittier Beautification Program



PROGRAM LOGO & AWARD RECIPIENT WINDOW CLING





WHITTIER BEAUTIFICATION PROGRAM



2022 AWARD RECIPIENT



Whittier Beautification Program

Awarded to

Erin Hamilton

District One
Distinguished Single-Family Residence
12112 Rose Drive

Joe Vinatieri, Mayor

J. Vinatieri

Henry Bouchot, Council Member

Henry Bouchot