

# **Parks, Recreation and Community Services Commission Meeting Agenda Announcement**

## **In-Person Public Comment is now Available**

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Parks, Recreation and Community Services Commissioners may attend this meeting telephonically.

Speakers must limit their comments to three minutes. Please note, by order of the presiding officer, public comments minutes may be reduced if at their discretion a surplus of public speakers is present at the meeting.

To submit Public Comments/Questions:

- Email: [gonzalezr@cityofwhittier.org](mailto:gonzalezr@cityofwhittier.org)
- Voicemail: (562) 567-9400
- Live Audio via Zoom: Only those members of the public who have 'raised their hand' on Zoom will be in the queue for speaking.
- In person at City Hall 13230 Penn St., Whittier, CA 90602, City Council Chamber

To view live meetings remotely:

- Video and audio: <https://us06web.zoom.us/j/86955588397>
- Audio only: Dial 1 (720) 707-2699 (Meeting ID: 869 5558 8397)

Please submit email comments by 5:00 p.m. on the date of the meeting to ensure Parks, Recreation and Community Services Commissioners receive and have time to review them. All emails received by 5:00 p.m. are forwarded to the Commission. Emails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

### **Americans with Disabilities Act**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA  
CITY OF WHITTIER  
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
COUNCIL CHAMBERS, 13230 PENN STREET  
AUGUST 17, 2022, 6:00 PM**

**1. CALL TO ORDER**

**2. ROLL CALL**

Kevin Kennedy, Commissioner  
Delia Morales, Commissioner  
Don Mrla, Commissioner  
Ray Wong, Commissioner  
Jeff Brauckmann, Vice Chair  
Chris Hardeman, Chair

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

The public is invited to address the Parks, Recreation, and Community Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: [gonzalezr@cityofwhittier.org](mailto:gonzalezr@cityofwhittier.org)
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:00 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:00 p.m. are forwarded to the Commission. Emails and voicemails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

**5. OATH**

Elizabeth Apodaca, Commissioner  
Tiffany Givens, Commissioner  
Robert Sera, Commissioner  
Joseph Westrup, Commissioner

**6. STAFF REPORTS**

**6.A. Approval of Minutes**

Recommendation: Approve the Minutes of the Regular Meeting of June 15, 2022, and July 20, 2022.

**6.B. Election of Officers**

Recommendation: Elect officers for the 2022-23 FY.

**6.C. Sub-Committees**

Recommendation: Assign Sub-Committee members to the Concert selection committee, Youth Sports Affiliates, Whittier Beautification program, Senior Center Renovation sub-committee, and Parks Master Plan sub-committee.

**6.D. Park Projects Update**

Recommendation: Receive and file park updates for Lee and Erika Owens Park, Kennedy Park, Broadway Park, Anaconda Park, Central Park, Penn Park, and Parnell Park.

**7. SECRETARY COMMENTS**

**8. COMMISSIONER COMMENTS AND CONFERENCE REPORTS**

**9. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de

Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 11<sup>th</sup> day of August 2022.

/s/ Roxanne Gonzalez

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Roxanne Gonzalez, Administrative Secretary





# Agenda Report

Parks, Recreation and Community Services Commission

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**Date:** August 17, 2022

**To:** Parks, Recreation and Community Services Commission

**From:** Virginia Santana, Director of Parks, Recreation and Community Services

**Subject:** Approval of Minutes

## **RECOMMENDATION**

Approve the Minutes of the Regular Meeting of June 15, 2022, and July 20, 2022.

## **BACKGROUND**

None.

## **DISCUSSION**

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

## **FISCAL IMPACT**

None.

## **STRATEGIC PLANNING GOAL**

Goal 4: Transparent & Open Government

## **ATTACHMENTS**

- A. Minutes of the Regular Meeting of June 15, 2022
- B. Minutes of the Regular Meeting of July 20, 2022

**MINUTES  
CITY OF WHITTIER  
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
REGULAR MEETING  
CITY COUNCIL CHAMBER, 13230 PENN STREET  
JUNE 15, 2022 – 6:00 P.M.**

**1. CALL TO ORDER:**

Chair Hardeman called the regular meeting of the Parks, Recreation & Community Services Commission to order at 6:00 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

**2. ROLL CALL**

**PRESENT:** Delia Morales, Commissioner  
Kevin Kennedy, Commissioner  
Ray Wong, Commissioner  
Jeff Brauckmann, Vice-Chair  
Chris Hardeman, Chair

**ABSENT:** Don Mrla, Commissioner

**STAFF PRESENT:**

Erin Hamilton, Community Services Manager  
Nanette Duron-Palacios, Community Services Coordinator  
Roxanne Gonzalez, Administrative Secretary

**3. PLEDGE OF ALLEGIANCE**

Commissioner Kennedy led the Pledge of Allegiance.

**4. PUBLIC COMMENTS**

No public comments were received.

**5. STAFF REPORTS**

**5.A. Approval of Minutes**

It was moved by Commissioner Wong, seconded by Commissioner Morales, and carried 5-0 to approve the minutes of the Regular Meeting of May 18, 2022, (Absent: Commissioner Mrla).

**5.B. Whittier Trojans Youth Football and Cheer Update**

Coordinator Duron-Palacios provided an update on the Whittier Trojans Youth Football and Cheer organization. They have met with the school's superintendent and received permission from the La Colima School to use their premises for practices. We received permission to put a restroom and lights on

the premises as well. Currently, we are looking at the pricing of lights and how costs will be covered. Chair Hardeman asked where La Colima is located and whether it is an East Whittier School District. Coordinator Duron-Palacios responded that La Colima is located off of Colima and close to Telegraph Road and confirmed that La Colima is part of the East Whittier School District. Manager Hamilton stated that Pioneer High School was originally approached, but the school would not allow Whittier Trojans to host all their practices on their premises. However, Pioneer High School will allow Whittier Trojans to host their games on school grounds and use of the snack shack.

Chair Hardeman asked if Whittier Trojans will move forward with having their games at Pioneer High School. Coordinator Duron-Palacios responded yes and stated that she and Supervisor Saldana will submit the dates Whittier Trojans will have games at Pioneer High School. Per the joint use agreement Whittier Trojans will be able to host two games at Pioneer High School, free of charge but will need to pay for another two games.

It was moved by Commissioner Morales and seconded by Commissioner Kennedy, carried 5-0 to receive and file the updates for Whittier Trojans Youth Football and Cheer (Absent: Commissioner Mrla).

#### **5.C. Uptown Senior Center Renovation and Improvement Project**

City Council approved a revised budget of \$4.1 million. This increase will enable us to complete all ADA and Safety requirements along with a complete renovation of the facility. Manager Hamilton thanked the voters for passing Measure W which allowed for funds to be available to update the Senior Center.

Once architect Finney finalizes the plans, the Senior Center Renovation Project sub-committee and Building & Safety sub-committee will review the color boards for the interior of the building. We are looking at a renovation timeline of 18 to 20 months, however Council is pushing for a shorter timeline.

Commissioner Kennedy stated that the City needs to receive accolades for designating a space for seniors because other cities have terminated their Senior Centers.

Chair Hardeman asked if the exterior of the building will be refreshed as well. Manager Hamilton responded that the brick and texture will remain, but the exterior will be power washed. Substances can be used to smooth out the brick to give it a softer look as well. The roof and the front of the building will be redone, by extending the roof, the beams that hold up the roof, and the new sliding double doors. The green awnings will be updated as well.

It was moved by Commissioner Kennedy and seconded by Commissioner Morales, carried 5-0 to receive and file the Uptown Senior Center Renovation and Improvement Project (Absent: Commissioner Mrla).

#### **5.D. Whittier Beautification Program Update**

Manager Hamilton asked the Commission if they would like to move forward with selecting sub-committee members tonight or post-pone until Council assigns new Commissioners to the Commission.

Commissioner Kennedy asked for the details of the Whittier Beautification Program. Manager Hamilton reviewed the details of the Whittier Beautification program. She explained that two Cultural Arts Commissioners and two Parks, Recreation and Community Services Commissioners will make up the sub-committee and assist in narrowing down the specifications.

It was moved by Commissioner Kennedy and seconded by Commissioner Morales, carried 5-0 to appoint two sub-committee members to the Whittier Beautification Program once new Commissioners are appointed to the Parks, Recreation and Community Services Commission (Absent: Commissioner Mrla).

## **6. SECRETARY'S COMMENTS**

Manager Hamilton informed the Commission on upcoming events. The department kicked off summer with a pool full of swim lessons, water aerobics and recreational swim. We have continued to receive requests for pickle ball courts. Staff is trying to work out a scenario where we paint over some of the tennis courts to create pickle ball courts. In the meantime, pickle ball can be played on the tennis courts without the painted lines. There are about 60 children enrolled in the Whittier Community Center Summer Day Camp and about 55 kids are enrolled in the Palm Park Day Camp. Campers are headed to their first fieldtrip to the Los Angeles Zoo. We have four Summer WYN Clubs located at Michigan Park, Anaconda Park, Palm Park and Parnell Park.

This upcoming weekend on Saturday, June 18<sup>th</sup> the Library will have the grand-reopening ceremony at 2:00 PM. On Tuesday, June 21<sup>st</sup>, on National Skateboarding Day we will be hosting our Skate Sesh at 5:00 PM. We will have vendors, food, and demonstrations led by Andiey one of our Parks employees and a group that sponsors him. Our first summer concert will be on Monday, June 27<sup>th</sup> at Central Park and then on Thursday, June 30<sup>th</sup>, at Parnell Park. We have resumed our twelve-concert series this year. The 4<sup>th</sup> of July Fireworks Spectacular will be held at York Field, and the gates will open at 5:00 PM. Prior to the firework show the Cub Scouts will lead the community in a 9 a.m. Flag Raising, and a Freedom Walk along the Greenway Trail.

## **7. COMMISSIONERS' COMMENTS**

Commissioner Morales shared that the Senior Services Division will be hosting an open house at Parnell Park on Saturday, June 18<sup>th</sup>, which will begin at 9:30 AM. There will be demonstrations of the classes being offered to Seniors.

Vice-Chair Brauckmann stated that staff continues to stay busy and are doing a great job.

Commissioner Kennedy asked for an update on Kennedy Park and Lee & Erika Owens Park, and the status of lifeguards hired by the City. Manager Hamilton stated that we currently have sufficient lifeguards.

Chair Hardeman asked if the Commission could receive an update on Kennedy Park, Broadway Park, and Lee & Erika Owens Park. He also hopes everyone has a wonderful summer and a happy 4<sup>th</sup> of July. Manager Hamilton stated that the splash pad at Lee & Erika Owens Park is still under maintenance and staff will provide the requested updates.

## **8. ADJOURNMENT**

The meeting was adjourned at 6:29 p.m.

Approved and adopted by the Parks, Recreation and Community Service Commission on \_\_\_\_\_.

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Virginia Santana, Secretary

**MINUTES  
CITY OF WHITTIER  
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
REGULAR MEETING  
WHITTIER CITY HALL COUNCIL CHAMBERS  
JULY 20, 2022 - 6:30 P.M.**

The Regular Meeting of the Parks, Recreation and Community Services Commission of the City of Whittier was not held on Wednesday, July 20, 2022, at the Whittier City Hall Council Chambers, due to a lack of quorum.

**PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSIONERS PRESENT:**

Chris Hardeman  
Don Mrla  
Kevin Kennedy

**PARKS, RECREATION AND COMMUNITY SERVICES  
COMMISSIONERS ABSENT:**

Jeff Brauckmann (unexcused)  
Delia Morales (unexcused)  
Ray Wong (unexcused)

Given that the Regular Meeting of the Commission was not held, Virginia Santana, Secretary, therefore declared said meeting adjourned due to lack of quorum.

Respectfully submitted,

Virginia Santana

Virginia Santana  
Secretary



# Agenda Report

Parks, Recreation and Community Services Commission

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**Date:** August 17, 2022

**To:** Parks, Recreation and Community Services Commission

**From:** Virginia Santana, Director of Parks, Recreation and Community Services

**Subject:** Election of Officers

## **RECOMMENDATION**

Elect officers for the 2022-23 FY.

## **BACKGROUND**

At the beginning of each new fiscal year the Commission elects a new Chair and Vice Chair.

## **DISCUSSION**

Commission will begin with the process of nominating and then selecting new officers for the 2022-2023 fiscal year.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **STRATEGIC PLANNING GOAL**

Goal 4: Transparent & Open Government

## **ATTACHMENTS**

None.



# Agenda Report

Parks, Recreation and Community Services Commission

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**Date:** August 17, 2022

**To:** Parks, Recreation and Community Services Commission

**From:** Virginia Santana, Director of Parks, Recreation and Community Services

**Subject:** Sub-Committees

## **RECOMMENDATION**

Assign Sub-Committee members to the Concert selection committee, Youth Sports Affiliates, Whittier Beautification program, Senior Center Renovation sub-committee, and Parks Master Plan sub-committee.

## **BACKGROUND**

Traditionally the Commission has selected sub-committee assignments at the start of the Fiscal Year, for the Summer Concerts in the Park and the liaisons to the Youth Sports Affiliates committee. In 2022, a subcommittee was formed to assist with the Senior Center Renovation and in addition the new Whittier Beautification program requiring the Commissioners to assist with the selection process.

## **DISCUSSION**

Committee will discuss and nominate new members to sit on the sub-committees for the upcoming fiscal year with the addition of a Parks Master Plan sub-committee.

## **FISCAL IMPACT**

No Fiscal Impact

## **STRATEGIC PLANNING GOAL**

Goal 4: Transparent & Open Government

## **ATTACHMENTS**

A. Current Roster of Assignments



**CITY OF WHITTIER  
PARKS, RECREATION AND  
COMMUNITY SERVICES COMMISSION  
SUBCOMMITTEES**

<b><u>Summer Concerts in the Park</u></b> <b>Meeting Held in February</b>	
Commissioner Ray Wong	09-15-2021
Commissioner Delia Morales	09-15-2021
Commissioner Kevin Kennedy	09-15-2021

<b><u>Youth Sports Affiliates Committee</u></b> <b>Meeting Held Quarterly</b>	
Commissioner Don Mrla	09-15-2021
Vice-Chair Jeff Brauckmann	09-15-2021

<b><u>Senior Renovation Project Sub-Committee</u></b> <b>Sunset At Completion of Project 7/2023</b>	
Commissioner Delia Morales	09-15-2021
Chair Chris Hardeman	09-15-2021

<b><u>Whittier Beautification Sub-Committee</u></b>	

<b><u>Parks Master Plan Sub-Committee</u></b>	



# Agenda Report

Parks, Recreation and Community Services Commission

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**Date:** August 17, 2022

**To:** Parks, Recreation and Community Services Commission

**From:** Virginia Santana, Director of Parks, Recreation and Community Services

**Subject:** Park Projects Update

## **RECOMMENDATION**

Receive and file park updates for Lee and Erika Owens Park, Kennedy Park, Broadway Park, Anaconda Park, Central Park, Penn Park, and Parnell Park.

## **BACKGROUND**

None.

## **DISCUSSION**

### **Lee & Erika Owens**

The park continues to be utilized but inhabited by patrons that bring crime and vandalism. The splash pool was vandalized and sustained damages in April 2022. The parts were received in June 2022 and the contractor is in the process of scheduling maintenance for the spray pool.

### **Kennedy Park**

The park has been consistently vandalized and sustained damages to its restrooms and murals. Fencing was erected in early 2022 while staff await grant funds to renovate portions of the park.

### **Broadway Park**

The tennis courts are underutilized, and the department has received suggestions from patrons asking that the courts be converted to pickleball courts. A Fitness course has been proposed by National Fitness Campaign and staff are still gathering more information about the course for possible replacement of the shuffleboard courts adjacent to the tennis courts.

### **Anaconda & Central Park Projects**

Projects have been awarded to Western State Builder. Contracts have been executed. Pre-construction meeting has been held.

**Penn Park Playground Project**

David Volz Design has been commissioned to create the specification and plans for the Penn Park Playground Project. Preliminary plans have been provided and reviewed by our Building and Safety division and Public Works department. (Attachment A) We are preparing to request the approval of the Request for Proposals (RFP) at the City Council meeting.

**Parnell Park**

At the May 24, 2022, City Council meeting the Parnell Park Ad Hoc Committee provided recommendations on the conceptual design for the Parnell Park Renovation and Improvement Project. Council approved a multi-use site as presented in the staff report. (Attachment B)

**FISCAL IMPACT**

There is no fiscal impact associated with this report.

**STRATEGIC PLANNING GOAL**

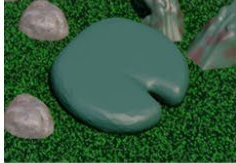
Goal 4: Transparent & Open Government

**ATTACHMENTS**

- A. Penn Park Preliminary Plans
- B. Parnell Park Concept Plans



Play Equipment Rendering



**Penn Park Playground Renovation**  
**City of Whittier**  
 July 18<sup>th</sup> 2022



Playground Equipment Color Palette





