



# Agenda Report

Parks, Recreation and Community Services Commission

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**Date:** January 18, 2023  
**To:** Parks, Recreation and Community Services Commission  
**From:** Virginia Santana, Director of Parks, Recreation and Community Services  
**Subject:** Parks Master Plan Update

## **RECOMMENDATION**

Receive and file the Parks Master Plan update.

## **BACKGROUND**

On July 30, 2020, City Council developed its Strategic Planning Goals and supporting objectives. The Strategic Goals include:

- Provide for Public Safety, Ensure Long-Term Financial Sustainability
- Maintain & Enhance Quality of Life
- Transparent & Open Government
- Promote a Strong Local Economic Base

The supporting objectives were scheduled according to fiscal year, such that the Strategic Goals constitute a work plan for September 2020 through June 30, 2024.

One of the objectives identified by the City Council under the Strategic Goal of maintaining and enhancing the quality of life is a Parks Master Plan. A comprehensive plan will assess the current conditions of the City's 23 parks, facilities, and open space and determine present and projected community needs to guide future Capital Improvement projects, recreational programs, and maintenance needs.

To establish a comprehensive Parks Master Plan, a Request for Proposals (RFP) was created to begin the search for a qualified agency.

On July 12, 2022, City Council approved the RFP and authorized the City Clerk to advertise for professional service proposals.

On September 13, 2022, City Council awarded KTUA the Professional Service contract in the amount not to exceed \$249,531 for the Parks Master Plan project. Also, Council adopted Resolution No. 2022-74 amending FY 2022-23 FY 2022-23 budget in the amount of \$249,531 in general funds to be allocated for the Parks Master Plan Project and authorized the City Manager to execute a Professional Services contract on behalf of the City.

**DISCUSSION**

KTUA has met with staff and visited and assessed all city parks and the Greenway Trail. They also attended our Cookies with Santa event to begin engaging the community for feedback on the parks and amenities.

**FISCAL IMPACT**

None.

**STRATEGIC PLANNING GOAL**

Goal 4: Transparent & Open Government

**ATTACHMENTS**

None.