



# Agenda Report

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**Date:** April 23, 2013  
**To:** Jeffrey W. Collier, City Manager  
**From:** Kathryn A. Marshall, City Clerk-Treasurer  
**Subject:** Council Directorships and Subcommittees

## **RECOMMENDATION**

It is recommended the City Council review and consider changes to its representatives to other local government associate organizations; and consider changes to its Subcommittees.

## **DISCUSSION**

The City is active in many local government associate organizations. Most of the organizations request that Council Members represent the City on the organization's board. It has been the practice for the City Council to review and make changes to the City's representatives to associate organizations following each election, when the office of mayor changes, and at other times membership on the Council changes. In accordance with City Council policy, it is anticipated the City Council will select a new mayor on April 23, 2013; therefore, this report was initiated to allow for any related changes in Council Members' responsibilities.

A list of the organizations and positions held by Council Members is attached (Attachment A). Also provided is a summary of the organizations' purpose, composition, conflict of interest filing obligations, etc., entitled "City of Whittier Council Directorships" (Attachment B).

The Los Angeles County Sanitation District requires the Mayor to serve as the City's delegate to its Board of Directors. At the end of the Directorship report (Attachment B) is a section showing organizations to which Council Members have been elected. This information is included to assist the City Council in avoiding conflicting role and time commitments. All other appointments outlined on the directorship list can be made at the discretion of the City Council.

A generic monthly calendar reflecting how the outside organization meetings are scheduled, and in some cases overlap, is attached to assist Council Members in determining on which boards they will agree to serve (Attachment C). Worksheets are also provided for use in noting areas of interest and/or tracking appointments made on April 23<sup>rd</sup> (Attachment D).

**Agenda Item:** \_\_\_\_\_

Council Members also represent the City Council on Council Subcommittees. It is recommended the City Council review the current list of subcommittees (below), consider any changes in membership that it desires, and determine if any Subcommittees have completed their work and should be sunset. The City Attorney has advised that Council Subcommittees are subject to the Brown Act unless they are comprised of less than a majority of the City Council, are created to serve a limited purpose, are not perpetual, and are dissolved when the specific task is completed.

SUBCOMMITTEES	MEMBERS	CATEGORY/ EXPIRATION
Greenway Trail Enhancements and Expansion Subcommittee	Mayor Newcomer Mayor Pro Tem Henderson	Ad Hoc thru June 2013
Light Rail Transit Subcommittee	Mayor Newcomer Council Member Dutra	Ad Hoc thru December 2013
Mineral Extraction Financial Plan Subcommittee	Mayor Pro Tem Henderson Council Member Vinatieri	Ad Hoc thru August 2013
Mineral Extraction Permit Administration Subcommittee	Mayor Newcomer Mayor Pro Tem Henderson	Ad Hoc thru June 2013
Nelles Property Development Subcommittee	Council Member Vinatieri Council Member Dutra	Ad Hoc thru June 2013

### **FISCAL IMPACT**

There is minimal fiscal impact to the City associated with this report. Compensation to Council Members is associated with some appointments. Exhibit B identifies the standard meeting compensation set by organizations. The Fair Political Practices Commission (FPPC) requires cities to complete a report of paid positions for another agency to which Council Members are appointed. The report, Form 806, must be posted on the City's website. If a new mayor is selected and/or changes in outside agency appointments are made, staff will complete and post the required Form 806. The current report is Exhibit 1.

Submitted by:

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Kathryn A. Marshall  
City Clerk-Treasurer

Attachment: A – Summary of Organizations and Representatives  
B – Council Directorship Report  
C – Directorship Meeting Calendar  
D – Directorship Appointment Worksheet

Exhibit: 1 – FPPC Form 806, Agency Report of Public Official Appointments