

CITY OF WHITTIER  
WATER DIVISION

PROCEDURE AND CONDITION OF SERVICE  
FOR INSTALLATION OF

**TEMPORARY WATER METER**

1. Application for a temporary service with the appropriate deposit shall be made to the City of Whittier. The deposit for temporary service shall be refunded after charges for water consumption and the loss or damage of a meter and/or fittings have been satisfied at the termination of service. **Please note that the deposit is for meter protection only and water consumption charges will be billed separately on a monthly basis.**
2. For temporary water billing questions call Public Works Customer Services at (562) 567-9530.
3. Temporary service connections may be terminated at any time and will be made at the discretion of the City.
4. Temporary services generally shall be taken from existing outlets on the water system or from fire hydrants designated by the City. Any special outlets shall be installed at the customer's expense.
5. Backflow prevention devices and approved plumbing materials may be required for certain types of uses and shall be installed at the customer's expense.
6. Meter is locked on fire hydrant to prevent theft and insure meter is at authorized location for future inspection and meter readings.

It is the Customer's responsibility to inform the City immediately if the meter is lost, stolen, or damaged. Customer is responsible for loss or damage to a meter and/or fittings regardless of cause, and the cost to repair or replace (based on current prices) will be deducted from the customer's deposit. Any remaining balance due will be billed accordingly. A new application and deposit will be required to obtain a new temporary meter.

7. Due to the State mandates, no hose washing of hard-surfaced areas (i.e., streets, sidewalks, driveways, and parking lots) except for health and safety reasons.
8. After payment of the charges and deposit made at the City, it generally takes 2 working days for the City to install the meter.
9. To remove the temporary water meter, call the Public Works Customer Services at (562) 567-9530 with the following information:
  - A. Name of person making request
  - B. Name of the person or company on the application
  - C. Date and time that the meter is to be removed
  - D. Meter location

10. To relocate the meter, an updated application must be completed with the Public Works Customer Services. A relocation charge of \$46.00 is required.
11. Application is only valid for 1 year from the date it is approved. A new application and fee will be required to continue the use of the temporary meter.
12. Water tanks must have an approved air gap separation, and proper piping materials must be used. Water tanks must also have a rate of flow control valve on the inlet line to allow slow opening and closing of the valve. An approved air gap separation shall be a minimum of twice the diameter of the water fill line above the overflow of the water tank.

Other methods of temporary water usage require an approved Reduced Pressure (RP) Backflow Device. At the time of installation, the RP Backflow Device shall be tested by a LA County certified backflow tester at the customer's expense. Satisfactory test results shall be submitted to the City of Whittier's Cross-Connection Control Program Specialist before the temporary meter can be used. If the meter is re-located, a new backflow test is required.

For cross-connection/backflow questions, please call the City's Cross-Connection Control Program Specialist at (562) 567-9551.