

# Agenda Report

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**Date:** May 13, 2014  
**To:** Jeffrey W. Collier, City Manager  
**From:** Kathryn A. Marshall, City Clerk-Treasurer  
**Subject:** Directorship Appointments and Subcommittees

## **RECOMMENDATION**

It is recommended the City Council:

1. Consider appointments to local government associate organizations and Council Subcommittees, and sunset or extend Subcommittees as appropriate;
2. Extend the sunset date of the following Subcommittees through June 2015:
  - a. Greenway Trail Enhancements and Expansion Subcommittee;
  - b. Light Rail Transit Subcommittee;
  - c. Mineral Extraction Permit Administration Subcommittee;
  - d. Nelles Property Development Subcommittee; and
3. Form an Uptown Bond Projects Subcommittee with a June 2015 sunset date.

## **BACKGROUND**

The City is active in many local government associate organizations. Most of the organizations request that Council Members represent the City on the organization's board. On April 8, 2014 an election for two Members of the City Council was held. Appointed Council Member Dutra was elected to office and Council Member Henderson was re-elected. It has been the practice for the City Council to review and make changes to the City's representatives to associate organizations (directorships) following each election to address any changes in membership and the changing roles of Council Members due to the reorganization of Mayor and Mayor Pro Tem.

The recent election also makes it an appropriate time to review the City Council's Subcommittee list, consider changes in those appointments, and extend the term of Subcommittees or sunset Subcommittees based on the status of its project.

At its Special Meeting held April 15, 2014, the City Council reorganized and Mayor Warner automatically became the City's delegate to the Sanitation Districts of Los Angeles County. The City Council took action appointing Mayor Pro Tem Dutra its alternate representative to that organization. The City Council continued consideration of other directorship appointments and possible changes to its Subcommittees to the next meeting. On April 22, 2014, due to the length of other business, the item was carried forward to the next regular meeting.

**Agenda Item:** \_\_\_\_\_

## **DISCUSSION**

A list of the organizations and positions held by Council Members is attached (Attachment A). Also provided is a summary of the organizations' purposes, composition, conflict of interest filing obligations, etc., entitled "City of Whittier Council Directorships" (Attachment B). At the end of the Directorship report is a section showing organizations to which Council Members have been elected. This information is included to assist the City Council in avoiding conflicting role and time commitments. All other appointments outlined on the directorship list can be made at the discretion of the City Council.

A generic monthly calendar reflecting how the outside organization meetings are scheduled, and in some cases overlap, is attached to assist Council Members in determining on which boards they will agree to serve (Attachment C). Worksheets are also provided for use in noting areas of interest and/or tracking appointments made on May 13, 2014 (Attachment D).

Council Members also represent the City Council on Council Subcommittees. The following is a list of Subcommittees currently in place.

SUBCOMMITTEES	MEMBERS	CATEGORY/ EXPIRATION
Greenway Trail Enhancements and Expansion Subcommittee	Council Member Newcomer Council Member Henderson	Ad Hoc thru June 2014
Light Rail Transit Subcommittee	Mayor Pro Tem Dutra Council Member Newcomer	Ad Hoc thru June 2014
Mineral Extraction Financial Plan Subcommittee	Council Member Vinatieri Council Member Henderson	Ad Hoc thru August 2014
Mineral Extraction Permit Administration Subcommittee	Council Member Newcomer Council Member Henderson	Ad Hoc thru June 2014
Nelles Property Development Subcommittee	Mayor Pro Tem Dutra Council Member Vinatieri	Ad Hoc thru June 2014
Policing Contract Subcommittee	Council Member Vinatieri Council Member Henderson	Ad Hoc thru February 2015

The City Attorney has advised that Council Subcommittees are subject to the Brown Act unless they are comprised of less than a majority of the City Council, are created to serve a limited purpose, are not perpetual, and are dissolved when the specific task is completed. Council Subcommittees do not have regular meeting times; meetings are scheduled as needed at a time convenient for Committee members.

It is recommended the City Council review the Subcommittee list and determine if any changes in membership are desired and if Subcommittees have completed their work and should be sunset. The Council may wish to extend these Subcommittees through June 2015:

- Greenway Trail Enhancements and Expansion Subcommittee
- Light Rail Transit Subcommittee
- Mineral Extraction Permit Administration Subcommittee
- Nelles Property Development Subcommittee

The Council may also wish to form a new Uptown Bond Projects Subcommittee. This Subcommittee could serve through June 2015 to provide interim direction on disposition of the portion of \$25,900,000 in bond proceeds from the former Whittier Redevelopment Agency intended for expenditure in the Uptown Specific Plan area. Other bond funds are intended for offsite public infrastructure improvements near the Nelles site and thus will fall under the aegis of the Nelles Property Development Subcommittee.

### **FISCAL IMPACT**

There is minimal fiscal impact to the City associated with this report. Compensation to Council Members is associated with some appointments. Exhibit B identifies the standard meeting compensation set by organizations. The Fair Political Practices Commission (FPPC) requires cities to complete a report of paid positions for another agency to which Council Members are appointed, if they may receive \$250 or more in compensation in a 12-month period. The Agency Report of Public Official Appointments, Form 806, must be posted on the City's website. If a new mayor is selected and/or changes in outside agency appointments are made, staff will complete and post the required Form 806. The current report is Exhibit 1.

Submitted by:

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Kathryn A. Marshall  
City Clerk-Treasurer

Attachments: Attachment A – Summary of Organizations and Representatives  
Attachment B – Council Directorship Report  
Attachment C – Directorship Meeting Calendar  
Attachment D – Directorship and Subcommittees Appointment  
Worksheets  
Exhibit 1 – FPPC Form 806 – April 17, 2014  
Agency Report of Public Official Appointments