

BLOCK PARTY & STREET CLOSURE PROCEDURE

The following requirements must be met before approval:

1. Must collect the required signatures and sign the petition form (Attached) before submitting it to the Public Works Department, Whittier City Hall, at least 10 working days prior to actual date of the event. The Director of Public Works must approve your permit before it can be issued. The permit requires the consent of the adult head-of-household of a minimum of two-thirds of the homes on both sides of the street. The homes must be contiguous – without any gaps along both sides of the street. The signatures are required of all the households affected by the street closure even if less than that number will participate in the block party. No less than two-thirds of a block can be closed. Part of a street shorter than two-thirds cannot be closed off. The maximum closure is one full block. For example: There are 33 houses on your street. You can close off 22 contiguous homes, or two-thirds of the block. You need to collect the signatures from all 22 households on both sides of the street. To close off more, you need to get signatures from all of the households affected by the closure. City staff will provide a map of your street(s) for your use.
2. Pay a \$100 fee to process the permit per City Resolution No. 8221. The fee covers administrative and plan review expenses, barricades and sign rentals, public works inspection, and notification of Transit, Street Sweeping, Trash Pick-up, Ambulance, Police and Fire Departments.

If the permit is approved, the event will be subject to the conditions outlined below:

- Block parties are permitted between 10:00 A.M. and 10:00 P.M. only.
- City ordinances limit the kinds of activities that may take place at a block party. Events that will also utilize church or commercial properties require a separate Special Event Permit from Community Development.
- A \$5,000 administrative citation shall be issued to all responsible parties or property owners observed in violation of Chapter 15.16 (Fireworks) of Title 15 (Building and Construction) of the Whittier Municipal Code (Resolution No. 2022-38). Due to the City's proximity to a high fire severity zone and adjacent hillside, all fireworks – including those labeled safe and sane – remain illegal in the City of Whittier.
- Whittier ordinances prohibit the consumption of any alcoholic beverage on City streets. In addition, no one may serve alcoholic beverages to minors, and minors may not be in possession of alcoholic beverages on City streets.
- Police officers will respond to your block party if your neighbors complain. If the Police Department responds a second time after you have received a written notice, you may receive a bill for the cost of any further law enforcement action.
- You are responsible for cleaning up the street after your block party. You may be billed for clean-up costs and for the cost of any repairs to City property.

BLOCK PARTY & STREET CLOSURE APPLICATION

STREET TO BE CLOSED: _____

DATE: _____ **HOURS:** _____

Responsible Applicant	Address	Tel. No.
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PRINTED NAME	ADDRESS	TEL. NO.	SIGNATURE

USE REVERSE SIDE OF SHEET FOR ADDITIONAL SIGNATURES

For Office Use Only:

Application Received:	
Fee Received:	Rcpt #
Permit Issued On:	
By:	Director of Public Works

Rev: 06/22