



Budget Memo

Date: May 16, 2023
To: Brian Saeki, City Manager
From: Alice Hui, Director of Finance
Subject: Fiscal Year 2023-24 Budget Proposal

CITY MANAGER RECOMMENDATION

Conduct a workshop and provide direction to staff on Fiscal Year (FY) 2023-24 estimated revenues and proposed expenditures in preparation for the FY 2023-24 City Budget.

BACKGROUND

The Budget Cycle begins in mid-January, with a mid-year review of revenue and expenditures to date, and the development of projects and services budgets from each department in support of City Council strategic goals and objectives. Department budget proposals are reviewed by Finance Department and the City Manager's Office, and then prepared for consideration at the City Council Budget Workshop in May of each year. The budget workshop supports City Council's strategic goal of Transparent and Open Government.

During the workshop, the City Council and members of the public review revenue projections, consider the services and programs to be offered through the expenditure budget proposed for the next fiscal year, and provide further direction to the City Manager on budget priorities. Final budget documents, including expenditure and revenue plans, fee schedules and special district budgets, are developed for formal adoption in June each year. Throughout the subsequent fiscal year, which runs July 1 through June 30, City Council and City Manager monitor revenues and expenditures and make budget appropriation adjustments to adapt to community and organizational needs.

DISCUSSION

The budget for the City of Whittier consists of the General Fund, which funds general services with revenues from property tax, sales tax, and other non-restricted revenue sources, and Special Funds, including grant funds, enterprise funds, capital improvement funds and reserves. Whittier has historically maintained a healthy General Fund balance, in addition to its restricted reserves, which is a testament to the financial stewardship of the organization and exemplified by the City Council's strategic goal to ensure Long-Term Fiscal Sustainability. The proposed budget for FY 2023-24 reflects our commitment to providing high-quality services to residents while maintaining financial stability.

The current economic environment is characterized by moderate growth and stable conditions. While the impact of the COVID-19 pandemic continues to be felt for some

communities, the economy has shown resilience in the face of challenges. Economists are now monitoring whether the U.S. economy continues to grow or enter a mild, short-lived recession, which they anticipate will depend upon the Federal Reserve's decisions about monetary policy. In addition to the Federal Reserve's decisions about monetary policy, economists are also monitoring the U.S. government's debt limit as a factor that could potentially impact the economy's growth trajectory. If the government reaches the debt limit and is unable to borrow more money to pay its obligations, it could cause disruptions in the economy and financial markets, potentially leading to a recession. Moreover, even the threat of reaching the debt limit could create uncertainty and volatility in the financial markets, leading to a slowdown in investment and economic activity. Their economic outlook for California remains uncertain but hopeful that local economic forces should lead the State to a more moderate financial outcome. Overall, various economists forecast FY 2023-24 with a mild slowdown but not a deep, long-term recession. Thus, the FY 2023-24 proposed budget remains conservative taking the economic outlook into consideration.

General Fund

The FY 2023-24 proposed General Fund budget reflects a projected surplus balance of \$100,244, net of designated revenues and reserves adjustments of \$4,126,000. Total Estimated Revenues are \$99,277,067, an increase of approximately \$5 million or 5%, of which \$529,884 is considered one-time revenue. Appropriations for expenditures are projected at \$95,050,822, an increase of approximately \$9 million or 11%, of which \$3.7 million is considered as one-time uses for Capital Improvements/Capital Equipment projects or non-recurring transfers to internal service funds.

The City's revenue streams are expected to remain stable in the upcoming fiscal year, with slight increases in some areas due to economic growth. Consumer spending is expected to remain steady due to the City's diverse local economy. FY 2023-24 budgetary adjustments include the following, which account for the majority of the General Fund's budget changes from the FY 2022-23 adopted budget.

General Fund Revenues

- *increase* in Property Tax - \$1.55M or 14%
- *increase* in Sales/Use Tax - \$2.05M or 12%
- *increase* in Measure W Sales Tax - \$1.55M or 12%
- *increase* in Franchises Fee - \$130K or 4%
- *increase* in Utility Users Tax - \$300K or 4%
- *increase* in Motor Vehicle In-Lieu - \$882K or 8%
- *decrease* in Building Permit - (\$300K) or -8%
- *decrease* in Plan Check Fees – (\$190K) or -3%

Property Tax continues to grow with an increase in residential and commercial property values. Although housing prices surged during the pandemic due to inventory and low interest rates, sales activity has slowed down to a steadier pace in recent months. The

estimated Property Tax revenues also include the community facilities district at The Groves (CFD No. 2019-1). Projected Sales Tax revenues increases are due to economic growth and the City's diversity in businesses, service providers, and retail shops that contribute to the local economy. Additionally, the City now has better access to more comprehensive data regarding Measure W local sales tax, which allows for a greater degree of confidence in its projection. Finally, the projected decrease in building permit fees and plan check fees is attributed to the leveling down from the significant increases in previous years due to the Groves development. Changes in the real estate market and fluctuations in interest rates also had a negative impact on construction activities resulting in lower projected building permits and plan check fees.

General Fund Expenditures

- *increase* in Total Employee Services Costs - \$4.8M or 10%
- *increase* in Insurance Costs - \$1.4M or 45%
- *increase* in Professional Contracts - \$1.25M or 19%

Municipal services, such as public safety, library services, building and planning, and internal services such as accounting, comprise the majority of General Fund Expenditures. Nationally, inflation has increased significantly since adoption of the FY 2022-23 budget, which has resulted in drastic increase in costs of City infrastructure projects, routine supply purchases, as well as service contracts that support the City's basic functions. Total Expenditures are estimated to increase by 11% in the next fiscal year due to increased insurance costs, including general liability, workers' compensation, and healthcare, as well as overall inflation and negotiated obligations with bargaining units. As the City's commitment to providing high-quality services to our residents and undertaking improvement projects throughout the City to meet the needs of our residents, it is important to recognize that these efforts do require additional resources.

The General Fund budget proposes the continuation of high-quality services for the community, in spite of increasing costs due to inflation, supply chain interruptions and labor shortages. The Measure W funded programs and initiatives are outlined in (Attachment D). The budget proposes continuation of social services funding to support community initiatives and the ongoing \$22,562 for the Whittier Museum, in addition to the new Memorandum of Understanding that provides city personnel to support Museum archival, exhibit and grant functions.

In August 2021, under City Council's direction to address rising pension liabilities, the City issued \$133.9 million in Pension Obligation Bonds (POBs), which virtually eliminated unfunded liability by replacing it with bonded debt. By issuing the POBs, the City was able to finance 100% of current pension liabilities at an all-in (inclusive of all issuance costs) interest rate at 2.59%, significantly lower than the CalPERS rate of 6.8%. However, due to fluctuations in CalPERS returns, the City's funded status may also fluctuate from being over-funded to under-funded. For example, at the end of FY 2020-21, the City was in a over-funded status when CalPERS published returns of 21.3%, while at the end of FY 2021-22, CalPERS published preliminary returns of -6.1%. Since the actuarial reports

are generally issued a year after the published returns, the City will not have the true impact, if any, of this negative investment return until August 2023. The projected budget savings of \$2.8 million is derived from the difference between what would have been paid CalPERS compared to the current POB debt service payments of \$7.89 million and has been proposed to be set aside into the PERS reserve. This reserve will allow the City to accumulate funds to address future potential pension liability increases as well as pay down POB debt early.

Additionally, the American Rescue Plan Act (ARPA) funds continue to offset many of the direct COVID response and recovery related costs incurred by the City, such as the ongoing Homeless Navigation Center operation and maintenance costs. Since ARPA funds are not a permanent source of recurring revenue, the budget proposal continues to set aside funds into the Homeless Shelter/Outreach reserve to support the annual operating cost of the Navigation Center along with the Outreach contract for years to come. *Refer to ARPA fund discussion below for details.*

The updated five-year financial plan (Section B) reflects both the increasing revenues and the rising employee service costs and insurance & professional contract costs. The updated General Fund projection for fiscal year 2023-24 is \$100,244. The five-year financial projections, while good news, are conjectures based upon anticipated one-time revenues each year. As stated above, the economic outlook remains uncertain due to various factors such as high-interest inflation rates, continued supply chain challenges, labor shortages, technology sector layoffs, and the collapse of Silicon Valley Bank and related banking concerns. While the inflation rate peaked and declined, it remains about 6% nationally and the Federal Reserve maintains its plans to continue interest rate hikes to engineer inflation reductions. Estimating future year deficits or surpluses is less certain, as the timing of one-time revenues become less predictable, as do the City's obligations under negotiated collective bargaining agreements.

General Fund Reserves Adjustments

The use of designated PEG revenue in the amount of \$125,000 is recommended to fund the Remote Broadcast System and Closed Caption Upgrade detailed in the attached budget memo (F-1) and summarized below.

The WRSA Loan Repayment amount of \$8,893,752 has been set aside to fund the Streetscape Promenade Project. FY 2023-24 is the final loan repayment from the previous Redevelopment Agency to the City. Therefore, appropriation of the use of reserve is proposed to fund the project in FY 2023-24.

Special Revenue Funds

Special Revenue Funds include grant funds, federal funds, various tax funds and special district funds. Each fund represents a revenue stream collected or received for a restricted purpose.

State COPS Program Fund (220) funds two part-time Community Service Officers. Revenue consists of the Citizens' Option for Public Safety Program funding. This fund has a projected 2023-24 ending fund balance of \$822,039.

Asset Forfeiture Fund (250) has become an unsteady revenue source, and the General Fund has been subsidizing the fund. All costs, including the officer previously assigned to this fund, have been reallocated to General Fund in FY 2023-24.

HUD Grant funds (CDBG 267 and HOME 269) will see CDBG revenue decrease of \$46,655 (-7.1%) and a slight HOME revenue increase of \$11,319 (3.1%) in 2023-24. Revenues for CDBG will be \$609,799, while HOME will be \$372,262.

Proposition A (270), Proposition A Incentive (275), and Proposition C (280) funds produce a combined annual revenue of \$5,293,317 and have a projected year-end 2023-24 fund balance of \$9,506,945. There is an additional \$1,547,755 in the Reserve for Greenway Trail rentals account. These funds account for the receipt and expenditure of Metro Prop A and C funds restricted for transit and transit related costs and improvement projects.

Road and Rehab (271) The Road Repair and Accountability Act of 2017 (SB 1) is a long-term transportation funding source for road safety improvements such as filling potholes and repairing local streets, highways, and bridges. The City is expecting to receive \$2,173,675 in 2023-24 and the fund is estimated to have an ending fund balance of \$848,704.

Measure R Fund (285) was established by Los Angeles County voters in 2008 and increased the sales tax rate in Los Angeles County by one-half ($\frac{1}{2}$) cent. The tax expires June 30, 2039. The City is expecting to receive \$1,584,957 in 2023-24 with pending street and transportation projects expected to utilize the entire amount. The estimated 2023-24 ending fund balance is \$1,824,157.

Measure M Fund (286) was established by Los Angeles County voters in 2016 and is part of Metro's Long Range Transportation Plan to improve mobility and provide more transportation options, which are expected to stimulate the local economy and create jobs. When Measure R sunsets in 2039, Measure M will increase from a one-half cent tax to a one-cent sales tax County-wide. The City is expecting to receive projected revenues of \$1,791,751 with an estimated 2023-24 ending fund balance of \$862,974.

The City's approved Pavement Management Plan requires the utilization of all transportation funding sources to properly maintain roadways throughout the City.

County Measure W Fund (287) The Safe, Clean Water Act was passed in November 2018 and is a special tax for parcels located in the Los Angeles County Flood Control District to fund for projects, infrastructure and programs to capture, treat and recycle rainwater. The City is expecting to receive and expend \$351,400 in 2023-24.

Uptown Parking District No. 1 Fund (291) was established to fund the operation of the City owned multi-deck parking structure. Major operating revenue sources are property tax assessments, rental income and parking fees. The projected fund balance at 2023-24 year-end is estimated at \$610. This fund supports the costs of operating the multi-deck including, security guard services, sweeping, litter control, restroom maintenance, graffiti removal, and interior maintenance of ground floor five (5) leased office spaces.

Uptown Parking District No. 2 Fund (292) was established to fund the operation of City-owned surface parking lots. Major operating revenue sources are property tax assessments, rental income and meter fees. The projected fund balance at the 2023-24 year-end is \$666,691. Available funding will be utilized to address parking and related infrastructure improvements, including the removal and replacement of trees where unavoidable, repaving, ADA improvements and lighting upgrades, throughout the District. In addition, the fund supports the costs of operating the parking structure such as security guard services and security camera monitoring, sweeping, litter control and graffiti removal.

Uptown Maintenance District Fund (294) is continuing to be subsidized by the General Fund in the amount of \$51,448 annually. This District was formed over three decades ago and its ability to assess property owners ended in 2007. At existing service levels and with no source of revenue, this operation is funded solely with General Fund monies.

American Rescue Plan Act (ARPA) (290) The American Rescue Plan Act of 2021 was signed into law on March 11, 2021 which provided \$350 billion in additional funding for state and local governments. The City was allocated approximately \$16.3 million over a two year span in 2021 and 2022. As mentioned above, ARPA funds continue to offset many of the direct COVID response and recovery related costs incurred by the City. In April 2022, a new provision was released in the Coronavirus State and Local Fiscal Recovery Funds (CSLFRF) Final Rule allowing municipalities to use a standard allowance of up to \$10 million for the revenue loss category, as an alternative to the previous revenue loss calculation formula. Revenue replacement is the most flexible eligible use category as funds can be used for general government services and is subject to streamlined reporting and compliance requirements. The proposed budget includes the revenue of \$10 million and \$10 million in expenditures to be used for Public Safety payroll, which then allows for \$7,885,392, net of operating cost of the Navigation Center along with the Outreach Contract, to be set aside into reserve for future Navigation Center costs.

Total ARPA Allocation	\$ 16,360,630	Funds Spent/Proposed Spending
FY 2020-21 Actual Expenditures - Direct Charges	(772,313)	Council pre-approved project list including emergency shelter & reimbursements of Covid-related expenditures to General Fund
FY 2021-22 Actual Expenditures - Direct Charges	(300,000)	1st year of nonprofit COVID Recovery Grant Program (Social Svc - \$250K) & Small Business COVID Recovery Assistance Grant (Chamber - \$50K)
FY 2022-23 Actual Expenditures - Direct Charges	(2,215,824)	Premium Pay to all eligible workers performing essential work during the pandemic (\$1,965,824) and 2nd year of nonprofit COVID Recovery Grant Program (Social Svc - \$250K)
FY 2023-24 Proposed Expenditures - \$10M Standard Allowance <i>*Refer to Reserve table below</i>	(10,000,000)	Electing to accept the \$10M standard allowance to be used on Public Safety Payroll to streamline financial reporting and compliance requirements & to prevent duplication of federal funds usage (<i>mix of HUD CDBG funds on the Navigation Center</i>). Additionally, it eliminates the time constraints of period of performance requirement (<i>Otherwise, all funds must be spent by Dec 31, 2026</i>)
FY 2024-25 Proposed Expenditures - Direct Charges	(1,814,608)	Navigation Center Services FY24-25
FY 2025-26 Proposed Expenditures - Direct Charges	(1,257,885)	Navigation Center Services FY25-26

\$ 0 *Projected ARPA Funds at June 30, 2026*

American Rescue Plan Act (ARPA) One-Time Funds	2021-22 Actual	2022-23 Projected	2023-24 Changes *	2023-24 Projected
Reserve for Homeless Shelter/ Outreach Contract	\$ 2,114,608	4,229,216	7,885,392	\$ 12,114,608

** \$10 Million Standard Allowance, net of operating cost of the Navigation Center along with the Outreach contract in the amount of \$2,114,608*

Whittier Utility Funds (Enterprise Funds)

The Sewer Fund (410) is projected to have total revenues of \$5,526,042, total expenditures of \$3,296,560 and CIP of \$3,448,275. For 2023-24, sewer fees for residential customers will increase from \$1.11 to \$1.17 per billing unit. Available net working capital at year-end is estimated to be \$4,643,110 and will be used to fund future capital projects.

The Water (420), Water Facility Replacement (450) and Water Bond Funds (470) projected revenues include anticipated rate adjustments per the Cost-of-Service Rate and Fee Study. For 2023-24, fees for Single Family Residential customers with a 3/4" meter will increase from \$2.41 to \$2.54 per billing unit for the first 22 BU (Tier 1) and from \$3.95 to \$4.15 per billing unit for 22 BU and over (Tier 2). The Service Charge will increase from \$76.22 to \$80.03 per month. The proposed budget includes capital expenditures of \$15,670,000, and a projected available net working capital balance at June 30, 2024 of \$13,935,735. This working balance is critical to the WUA's ability to address new state mandates and emerging contaminants. It includes future multi-million dollar cash-funded projects such as the \$8 million Hoover Reservoir Replacement Project, as approved and adopted in the Water Master Plan

In addition, the Water Fund includes the following reserve funds:

Lease Repayment	\$ 1,300,000
Emergency Capital Repairs	2,500,000
Reserve for Operating Capital	2,385,562
Water Connection Fee	2,873,962
Inventory	379,407
Total Water Fund Reserves	<u>\$ 9,438,931</u>

The Solid Waste Disposal Fund (440) is projected to have total revenues of \$4,812,731, total expenditures of \$4,104,063 and CIP of \$3,100,000. The landfill tipping fee will increase from \$53.55 to \$57.30 per ton in 2023-24. Available net working capital at year-end is estimated to be \$536,989 and will be used to fund future capital projects.

Internal Service Funds

The Workers' Compensation (720), General Liability (730) and Group Health Insurance Funds (780) are internal service funds used to provide various insurance related services between departments on a cost allocation and reimbursement basis. The proposed combined expenditures of \$17,453,551 increased by \$2,841,679 or 19% compared to FY 2022-23 budgets of \$14,611,872, due to significant increase in premiums and projected loss runs. The proposed budgets reflect a combined fund balance of \$4,649,408 in the Workers' Compensation, General Liability, and Group Health Insurance funds.

The Mobile Equipment Replacement Fund (750) budget includes appropriations of \$2,568,000 for a total of 36 mobile equipment replacements. The fund began with an

available fund balance of 3,792,495 at July 1, 2023. The projected fund balance at June 30, 2024 is \$2,831,357

Other (non-mobile) equipment replacements are budgeted in the *Equipment Replacement Fund (770)*. Reflected in the proposed budget for Fund 770 are estimated revenues of \$424,689 and appropriations for expenditures of \$ 482,501.

Capital Improvement Projects (Section E)

The Capital Improvement Projects list includes all capital projects, their applicable funding sources, and indicates which projects are recommended for funding in 2023-24. Although the list provides total expenditure information for numerous years, only the appropriations as of June 30, 2024 are fully funded. The future years' amounts are estimates and provided solely for informational purposes. Projects identified for future years are subject to change, and are not considered approved or funded until they are presented to the City Council during budget proceedings in their respective years. Total CIP for FY 2023-24 is \$22,218,275.

Budget Memo (Section F)

As noted in the introduction, the submitted budget maintains funding for existing service levels, programs and projects and includes proposals to address City Council objectives. Of note, there are four budget memos for City Council consideration, in furtherance of the City Council's adopted Strategic Plan and supporting goals.

Remote Broadcast System and Closed Caption Upgrade (Attachment F-1)

The City last updated its broadcast system in 2016 when it updated from analog to digital telecast from the City Council Chamber. To provide for an alternative broadcast location in case of an unplanned event or remodel to the Council Chamber, a secondary remote broadcast system is required to continue to broadcast live City events. The proposed remote broadcast system is network-based and would allow for broadcast in locations such as the Central Library, Police Department, Theater, or outdoors (if a network cable was available outdoors). The remote broadcast system ties back to the existing broadcast room to connect to the cable service providers. Additionally, an upgrade to the existing broadcast system is proposed to improve the viewer experience by offering automated closed captioning, streaming services on other platforms such as YouTube and Facebook, and on-demand video service for future implementation on the City's website. The cost to acquire the equipment, install the components, and implement new programming would require an appropriation of \$125,000. Funds are available from the Designated PEG Reserve Fund Balance account (100-244225).

General Municipal Election Enhancements (Attachment F-2)

The City of Whittier is the only City to operate a 'Vote Center' model for its standalone election. Other standalone election jurisdictions provide for an all-mail ballot election

which does not provide for in-person voting. For the 2024 Election, the City will offer four voting locations outside of City Hall for in-person voting: Palm Park, Parnell Park, Michigan Park, and York Field. While voters can go to any location to vote, each voting location is within a District Boundary respectively. To provide a safe network ensuring voting is tracked in real-time across multiple voting locations the City has been investing in extending the City network to provide a reliable secure connection at Michigan Park and York Field. Additional voting locations will necessitate supplementary poll workers who will have to undergo multiple election training sessions to ensure they provide high-quality service at voting locations. The City's cost (\$360,000) to conduct its standalone election is considerably lower than having the County conduct a consolidated (\$400,000) or standalone election (\$650,000). Elections are funded on a two-year cycle with half the funding being provided in Fiscal Year 2022-23 and the other half in Fiscal Year 2023-24. A proposed increase of \$30,000 to the base budget for both fiscal years, for a total of \$60,000, to fund the additional voting equipment, licenses, and increases to paper materials, postage, and poll workers.

Special Event Permits, Fee Waivers & Banners (Attachment F-3)

This past fiscal year, many local organizations resumed the hosting of their annual events. Event waivers associated with the master list have remained consistent over time; should agencies such as the Chamber of Commerce or Uptown Association choose to replace an approved event listed with something new, staff will advise City Council of updated costs and conditions for approval. Special events and banners not on the pre-approved list may be presented to the City Council for individual approval, particularly if the permit includes fee waivers or if the event size, number of participants, or other factors. Approval of a master event list and estimated fee waivers reduces the permit review period, provides staff with additional time to coordinate logistics, and may offer unquantified savings in staff time taken to prepare staff reports for City Council review. The total amount for 2023-24 fee waivers, which includes requests for equipment and labor, is approximately \$140,000 and the cost for outside agency banners is \$14,190.

Independent Cities Association Membership (Attachment F-4)

The Independent Cities Association (ICA) is a 501(c)3 nonprofit organization made up of nearly 40 Southern California cities that provide their own municipal services, usually police and/or fire but also water, building and safety, planning, and library services, as examples. Generally these cities are referred to as "independent cities" as opposed to "contract cities" that contract with the County for such services. The ICA focus has broadened from representation only of cities with independent public safety to a variety of safety, economic and infrastructure concerns. According to ICA's membership fee structure, membership dues would be \$4,365 for Whittier for the 2023-24 fiscal year. City Council may choose to appropriate the new cost, or to re-allocate the \$5,500 budgeted for California Contract Cities Association membership in favor of ICA membership.

FISCAL IMPACT

The City's goal remains to adopt balanced budgets while minimizing negative impacts on programs and services. The 2023-24 budget as proposed is projecting a general fund surplus of \$100,244, net of reserves adjustment. The proposed FY 2023-24 budget documents at adoption will reflect City Council direction provided at the budget study session.

STRATEGIC PLANNING GOAL

- Provide for Public Safety
- Ensure Long-Term Fiscal Sustainability
- Maintain & Enhance Quality of Life
- Transparent & Open Government
- Promote a Strong Local Economic Base

ATTACHMENTS

- B – Five-Year General Fund Financial Plan
- C – Fund Balance Summary
- D – Summary of Requests Funded by Measure W
- E – Five-Year Capital Improvement Projects
- F – Budget Memo Summary
- G – Enterprise Fund Cash Flows
- H – Out-of-State Conventions
- I – City Council Sponsored Events
- J – Budget Positions & Staffing Schedules
- K – Library Holiday Closure Schedule
- L – Work Plan Update



**City of Whittier
General Fund - 5 Year Financial Plan
FY 2023/24**

(in thousands)

	Actual 21/22	Adopted Budget 22/23	Proposed 23/24	24/25 Estimated	25/26 Estimated	26/27 Estimated
<u>OPERATING REVENUES & TRANSFER-IN</u>						
Property Taxes	7,883	7,226	8,222	8,491	8,756	9,048
Sales/Use Tax	16,784	16,461	18,508	19,065	19,720	20,417
Measure W Sales Tax	13,875	12,457	14,002	14,423	14,919	15,446
Franchises Fee	3,505	2,920	3,050	3,126	3,204	3,284
Trash Franchise Fee	2,882	2,426	2,426	2,499	2,574	2,651
Utility Users Tax	7,638	7,300	7,600	7,752	7,907	8,065
Transient Occupancy Tax	1,081	996	1,095	1,117	1,139	1,162
Business Licenses & Permits	3,052	3,729	3,497	3,532	3,567	3,603
VLF (State backfill - 67.5%)	11,222	11,687	12,569	12,990	13,447	13,951
Fines	466	650	735	735	735	735
Use of Money & Property (<i>Rental & Interest Income</i>)	1,770	1,484	1,482	1,519	1,557	1,596
Contribution for General Government (<i>Overhead Reimbursement</i>)	1,844	1,857	1,935	1,940	1,945	1,950
Whittier Utilities Authority Lease Payment	3,200	3,152	3,067	2,667	2,667	2,667
Charges for Services (<i>Service Fees</i>)	5,542	6,580	6,473	6,473	6,473	6,473
Others (<i>Other Taxes, Grants and Misc Revenue</i>)	1,620	1,050	1,325	1,325	1,325	1,325
SFS Policing Operation						
SFS Policing Contract	10,380	10,031	11,154	11,577	11,961	12,300
SFS Policing - Others	1,199	960	1,148	1,148	1,148	1,148
Total Operating Revenues	93,943	90,966	98,288	100,379	103,044	105,821
<u>OPERATING TRANSFER-IN</u>						
Transfers for Street Maint (<i>From Gas Tax Funds</i>) & Other Trfs	1,210	1,070	409	409	409	409
Total Transfers from Other Funds	1,210	1,070	409	409	409	409
TOTAL OPERATING REVENUES & TRANSFER-IN	95,153	92,036	98,697	100,788	103,453	106,230
<u>NON-OPERATING REVENUES</u>						
WRSA Loan Repayment (<i>Net of Trf to WHA</i>)	2,054	2,008	530	-	-	-
Others	50	150	50	-	-	-
Total Non-Operating Revenues	2,104	2,158	580	-	-	-
TOTAL REVENUES & TRANSFER-IN	97,257	94,194	99,277	100,788	103,453	106,230



City of Whittier
General Fund - 5 Year Financial Plan
FY 2023/24

(in thousands)

	Actual 21/22	Adopted Budget 22/23	Proposed 23/24	24/25 Estimated	25/26 Estimated	26/27 Estimated
OPERATING EXPENDITURES						
Employees Services Costs						
Salaries & Wages Total	31,428	33,131	36,784	39,130	41,064	42,684
Paid Leave Total	1,269	750	810	855	893	924
Labor Charges/Credit Total	(1,929)	(1,707)	(2,157)	(2,275)	(2,378)	(2,462)
Employee Benefits						
PERS (Normal Cost)		2,839	3,589	3,433	3,312	3,174
PERS-UAL (POB)		5,802	5,851	5,851	5,851	5,851
PERS Total	8,999	8,641	9,440	9,284	9,163	9,025
Health Insurance	4,906	5,631	6,095	6,400	6,720	7,056
Workers' Comp	1,922	2,125	2,409	2,529	2,655	2,788
Other Employee Benefits	1,020	954	964	1,017	1,063	1,100
Total Employee Benefits	16,847	17,351	18,908	19,230	19,601	19,969
Total Employee Services Costs	47,615	49,525	54,345	56,940	59,180	61,115
Maintenance & Operation						
Dues, Memberships & Publications	137	165	178	182	186	190
Rentals	196	204	204	208	212	216
Taxes & Assessments	45	20	20	20	20	20
Miscellaneous Operating Costs	74	279	338	345	352	359
Insurance	2,610	3,068	4,457	4,903	5,393	5,932
Professional Contracts	6,014	6,631	7,883	8,041	8,202	8,366
Utilities	1,830	1,969	1,993	2,033	2,074	2,115
Travel & Allowances	156	244	233	238	243	248
Miscellaneous Services	1,520	1,715	1,798	1,834	1,871	1,908
Repairs & Maintenance	2,261	3,599	3,578	3,650	3,723	3,797
Operating Materials	278	470	387	395	403	411
Supplies	1,511	1,573	1,674	1,707	1,741	1,776
Grants	355	503	253	258	263	268
Contribution from City & City Charges	7	13	13	13	13	13
Mobile Equipment Maint. Charges/Credits Total	1,857	1,800	1,950	1,989	2,029	2,070
Total Maintenance & Operation	18,851	22,253	24,959	25,816	26,725	27,689
Operating Transfer to Other Funds						
Transfer to Other Funds (<i>Cap Proj/Lib Grant/IT/Equip Repl</i>)	238	206	530	530	530	530
Total Operating Transfer to Other Funds	238	206	530	530	530	530



City of Whittier
General Fund - 5 Year Financial Plan
FY 2023/24

(in thousands)

	Actual 21/22	Adopted Budget 22/23	Proposed 23/24	24/25 Estimated	25/26 Estimated	26/27 Estimated
Operating Capital						
Recurring Capital and CIP	475	368	367	374	381	389
Total Operating Capital	475	368	367	374	381	389
SFS Policing Operation						
Employees Services Costs						
Salaries & Wages Total	4,506	4,644	4,908	5,276	5,566	5,816
Paid Leave Total	(82)	(82)	(82)	(82)	(82)	(82)
Labor Charges/Credit Total	865	865	892	941	983	1,017
Employee Benefits						
PERS (Normal Cost)	-	-	917	880	848	816
PERS-UAL (POB)	-	-	1,264	1,264	1,264	1,264
PERS Total	2,692	1,902	2,181	2,144	2,112	2,080
Health Insurance	834	809	823	864	907	952
Workers' Comp	588	611	706	741	778	817
Other Employee Benefits	94	82	88	93	97	100
Total SFS - ESC	9,497	8,831	9,516	9,977	10,361	10,700
Dues, Memberships & Publications	1	1	1	1	1	1
Rentals	1	1	1	1	1	1
Miscellaneous Operating Costs	1	1	1	1	1	1
Insurance	227	413	794	794	794	794
Professional Contracts	20	20	20	20	20	20
Utilities	4	4	4	4	4	4
Travel & Allowances	2	2	2	2	2	2
Miscellaneous Services	186	186	186	186	186	186
Repairs & Maintenance	71	71	71	71	71	71
Operating Materials	38	38	38	38	38	38
Supplies	69	59	59	59	59	59
City Charges	231	398	417	417	417	417
Total SFS - Maintenance & Operation	851	1,194	1,594	1,594	1,594	1,594
SFS - Recurring CIP & Capital Equipment	32	6	44	6	6	6
Total SFS Policing Operation	10,380	10,031	11,154	11,577	11,961	12,300
TOTAL OPERATING EXPENDITURES	77,559	82,383	91,355	95,237	98,777	102,023



City of Whittier
General Fund - 5 Year Financial Plan
FY 2023/24

(in thousands)

	Actual 21/22	Adopted Budget 22/23	Proposed 23/24	24/25 Estimated	25/26 Estimated	26/27 Estimated
<u>NON-OPERATING EXPENDITURES</u>						
Maintenance & Operation	1,737	420	470	-	-	-
Others & Transfers <i>(to Capital Projects & ISF)</i>	3,577	2,784	2,292	1,500	1,200	1,000
Capital Equipment Requests	609	323	934	-	-	-
TOTAL Non-Operating Expenditures	5,923	3,527	3,696	1,500	1,200	1,000
TOTAL EXPENDITURES & TRANSFERS-OUT 83,482 85,910 95,051 96,737 99,977 103,023						
GENERAL FUND SURPLUS/(DEFICIT) WITHOUT RESERVES ADJ. 13,775 8,284 4,226 4,051 3,476 3,207						
<u>RESERVES ADJUSTMENTS</u>						
<i>Restricted:</i>						
Reserve for Park In-Lieu/Library/Pub Fac/Aquatics	(814)	(397)	(397)	(397)	(397)	(397)
Reserve for SB1186	(25)	(25)	(25)	(25)	(25)	(25)
Reserve for PEG	(155)	(53)	(53)	(53)	(53)	(53)
Reserve for Art in Public Places	(57)	(30)	(30)	(30)	(30)	(30)
Reserve for Emergency Contingency	(158)	(187)	(187)	(187)	(187)	(187)
Reserve for General Plan	83	(125)	(125)	(125)	(125)	(125)
Reserve for Rental Units	(8)	21	21	21	21	21
<i>Set-asides:</i>						
PERS Reserve	(2,800)	(2,800)	(2,800)	(2,800)	(2,800)	(2,800)
Reserve WRSA Loan Repayment	(2,054)	(2,008)	(530)	-	-	-
Reserve for Homeless Shelter/Outreach Contract	(2,115)	(2,115)	-	-	-	-
TOTAL RESERVES ADJUST.	(8,103)	(7,719)	(4,126)	(3,596)	(3,596)	(3,596)
TOTAL GENERAL FUND SURPLUS/(DEFICIT) 5,672 565 100 455 (120) (389)						
PERS Reserve Balance						
	7,507	10,307	13,107	15,907	18,707	21,507
<u>ONE-TIME REVENUES</u>						
American Rescue Plan Act (ARPA) One-Time Funds			7,885	-	-	-
<i>Set-asides:</i>						
Reserve for Homeless Shelter/Outreach Contract			(7,885)	-	-	-
Homeless Shelter Reserve Balance	2,115	4,230	12,115	12,115	12,115	12,115



**CITY OF WHITTIER
FY 2023-24 BUDGET
UNAPPROPRIATED FUND BALANCE SUMMARY**

Fund	Description	July 1, 2023 Proj. Beginning Fund Bal.	Revenue Budget	Reserves Adjustments	Available Resources	Expenditure Budget	Adjustment for CIP	June 30, 2024 Proj. Ending Balance	Change
100	General Fund	48,116,646	99,277,067	(4,126,000)	143,267,713	93,602,076	(1,448,747)	48,216,890	100,244
	Special Revenue Funds								
220	Traffic/COPS Program	701,583	181,000	-	882,583	60,544	-	822,039	120,456
230	Air Quality Imp. Fund	579,261	111,900	-	691,161	79,338	-	611,823	32,562
240	St. Lighting Dist.1-91	2,303	1,200	-	3,503	1,200	-	2,303	-
250	Asset Seizure-Forfeiture	728,735	-	-	728,735	-	-	728,735	-
254	Business Improv. Area	-	118,000	-	118,000	111,500	-	6,500	6,500
260	SB358 Library Grant	89	48,870	-	48,959	48,870	-	89	-
261	2107 - Gas Tax A	-	700,556	-	700,556	350,000	-	350,556	350,556
263	Traffic Congestion Rel. Fund	1,257,667	871,337	-	2,129,004	-	(223,570)	1,905,434	647,767
264	Traffic Safety Fund	-	136,000	-	136,000	50,000	-	86,000	86,000
265	2106 - Gas Tax B	-	808,476	-	808,476	141,550	(320,000)	346,926	346,926
266	2105 - Gas Tax	87,375	577,002	-	664,377	475,000	-	189,377	102,002
267	HUD Grants	-	659,799	-	659,799	659,799	-	-	-
268	Subventions and Grants	-	138,636	-	138,636	138,636	-	-	-
269	Home Grants	-	422,262	-	422,262	422,262	-	-	-
270	Prop A - Transit	5,330,257	2,581,301	-	7,911,558	2,796,299	-	5,115,259	(214,998)
271	Road and Rehab	860,403	2,173,675	-	3,034,078	11,699	(2,173,675)	848,704	(11,699)
275	Prop A - Incentive	220,521	481,574	-	702,095	322,820	-	379,275	158,754
280	Prop C - Transit	2,945,373	2,230,442	(100,000)	5,075,815	1,063,404	-	4,012,411	1,067,038
285	Measure R	1,722,033	1,584,957	-	3,306,990	104,604	(1,378,229)	1,824,157	102,124
286	Measure M	393,685	1,791,751	-	2,185,436	542,462	(780,000)	862,974	469,289
287	County Measure W	1,249,646	351,400	-	1,601,046	351,400	-	1,249,646	-
290	American Rescue Plan Act (ARPA)	-	10,000,000	-	10,000,000	10,000,000	-	-	-
291	Parking District No. 1	-	55,785	-	55,785	55,175	-	610	610
292	Parking District No. 2	586,027	374,886	-	960,913	294,222	-	666,691	80,664
294	Uptown Vill'g Mnt. Dist.	26,615	51,448	-	78,063	56,791	-	21,272	(5,343)
	Total Special Rev. Funds	16,691,573	26,452,257	(100,000)	43,043,830	18,137,575	(4,875,474)	20,030,781	3,339,208
	Debt Service Fund								
310	POB Debt Service	-	7,886,845	-	7,886,845	7,886,845	-	-	-
	Total Debt Service Fund	-	7,886,845	-	7,886,845	7,886,845	-	-	-
	Fiduciary Funds								
586	CFD89-1 Whitt. Stn.Cap	25,595	445,850	-	471,445	414,170	-	57,275	31,680
	Total Fiduciary Fund	25,595	445,850	-	471,445	414,170	-	57,275	31,680
	Capital Funds								
635	Capital Outlay General	551,731	1,741,896	-	2,293,627	8,000	(1,733,896)	551,731	-
	Total Capital Fund	551,731	1,741,896	-	2,293,627	8,000	(1,733,896)	551,731	-
	Internal Service Funds								
715	Information Tech	195,583	1,865,439	-	2,061,022	1,843,539	(164,098)	53,385	(142,198)
720	Worker's Comp.	-	3,866,434	-	3,866,434	3,660,014	-	206,420	206,420
730	General Liability	-	6,603,333	-	6,603,333	6,550,700	-	52,633	52,633
740	Mobile Equip. Fund	499,404	2,295,187	-	2,794,591	2,745,759	-	48,832	(450,572)
750	Mobile Replacement Fund	3,792,495	1,612,126	-	5,404,621	5,264	(2,568,000)	2,831,357	(961,138)
770	Equip. Replacement Fund	935,066	424,689	(79,000)	1,280,755	445,301	(37,200)	798,254	(136,812)
780	Group Health Ins.	3,248,193	8,384,999	-	11,633,192	7,242,837	-	4,390,355	1,142,162
	Total Internal Service Funds	8,670,741	25,052,207	(79,000)	33,643,948	22,493,414	(2,769,298)	8,381,236	(289,505)
	Total Budget	74,056,286	152,969,277	(4,305,000)	222,720,563	134,655,235	(10,827,415)	77,237,913	3,181,627



**WHITTIER UTILITY AUTHORITY
FY 2023-24 BUDGET
UNAPPROPRIATED FUND BALANCE SUMMARY**

Fund	Description	July 1, 2023 Proj. Beginning Fund Bal.	Revenue Budget	Reserves Adjustments	Available Resources	Expenditure Budget	Adjustment for CIP	June 30, 2024 Proj. Ending Balance	Change
WUA Funds									
410	Sewer Maintenance	5,861,903	5,526,042	-	11,387,945	3,296,560	(3,448,275)	4,643,110	(1,218,793)
420	Water Fund	20,282,265	19,104,376	(181,318)	39,205,323	13,123,527	(15,670,000)	10,411,796	(9,870,469)
440	Solid Waste Disposal	2,928,321	4,812,731	-	7,741,052	4,104,063	(3,100,000)	536,989	(2,391,332)
450	Water Fac. Repl. Fund	3,165,339	358,600	-	3,523,939	-	-	3,523,939	358,600
456	Landfill Closure Fund	476,039	458,200	-	934,239	-	-	934,239	458,200
470	Water Bond	-	1,117,675	-	1,117,675	1,117,675	-	-	-
490	Environmental Liability	717,587	1,000	-	718,587	-	-	718,587	1,000
	Total WUA Funds	33,431,454	31,378,624	(181,318)	64,628,760	21,641,825	(22,218,275)	20,768,660	(12,662,794)



**WHITTIER HOUSING AUTHORITY
FY 2023-24 BUDGET
UNAPPROPRIATED FUND BALANCE SUMMARY**

Fund	Description	July 1, 2023 Proj. Beginning Fund Bal.	Revenue Budget	Reserves Adjustments	Available Resources	Expenditure Budget	Adjustment for CIP	June 30, 2024 Proj. Ending Balance	Change
	Special Revenue Fund								
912	Whittier Housing Authority	3,874,597	228,471	-	4,103,068	344,475	-	3,758,593	(116,004)



Budget Adjustment Worksheet - Measure W Fiscal Year 2023-24

Dept.	Item	Budget Code	Budget Code Description	Account Description	Budget Increase Justification	Total Amount
CC/IT	1a	100-15-151-000	City Clerk	619000 - Other Prof Svcs	To enhance Online Public Record Request and New Online Search Portal and New User experience for Permitting Applications; one-time investment for implementation cost (\$95K) and recurring cost (\$33K)	\$ 33,000
CC/IT	2a	100-15-151-301	Election	698010 - Unallocated Approp	Increase annual funding base by \$30K (to \$180K) to provide for two (2) additional voting locations and related election costs; an additional one-time \$30K for FY 2022-23 since elections are funded on a two-year cycle	30,000
CC/IT	3	715-15-151-000	Info Tech	619000 - Other Prof Svcs	Provide Queue Management Solution for Residents and File Archiving for inactive files, this solution lowers business continuity costs significantly	43,000
City Clerk/IT Operating Total:						\$ 106,000
CC/IT	1b	100-15-151-000	City Clerk	619000 - Other Prof Svcs	To enhance Online Public Record Request and New Online Search Portal and New User experience for Permitting Applications; one-time investment for implementation cost (\$95K) and recurring cost (\$33K)	\$ 95,000
CC/IT	2b	100-15-151-301	Election	698010 - Unallocated Approp	Increase annual funding base by \$30K (to \$180K) to provide for two (2) additional voting locations and related election costs; an additional one-time \$30K for FY 2022-23 since elections are funded on a two-year cycle	30,000
CC/IT	4	715-15-151-000	Info Tech	803610 - N Profsnl/ Contract	One-time investment for an Information Technology Master Plan	89,000
City Clerk/IT Non-Operating (One-Time) Total:						\$ 214,000



Budget Adjustment Worksheet - Measure W Fiscal Year 2023-24

Dept.	Item	Budget Code	Budget Code Description	Account Description	Budget Increase Justification	Total Amount
PRCS	1	100-22-221-000	Parks	821423 - Exterior Doors Replacement	Replacement of five (5) exterior doors due to chemicals and water damage at the Palm Park Facility to ensure safety	\$ 47,025
PRCS	2	100-22-221-000	Parks	751225 - O Graffiti Coat Window	Replacement of anti-graffiti window film on the exterior windows (\$14,475) and window coverings inside of the Parnell Park Community & Senior Center building (\$8,999)	23,474
PRCS	3	635-22-981-922	Parks	852390 - N Palm Pool Filter Replacement	Replacement of three (3) outdated sand filters and two filter Covers at Palm Park Aquatic Center in order for the pool to run efficiently and safely	67,374
PRCS	4	635-22-981-922	Parks	751021 - Paint Prk Facilities	Interior (\$19,320) and exterior painting (\$21,525) of the Parnell Park Community & Senior Center building; last interior paint was performed over five years ago & exterior paint was performed over 10 years ago	40,845
PRCS	5	635-22-981-922	Parks	821427 - DG Replace/Curb Drainage	Removal and replacement of the decomposed granite at the Whittier Dog Park (\$203,010) and installation of the new curb to assist with water drainage (\$15,125)	218,135
PRCS	6	635-22-981-922	Parks	821415 - N Roofing	Roof replacements at Guirado Park Facility, Palm Park Facility and Bailey House	110,570
PRCS	7	635-22-981-922	Parks	821429 - N Fence Replacement	Removal and replacement of outdated surrounding rod iron fence at Penn Park	72,692
PRCS	8	635-22-981-922	Parks	825820 - N Paint Pk Fence	Painting of the iron fence at the Whittier Dog Park (\$18,900) and at York Field (\$22,880)	41,780



Budget Adjustment Worksheet - Measure W Fiscal Year 2023-24

Dept.	Item	Budget Code	Budget Code Description	Account Description	Budget Increase Justification	Total Amount
PRCS	9	635-23-981-922	Parks	821431 - N Fence Heightening	Heightening of the outfield fencing lines on York Field's ball fields (field 2 & 3)	65,000
PRCS	10	100-23-231-000	Community Services	843080 - N Tables/Chairs	Replacement of outdated table and chairs at the Whittier Community Center, Parnell Community Center, Whittier Senior Center and Palm Park Aquatics Center	115,696
PRCS	11	635-23-981-923	Community Services	832022 - HVAC	Replacement of the HVAC system in the Whittier Center Theatre dressing rooms to ensure efficiencies and safe climate control	20,000
Parks, Recreation, and Community Services Non-Operating (One-Time) Total:						\$ 822,591



Budget Adjustment Worksheet - Measure W Fiscal Year 2023-24

Dept.	Item	Budget Code	Budget Code Description	Account Description	Budget Increase Justification	Total Amount
PW	1	100-30-321-804	Public Works - Traffic Signals	Public Works - Salaries & Benefits	Add two (2) Full-time Electricians: one (1) Electrical Supervisor to assist in complying new demands of codes and regulations to operate technology that is rapidly changing and one (1) Senior Maintenance Electrician to repair electrical infrastructure throughout the City	\$ 232,609
PW	2	100-30-321-803	Public Works - Street Maintenance	Public Works - Salaries & Benefits	Add five (5) Full-time Public Works Workers: one (1) Senior Street Maintenance Worker as the Lead Operator of the Paint Truck; one (1) Street Maintenance Worker as the Paint Truck Worker; one (1) Maintenance Worker for the Grinding Crew; one (1) Senior Community Relations Worker as the Lead to actively respond to illegal dumping, hazards in roadway, litter, etc.; one (1) Community Relations Worker to provide additional coverage in order to be available 7 days a week	399,435
Public Works Operating Total:						\$ 632,044
PW	1	635-30-981-914	Public Works	849032 - Crack Sealer	Purchase of a Crack Sealer to be utilized by the Public Works Street Division; crack sealing is necessary to defend against pavement deterioration and is a cost-effective maintenance step that will extend pavement longevity	\$ 100,000



Budget Adjustment Worksheet - Measure W Fiscal Year 2023-24

Dept.	Item	Budget Code	Budget Code Description	Account Description	Budget Increase Justification	Total Amount
PW	2a	635-30-981-914	Public Works	849033 - Backhoe	Purchase of a Backhoe to be utilized by the Public Works Street Division to be more efficient and proactive in the repairs of City streets, sidewalks and curb and gutters. The addition of the backhoe will allow the concrete crew to be separated into two crews to cover more territory and address existing needs of repair and be proactive in addressing issues before they happen	200,000
PW	2b	635-30-981-914	Public Works	845504 - Work Truck	Purchase of a Work Truck to be utilized by the Public Works Street Division to be more efficient and proactive in the repairs of City streets, sidewalks and curb and gutters. The work truck will be utilized to transport crews, compressors, and tools to the job site	100,000
Public Works Non-Operating (One-Time) Total:						\$ 400,000
PD	1	100-40-411-000	Police - Safety	619021 - Parking Enforcement	Annual parking enforcement service contract (Inter-Con) to provide the Department with five (5) full-time parking enforcement officers. Working in conjunction with current parking enforcement officers, the contract will provide for a broad range of daily service hours spanning the seven-day workweek. This will result in increased visibility, improved efficiency, greater effectiveness, and a robust customer service platform	\$ 453,000
PD	2a	100-40-411-000	Police - Safety	649008 - SPIDR Tech Software	Purchase of SPIDR Tech software - a standalone customer feedback via text software that will integrate with PD's dispatch operation; one-time implementation cost (\$10K) and recurring subscription cost (\$26K)	26,000



Budget Adjustment Worksheet - Measure W Fiscal Year 2023-24

Dept.	Item	Budget Code	Budget Code Description	Account Description	Budget Increase Justification	Total Amount
PD	3a	100-40-411-000	Police - Safety	Public Safety - Salaries & Benefits	<p>In 2018 the City commissioned a study by the Center for Public Safety Management (CPSM) to assess staffing and operational needs at the Police Department:</p> <p>Add one (1) Full-time Detective Sergeant to support the study's findings in part that the current oversight structure is outdated along with the additional workload created from a new concealed weapons permit program initiated during the current fiscal year. These additional workloads will be assigned to the Investigation Division sergeant</p>	205,678
PD	3b	100-40-411-000	Police - Safety	Public Safety - Salaries & Benefits	<p>In 2018 the City commissioned a study by the Center for Public Safety Management (CPSM) to assess staffing and operational needs at the Police Department:</p> <p>Add two (2) Full-time Police Dispatchers to support the study's recommendation to increase efficiency and oversight</p>	189,154
					Police Operating Total:	\$ 873,832
PD	2b	100-40-411-000	Police - Safety	649008 - SPIDR Tech Software	Purchase of SPIDR Tech software - a standalone customer feedback via text software that will integrate with PD's dispatch operation; one-time implementation cost (\$10K) and recurring subscription cost (\$26K)	\$ 10,000
PD	4	100-40-411-000	Police - Safety	849151 - N Patrol Helmets	Purchase of expiring 130 patrol helmets and face shields attachments replacement to ensure performance and safety	60,000



Budget Adjustment Worksheet - Measure W Fiscal Year 2023-24

Dept.	Item	Budget Code	Budget Code Description	Account Description	Budget Increase Justification	Total Amount
PD	5	100-40-411-000	Police - Safety	843075 - N PD Patrol Rifles	Purchase of forty-nine (49) Colt patrol rifles, enhanced sighting optics, flash suppressors, and weapon lighting systems and twenty-seven (27) patrol vehicle weapon mounting racks that accommodate this weapon system. One-Time investment of \$164,588 (net cost of \$104,538), costs are offset by reimbursement from SFS (\$38k) and gains from sale of existing rifles (\$22,050)	104,538
PD	6	100-40-411-000	Police - Safety	821352 - UAS Systems	For 3 additional drones UAS (Unmanned Aerial Systems) that will enhance the scope and effectiveness of the public safety services the Police Department provides	55,615
Police Non-Operating (One-Time) Total:						\$ 230,153
Total Operating Funded by Measure W						\$ 1,611,876
Total Non-Operating (One-Time) Funded by Measure W						\$ 1,666,744
Total Funded by Measure W						\$ 3,278,620



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
16-001 - Palm Park Parking Lot	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	770116 - Palm Park Parking Lot Exp	750 - Recurring CIP	Parking lot repairs	6,000	-	-	-	-	-	Open
23-003 - Michigan Park Parking Lot Reno	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	832077 - Michigan Park Parking Lot Reno	850 - One-Time CIP	Michigan Park Parking Lot Reno	68,000	-	-	-	-	-	Open
24-033 - Repair Palm Pool	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	852390 - N Palm Pool Filter Replacement	850 - One-Time CIP	Add one-time \$67,374 to replace three sand filters and two filter covers at Palm Pool	-	67,374	-	-	-	-	New
24-036 - Paint exterior and interior of Parnell Park	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	751021 - Paint Prk Facilities	750 - Recurring CIP	Add one-time \$40,845 for Paint exterior and interior of Parnell Park Facility	-	40,845	-	-	-	-	New
24-038 - Repair Drainage at Dog Park	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	821427 - DG Replace/Curb Drainage	820 - One-Time Capital	Add one-time \$218,135 to replace DG and repair drainage at the Dog Park	-	218,135	-	-	-	-	New
24-039 - Roof Replacements at Guirado, Palm and Bailey House	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	821415 - N Roofing	820 - One-Time Capital	Add one-time \$110,570 for Roof Replacements at Guirado, Palm and Bailey House	-	110,570	-	-	-	-	New
24-040 - Penn Park Rod Iron Fence Removal & Replacement	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	821429 - N Fence Replacement	820 - One-Time Capital	Add one-time \$72,692 for Penn Park Rod Iron Fence Removal & Replacement	-	72,692	-	-	-	-	New
24-041 - Rod Iron Fence painted at Dog Park & York Field	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	852820 - N Paint Pk Fence	850 - One-Time CIP	Add one-time \$41,780 for Rod Iron Fence painted at Dog Park & York Field	-	41,780	-	-	-	-	New
24-042 - Heighten the York Field fence line	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	821431 - N Fence Heightening	820 - One-Time Capital	Add one-time \$65K to heighten the York Field fence line on fields two & three	-	65,000	-	-	-	-	New
12-002 - Palm Ave Infrastructure Replacement	23 - Community Services	285 - Measure R	241650 - Measure R	775062 - Palm Ave Concrete Rep	750 - Recurring CIP	Streets Repair Project	245,000	-	-	-	-	-	PS&E
16-036 - Greenway Trail East Extension Gap Closure Project	23 - Community Services	285 - Measure R	241650 - Measure R	745016 - T Whit GWT East Ext	720 - Recurring Capital	Greenway Trail East Extension Project	11,030	-	-	-	-	-	Construction
17-020 - Lambert Road Traffic Signal Synchronization Project	23 - Community Services	285 - Measure R	241650 - Measure R	778013 - Lambert Rd Tssp	750 - Recurring CIP	17 Intersections Signal Upgrades	17,554	-	-	-	-	-	Construction



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
18-003 - STPLG-5111 (066) Greenleaf Avenue at Putnam Street Traffic Signal	23 - Community Services	285 - Measure R	241650 - Measure R	741114 - T Sig-Gnlff/Putnam	720 - Recurring Capital	Ped Signal to Traffic Signal Greenleaf/Putnam	9,684	-	-	-	-	-	Completed
19-008 - Traffic Signal Upgrades	23 - Community Services	285 - Measure R	241650 - Measure R	752292 - Traf Sig Mar Vis & Picker	750 - Recurring CIP		38,173	-	-	-	-	-	Construction
24-035 - HVAC System in Community Theatre Dressing Rooms	23 - Community Services	635 - Cap Outlay General	981923 - CS-CIP	832022 - N HVAC	820 - One-Time Capital	Replace HVAC system in Community Theater Dressing rooms	-	20,000	-	-	-	-	New
15-003 - Pavement Management System	30 - Public Works	263 - Traffic Congestion	331000 - Traffic Congestion	778042 - O PMS Update	750 - Recurring CIP	Street Saver Database and Pavement Condition Index Updates	23,570	23,570	23,570	23,570	23,570	23,570	Ongoing
19-014 - Series Street Light Conversion	30 - Public Works	263 - Traffic Congestion	331000 - Traffic Congestion	775044 - St Lighting Circuit Conv	750 - Recurring CIP	Philadelphia (College Hills) and Citywide Locations	789,105	-	-	-	-	-	Ongoing
22-001 - Citywide Striping and Crack Sealing	30 - Public Works	263 - Traffic Congestion	331000 - Traffic Congestion	732015 - O St Striping/Marking	720 - Recurring Capital	Refreshing of striping Citywide	17,100	-	-	-	-	-	Construction
22-009 - Pavement Rehabilitation	30 - Public Works	263 - Traffic Congestion	331000 - Traffic Congestion	778040 - O Pavement Rehab	750 - Recurring CIP	Paving Project Funds - Design & Construction various location	701,152	200,000	200,000	20,000	20,000	20,000	Ongoing
00-004 - Street Name Sign Replacement Program	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	732010 - O St Name Sign Rpl Prg	720 - Recurring Capital	Sign replacements to increase retroreflective visibility	37,512	-	-	-	-	-	Ongoing
17-020 - Lambert Road Traffic Signal Synchronization Project	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	778013 - Lambert Rd Tssp	750 - Recurring CIP		309,134	-	-	-	-	-	Construction
18-024 - TSSP - Beverly Boulevard	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	741111 - O TS Controller Progm	720 - Recurring Capital	Replacing Unreliable Traffic Signal Controllers and Cabinets	100,066	120,000	120,000	120,000	120,000	120,000	Ongoing
18-025 - TSSP - Leffingwell Road	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	775053 - Leffingwell Rd Tssp	750 - Recurring CIP	Project in Design	222,405	-	-	-	-	-	PS&E
18-029 - Whittier Boulevard Corridor Study	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	772811 - O Whitt Blvd Drain Improv	750 - Recurring CIP	Project Completed - carryover for Relinquishment Study	47,535	-	-	-	-	-	Completed
18-034 - Year 2 Surface Treatment Program (Residential Streets)	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	777140 - O Surf Trmt Pgm	750 - Recurring CIP	Per Pavement Management System CIP - Add \$200,000 as new base for capture costs for Paving Projects; carryover remaining funds for Future Pavement Rehab Project	150,648	200,000	200,000	200,000	200,000	200,000	Completed



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
19-007 - Greenway Trail Bridge Repainting	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	775052 - GWT Bridge	750 - Recurring CIP	GWT Bridge over Norwalk Blvd Repainting	12,337	-	-	-	-	-	Construction
22-001 - Citywide Striping and Crack Sealing	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	775054 - Rubber Crack Sealing	750 - Recurring CIP		-	-	-	-	-	-	Completed
22-001 - Citywide Striping and Crack Sealing	30 - Public Works	265 - 2106 - Gas Tax B	331000 - Gas Tax B	732015 - O St Striping/Marking	720 - Recurring Capital	Refreshing of striping Citywide	26,623	-	-	-	-	-	Construction
17-020 - Lambert Road Traffic Signal Synchronization Project	30 - Public Works	268 - Subventions & Grants	950930 - PW-S&G	778013 - Lambert Rd Tssp	750 - Recurring CIP	17 Intersections Signal Upgrades	34,692	-	-	-	-	-	Construction
18-003 - STPLG-5111 (066) Greenleaf Avenue at Putnam Street Traffic Signal	30 - Public Works	268 - Subventions & Grants	950930 - PW-S&G	741114 - T Sig-Gnlf/Putnam	720 - Recurring Capital	Ped Signal to Traffic Signal Greenleaf/Putnam	-	-	-	-	-	-	Completed
18-022 - Hot Spots Project - Colima Road	30 - Public Works	268 - Subventions & Grants	950930 - PW-S&G	684070 - Colima Rd-Hot Spots	684 - Local Grant	Intersection Improv Project at Whittier Blvd/Colima Rd	1,834,892	-	-	-	-	-	PS&E
19-028 - Scott Avenue Sidewalk project	30 - Public Works	268 - Subventions & Grants	950930 - PW-S&G	684058 - TDA Ped-Bike 1314	684 - Local Grant	TDA funds for Ped/Bike ADA Transition Plan Improvement Projects	56,651	102,878	-	-	-	-	Ongoing
20-005 - Beverly Blvd at Norwalk Blvd Intersection Improvements	30 - Public Works	268 - Subventions & Grants	950930 - PW-S&G	779171 - Norwalk/Beverly Realign	750 - Recurring CIP	Project in Design - Metro Grant Funds	1,664,712	-	-	-	-	-	PS&E
12-002 - Palm Ave Infrastructure Replacement	30 - Public Works	271 - Road & Rehab	321000 - Road & Rehab	775062 - Palm Ave Concrete Rep	750 - Recurring CIP	Streets Repair Project	1,964,809	-	-	-	-	-	PS&E
20-004 - Colima Road Rehabilitation	30 - Public Works	271 - Road & Rehab	321000 - Road & Rehab	741180 - Colima & Vicinity Resurf	720 - Recurring Capital	Carryover remaining funds for Future Pavement Rehab Project	203,998	-	-	-	-	-	Ongoing
20-004 - Colima Road Rehabilitation	30 - Public Works	271 - Road & Rehab	321000 - Road & Rehab	741178 - Wa Blvd & Vicinity Resurf	720 - Recurring Capital	Washington Blvd Paving Project	1,208,383	-	-	-	-	-	PS&E
20-004 - Colima Road Rehabilitation	30 - Public Works	271 - Road & Rehab	321000 - Road & Rehab	741184 - Leffingwell Rd Resurf	720 - Recurring Capital	Leffingwell Rd & Vicinity Paving Project Design funds	63,988	-	-	-	-	-	PS&E
24-024 - Calmada, Mills, Scott Rehab	30 - Public Works	271 - Road & Rehab	321000 - Road & Rehab	752021 - Calmada Mills Scott Rehab	750 - Recurring CIP	Per Pavement Management System CIP - Add one-time \$2.17M for Calmada, Mills, Scott Rehab project	-	2,173,675	-	-	-	-	New



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
16-036 - Greenway Trail East Extension Gap Closure Project	30 - Public Works	280 - Prop C - Transit	241614 - Prop C- Improvements	745016 - T Whit GWT East Ext	720 - Recurring Capital	Greenway Trail East Extension Project	200,000	-	-	-	-	-	Construction
22-002 - La Serna Drive Resurfacing	30 - Public Works	280 - Prop C - Transit	241614 - Prop C- Improvements	741182 - La Serna Dr Resurfac	720 - Recurring Capital	La Serna Drive Paving to be constructed June2023-July2023	555,000	-	-	-	-	-	PS&E
22-011 - Whittier Greenway Trail Bridge Renovation	30 - Public Works	280 - Prop C - Transit	241614 - Prop C- Improvements	775052 - GWT Bridge	750 - Recurring CIP	GWT Bridge over Norwalk Blvd Repainting	41,987	-	-	-	-	-	Construction
17-019 - Santa Gertrudes Avenue Overlay	30 - Public Works	285 - Measure R	332650 - PW Measure R	875371 - St Gertrudes Ave Overlay	820 - One-Time Capital	Repaving of Santa Gertrudes (Whittier to Leffingwell) & Sidewalk	51,086	-	-	-	-	-	PS&E
17-020 - Lambert Road Traffic Signal Synchronization Project	30 - Public Works	285 - Measure R	332650 - PW Measure R	778013 - Lambert Rd Tssp	750 - Recurring CIP			-	-	-	-	-	Construction
18-020 - Hot Spots Project - Five Points	30 - Public Works	285 - Measure R	241650 - Measure R	752291 - Whitt Inters Improv	750 - Recurring CIP	Intersection Improvements at Whittier Blvd/5-Points	16,899						PS&E
18-021 - Hot Spots Project - Painter Avenue	30 - Public Works	285 - Measure R	241650 - Measure R	752291 - Whitt Inters Improv	750 - Recurring CIP	Intersection Improvements at Whittier Blvd/Painter Ave	-						PS&E
18-034 - Year 2 Surface Treatment Program (Residential Streets)	30 - Public Works	285 - Measure R	332650 - PW Measure R	777140 - O Surf Trmt Pgm	750 - Recurring CIP	Carryover remaining funds for Future Pavement Rehab Project	33,196	-	-	-	-	-	Completed
19-028 - Scott Avenue Sidewalk project	30 - Public Works	285 - Measure R	332650 - PW Measure R	875372 - Scott Ave Sidewalk	820 - One-Time Capital	Project Completed - Carry over for Future Sidewalk Work	17,569	-	-	-	-	-	Completed
19-028 - Scott Avenue Sidewalk project	30 - Public Works	285 - Measure R	332650 - PW Measure R	684058 - TDA Ped-Bike 1314	684 - Local Grant	Carryover for Ped/Bike ADA Transition Plan Improvement Projects	100,000	100,000	-	-	-	-	Ongoing
20-004 - Colima Road Rehabilitation	30 - Public Works	285 - Measure R	332650 - PW Measure R	777140 - O Surf Trmt Pgm	750 - Recurring CIP	Carryover remaining funds for Future Pavement Rehab Project. Add \$178,229 to fund one-time paving projects	1,135,176	178,229	-	-	-	-	Ongoing
21-003 - Year 3 Surface Treatment Program (Residential Streets)	30 - Public Works	285 - Measure R	332650 - PW Measure R	741181 - Janine Dr & Vicinity Resu	720 - Recurring Capital	Per Pavement Management System CIP - one-time \$1M for Janine Dr and Vicinity Repaving Project Construction	307,586	1,000,000	-	-	-	-	PS&E
21-031 - Landscape Beautification	30 - Public Works	285 - Measure R	332650 - PW Measure R	752290 - O Landscp Beautif	720 - Recurring Capital	Median Landscape Maintenance	9,173	-	-	-	-	-	Ongoing



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
22-001 - Citywide Striping and Crack Sealing	30 - Public Works	285 - Measure R	332650 - PW Measure R	732015 - O St Striping/Marking	720 - Recurring Capital	Refreshing of striping Citywide	200,000	200,000	-	-	-	-	Construction
22-013 - Neighborhood Residential Street Resurfacing	30 - Public Works	285 - Measure R	332650 - PW Measure R	741184 - Leffingwell Rd Resurfac	720 - Recurring Capital	Leffingwell Rd & Vicinity Paving Project Construction funds	1,000,000	-	-	-	-	-	PS&E
22-014 - Cooperative Design Concept w County LA - Pavement Improvements	30 - Public Works	285 - Measure R	332650 - PW Measure R	875373 - Washington Blvd Crowndale	850 - One-Time CIP	LA County is lead agency for Washington Paving Project	125,000	-	-	-	-	-	PS&E
16-036 - Greenway Trail East Extension Gap Closure Project	30 - Public Works	286 - Measure M	321000 - Measure M	745016 - T Whit GWT East Ext	720 - Recurring Capital	Greenway Trail East Extension Project	23,248	-	-	-	-	-	Construction
17-020 - Lambert Road Traffic Signal Synchronization Project	30 - Public Works	286 - Measure M	321000 - Measure M	778013 - Lambert Rd Tssp	750 - Recurring CIP	17 Intersections Signal Upgrades	965,397	-	-	-	-	-	Construction
20-004 - Colima Road Rehabilitation	30 - Public Works	286 - Measure M	332650 - PW Measure R	741180 - Colima & Vicinity Resurf	720 - Recurring Capital	Carryover remaining funds for Future Pavement Rehab Project	679,627	-	-	-	-	-	Completed
22-001 - Citywide Striping and Crack Sealing	30 - Public Works	286 - Measure M	321000 - Measure M	732015 - O St Striping/Marking	720 - Recurring Capital	Refreshing of striping Citywide	100,000	-	-	-	-	-	Construction
22-001 - Citywide Striping and Crack Sealing	30 - Public Works	286 - Measure M	321000 - Measure M	775054 - Rubber Crack Sealing	750 - Recurring CIP		50,000	-	-	-	-	-	Ongoing
22-015 - Street Sign Replacement Program	30 - Public Works	286 - Measure M	321000 - Measure M	732010 - O St Name Sign Rpl Prg	720 - Recurring Capital	Add \$30K as new base; sign replacements to increase retroreflective visibility		30,000	30,000	30,000	30,000	30,000	Ongoing
22-016 - Traffic Signal Improvement Program	30 - Public Works	286 - Measure M	321000 - Measure M	741111 - O TS Controller Progm	720 - Recurring Capital	Replacing Unreliable Traffic Signal Controllers and Cabinets	70,659	-	-	-	-	-	Ongoing
24-025 - O Surf Treatment Program	30 - Public Works	286 - Measure M	321000 - Measure M	777140 - O Surf Trmt Pgm	750 - Recurring CIP	Per Pavement Management System CIP - Add one-time \$750K for O Surface Treatment Program	-	750,000	-	-	-	-	New
24-026 - Pedestrian Signal Upgrades	30 - Public Works	286 - Measure M	321000 - Measure M	842111 - Pedestrian Signal Upgrades	850 - One-Time CIP	Pedestrian Signal Upgrades	-	250,000	-	-	-	-	New
24-027 - Traffic Signal Safety Enhancements	30 - Public Works	286 - Measure M	321000 - Measure M	842112 - Traffic Signal Safety Enhancements	850 - One-Time CIP	Traffic Signal Safety Enhancements	-	250,000	-	-	-	-	New



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
18-010 - Sewer Cleaning	30 - Public Works	410 - Sewer Maintenance	342000 - Sewer	821008 - Sewer Cleaning	820 - One-Time Capital	Sewer cleaning for hard-to-reach areas	306,597	54,547	55,747	56,974	58,227	59,508	Ongoing
21-018 - Sewer Replacement	30 - Public Works	410 - Sewer Maintenance	342000 - Sewer	774075 - Sewer Repair Program	750 - Recurring CIP	Sewer Replacement	5,015,556	3,423,275	3,526,410	3,633,648	3,742,083	3,854,812	Ongoing
22-018 - Sewer Replacement - Asphalt Repairs	30 - Public Works	410 - Sewer Maintenance	342000 - Sewer	752010 - O Asphalt Repair	750 - Recurring CIP	Repair asphalt after sewer projects	50,000	25,000	25,000	25,000	25,000	25,000	Ongoing
24-049 - Furniture, Fixtures & Equipment	30 - Public Works	410 - Sewer Maintenance	342000 - Sewer	846160 - N Workstations	820 - One-Time Capital	Furniture Fixtures & Equipment	-	125,000	-	-	-	-	New
08-001 - Water Systems Generator	30 - Public Works	420 - Water Fund	341931 - Water CIP	845030 - N Generator	850 - One-Time CIP	New generator for water system redundancy	197,684	-	-	-	-	-	Ongoing
11-001 - Water Meter Replacement Program	30 - Public Works	420 - Water Fund	341931 - Water CIP	743055 - O Water Meter Rpl Prg	750 - Recurring CIP	Water meter replacement program	26,100	-	-	-	-	-	Open
15-002 - Rehabilitation Well	30 - Public Works	420 - Water Fund	341931 - Water CIP	752012 - Rehab Well	750 - Recurring CIP	Rehabilitation of Well 14	486,513	100,000	100,000	100,000	100,000	100,000	Ongoing
18-041 - City Yard	30 - Public Works	420 - Water Fund	341931 - Water CIP	851260 - N City Yard Imprvmt	850 - One-Time CIP	Paint and rehabilitation of City Yard	216,300	50,000	50,000	50,000	50,000	50,000	Ongoing
19-003 - High Pressure Area 2	30 - Public Works	420 - Water Fund	341931 - Water CIP	781202 - Water Main Replacement	750 - Recurring CIP	Water main replacement projects east of Norwalk	-	-	-	-	-	-	Completed
21-008 - Murphy Hills Reservoir Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	847254 - Murphy Res Replmnt	820 - One-Time Capital	Reservoir replacement at Murphy Hills	3,393,935	-	-	-	-	-	Construction
21-016 - WMP Central Group No. 1 - 577 Zone 4" Water Main Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	847257 - Central Dist No 1	820 - One-Time Capital	Water main replacement projects west of Painter	2,000,000	2,000,000	2,329,000	1,560,000	-	-	Ongoing
21-017 - Transmission Main Large Valve Replacement - Phase II	30 - Public Works	420 - Water Fund	341931 - Water CIP	847259 - Large Valve Replacement	820 - One-Time Capital	Large valve replacement at various locations	-	100,000	100,000	100,000	100,000	100,000	Ongoing
21-021 - Reservoir Preventative Maintenance	30 - Public Works	420 - Water Fund	341931 - Water CIP	783011 - Reservoir Rehab	750 - Recurring CIP	Reservoir preventative Maintenance	-	-	-	-	-	-	Construction



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5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
21-033 - West Distribution System Improvements Group No. 1	30 - Public Works	420 - Water Fund	341931 - Water CIP	847253 - West Dist Grp No 1	750 - Recurring CIP	Water main replacement program at various locations	1,600,000	-	-	-	-	-	Ongoing
21-034 - Water Asset Management System	30 - Public Works	420 - Water Fund	341931 - Water CIP	847255 - Asset Mgmt Syst	820 - One-Time Capital	Sedaru implementation	53,011	-	-	-	-	-	Ongoing
22-019 - Water Replacement - Asphalt Repairs	30 - Public Works	420 - Water Fund	341931 - Water CIP	752010 - O Asphalt Repair	750 - Recurring CIP	Additional asphalt repairs in water main CIP projects	150,000	75,000	75,000	75,000	75,000	75,000	Ongoing
22-020 - Water Well Field Truck	30 - Public Works	420 - Water Fund	341931 - Water CIP	831028 - Well Field Truck	820 - One-Time Capital	Well Field truck	10,561	-	-	-	-	-	Ongoing
22-021 - West Distribution System Improvements Group No. 2	30 - Public Works	420 - Water Fund	341931 - Water CIP	847256 - West Dist Grp 2	820 - One-Time Capital	Water main replacement program at various locations	3,415,000	1,360,000	1,593,000	1,000,000	-	-	Ongoing
22-022 - Rideout Reservoir Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	847258 - Rideout Reserv Replac	820 - One-Time Capital	Rideout Reservoir replacement	2,000,000	-	-	-	-	-	Ongoing
22-023 - Water Large Valve Replacement Program	30 - Public Works	420 - Water Fund	341931 - Water CIP	847264 - Valve Replace Prog	820 - One-Time Capital	Large valve replacement at various locations Group II	200,000	100,000	100,000	100,000	100,000	100,000	Ongoing
23-005 - Master Plan for City Yard	30 - Public Works	420 - Water Fund	341931 - Water CIP	851261 - Master Plan City Yard	850 - One-Time CIP	Master Plan for City Yard	100,000	-	-	-	-	-	Ongoing
23-006 - Booster Station Repair - Rideout No. 1	30 - Public Works	420 - Water Fund	341931 - Water CIP	752018 - Booster Station Repair	750 - Recurring CIP	Booster upgrade	200,000	-	-	-	-	-	Ongoing
23-007 - Cylindrical Steel Pipeline Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	781221 - Cylindrical Steel Pipeline Replacement	750 - Recurring CIP	Replacement program at various locations	300,000	300,000	300,000	300,000	300,000	300,000	Ongoing
23-008 - WQPP Pilot Program	30 - Public Works	420 - Water Fund	341931 - Water CIP	783035 - WQPP Pilot Program	750 - Recurring CIP	Pilot program for WQPP (WGTS) expansion	50,000	-	-	-	-	-	Ongoing
24-050 - Washington Pump Station Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	847271 - Washington Pump Stn Rpl	850 - One-Time CIP	Washington Pump Station Replacement	-	2,393,000	-	-	-	-	New
24-051 - Truck for Lead Water Treatment Plant Operator	30 - Public Works	420 - Water Fund	341931 - Water CIP	845501 - Truck Purchase	820 - One-Time Capital	Truck for New Lead Water Treatment Plant Operator	-	56,000	-	-	-	-	New



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24-052 - SUV for Senior Engineering Tech	30 - Public Works	420 - Water Fund	341931 - Water CIP	845502 - New SUV	820 - One-Time Capital	SUV for New Sr Eng Tech	-	40,000	-	-	-	-	New
24-053 - Citrus Grove Transmission Main Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	847272 - Citrus Grove Trn Main Rpl	850 - One-Time CIP	Citrus Grove Transmission Main Replacement	-	1,100,000	-	-	-	-	New
24-054 - Water Well Pump Motor Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	847273 - Water Well Pump Mtr Rpl	820 - One-Time Capital	Water Well Pump Motor Replacement	-	75,000	-	-	-	-	New
24-055 - Hydro Excavation Truck	30 - Public Works	420 - Water Fund	341931 - Water CIP	845503 - Hydro Excavation Truck	820 - One-Time Capital	Water Hydro Excavation Truck	-	800,000	-	-	-	-	New
24-056 - Greenleaf Avenue Water Main Replacement	30 - Public Works	420 - Water Fund	341931 - Water CIP	781204 - Water Main Rep Greenleaf	750 - Recurring CIP	Greenleaf Ave Water Main Replacement	-	1,820,000	-	-	-	-	New
24-057 - Lab Analysis for PFAS Pilot Treatment	30 - Public Works	420 - Water Fund	341931 - Water CIP	847275 - Lab Analy-PFAS Polit Trmt	820 - One-Time Capital	Sampling/Testing PFAS Pilot Program	-	400,000	-	-	-	-	New
24-058 - Well 8 Rehabilitation	30 - Public Works	420 - Water Fund	341931 - Water CIP	782010 - O Rehab Well No 8	750 - Recurring CIP	Well 8 Rehabilitation	-	1,250,000	-	-	-	-	New
24-059 - Groundwater Treatment System - Carbon	30 - Public Works	420 - Water Fund	341931 - Water CIP	847277 - Groundwater Treatment Sys	850 - One-Time CIP	Groundwater Treatment System	-	680,000	-	-	-	-	New
24-060 - Furniture, Fixtures & Equipment	30 - Public Works	420 - Water Fund	341931 - Water CIP	846160 - N Workstations	820 - One-Time Capital	Furniture, Fixtures and Equipment	-	125,000	-	-	-	-	New
24-061 - City Yard Fuel Management System Terminal	30 - Public Works	420 - Water Fund	341931 - Water CIP	851262 - N Yard Fuel System	850 - One-Time CIP	City Yard Fuel Management System Terminal Replacement	-	26,000	-	-	-	-	New
24-062 - 0910 Palm	30 - Public Works	420 - Water Fund	341931 - Water CIP	782069 - 0910 Palm	750 - Recurring CIP	Palm Ave Water Main Replacement	-	2,820,000	-	-	-	-	New
15-004 - Back Canyon Phase III	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	872310 - N Back Cyn Phase IIIB Design	850 - One-Time CIP	Back Canyon Phase IIIB Expansion Design	300,000						In Progress
20-021 - SWD Trailer	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	845060 - N Trailer	850 - One-Time CIP	Purchase new trailer for landfill office or convert old Charter building into new office	280,000						In Progress
20-023 - Desilting Basin	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	871063 - N De-Silting Basin	850 - One-Time CIP	Basin to capture sediment from western portion of landfill	100,000						In Progress



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21-006 - Landfill Gas Control System	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	847270 - Gas Control System	850 - One-Time CIP	Extension of gas collection pipe and installation of vertical wells and perimeter probe for landfill gas migration control.	150,000						PS&E
21-007 - Landfill Roadways	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	871060 - N Landfill Roadway Repair	850 - One-Time CIP	Improvements to landfill roads	128,615	200,000	-	-	-	-	PS&E
22-024 - SWD Fencing	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	832140 - N Fencing	850 - One-Time CIP	Replace entry gate and fencing along property line along entrance to landfill	9,800						In Progress
22-025 - SWD Lena Pauline Well Abandonment	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	847130 - N Well-Abandonment	820 - One-Time Capital	Lena Pauline well abandonment	25,000	-	-	-	-	-	In Progress
22-026 - SWD Geosyntec Franchise Evaluation Study	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	851311 - Franchise Eval Study	850 - One-Time CIP	Geosyntec franchise evaluation study	100,000	-	-	-	-	-	In Progress
23-009 - Back Canyon Side Slope Erosion Control	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	872320 - Bck Cyn Slope Erosn Contr	850 - One-Time CIP	Back Canyon slope erosion control	150,000	-	-	-	-	-	In Progress
24-063 - Condensate Project	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	872100 - Condensate Project	850 - One-Time CIP	Per WUA Cashflow - Condensate Project - \$500K	-	500,000	-	-	-	-	New
24-064 - Back Canyon Phase IIIB Construction	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	872311 - Back Cyn Phase IIIB Const	850 - One-Time CIP	Per WUA Cashflow - Landfill Phase 3B Construction - \$2M	-	2,000,000	-	-	-	-	New
24-065 - Slide Slope Repair by Phase III	30 - Public Works	440 - Solid Waste Disposal	353000 - SW Disposal	871065 - Side Slope Repair	850 - One-Time CIP	Side slope repair by Phase III due to erosion	-	400,000	-	-	-	-	New
19-030 - Minor Facility Improvements	30 - Public Works	635 - Capital Outlay General	981914 - CCM-CIP	751200 - Minor Fac. Imprmnts	750 - Recurring CIP	Minor Facility Improvements	-	10,000	10,000	10,000	10,000	10,000	Ongoing
24-014 - Furniture, Fixtures & Equipment	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	846160 - N Workstations	820 - One-Time Capital	Add one-time \$350K for City-wide workstations upgrade - Furniture, fixtures & Equipment	-	350,000	-	-	-	-	New
24-015 - City Hall Panel Installation for EV Charging Stations	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	849027 - Panel Install-EV Chg Stn	820 - One-Time Capital	Add one-time \$45K for City Hall Panel Installation for EV Charging Stations	-	45,000	-	-	-	-	New
24-016 - Replace two 5-ton package units at SAB	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	849028 - 5-Ton Package Unit at SAB	820 - One-Time Capital	Add one-time \$18K to replace two 5-ton package units at SAB	-	18,000	18,000	-	-	-	New
24-017 - Replace PD UPs System	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	849029 - PD UPs System	820 - One-Time Capital	Add one-time \$38K to replace PD UPs System	-	38,000	-	-	-	-	New



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
24-018 - Replace all 3 transformers in City Hall	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	849031 - Transformers Replacement	820 - One-Time Capital	Add one-time \$84K to replace all 3 transformers in City Hall	-	84,000	-	-	-	-	New
24-019 - PD carpet replacement	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	846126 - N Carpet PD	820 - One-Time Capital	Carpet replacement at PD first and second floor in high traffic areas	-	35,000	-	-	-	-	New
24-020 - Crack Sealer	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	849032 - Crack Sealer	820 - One-Time Capital	Crack Sealer to be utilized by the Public Works Street Division; crack sealing is necessary to defend against pavement deterioration and is a cost-effective maintenance step that will extend pavement longevity	-	100,000	-	-	-	-	New
24-021 - Backhoe	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	849033 - Backhoe	820 - One-Time Capital	Backhoe to be utilized by the Public Works Street Division to be more efficient and proactive in the repairs of City streets, sidewalks and curb and gutter	-	200,000	-	-	-	-	New
24-022 - Work Truck	30 - Public Works	635 - Cap Outlay General	981914 - CCM-CIP	845504 - Work Truck	820 - One-Time Capital	Work Truck to be utilized by the Public Works Street Division to be more efficient and proactive in the repairs of City streets, sidewalks and curb and gutters; for 2 separate crew - grinding & concrete	-	100,000	-	-	-	-	New
13-001 - PD Mobile Digital Communicator	40 - Police	100 - General Fund	411000 - PD-City Safety	751235 - O MDC	750 - Recurring CIP	This is for the CAD/RMS annual maintenance and leased cellular data service for MDCs (\$175K for CAD/RMS and \$32K for leased cellular)	-	207,000	207,000	207,000	207,000	207,000	In Progress
21-041 - PD Online Reporting System	40 - Police	100 - General Fund	411000 - PD-City Safety	821342 - PD Online Rep System	820 - One-Time Capital		30,900	-	-	-	-	-	Open
22-005 - PD Records Management System Upgrade	40 - Police	100 - General Fund	411000 - PD-City Safety	743325 - CAD/RMS	720 - Recurring Capital	The upgrade of the Police Department Records Computer System. The proposed upgrade to the Records Management system will begin in January 2022. This will cover the remainder of the system, including Records, Property, and the Jail modules. This conversion to Enterprise Records is necessary for us to be in compliance with DOJ mandates regarding NIBRS (National Incident Based Reporting System) and RIPA (Racial Identity Profiling Act).	100,000	100,000	-	-	-	-	Open
23-011 - Pepper Ball Delivery Systems (16)	40 - Police	100 - General Fund	411000 - PD-City Safety	821351 - Pepper Ball Delivery Systems	820 - One-Time Capital	One time purchase of 16 Pepper Ball delivery systems for deployment by police officers as a de-escalation option	25,400	-	-	-	-	-	Open



**FY 2024 - FY 2028
5 Year Capital Improvement Projects**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
23-012 - UAS Systems	40 - Police	100 - General Fund	411000 - PD-City Safety	821352 - UAS Systems	820 - One-Time Capital	For 3 additional drones UAS (Unmanned Aerial Systems) that will enhance the scope and effectiveness of the public safety services the Police Department provides	11,372	55,615	-	-	-	-	New
24-066 Patrol Rifles & Optics	40 - Police	100 - General Fund	411000 - PD-City Safety	843075 - N PD Patrol Rifles	820 - One-Time Capital	Purchase of forty-nine (49) Colt patrol rifles, enhanced sighting optics, flash suppressors, and weapon lighting systems and twenty-seven (27) patrol vehicle weapon mounting racks that accommodate this weapon system. One-Time investment of \$164,588 (net cost of \$104,538), costs are offset by reimbursement from SFS (\$38k) and gains from sale of existing rifles (\$22,050)	-	164,588	-	-	-	-	New
24-067 Patrol Helmets Replacements	40 - Police	100 - General Fund	411000 - PD-City Safety	849151 - N Patrol Helmets	820 - One-Time Capital	Purchase of expiring 130 patrol helmets and face shields attachments replacement to ensure performance and safety	-	164,588	-	-	-	-	New
18-011 - Police Radio System	40 - Police	770 - Equipment Replcmt Fund	982940 - ER-PD	821341 - Police Radio System	820 - One-Time Capital	This is the recurring maintenance costs added to the Police Radio System budget for ongoing maintenance to the Dispatch Consoles. ICI has reached an agreement with Motorola to provide service to all ICI customers at a discounted rate for next 6 years (July 1, 2022 - June 30, 2028)	-	37,601	38,544	39,786	41,072	42,402	Open
Total							36,728,701	30,321,962	9,101,271	7,650,978	5,201,952	5,317,292	



**FY 2024 - FY 2028
5 Year Capital Improvement Projects
Replacement Funds**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
15-005 - Public Info Equipment	12 - City Manager	100 - General Fund	122000 - Public Info Svcs	749060 - O Public Info Eqmt	720 - Recurring Capital	This is the replacement fund for Cable Equipment Replacement	6,500	10,000	10,000	10,000	10,000	10,000	Capital Reserve
18-015 - Imaging Equipment Replacement	15 - City Clerk	100 - General Fund	151000 - City Clerk	749040 - Imaging Equip Replacement	720 - Recurring Capital	This is the replacement fund for document imaging scanners.	2,500	2,500	2,500	2,500	2,500	2,500	Capital Reserve
21-032 - Election Voting Equipment	15 - City Clerk	100 - General Fund	151301 - Election	747141 - Electn Votg Euipl Replac	720 - Recurring Capital	New in FY 2023-24 - This is the replacement fund for the purchase of new voting equipment on a 10 year cycle; total projected cost for two additional Vote Centers is \$200K	-	20,000	20,000	20,000	20,000	20,000	Capital Reserve
14-003 - Municipal Wireless Network	15 - City Clerk	715 - Information Technology	151000 - Info Tech	747111 - Muni Wireless Network	720 - Recurring Capital	Carryover availability for future WMS expansion (Parnell Park, Landfill, various City facilities); usually lasts 10-15 years	28,000	3,500	3,500	3,500	3,500	3,500	Capital Reserve
22-033 - GIS Map Layers	15 - City Clerk	715 - Information Technology	151000 - Info Tech	747140 - O GIS Sys	720 - Recurring Capital	This is the replacement fund used to update GIS maps; County asks annually	44,000	22,000	22,000	22,000	22,000	22,000	Capital Reserve
18-014 - Cityhall Network Replacement	15 - City Clerk	770 - Equipment Replcmnt Fund	982915 - ER-Clerk	747110 - O CH Network Replacement	720 - Recurring Capital	This is the network replacement funds for replacement of City-wide various switches and routers	69,013	57,000	57,000	57,000	57,000	57,000	Capital Reserve
19-001 - Computer Replacement	15 - City Clerk	770 - Equipment Replcmnt Fund	982915 - ER-Clerk	742040 - O Computer Replacement	720 - Recurring Capital	This is the computer replacement funds for various departments - City Clerk (City-wide) \$40K, Library \$13.2K, General - Controller \$5K and Police Department \$26.3K	76,475	84,500	84,500	84,500	84,500	84,500	Capital Reserve
19-002 - Central Phone System Replacement	15 - City Clerk	770 - Equipment Replcmnt Fund	982915 - ER-Clerk	749050 - O Cntrl Phone Sys	720 - Recurring Capital	This is the replacement fund for the maintenance and future upgrades to the central phone system.	150,614	59,000	59,000	59,000	59,000	59,000	Capital Reserve
24-025 - Public Computers Replacement	21 - Library	770 - Equipment Replcmnt Fund	982921 - ER-LIB	742042 - Public Computers Replacement	720 - Recurring Capital	New in FY 2023-24 - This is the computer replacement funds for Public Computers at Library. This covers 16 laptops, 70 public computers and 28 ipads for 5 years	-	25,200	25,200	25,200	25,200	25,200	Capital Reserve
10-001 - Parks Fence Maintenance	22 - Parks	100 - General Fund	221000 - Parks	752820 - O Fence Maint	750 - Recurring CIP	Operating budget for the maintenance and replacement of parking fencing (not a replacement fund, as such, it does not accumulate)	-	29,000	29,000	29,000	29,000	29,000	Capital Reserve



**FY 2024 - FY 2028
5 Year Capital Improvement Projects
Replacement Funds**

Project	Department	Fund	Division	Account	Account Category	Description	Estimated Carryover Appropriations 6/30/2023	Adopted Budget 2024	Estimated 2025	Estimated 2026	Estimated 2027	Estimated 2028	Project Status
00-005 - Parks Picnic Table/Bench	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	732030 - NA - O Picnic Table/Bench	720 - Recurring Capital	This is part of the Picnic Table Replacement Program. This fund was reduced as cost savings measures in past years.	-	10,000	10,000	10,000	10,000	10,000	Capital Reserve
12-003 - Tennis/Basketball Court Resurfacing	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	852425 - N Tennis Ct Resrf	850 - One-Time CIP	Alternating years resurface basketball and tennis courts (\$40K/\$65K); FY23 was \$40K; FY24 = \$65K	-	65,000	40,000	65,000	40,000	65,000	Capital Reserve
14-001 - Parks Playground Signage	22 - Parks	635 - Cap Outlay General	981922 - PRK-CIP	832065 - Playgrnd Signage	820 - One-Time Capital	Operating budget for the maintenance and replacement of playground signage (not a replacement fund, as such, it does not accumulate)	-	7,500	7,500	7,500	7,500	7,500	Capital Reserve
00-006 - Financial Info System Software Upgrade	25 - City Controller	635 - Cap Outlay General	981925 - CONT-CIP	747080 - O FIS Software Upgrade	720 - Recurring Capital	This is a replacement fund for the City's Financial Information System Software Upgrade	273,286	25,000	25,000	25,000	25,000	25,000	Capital Reserve
00-007 - Financial Info System Hardware Replacement	25 - City Controller	770 - Equipment Replcmnt Fund	982000 - ER-GEN	747085 - O FIS Hardware Replmt	720 - Recurring Capital	This is the replacement funds for the City's Financial Information System (ERP) including upgrades	445,325	25,000	25,000	25,000	25,000	25,000	Capital Reserve
19-001 - Computer Replacement	25 - City Controller	770 - Equipment Replcmnt Fund	982000 - ER-GEN	743170 - O Copier	720 - Recurring Capital	This is a replacement fund for the City's Copiers	300,995	45,000	45,000	45,000	45,000	45,000	Capital Reserve
19-040 - PD Info System Replacement	40 - Police	770 - Equipment Replcmnt Fund	982940 - ER-PD	747060 - O PD Info Sys Replmt	720 - Recurring Capital	This is the replacement fund for Police Facility Servers and switches	58,064	10,000	10,000	10,000	10,000	10,000	Capital Reserve
Total							1,454,772	500,200	475,200	500,200	475,200	500,200	3,905,772



Budget Memo Summary

Page	Dept	Title	Fund	Fiscal Impact
F-1	IT	Remote Broadcast System	PEG	\$ 125,000
F-2	CC	General Election	GF	\$ 60,000
F-3	CM	Special Event Fee Waivers and Banners	GF	\$ 153,756
F-4	CM	Independent Cities Association Membership	GF	\$ 4,365



Budget Memo

City Council

Date: May 16, 2023

To: Brian Saeki, City Manager

From: Rigoberto Garcia, City Clerk

Subject: Remote Broadcast System and Closed Caption Upgrade

CITY MANAGER RECOMMENDATION

Appropriate \$125,000 in Public, Educational, Governmental Access Support (PEG) Funds to acquire a Secondary Broadcast System to enable remote broadcast of City events and upgrade broadcast equipment to enable automated closed captioning functionality.

DISCUSSION

The City last updated its broadcast system in 2016 when it updated from analog to digital telecast from the City Council Chamber. To provide for an alternative broadcast location in case of an unplanned event or remodel to the Council Chamber, a secondary remote broadcast system is required to continue to broadcast live City events. The proposed remote broadcast system is network-based and would allow for broadcast in locations such as the Central Library, Police Department, Theater, or outdoors (if a network cable was available outdoors). The remote broadcast system ties back to the existing broadcast room to connect to the cable service providers.

The broadcast system consists of two camera angles, wireless microphones, display units, audio speakers, and a control unit for the operator. This unit would additionally serve as a redundancy measure in case of a failure to the primary broadcast system. The unit would ensure viewers continue to receive the best possible experience without interruption.

Wester Audio Video is the current provider and support service for the broadcast equipment and can provide the remote broadcast equipment called FlyPack with installation, technical support and maintenance services.

Additionally, an upgrade to the existing broadcast system called TightRope that would improve the viewer experience by offering:

- Automated closed captioning
- Streaming services on other platforms such as YouTube and Facebook
- An on-demand video service for future implementation on the City's website.

FISCAL IMPACT

The cost to acquire the equipment, install the components, and implement new programming would require an appropriation of \$125,000. Funds are available from the Designated PEG Reserve Fund Balance account (100-244225).



Budget Memo

City Council

Date: May 16, 2023
To: Brian Saeki, City Manager
From: Rigoberto Garcia, City Clerk / Election Official
Subject: General Municipal Election Enhancements

CITY MANAGER RECOMMENDATION

Establish the funding base to be \$180,000 (previously \$150,000) for the General Municipal Election budget to provide for two additional voting locations and related election costs.

BACKGROUND

Since its incorporation, the City of Whittier has held its General Municipal Election on the second Tuesday in April of even-numbered years except for 2020 Election. The next General Municipal Election date is April 9, 2024 for the contest of Mayor, Council Member District 1, and Council Member District 3. Senate Bill 450 (2016) shifted the voting model for all elections to move from traditional neighborhood polling place elections to a Vote Center Model which allows for voters to go to any voting location within the jurisdiction to vote. The law indicates that one vote center shall be provided for every 30,000 registered voters. In 2022 the City operated two in-person voting locations: Parnell Park and Palm Park. Additionally, voters could vote in person at City Hall or receive a replacement vote-by-mail ballot. The 2022 election was conducted during COVID-19 when election materials and equipment were in short-supply, and the City was operating under Health mandates placed by the Los Angeles County Department of Public Health.

DISCUSSION

The City of Whittier is the only City to operate a 'Vote Center' model for its standalone election. Other standalone election jurisdictions provide for an all-mail ballot election which does not provide for in-person voting. For the 2024 Election, the City will offer four voting locations outside of City Hall for in-person voting: Palm Park, Parnell Park, Michigan Park, and York Field. While voters can go to any location to vote, each voting location is within a District Boundary respectively. Staff will additionally provide a Vote-By-Mail drop box in every district. The additional drop-box locations are currently being negotiated with Los Angeles County which owns the drop-boxes.

To provide a safe network ensuring voting is tracked in real-time across multiple voting locations the City has been investing in extending the City network to provide a reliable secure connection at Michigan Park and York Field. Additionally, enhancements will be made to improve parking and provide a landing area at Michigan Park for a modular building to be used as a voting location.

Additional voting locations will necessitate supplementary poll workers who will have to undergo multiple election training sessions to ensure they provide high-quality service at voting locations. The voting experience is enhanced when voters are met with proficient poll workers who have received extensive training on election processes, have fundamental training in voting safeguards, and are available for repeated training sessions.

The Election Official recommends the City utilize staff to serve as poll workers because staff is available on short-notice, have support from department managers to work on elections, are accountable for showing up to work, have undergone background checks, and would be recommended by managers. Institutional and repeated experience is invaluable for an election and poll workers are difficult to come across because it often involves 15-hour work days for multiple days and an underpaid role. To incentivize staff members to volunteer to be election workers and continue to serve for multiple election cycles the Election Official consistent with Election Code Section 12310 recommends a special assignment compensation be issued to provide for a \$600 bonus for the two-month election season that staff members would be receiving training on top of their primary work assignments. The incentive pay is consistent with the amount poll workers are paid to attend election training and a program that Los Angeles County offers to its staff to serve as election workers for a bonus.

FISCAL IMPACT

The City's cost (\$360,000) to conduct its standalone election is considerably lower than having the County conduct a consolidated (\$400,000) or standalone election (\$650,000). Elections are funded on a two-year cycle with half the funding being provided in Fiscal Year 2022-23 and the other half in Fiscal Year 2023-24. Staff requests an increase of \$30,000 to the base for both fiscal years in account for 100-15-151-301 for a total of \$60,000 to fund the additional voting equipment, licenses, and increases to paper materials, postage, and poll workers.



Budget Memo

City Council

Date: May 16, 2023

To: Brian Saeki, City Manager

From: Shannon DeLong, Assistant City Manager

Subject: Special Event Permits, Fee Waivers & Banners

RECOMMENDATION

Approve fee waivers for annual community events and street banners for FY 2023-24

BACKGROUND

A variety of special events are hosted annually for the benefit of the Whittier community. These annual events rarely differ and traditionally include a request for use of City equipment and/or labor, as well as the use of street banners as means for promotion (Attachment A). The City Council may approve these permits and associated waiver requests at one time during the budget process to streamline the process for the applicant and City staff.

In July 2018, the City Council adopted Ordinance No. 3087 authorizing the City Manager to approve special event applications that are not included on the master list but take place on public property, do not require a street closure, do not anticipate excessive attendance, and do not feature any other factors that would cause public safety concerns to alleviate the permit process at the Council level.

DISCUSSION

This past fiscal year, many local organizations resumed the hosting of their annual events. Event waivers associated with the master list have remained consistent over time; should agencies such as the Chamber of Commerce or Uptown Association choose to replace an approved event listed with something new, staff will provide a report to Council on updated costs and conditions for approval. Special events and banners not on the pre-approved list may be presented to the City Council for individual approval, particularly if the permit includes fee waivers or if the event size, number of participants, or other factors.

Approval of a master event list and estimated fee waivers reduces the permit review period, provides staff with additional time to coordinate logistics, and may offer unquantified savings in staff time taken to prepare staff reports for City Council review.

FISCAL IMPACT

The total amount for 2023-24 fee waivers, which includes requests for equipment and labor, is approximately \$140,000 and the cost for outside agency banners is \$14,190.

ATTACHMENTS

Attachment A. Special Event Master List 2023-24
Attachment B. Ordinance No. 3087

2023-2024 Special Event Permits

Organization	Event	Equip/Rental Costs Waived	Staff Costs Waived
Women's and Children's Crisis Shelter	5K Walk	N/A	N/A
Whittier Historical Society	Founders Day	\$1,200	\$660
Whittier City School District	5K Run/Walk	\$800	\$400
Whittier Evangelical Ministerial Alliance	Easter Sunrise Service	\$656	\$270
Whittier Area Community Church	Love Whittier	\$699	\$660
Lions Club	Sight for Kids	\$1,866	\$885
Whittier Gem and Mineral Society	Gem & Mineral Show	\$2,678	\$1,276
Hispanic Outreach Taskforce	Backpack Event	\$885	\$660
Whittier Pony Baseball	PONY World Series	\$5,500	\$2,500
Whittier Uptown Association	Antique Fair	\$1,210	\$1,250
Whittier Uptown Association	Car Show	\$4,750	N/A
Whittier Uptown Association	Halloween Capers	\$100	N/A
Whittier Uptown Association	Sonata	\$1,500	\$1,000
Whittier Uptown Association (&City)	Parade	\$11,200	\$56,532
Whittier Uptown Association	Earth Day	\$545	\$575
Whittier Community Foundation (&City)	Spooktacular 5K	\$7,134	\$23,653
Whittier Community Foundation	DWTWS	\$2,108	\$2,542
Friends of La Serna	5K Run	N/A	\$3,816
National Day of Prayer	City Hall	N/A	\$56
	Total	\$42,831	\$96,735

2023-24 Special Event Street Banners

Greenleaf Ave. & Whittier Blvd.

Organization	Event	Paid	Waived
Whittier Uptown Association	Spring Antique Fair		\$946
Whittier Uptown Association	Earth Day		\$946
Whittier Uptown Association	Car Show		\$946
Whittier Uptown Association	Holiday Events		\$946
Whittier Community Theater	(4) Annual Productions		\$3,784
Whittier Chamber of Commerce	Business Expo		\$946
Whittier Chamber of Commerce	Shop Home for the Holidays		\$946
Hillcrest Church	Festival of Fine Arts		\$946
Whittier Area Literacy Council	Become a Tutor		\$946
Shelter's Right Hand	5K Run/Walk		\$946
Whittier Community Foundation	Spooktacular 5K & DWTWS		\$1,892
City Clerk Department	City Council Election		N/A

Water Division	Save Water Campaign		N/A
Whittier Police Department	Various Events		N/A
Parks, Rec & Community Services	Various Events		N/A
Friends of the Whittier Public Library	Various Events		N/A
	Total	N/A	\$14,190



Budget Memo

City Council

Date: May 16, 2023
To: Brian Saeki, City Manager
From: Shannon DeLong, Assistant City Manager
Subject: Independent Cities Association Membership

RECOMMENDATION

Consider appropriating \$4,365 for membership in the Independent Cities Association

BACKGROUND

The Independent Cities Association (ICA) is a 501(c)3 nonprofit organization made up of nearly 40 Southern California cities that provide their own municipal services, generally police and/or fire but also water, building and safety, planning, and library services, as examples. Generally these cities are referred to as “independent cities” as opposed to “contract cities” that contract with the County for such services. The ICA focus has broadened from representation only of cities with independent public safety to a variety of safety, economic and infrastructure concerns.

Whittier was a member of ICA from 1993 to July 2017, when the City discontinued ICA membership in favor of membership in the California Contract Cities Association (CCCA). Recently, City Council has inquired about the benefits of rejoining ICA.

DISCUSSION

ICA provides education, advocacy, networking, and collaboration for cities that provide for their own municipal services. According to ICA’s membership fee structure, membership dues would be \$4,365 for Whittier for the 2023-24 fiscal year. City Council may choose to appropriate the new cost, or to re-allocate the \$5,500 budgeted for CCCA membership in favor of ICA membership.

FISCAL IMPACT

Membership costs for ICA of \$4,365 would be added to the General Fund’s Dues & Memberships account (100-12-121000 560010) for the next fiscal year.

ATTACHMENTS

Attachment A. ICA “About Us” information



April 17th, 2023

Executive Board of Directors 2022-23

Nils Nehrenheim
President

Mayor Joe Vinatieri,

On behalf of the ICA, I would like to share some information about our organization with you and your fellow elected leaders. As our name indicates, “Independent” is our history and strategic goal. We strive to educate our member cities on ways to stay independent from the State, the County, and other Cities.

Richard Montgomery
President-Elect

Our individual communities are diverse and different, yet we face many of the same problems, solving them in a myriad of different ways. We know that together, we are stronger, and our voice is louder—which is especially important as we see the State striving to take more of our power and independence from our cities.

Vacant
Vice President

David Fredendall
Treasurer

This has been a successful year for ICA. We have had near-record attendance at our recent seminars and continue grow our organization, adding Whittier in Orange County.

Ray Jackson
Secretary

Your membership dues would be \$4,365, based on your population of 87,306 residents as of the 2020 United States census. We calculate dues based on \$.05 per resident.

Göran Eriksson
Past President

You can always reach out to me directly at nils@icacities.org, (424) 374-7168. Thank you in advance for your consideration.

Staff

Courtney Torres
Executive Director

Sincerely,

Arnold Alvarez-Glasman
Legal Counsel

Nils Nehrenheim, President
Mayor Pro Tem, Redondo Beach

Greg Spiker
Fundraising Consultant

CC:
Mayor Pro Tem Jessica Martinez
Council Member Fernando Dutra
Council Member Cathy Warner
Council Member Octavio Cesar Martinez



Sewer Cash Flow FY 2023-24

Exp CPI	2.00%
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Anticipated Future Rate Increases

				5%	5%	5%	5%	5%
Fiscal Year	Final 2021-2022	Projected 2022-2023	Proposed 2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Operating Revenues								
Sewer Charges	6,672,673	5,197,799	5,474,417	5,748,138	6,035,545	6,337,322	6,654,188	6,986,897
Total Operating Revenues	6,672,673	5,197,799	5,474,417	5,748,138	6,035,545	6,337,322	6,654,188	6,986,897
Operating Expenses								
Operating Expenses	2,255,118	2,971,633	3,076,419	3,137,947	3,200,706	3,264,720	3,330,015	3,396,615
Depreciation	501,735	501,735	501,735	-	-	-	-	-
Total Operating Expenses	2,756,853	3,473,368	3,578,154	3,137,947	3,200,706	3,264,720	3,330,015	3,396,615
Net Operating Income(Loss)	3,915,820	1,724,431	1,896,263	3,510,938	3,582,711	3,655,919	3,730,592	3,806,758
Non-Operating Revenue/(Expenses)								
Transfers	(131,643)	(174,309)	(40,594)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Interest Income	(377,281)	58,201	51,625	47,792	47,792	47,792	47,792	47,792
Total Non Operating Revenue/Expenses	(508,924)	(116,108)	11,031	27,792	27,792	27,792	27,792	27,792
Net Income /Loss	3,406,896	1,608,323	1,907,294	2,637,982	2,862,630	3,100,394	3,351,965	3,618,074
Working Cash Budget								
Fund balance from previous year	3,795,842	7,105,218	5,861,903	4,643,110	3,698,935	2,871,944	2,172,027	1,609,673
Net Income/(Loss)	3,406,896	1,608,323	1,907,294	2,637,982	2,862,630	3,100,394	3,351,965	3,618,074
Capital expense CIP (-) (Includes C/O)	(599,255)	(3,353,373)	(3,627,822)	(3,582,157)	(3,689,622)	(3,800,310)	(3,914,320)	(3,914,320)
Adjustment for Depreciation Expense (+)	501,735	501,735	501,735	-	-	-	-	-
Available Net Working Capital (Fund Balance)	7,105,218	5,861,903	4,643,110	3,698,935	2,871,944	2,172,027	1,609,673	1,313,427



Water Cash Flow FY 2023-24

CIP Escalation 3.00%

Anticipated Future Revenue Increases from Rate Increases

Fiscal Year	Final 2021-2022	Projected 2022-2023	Proposed 2023-2024	5%	5%	5%	3.75%	3.3%
Operating Revenues								
Operating Revenues (Excluding water sales)	164,193	63,793	42,203	42,203	42,203	42,203	42,203	42,203
Water Sales	16,860,331	17,530,032	18,433,678	19,355,362	20,323,130	21,339,286	22,139,510	22,863,472
Total Operating Revenues	17,024,523	17,593,825	18,475,881	19,397,565	20,365,333	21,381,489	22,181,713	22,905,675
Operating Expenses								
Operating Expenses	11,387,476	11,277,110	10,768,079	11,091,121	11,423,855	11,766,570	12,119,567	12,483,154
Depreciation	2,036,301	2,036,301	2,036,301	-	-	-	-	-
Total Operating Expenses	13,423,776	13,313,411	12,804,379	11,091,121	11,423,855	11,766,570	12,119,567	12,483,154
Net Operating Income (Loss)	3,600,747	4,280,414	5,671,502	8,306,444	8,941,478	9,614,919	10,062,145	10,422,520
Non-Operating Revenue/(Expenses)								
Intergovernmental Revenues	440,808	-	-	-	-	-	-	-
Rental/Lease Income	778,874	721,805	650,473	662,474	674,738	674,738	674,738	674,738
Interest Income (Loss)	(552,403)	155,681	155,304	147,247	155,367	156,651	144,818	117,497
Transfers	5,053,048	(241,763)	(238,412)	(186,537)	(186,537)	(186,537)	(186,537)	(186,537)
Lease payment	(977,321)	(991,981)	(1,006,861)	(1,021,964)	(1,037,293)	(1,052,853)	(1,068,646)	(1,084,675)
Debt Service - Interest	(367,060)	(455,675)	(400,175)	(366,975)	(332,125)	(301,325)	(269,125)	(242,650)
Total Non Operating Revenue/Expenses	4,375,946	(811,934)	(839,671)	(765,755)	(725,850)	(709,325)	(704,751)	(721,628)
Net Income/Loss	7,976,693	3,468,480	4,831,831	7,540,689	8,215,628	8,905,594	9,357,394	9,700,893
Working Cash Budget								
Fund balance from previous year	15,662,366	24,043,994	23,447,604	13,935,735	14,589,424	13,632,052	12,860,646	10,068,040
Net Income/(Loss)	7,976,693	3,468,480	4,831,831	7,540,689	8,215,628	8,905,594	9,357,394	9,700,893
Capital expense CIP (-)	(981,365)	(5,421,171)	(15,670,000)	(6,142,000)	(8,403,000)	(8,872,000)	(11,310,000)	(9,895,500)
Debt Service (2012 Principal) (-)	(440,000)	(460,000)	(480,000)	(505,000)	(525,000)	(550,000)	(570,000)	(590,000)
Debt Service (2009/2020 Principal) (-)	(210,000)	(220,000)	(230,000)	(240,000)	(245,000)	(255,000)	(270,000)	(280,000)
Adjustment for Depreciation Expense (+)	2,036,301	2,036,301	2,036,301	-	-	-	-	-
Available Net Working Capital (Fund Balance)	24,043,994	23,447,604	13,935,735	14,589,424	13,632,052	12,860,646	10,068,040	9,003,433



Solid Waste Disposal Cash Flow FY 2023-24

Interest Rate	1.00%
CPI	2.00%
Tip Fee Increase	7.00%

Fiscal Year	Final 2021-2022	Projected 2022-2023	Proposed 2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Operating Revenues								
Operating Revenues	4,503,422	4,481,096	4,807,721	5,144,261	5,247,146	5,352,089	5,459,131	5,568,314
Total operating revenues	4,503,422	4,481,096	4,807,721	5,144,261	5,247,146	5,352,089	5,459,131	5,568,314
Operating expenses								
Operating Expenses	3,421,865	3,417,273	3,641,785	3,714,621	3,788,913	3,864,691	3,941,985	4,020,825
Depreciation	1,291,357	1,291,357	1,291,357	-	-	-	-	-
Total operating expenses	4,713,222	4,708,630	4,933,142	3,714,621	3,788,913	3,864,691	3,941,985	4,020,825
Net operating Income(loss)	(209,800)	(227,534)	(125,421)	1,429,640	1,458,233	1,487,398	1,517,146	1,547,489
Non-Operating Revenue/(Expenses)								
Interest Income	(92,505)	5,010	5,010	5,060	5,111	5,162	5,213	5,266
Lease Payment	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)	(160,278)
Transfers	693,604	(454,490)	(302,000)	(302,000)	(302,000)	(302,000)	(302,000)	(302,000)
Rental Income	-	-	-	6,940	6,940	6,940	6,940	6,940
Total non operating revenue / expenses	440,821	(609,758)	(457,268)	(450,278)	(450,227)	(450,176)	(450,125)	(450,072)
Net income /Loss	231,021	(837,292)	(582,689)	979,362	1,008,006	1,037,222	1,067,021	1,097,417
Working cash budget								
Fund balance from previous year	1,884,818	3,209,256	2,928,321	536,989	1,366,351	2,374,357	3,411,579	4,478,600
Net Income/(Loss)	231,021	(837,292)	(582,689)	979,362	1,008,006	1,037,222	1,067,021	1,097,417
Capital expense CIP (-)	(197,941)	(735,000)	(3,100,000)	(150,000)	-	-	-	-
Adjustment for Depreciation Expense (+)	1,291,357	1,291,357	1,291,357	-	-	-	-	-
Available net working capital (Fund Balance)	3,209,256	2,928,321	536,989	1,366,351	2,374,357	3,411,579	4,478,600	5,576,017



OUT-OF-STATE CONVENTION AND CONFERENCE SCHEDULE Fiscal Year 2023-24

<u>Dept.</u>	<u>Employee Attending</u>	<u>Date</u>	<u>Conference/Location</u>	<u>Amount</u>
CC	City Council	Oct/Nov-23	Rail-Volution Annual Conference; Phoenix, Arizona	\$ 6,000 *
CC	City Council	May-24	ICSC Conference; Las Vegas, Nevada	4,200
CM	City Manager	Sep-23	ACM Attendance at ICMA Annual Conference; Austin, Texas	3,000
CM	City Manager	Oct/Nov-23	Rail-Volution Annual Conference; Miami, Florida	2,000
CM	City Manager	May-24	ICSC Conference; Las Vegas, Nevada	2,800
CCD	Information Technology Manager	Sep-23	Hyland Annual User Conference; Location TBD	2,100
CD	Director of Community Development (CD) & Assistant Director of CD	TBD	APA National Conference, Minneapolis, Minnesota	2,750
CD	Director of Community Development	May-24	ICSC Conference; Las Vegas, Nevada	1,400
LIB	Director of Library Services	Jun-24	American Library Association; Location TBD	1,800
PRCSD	Director of Parks, Recreation & Community Services	Sep-23	National Recreation and Park Association Conference; Dallas, Texas	2,200
PRCSD	Director of Parks, Recreation & Community Services	May-24	American Public Transportation Association (APTA) Bus & Paratransit Conference; Location TBD	1,100
Finance	Director of Finance	Jun-24	Government Finance Officers Association (GFOA); Orlando, Florida	1,800
HR	Director of Human Resources and Risk Management	Feb-24	SHRM Annual Conference and Expo	3,731
PW	Director of Public Works	TBD	National Association of Clean Water Agencies (NACW) Annual Conference; date and location TBD	3,000

* Prop A Funding up to \$4,500



**CITY COUNCIL EVENTS LIST
FY 23/24 BUDGET
DRAFT**

Proposing to take off list		1	2	3
EVENT	SPONSORED EVENTS (TABLES OR AD) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT ACCOUNT	
Boy Scouts - Good Scout Dinner (November)				
	Table of 10 and ad	1,750		
1 Sponsored Events	Boys and Girls Club Gala Auction (September)			
		Ticket \$220	1,100	
		Journal Ad 1/2 page	300	
	Chamber Hathaway Golf Tournament (September)			
		Corporate Sponsor	1,400	
		Dinner only \$40/ticket	200	
	Chamber of Commerce Installation (April)			
		Ticket \$85	425	
	Chamber Silver Shield Awards Banquet (March)			
		Badge sponsor - 2 tables and ad	3,500	
	First Day Community Angel Award Dinner (April)			
		Table of 8 (\$50 each)	400	
Rotary Club All-Star Baseball/Softball Classic (June)				
	Full page ad	600		
SKILLS Casino Night Gala (Oct)				
	Ticket \$50	250		
Soroptimist Annual Fundraiser (Feb)				
	Ticket \$100	500		
Wake-Up Whittier (@ Community Center)				
	Host	3,000		
WPOA Golf Tournament (Dec)				
	Lt Sponsor	2,000		
	Dinner only \$50/ticket	250		
Whittier Reads/WPLF (April)				
	Ticket \$60	300		
		Total: <u>\$ 12,950</u>		
American Red Cross Hometown Heroes (September)				
	Ticket \$100	500		
	Full page Ad		500	
Assistance League Christmas Carousel				
	Ticket \$40	200		
2 & 3	Boys and Girls Club Youth of the Year Awards Dinner (Jan)			
		Ticket \$25	125	
	Bridge of Faith Fashion Show Fundraiser (March)			
		Ticket \$40	200	
		Bronze Sponsor-1/4 page ad-3 tickets		500
Calhi School Football Ad (August)				
	Full page ad		500	
CAPC Celebrity Waiter Dinner and Dance (Oct)				
	Ticket \$150	750		
	Sponsorship		250	



**CITY COUNCIL EVENTS LIST
FY 23/24 BUDGET
DRAFT**

Proposing to take off list	1	2	3
EVENT	SPONSORED EVENTS (TABLES OR AD) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT ACCOUNT
Chamber State of the City (May) Tickets \$25		125	
Dancing with the Whittier Stars (May) 5 tickets - comp'd			
Friendly Hills Property Owners Association Ad-quarterly \$300			300
Friends of La Serna Spring Fundraiser (April) Ticket \$60 Program Sponsor		300	100
Friends of Pio Pico Holiday Party (Dec) Ticket \$40		200	
From Maddi's Closet Annual Fundraiser (November) Ticket - \$150		750	
HOT Academic Scholarship Fundraiser (Feb) Ticket \$60		300	
HOT Dia De Los Muertos (November) Ticket \$80 Sponsorship		400	250
HOT Mexican Independence Day Ad Ticket \$25		125	125
HOT PIA Dinner (April) Ticket \$100 Business Card Ad		500	250
La Serna High School Football Ad (August) Full-page ad			300
LC Foundation Patriot's Award Breakfast & Charity Banquet (September) Ticket \$25 1/4 page ad		125	250
Library's Booktoberfest (Oct) Ticket \$55		275	
Los Angeles Centers for Alcohol & Drug Abuse-LACADA (November) Ticket \$75 1/4 page ad		375	100
Lowell Joint Education Foundation Golf Classic (March) Tee Sponsor			150
Lowell Joint Education Foundation Family Turkey Trot 5K (Nov) Mile Marker Registration-\$30			100 150
National Charity League Wish Upon A Star (November) Full Page Ad			300
Pony Baseball World Series Ad			150



**CITY COUNCIL EVENTS LIST
FY 23/24 BUDGET
DRAFT**

Proposing to take off list	1	2	3
EVENT	SPONSORED EVENTS (TABLES OR AD) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT ACCOUNT
PIH Gala (April) Ticket \$500		2,500	
PIH Golf Tournament (September) Tee Sponsor Dinner \$100		500	300
Public Safety Event - Hahn (November) Ticket \$30		150	
Relay for Life (May) Donation	Merged with city of La Mirada		150
Rio Hondo College Foundation's A Taste of Rio (June) Ticket \$75		375	
Shelter's Right Hand 5K Walk (April) Sponsor			250
Soroptimist Award Luncheon (April) Ticket \$40		200	
Soroptimist Installation Dinner (June) Ticket \$35		175	
Special Children's League (April) Sponsor			100
SPIRITT Family Services Annual Fundraiser (Nov) Ad Sponsor Ticket \$125		625	500
SPIRITT Family Services Spirit of Spring Lunch (April) Ticket \$35		175	
SKILLS Red Ribbon Week (Oct) Banner Sponsor			100
The Whole Child Gala (Spring) Ticket \$200 Ad		1,000	150
Tri Cities ROP Evening of Excellence Awards (May) Full-page ad			500
Uptown Association Installation Dinner (May) Ticket \$25		125	
Whittier Area Audubon Society Annual Conservation Dinner (April) Ticket \$35		175	
Whittier College Purple & Gold Golf Classic (May) Tee Sponsor			100
Whittier Community Foundation Boots, Beer, BBQ Ticket \$35		175	
Whittier Conservancy Annual Preservation Party (Sept) Ticket \$40		200	



**CITY COUNCIL EVENTS LIST
FY 23/24 BUDGET
DRAFT**

Proposing to take off list	1	2	3
EVENT	SPONSORED EVENTS (TABLES OR AD) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT ACCOUNT
Whittier High School Alumni Association Hall of Fame Dinner (April) Ticket \$60 Name in Program/Web		300	250
Whittier High School Football Ad (August) Full-Page Ad			250
Whittier High School Theatre Co. Fall Production Full-page ad			125
Whittier High School Theatre Co. Spring Production Full-page ad			125
Whittier Host Lions Club Sight for Kids (Sept) Ticket \$50		250	
Whittier Museum Annual Tea/Fashion Show (April) Ticket \$55		275	
Whittier Museum Night at the Museum (Sept) Ticket \$75		375	
Whittier Regional Symphony (formerly Rio Hondo Symphony) Ad for concert season 1/2 page			225
Women's and Children's Crisis Shelter Lip Sync Event (Oct) Ticket \$40		200	
YMCA Volunteer Recognition Dinner (June) Ticket: \$85		425	
		Totals: \$ 16,475	\$ 7,400



**CITY COUNCIL EVENTS LIST
FY 23/24 PROPOSED BUDGET
DRAFT**

Possible Add-Ons	1	2	3
EVENT	SPONSORED EVENTS (TABLES OR AD) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (INDIVIDUAL TICKET BOUGHT) SUNDRY ACCOUNT	NON-SPONSORED EVENTS (DONATIONS AND ADS) COMMUNITY INVOLVEMENT ACCOUNT
Whittier Public Library Foundation Annual Tea			
Ticket \$50		250	
Rio Hondo College Foundation Golf Tournament (Sept)			
Tee Sign			300
SKILLS Casino Night (Oct)			
Ticket \$50		250	
Boys and Girls Club Golf Tournament			
Tee Sign			100
Dinner/Reception (\$65 each)		325	
Golfer			250
		Total: \$ 825	\$ 650



City of Whittier Total Budgeted Positions For Fiscal Years 2019-20 Through 2023-24

	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	
<u>General Fund</u>						
100-12-121-000	City Manager	5.56	5.56	4.56	4.56	4.56
100-12-121-507	CM - Economic Development	0.00	0.00	1.00	1.00	1.00
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	7.54	7.54	7.54	7.54	7.54
100-18-141-000	Building and Safety	8.04	8.04	8.04	8.04	8.04
100-18-161-000	Planning	8.30	8.30	8.30	7.30	7.30
100-18-181-000	Community Development - Admin.	3.95	3.95	3.95	3.95	3.95
100-21-211-000	Library	42.16	42.16	42.16	42.16	41.16
100-22-221-000	Parks	43.77	43.77	37.77	37.77	38.77
100-23-231-000	Community Services	52.03	52.03	52.03	52.03	52.03
100-23-231-601	July 4th Flag Raising Ceremony	0.60	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	3.24	3.24	3.24	8.24	9.24
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	Administrative Services	13.48	13.48	13.48	8.48	9.48
100-25-252-000	Cashiers	3.25	3.25	3.25	3.25	3.25
100-25-252-302	Business License	2.22	2.22	2.22	2.22	3.22
100-30-142-000	Civic Center Maintenance	3.00	4.00	4.00	4.00	5.00
100-30-321-802	Street Cleaning	2.00	2.00	2.00	2.00	2.00
100-30-321-803	Street Maintenance	18.60	18.60	18.60	22.60	26.60
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	5.00
100-30-332-000	Engineering	7.60	7.60	8.60	7.60	8.60
100-40-411-000	Police	135.43	135.43	135.43	139.43	143.43
100-40-423-705	Police - Santa Fe Springs	39.00	39.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	5.00	7.10	7.10	7.10	7.10
100-40-441-000	Police - Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-461-714	SROs in School	2.00	2.00	2.00	2.00	2.00
	Total General Fund Positions	<u>415.14</u>	<u>415.24</u>	<u>410.24</u>	<u>416.24</u>	<u>431.24</u>
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	3.32	3.32	3.32	3.32	1.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	0.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	1.00
270-23-241-607	Transit Administration	3.30	3.30	3.30	3.30	3.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
280-23-241-613	Prop C - Access	0.62	0.62	0.62	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.16	0.16	0.16	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	<u>13.11</u>	<u>13.11</u>	<u>13.11</u>	<u>13.11</u>	<u>9.11</u>
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	7.20	7.20	7.20	7.20	9.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	11.60	11.60	11.60	11.60	10.60
	Total Internal Service Funds Positions	<u>19.65</u>	<u>19.65</u>	<u>19.65</u>	<u>19.65</u>	<u>20.65</u>
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	7.94	7.94	7.94	7.94	9.94
420-30-341-841	Water	30.70	30.70	30.70	31.70	32.70
440-30-353-000	Solid Waste Disposal	8.00	9.00	9.00	9.00	8.00
	Total Whittier Utility Authority Positions	<u>46.64</u>	<u>47.64</u>	<u>47.64</u>	<u>48.64</u>	<u>50.64</u>
	TOTAL POSITIONS	<u>494.54</u>	<u>495.64</u>	<u>490.64</u>	<u>497.64</u>	<u>511.64</u>



City of Whittier Budgeted Full Time Positions For Fiscal Years 2019-20 Through 2023-24

		<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
<u>General Fund</u>						
100-12-121-000	City Manager	5.00	5.00	4.00	4.00	4.00
100-12-121-507	CM - Economic Development	0.00	0.00	1.00	1.00	1.00
100-15-151-000	City Clerk	6.00	6.00	6.00	6.00	6.00
100-18-141-000	Building and Safety	8.00	8.00	8.00	8.00	8.00
100-18-161-000	Planning	8.00	8.00	8.00	7.00	7.00
100-18-181-000	Community Development - Admin.	3.00	3.00	3.00	3.00	3.00
100-21-211-000	Library	22.00	22.00	22.00	22.00	21.00
100-22-221-000	Parks	32.00	32.00	26.00	26.00	27.00
100-23-231-000	Community Services	17.00	17.00	17.00	17.00	17.00
100-17-171-000	Human Resources	2.00	2.00	2.00	7.00	8.00
100-25-251-000	Finance	12.00	12.00	12.00	7.00	8.00
100-25-252-000	Cashiers	3.00	3.00	3.00	3.00	3.00
100-25-252-302	Business License	1.00	1.00	1.00	1.00	2.00
100-30-142-000	Civic Center Maintenance	3.00	4.00	4.00	4.00	5.00
100-30-321-802	Street Cleaning	2.00	2.00	2.00	2.00	2.00
100-30-321-803	Street Maintenance	16.00	16.00	16.00	20.00	24.00
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	5.00
100-30-332-000	Engineering	6.00	6.00	7.00	6.00	7.00
100-40-411-000	Police (Safety & Misc)	127.00	127.00	127.00	131.00	135.00
100-40-423-705	Police - Santa Fe Springs	39.00	39.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	5.00	5.00	5.00	5.00	5.00
100-40-441-000	Police - Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-461-714	SROs in School	2.00	2.00	2.00	2.00	2.00
	Total General Fund Positions	<u>326.00</u>	<u>324.00</u>	<u>319.00</u>	<u>325.00</u>	<u>340.00</u>
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	2.00	2.00	2.00	2.00	0.00
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	0.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	1.00
270-23-241-607	Transit Administration	3.00	3.00	3.00	3.00	3.00
	Total Special Revenue Fund Positions	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>4.00</u>
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	6.00	6.00	6.00	6.00	8.00
740-30-361-000	Mobile Equipment	11.00	11.00	11.00	11.00	10.00
	Total Internal Service Funds Positions	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>18.00</u>
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	7.00	7.00	7.00	7.00	9.00
420-30-341-841	Water	28.00	28.00	28.00	29.00	30.00
440-30-353-000	Solid Waste Disposal	7.00	8.00	8.00	8.00	7.00
	Total Whittier Utility Authority Positions	<u>42.00</u>	<u>43.00</u>	<u>43.00</u>	<u>44.00</u>	<u>46.00</u>
	TOTAL FULL TIME POSITIONS	<u>393.00</u>	<u>392.00</u>	<u>387.00</u>	<u>394.00</u>	<u>408.00</u>



City of Whittier Budgeted Part-Time Positions (Full Time Equivalent) For Fiscal Years 2019-20 Through 2023-24

		<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
<u>General Fund</u>						
100-12-121-000	City Manager	0.56	0.56	0.56	0.56	0.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	1.54	1.54	1.54	1.54	1.54
100-18-141-000	Building and Safety	0.04	0.04	0.04	0.04	0.04
100-18-161-000	Planning	0.30	0.30	0.30	0.30	0.30
100-18-181-000	Community Development - Admin.	0.95	0.95	0.95	0.95	0.95
100-21-211-000	Library	20.16	20.16	20.16	20.16	20.16
100-22-221-000	Parks	11.77	11.77	11.77	11.77	11.77
100-23-231-000	Community Services	35.03	35.03	35.03	35.03	35.03
100-23-231-601	July 4th Flag Raising Ceremony	0.60	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	1.24	1.24	1.24	1.24	1.24
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	Administrative Services	1.48	1.48	1.48	1.48	1.48
100-25-252-000	Cashiers	0.25	0.25	0.25	0.25	0.25
100-25-252-302	Business License	1.22	1.22	1.22	1.22	1.22
100-30-321-803	Street Maintenance	2.60	2.60	2.60	2.60	2.60
100-30-332-000	Engineering	1.60	1.60	1.60	1.60	1.60
100-40-411-000	Police	8.43	8.43	8.43	8.43	8.43
100-40-431-000	Code Enforcement	0.00	2.10	2.10	2.10	2.10
	Total General Fund Positions	<u>89.14</u>	<u>91.24</u>	<u>91.24</u>	<u>91.24</u>	<u>91.24</u>
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	1.32	1.32	1.32	1.32	1.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
270-23-241-607	Transit Administration	0.30	0.30	0.30	0.30	0.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
280-23-241-613	Prop C - Access	0.62	0.62	0.62	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.16	0.16	0.16	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	<u>5.11</u>	<u>5.11</u>	<u>5.11</u>	<u>5.11</u>	<u>5.11</u>
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	1.20	1.20	1.20	1.20	1.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	0.60	0.60	0.60	0.60	0.60
	Total Internal Service Funds Positions	<u>2.65</u>	<u>2.65</u>	<u>2.65</u>	<u>2.65</u>	<u>2.65</u>
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	0.94	0.94	0.94	0.94	0.94
420-30-341-841	Water	2.70	2.70	2.70	2.70	2.70
440-30-353-000	Solid Waste Disposal	1.00	1.00	1.00	1.00	1.00
	Total Whittier Utility Authority Positions	<u>4.64</u>	<u>4.64</u>	<u>4.64</u>	<u>4.64</u>	<u>4.64</u>

MEMORANDUM



DATE: May 16, 2023
TO: Brian Saeki, City Manager
FROM: Paymaneh Maghsoudi, Director of Library
SUBJECT: 2023/24 Proposed Holiday Closing Schedule

Fourth of July	Tuesday, July 4, 2023
Labor Day	Saturday, September 2, 2023 Sunday, September 3, 2023 Monday, September 4, 2023
Veterans' Day	Friday, November 10, 2023
Thanksgiving	Wednesday, November 22, 2023 (close at 5:00 p.m.) Thursday, November 23, 2023 Friday, November 24, 2023 Saturday, November 25, 2023 Sunday, November 26, 2023
Christmas	Monday, December 18, 2023 (close at 5:00 p.m.) Tuesday, December 19, 2023 (close at 5:00 p.m.) Wednesday, December 20, 2023 (close at 5:00 p.m.) Thursday, December 21, 2023 (close at 5:00 p.m.) Friday, December 22, 2023 (open from 9 a.m.-12 p.m.) Saturday, December 23, 2023 through Sunday, December 31, 2023
New Year's	Monday, January 1, 2024
M L King Day	Monday, January 15, 2024
Presidents' Day	Monday, February 19, 2024
Easter	Saturday, March 30, 2024 Sunday, March 31, 2024
Memorial Day	Saturday, May 25, 2024 Sunday, May 26, 2024 Monday, May 27, 2024

This year the Library would like permission to schedule one staff training day in August. Libraries use this technique to provide training and updates to the entire staff in an effective way. A closed facility eliminates the costly process of repeat training sessions and assures consistency in training.