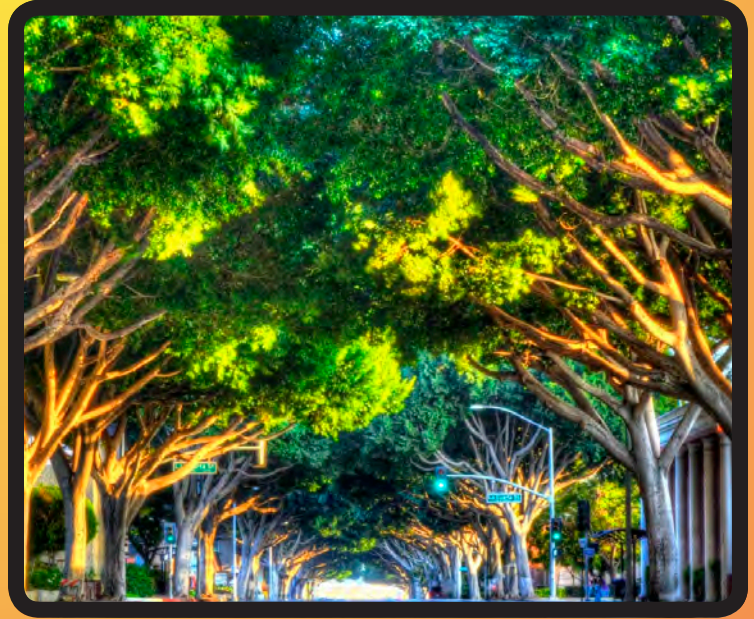


CITY OF WHITTIER, CALIFORNIA



Annual Budget – Fiscal Year 2013-2014

Cover photos courtesy of Mauricio Rangel

⋮
City of Whittier, California

Annual Budget
Fiscal Year 2013-2014



People, Pride, Progress

Submitted by
Jeffrey W. Collier, City Manager

Prepared by the
City Controller's Office
Rod Hill, City Controller

City Council

Bob Henderson
Mayor

Cathy Warner
Mayor Pro Tem

Fernando Dutra
Council Member

Joe Vinatieri
Council Member

Owen Newcomer
Council Member



Principal Officers

Jeffrey W. Collier
City Manager

Nancy Mendez
Assistant City Manager

Jeff A. Piper
Chief of Police

Richard D. Jones
City Attorney

Kathryn A. Marshall
City Clerk/Treasurer

Rod Hill
City Controller/Director of Human Resources

Aldo E. Schindler
Director of Community Development

Fran Shields
Director of Parks, Recreation and Community Services

David A. Pelser
Director of Public Works

Paymaneh Maghsoudi
Library Director

Monica Lo
Assistant City Controller



THE BUDGET PROCESS

Charter of the City of Whittier
Article XI - Fiscal Administration
1970

Section 1101. *ANNUAL BUDGET, PREPARATION BY THE CITY MANAGER.* At such date as the City Manager shall determine, each department head shall furnish to the City Manager estimates of revenue and expenditures for his or her department, detailed in such manner as may be prescribed by the City Manager. In preparing the proposed budget, the City Manager shall review the estimates, hold conferences thereon with the respective department heads and may revise the estimates as he may deem advisable.

Section 1102. *BUDGET, SUBMISSION TO CITY COUNCIL.* At least thirty-five days prior to the beginning of each fiscal year, the City Manager shall submit to the City Council the proposed budget as prepared. After reviewing same and making such revisions as it may deem advisable, the City Council shall determine the time for the holding of a public hearing thereon and shall cause to be published a notice thereof not less than ten days prior to said hearing, by at least one insertion in the official newspaper. Copies of the proposed budget shall be available for inspection by the public in the office of the City Clerk at least ten days prior to the hearing.

Section 1103. *BUDGET, PUBLIC HEARING.* At the time so advertised or at any time to which such public hearing shall from time to time be adjourned, the City Council shall hold a public hearing on the proposed budget, which interested persons desiring to be heard shall be given such opportunity.

Section 1104. *BUDGET, ADOPTION.* After the conclusion of the public hearing, the City Council shall make any revisions of the proposed budget that it may deem advisable and on or before June 30, it shall adopt the budget. A copy thereof, certified by the City Clerk, shall be filed with the person retained by the City Council to perform auditing functions for the Council and further copy shall be placed, and shall remain on file, in the office of the City Clerk where it shall be available for public inspection. The budget so certified shall be reproduced and copies made available for the use of the public and of departments, offices and agencies of the city.

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City of Whittier

13230 Penn Street, Whittier, California 90602-1772
(562) 567-9999 www.cityofwhittier.org

Bob Henderson
Mayor

August 14, 2013

Cathy Warner
Mayor Pro Tem

The Honorable Mayor and Members of the City Council
City of Whittier, California

Fernando Dutra
Council Member

Joe Vinatieri
Council Member

Owen Newcomer
Council Member

Jeffrey W. Collier
City Manager

Submitted herewith is the City's budget for fiscal year 2013-14. The budget details the City's operating and non-operating revenues and expenditures including the Whittier Utility Authority and the Whittier Financing Authority. This budget reflects a minimal decrease in General Fund operating revenues. The City, in its effort to meet the needs of its citizens and customers, has continued a policy of monitoring revenues and expenditures throughout the year and providing quarterly updates of the City's financial position to the City Council as a means to consider appropriate fiscal adjustments.

Emphasis has historically been placed on the concept of annually balancing operating expenditures with operating revenues. In anticipation of another fiscally challenging year, this budget continues to utilize alternative revenue sources to assist in balancing General Fund's operating budget. The City strives to improve the quality of life in the community, thus there are always challenges with maintaining both the services the City offers and a balanced budget. The fiscal year 2013-14 adopted budget was balanced with the assistance of lease payments, which limited the use of reserves.

Economic Outlook

Housing and Economic Development

Hit hard by the recession, the housing market seems to be improving slightly, with new construction increasing and the number of foreclosures continuing to decline. Many markets actually saw significant gains in home prices over the prior year. With extremely low interest rates, there is confidence that housing prices will remain sustainable into the next fiscal year. Home sales in California increased by 5.4% in July 2013 compared with the same period a year ago. In Southern California, the median home price increased by 11.6% over the year. New home construction in Southern California is up 12.1%, and foreclosures only accounted for 14.8% of sales as opposed to 32.4% in the previous year. While this is all good news, analysts believe the recovery will continue to face challenges in the coming years.

The City of Whittier, by recognizing the needs and developing relationships with local businesses, recently won the Los Angeles County Economic Development Corporation's (LAEDC) 2013 Most Business-Friendly City in Los Angeles County award. Finalists are chosen based on demonstrating a commitment to economic development, excellence in programs and services promoting business growth, providing competitive fee structures and incentives, and a history of city-wide economic development. This is the fourth straight year Whittier has been a finalist.

Unemployment and Consumer Confidence

The nation experienced modest job growth, improving unemployment from 8.2% in July 2012 to 7.6% in July 2013¹. The nation's unemployment rate continues to be sluggish due to the delays in hiring by many businesses hit hard by the recession. In California, the unemployment rate is higher than the national average at 8.8% in 2013, while the Los Angeles County rate was even higher in July at 10.2%. In the City of Whittier, the unemployment rate continues to improve at 7.3% in June 2013. Despite these figures, some industries have displayed positive outlooks with increased employment, especially at regional level. Those industries include high tech manufacturing and services, tourism, entertainment, professional and business services, and construction. The sector that continues struggling is state and local government. Two of the largest employers in the City of Whittier continue to be Interhealth Corporation - Presbyterian Intercommunity Hospital (PIH), and Whittier Union High School District, and both have been successful in preserving jobs for the community. PIH continues expansion of its facilities and acquisition efforts to expand its services within the City.

Source: 1: Employee Development Department, State of California

Consumer spending has seen improvement and experts predict national consumer spending to increase by 1.8% in 2013, after a 1.9% gain in 2012 as reported in the 2013-14 Economic Forecast & Industry Outlook by the Los Angeles County Economic Development Corporation (LAEDC). The housing and related construction sectors are seeing improvements with construction of new housing increasing².

While the growth of the economy has held steady over the past few years, experts seem to agree the economy is improving, but at a slow pace and long term stabilization may be years to come.

Citywide Accomplishments

The City Manager's priority efforts include acquisition of an additional 2.3 mile Greenway Trail easement for an eastern extension and utilizing grant funds for the Trail improvements, working with the State and Brookfield Homes regarding reuse of the Nelles School property, and working with local cities to support the City's position on the Metro Gold Line light rail eastside extension.

The City Clerk-Treasurer Department continues to prepare for the 2014 General Municipal Election. The Treasury Division invested funds not needed for current operations to generate additional revenue. The Business License Division processed over 7,500 licenses. And, the Information Technology/Records Management Division's major focus was complying with numerous records requests and establishing infrastructure for a wireless LAN project.

The Parks, Recreation and Community Services Department's Community Services Division presents a full range of leisure, cultural arts and social services programs for the Whittier community. The Street Art Banner Program had 83 banners this year, thanks to sponsorships for this program. In addition, the City Hall and Parnell Park lobby art exhibits continue to be very popular, and both of these programs help bring art to the community on an everyday basis. Special event programs continue to include Veteran's Day, Memorial Day and July 4th ceremonies, in addition to the Summer Concerts in the Park series, Easter Eggxtravaganza and Arbor Day. The Parks Division completed several projects along the Greenway Trail including the Oak Station's parking lot, the first element of the Palm Station pergola and the design phase of the Bioswale at Walnut Station. The Joe Miller Field Restroom Project is complete. The playground removal/replacement of rubberized surfacing has been completed at Central, Broadway, Leffingwell Ranch, Parnell, Penn and Palm Parks. Installation of the Centennial Clock was completed in 2012-13 and Barefoot Boy fountain construction is anticipated to begin in early 2013-14. The Transit Division completed another successful year. There were 78,865 Dial-A-Ride passenger trips in 2012-13. The supplementary Taxi Voucher Program continues to meet our passenger's needs for medical and dental trips to surrounding cities and provided 4,031 trips. Staff will continue to work with Metro for Phase II of the Bus

Source: 2: Housing Data provided by Los Angeles County Economic Development Corporation (LAEDC)

Stop Improvement project using a \$540,000 Federal grant for bus stop improvements at locations along Whittier Boulevard. The City of Whittier was very fortunate in that Congresswoman Linda Sanchez was able to earmark \$450,000 for Phase III of this project, which includes the upgrading of 16 bus stops with attractive new shelters, solar panels and other amenities.

The Library's remodeled Whittwood Branch re-opened in December 2012. The Library circulates over 520,000 items and serves over 480,000 patrons annually. The Library's Summer Reading Program served approximately 4,000. This program encourages children to pursue literacy year round. A total of 35,000 children participated in a variety of Library programs. The Homework Center continues to provide much needed resources through databases and services designed for students, such as live online tutoring.

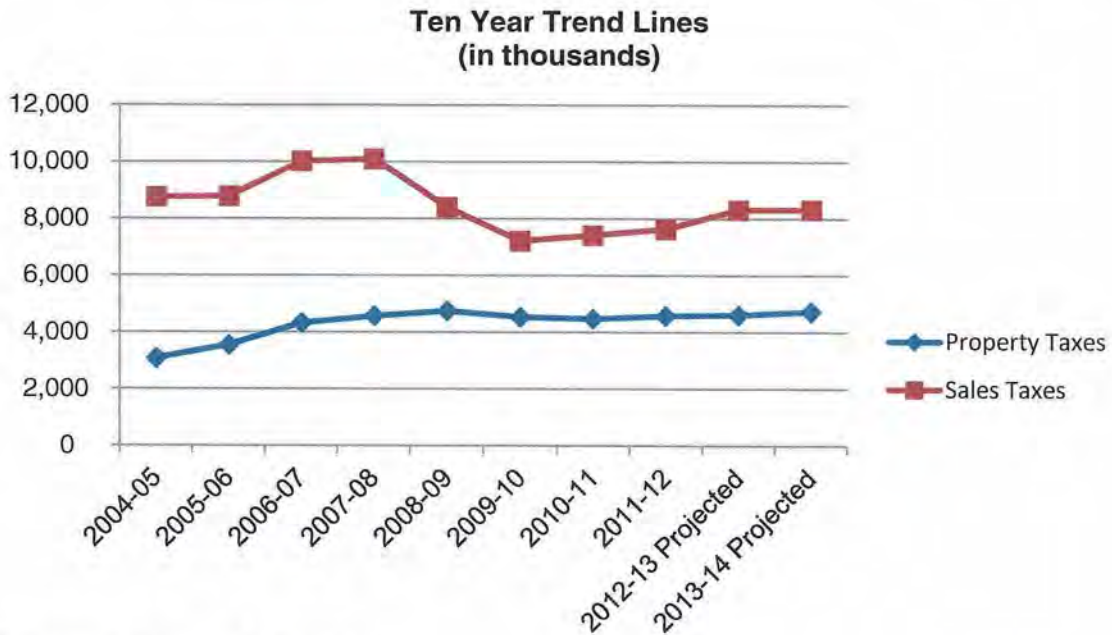
The Police Department continued to utilize various funding sources to replace mobile technology equipment. The Department is enhancing its mobile data communications over a multiple fiscal years through the use of cellular data technology. The reserve police officer program has been expanded to provide increased service to the public. The Property and Evidence facility improvements were completed and the updated facility is in use.

The Community Development Department continues to proactively maintain a cooperative working relationship with the design and development community. Primary elements of this effort continue to include providing community education and awareness related to safe building practices. The Building & Safety Division performs the mandated functions of assuring compliance with the City's building regulations, coordinating the requirements of other departments and agencies. The Planning Division annually processes approximately 1,200 new planning applications ranging from conditional use permits and development review applications to variances and temporary use permits. The Planning Division has been very active in processing a variety of development applications including markets, churches, dining establishments, and reuses of former auto dealer sites. And, the Economic Development Division continues to support the needs of local businesses.

The City Controller's Department is responsible for the financial, human resources and risk & emergency management functions of the organization. The department continues to work on customer friendly improvements for the City's utility billing system to provide more useful information to the users. The department successfully received the CSMFO's outstanding budget award for 2012-13, and has continued to receive the GFOA's Excellence in Financial Reporting for the past 24 years. The Human Resources Division completed 25 recruitments during the preceding twelve months. And, the Risk & Emergency Management Division oversaw the installation of new Emergency Operations Center technology upgrades, including incident command software, audio visual and communications equipment.

The Public Works' Engineering Division is continuing work on numerous projects, including various street projects and ADA upgrades to the City Hall elevator and compliant handrails. The Water Division is finalizing the construction documents for the replacement of Pumping Plant II, and will include a new SCADA system, new pumping plant, and additional water storage. The Water Division will continue to acquire and pump more water from the Central Basin in order to free up more highly valued Main Basin water rights for lease to other water providers. The Solid Waste Disposal Division began design for the Phase III Liner expansion project.

Financial Trend Indicators – Fortunately, as demonstrated in the graph below, the City's property tax revenues have remained stable throughout the recent recession and sales tax revenues have seen improvement over the past few years.



Employee Service Costs

The Employee Service Costs (ESC) category consists of salaries, wages and employee benefits. ESC makes up the largest component of General Fund expenditures and represents all personnel-related costs. There are currently two represented employee groups in the City: the Police Officers' Association (sworn) and the Whittier City Employees' Association (maintenance, clerical/technical, non-management and other employees). Management employees are unrepresented.

Categories of ESC consist of the following:

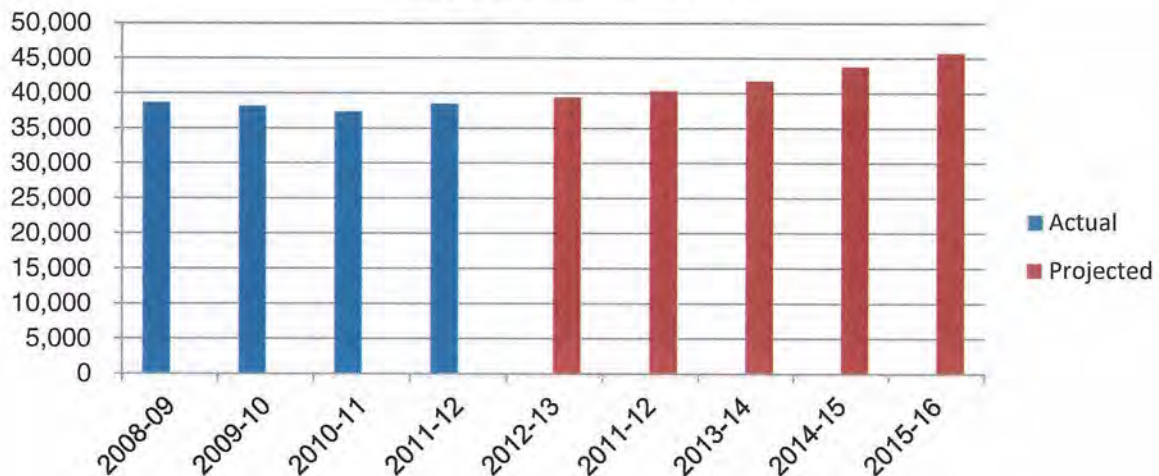
- Salaries
- Wages
- Overtime
- Paid leave (e.g., vacation, sick, leave payoff, etc.)
- Public Employees' Retirement System (PERS)
- Other benefits (e.g., deferred comp, insurance, disability insurance, unemployment, Medicare, disability pay, etc.)

Despite the decrease in revenues as the recession hit, the City has worked hard to maintain employee services. There were some reorganizations in departments due to retirements to minimize the impacts to City services. In fiscal year 2011-12, as result of the elimination of Redevelopment throughout the State and further reductions in Federal funding, the City lost approximately \$9.2 million in various revenue sources. As a result, the City had to eliminate six positions. Besides increasing CalPERS retirement costs and health insurance increases, there have been no significant changes in employee service costs in recent years. 2013-14 employee service costs are projected to increase primarily related to retirement and health insurance benefits.

Changes in Total Budgeted Positions:

	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
General Fund	442.32	431.01	412.48	413.48	410.02	406.03
Total Positions	538.35	527.20	511.67	512.67	507.71	502.87

**General Fund
Employee Service Costs**

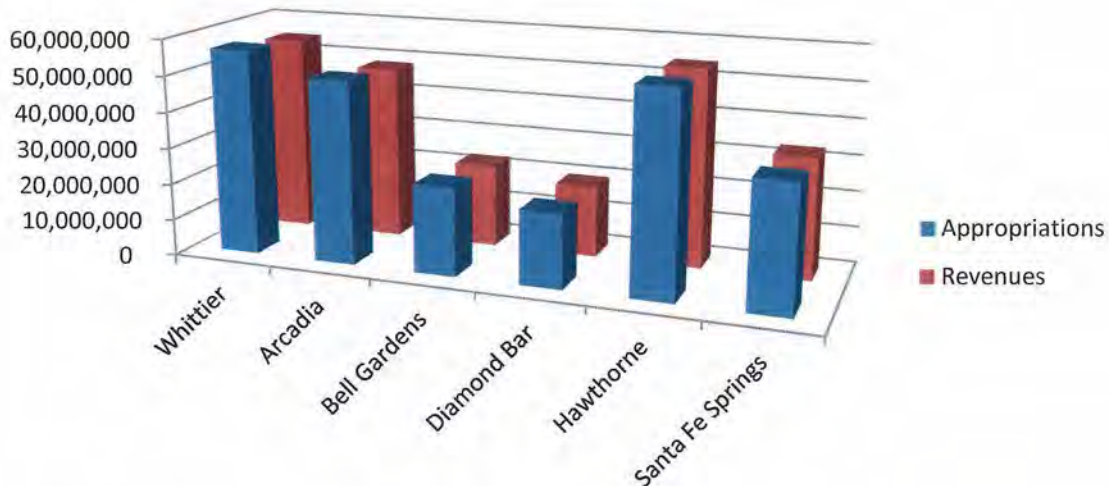


Comparative Budget Survey

In a per capita comparison of budgeted expenditures for 2012-2013 General Fund budgets, the City is comparable to the other Cities in Los Angeles County in providing municipal services per capita rate.

Los Angeles County		General Fund Budget	Total Budget	Population	Per Capita Spending
Whittier	Appropriations	\$56,675,687	\$113,666,119	86,177	\$657.67
	Revenues	54,708,486	106,389,664		
Arcadia	Appropriations	50,429,050	85,222,762	57,497	877.07
	Revenues	48,209,490	82,808,309		
Bell Gardens	Appropriations	24,274,756	46,127,280	42,757	567.74
	Revenues	22,864,832	38,060,305		
Diamond Bar	Appropriations	20,371,737	31,184,468	56,363	361.44
	Revenues	19,650,267	34,482,898		
Hawthorne	Appropriations	55,061,530	129,908,887	85,681	642.63
	Revenues	54,361,357	143,591,762		
Santa Fe Springs	Appropriations	34,400,300	55,289,700	16,767	2,051.67
	Revenues	33,207,000	54,096,400		

General Fund Budget Comparisons



Budget Process

For purposes of budget preparation and formulation, departmental budget submittals are prepared and submitted to the Controller's department by the middle of February. The submittals consist of two parts: a base request and supplemental requests to enhance or establish new budgets. As in past years, the City Controller's and City Manager's offices met with departments to develop the revenue and expenditure projections included in this adopted budget. City

Council then meets for a special Study Session to discuss future goals and modify the proposed budget as necessary. Finally, the City Council approves each fiscal year's budget submitted by the City Manager prior to the beginning of the new fiscal year. Public hearings are conducted prior to budget adoption.

Basis of Budgeting

The City's budget is prepared, recorded, and controlled using a modified accrual basis for all governmental funds budgeted. Under this basis of budgeting, capital outlays and debt service principal payments are budgeted and recorded as expenditures. Debt proceeds, capital grants, interfund transfers, and interfund loans exceeding one year are budgeted and recorded as revenue. For accounting purposes, these entries in the funds are adjusted at year-end to comply with the full accrual basis of accounting in the City's Comprehensive Annual Financial Report (CAFR).

Budget Control

Supplemental appropriations, where required during the budget fiscal year, are approved by the City Council. Budget transfers that affect the total appropriations for any fund require City Council approval. Budget transfers within a budget code, with no change in total appropriations within the budget code, are approved by the City Manager. A budget code could be a program or a division of a department or a department in itself. In general, expenditures may not exceed appropriations at the budget code level for the General Fund and fund level for Special Revenue, Capital Projects and Debt Service Funds.

Departments monitor monthly reports to determine the availability of funds for expenditures. If the report indicates a marginal amount of money is available to cover the proposed expenditures, a specific inquiry by the Controller's office is made. Upon review by the Department Head, purchase orders are transmitted to the Controller's Office for certification of budget compliance.

Budget Highlights

The Fund Balance Summary (pages 4-7) presents, by fund, beginning balances, operating revenues and expenditures, net operating surplus/(deficit), non-operating revenues and expenditures, net non-operating surplus/(deficit), reserve adjustments, net surpluses (or deficits) and the projected ending fund balance. To ensure reasonably accurate fund balance information, all revenue and expenditure projections for fiscal year 2012-13 have been updated and are reflected in the beginning balances for 2013-14.

The Governmental Accounting Standards Board (GASB) issued Statement No. 54 that provided new direction on the accounting and reporting of fund balance and associated reserves. The requirements of this statement became effective

for financial statements period beginning July 1, 2010. The City Council has approved the Fund Balance Policy for the General Fund and adopted a resolution approving the City's Emergency Contingency commitment of its fund balance. Council has also agreed to set aside and annually fund the General Fund's emergency contingency commitment at five (5%) percent of the following fiscal year's budgeted operating expenditures, which excludes transfers and capital improvement projects. For the fiscal year ended June 30, 2013, General Fund's Emergency Contingency was \$2,776,439. Established reserves are not utilized without City Council action, which generally occurs during the budget adoption process. A listing of reserves is provided on page 8.

Forecasted City revenues total \$81,754,909, comprised of \$80,721,761 in operating revenue and \$1,033,148 in non-operating revenues. Expenditures total \$84,916,697 and consist of \$77,679,386 in operating expenditures, \$985,394 in non-operating expenditures and \$6,251,917 for capital improvements/projects.

Total revenues and expenditures by fund type are as follows:

	Projected	Budgeted
<i>City of Whittier</i>	<u>Revenues</u>	<u>Expenditures</u>
General	\$ 57,185,044	\$ 58,222,769
Special Revenues	8,966,513	9,246,538
Fiduciary	425,059	420,370
Capital	92,000	492,500
Internal Services	<u>15,086,293</u>	<u>16,534,520</u>
<i>City Total</i>	\$ 81,754,909	\$ 84,916,697
<i>Whittier Financing Authority</i>	595,265	595,265
<i>Whittier Utility Authority</i>	<u>28,002,990</u>	<u>27,728,414</u>
Grand Total	<u>\$110,353,164</u>	<u>\$113,240,376</u>

The budget reflects adjustments to retirement costs based on the CalPERS contribution rates for 2013-14. Effective July 1, 2013, the rates are as follows: 20.993% for miscellaneous employees (up from 20.504% in 2012-13), 9% of this rate is being paid by the miscellaneous employees; and 47.303% for safety employees (up from 44.528% in 2012-13), 3% of this rate is being paid by the safety employees.

The total number of full-time City employees currently authorized is 401. In addition, the City continues to utilize a large number of part-time personnel, with combined total hours equivalent to approximately 102 full-time employees. The City has multi-year employee agreements currently in place to further strengthen the City's fiscal forecast.

General Fund

The adopted General Fund budget for 2013-14 consists of operating revenues of \$57,035,044, operating expenditures of \$57,817,775 and adjustment to reserves (details on page 8), along with \$493,731 of fund balance which result in a projected balanced budget. Non-operating expenditures total \$404,994 and primarily consist of one-time capital equipment expenses. The General Fund is expected to end the year with an available fund balance of \$12,498,639. Additional reserves of \$9,311,348 are also available and represent 43% of the total fund balance.

Major revenues are calculated based on a number of factors, including prior year budget amounts, year-end projections, current economic factors and consultant recommendations. An overall increase in operating revenues of approximately \$2,326,558 or 0.4% is projected for 2013-14, as compared to the 2012-13 adopted budget. The increase in revenue is primarily attributed to an increase in transfers from other funds to fund various projects. The following is a listing of major revenue sources in the General Fund.

Property Tax: The budget amount of \$4,791,000 represents a 2.79% increase from the 2012-13 adopted revenue amount of \$4,591,000.

Sales/Use Tax: For 2013-14, sales tax revenue is estimated to have a slight increase by 0.14% or \$12,000 compared to the 2012-13 adopted budget, for a 2012-13 projection of \$8,314,000.

Franchise Tax: The adopted amount of \$2,165,000 represents a 15.47% increase from the 2012-13 adopted revenue amount of \$1,875,000.

Utility User Tax: The 2013-14 revenue is estimated at \$7,075,000. This is an increase of 0.58% from the 2012-13 budget of \$7,034,000.

Motor Vehicle In-lieu: The 2013-14 revenue of \$7,405,000, which is a slight increase over the 2012-13 budget.

Contribution for General Government: This is the cost allocation charged by the General Fund to other funds for administrative overhead. The estimated revenue for 2013-14 is \$1,954,000 which is a 0.41% increase from 2012-13.

Santa Fe Springs Policing: The budget associated with the Police services contract includes an increase partially attributed to rising health insurance costs. The base revenue amount for fiscal year 2013-14 is \$7,737,000.

Special Revenue Funds

The following is a description of the various Special Revenue Funds and the programs or services that they fund:

The *Traffic/COPS Program Fund (210)* continues to include one motor officer, one sergeant and two part-time Community Service Officers. However, this fund continues to operate with a declining year to year fund balance and additional staffing changes will need to be reviewed. Revenues have typically consisted of a portion of traffic fines and the Citizens' Option for Public Safety Program funding. The projected ending fund balance is \$380,610 for 2013-14. Additional funding alternatives may need to be explored in the future years to maintain existing service levels.

The *Asset Forfeiture Fund (250)* has a very unpredictable revenue source. Therefore, it is nearly impossible to predict how much, if any, revenue will be received during this budget period. The ending fund balance for 2013-14 is estimated at \$389,483. In addition, funds set aside in reserve accounts are allocated as follows: \$439,675 - Police Salaries, because revenue in this fund is unpredictable, this reserve account was set up as a contingency to ensure future funding for staff and \$80,664 for Police Department equipment and the new police facility, leaving a reserve balance of \$103,168. Current operating expenditures are projected to exceed operating revenues. This scenario will eventually result in a depleted fund balance and necessitate the use of salary reserves in the future.

The Los Angeles County Metropolitan Transit Authority (Metro) distributes monies to cities within Los Angeles County to finance transit development programs approved by voters under *Proposition A (270)*, *Proposition C (280)* and *Proposition A Incentive Funds (275)* which produce a combined year-end fund balance of \$792,908 in the City. There is an additional \$105,665 in two reserve accounts as follows: In *Proposition A*, \$5,665 - Dial-a-Ride Vehicle Replacement and \$100,000 - Greenway Trail Rental. Fixed Route service is provided through the City of Norwalk.

Another transit program distributed by Metro is the *Measure R Fund (285)* which was also established by the County voters and resulted in an increased sales tax rate in Los Angeles County by ½ cent. The City is expecting to receive \$727,688 in 2013-14.

The *Uptown Parking District No. 1 (291)* was established to fund the operation of the City-owned multi-deck parking structure. In District No. 1, a net operating

surplus of \$34,430 is projected. Major operating revenue sources are property tax assessments, rental income and parking fees. The fund is expected the end with a fund balance of \$76,127 on June 30, 2014.

The *Uptown Parking District No. 2 (292)* was established to fund the operation of City-owned surface parking lots. In District No. 2, a net operating surplus of \$40,374 is projected at year-end. The surplus will accumulate in fund balance for future operations and projects, including improved lighting. Major operating revenue sources are property tax assessments, rental income and meter fees. The fund balance at year-end is estimated at \$1,085,366.

Whittier Redevelopment Agency

In January 2012, ABX1 26 went into effect and essentially eliminated redevelopment agencies throughout the State. As a result of this new law, the *Whittier Redevelopment Agency (WRA)* was replaced with the *Whittier Redevelopment Successor Agency (WRSA)* and the *Whittier Housing Authority (WHA)*. Based on legal advice, the budgets for these two new entities are currently not included in this document, because the final authority for their expenditures are assigned to several agencies, including the State of California's Department of Finance.

Whittier Utility Authority and Internal Service Operations

The Change in Financial Position schedules for the Whittier Utility Authority and Internal Service Funds differ slightly from those of the General and Special Revenue Funds. Emphasis is placed on net operating income and available working capital. The term "Available Working Capital" refers essentially to ending fund balances.

The *Sewer Fund (410)* is projected to have an operating income of \$1,580,664 and capital expenditures of \$1,950,000. A proposed rate increase is included in this operating income figure, with an example residential consumer using 11 billing units of water per month realizing a monthly increase of \$3.52. As working capital is accumulated in this fund, it is used to fund capital projects, and this adopted budget includes \$1,950,000 for projects. Available working capital at year-end is estimated to be \$2,048,064.

The *Water Fund (420)* anticipates an operating income that will be approximately \$3,047,217 in 2013-14, which includes an anticipated rate adjustment. The example customer with a ¾" meter and using 11 billing units of water per month will realize a monthly rate increase of \$29.41. The budget includes capital expenditures of \$1,612,000 allowing for available net working capital on June 30, 2014 projected at \$1,153,165. The fund currently has reserve funds totaling \$3,946,899 and comprised of the following: \$1,300,000 - Lease Repayment;

\$2,000,000 - Emergency Capital Repairs; \$15,899 - Water Connection Fees; and \$631,000 - Operating Capital.

At year-end, the *Water Facilities Replacement Fund (450)* is projected to have \$348,600 in net operating income, and \$2,293,592 in available working capital. The revenue for this fund comes from an amount in the water fee rate structure. This is used to replace water facilities and water infrastructure.

The *Solid Waste Collection Fund (430)* is projected to have a net operating loss of \$324,568 and available working capital of \$6,227,232 at the end of FY 2013-14. Rate increases of 2.1% are included in the adopted revenues. Options to increase revenues are being explored, but the use of fund balance may eventually be required to cover the operating deficit.

In the *Solid Waste Disposal Fund (440)*, a net operating income is projected to be \$881,738 with an ending balance of \$447,632 in available working capital. The Back Canyon operations were combined with the regular operations in 2012-13. If additional tipping fees are not realized in the future, other funding options will need to be explored and may include borrowing from other funds.

The *Workers Compensation (720)*, *General Liability (730)* and *Group Health Insurance Funds (780)* are internal service funds and the amounts charged to departments are in proportion to operating expenses. The adopted budget reflects a combined fund balance of \$7,652,768.

In the *Mobile Equipment Maintenance Fund (740)*, operating expenditures exceed revenues by \$602, resulting in a year-end fund balance of \$287,017.

The *Mobile Equipment Replacement Fund (750)* reflects total revenue of \$1,350,084 and total appropriations of \$2,139,100 for mobile equipment replacements. The projected fund balance on June 30, 2014 is \$5,769,427.

Other (non-mobile) equipment replacements are budgeted in the *Equipment Replacement Fund (770)*. Reflected in the adopted budget for Fund 770 are revenues of \$205,000, appropriations of \$242,500 and reserve funds totaling \$848,210, comprised of the following: \$448,697 – Police Equipment; \$399,513 – Copiers; and \$50,000 – Financial Information System Replacement.

Five-Year Capital Improvement Program

The Five-Year Capital Improvement Summary Schedule lists all capital projects and their funding sources, and indicates which projects are recommended for funding in 2013-14. Although the schedule provides information for a number of years, only the appropriations remaining as of June 30, 2013, and the 2013-14 budget adoptions, are fully funded. The future years' amounts are estimates and provided solely for informational purposes. Those projects and/or amounts may

change, and are not considered approved or funded until they are presented to the City Council during budget proceedings in their respective years.

Major Priorities and Funding Sources

New CIP projects in the adopted budget consist of a number of improvements, including projects on the Greenway Trail, information technology funding, sidewalk repairs, sewer projects, water projects, information technology maintenance, equipment replacement, park and facility improvements, replacement of traffic signals and street signs and street resurfacing. Funding for these projects is listed in the Five-Year Capital Improvement Program section of the budget.

For the Future

While staff continues to closely monitor the City's economic standing, the maintenance and development of infrastructure to meet current and future needs of the City and its residents are of most importance. For this purpose, the City remains on course with future strategies and improvements to attain these goals. In addition to projects noted on the Five-Year Capital Improvement Plan, the City is also pursuing the following goals and projects:

- Pursuing a large scale development on the former Alpha Beta site under the new Uptown Whittier Specific Plan which will include mixed use components.
- Future streetscape enhancements along portions of Whittier Boulevard including the construction of a raised landscape median, the installation of new parkway landscaping and street trees.
- Construction of the eastern expansion and related funding for the Whittier Greenway Trail.
- Implementation of the Uptown and Whittier Boulevard Specific plans.
- Working with the State regarding reuse of the Nelles School property.
- Working towards mineral extraction in Whittier Hills.
- Continue to honor families whose relatives are serving in the Armed Forces with the Blue Star Banner program.
- Completion of the Joe Miller Field Renovation
- Promoting the Washington Boulevard Route for the Eastside Gold Line Light Rail extension.
- Bid and award Pumping Plant II, including a new SCADA system, a new pumping plant and additional water storage.
- Upgrade City Hall elevator and interior railings for ADA compliance.

Conclusion

The City of Whittier is not anticipating significant revenue increases from existing sources during the next few years. As such, the City will closely monitor many factors impacting revenues and look at strategies to maintain existing service levels to our community. During 2013-14, staff will continue to pursue opportunities for new revenue sources to meet the growing needs of the City and closely monitor the National and State financial situation and their impacts on the City of Whittier.

With the continuing economic uncertainty facing our nation, Whittier is aware of the need to maintain continuity in leadership.

We want to thank the City Council for their support and believe this budget reflects your leadership and concern for the financial stability of the City. In addition, we would like to thank Department Directors and their staff for their input and participation in this process and Monica Lo, Assistant City Controller, for her diligence and commitment to the preparation of this document.

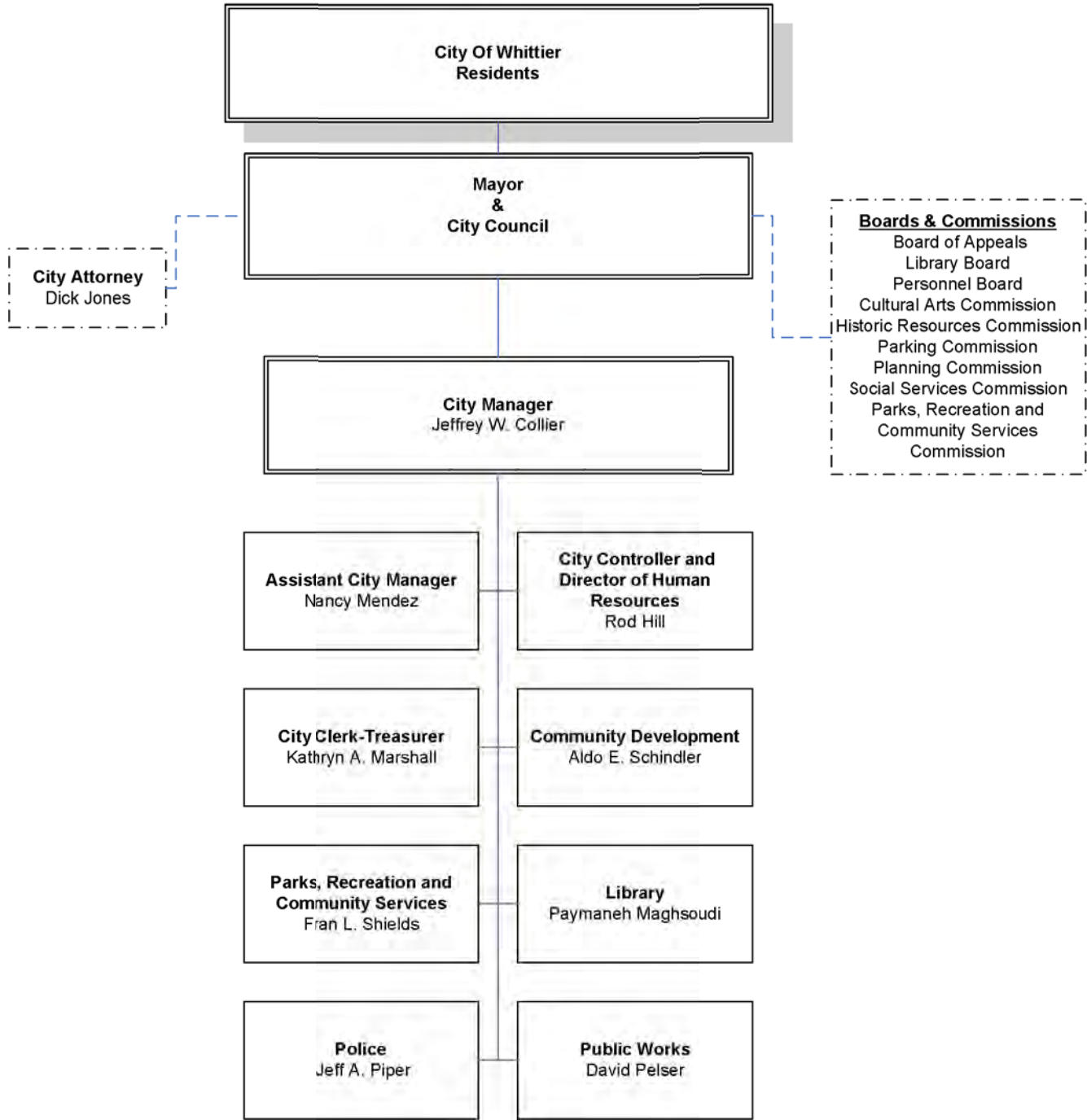
Sincerely,



Jeffrey W. Collier
City Manager



Rod C. Hill
City Controller



City of Whittier

Budget Summary Schedules



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2013-14*

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City of Whittier

- *Fund Balance Summary*
- *Summary of Total of Reserved Monies*
- *Five Year Projection – General Fund*

City of Whittier

FUND BALANCE SUMMARY

FISCAL YEAR 2013-14

Fund	Description	Projected Fund Balance June 30, 2013	Total Operating Revenues	Total Operating Budget	Fund Balance Adjustments	Reserve Adjustments	Operating CIP	Total Adjustments
100	<i>GENERAL FUND</i>	\$ 13,269,028	\$ 57,035,044	\$55,756,290	\$ 493,731	\$ 289,000 (a)	\$ (2,061,485)	\$ (1,278,754)
	<i>SPECIAL REVENUE FUNDS</i>							
210	Traffic Offender	429,754	110,000	290,344	0	0	0	0
230	Air Quality Improvement	385,831	100,000	63,203	0	0	0	0
240	Street Lighting District 1-91	1,964	1,380	1,069	0	0	0	0
250	Asset Seizure-Forfeiture	623,604	100,000	176,121	0	0	(51,000)	(51,000)
254	Business Improvement Area	0	111,500	111,500	0	0	0	0
260	Library Grant / SB 358	103,374	35,508	35,508	0	0	0	0
261	Gas Tax - 2107	434,464	640,000	650,000	0	0	0	0
262	Prop 1B Bonds Projects	600	0	0	0	0	0	0
263	Traffic Congestion Relief	433,769	1,000,000	0	0	0	(949,140)	(949,140)
264	Traffic Safety	599,162	350,000	350,000	0	0	0	0
265	Gas Tax B - 2106	0	1,101,700	450,595	0	0	(608,000)	(608,000)
266	Gas Tax - 2105	21,659	420,000	420,000	0	0	0	0
267	HUD Grants	0	618,650	618,650	0	0	0	0
268	Subventions and Grants	0	310,197	266,000	0	0	(44,197)	(44,197)
269	Home Grants	0	234,204	234,204	0	0	0	0
270	Proposition A - Transit	267,653	1,215,915	1,516,768	0	0	0	0
275	Proposition A - Incentive	78,823	275,601	275,601	0	0	0	0
280	Proposition C - Transit	670,964	985,484	1,177,403	0	(100,000) (b)	(20,000)	(120,000)
285	Measure R	77,652	727,688	0	0	0	(584,300)	(584,300)
291	Parking District No. 1	41,697	104,085	69,655	0	0	0	0
292	Parking District No. 2	1,041,992	140,253	99,879	0	0	0	0
294	Uptown Village Maintenance District	14,373	0	53,401	0	0	0	0
296	Federal Stimulus (ARRA)	0	0	0	0	0	0	0
	<i>Total Special Revenue Funds</i>	5,227,335	8,582,165	6,859,901	0	(100,000)	(2,256,637)	(2,356,637)
	<i>FIDUCIARY FUNDS</i>							
586	Community Facilities District 89-1	12,762	424,759	4,370	0	0	0	0
587	Community Facilities District 91-1	0	0	0	0	0	0	0
	<i>Total Fiduciary Funds</i>	12,762	424,759	4,370	0	0	0	0
	<i>CAPITAL FUNDS</i>							
635	Capital Projects - General	1,904,940	52,000	12,000	0	0	(102,000)	(102,000)
637	Capital Projects - New PD Building	0	0	0	0	0	0	0
	<i>Total Capital Funds</i>	1,904,940	52,000	12,000	0	0	(102,000)	(102,000)
	<i>INTERNAL SERVICE FUNDS</i>							
715	Information Technology	0	721,509	875,731	0	0	(151,695)	(151,695)
720	Worker's Compensation	4,071,063	2,238,960	2,238,868	0	0	0	0
730	General Liability	3,591,108	1,861,219	2,522,909	0	0	0	0
740	Mobile Equipment	285,619	2,724,673	2,719,275	0	0	(6,000)	(6,000)
750	Mobile Replacement	6,558,443	1,278,084	1,011,600	0	0	(1,035,500)	(1,035,500)
770	Equipment Replacement	115,535	195,000	65,000	0	0	(155,000)	(155,000)
780	Group Health Insurance	613,789	5,608,348	5,613,442	0	0	0	0
	<i>Total Internal Service Funds</i>	15,235,557	14,627,793	15,046,825	0	0	(1,348,195)	(1,348,195)
	TOTAL CITY BUDGET	35,649,622	80,721,761	77,679,386	493,731	189,000	(5,768,317)	(5,085,586)
390	<i>PUBLIC FINANCING AUTHORITY</i>	617,568	3,975	3,975	0	0	0	0

City of Whittier
FUND BALANCE SUMMARY
FISCAL YEAR 2013-14

Net Operating Surplus/ (Deficit)	Total Non-Operating Revenue	Total Non-Operating Budget	Fund Balance Adjustments	Total Net Non-Operating Surplus/ (Deficit)	Non-Operating CIP	Projected Fund Balance June 30, 2014
\$ 0	\$ 150,000	\$ 265,894	\$ (515,395)	\$ (631,289)	\$ (139,100)	\$ 12,498,639
(180,344)	131,200	0	0	131,200	0	380,610
36,797	2,000	0	0	2,000	0	424,628
311	0	0	0	0	0	2,275
(127,121)	23,000	130,000	0	(107,000)	0	389,483
0	0	0	0	0	0	0
0	0	0	0	0	0	103,374
(10,000)	0	0	0	0	0	424,464
0	0	0	0	0	0	600
50,860	0	0	0	0	0	484,629
0	0	0	0	0	0	599,162
43,105	6,500	0	0	6,500	0	49,605
0	0	0	0	0	0	21,659
0	0	0	0	0	0	0
0	0	0	0	0	0	0
0	0	0	0	0	0	0
(300,853)	33,200	0	0	33,200	0	0
0	0	0	0	0	0	78,823
(311,919)	134,000	0	0	134,000	0	493,045
143,388	0	0	0	0	0	221,040
34,430	0	0	0	0	0	76,127
40,374	3,000	0	0	3,000	0	1,085,366
(53,401)	51,448	0	0	51,448	0	12,420
0	0	0	0	0	0	0
(634,373)	384,348	130,000	0	254,348	0	4,847,310
420,389	300	416,000	0	(415,700)	0	17,451
0	0	0	0	0	0	0
420,389	300	416,000	0	(415,700)	0	17,451
(62,000)	40,000	81,500	0	(41,500)	(297,000)	1,504,440
0	0	0	0	0	0	0
(62,000)	40,000	81,500	0	(41,500)	(297,000)	1,504,440
(305,917)	331,000	0	0	331,000	(25,000)	83
92	20,000	0	0	20,000	0	4,091,155
(661,690)	20,000	0	0	20,000	0	2,949,418
(602)	2,000	0	0	2,000	0	287,017
(769,016)	72,000	92,000	0	(20,000)	0	5,769,427
(25,000)	10,000	0	0	10,000	(22,500)	78,035
(5,094)	3,500	0	0	3,500	0	612,195
(1,767,227)	458,500	92,000	0	366,500	(47,500)	13,787,330
(2,043,211)	1,033,148	985,394	(515,395)	(467,641)	(483,600)	32,655,170
0	591,290	591,290	0	0	0	617,568

City of Whittier
FUND BALANCE SUMMARY
FISCAL YEAR 2013-14

Fund	Description	Projected Fund Balance June 30, 2013	Total Operating Revenues	Total Operating Budget	Fund Balance Adjustments	Reserve Adjustments	Operating CIP	Total Adjustments
<i>WHITTIER UTILITY AUTHORITY</i>								
410	Sewer Maintenance	2,414,288	3,068,201	1,487,537	0	0	(1,950,000)	(1,950,000)
420	Water	1,274,228	11,173,681	8,126,464	0	(15,000) ^(c)	(1,612,000)	(1,627,000)
430	Solid Waste Collection	6,643,300	6,628,480	6,903,048	0	0	(50,000)	(50,000)
440	Solid Waste Disposal	0	3,927,129	3,045,391	0	0	0	0
450	Water Facilities Replacement	1,849,992	348,600	0	0	0	0	0
456	Landfill Closure	8,039,403	272,000	0	0	0	0	0
470	Water Bond	672,769	1,210,869	4,000	0	0	0	0
480	Solid Waste Bond	300	459,106	4,350	0	0	0	0
490	Environmental Liability	636,180	0	0	0	0	0	0
<i>TOTAL UTILITY AUTHORITY</i>		21,530,460	27,088,066	19,570,790	0	(15,000)	(3,612,000)	(3,627,000)
GRAND TOTAL		\$ 57,797,650	\$ 107,813,802	\$ 97,254,151	\$ 493,731	\$ 174,000	\$ (9,380,317)	\$ (8,712,586)

- (a) Increase reserves for Art in Public Places (\$5,500), Designated PEG (\$72,816), reserve for Emergency Contingency (\$65,000), Rental Units (\$33,434), General Plan Update (\$81,250), Designated Park In-Lieu (\$255,000); Decreases in reserve for Contingency (\$750,000) and Designated Parkland (\$52,000)
- (b) Increase in Greenway Reserve for Rental (\$100,000)
- (c) Increase reserve for Water Connection Fees (\$15,000)

City of Whittier
 FUND BALANCE SUMMARY
 FISCAL YEAR 2013-14

Net Operating Surplus/ (Deficit)	Total Non-Operating Revenue	Total Non-Operating Budget	Fund Balance Adjustments	Total Net Non-Operating Surplus/ (Deficit)	Non-Operating CIP	Projected Fund Balance June 30, 2014
(369,336)	3,112	0	0	3,112	0	2,048,064
1,420,217	623,770	2,165,050	0	(1,541,280)	0	1,153,165
(324,568)	15,000	106,500	0	(91,500)	0	6,227,232
881,738	50,000	459,106	0	(409,106)	(25,000)	447,632
348,600	95,000	0	0	95,000	0	2,293,592
272,000	0	0	0	0	0	8,311,403
1,206,869	127,892	1,334,762	0	(1,206,870)	0	672,768
454,756	150	455,206	0	(455,056)	0	0
0	0	0	0	0	0	636,180
3,890,276	914,924	4,520,624	0	(3,605,700)	(25,000)	21,790,036
\$ 1,847,065	\$ 2,539,362	\$ 6,097,308	\$ (515,395)	\$ (4,073,341)	\$ (508,600)	\$ 55,062,774

City of Whittier Summary and Total of Reserved Monies

	2011-12 Actual	2012-13 Projected	2013-14 Changes	2013-14 Projected Ending Balance
General Fund Reserves				
Police Facility	\$ 58,148	\$ 58,148	\$ -	\$ 58,148
PERS Reserve	5,024,737	4,305,737	(750,000)	3,555,737
Emergency Contingency	2,739,225	2,804,225	65,000	2,869,225
Art in Public Places	47,478	67,163	5,500	72,663
Art in Public Places - Whittier College	40,500	40,500	-	40,500
General Plan	763,842	455,020	81,250	536,270
Rental Units	509,326	542,760	33,434	576,194
Designated PEG	210,042	245,594	72,816	318,410
Designated Oil Wells	100,000	100,000	-	100,000
Designated Mineral Extraction	-	308,400	-	308,400
Designated Park In-Lieu	-	-	255,000	255,000
Designated Parkland	625,177	672,801	(52,000)	620,801
General Fund Subtotal	\$ 10,118,475	\$ 9,600,348	\$ (289,000)	\$ 9,311,348
Asset Forfeiture Fund Reserves				
Police Dept. / Library Facilities	\$ 103,168	\$ 103,168	\$ -	\$ 103,168
Police Dept. Equipment	150,609	80,664	-	80,664
Police Salary	439,675	439,675	-	439,675
Asset Forfeiture Fund Subtotal	\$ 693,452	\$ 623,507	\$ -	\$ 623,507
Prop. A Fund Reserves				
Dial-A-Ride Vehicle Replacement	\$ 5,665	\$ 5,665	\$ -	\$ 5,665
Prop. A Fund Subtotal	\$ 5,665	\$ 5,665	\$ -	\$ 5,665
Prop. C Fund Reserves				
Greenway Reserve for Rental Income	\$ 638,444	\$ -	\$ 100,000	\$ 100,000
Prop. C Fund Subtotal	\$ 638,444	\$ -	\$ 100,000	\$ 100,000
Capital Projects Fund Reserves				
City Yard	\$ 119,066	\$ 119,066	\$ -	\$ 119,066
Capital Projects Fund Subtotal	\$ 119,066	\$ 119,066	\$ -	\$ 119,066
Water Fund Reserves				
Water Connection Fee	\$ 134,339	\$ 899	\$ 15,000	\$ 15,899
Emergency Capital Repairs	2,000,000	2,000,000	-	2,000,000
Operating Capital	631,000	631,000	-	631,000
Lease Repayment	1,300,000	1,300,000	-	1,300,000
Water Fund Subtotal	\$ 4,065,339	\$ 3,931,899	\$ 15,000	\$ 3,946,899
Solid Waste Disposal Fund Reserves				
Back Canyon	\$ 1,171,604	\$ -	\$ -	\$ -
Solid Waste Disposal Fund Subtotal	\$ 1,171,604	\$ -	\$ -	\$ -
General Liability Fund Reserves				
Solid Waste Disposal Environmental Liability	\$ 560,000	\$ 560,000	\$ -	\$ 560,000
Solid Waste Collection Environmental Liability	497,615	497,615	-	497,615
General Liability Fund Subtotal	\$ 1,057,615	\$ 1,057,615	\$ -	\$ 1,057,615
Equipment Replacement Fund Reserves				
Police Equipment	\$ 448,697	\$ 448,697	\$ -	\$ 448,697
Copiers	399,513	399,513	-	399,513
Equipment Replacement Fund Subtotal	\$ 848,210	\$ 848,210	\$ -	\$ 848,210
Totals	\$ 18,717,870	\$ 16,186,310	\$ (174,000)	\$ 16,012,310

City of Whittier Five Year Projection – General Fund

	FY 13/14 Adopted	FY 14/15 Projected*	FY 15/16 Projected*	FY 16/17 Projected*	FY 17/18 Projected*
<u>Revenues</u>					
Taxes	\$ 22,907,314	\$ 23,417,000	\$ 23,899,000	\$ 24,513,000	\$ 25,143,000
Licenses and Permits	1,869,560	1,889,000	1,908,000	1,927,000	1,946,000
Fines/Forfeitures	753,100	753,000	753,000	753,000	753,000
Motor Vehicle In Lieu	7,405,000	7,553,000	7,704,000	7,935,000	8,173,000
Use of Money and Property	1,184,182	1,214,000	1,244,000	1,275,000	1,307,000
SFS Policing Contract	7,727,787	7,776,000	7,815,000	7,815,000	7,815,000
Charges for Services / Others	15,188,101	13,633,000	13,638,000	11,758,000	11,763,000
Total Revenues	\$ 57,035,044	\$ 56,235,000	\$ 56,961,000	\$ 55,976,000	\$ 56,900,000
<u>Operating Expenditures</u>					
Employee Services	\$ 40,314,713	\$ 41,752,000	\$ 43,783,000	\$ 45,746,000	\$ 46,440,000
Maintenance and Operations	15,214,069	15,562,000	15,921,000	16,289,000	16,667,000
Capital Outlay	2,061,485	218,000	222,000	226,000	231,000
Transfers-Out	227,508	52,000	52,000	52,000	52,000
Total Operating Expenditures	\$ 57,817,775	\$ 57,584,000	\$ 59,978,000	\$ 62,313,000	\$ 63,390,000
Fund Balance Adjustment	\$ 493,731	\$ 0	\$ 0	\$ 0	\$ 0
Adopted/Projected Adjustment	\$ (289,000)	\$ (1,349,000)	\$ (3,017,000)	\$ (6,337,000)	\$ (6,490,000)
Net Operating Surplus/(Deficit)	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

* Projected figures are based on historical revenue and expenditure data. Future year projections are estimates only and have not been approved by City Council. These figures are for forecasting purposes only.



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City of Whittier

Personnel Schedules

- *Summary of All Budgeted Positions*
- *Budgeted Full Time Positions*
- *Budgeted Part Time Positions/Full Time Equivalent*
- *Employee Service Costs*

City of Whittier
Total Budgeted Positions
For Fiscal Years 2009-10 Through 2013-14

		<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
<u>General Fund</u>						
100-12-121-000	City Manager	4.40	3.56	4.56	4.56	4.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	6.00	6.00	6.00	6.90	6.90
100-15-151-301	Elections	0.00	0.00	0.00	0.00	0.00
100-15-152-000	City Treasurer	3.17	3.17	3.17	3.17	3.25
100-15-152-302	Business License	2.33	1.90	1.90	1.90	1.90
100-18-141-000	Building and Safety	7.04	7.04	7.04	7.04	7.04
100-18-161-000	Planning	8.30	8.30	8.30	8.30	7.30
100-18-181-000	Community Development - Admin.	4.95	4.95	4.95	3.95	3.95
100-18-181-507	Economic Development	1.00	1.00	1.00	1.00	1.00
100-21-211-000	Library	42.00	40.26	40.26	40.26	42.16
100-22-221-000	Park	44.17	42.75	42.75	42.75	40.75
100-23-231-000	Community Services	58.98	58.07	58.07	57.43	54.41
100-23-231-601	July 4th Flag Raising Ceremony	0.30	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	3.83	3.46	3.46	3.46	3.46
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	City Controller	14.50	13.33	13.33	12.75	12.75
100-30-142-000	Civic Center Maintenance	3.00	3.00	3.00	3.00	3.00
100-30-321-803	Street Maintenance	25.69	22.74	22.74	21.60	21.60
100-30-321-804	Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810	Graffiti Removal	3.00	3.00	3.00	3.00	3.00
100-30-332-000	Engineering	7.60	7.60	7.60	7.60	7.60
100-40-411-000	Police	134.38	128.38	128.38	128.38	128.43
100-40-423-705	Police - Santa Fe Springs	41.00	39.00	39.00	39.00	39.00
100-40-431-000	Code Enforcement	5.00	5.00	5.00	4.00	4.00
100-40-441-000	Police-Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-451-000	Police-OTS Grant	1.00	0.00	0.00	0.00	0.00
100-40-461-709	Cops MORE	0.00	0.00	0.00	0.00	0.00
100-40-461-711	Traffic Safety Program	0.00	0.00	0.00	0.00	0.00
100-40-461-714	SROs in School	4.00	4.00	4.00	4.00	4.00
	Total General Fund Positions	<u>431.01</u>	<u>412.48</u>	<u>413.48</u>	<u>410.02</u>	<u>406.03</u>
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	3.32	3.32	3.32	3.32	3.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
250-40-471-000	Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
268-21-950-903	Library Grant	1.00	1.00	1.00	0.00	0.00
267-18-182-502	Housing Rehabilitation	3.00	3.00	3.00	1.00	0.00
267-18-182-505	CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607	Transit Administration	2.30	3.30	3.30	3.30	3.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
270-23-241-626	Prop A - Access	0.62	0.62	0.62	0.00	0.00
270-23-241-627	Prop A - Recreation Transit	0.16	0.16	0.16	0.00	0.00
280-23-241-613	Prop C - Access	0.00	0.00	0.00	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.00	0.00	0.00	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	<u>16.11</u>	<u>17.11</u>	<u>17.11</u>	<u>14.11</u>	<u>13.11</u>
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	7.20	7.20	7.20	7.20	7.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	12.10	12.10	12.10	12.60	12.60
	Total Internal Service Funds Positions	<u>20.15</u>	<u>20.15</u>	<u>20.15</u>	<u>20.65</u>	<u>20.65</u>
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	2.94	4.94	4.94	4.94	4.94
420-30-341-841	Water	22.70	22.70	22.70	23.70	24.70
420-30-341-850	Water - EPA Plant	1.00	1.00	1.00	1.00	0.00
430-30-352-851	Solid Waste Collection	23.29	23.29	23.29	23.29	23.44
430-30-352-852	Solid Waste Reduction	0.00	0.00	0.00	0.00	0.00
430-30-352-853	Solid Waste Street Cleaning	2.00	2.00	2.00	2.00	2.00
440-30-353-000	Solid Waste Disposal	8.00	8.00	8.00	8.00	8.00
	Total Whittier Utility Authority Positions	<u>59.93</u>	<u>61.93</u>	<u>61.93</u>	<u>62.93</u>	<u>63.08</u>
	TOTAL POSITIONS	<u>527.20</u>	<u>511.67</u>	<u>512.67</u>	<u>507.71</u>	<u>502.87</u>

City of Whittier
 Budgeted Full Time Positions
 For Fiscal Years 2009-10 Through 2013-14

	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
<i><u>General Fund</u></i>					
100-12-121-000 City Manager	4.00	3.00	4.00	4.00	4.00
100-15-151-000 City Clerk	6.00	6.00	6.00	6.00	6.00
100-15-152-000 City Treasurer	3.00	3.00	3.00	3.00	3.00
100-15-152-302 Business License	2.00	1.00	1.00	1.00	1.00
100-18-141-000 Building and Safety	7.00	7.00	7.00	7.00	7.00
100-18-161-000 Planning	8.00	8.00	8.00	8.00	7.00
100-18-181-000 Community Development - Admin.	4.00	4.00	4.00	3.00	3.00
100-18-181-507 Economic Development	1.00	1.00	1.00	1.00	1.00
100-21-211-000 Library	22.00	22.00	22.00	22.00	22.00
100-22-221-000 Park	33.00	32.00	32.00	32.00	30.00
100-23-231-000 Community Services	18.00	18.00	18.00	18.00	18.00
100-25-171-000 Human Resources	3.00	2.00	2.00	2.00	2.00
100-25-251-000 City Controller	13.00	13.00	13.00	12.00	12.00
100-30-142-000 Civic Center Maintenance	3.00	3.00	3.00	3.00	3.00
100-30-321-803 Street Maintenance	23.00	20.00	20.00	19.00	19.00
100-30-321-804 Traffic Signals	3.00	3.00	3.00	3.00	3.00
100-30-321-810 Graffiti Removal	3.00	3.00	3.00	3.00	3.00
100-30-332-000 Engineering	6.00	6.00	6.00	6.00	6.00
100-40-411-000 Police	126.00	120.00	120.00	120.00	120.00
100-40-423-705 Police - Santa Fe Springs	41.00	39.00	39.00	39.00	39.00
100-40-431-000 Code Enforcement	5.00	5.00	5.00	4.00	4.00
100-40-441-000 Police-Whittwood	1.00	1.00	1.00	1.00	1.00
100-40-451-000 Police-OTS Grant	1.00	0.00	0.00	0.00	0.00
100-40-461-714 SROs in School	4.00	4.00	4.00	4.00	4.00
Total General Fund Positions	<u>340.00</u>	<u>324.00</u>	<u>325.00</u>	<u>321.00</u>	<u>318.00</u>
<i><u>Special Revenue Funds</u></i>					
210-40-451-000 Traffic Offender/COPS	2.00	2.00	2.00	2.00	2.00
250-40-471-000 Asset Seizure/Forfeiture	1.00	1.00	1.00	1.00	1.00
268-21-950-903 Library Grant	1.00	1.00	1.00	0.00	0.00
267-18-182-502 Housing Rehabilitation	3.00	3.00	3.00	1.00	0.00
267-18-182-505 CDBG - Code Enforcement	2.00	2.00	2.00	2.00	2.00
270-23-241-607 Transit Administration	2.00	3.00	3.00	3.00	3.00
Total Special Revenue Fund Positions	<u>11.00</u>	<u>12.00</u>	<u>12.00</u>	<u>9.00</u>	<u>8.00</u>
<i><u>Internal Service Fund</u></i>					
715-15-151-000 Information Tech	6.00	6.00	6.00	6.00	6.00
740-30-361-000 Mobile Equipment	12.00	12.00	12.00	12.00	12.00
Total Internal Service Funds Positions	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>
<i><u>Whittier Utility Authority</u></i>					
410-30-342-000 Sewer	2.00	4.00	4.00	4.00	4.00
420-30-341-841 Water	20.00	20.00	20.00	21.00	22.00
420-30-341-850 Water - EPA Plant	1.00	1.00	1.00	1.00	0.00
430-30-352-851 Solid Waste Collection	22.00	22.00	22.00	22.00	22.00
430-30-352-853 Solid Waste Street Cleaning	2.00	2.00	2.00	2.00	2.00
440-30-353-000 Solid Waste Disposal	7.00	7.00	7.00	7.00	7.00
Total Whittier Utility Authority Positions	<u>54.00</u>	<u>56.00</u>	<u>56.00</u>	<u>57.00</u>	<u>57.00</u>
TOTAL FULL TIME POSITIONS	<u><u>423.00</u></u>	<u><u>410.00</u></u>	<u><u>411.00</u></u>	<u><u>405.00</u></u>	<u><u>401.00</u></u>

City of Whittier
 Budgeted Part-Time Positions (Full Time Equivalent)
 For Fiscal Years 2009-10 Through 2013-14

	2009-10	2010-11	2011-12	2012-13	2013-14	
<u>General Fund</u>						
100-12-121-000	City Manager	0.40	0.56	0.56	0.56	0.56
100-12-122-000	Public Information	1.05	1.05	1.05	1.05	1.05
100-15-151-000	City Clerk	0.00	0.00	0.00	0.90	0.90
100-15-151-301	Elections	0.00	0.00	0.00	0.00	0.00
100-15-152-000	City Treasurer	0.17	0.17	0.17	0.17	0.25
100-15-152-302	Business License	0.33	0.90	0.90	0.90	0.90
100-18-141-000	Building and Safety	0.04	0.04	0.04	0.04	0.04
100-18-161-000	Planning	0.30	0.30	0.30	0.30	0.30
100-18-181-000	Community Development - Admin.	0.95	0.95	0.95	0.95	0.95
100-18-181-507	Economic Development	0.00	0.00	0.00	0.00	0.00
100-21-211-000	Library	20.00	18.26	18.26	18.26	20.16
100-22-221-000	Park	11.17	10.75	10.75	10.75	10.75
100-23-231-000	Community Services	40.98	40.07	40.07	39.43	36.41
100-23-231-601	July 4th Flag Raising Ceremony	0.30	0.60	0.60	0.60	0.60
100-25-171-000	Human Resources	0.83	1.46	1.46	1.46	1.46
100-25-172-000	Emergency Management	0.32	0.32	0.32	0.32	0.32
100-25-251-000	City Controller	1.50	0.33	0.33	0.75	0.75
100-30-142-000	Civic Center Maintenance	0.00	0.00	0.00	0.00	0.00
100-30-321-803	Street Maintenance	2.69	2.74	2.74	2.60	2.60
100-30-321-804	Traffic Signals	0.00	0.00	0.00	0.00	0.00
100-30-321-810	Graffiti Removal	0.00	0.00	0.00	0.00	0.00
100-30-332-000	Engineering	1.60	1.60	1.60	1.60	1.60
100-40-411-000	Police	8.38	8.38	8.38	8.38	8.43
100-40-423-705	Police - Santa Fe Springs	0.00	0.00	0.00	0.00	0.00
100-40-431-000	Code Enforcement	0.00	0.00	0.00	0.00	0.00
100-40-441-000	Police-Whittwood	0.00	0.00	0.00	0.00	0.00
100-40-451-000	Police-OTS Grant	0.00	0.00	0.00	0.00	0.00
100-40-461-709	Cops MORE	0.00	0.00	0.00	0.00	0.00
100-40-461-711	Traffic Safety Program	0.00	0.00	0.00	0.00	0.00
100-40-461-714	Cops in School	0.00	0.00	0.00	0.00	0.00
	Total General Fund Positions	91.01	88.48	88.48	89.02	88.03
<u>Special Revenue Funds</u>						
210-40-451-000	Traffic Offender/COPS	1.32	1.32	1.32	1.32	1.32
230-23-243-000	Air Quality Improvement	0.20	0.20	0.20	0.20	0.20
250-40-471-000	Asset Seizure/Forfeiture	0.00	0.00	0.00	0.00	0.00
260-21-212-000	Library Grant	0.00	0.00	0.00	0.00	0.00
267-18-182-502	Housing Rehabilitation	0.00	0.00	0.00	0.00	0.00
267-18-182-505	CDBG - Code Enforcement	0.00	0.00	0.00	0.00	0.00
270-23-241-607	Transit Administration	0.30	0.30	0.30	0.30	0.30
270-23-241-608	Prop A - Dial-A-Ride	0.08	0.08	0.08	0.08	0.08
270-23-241-609	Prop A - Fixed Route	0.42	0.42	0.42	0.42	0.42
270-23-241-626	Prop A - Access	0.62	0.62	0.62	0.00	0.00
270-23-241-627	Prop A - Recreation Transit	0.16	0.16	0.16	0.00	0.00
280-23-241-613	Prop C - Access	0.00	0.00	0.00	0.62	0.62
280-23-241-627	Prop C - Recreation Transit	0.00	0.00	0.00	0.16	0.16
291-30-333-000	Parking District No. 1	2.01	2.01	2.01	2.01	2.01
	Total Special Revenue Fund Positions	5.11	5.11	5.11	5.11	5.11
<u>Internal Service Fund</u>						
715-15-151-000	Information Tech	1.20	1.20	1.20	1.20	1.20
720-25-261-000	Worker's Compensation	0.45	0.45	0.45	0.45	0.45
730-25-262-000	General Liability	0.40	0.40	0.40	0.40	0.40
740-30-361-000	Mobile Equipment	0.10	0.10	0.10	0.60	0.60
	Total Internal Service Funds Positions	2.15	2.15	2.15	2.65	2.65
<u>Whittier Utility Authority</u>						
410-30-342-000	Sewer	0.94	0.94	0.94	0.94	0.94
420-30-341-841	Water	2.70	2.70	2.70	2.70	2.70
420-30-341-850	Water - EPA Plant	0.00	0.00	0.00	0.00	0.00
430-30-352-851	Solid Waste Collection	1.29	1.29	1.29	1.29	1.44
430-30-352-852	Solid Waste Reduction	0.00	0.00	0.00	0.00	0.00
430-30-352-853	Solid Waste Street Cleaning	0.00	0.00	0.00	0.00	0.00
440-30-353-000	Solid Waste Disposal	1.00	1.00	1.00	1.00	1.00
	Total Whittier Utility Authority Positions	5.93	5.93	5.93	5.93	6.08
	TOTAL PART-TIME POSITIONS	104.20	101.67	101.67	102.71	101.87

City of Whittier Employee Service Costs

<u>Department/Division</u>	<u>Salary/Leave/ Distribution</u>	<u>Pension Benefits</u>	<u>Insurance</u>	<u>Medicare</u>	<u>Total</u>
<u>General Fund</u>					
City Manager	\$ 490,379	\$ 110,195	\$ 86,629	\$ 6,962	\$ 694,165
Public Information	57,104	0	0	1,190	58,294
Non-Departmental	147,493	0	25,463	0	172,956
City Clerk	451,831	65,204	65,092	6,280	588,407
Treasurer	167,519	22,093	33,693	2,444	225,749
Business License	87,715	6,890	23,787	833	119,225
Human Resources	186,202	25,573	25,811	2,663	240,249
Emergency Management	18,685	0	0	345	19,030
City Controller	767,415	131,825	186,571	10,994	1,096,805
Building and Safety	466,851	59,084	97,899	6,847	630,681
Planning	606,653	79,829	99,662	8,483	794,627
Administration	288,183	56,296	52,257	5,202	401,938
Economic Development	92,816	12,378	12,075	1,346	118,615
Library	1,856,395	202,126	293,558	21,459	2,373,538
Parks	1,843,282	185,716	558,507	22,599	2,610,104
Community Services	1,973,978	169,500	329,838	33,756	2,507,072
Firework	1,500	0	0	0	1,500
Civic Center Maintenance	192,919	22,619	40,448	2,737	258,723
Streets	1,414,907	166,288	427,405	16,102	2,024,702
Engineering	11,516	86,452	103,666	8,069	209,703
Police - Safety	10,292,876	3,780,213	2,876,713	147,967	17,097,769
Police - SFS	4,616,516	1,410,894	878,748	50,320	6,956,478
Police - Other	703,645	245,679	154,359	10,700	1,114,383
General Fund Totals	\$ 26,736,380	\$ 6,838,854	\$ 6,372,181	\$ 367,298	\$ 40,314,713
<u>Special Revenue Funds</u>					
Traffic Offender/State Cops	\$ 189,505	\$ 57,920	\$ 35,519	\$ 2,689	\$ 285,633
Air Quality Improvement	11,099	0	0	51	11,150
Lighting District 1-91	454	0	0	0	454
Asset Seizure/Forfeiture	113,837	31,279	18,164	1,024	164,304
Library Grant	31,574	0	0	0	31,574
CDBG	260,475	17,605	3,297	1,765	283,142
Home	17,920	0	0	0	17,920
Propositions A and C	357,820	27,041	53,664	3,387	441,912
Parking Districts 1 and 2	54,148	0	0	734	54,882
Uptown Village Maintenance	2,272	0	0	0	2,272
Special Revenue Totals	\$ 1,039,104	\$ 133,845	\$ 110,644	\$ 9,650	\$ 1,293,243

City of Whittier Employee Service Costs

<u>Department/Division</u>	<u>Salary/Leave/ Distribution</u>	<u>Pension Benefits</u>	<u>Insurance</u>	<u>Medicare</u>	<u>Total</u>
<u>Internal Service Funds</u>					
Information Technology	\$ 271,146	\$ 69,685	\$ 74,104	\$ 5,433	\$ 420,368
Worker's Compensation	54,580	525	0	315	55,420
General Liability	91,057	525	0	253	91,835
Group Health Insurance	0	0	9,774	0	9,774
Mobile Equipment	100,612	90,394	249,222	8,614	448,842
Internal Service Totals	\$ 517,395	\$ 161,129	\$ 333,100	\$ 14,615	\$ 1,026,239
<u>Utility Authority Funds</u>					
Sewer	\$ 518,592	\$ 23,589	\$ 83,196	\$ 3,192	\$ 628,569
Water	1,840,691	181,590	409,477	22,509	2,454,267
Solid Waste Collection	1,344,596	160,861	441,266	16,718	1,963,441
Solid Waste Disposal	594,171	47,311	139,044	6,192	786,718
Utility Authority Totals	\$ 4,298,050	\$ 413,351	\$ 1,072,983	\$ 48,611	\$ 5,832,995
City of Whittier Totals	\$ 32,590,929	\$ 7,547,179	\$ 7,888,908	\$ 440,174	\$ 48,467,190



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City of Whittier

Revenues

- *Major Revenue Sources*
- *Key General Fund Revenue Assumptions*
- *Adopted Estimated Revenue and Transfers-
In Budget*

City of Whittier Major Revenue Sources – General Fund

Taxes

Property Tax

All taxable real and personal property within the City limits is subject to ad valorem taxation, a tax based on value that is secured by a lien on real property. These taxes are subject to the 1% of the market value limitations of Proposition 13. The City share of the 1% varies from year to year. Taxes on the base value of real property lying within the boundaries of the Whittier Redevelopment Agency are also included in this revenue source.

Sales and Use Tax

The City receives, by State law, \$.01 of every \$.09 of sales tax collected for sales occurring within the City limits. The retail sales tax is levied against the gross receipts from sales of most tangible personal property except those sold for resale, food for human consumption, prescription medicine and any form of animal life considered food.

Franchise Tax

Fees charged to electrical and gas utilities (not telephone), cable TV and refuse collection companies for the privilege of operating on City streets. Fees are generally based on the gross receipts from sales within the City. Major franchisees/payers are electrical and gas utilities and cable TV.

Utility User Tax

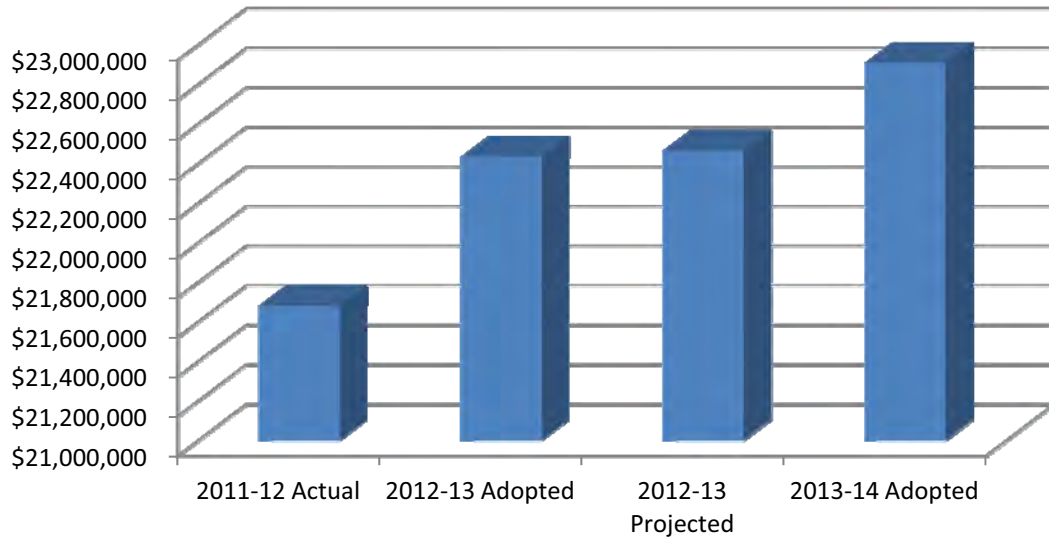
The City receives, per Ordinance 1895, 5% of the charges by utility companies upon every user of the following services: electric, gas, water, cable television and telephone including interstate and international long distance calls and cellular phones.

Transient Occupancy Tax

This tax, derived from transient guests, is levied at the discretion of cities and counties and applies to any occupancy shorter than 30 days in length. The City levies a 10% tax.

**City of Whittier
Major Revenue Sources – General Fund**

Taxes



Taxes	2011-12 Actual	2012-13 Adopted	2012-13 Projected	2013-14 Adopted
Property Taxes	\$ 4,527,927	\$ 4,552,866	\$ 4,552,866	\$ 4,680,814
Sales and Use Tax	7,617,621	8,297,426	8,328,363	8,313,500
Franchise Tax	2,188,611	1,875,000	1,875,000	2,165,000
Utility User Tax	6,759,918	7,034,000	7,034,000	7,075,000
Transient Occupancy Tax	585,837	673,000	673,000	673,000
Total	\$ 21,679,914	\$ 22,432,292	\$ 22,463,229	\$ 22,907,314

Charges for Services

Business Licenses and Permits

Taxes collected from businesses and/or occupations for a license to conduct business within the City. License taxes differ and are based on business type, such as commercial, wholesale, industrial, professional, repair and maintenance, etc. The taxes are established by City ordinance and are enumerated in the Whittier Municipal Code. Additionally, license taxes may be fixed or flat, based on the number of employees or on gross receipts.

Fines and Forfeitures

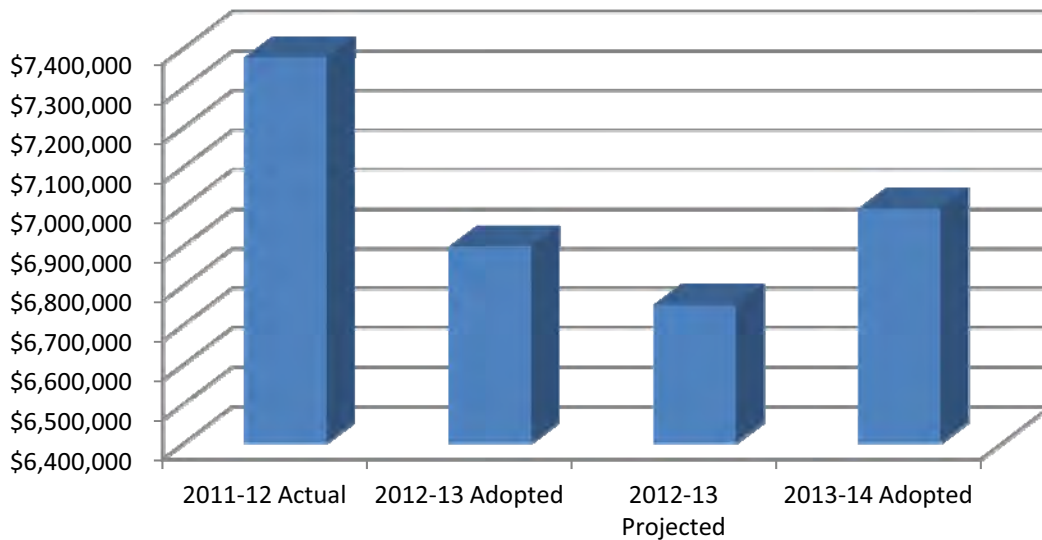
This revenue source includes payments from department related fines, fees and administrative citations charged for various City services.

City of Whittier Major Revenue Sources – General Fund

Contribution for General Government

This revenue source represents overhead charges applied to the City's enterprise funds (water, solid waste and sewer), internal service funds (fleet, worker's compensation, general liability and group health insurance), special revenue funds (transit, parking and community facility districts and HUD funds), Redevelopment Agency and some General Fund programs, including the Santa Fe Springs Police Services contract, for services provided by the General Fund.

Charges for Services



Charges for Services	2011-12 Actual	2012-13 Adopted	2012-13 Projected	2013-14 Adopted
Business Licenses and Permits	\$ 1,885,541	\$ 1,765,200	\$ 1,687,117	\$ 1,869,560
Fines and Forfeitures	626,065	753,100	695,456	753,100
Charges for Services	4,864,540	4,379,132	4,367,539	4,370,628
Total	\$ 7,376,146	\$ 6,897,432	\$ 6,750,112	\$ 6,993,288

City of Whittier Major Revenue Sources – General Fund

Other Revenue Sources

Motor Vehicle in Lieu (VLF)

The Department of Vehicles (DMV) collects an annual motor vehicle license fee based on 2% of the depreciated market value of a motor vehicle. Since 2005, the tax rate was reduced to .65% and the reduced VLF funding was replaced with additional property tax share to cities and counties. The fee is levied in lieu of personal property tax; therefore, it is called in-lieu motor vehicle tax. Fees are collected annually at the time that a vehicle's registration is paid. After deducting refunds and administrative costs, the DMV divides the remaining revenue equally between cities and counties. The City of Whittier is entitled to an apportionment of Cities' revenue as determined on a per capita basis. The funds are disbursed on a monthly basis by the State Controller's office.

Use of Money and Property

Earnings from the investment of idle funds are a major source of revenue from the City. State law limits investment types in effort to protect taxpayer monies, and include Federal securities, the State local agency investment fund and commercial paper. Funds are invested with primary consideration given to safety and liquidity and then followed by a competitive rate of return. All idle City cash is pooled to provide the largest amount of funds available for investment. Interest is then allocated, monthly, to the various funds based on the month-end cash balances for the prior month.

Transfers-In

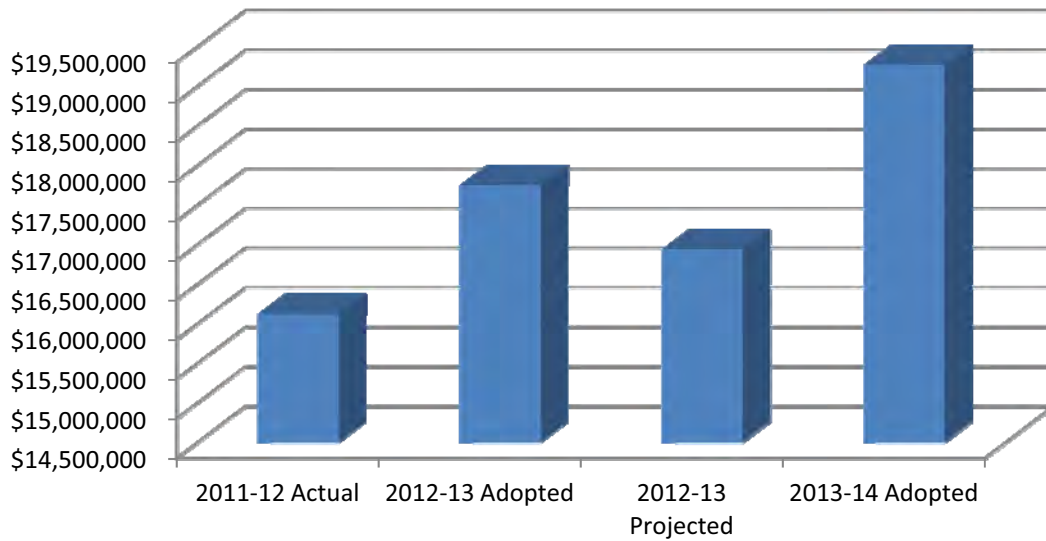
A transfer-in is an inter-fund transfer of funds to subsidize operations and is not revenue generated by operations. To better reflect the true operating revenue of a fund, the transfers-in from operating revenues are segregated on the Projected Revenues and Transfers-In Schedule.

Santa Fe Springs Policing Contract

Revenue received from the City of Santa Fe Springs for contract law enforcement services provided by the Whittier Police Department.

City of Whittier
Major Revenue Sources – General Fund

Other General Fund Sources



Other General Fund Sources	2011-12 Actual	2012-13 Adopted	2012-13 Projected	2013-14 Adopted
Motor Vehicle in Lieu	\$ 7,076,528	\$ 7,355,364	\$ 7,355,364	\$ 7,405,000
Use of Money and Property	480,543	1,086,582	437,010	1,184,182
Transfers-In	1,375,295	1,508,040	1,508,040	2,949,695
Santa Fe Springs Policing Contract	7,188,841	7,796,749	7,637,762	7,727,787
Total	\$ 16,121,207	\$17,746,735	\$ 16,938,176	\$19,266,664

City of Whittier Major Revenue Sources – Special Revenue Funds

Traffic Offender

Revenue collected from the Vehicle Impound Program as well as court fines from traffic violations.

Business Improvement

A special levy imposed on businesses in the Uptown Village area to promote various activities within the area.

Gas Tax

Revenue is provided by the City's share of state gasoline taxes, which are required by State law to be used to maintain streets and traffic signal improvements.

Proposition 1B

The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, was approved by the voters on November 7, 2006 for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows or increasing traffic safety.

Traffic Congestion Relief

State funds received by the City to relieve traffic congestion. This fund supplements the City's Capital Improvement Program.

Traffic Safety Fund

Fines collected on vehicle code violations which can be expended only for traffic safety purposes.

HUD Grants

The receipt of the City's entitlement under the Federal Community Development Block Grant and the Rental Rehabilitation Grant programs of the U.S. Department of Housing and Urban Development (HUD).

Subventions and Grants

Revenue received from various Federal, State and other organizational grants awarded to the City which mandate segregated accounting or have special reporting requirements for specific activities, equipment and or improvements.

Home Grant

The receipt of the City's Home Grant entitlement from the U.S. Department of Housing and Urban Development (HUD).

City of Whittier Major Revenue Sources – Special Revenue Funds

Propositions A and C

The receipt of Proposition A and C funds for transit and transit related costs and improvements. Approved by Los Angeles County voters in 1980 and 1990 respectively, the ½ cent sales tax measures contribute towards the financing of countrywide transit development programs.

Measure R

The receipt of revenue that began in FY 2009-2010 from the voter approved ½ cent sales tax designated for traffic relief and transportation upgrades. Revenue is provided by the Metropolitan Transportation Authority (MTA).

Uptown Parking District No's 1 and 2

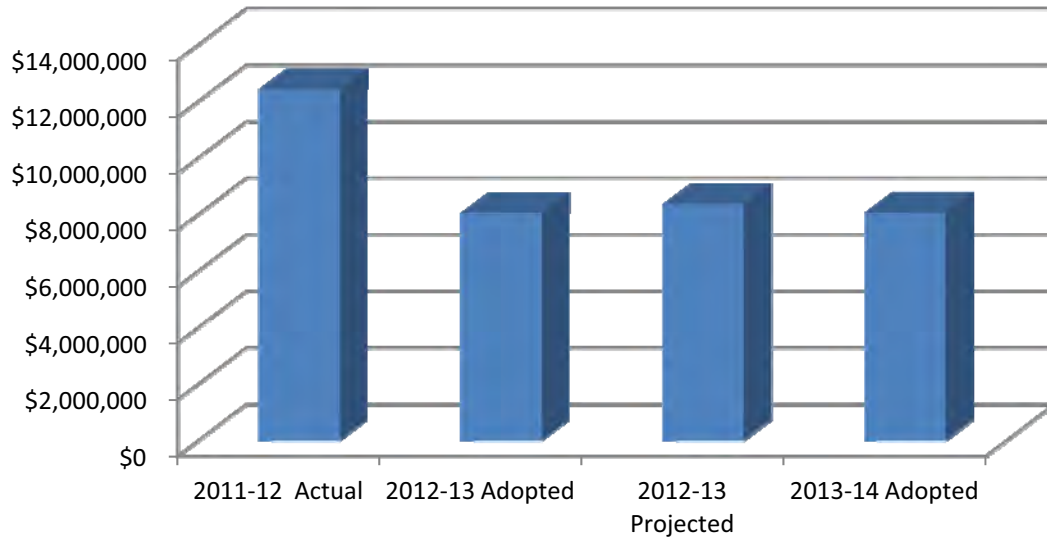
Revenue received from the multi-deck parking structure on Bright Avenue (No. 1) and the various surface parking lots in the Uptown Village area (No. 2).

Federal Stimulus (ARRA)

The ARRA of 2009 (signed by President Barack Obama on February 17, 2009) appropriated \$27.5 billion from the General Fund of the Treasury to fund various programs, including but not limited to, transportation project/highway programs and energy efficiency and renewable which was distributed to counties and cities based on population. Whittier received approximately \$2.6 million of highway funds and \$768,000 in energy efficient funds.

City of Whittier
Major Revenue Sources – Special Revenue Funds

Special Revenue



Special Revenue Sources	2011-12 Actual	2012-13 Adopted	2012-13 Projected	2013-14 Adopted
Gas Tax	\$1,576,202	\$1,778,500	\$1,796,719	\$2,168,200
Traffic Congestion Relief	1,302,151	1,000,000	1,001,062	1,000,000
Traffic Safety	400,508	350,000	467,407	350,000
HUD Grants	1,196,568	681,833	742,670	618,650
Subventions and Grants	823,237	82,533	519,367	310,197
Home Grant	2,340,598	260,228	260,228	234,204
Propositions A & C	2,990,055	3,159,900	3,082,592	2,644,200
Measure R	796,134	727,688	478,609	727,688
Federal Stimulus (ARRA)	985,934	0	0	0
Total	\$12,411,387	\$8,040,682	\$8,348,654	\$8,053,139

City of Whittier Major Revenue Sources – Internal Service Funds

Information Technology

Revenue received to provide service and maintenance of all citywide computer and telecommunication systems on a cost-reimbursement basis.

Worker's Compensation/General Liability/Group Health Insurance

Revenue received from City departments in proportion to operating expenses for providing these services.

Mobile Equipment

Revenue received for the costs of City vehicle and equipment maintenance on a cost-reimbursement basis.

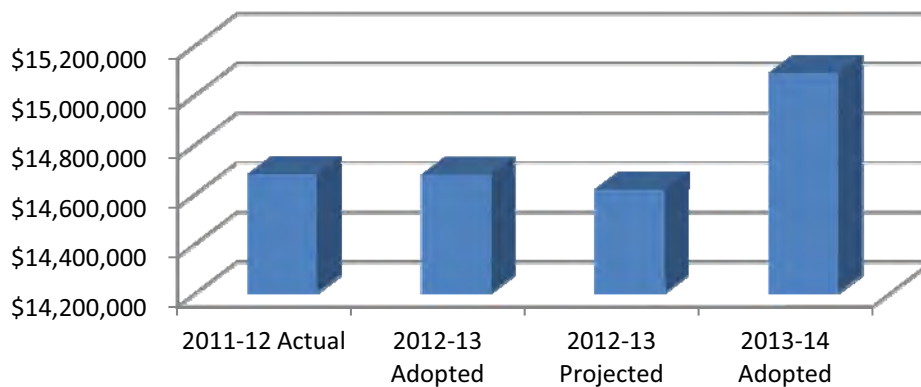
Mobile Equipment Replacement

Revenue received from other City funds to account for the acquisition costs of City motorized equipment and to accumulate funds for equipment replacement.

Equipment Replacement

Revenue received from other City funds to account for the acquisition costs of City equipment and to accumulate funds for replacement.

Internal Service Funds



Internal Service Funds	2011-12 Actual	2012-13 Adopted	2012-13 Projected	2013-14 Adopted
Information Technology	\$ 931,154	\$ 753,509	\$ 766,566	\$ 1,052,509
Worker's Comp/Gen Liability/ Group Health Insurance	9,300,258	9,688,010	9,661,510	9,752,027
Mobile Equipment	2,631,453	2,697,449	2,697,655	2,726,673
Mobile Equipment Replacement	1,691,990	1,395,160	1,363,828	1,350,084
Equipment Replacement	123,610	142,000	128,000	205,000
Total	\$ 14,678,465	\$ 14,676,128	\$14,617,559	\$15,086,293

City of Whittier Major Revenue Sources – Utility Authority

Sewer

Revenue generated by providing wastewater service in the City of Whittier. This fund provides for the maintenance and improvement of the existing 210 miles of sewer lines within the City.

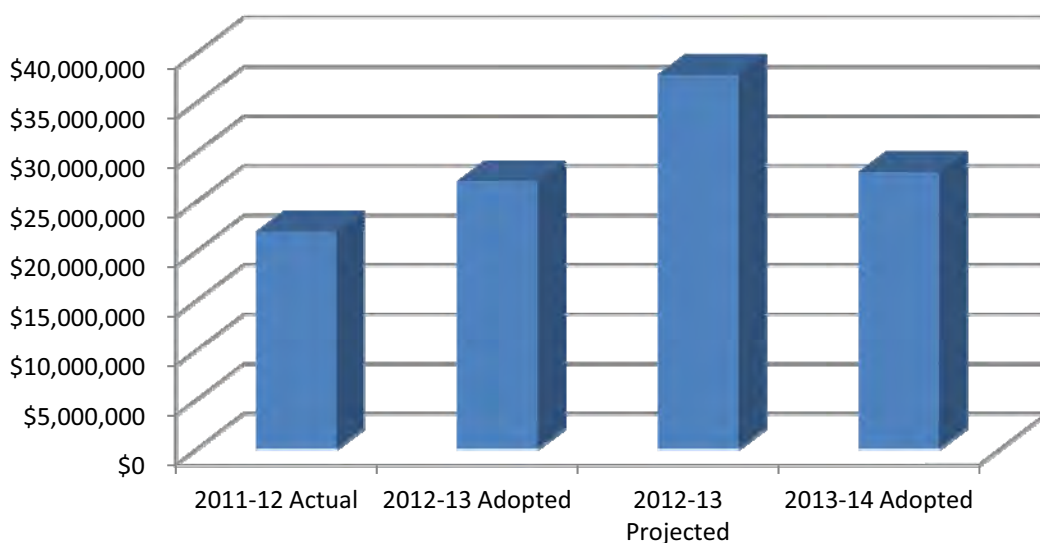
Water

Revenue generated by providing water service in the City of Whittier. The fund provides for the maintenance and improvement to the water system within the City. The water system includes seven production wells, nine booster stations and twelve reservoirs, which provide nearly 3 billion gallons of water each year to residents and businesses in the City of Whittier.

Solid Waste

Revenue generated by providing collection and disposal of solid waste from industrial, commercial and residential users throughout the Whittier area for landfill closure and post closure costs and for funding of environmental liabilities caused by water contamination. Included in the budget is revenue received from contracted refuse haulers for the disposal of foreign trash (outside the City of Whittier).

Utility Authority



Utility Authority	2011-12 Actual	2012-13 Adopted	2012-13 Projected	2013-14 Adopted
Sewer	\$ 2,228,137	\$ 2,352,588	\$ 2,410,483	\$ 3,071,313
Water	10,170,063	14,148,192	24,616,484	13,579,812
Solid Waste	9,561,061	10,543,086	10,794,552	11,351,865
Total	\$ 21,959,261	\$ 27,043,866	\$ 37,821,519	\$ 28,002,990

City of Whittier Major Revenue Sources – Other

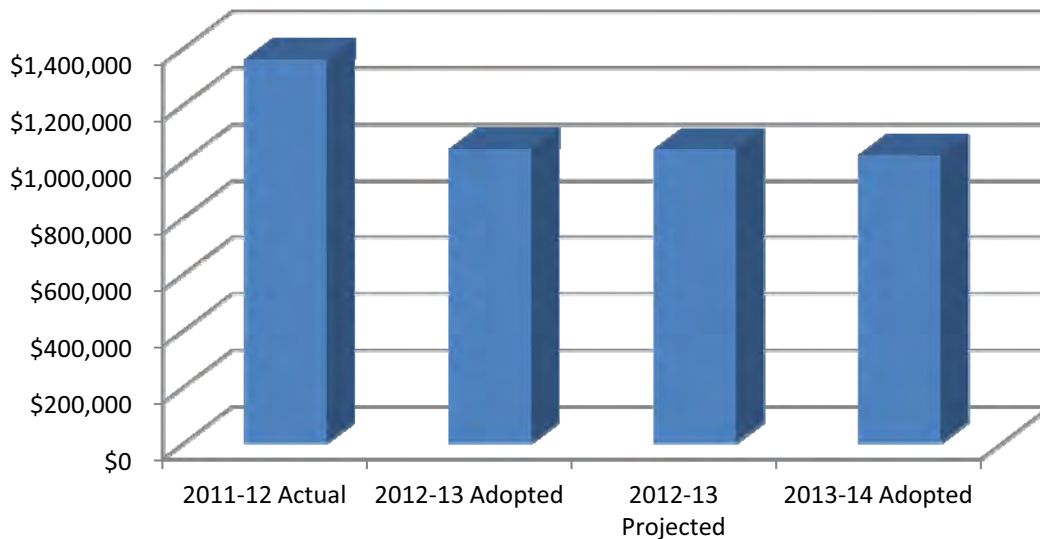
Public Financing Authority

To account for the proceeds of the 2002 and 2007A Revenue Bonds loaned to the Whittier Redevelopment Agency and for the debt service payments.

Community Facilities Districts (CFD) – 89-1 and 91-1

To account for funds set aside by the City on behalf of the CFD 89-1 and 91-1 bondholders for debt service payments and reserves.

Other



Other	2011-12 Actual	2012-13 Adopted	2012-13 Projected	2013-14 Adopted
Public Financing Authority	\$ 293,492	\$ 596,975	\$ 596,975	\$ 595,265
Community Facility Districts	1,066,520	445,447	444,068	425,057
Total	\$ 1,360,012	\$ 1,042,422	\$ 1,041,043	\$ 1,020,324

City of Whittier Key General Fund Revenue Assumptions

The following discussion outlines the three significant operating revenue sources of the City and describes the methods used to forecast fiscal year 2013-14 revenues.

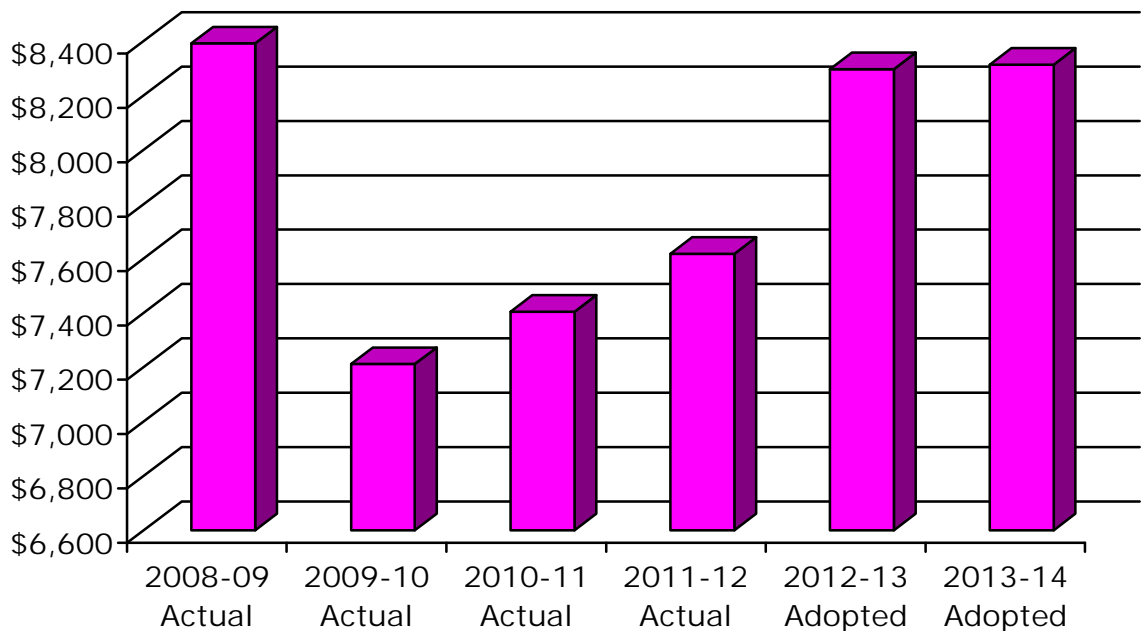
Sales and Use Tax

(Amount in Thousands)

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Adopted</u>	2013-14 <u>Adopted</u>
Sales and Use Tax	\$8,392	\$7,212	\$7,405	\$7,618	\$8,297	\$8,314

The City projected a healthy Sales and Use Tax revenue increase in 2012-13, however much of this increase was attributable to ever fluctuating fuel prices. The 2013-14 revenue projects are expected to remain fairly constant due to the anticipated stabilization of fuel prices at current levels. The City first began to realize declining sales and use tax revenues in 2007-08, when the majority of the City's auto dealers began to close. As the City struggles to recover from the recession, sales and use tax revenue growth is projected to remain very modest, with no new majority tax generators anticipated to open in the City and with the continued slow economic recovery.

Sales and Use Tax
(in Thousands)



City of Whittier
Key General Fund Revenue Assumptions
(Continued)

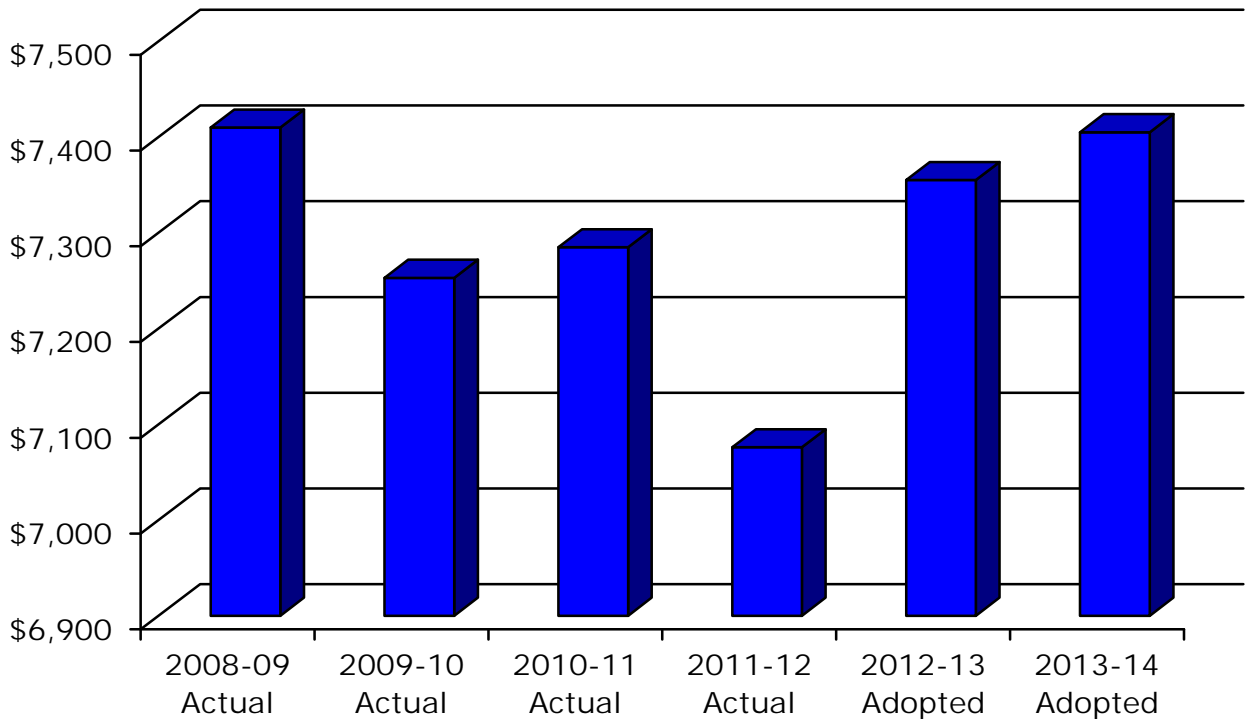
Motor Vehicle In-Lieu (VLF)

(Amount in Thousands)

	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Adopted</u>
Motor Vehicle In-Lieu	\$7,410	\$7,253	\$7,285	\$7,077	\$7,355	\$7,405

City's consultants estimate the VLF revenues to increase from prior year (approximately \$50,000) based on estimated personal property value. City is projected to finish 2012-13 close to the amount adopted and a slight increase of less than 1% (.68%) was considered reasonable based on possible uncertainties.

Motor Vehicle In-Lieu
(in Thousands)



City of Whittier
Key General Fund Revenue Assumptions
(Continued)

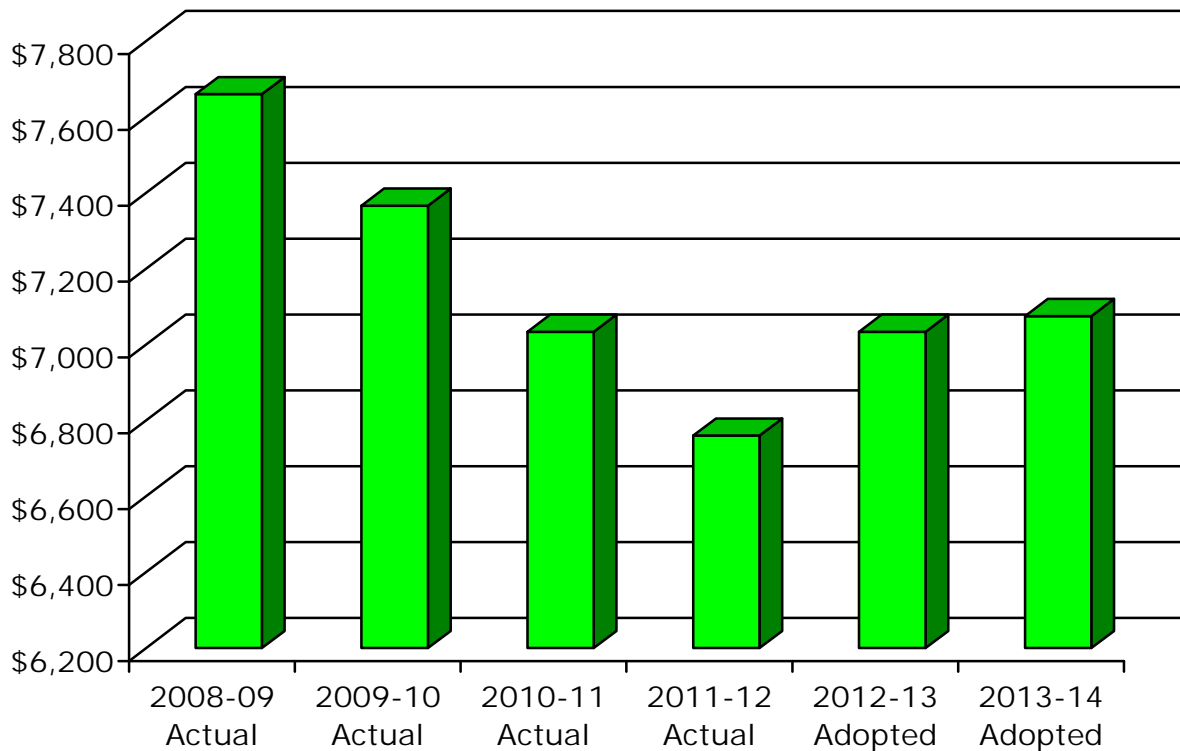
Utility Users Tax

(Amount in Thousands)

	2008-09 <u>Actual</u>	2009-10 <u>Actual</u>	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Adopted</u>	2013-14 <u>Adopted</u>
Utility Users Tax	\$7,660	\$7,366	\$7,034	\$6,760	\$7,034	\$7,075

The City imposes a 5% tax on all charges for telephone, electricity, gas, water and cable television services in accordance with ordinance no. 1895. Despite a realized revenue decrease in 2011-12 of approximately 4%, increasing utility rates have utility user tax projections for 2012-13 at levels similar to 2010-11. With increases in utility rates, revenues is projected to increase slightly (1%) in 2013-14.

Utility Users Tax
(in Thousands)



City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<u>GENERAL FUND (100)</u>					
<i>Operating Revenue</i>					
Property Taxes	\$ 4,426,165	\$ 4,527,927	\$ 4,552,866	\$ 4,552,866	\$ 4,680,814
Sales and Use Tax	7,404,791	7,617,621	8,297,426	8,328,363	8,313,500
Franchise Tax	1,890,700	2,188,611	1,875,000	1,875,000	2,165,000
Utility Users Tax	7,033,852	6,759,918	7,034,000	7,034,000	7,075,000
Transient Occupancy Tax	559,569	585,837	673,000	673,000	673,000
Business Licenses and Permits	1,864,179	1,885,541	1,765,200	1,687,117	1,869,560
Fines and Forfeitures	860,080	626,065	753,100	695,456	753,100
Motor Vehicle In Lieu	7,285,301	7,076,528	7,355,364	7,355,364	7,405,000
Use of Money & Property	758,844	480,543	1,086,582	437,010	1,184,182
SFS Policing Contract	7,324,757	7,188,841	7,796,749	7,637,762	7,727,787
City - Charges for Services					
Contribution for General Government	2,325,898	2,174,504	1,945,914	1,945,914	1,954,301
Lease Payment	7,850,216	3,361,116	3,746,000	3,746,000	3,806,116
Others	2,675,777	2,690,036	2,433,218	2,421,625	2,416,327
Other/Miscellaneous Revenue	4,644,096	4,484,949	3,886,027	3,738,863	4,061,662
Total Operating Revenue	56,904,225	51,648,037	53,200,446	52,128,340	54,085,349
Operating Transfers-In	1,375,295	1,375,295	1,508,040	1,508,040	2,949,695
Total Operating Revenue/Transfers	58,279,520	53,023,332	54,708,486	53,636,380	57,035,044
<i>Non-Operating Revenue</i>					
Others	284,891	76,025	0	65,100	0
Total Non-Operating Revenue	284,891	76,025	0	65,100	0
Non-Operating Transfer-In	0	0	0	0	150,000
Total Non-Operating Revenue/Transfers	284,891	76,025	0	65,100	150,000
Total General Fund	58,564,411	53,099,357	54,708,486	53,701,480	57,185,044
<hr/> - SPECIAL REVENUE FUNDS - <hr/>					
<u>TRAFFIC OFFENDER FUND (210)</u>					
<i>Operating Revenue</i>					
Court Fines	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
State Grants	115,358	205,280	100,000	100,000	100,000
Impound Release Fees	6,655	5,675	10,000	10,000	10,000
Total Operating Revenue	122,013	210,955	110,000	110,000	110,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	122,013	210,955	110,000	110,000	110,000
<i>Non-Operating Revenue</i>					
Interest Income	3,937	2,021	1,200	793	1,200
Non-Operating Transfer-In	130,000	130,000	130,000	130,000	130,000
Total Non-Operating Revenue/Transfers	133,937	132,021	131,200	130,793	131,200
Total Traffic Offender	255,950	342,976	241,200	240,793	241,200
<u>AIR QUALITY IMPROVEMENT FUND (230)</u>					
<i>Operating Revenue</i>					
Motor Vehicle Fuel Tax	\$ 101,153	\$ 107,334	\$ 100,000	\$ 100,000	\$ 100,000
Other	0	0	0	0	0
Total Operating Revenue	101,153	107,334	100,000	100,000	100,000

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<i>(Air Quality Improvement continued)</i>					
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	101,153	107,334	100,000	100,000	100,000
<i>Non-Operating Revenue</i>					
Interest Income	3,425	1,919	2,000	445	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	3,425	1,919	2,000	445	2,000
Total Air Quality Improvement	104,578	109,253	102,000	100,445	102,000
<u>LIGHTING DISTRICT NO. 91-1 (240)</u>					
<i>Operating Revenue</i>					
Lighting District Charges	\$ 1,105	\$ 1,248	\$ 1,200	\$ 1,200	\$ 1,200
Others	0	0	180	180	180
Total Operating Revenue	1,105	1,248	1,380	1,380	1,380
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,105	1,248	1,380	1,380	1,380
<i>Non-Operating Revenue</i>					
Interest Income	12	11	0	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	12	11	0	0	0
Total Lighting District No. 1-91	1,117	1,259	1,380	1,380	1,380
<u>ASSET SEIZURE / FORFEITURE FUND (250)</u>					
<i>Operating Revenue</i>					
Asset Seizure/Forfeiture	\$ 183,660	\$ 90,322	\$ 50,000	\$ 207,271	\$ 100,000
Other	1,912	2,216	0	233	0
Total Operating Revenue	185,572	92,537	50,000	207,504	100,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	185,572	92,537	50,000	207,504	100,000
<i>Non-Operating Revenue</i>					
Interest Income	17,543	7,987	23,000	5,000	23,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	17,543	7,987	23,000	5,000	23,000
Total Asset Seizure / Forfeiture	203,115	100,524	73,000	212,504	123,000
<u>BUSINESS IMPROVEMENT FUND (254)</u>					
<i>Operating Revenue</i>					
Business Improvement Area Assessment	\$ 122,666	\$ 116,263	\$ 111,500	\$ 111,500	\$ 111,500
Total Operating Revenue	122,666	116,263	111,500	111,500	111,500
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	122,666	116,263	111,500	111,500	111,500
Total Business Improvement	122,666	116,263	111,500	111,500	111,500

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<u>LIBRARY GRANT (260)</u>					
<i>Operating Revenue</i>					
PLF SB358	\$ 29,802	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Revenue	29,802	0	0	0	0
Operating Transfer-In	0	0	35,514	35,514	35,508
Total Operating Revenue/Transfers	29,802	0	35,514	35,514	35,508
<i>Non-Operating Revenue</i>					
Interest Income	1,339	549	0	97	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	1,339	549	0	97	0
Total Library Grant	31,141	549	35,514	35,611	35,508
<u>GAS TAX - 2107 (261) PW</u>					
<i>Operating Revenue</i>					
Motor Vehicle Fuel Tax	\$ 1,292,864	\$ 448,904	\$ 640,000	\$ 647,500	\$ 640,000
Total Operating Revenue	1,292,864	448,904	640,000	647,500	640,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,292,864	448,904	640,000	647,500	640,000
<i>Non-Operating Revenue</i>					
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Gas Tax 2107	1,292,864	448,904	640,000	647,500	640,000
<u>PROPOSITION 1B (262) PW</u>					
<i>Operating Revenue</i>					
Special State Assessment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Revenue	0	0	0	0	0
Total Operating Revenue/Transfers	0	0	0	0	0
<i>Non-Operating Revenue</i>					
Interest Income	18,912	8,065	0	1,040	0
Total Non-Operating Revenue/Transfers	18,912	8,065	0	1,040	0
Total Proposition 1B	18,912	8,065	0	1,040	0
<u>TRAFFIC CONGESTION RELIEF FUND (263) PW</u>					
<i>Operating Revenue</i>					
Pavement Rehabilitation	\$ 0	\$ 788,209	\$ 0	\$ 0	\$ 0
Diesel Fuel Tax	0	513,467	1,000,000	1,000,000	1,000,000
Total Operating Revenue	0	1,301,677	1,000,000	1,000,000	1,000,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	0	1,301,677	1,000,000	1,000,000	1,000,000

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<i>(Traffic Congestion Relief continued)</i>					
Non-Operating Revenue					
Interest Income	12,359	474	0	1,062	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	12,359	474	0	1,062	0
Total Traffic Congestion Relief	12,359	1,302,151	1,000,000	1,001,062	1,000,000
<u>TRAFFIC SAFETY FUND (264) PW</u>					
Operating Revenue					
Court Fines - Moving Violations	\$ 469,305	\$ 400,508	\$ 350,000	\$ 467,407	\$ 350,000
Total Operating Revenue	469,305	400,508	350,000	467,407	350,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	469,305	400,508	350,000	467,407	350,000
Total Traffic Safety	469,305	400,508	350,000	467,407	350,000
<u>GAS TAX B 2106 (265) PW</u>					
Operating Revenue					
Intergovernmental Revenue	\$ 5,566	\$ 8,755	\$ 0	\$ 433,219	\$ 389,700
Motor Vehicle Fuel Tax	320,287	261,875	292,000	292,000	292,000
Total Operating Revenue	325,853	270,631	292,000	725,219	681,700
Operating Transfer-In	443,850	443,850	420,000	4,000	420,000
Total Operating Revenue/Transfers	769,703	714,481	712,000	729,219	1,101,700
Non-Operating Revenue					
Interest Income	25,958	15,828	6,500	0	6,500
Total Non-Operating Revenue	25,958	15,828	6,500	0	6,500
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	25,958	15,828	6,500	0	6,500
Total Gas Tax 2106	795,661	730,309	718,500	729,219	1,108,200
<u>GAS TAX 2105 (266)</u>					
Operating Revenue					
Motor Vehicle Fuel Tax	\$ 532,774	\$ 396,989	\$ 420,000	\$ 420,000	\$ 420,000
Total Operating Revenue	532,774	396,989	420,000	420,000	420,000
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	532,774	396,989	420,000	420,000	420,000
Non-Operating Revenue					
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Gas Tax 2105	532,774	396,989	420,000	420,000	420,000

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<u>HUD GRANTS (267)</u>					
<i>Community Development Block Grant (CDBG)</i>					
<i>Operating Revenue</i>					
Rehabilitation Loan Repayment	\$ 66,147	\$ 124,727	\$ 50,000	\$ 110,837	\$ 50,000
CDBG Allocation	1,106,603	1,071,841	631,833	631,833	568,650
Total Operating Revenue	1,172,750	1,196,568	681,833	742,670	618,650
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,172,750	1,196,568	681,833	742,670	618,650
Total HUD Grants	1,172,750	1,196,568	681,833	742,670	618,650
<u>SUBVENTIONS AND GRANTS (268)</u>					
<i>Operating Revenue</i>					
Greenway Grants	\$ 25,730	\$ 196,273	\$ 0	\$ 90,958	\$ 0
Pio Pico Grant	6,545	3,150	0	0	0
LACO Prop. A Trails	0	120,000	0	0	0
Various Library Grants	67,368	0	0	0	0
Police Grants	220,376	309,486	0	322,288	0
Other Grants	87,682	166,390	82,533	106,086	310,197
Interest Income	2,169	0	0	35	0
Total Operating Revenue	409,870	795,299	82,533	519,367	310,197
Operating Transfer-In	0	27,938	0	0	0
Total Operating Revenue/Transfers	409,870	823,237	82,533	519,367	310,197
<i>Non-Operating Revenue</i>					
Interest Income	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Subventions and Grants	409,870	823,237	82,533	519,367	310,197
<u>HOME GRANT (269)</u>					
<i>Operating Revenue</i>					
HOME - Rehabilitation Loan Repayment	\$ 91,551	\$ 15,257	\$ 50,000	\$ 50,000	\$ 50,000
HOME Program	73,479	2,325,341	210,228	210,228	184,204
Total Operating Revenue	165,030	2,340,598	260,228	260,228	234,204
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	165,030	2,340,598	260,228	260,228	234,204
Total HOME Grant	165,030	2,340,598	260,228	260,228	234,204
<u>PROPOSITION A - TRANSIT (270)</u>					
<i>Operating Revenue</i>					
Local Transit Tax	\$ 1,173,785	\$ 1,273,198	\$ 1,168,915	\$ 1,168,915	\$ 1,168,915
Dial-A-Ride	38,123	62,213	27,000	33,003	27,000
Fixed Route Fares	1,764	1,881	0	0	0
Grants	697,332	0	540,000	540,000	20,000
Other	3,809	58,920	0	0	0
Total Operating Revenue	1,914,813	1,396,211	1,735,915	1,741,918	1,215,915
Operating Transfer-In	0	78,723	0	0	0
Total Operating Revenue/Transfers	1,914,813	1,474,934	1,735,915	1,741,918	1,215,915

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<i>(Proposition A - Transit continued)</i>					
Non-Operating Revenue					
Interest Income	15,192	5,769	33,200	972	33,200
Non-Operating Misc Revenue/Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>15,192</u>	<u>5,769</u>	<u>33,200</u>	<u>972</u>	<u>33,200</u>
Total Proposition A - Transit	<u>1,930,005</u>	<u>1,480,703</u>	<u>1,769,115</u>	<u>1,742,890</u>	<u>1,249,115</u>
<u>PROPOSITION A - INCENTIVE (275)</u>					
Operating Revenue					
Prop A Incentive Funds	\$ 285,623	\$ 336,139	\$ 275,601	\$ 275,601	\$ 275,601
Dial-A-Ride Fares	1,530	0	0	0	0
Other	0	0	20,000	0	0
Total Operating Revenue	<u>287,153</u>	<u>336,139</u>	<u>295,601</u>	<u>275,601</u>	<u>275,601</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>287,153</u>	<u>336,139</u>	<u>295,601</u>	<u>275,601</u>	<u>275,601</u>
Non-Operating Revenue					
Interest Income	215	0	0	32	0
Total Non-Operating Revenue	<u>215</u>	<u>0</u>	<u>0</u>	<u>32</u>	<u>0</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>215</u>	<u>0</u>	<u>0</u>	<u>32</u>	<u>0</u>
Total Proposition A - Incentive	<u>287,368</u>	<u>336,139</u>	<u>295,601</u>	<u>275,633</u>	<u>275,601</u>
<u>PROPOSITION C - TRANSIT (280)</u>					
Operating Revenue					
Local Transit Taxes	\$ 976,136	\$ 1,058,836	\$ 969,584	\$ 969,584	\$ 969,584
Dial-A-Ride	0	0	12,500	9,277	12,500
Other	0	0	0	0	3,400
Total Operating Revenue	<u>976,136</u>	<u>1,058,836</u>	<u>982,084</u>	<u>978,861</u>	<u>985,484</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>976,136</u>	<u>1,058,836</u>	<u>982,084</u>	<u>978,861</u>	<u>985,484</u>
Non-Operating Revenue					
Interest Income	31,502	10,643	34,000	3,027	34,000
Rental Income	79,606	103,734	78,100	81,014	100,000
Other	0	0	1,000	1,167	0
Total Non-Operating Revenue	<u>111,108</u>	<u>114,377</u>	<u>113,100</u>	<u>85,208</u>	<u>134,000</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>111,108</u>	<u>114,377</u>	<u>113,100</u>	<u>85,208</u>	<u>134,000</u>
Total Proposition C - Transit	<u>1,087,244</u>	<u>1,173,213</u>	<u>1,095,184</u>	<u>1,064,069</u>	<u>1,119,484</u>
<u>MEASURE R - TRANSIT (285)</u>					
Operating Revenue					
Local Transit Taxes	\$ 727,756	\$ 786,939	\$ 727,688	\$ 475,906	\$ 727,688
Total Operating Revenue	<u>727,756</u>	<u>786,939</u>	<u>727,688</u>	<u>475,906</u>	<u>727,688</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>727,756</u>	<u>786,939</u>	<u>727,688</u>	<u>475,906</u>	<u>727,688</u>

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
(Measure R - Transit continued)					
Non-Operating Revenue					
Interest Income	8,914	9,195	0	2,703	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	8,914	9,195	0	2,703	0
Total Measure R - Transit	736,670	796,134	727,688	478,609	727,688
<u>UPTOWN PARKING DISTRICT NO. 1 (291)</u>					
Operating Revenue					
Property Taxes	\$ 7,725	\$ 6,405	\$ 6,785	\$ 6,442	\$ 6,785
Rental Income	15,600	14,955	15,600	15,600	15,900
Parking Fees	58,872	65,747	79,000	79,000	79,000
Others	5,359	2,675	2,400	5,816	2,400
Total Operating Revenue	87,556	89,783	103,785	106,858	104,085
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	87,556	89,783	103,785	106,858	104,085
Non-Operating Revenue					
Interest Income	0	0	0	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	0	0	0	0
Total Uptown Parking District No. 1	87,556	89,783	103,785	106,858	104,085
<u>UPTOWN PARKING DISTRICT NO. 2 (292)</u>					
Operating Revenue					
Property Taxes	\$ 75,846	\$ 129,638	\$ 54,228	\$ 117,559	\$ 54,228
Rental Income	70	0	0	0	0
Parking Fees	50,221	59,764	86,000	86,000	86,000
Other	588	2,409	25	1,885	25
Total Operating Revenue	126,725	191,811	140,253	205,444	140,253
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	126,725	191,811	140,253	205,444	140,253
Non-Operating Revenue					
Interest Income	8,149	4,411	3,000	3,000	3,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	8,149	4,411	3,000	3,000	3,000
Total Uptown Parking District No. 2	134,874	196,222	143,253	208,444	143,253
<u>UPTOWN VILLAGE MAINTENANCE DISTRICT (294)</u>					
Non-Operating Revenue					
Interest Income	202	89	0	18	0
Non-Operating Transfer-In	51,448	51,448	51,448	51,448	51,448
Total Non-Operating Revenue/Transfers	51,650	51,537	51,448	51,466	51,448
Total Uptown Village Maintenance	51,650	51,537	51,448	51,466	51,448

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<u>FEDERAL STIMULUS - ARRA (296)</u>					
Operating Revenue					
Federal Grant	\$ 2,060,569	\$ 985,934	\$ 0	\$ 0	\$ 0
Total Operating Revenue	2,060,569	985,934	0	0	0
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,060,569	985,934	0	0	0
Total Federal Stimulus	2,060,569	985,934	0	0	0
- Total Special Revenue Funds -	\$ 11,964,028	\$ 13,427,817	\$ 8,903,762	\$ 9,418,695	\$ 8,966,513
- FIDUCIARY FUNDS -					
<u>COMMUNITY FACILITIES DISTRICT 89-1 FUND (586)</u>					
Operating Revenue					
Special Assessment	\$ 429,066	\$ 415,414	\$ 426,259	\$ 426,259	\$ 424,759
Total Operating Revenue	429,066	415,414	426,259	426,259	424,759
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	429,066	415,414	426,259	426,259	424,759
Non-Operating Revenue					
Interest Income	875	304	850	350	300
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	875	304	850	350	300
Total CFD 89-1 Fund	429,941	415,717	427,109	426,609	425,059
<u>COMMUNITY FACILITIES DISTRICT 91-1 FUND (587)</u>					
Operating Revenue					
Special Assessment Levy	\$ 644,498	\$ 650,532	\$ 17,588	\$ 17,459	\$ 0
Total Operating Revenue	644,498	650,532	17,588	17,459	0
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	644,498	650,532	17,588	17,459	0
Non-Operating Revenue					
Interest Income	754	270	750	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	754	270	750	0	0
Total CFD 91-1 Fund	645,252	650,802	18,338	17,459	0
- Total Fiduciary Funds -	\$ 1,075,193	\$ 1,066,520	\$ 445,447	\$ 444,068	\$ 425,059
- CAPITAL PROJECTS FUNDS -					
<u>CAPITAL PROJECTS (635/637)</u>					
Operating Revenue					
Operating Transfer-In	6,220,793	5,852,138	0	0	52,000
Total Operating Revenue/Transfers	6,220,793	5,852,138	0	0	52,000

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<i>(Capital Projects continued)</i>					
Non-Operating Revenue					
Interest Income	10,385	30,451	0	68,100	0
Non-Operating Transfer-In	68,219	80,230	15,000	0	40,000
Total Non-Operating Revenue/Transfers	78,604	110,681	15,000	68,100	40,000
- Total Capital Projects Funds -	\$ 6,299,397	\$ 5,962,819	\$ 15,000	\$ 68,100	\$ 92,000
- INTERNAL SERVICE FUNDS -					
<u>INFORMATION TECHNOLOGY (715)</u>					
Operating Revenue					
General Government - Service Department	\$ 642,065	\$ 642,065	\$ 642,065	\$ 642,065	\$ 642,065
Contributions from Other Funds	74,994	74,994	79,444	79,444	79,444
Others	0	0	0	0	0
Total Operating Revenue	717,059	717,059	721,509	721,509	721,509
Operating Transfer-In	25,000	25,000	25,000	25,000	0
Total Operating Revenue/Transfers	742,059	742,059	746,509	746,509	721,509
Non-Operating Revenue					
Interest Income	6,033	2,371	7,000	5,000	5,000
Non-Operating Transfer-In	0	186,724	0	15,057	326,000
Total Non-Operating Revenue/Transfers	6,033	189,095	7,000	20,057	331,000
Total Information Technology	748,092	931,154	753,509	766,566	1,052,509
<u>WORKER'S COMPENSATION FUND (720)</u>					
Operating Revenue					
General Government - Service Department	\$ 1,419,630	\$ 1,406,841	\$ 1,419,834	\$ 1,419,834	\$ 1,463,916
Contributions from Other Funds	444,542	456,090	451,526	451,526	388,678
SFS - Service Departments	339,192	339,971	357,870	357,870	380,668
Others	77,070	5,497	5,746	5,746	5,698
Total Operating Revenue	2,280,434	2,208,399	2,234,976	2,234,976	2,238,960
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,280,434	2,208,399	2,234,976	2,234,976	2,238,960
Non-Operating Revenue					
Interest Income	32,191	20,006	29,000	20,000	20,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	32,191	20,006	29,000	20,000	20,000
Total Worker's Compensation	2,312,625	2,228,405	2,263,976	2,254,976	2,258,960
<u>GENERAL LIABILITY FUND (730)</u>					
Operating Revenue					
General Government - Service Department	\$ 1,046,644	\$ 1,055,253	\$ 1,055,253	\$ 1,055,253	\$ 1,065,043
Contribution from Other Funds	658,545	650,489	650,491	650,491	569,485
SFS - Service Departments	225,342	225,960	225,960	225,960	225,880
Others	829	888	888	888	811
Total Operating Revenue	1,931,360	1,932,590	1,932,592	1,932,592	1,861,219
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	1,931,360	1,932,590	1,932,592	1,932,592	1,861,219

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<i>(General Liability continued)</i>					
Non-Operating Revenue					
Refunds and Reimbursements	0	655	0	0	0
Interest Income	34,444	22,636	36,000	20,000	20,000
Total Non-Operating Revenue	34,444	23,291	36,000	20,000	20,000
Non-Operating Transfer-In	0	465,133	0	0	0
Total Non-Operating Revenue/Transfers	34,444	488,424	36,000	20,000	20,000
Total General Liability	1,965,804	2,421,014	1,968,592	1,952,592	1,881,219
<u>MOBILE EQUIPMENT FUND (740)</u>					
Operating Revenue					
Equipment Rental	\$ 2,885,587	\$ 2,611,999	\$ 2,695,449	\$ 2,695,449	\$ 2,724,673
NBV of Assets Sold	0	0	0	206	0
Total Operating Revenue	2,885,587	2,611,999	2,695,449	2,695,655	2,724,673
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	2,885,587	2,611,999	2,695,449	2,695,655	2,724,673
Non-Operating Revenue					
Refunds/Reimbursements	0	19,454	2,000	2,000	2,000
Sale-Scrap/Junk	0	0	0	0	0
Total Non-Operating Revenue	0	19,454	2,000	2,000	2,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	0	19,454	2,000	2,000	2,000
Total Mobile Equipment	2,885,587	2,631,453	2,697,449	2,697,655	2,726,673
<u>MOBILE REPLACEMENT FUND (750)</u>					
Operating Revenue					
Equipment Rental (Depreciation)	\$ 1,029,200	\$ 1,010,082	\$ 1,025,589	\$ 1,025,598	\$ 1,055,010
Equipment Replacement Billings (Appreciation)	95,151	88,312	82,571	82,571	80,074
Sale of Capital Assets	0	64,492	5,000	35,659	5,000
Grants	0	30,000	210,000	210,000	0
Total Operating Revenue	1,124,351	1,192,886	1,323,160	1,353,828	1,140,084
Operating Transfer-In	4,000	0	0	0	138,000
Total Operating Revenue/Transfers	1,128,351	1,192,886	1,323,160	1,353,828	1,278,084
Non-Operating Revenue					
Interest Income	77,483	38,813	72,000	10,000	72,000
Sale of Capital Assets	35,180	0	0	0	0
Total Non-Operating Revenue	112,663	38,813	72,000	10,000	72,000
Non-Operating Transfer-In	0	460,291	0	0	0
Total Non-Operating Revenue/Transfers	112,663	499,104	72,000	10,000	72,000
Total Mobile Replacement	1,241,014	1,691,990	1,395,160	1,363,828	1,350,084
<u>EQUIPMENT REPLACEMENT FUND (770)</u>					
Operating Revenue					
Photocopying Charges	\$ 175,052	\$ 111,609	\$ 110,000	\$ 110,000	\$ 110,000
Total Operating Revenue	175,052	111,609	110,000	110,000	110,000
Operating Transfer-In	10,000	10,000	10,000	10,000	85,000
Total Operating Revenue/Transfers	185,052	121,609	120,000	120,000	195,000

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
(Equipment Replacement continued)					
Non-Operating Revenue					
Interest Income	17,624	2,001	22,000	8,000	10,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	17,624	2,001	22,000	8,000	10,000
Total Equipment Replacement	202,676	123,610	142,000	128,000	205,000
GROUP HEALTH INSURANCE FUND (780)					
Operating Revenue					
General Government - Service Department	\$ 3,925,478	\$ 4,251,055	\$ 5,072,258	\$ 5,072,258	\$ 5,222,280
Department Retiree Charges	358,095	354,073	337,195	337,195	348,921
Others	41,500	41,391	40,989	40,989	37,147
Total Operating Revenue	4,325,073	4,646,519	5,450,442	5,450,442	5,608,348
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	4,325,073	4,646,519	5,450,442	5,450,442	5,608,348
Non-Operating Revenue					
Interest Income	7,475	4,320	5,000	3,500	3,500
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	7,475	4,320	5,000	3,500	3,500
Total Group Health Insurance	4,332,548	4,650,839	5,455,442	5,453,942	5,611,848
- Total Internal Service Funds -	\$ 13,688,346	\$ 14,678,465	\$ 14,676,128	\$ 14,617,559	\$ 15,086,293
TOTAL - CITY OF WHITTIER	\$ 91,591,375	\$ 88,234,978	\$ 78,748,823	\$ 78,249,902	\$ 81,754,909
- FINANCING AUTHORITY -					
WHITTIER PUBLIC FINANCING AUTHORITY (390)					
Bond Debt Service					
Operating Revenue					
Operating Transfers-In	\$ 3,550	\$ 5,550	\$ 3,975	\$ 3,975	\$ 3,975
Total Operating Revenue/Transfers	3,550	5,550	3,975	3,975	3,975
Non-Operating Revenue					
Interest Income - WRA Loan	302,748	287,942	273,000	273,000	256,290
Loan Repayment - WRA	0	0	320,000	320,000	335,000
Total Non-Operating Revenue	302,748	287,942	593,000	593,000	591,290
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	302,748	287,942	593,000	593,000	591,290
TOTAL - FINANCING AUTHORITY	\$ 306,298	\$ 293,492	\$ 596,975	\$ 596,975	\$ 595,265
- WHITTIER UTILITY AUTHORITY -					
SEWER MAINTENANCE FUND (410)					
Operating Revenue					
Net Charges for Services	\$ 1,954,929	\$ 2,216,426	\$ 2,349,476	\$ 2,407,371	\$ 3,068,201
Total Operating Revenue	1,954,929	2,216,426	2,349,476	2,407,371	3,068,201

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
(Sewer continued)					
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>1,954,929</u>	<u>2,216,426</u>	<u>2,349,476</u>	<u>2,407,371</u>	<u>3,068,201</u>
Non-Operating Revenue					
Interest Income	20,545	11,711	3,112	3,112	3,112
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>20,545</u>	<u>11,711</u>	<u>3,112</u>	<u>3,112</u>	<u>3,112</u>
Total Sewer Maintenance	<u>1,975,474</u>	<u>2,228,137</u>	<u>2,352,588</u>	<u>2,410,483</u>	<u>3,071,313</u>
<u>WATER FUND (420)</u>					
Operating Revenue					
Water Sales	\$ 7,015,270	\$ 5,696,361	\$ 5,431,000	\$ 5,427,919	\$ 5,431,000
Meter Service Charge	303,993	1,485,492	2,800,000	2,800,000	3,694,081
Grants	564,853	386,932	1,161,826	1,161,826	0
Water Production Rights	2,832,300	(126,000)	1,885,000	1,885,000	1,885,000
Others	174,904	176,311	163,600	163,600	163,600
Total Operating Revenue	<u>10,891,320</u>	<u>7,619,097</u>	<u>11,441,426</u>	<u>11,438,345</u>	<u>11,173,681</u>
Operating Transfers-In	1,172,054	359,035	0	0	0
Total Operating Revenue/Transfers	<u>12,063,374</u>	<u>7,978,132</u>	<u>11,441,426</u>	<u>11,438,345</u>	<u>11,173,681</u>
Non-Operating Revenue					
Interest Income	69,097	32,814	103,154	103,154	103,154
Rental Income	472,121	464,741	821,500	520,616	520,616
Others	0	0	0	692	0
Total Non-Operating Revenue	<u>541,218</u>	<u>497,555</u>	<u>924,654</u>	<u>624,462</u>	<u>623,770</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>541,218</u>	<u>497,555</u>	<u>924,654</u>	<u>624,462</u>	<u>623,770</u>
Total Water	<u>12,604,592</u>	<u>8,475,687</u>	<u>12,366,080</u>	<u>12,062,807</u>	<u>11,797,451</u>
<u>WATER FACILITIES REPLACEMENT FUND (450)</u>					
Operating Revenue					
Water Facilities Billings	\$ 320,419	\$ 365,257	\$ 348,600	\$ 348,600	\$ 348,600
Total Operating Revenue	<u>320,419</u>	<u>365,257</u>	<u>348,600</u>	<u>348,600</u>	<u>348,600</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>320,419</u>	<u>365,257</u>	<u>348,600</u>	<u>348,600</u>	<u>348,600</u>
Non-Operating Revenue					
Interest Income	44,419	23,857	95,000	95,000	95,000
Total Non-Operating Revenue	<u>44,419</u>	<u>23,857</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>44,419</u>	<u>23,857</u>	<u>95,000</u>	<u>95,000</u>	<u>95,000</u>
Total Water Facilities	<u>364,838</u>	<u>389,114</u>	<u>443,600</u>	<u>443,600</u>	<u>443,600</u>

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<u>WATER BOND FUND (470)</u>					
<u>Operating Revenue</u>					
Operating Transfer-In	\$ 1,156,924	\$ 1,157,327	\$ 1,167,290	\$ 1,193,261	\$ 1,210,869
Total Operating Revenue/Transfers	<u>1,156,924</u>	<u>1,157,327</u>	<u>1,167,290</u>	<u>1,193,261</u>	<u>1,210,869</u>
<u>Non-Operating Revenue</u>					
Interest Income	243,784	147,936	171,222	132,209	127,892
Proceeds from debt issuance	0	0	0	10,085,000	0
Bond Issue Premium	0	0	0	699,607	0
Total Non-Operating Revenue	<u>243,784</u>	<u>147,936</u>	<u>171,222</u>	<u>10,916,816</u>	<u>127,892</u>
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>243,784</u>	<u>147,936</u>	<u>171,222</u>	<u>10,916,816</u>	<u>127,892</u>
Total Water Bond	<u>1,400,708</u>	<u>1,305,263</u>	<u>1,338,512</u>	<u>12,110,077</u>	<u>1,338,761</u>
Total Revenue - All Water Funds	<u>\$ 14,370,138</u>	<u>\$ 10,170,063</u>	<u>\$ 14,148,192</u>	<u>\$ 24,616,484</u>	<u>\$ 13,579,812</u>
<u>SOLID WASTE COLLECTION (430)</u>					
<u>Operating Revenue</u>					
Refuse Collection	\$ 4,198,797	\$ 4,311,141	\$ 4,355,279	\$ 4,353,731	\$ 4,400,223
Roll-off Revenue	633,513	653,238	638,228	638,228	638,228
Curbside Recycling - Reduction	286,168	308,152	310,695	310,695	310,695
Greenwaste	381,669	354,073	358,676	358,676	358,676
Street Sweeping	319,989	345,465	346,373	346,373	412,464
Rental Income	456,460	465,293	470,784	470,784	470,784
Others	28,212	37,799	37,410	37,558	37,410
Total Operating Revenue	<u>6,304,808</u>	<u>6,475,161</u>	<u>6,517,445</u>	<u>6,516,045</u>	<u>6,628,480</u>
Operating Transfer-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>6,304,808</u>	<u>6,475,161</u>	<u>6,517,445</u>	<u>6,516,045</u>	<u>6,628,480</u>
<u>Non-Operating Revenue</u>					
Interest Income	80,143	38,751	60,000	10,000	15,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>80,143</u>	<u>38,751</u>	<u>60,000</u>	<u>10,000</u>	<u>15,000</u>
Total Solid Waste Collection	<u>6,384,951</u>	<u>6,513,912</u>	<u>6,577,445</u>	<u>6,526,045</u>	<u>6,643,480</u>
<u>SOLID WASTE DISPOSAL FUND (440)</u>					
<u>Operating Revenue</u>					
Back Canyon CIP	\$ 559,968	\$ 544,601	\$ 698,065	\$ 698,065	\$ 0
Dump Fees	1,729,600	1,708,823	2,328,182	2,769,814	3,770,129
Others	133,916	126,913	157,000	158,184	157,000
Total Operating Revenue	<u>2,423,484</u>	<u>2,380,336</u>	<u>3,183,247</u>	<u>3,626,063</u>	<u>3,927,129</u>
Operating Transfers-In	0	0	0	0	0
Total Operating Revenue/Transfers	<u>2,423,484</u>	<u>2,380,336</u>	<u>3,183,247</u>	<u>3,626,063</u>	<u>3,927,129</u>
<u>Non-Operating Revenue</u>					
Interest Income	39,538	18,169	50,000	5,000	50,000
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	<u>39,538</u>	<u>18,169</u>	<u>50,000</u>	<u>5,000</u>	<u>50,000</u>
Total Solid Waste Disposal	<u>2,463,022</u>	<u>2,398,505</u>	<u>3,233,247</u>	<u>3,631,063</u>	<u>3,977,129</u>

City of Whittier
2013-14 Budget
Revenues and Transfers-In Schedule

	Actual 2010-11	Actual 2011-12	Adopted Budget 2012-13	Projected 2012-13	Adopted Budget 2013-14
<u>LANDFILL CLOSURE FUND (456)</u>					
<i>Operating Revenue</i>					
Closure Fee	\$ 152,707	\$ 148,713	\$ 168,000	\$ 168,000	\$ 0
Total Operating Revenue	152,707	148,713	168,000	168,000	0
Operating Transfer-In	0	0	0	0	272,000
Total Operating Revenue/Transfers	152,707	148,713	168,000	168,000	272,000
<i>Non-Operating Revenue</i>					
Interest Income	78,311	39,406	95,000	8,000	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	78,311	39,406	95,000	8,000	0
Total Landfill Closure	231,018	188,119	263,000	176,000	272,000
<u>SOLID WASTE BOND FUND (480)</u>					
<i>Operating Revenue</i>					
Operating Transfer-In	\$ 461,610	\$ 457,007	\$ 461,144	\$ 461,144	\$ 459,106
Total Operating Revenue/Transfers	461,610	457,007	461,144	461,144	459,106
<i>Non-Operating Revenue</i>					
Interest Income	926	311	150	300	150
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	926	311	150	300	150
Total Solid Waste Bond	462,536	457,318	461,294	461,444	459,256
<u>ENVIRONMENTAL LIABILITY FUND (490)</u>					
<i>Operating Revenue</i>					
Operating Transfer-In	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Operating Revenue/Transfers	0	0	0	0	0
<i>Non-Operating Revenue</i>					
Interest Income	6,486	3,208	8,100	0	0
Non-Operating Transfer-In	0	0	0	0	0
Total Non-Operating Revenue/Transfers	6,486	3,208	8,100	0	0
Total Environmental Liability	6,486	3,208	8,100	0	0
Total Revenue - Solid Waste Funds	\$ 9,548,013	\$ 9,561,061	\$ 10,543,086	\$ 10,794,552	\$ 11,351,865
TOTAL - UTILITY AUTHORITY	\$ 25,893,625	\$ 21,959,261	\$ 27,043,866	\$ 37,821,519	\$ 28,002,990
TOTAL REVENUES & TRANSFERS	\$ 117,791,298	\$ 110,487,730	\$ 106,389,664	\$ 116,668,396	\$ 110,353,164





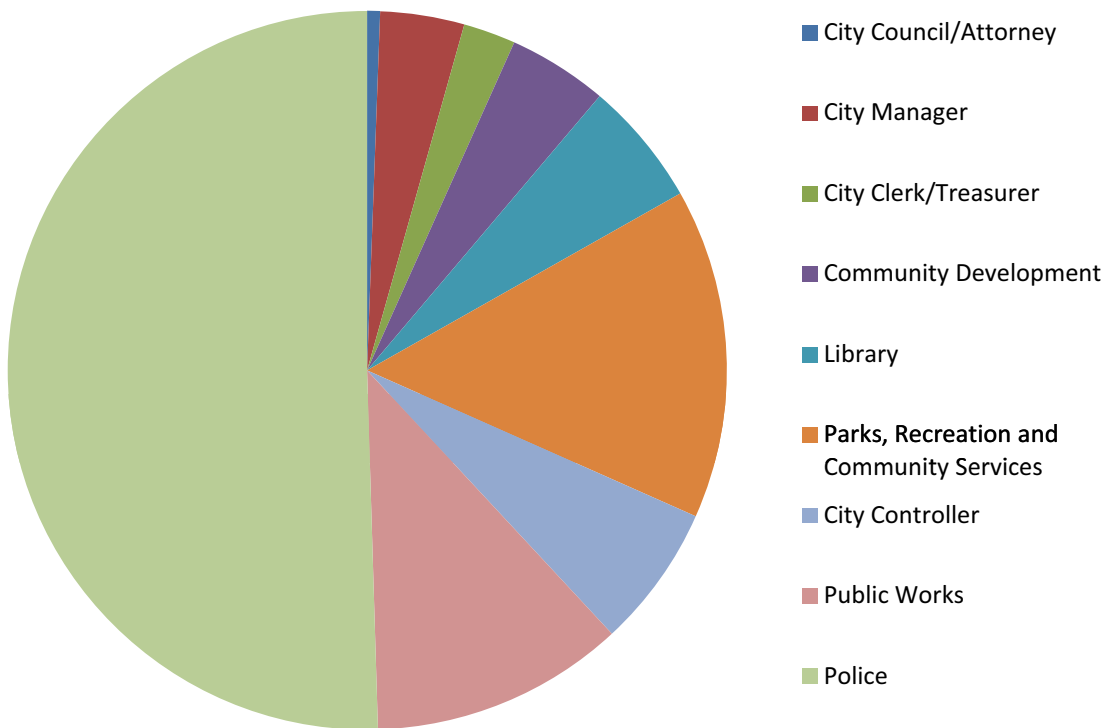
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City of Whittier

Expenditures

- *Budget Summary – General Fund Expenditures*
- *Budget Summary – Non-General Fund Expenditures*
- *Adopted Operating and Transfer-Out Budget (Summarized by Fund Type)*
- *Adopted Operating and Transfer-Out Budget Detail*
- *Adopted Non-Operating and Transfer-Out Budget (Summarized by Fund Type)*
- *Adopted Non-Operating and Transfer-Out Budget Detail*
- *Summary of Adopted and Actual/Estimated Expenditures and Transfers-Out (by Fund Type)*
- *Summary of Adopted and Actual/Estimated Expenditures and Transfers-Out Detail*
- *Gann Appropriations Limit*

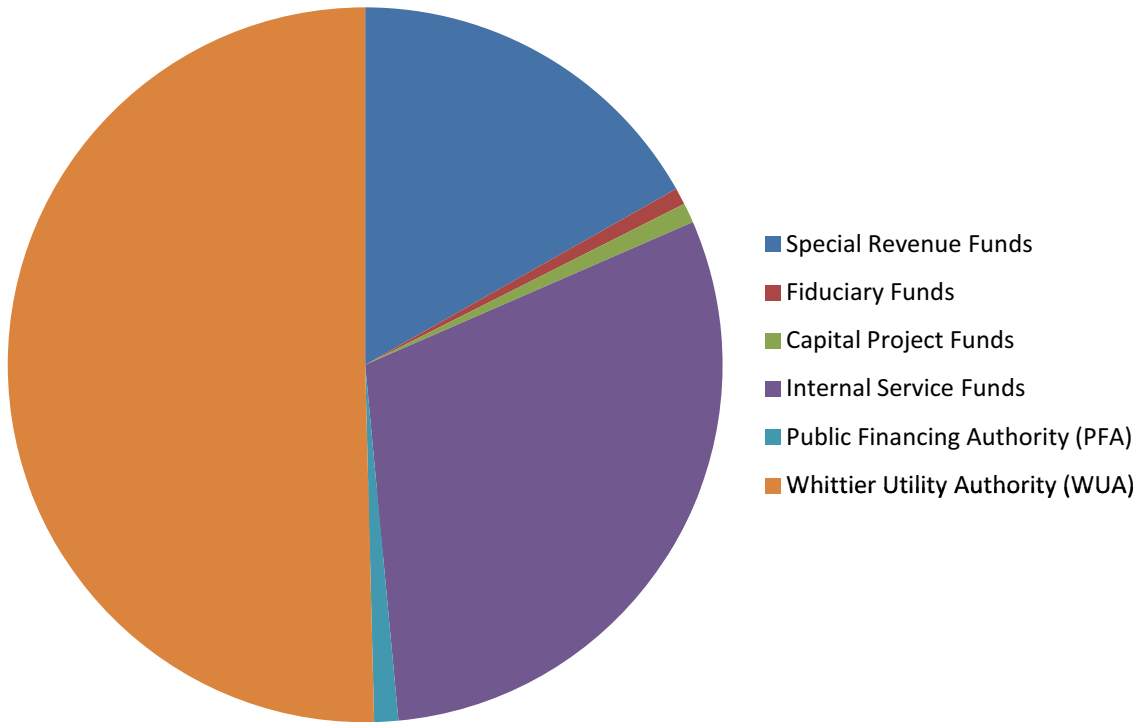
City of Whittier
 Budget Summary - General Fund Expenditures
 Fiscal Year 2013-2014

Department	2013-14 Adopted
City Council/Attorney	\$ 334,700
City Manager	2,204,089
City Clerk/Treasurer	1,367,848
Community Development	2,609,691
Library	3,273,439
Parks, Recreation and Community Services	8,635,936
City Controller	3,749,723
Public Works	6,655,169
Police	29,392,174
TOTAL - GENERAL FUND	\$58,222,769



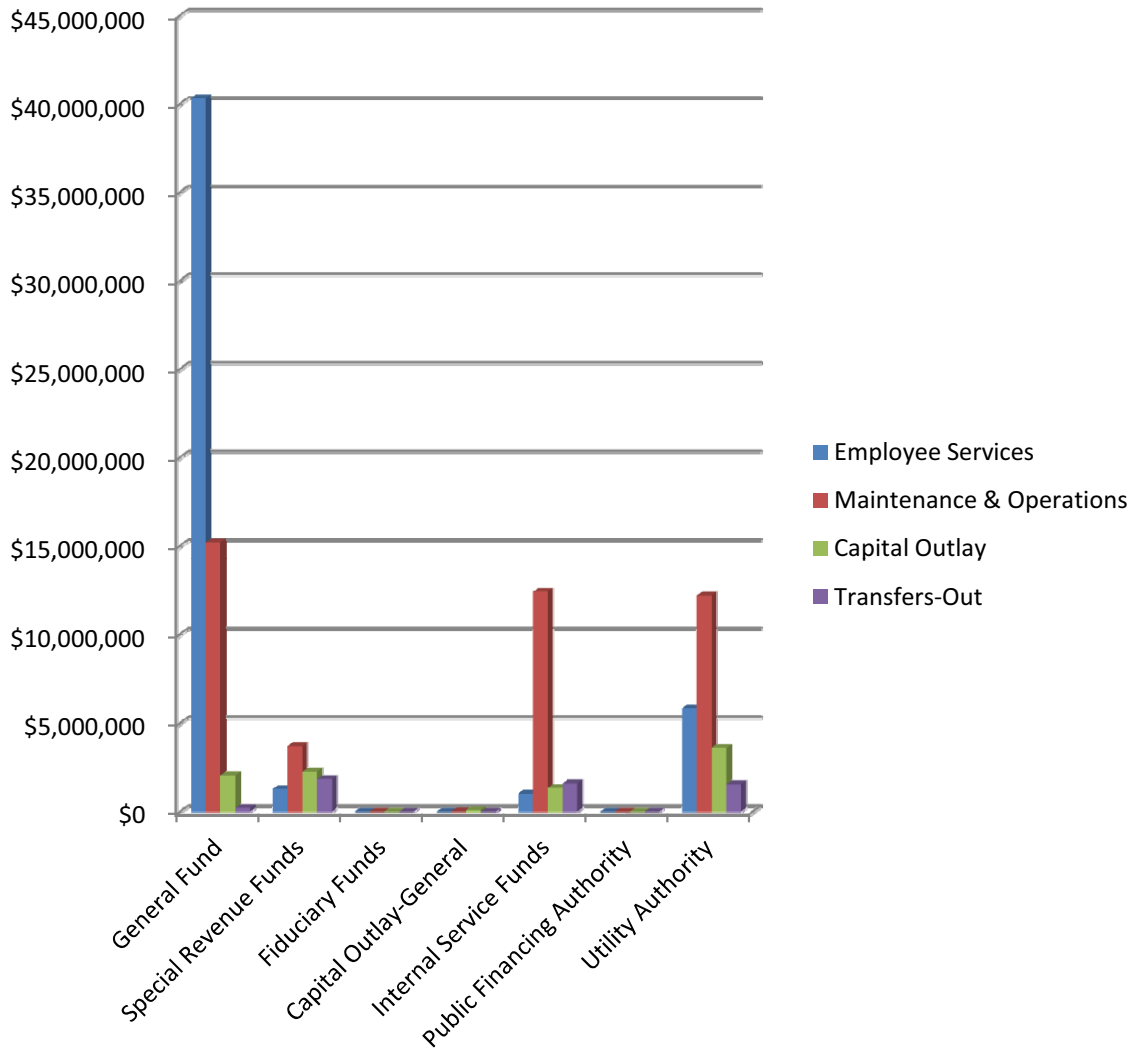
City of Whittier
 Budget Summary - Non-General Fund Expenditures
 Fiscal Year 2013-2014

	2013-14 Adopted
Special Revenue Funds	\$ 9,246,538
Fiduciary Funds	420,370
Capital Project Funds	492,500
Internal Service Funds	16,534,520
Public Financing Authority (PFA)	595,265
Whittier Utility Authority (WUA)	27,728,414
TOTAL - NON-GENERAL FUNDS	\$55,017,607



City of Whittier
 Operating Expenditure Budget and Transfers-Out
 Fiscal Year 2013-14
 Summary

	Employee Services	Maintenance & Operations	Capital Outlay	Transfers-Out
General Fund	\$40,314,713	\$15,214,069	\$2,061,485	\$227,508
Special Revenue Funds	1,293,243	3,712,613	2,256,637	1,854,045
Fiduciary Funds	0	4,370	0	0
Capital Outlay-General	0	12,000	102,000	0
Internal Service Funds	1,026,239	12,410,986	1,348,195	1,609,600
Public Financing Authority	0	3,975	0	0
Utility Authority	5,832,993	12,179,928	3,612,000	1,557,869
TOTAL - CITY OF WHITTIER	\$48,467,188	\$43,537,941	\$9,380,317	\$5,249,022





City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2013-14

		Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
<u>General Fund</u>							
100-11-111-000	City Council	\$ 0	\$ 34,185	\$ 0	\$ 34,185	\$ 0	\$ 34,185
100-11-112-000	City Attorney	0	300,515	0	300,515	0	300,515
	City Manager						
100-12-121-000	Administration	694,165	24,797	0	718,962	0	718,962
100-12-122-000	Public Information Services	58,294	17,410	0	75,704	0	75,704
100-12-999-201	Non-Departmental	172,956	902,111	0	1,075,067	227,508	1,302,575
100-12-999-202	Chamber of Commerce	0	46,400	0	46,400	0	46,400
100-12-999-203	Employee Special Events	0	9,000	0	9,000	0	9,000
	City Clerk/Treasurer						
100-15-151-000	City Clerk	588,407	112,234	0	700,641	0	700,641
100-15-151-301	Elections	0	83,598	0	83,598	0	83,598
100-15-152-000	City Treasurer	225,749	167,615	0	393,364	0	393,364
100-15-152-302	Business License	119,225	25,574	0	144,799	0	144,799
	Community Development						
100-18-141-000	Building & Safety	630,681	85,513	0	716,194	0	716,194
100-18-161-000	Planning	794,627	177,323	207,650	1,179,600	0	1,179,600
100-18-181-000	Community Development	401,938	65,720	0	467,658	0	467,658
100-18-181-507	Economic Development	118,615	80,624	0	199,239	0	199,239
100-21-211-000	Library	2,373,538	899,901	0	3,273,439	0	3,273,439
	Parks, Recreation and Community Services						
100-22-22X-000	Parks	2,610,104	2,231,829	45,500	4,887,433	0	4,887,433
100-23-231-000	Administration	2,507,072	835,192	6,000	3,348,264	0	3,348,264
100-23-231-601	Fireworks Show	1,500	13,991	0	15,491	0	15,491
100-23-232-000	Social Services	0	187,248	0	187,248	0	187,248
	City Controller						
100-25-171-000	Human Resources Administration	240,249	165,453	0	405,702	0	405,702
100-25-172-000	Emergency Management	19,030	35,347	0	54,377	0	54,377
100-25-251-000	Controller's Administration	1,096,805	375,801	1,511,600	2,984,206	0	2,984,206
100-25-272-000	Property Insurance	0	245,438	0	245,438	0	245,438
	Public Works						
100-30-142-000	Civic Center Maintenance	258,723	1,104,037	0	1,362,760	0	1,362,760
100-30-321-801	Street Lighting	65,711	406,181	0	471,892	0	471,892
100-30-321-803	Street Maintenance	1,464,806	2,125,755	0	3,590,561	0	3,590,561
100-30-321-804	Traffic Signals	195,052	214,347	0	409,399	0	409,399
100-30-321-805	Greenway Maintenance	77,026	25,500	22,400	124,926	0	124,926
100-30-321-810	Graffiti Removal	222,107	168,111	0	390,218	0	390,218
100-30-332-000	Engineering	209,703	83,810	0	293,513	0	293,513
100-30-332-809	Weed Control	0	8,300	0	8,300	0	8,300
	Police						
100-40-411-000	Police-Safety	13,426,814	3,090,570	268,335	16,785,719	0	16,785,719
100-40-412-701	Police-Miscellaneous	3,572,868	750	0	3,573,618	0	3,573,618
100-40-412-717	Cadet Program	97,344	11,700	0	109,044	0	109,044
100-40-412-719	Police-Reserve Program	743	19,257	0	20,000	0	20,000
100-40-421-703	SFS-Special Assignment	167,125	11,427	0	178,552	0	178,552
100-40-421-704	Police-SFS Other Services	122,268	5,425	0	127,693	0	127,693
100-40-422-000	Police-SFS Other Services-OT	274,400	0	0	274,400	0	274,400
100-40-423-705	Police-SFS Safety	6,060,160	757,013	0	6,817,173	0	6,817,173
100-40-423-706	Police-SFS Miscellaneous	332,525	137	0	332,662	0	332,662
100-40-431-000	Code Enforcement	331,122	38,837	0	369,959	0	369,959
100-40-431-707	Code Liens	0	8,000	0	8,000	0	8,000
100-40-441-000	Whittwood Mall	171,653	7,737	0	179,390	0	179,390

City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2013-14

	Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
100-40-461-714 SRO-Whittier High School	148,015	1,489	0	149,504	0	149,504
100-40-461-715 SRO-La Serna High School	150,349	1,451	0	151,800	0	151,800
100-40-461-716 SRO-Santa Fe High School	154,945	1,416	0	156,361	0	156,361
100-40-461-718 SRO-East Whittier School	158,299	0	0	158,299	0	158,299
<i>Total General Fund</i>	\$ 40,314,713	\$ 15,214,069	\$ 2,061,485	\$ 57,590,267	\$ 227,508	\$ 57,817,775

Special Revenue Funds

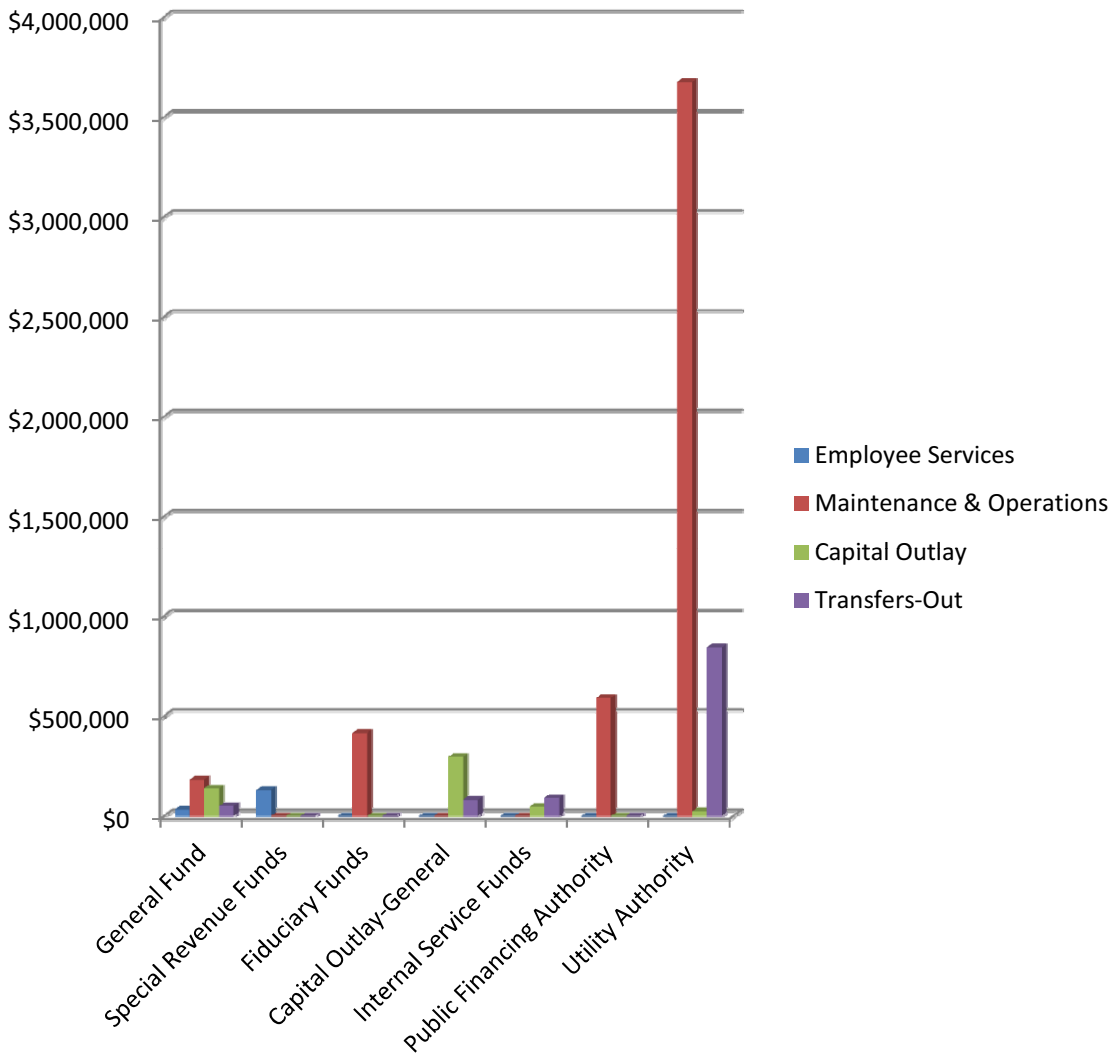
City Clerk/Treasurer						
254-15-152-000 Business Improvement Area	0	111,500	0	111,500	0	111,500
Community Development						
267-18-182-501 HUD Grant	0	618,650	0	618,650	0	618,650
267-18-182-502 Housing Rehabilitation Administration	62,800	(62,800)	0	0	0	0
267-18-182-503 CDBG Administration	46,595	(46,595)	0	0	0	0
267-18-182-505 CDBG Code Enforcement	173,747	(173,747)	0	0	0	0
269-18-183-000 HOME Program	17,920	216,284	0	234,204	0	234,204
Library						
260-21-212-000 Library Grant	31,574	3,934	0	35,508	0	35,508
Community Services						
230-23-243-000 Air Quality Improvement	11,150	52,053	0	63,203	0	63,203
270-23-241-607 Prop. A Administration	185,852	32,294	0	218,146	0	218,146
270-23-241-608 Prop. A Dial-A-Ride	106,291	957,274	0	1,063,565	0	1,063,565
270-23-241-609 Prop. A Fixed Route	67,394	66,150	0	133,544	0	133,544
270-23-241-625 Prop. A Whittier Depot	0	101,513	0	101,513	0	101,513
275-23-241-608 Prop. A Incentive	0	275,601	0	275,601	0	275,601
280-23-241-609 Prop. C Fixed Route	0	19,000	0	19,000	0	19,000
280-23-241-611 Prop. C Administration	0	209,386	0	209,386	0	209,386
280-23-241-613 Prop. C Access	35,252	4,655	0	39,907	0	39,907
280-23-241-620 Prop. C Greenway Management	24,902	628,765	20,000	673,667	0	673,667
280-23-241-621 Prop. C Greenway East	0	10,000	0	10,000	0	10,000
280-23-241-627 Prop. C Recreation Transit	8,441	52,000	0	60,441	0	60,441
280-23-241-628 Prop. C COG Assessment	0	20,000	0	20,000	0	20,000
280-23-241-630 Prop. C Taxi Voucher	0	121,200	0	121,200	0	121,200
280-23-242-000 Prop. C La Habra Heights DAR	13,780	30,022	0	43,802	0	43,802
285-23-241-650 Measure R (Transit)	0	0	584,300	584,300	0	584,300
City Controller						
268-00-000-000 Subventions and Grants	0	266,000	44,197	310,197	0	310,197
Public Works						
240-30-332-000 Street Lighting District 1-91	454	615	0	1,069	0	1,069
261-30-331-000 Gasoline Tax A	0	0	0	0	650,000	650,000
263-30-331-000 Traffic Congestion	0	0	949,140	949,140	0	949,140
264-30-332-000 Traffic Safety	0	0	0	0	350,000	350,000
265-30-331-000 Gasoline Tax B	0	16,550	608,000	624,550	434,045	1,058,595
266-30-331-000 Gasoline Tax 2105	0	0	0	0	420,000	420,000
291-30-333-000 Uptown Parking District #1	42,482	27,173	0	69,655	0	69,655
292-30-333-000 Uptown Parking District #2	12,400	87,479	0	99,879	0	99,879
294-30-333-000 Uptown Maintenance District	2,272	51,129	0	53,401	0	53,401
Police						
210 / 220 Traffic Offender / COPS	285,633	4,711	0	290,344	0	290,344
250-40-471-000 Asset Forfeiture	164,304	11,817	51,000	227,121	0	227,121
<i>Total Special Revenue Funds</i>	\$ 1,293,243	\$ 3,712,613	\$ 2,256,637	\$ 7,262,493	\$ 1,854,045	\$ 9,116,538

City of Whittier
Operating Expenditure Budget and Transfers-Out
Fiscal Year 2013-14

	Employee Services	Maintenance & Operations	Operating CIP	Total Operating Budget	Transfers-Out	Total
<u>Fiduciary Funds</u>						
City Controller						
586-25-999-205 Community Facilities District 89-1	0	4,370	0	4,370	0	4,370
<i>Total Fiduciary Funds</i>	\$ 0	\$ 4,370	\$ 0	\$ 4,370	\$ 0	\$ 4,370
<u>Capital Projects</u>						
City Manager						
635-22-981-922 Capital Outlay-Parks	0	12,000	57,000	69,000	0	69,000
635-25-981-925 Capital Outlay-Controller	0	0	25,000	25,000	0	25,000
635-30-981-914 Capital Outlay-CCM	0	0	20,000	20,000	0	20,000
<i>Total Capital Projects</i>	\$ 0	\$ 12,000	\$ 102,000	\$ 114,000	\$ 0	\$ 114,000
<u>Internal Service Funds</u>						
City Clerk/Treasurer						
715-15-151-000 Information Technology	420,368	455,363	151,695	1,027,426	0	1,027,426
City Controller						
720-25-261-000 Worker's Compensation	55,420	2,183,448	0	2,238,868	0	2,238,868
730-25-262-000 General Liability	91,835	1,833,074	0	1,924,909	598,000	2,522,909
770-00-000-000 Equipment Replacement	0	65,000	155,000	220,000	0	220,000
780-25-173-000 Group Health Insurance	9,774	5,603,668	0	5,613,442	0	5,613,442
Public Works						
740-30-361-000 Mobile Equipment	448,842	2,270,433	6,000	2,725,275	0	2,725,275
750-30-361-000 Mobile Replacement	0	0	1,035,500	1,035,500	1,011,600	2,047,100
<i>Total Internal Service Funds</i>	\$ 1,026,239	\$ 12,410,986	\$ 1,348,195	\$ 14,785,420	\$ 1,609,600	\$ 16,395,020
TOTAL - CITY OF WHITTIER	\$ 42,634,195	\$ 31,354,038	\$ 5,768,317	\$ 79,756,550	\$ 3,691,153	\$ 83,447,703
<u>WHITTIER PUBLIC FINANCING AUTHORITY</u>						
City Controller						
390-25-999-207 Public Financing Authority	\$ 0	\$ 3,975	\$ 0	\$ 3,975	\$ 0	\$ 3,975
TOTAL - PUBLIC FINANCING AUTHORITY	\$ 0	\$ 3,975	\$ 0	\$ 3,975	\$ 0	\$ 3,975
<u>WHITTIER UTILITY AUTHORITY</u>						
Public Works						
410-30-342-000 Sewer Maintenance	628,569	848,968	1,950,000	3,427,537	10,000	3,437,537
420-30-341-841 Water Fund	2,454,266	4,421,329	1,612,000	8,487,595	1,250,869	9,738,464
470-30-341-849 Water Bond	0	4,000	0	4,000	0	4,000
430-30-352-851 Solid Waste Collection	1,773,920	4,031,863	50,000	5,855,783	25,000	5,880,783
430-30-352-852 Solid Waste Reduction	26,303	642,907	0	669,210	0	669,210
430-30-352-853 Solid Waste Street Sweeping	163,218	239,837	0	403,055	0	403,055
440-30-353-000 Solid Waste Disposal	786,717	1,986,674	0	2,773,391	272,000	3,045,391
480-30-351-861 Solid Waste Bond-Debt Service	0	4,350	0	4,350	0	4,350
TOTAL - UTILITY AUTHORITY	\$ 5,832,993	\$ 12,179,928	\$ 3,612,000	\$ 21,624,921	\$ 1,557,869	\$ 23,182,790
TOTAL OPERATING BUDGET AND TRANSFERS-OUT	\$ 48,467,188	\$ 43,537,941	\$ 9,380,317	\$ 101,385,446	\$ 5,249,022	\$ 106,634,468

City of Whittier
 Non-Operating Expenditure Budget and Transfers-Out
 Fiscal Year 2013-14
 Summary

	Employee Services	Maintenance & Operations	Capital Outlay	Transfers-Out
General Fund	\$32,446	\$182,000	\$139,100	\$51,448
Special Revenue Funds	130,000	-	-	-
Fiduciary Funds	-	416,000	-	-
Capital Outlay-General	-	-	297,000	81,500
Internal Service Funds	-	-	47,500	92,000
Public Financing Authority	-	591,290	-	-
Utility Authority	-	3,674,968	25,000	845,656
TOTAL - CITY OF WHITTIER	\$162,446	\$4,864,258	\$508,600	\$1,070,604

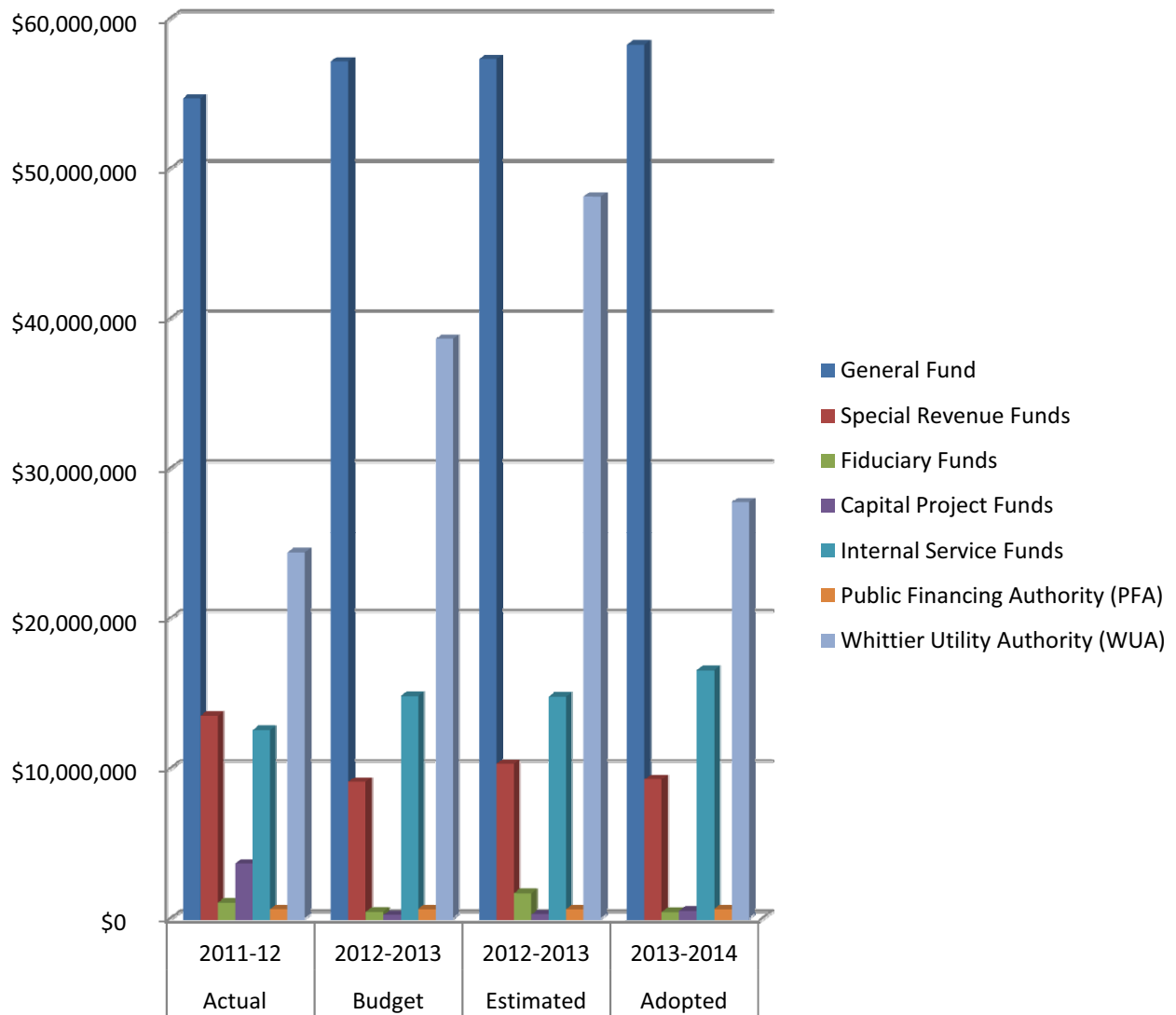


City of Whittier
Non-Operating Expenditure Budget and Transfers-Out
Fiscal Year 2013-14

		Employee Services	Maintenance & Operations	Non-Operating CIP	Transfers-Out	Total
<u>General Fund</u>						
100-12-999-201	City Manager Non-Departmental	\$ 0	\$ 0	\$ 0	\$ 51,448	\$ 51,448
100-15-151-000	City Clerk/Treasurer City Clerk	32,446	0	13,000	0	45,446
100-18-141-000	Community Development Building & Safety	0	0	47,000	0	47,000
100-22-22X-000	Parks	0	20,000	75,500	0	95,500
100-23-231-000	Community Services Administration	0	10,000	0	0	10,000
100-23-232-000	Social Services	0	92,000	0	0	92,000
100-25-251-000	City Controller Administration	0	60,000	0	0	60,000
100-30-142-000	Public Works Civic Center Maintenance	0	0	3,600	0	3,600
<i>Total General Fund</i>		<u>\$ 32,446</u>	<u>\$ 182,000</u>	<u>\$ 139,100</u>	<u>\$ 51,448</u>	<u>\$ 404,994</u>
<u>Special Revenue Funds</u>						
250-40-471-000	Police Asset Forfeiture	130,000	0	0	0	130,000
<i>Total Special Revenue Funds</i>		<u>\$ 130,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 130,000</u>
<u>Fiduciary Funds</u>						
586-25-999-205	City Controller Comm. Facilities District 89-1	0	416,000	0	0	416,000
<i>Total Fiduciary Funds</i>		<u>\$ 0</u>	<u>\$ 416,000</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 416,000</u>
<u>Capital Projects</u>						
635-12-981-912	City Manager Capital Outlay-CM	0	0	0	81,500	81,500
635-22-981-922	Capital Outlay-Parks	0	0	162,000	0	162,000
635-30-981-933	Capital Outlay-Street	0	0	10,000	0	10,000
635-30-981-914	Capital Outlay-CCM	0	0	125,000	0	125,000
<i>Total Capital Projects</i>		<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 297,000</u>	<u>\$ 81,500</u>	<u>\$ 378,500</u>
<u>Internal Service Funds</u>						
715-15-151-000	City Clerk/Treasurer Information Technology	0	0	25,000	0	25,000
750-30-361-000	Public Works Mobile Replacement	0	0	0	92,000	92,000
770-00-000-000	Equipment Replacement	0	0	22,500	0	22,500
<i>Total Internal Service Funds</i>		<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 47,500</u>	<u>\$ 92,000</u>	<u>\$ 139,500</u>
TOTAL - CITY OF WHITTIER		<u>\$ 162,446</u>	<u>\$ 598,000</u>	<u>\$ 483,600</u>	<u>\$ 224,948</u>	<u>\$ 1,468,994</u>
<u>WHITTIER PUBLIC FINANCING AUTHORITY</u>						
390-25-999-207	City Controller Public Financing Authority	0	591,290	0	0	591,290
TOTAL - PUBLIC FINANCING AUTHORITY		<u>\$ 0</u>	<u>\$ 591,290</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 591,290</u>
<u>WHITTIER UTILITY AUTHORITY</u>						
420-30-341-841	Public Works Water Fund	0	1,885,000	0	280,050	2,165,050
470-30-341-849	Water Bond-Debt Service	0	1,334,762	0	0	1,334,762
430-30-352-851	Solid Waste Collection	0	0	0	106,500	106,500
440-30-353-000	Solid Waste Disposal	0	0	25,000	459,106	484,106
480-30-351-861	Solid Waste Bond-Debt Service	0	455,206	0	0	455,206
TOTAL - UTILITY AUTHORITY		<u>\$ 0</u>	<u>\$ 3,674,968</u>	<u>\$ 25,000</u>	<u>\$ 845,656</u>	<u>\$ 4,545,624</u>
TOTAL NON-OPERATING BUDGET AND TRANSFERS-OUT		<u>\$ 162,446</u>	<u>\$ 4,864,258</u>	<u>\$ 508,600</u>	<u>\$ 1,070,604</u>	<u>\$ 6,605,908</u>

City of Whittier
Total Expenditures and Transfers-Out
Fiscal Years 2011-2012 through 2013-2014

	Actual 2011-12	Budget 2012-2013	Estimated 2012-2013	Adopted 2013-2014
General Fund	\$ 54,645,527	\$ 57,109,596	\$ 57,256,381	\$ 58,222,769
Special Revenue Funds	13,498,434	9,084,696	10,286,800	9,246,538
Fiduciary Funds	1,042,673	432,470	1,670,296	420,370
Capital Project Funds	3,641,091	206,500	254,612	492,500
Internal Service Funds	12,535,119	14,805,836	14,779,598	16,534,520
Public Financing Authority (PFA)	599,023	596,975	596,975	595,265
Whittier Utility Authority (WUA)	24,391,102	38,609,907	48,098,193	27,728,414
TOTAL - EXPENDITURES	\$ 110,352,970	\$ 120,845,980	\$ 132,942,855	\$ 113,240,376



City of Whittier
Expenditures and Transfers-Out

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted Budget 2013-14
General Fund					
100-11-111-000	City Council	\$ 29,045	\$ 34,187	\$ 34,315	\$ 34,185
100-11-112-000	City Attorney	429,681	300,531	300,531	300,515
	City Manager				
100-12-121-000	Administration	832,621	710,203	732,816	718,962
100-12-122-000	Public Information Services	69,484	73,203	73,448	75,704
100-12-999-201	Non-Departmental	2,241,666	2,706,074	2,679,650	1,354,023
100-12-999-202	Chamber of Commerce	46,400	46,400	46,400	46,400
100-12-999-203	Employee Special Events	9,012	9,000	9,235	9,000
	City Clerk/Treasurer				
100-15-151-000	City Clerk	612,648	697,162	700,830	746,087
100-15-151-301	Elections	133,117	83,603	83,903	83,598
100-15-152-000	City Treasurer	253,352	372,244	372,717	393,364
100-15-152-302	Business License	151,900	161,031	161,697	144,799
	Community Development				
100-18-141-000	Building and Safety	809,705	785,265	737,862	763,194
100-18-161-000	Planning	849,991	1,391,846	1,393,349	1,179,600
100-18-181-000	Administration	478,950	437,268	437,758	467,658
100-18-181-507	Economic Development	149,198	200,000	200,000	199,239
100-21-211-000	Library	3,224,086	3,214,551	3,219,904	3,273,439
100-22-221-000	Parks	5,114,254	4,926,493	5,020,226	4,982,933
	Community Services				
100-23-231-000	Community Services	3,490,683	3,328,298	3,336,405	3,358,264
100-23-231-601	July 4th Flag Raising Ceremony	12,804	12,491	12,491	15,491
100-23-232-000	Social Services	183,025	186,975	281,725	279,248
	City Controller				
100-25-171-000	Human Resources Administration	371,152	423,532	423,532	405,702
100-25-172-000	Emergency Management	68,772	35,878	35,878	54,377
100-25-251-000	City Controller Administration	1,416,271	1,483,893	1,428,547	3,044,206
100-25-272-000	Property Insurance	227,290	251,693	251,693	245,438
	Public Works				
100-30-142-000	Civic Center Maintenance	1,095,683	1,366,425	1,366,425	1,366,360
100-30-321-801	Street Lighting	510,957	471,918	480,425	471,892
100-30-321-803	Street Maintenance	3,256,043	3,488,237	3,486,470	3,590,561
100-30-321-804	Traffic Signals	354,695	404,415	394,996	409,399
100-30-321-805	Greenway Maintenance	140,500	121,817	122,353	124,926
100-30-321-810	Graffiti Removal	309,951	386,010	386,261	390,218
100-30-332-000	Engineering	372,479	298,036	300,559	293,513
100-30-332-809	Weed Control	6,987	8,300	8,300	8,300
100-30-332-825	Underground Utility Districts	28	0	0	0
	Police				
100-40-41x-xxx	Police Department	18,722,661	19,851,993	19,895,056	20,488,381
100-40-42x-xxx	Santa Fe Springs Policing	7,448,084	7,574,277	7,574,277	7,730,480
100-40-431-000	Code Enforcement	513,733	491,449	491,449	369,959
100-40-431-707	Code Liens	0	8,000	8,000	8,000
100-40-441-000	Police - Whittwood	149,544	170,117	170,117	179,390
100-40-461-71x	COPS in School	559,073	596,781	596,781	615,964
<i>Total - General Fund</i>		<u>\$ 54,645,527</u>	<u>\$ 57,109,596</u>	<u>\$ 57,256,381</u>	<u>\$ 58,222,769</u>

City of Whittier
Expenditures and Transfers-Out

		Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted Budget 2013-14
Special Revenue Funds					
	City Clerk/Treasurer				
254-15-152-000	Business Improvement Area	116,263	111,500	111,500	111,500
	Community Development				
267-18-182-500	HUD Grant	1,032,874	684,833	684,833	618,650
269-18-183-000	HOME Program	2,431,207	260,228	260,228	234,204
	Library				
260-21-212-000	Public Library Grant	35,397	35,514	35,514	35,508
268-21-950-921	Subventions & Grants-Library	41,371	0	10,339	0
	Parks				
268-22-950-922	Subventions & Grants-Parks	307,305	0	141,004	0
	Community Services				
230-23-243-000	Air Quality Improvement Fund	43,565	135,518	137,518	63,203
268-23-950-923	Subventions & Grants-Comm Svcs	5,264	0	2,790	219,200
270-23-241-607	Proposition A - Administration	358,601	211,456	207,588	218,146
270-23-241-608	Dial-A-Ride	1,147,128	1,061,239	1,105,514	1,063,565
270-23-241-609	Fixed Route	136,127	132,028	131,778	133,544
270-23-241-625	Historic Whittier Depot	57,127	101,513	86,388	101,513
270-23-241-626	Access Program	32,191	0	0	0
270-23-241-627	Recreation Transit	57,719	0	0	0
	Total Proposition A Fund	1,788,893	1,506,236	1,531,268	1,516,768
275-23-241-608	Proposition A Incentive	279,730	275,601	275,601	275,601
280-23-241-609	Proposition C - Fixed Route	0	19,000	19,000	19,000
280-23-241-611	Proposition C - Administration	0	265,481	265,481	209,386
280-23-241-613	Proposition C - Access Program	32,191	38,742	40,042	39,907
280-23-241-614	Proposition C - Improvements	4,140	0	0	0
280-23-241-620	Prop C Greenway Management	697,948	569,499	581,336	683,667
280-23-241-627	Prop C - Recreation Transit	57,719	60,441	60,441	60,441
280-23-241-628	Proposition C - COG Assessment	20,000	20,000	20,000	20,000
280-23-241-630	Proposition C - Taxi Voucher	135,365	121,200	121,200	121,200
280-23-242-000	Prop C - La Habra Heights DAR	43,995	43,641	47,126	43,802
	Total Proposition C Fund	991,358	1,138,004	1,154,626	1,197,403
285-22-241-650	Measure R	9,610	527,300	550,035	584,300
	Public Works				
240-30-332-000	Street Lighting District 1-91	1,223	1,069	1,069	1,069
261-30-331-000	Gas Tax A	604,500	650,000	707,500	650,000
262-30-321-000	Proposition 1B	560,077	0	289,441	0
263-30-331-000	Traffic Congestion Relief	1,717,824	979,770	979,770	949,140
264-30-332-000	Traffic Safety	336,750	350,000	350,000	350,000
265-30-331-000	Gas Tax B	870,005	1,054,965	1,054,965	1,058,595
266-30-331-000	Gas Tax 2105	443,850	420,000	420,000	420,000
268-30-950-930	Subventions & Grants	133,662	82,533	121,070	90,997
291-30-333-000	Uptown Parking District No. 1	84,429	69,669	69,669	69,655
292-30-333-000	Uptown Parking District No. 2	67,114	80,449	80,449	99,879
294-30-333-000	Uptown Village Maint. District	52,334	53,369	53,369	53,401
296-30-950-930	ARRA	632,366	0	0	0
	Police				
210-40-451-708	State COPS/Traffic Offender	234,838	288,671	288,671	290,344
268-40-950-940	Subventions & Grants	406,131	0	596,104	0
250-40-471-000	Asset Seizure/Forfeiture	270,494	379,467	379,467	357,121

City of Whittier
Expenditures and Transfers-Out

	Actual 2011-12	Budget 2012-13	Estimated 2012-13	Adopted Budget 2013-14
<i>Total - Special Revenue Funds</i>	\$ 13,498,434	\$ 9,084,696	\$ 10,286,800	\$ 9,246,538
Fiduciary Funds				
	City Controller			
586-25-999-205	414,959	414,227	413,847	420,370
587-25-999-206	627,714	18,243	1,256,449	0
<i>Total - Fiduciary Funds</i>	\$ 1,042,673	\$ 432,470	\$ 1,670,296	\$ 420,370
Capital Projects				
635-00-000-000	3,058,753	206,500	254,612	492,500
637-00-000-000	582,338	0	0	0
<i>Total - Capital Projects Funds</i>	\$ 3,641,091	\$ 206,500	\$ 254,612	\$ 492,500
Internal Service Funds				
	City Clerk/Treasurer			
715-15-151-000	1,026,497	959,557	912,557	1,052,426
	City Controller			
780-25-173-000	4,660,566	5,451,295	5,451,295	5,613,442
720-xx-xxx-xxx	1,493,879	2,236,962	2,236,962	2,238,868
730-25-262-000	1,272,489	1,921,825	1,921,825	2,522,909
770-00-000-000	450,925	302,339	279,714	242,500
	Public Works			
740-30-361-000	2,573,240	2,696,858	2,717,245	2,725,275
750-30-361-000	1,057,523	1,237,000	1,260,000	2,139,100
<i>Total - Internal Service Funds</i>	\$ 12,535,119	\$ 14,805,836	\$ 14,779,598	\$ 16,534,520
TOTAL - CITY OF WHITTIER	\$ 85,362,845	\$ 81,639,098	\$ 84,247,687	\$ 84,916,697
WHITTIER PUBLIC FINANCING AUTHORITY				
	City Controller			
390-25-999-207	\$ 599,023	\$ 596,975	\$ 596,975	\$ 595,265
TOTAL - PUBLIC FINANCING AUTHORITY	\$ 599,023	\$ 596,975	\$ 596,975	\$ 595,265
WHITTIER UTILITY AUTHORITY				
	Public Works			
410-30-342-000	2,516,044	1,760,609	1,760,677	3,437,537
420-30-341-84x	10,133,874	13,321,399	11,953,742	11,903,514
450-30-341-000	0	3,385,321	3,385,321	0
470-30-341-84x	1,737,658	9,554,391	18,876,258	1,338,762
Total Water Funds	11,871,532	26,261,111	34,215,321	13,242,276
430-30-352-851	5,458,337	6,075,809	6,075,809	5,987,283
430-30-352-852	623,332	669,033	669,033	669,210
430-30-352-853	367,299	398,769	398,769	403,055
Total Solid Waste Collection	6,448,968	7,143,611	7,143,611	7,059,548
440-30-353-000	3,101,011	2,983,432	4,517,440	3,529,497
480-30-351-861	453,547	461,144	461,144	459,556
Total Solid Waste Disposal	3,554,558	3,444,576	4,978,584	3,989,053
TOTAL - WHITTIER UTILITY AUTHORITY	\$ 24,391,102	\$ 38,609,907	\$ 48,098,193	\$ 27,728,414
TOTAL BUDGET & TRANSFERS-OUT	\$ 110,352,970	\$ 120,845,980	\$ 132,942,855	\$ 113,240,376

Gann Appropriations Limit

Article XIII B of the California Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, was adopted by California voters in 1980 and established a procedure to limit the amount of proceeds of taxes that State and local government agencies can receive and appropriate each year.

The appropriations limit varies for each agency and changes every year based on the adjustment factors selected for its calculation. The limit is determined through a calculation based on the amount of tax proceeds authorized for expenditure in the base year (1978-79), an inflationary factor, and the change in City population. The City of Whittier established its initial appropriations limit at \$9,526,819. In subsequent years, the calculation is compounded annually, i.e., it is based on the amount of the appropriations limit established in the preceding year.

State law provides for adjustment to the appropriations limit based on specific factors. These adjustment factors are the change in the March-to-March U.S. All-Urban Consumer Price Index or the 4th quarter California personal income, whichever is less; and the change in City population. With the passage of Proposition 111 - The Traffic Congestion Relief and Spending Limitation Act of 1990, the Gann calculation was expanded to allow Cities to choose between the greater of the increase in California Per Capita Income or non-residential assessed valuation due to new construction within the City, and the greater of the increase in City, or County population growth. Additionally, the revised guidelines made a change in the base year used in the calculation, from 1978-79 to 1986-87, and further required that previously established limits be adjusted to reflect the new base year beginning with fiscal year 1987-88.

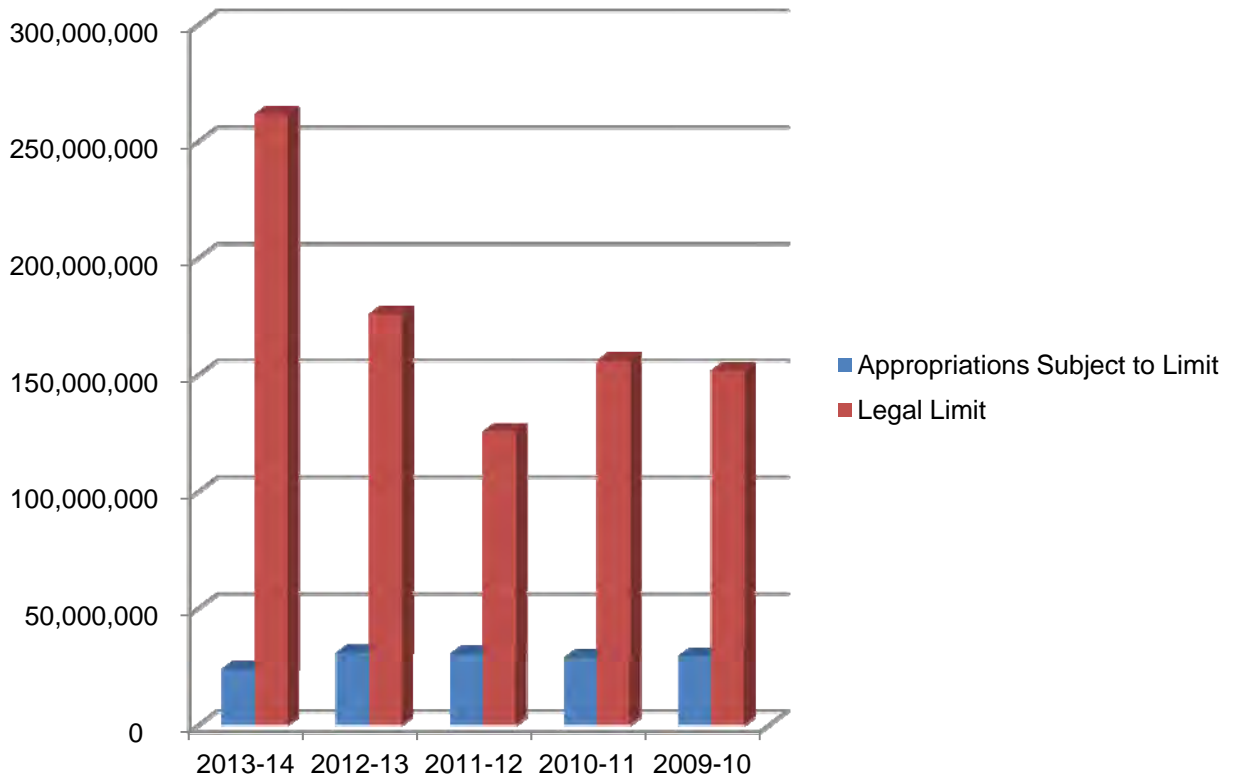
As per Section 9710 of the State Government Code, added in 1980 by the State Legislature, a governing body must adopt, by resolution, an appropriations limit for the upcoming year. The amounts below have been adopted by the City Council of the City of Whittier in the form of Resolution No. 8386.

As can be seen below, the City is substantially under its appropriations limit. Currently, the City is only at 9.189% of its limitation and therefore will not be impacted by the appropriations limit.

	FY 2013-14 Adopted	FY 2012-13 Adopted	FY 2011-12 Adopted	FY 2010-11 Adopted	FY 2009-10 Adopted
Appropriations Limit	\$ 261,589,280	\$ 175,944,968	\$ 125,690,344	\$ 156,090,239	\$ 151,793,947
Proceeds of Taxes	24,529,349	31,404,222	30,974,747	29,383,258	30,050,287
Appropriations Subject to Limit	24,036,973	30,939,094	30,521,626	28,916,403	29,582,681
Amount under Appropriations Limit	237,552,307	145,005,874	95,168,718	127,173,836	122,211,266

Gann Limit

City of Whittier Annual Gann Limit





City of Whittier

Departmental Budgets



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2013-14*

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City of Whittier

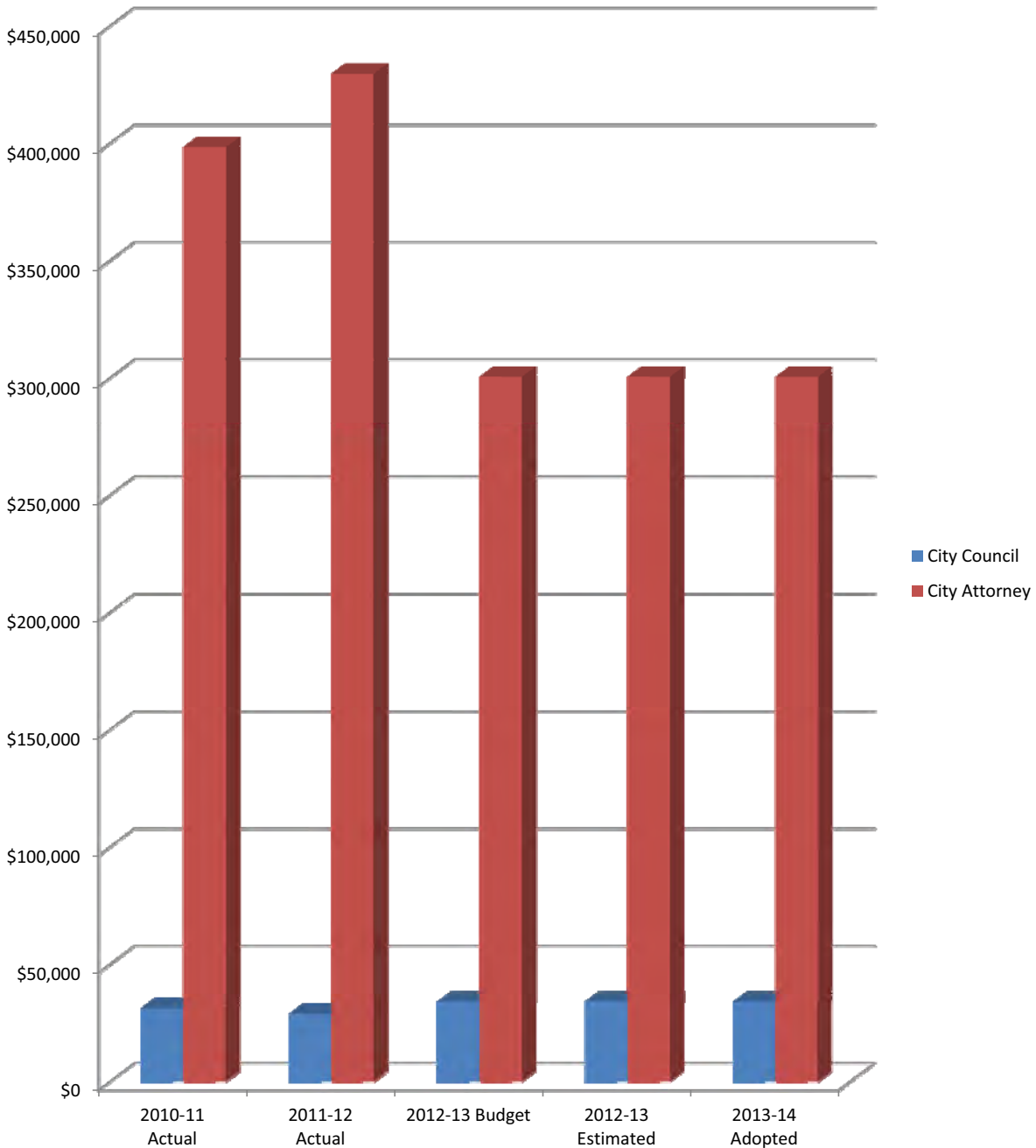
City Council

- *City Council*
- *City Attorney*

City of Whittier

City Council and Attorney

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
City Council	\$ 31,494	\$ 29,045	\$ 34,187	\$ 34,315	\$ 34,185
City Attorney	398,425	429,681	300,531	300,531	300,515



City of Whittier

City Council

OVERVIEW

The City Council serves as the City's primary policy-making and legislative body of the City. In this capacity, the City Council sets the goals that City staff pursues throughout the year. The City Council meets regularly in formal meetings and in study sessions to monitor the programs of the City and to review proposed actions that will result in the implementation of the Council's objectives. The policies and directives of the City Council are implemented by the City Manager through City staff.

In addition, the Council adopts the City's annual operating budget and capital improvement program and establishes the various enterprise service rates. The City Council holds public hearings to solicit advice, suggestions, petitions, and complaints from the public and authorizes calls for bids, contracts, purchases, and sales of City property. Other activities performed by the City Council include appointing individuals to serve on City commissions and committees and acting as an appeals board concerning the decisions and actions of subordinate officers and organizations. Members of the City Council also serve as directors of the board for the Whittier Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority and the Whittier Housing Authority.



KEY GOALS

- Provide a healthy, safe and efficient community, maintained physically to the highest degree and enhanced by well-planned patterns of growth and development
- Ensure a diversified community, providing a balance of economic, social, political, cultural and recreational opportunities for all residents of Whittier
- Promote an atmosphere conducive to community spirit, encouraging citizens and groups to actively participate in the affairs and progress of the community
- Ensure a visually pleasing community that reflects the City's uniqueness and character, while preserving and enhancing its historical, as well as, aesthetic qualities

PERFORMANCE MEASURES

- New fully operational EOC
- New Landfill Liner
- City received the Eddy Award from the LAEDC as the most "Business-Friendly City"
- City participated in funding two years of operations at Pio Pico State Historic Park
- Purchased 2.3-mile railroad easement for Greenway Trail extension

City of Whittier

City Council (100-11-111-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	31,494	29,045	34,187	34,315	34,185
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>31,494</u>	<u>29,045</u>	<u>34,187</u>	<u>34,315</u>	<u>34,185</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 31,494</u>	<u>\$ 29,045</u>	<u>\$ 34,187</u>	<u>\$ 34,315</u>	<u>\$ 34,185</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	31,494	29,045	34,187	34,315	34,185
Total Expenditures and Transfers-Out	<u>\$ 31,494</u>	<u>\$ 29,045</u>	<u>\$ 34,187</u>	<u>\$ 34,315</u>	<u>\$ 34,185</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	200	200	200
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	53	52	52	52	50
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	150	150	150
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	2,172	1,613	1,925	2,053	1,925
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	29,269	27,381	31,860	31,860	31,860
Total Maintenance and Operations	<u>31,494</u>	<u>29,045</u>	<u>34,187</u>	<u>34,315</u>	<u>34,185</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>31,494</u>	<u>29,045</u>	<u>34,187</u>	<u>34,315</u>	<u>34,185</u>
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 31,494</u>	<u>\$ 29,045</u>	<u>\$ 34,187</u>	<u>\$ 34,315</u>	<u>\$ 34,185</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

City Attorney

OVERVIEW

The City Attorney represents the City Council and the City officers in all matters of law pertaining to their offices and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council and Planning Commission meetings, the City Attorney prepares and/or reviews all necessary legal documents such as contracts, deeds, ordinances, and resolutions, performs legal research and prepares opinions.

The City Attorney is appointed by the City Council on a contractual basis. The City of Whittier's City Attorney is Richard D. Jones from the law firm of Jones and Mayer.

KEY GOALS

- Provide effective legal services to all City officers, departments, agencies, boards and commissions
- Effectively represent the City in general liability cases

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 8 receivership cases closed, restoring properties to functional levels and improving 8 neighborhoods by removing blighted conditions
- 6 general liability claims settled totaling \$34,342



City of Whittier

City Attorney (100-11-112-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	398,425	429,681	300,531	300,531	300,515
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>398,425</u>	<u>429,681</u>	<u>300,531</u>	<u>300,531</u>	<u>300,515</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 398,425</u>	<u>\$ 429,681</u>	<u>\$ 300,531</u>	<u>\$ 300,531</u>	<u>\$ 300,515</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	398,425	429,681	300,531	300,531	300,515
Total Expenditures and Transfers-Out	<u>\$ 398,425</u>	<u>\$ 429,681</u>	<u>\$ 300,531</u>	<u>\$ 300,531</u>	<u>\$ 300,515</u>
<u>Detail</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	466	460	460	460	444
Professional Services	397,959	429,221	298,571	298,571	298,571
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	1,500	1,500	1,500
Total Maintenance and Operations	<u>398,425</u>	<u>429,681</u>	<u>300,531</u>	<u>300,531</u>	<u>300,515</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>398,425</u>	<u>429,681</u>	<u>300,531</u>	<u>300,531</u>	<u>300,515</u>
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 398,425</u>	<u>\$ 429,681</u>	<u>\$ 300,531</u>	<u>\$ 300,531</u>	<u>\$ 300,515</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



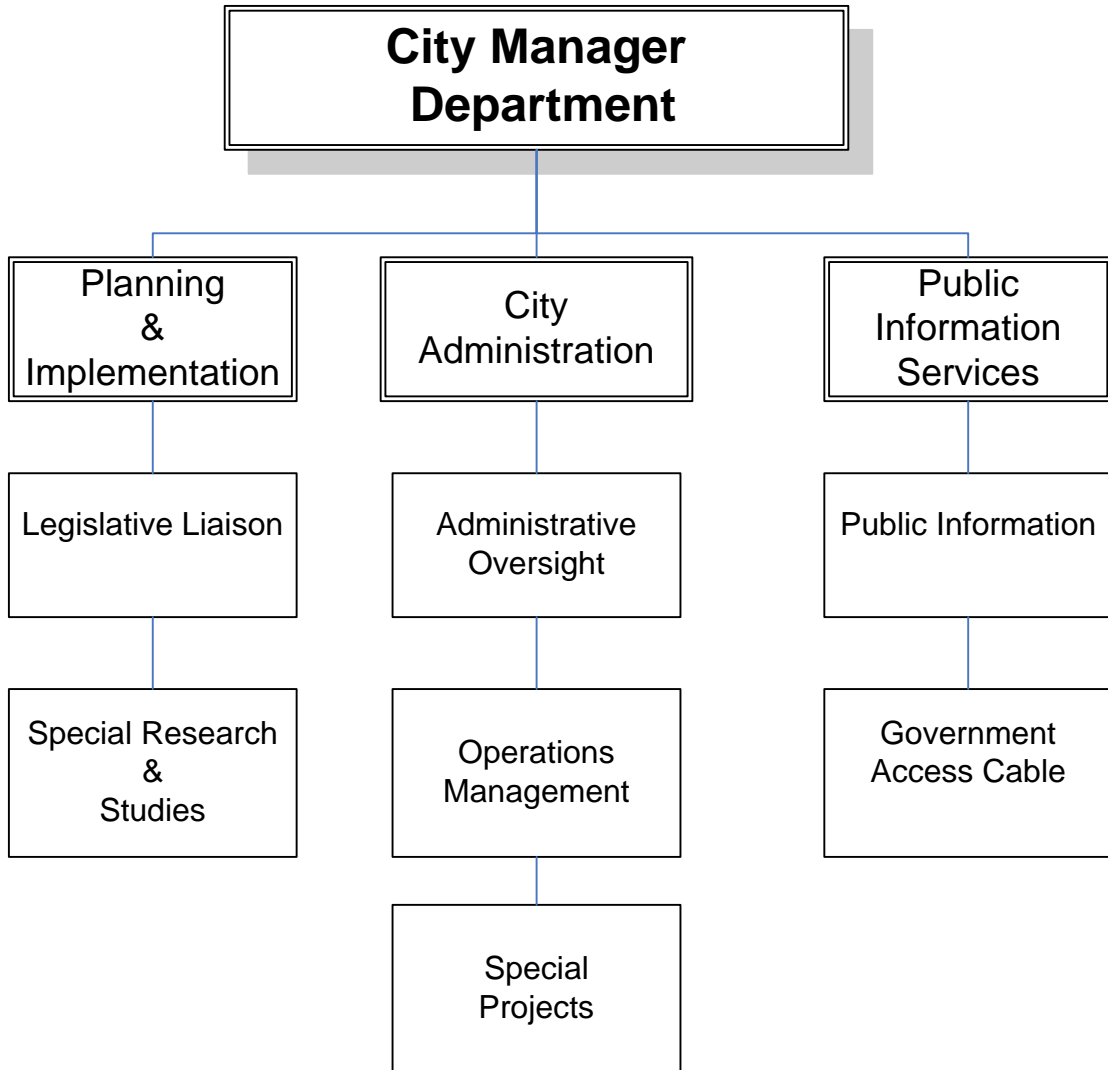
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City of Whittier

City Manager

- *Administration*
- *Public Information Services*
- *Non-Departmental*
- *Chamber of Commerce*
- *Employee Special Events*
- *Capital Outlay – General*
- *Capital Outlay – Police Facility*

City Manager

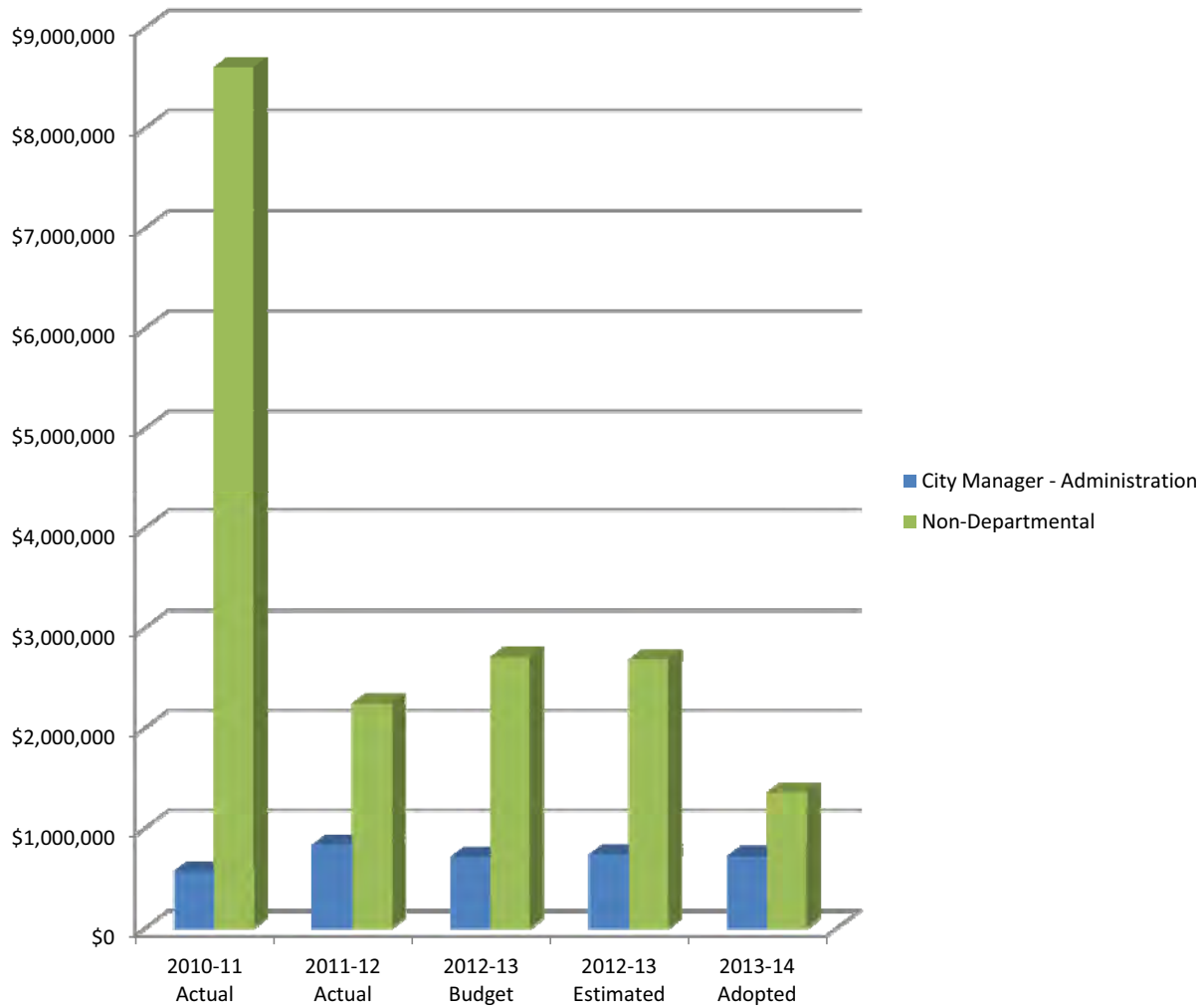
Organization Chart



City of Whittier

City Manager Department

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
City Manager - Administration	\$ 567,534	\$ 832,621	\$ 710,203	\$ 732,816	\$ 718,962
Non-Departmental	8,604,463	2,241,666	2,706,074	2,679,650	1,354,023



City of Whittier

City Manager - Administration

OVERVIEW

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. The City Manager provides for the overall planning and control of City programs, in accordance with City Council policies, the Municipal Code and provisions of the City Charter.

The City Manager implements the policies and directives of the City Council and supervises and coordinates the activities of the various City departments. These responsibilities include identification of problems and key areas of concern and formulating appropriate response or action, make policy recommendations to the City Council and encourage responsible public participation in the governmental process. In addition, the City Manager is responsible for the provision of administrative services to the City Council, representing the City in legislative actions, public information and labor negotiations. The City Manager is the administrative head of City staff and in that capacity performs the function of supervision to ensure the implementation of programs approved by the City Council. The City Manager is responsible for directing the day-to-day operation of the City, as well as performing duties and responsibilities in the areas of public relations, legislative administration and fiscal matters. The City Manager cooperates with other government entities in the pursuit of common goals.

KEY GOALS

- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City's interests are effectively represented in decisions made by other governmental agencies



City of Whittier

City Manager - Administration

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- Obtained \$499,000 State Parks grant for Greenway Trail
- Purchased 2.3-mile railroad easement for Greenway Trail extension
- Leased property for cell sites at Palm and Michigan Parks
- Provided oversight for Branch Library remodel
- Provided oversight for property area expansion
- Pursued legislative advocacy on regional measures, including opposition to LA County Court closure in Whittier
- Pursued legislative advocacy on numerous state measures affecting local affairs
- Pursued legislative advocacy on federal measures, including eliminating long wait times for veterans' benefits
- Organized community support for Metro Light Rail Extension Study
- Began strategic planning process to address negative economic impacts

City of Whittier

City Manager - Administration (100-12-121-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 544,246	\$ 770,500	\$ 668,341	\$ 671,368	\$ 694,165
Maintenance and Operations	23,288	62,122	41,862	61,448	24,797
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>567,534</u>	<u>832,621</u>	<u>710,203</u>	<u>732,816</u>	<u>718,962</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 567,534</u>	<u>\$ 832,621</u>	<u>\$ 710,203</u>	<u>\$ 732,816</u>	<u>\$ 718,962</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	567,534	832,621	710,203	732,816	718,962
Total Expenditures and Transfers-Out	<u>\$ 567,534</u>	<u>\$ 832,621</u>	<u>\$ 710,203</u>	<u>\$ 732,816</u>	<u>\$ 718,962</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 478,961	\$ 601,973	\$ 532,925	\$ 532,925	\$ 543,492
Employee Benefits	65,285	168,527	135,416	138,443	150,673
Total Employee Services	<u>544,246</u>	<u>770,500</u>	<u>668,341</u>	<u>671,368</u>	<u>694,165</u>
Dues, Memberships, License and Publications	1,090	1,009	1,200	1,234	1,110
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	5,240	4,414	4,414	4,414	5,003
Professional Services	-	16,721	-	-	-
Utilities	1,515	827	1,100	177	-
Miscellaneous Services	-	-	350	350	350
Repairs and Maintenance	143	-	700	700	700
Materials and Supplies	2,416	2,878	3,010	3,010	3,010
City Charges	-	-	-	-	-
Mobile Equipment Rental	7,529	14,719	15,077	15,077	-
Other	5,356	21,553	16,011	36,486	14,624
Total Maintenance and Operations	<u>23,288</u>	<u>62,122</u>	<u>41,862</u>	<u>61,448</u>	<u>24,797</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>567,534</u>	<u>832,621</u>	<u>710,203</u>	<u>732,816</u>	<u>718,962</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 567,534</u>	<u>\$ 832,621</u>	<u>\$ 710,203</u>	<u>\$ 732,816</u>	<u>\$ 718,962</u>
Full Time Positions	3.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.6	0.6	0.6	0.6	0.6
Total	<u>3.6</u>	<u>4.6</u>	<u>4.6</u>	<u>4.6</u>	<u>4.6</u>

City of Whittier

Public Information Services

OVERVIEW

The Public Information Services Division is responsible for cable television community programming on the government access channel (Channel 3) and provides oversight for local implementation of the state franchise agreement with Charter Communications and Verizon FIOS for cable television and video programming service.

The division produces videos for the City Channel 3 and for internal City use. It provides staff, equipment and supplies for televising City Council, Redevelopment Successor Agency and Planning Commission meetings, as well as televising community events such as political forums and special City events. The newest addition to Channel 3 is *City Connection*, a weekly video announcement of City events, roadwork, activities, etc.

The division also monitors video programming customer service standards in the state franchise agreements with Charter Communications and Verizon, responds to complaints and concerns from the public on video programming matters and performs other administrative duties.

KEY GOALS

- Provide consumer protection through the successful local implementation of the state video service franchise agreement
- Provide the community with adequate information concerning City services and educational programs through a regular schedule of municipal access cable television and video service programming, a community bulletin board and other low or no cost programming produced for municipal broadcast
- Provide the community with quality information/educational programming from other government agencies in addition to the regular City meetings and special event television programming.

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 26 Council meetings broadcasted
- 11 Planning Commission meetings broadcasted
- 52 *City Connections* broadcasted
- Approximately 100 community events posted on message board
- Approximately 20 education videos made for Library History Room, Pool Safety, Police Department, Economic Development, and Activate Whittier with presentations from PIH Health physicians.



City of Whittier

Public Information Services (100-12-122-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 54,509	\$ 58,912	\$ 58,294	\$ 58,294	\$ 58,294
Maintenance and Operations	6,512	10,572	14,909	15,154	17,410
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>61,022</u>	<u>69,484</u>	<u>73,203</u>	<u>73,448</u>	<u>75,704</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 61,022</u>	<u>\$ 69,484</u>	<u>\$ 73,203</u>	<u>\$ 73,448</u>	<u>\$ 75,704</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	61,022	69,484	73,203	73,448	75,704
Total Expenditures and Transfers-Out	<u>\$ 61,022</u>	<u>\$ 69,484</u>	<u>\$ 73,203</u>	<u>\$ 73,448</u>	<u>\$ 75,704</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 31,441	\$ 43,569	\$ 40,866	\$ 40,866	\$ 40,866
Employee Benefits	23,068	15,343	17,428	17,428	17,428
Total Employee Services	<u>54,509</u>	<u>58,912</u>	<u>58,294</u>	<u>58,294</u>	<u>58,294</u>
Dues, Memberships, License and Publications	590	590	300	300	865
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	114	112	112	112	113
Professional Services	-	4,186	7,187	7,187	7,622
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	400	400	400
Repairs and Maintenance	4,278	4,352	4,600	4,600	6,100
Materials and Supplies	1,431	1,332	2,110	2,355	2,110
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	99	-	200	200	200
Total Maintenance and Operations	<u>6,512</u>	<u>10,572</u>	<u>14,909</u>	<u>15,154</u>	<u>17,410</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>61,022</u>	<u>69,484</u>	<u>73,203</u>	<u>73,448</u>	<u>75,704</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 61,022</u>	<u>\$ 69,484</u>	<u>\$ 73,203</u>	<u>\$ 73,448</u>	<u>\$ 75,704</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	1.1	1.1	1.1	1.1	1.1
Total	<u>1.1</u>	<u>1.1</u>	<u>1.1</u>	<u>1.1</u>	<u>1.1</u>

City of Whittier

Non-Departmental

OVERVIEW

The City Manager's Non-Departmental cost center includes expenditures throughout the City that cannot be attributed to any individual department. Because such expenditures are not related to individual departments, they are placed in a special account under the City Manager's discretion. The expenditures charged to this cost center are funded with general funds.

The primary expenditures from the Non-Departmental cost center are General Fund contributions to Library, Parks, Recreation and Community Services, Capital Outlay General and Equipment Replacement. Also included in Non-Departmental are appropriations for the cost of health insurance administration, travel expense for activities or meetings beneficial to the City as a whole, convention expense for all cost centers funded with general funds, educational reimbursement for employees and City-wide memberships.

KEY GOALS

- Provide the City Manager with adequate discretionary control over expenditures that benefit the City as a whole
- Facilitate efficient and effective operations by providing the City with access to managerial information concerning local government



City of Whittier

Non-Departmental (100-12-999-201)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 252,608	\$ 205,355	\$ 176,901	\$ 176,901	\$ 172,956
Maintenance and Operations	1,673,212	1,221,400	2,209,111	2,182,687	902,111
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>1,925,820</u>	<u>1,426,755</u>	<u>2,386,012</u>	<u>2,359,588</u>	<u>1,075,067</u>
Transfers-Out	6,678,644	814,911	320,062	320,062	278,956
Total Expenditures and Transfers-Out	<u>\$ 8,604,464</u>	<u>\$ 2,241,666</u>	<u>\$ 2,706,074</u>	<u>\$ 2,679,650</u>	<u>\$ 1,354,023</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	8,604,464	2,241,666	2,706,074	2,679,650	1,354,023
Total Expenditures and Transfers-Out	<u>\$ 8,604,464</u>	<u>\$ 2,241,666</u>	<u>\$ 2,706,074</u>	<u>\$ 2,679,650</u>	<u>\$ 1,354,023</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	252,608	205,355	176,901	176,901	172,956
Total Employee Services	<u>252,608</u>	<u>205,355</u>	<u>176,901</u>	<u>176,901</u>	<u>172,956</u>
Dues, Memberships, License and Publications	27,352	27,557	27,880	27,880	29,430
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	38,213	39,977	62,900	62,900	61,350
Utilities	-	-	-	-	-
Miscellaneous Services	227	-	3,000	3,000	2,800
Repairs and Maintenance	642,065	642,065	642,065	642,065	642,065
Materials and Supplies	11,811	14,495	16,280	16,280	16,280
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	92,706	49,477	148,986	122,562	150,186
Total Maintenance and Operations	<u>812,374</u>	<u>773,571</u>	<u>901,111</u>	<u>874,687</u>	<u>902,111</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	6,233,977	193,100	243,614	243,614	227,508
Total Operating Expenditures/Transfers	<u>7,298,958</u>	<u>1,172,026</u>	<u>1,321,626</u>	<u>1,295,202</u>	<u>1,302,575</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	860,838	447,830	1,308,000	1,308,000	-
Capital Outlay	-	-	-	-	-
Transfers-Out	444,667	621,811	76,448	76,448	51,448
Total Non-Operating Expenditures/Transfers	<u>1,305,505</u>	<u>1,069,640</u>	<u>1,384,448</u>	<u>1,384,448</u>	<u>51,448</u>
Total Expenditures and Transfers-Out	<u>\$ 8,604,464</u>	<u>\$ 2,241,666</u>	<u>\$ 2,706,074</u>	<u>\$ 2,679,650</u>	<u>\$ 1,354,023</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Chamber of Commerce

OVERVIEW

The City of Whittier and the Whittier Area Chamber of Commerce perform as partners in the promotion of the City's business climate. As a result, the City of Whittier annually contributes a fixed amount of funds through a contractual agreement to assist in the cost of operations for the Whittier Area Chamber of Commerce. The Chamber has the special knowledge, experience, facilities and personnel to effectively carry out a comprehensive program of advertising, publicity and promotional programs for the City of Whittier.

Whittier Area Chamber of Commerce services which benefit the City include providing information, data and statistics to the public or organizations making inquiries concerning growth and development of the City; assisting in representing the interest of the City in county, state and national affairs; providing publicity for the community through the media of newspapers, both local and metropolitan, radio, television, digital technology and through public appearances; and promoting locations within the City limits for new commercial and industrial developments.

KEY GOALS

- Attract and retain business
- Promote positive relations between the City and the private sector
- Market the City's business and development climate

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 30 Ribbon Cutting Ceremonies for businesses new to the City or Chamber
- 11 Wake Up Whittier networking breakfasts and 11 Tasty Tuesday networking lunches
- 3 Mixers including one with four other local Chambers
- Sponsored 9 business seminars
- Hosted 2 expo-style events for businesses to promote their goods and services
- Hosted several annual events such as Silver Shield, Hathaway Golf Tournament and State of the City
- Produced monthly Business Focus newsletter



City of Whittier

Chamber of Commerce (100-12-999-202)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	46,400	46,400	46,400	46,400	46,400
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	46,400	46,400	46,400	46,400	46,400
Total Expenditures and Transfers-Out	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	46,400	46,400	46,400	46,400	46,400
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>	<u>46,400</u>
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>	<u>\$ 46,400</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Employee Special Events

OVERVIEW

Each year, the City sponsors a Holiday Breakfast held during the December Holiday Season in recognition of the contributions made by all City employees. During this Employee Holiday Breakfast, the Mayor recognizes and presents service awards to those individuals that have been employed with the City for an extended period of time. This special event provides employees with the opportunity to become better acquainted with new employees, reinforces existing relationships with co-workers and encourages and develops teamwork through participation in the planning committee for the special event.

KEY GOALS

- Provide an opportunity for City officials to recognize the contribution made by City employees
- Improve morale among City employees by sponsoring an event that allows for employees from different departments to meet with each other
- Acknowledge employees for their service and continued commitment to the City



City of Whittier

Employee Special Events (100-12-999-203)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	8,252	9,012	9,000	9,235	9,000
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>8,252</u>	<u>9,012</u>	<u>9,000</u>	<u>9,235</u>	<u>9,000</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 8,252</u>	<u>\$ 9,012</u>	<u>\$ 9,000</u>	<u>\$ 9,235</u>	<u>\$ 9,000</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	8,252	9,012	9,000	9,235	9,000
Total Expenditures and Transfers-Out	<u>\$ 8,252</u>	<u>\$ 9,012</u>	<u>\$ 9,000</u>	<u>\$ 9,235</u>	<u>\$ 9,000</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	8,252	9,012	9,000	9,235	9,000
Total Maintenance and Operations	<u>8,252</u>	<u>9,012</u>	<u>9,000</u>	<u>9,235</u>	<u>9,000</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>8,252</u>	<u>9,012</u>	<u>9,000</u>	<u>9,235</u>	<u>9,000</u>
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 8,252</u>	<u>\$ 9,012</u>	<u>\$ 9,000</u>	<u>\$ 9,235</u>	<u>\$ 9,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Capital Outlay - General

OVERVIEW

This fund was established to give a more comprehensive view of the capital projects to be undertaken by the City. Summarized in this cost center are capital projects and/or equipment purchases that are funded with general funds.

Projects are recommended in accordance with the Five-Year Capital Improvement Plan, which was designed to schedule public investment in facilities and properties, such as streets, storm drains, City Yard, buildings and utilities. The Five-Year Capital Improvement Summary provides an overview of all capital projects and serves as a proposed schedule for future projects. Projects not completed within the fiscal year may be carried over to the next year. Projects funded in the current fiscal year are noted under the column titled "City Manager Adopted Budget". Proposed future funding is also noted however, the amounts are merely for forecasting and are not approved projects. Future projects must return for approval during the budget process for that particular year. The total cost for each project is listed on the last column under the heading "Total Cost to Complete".

Essentially, the 5-year summary serves as a base for the planning of future capital improvements. Additionally, it is a valuable tool for ensuring optimal and timely use of special revenues and provides a summary of total funding requirements to ensure that no potential funding source is overlooked.

KEY GOALS

- Provide for the maintenance of the City's infrastructure system
- Provide for the addition, replacement and/or refurbishment of City buildings, major facilities and infrastructure
- Provide for the addition or replacement of major City equipment

PERFORMANCE MEASURES

During the past fiscal year, significant projects were addressed:

- Whittwood Branch Library expanded and renovated
- Whittier Dog Park surveyed and planned
- Whittier Community Theatre sound system upgraded
- CalSense irrigation systems upgraded at various parks
- Tennis courts resurfaced at Palm, Leffingwell and Broadway Parks



Branch Library Expansion

City of Whittier

Capital Outlay - General (635)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	16,825	-	12,000	12,000	12,000
Capital Outlay	483,937	2,972,029	194,500	242,612	480,500
Total Expenditures	<u>500,762</u>	<u>2,972,029</u>	<u>206,500</u>	<u>254,612</u>	<u>492,500</u>
Transfers-Out	-	86,724	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 500,762</u>	<u>\$ 3,058,753</u>	<u>\$ 206,500</u>	<u>\$ 254,612</u>	<u>\$ 492,500</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	500,762	3,058,753	206,500	254,612	492,500
Total Expenditures and Transfers-Out	<u>\$ 500,762</u>	<u>\$ 3,058,753</u>	<u>\$ 206,500</u>	<u>\$ 254,612</u>	<u>\$ 492,500</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	16,825	-	12,000	12,000	12,000
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>16,825</u>	<u>-</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>
Capital Outlay	133,707	2,808,570	40,000	20,000	102,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>150,532</u>	<u>2,808,570</u>	<u>52,000</u>	<u>32,000</u>	<u>114,000</u>
Non-Operating Expenditures and Transfers-Out					
Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	350,230	163,459	154,500	222,612	378,500
Transfers-Out	-	86,724	-	-	-
Total Non-Operating Expenditures/Transfers	<u>350,230</u>	<u>250,183</u>	<u>154,500</u>	<u>222,612</u>	<u>378,500</u>
Total Expenditures and Transfers-Out	<u>\$ 500,762</u>	<u>\$ 3,058,753</u>	<u>\$ 206,500</u>	<u>\$ 254,612</u>	<u>\$ 492,500</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Capital Outlay – Police Facility

OVERVIEW

The City Council approved a new Whittier Police Facility in March 2007. The project was completed in October 2010.

The new police facility was designed to accommodate current needs and future Department growth. Among many enhancements, the new facility features a larger public lobby, individual interview rooms, a community meeting room, expanded and modern jail facility, a 911-dispatch center, an emergency operations center and a well-equipped crime scene investigation laboratory.

The City Council approved a project budget of \$35,000,000 for constructing the new 55,000 square foot facility and adjacent secure parking lot, the redesign of existing employee and library parking, site accessibility and tenant improvements to the existing police facility for future use. The building was completed at a cost of \$23,000,000 with the entire project completed at a cost of approximately \$33,000,000.



City of Whittier

Capital Outlay - Police Facility (637)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 23,404	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	637,715	10,489	-	-	-
Capital Outlay	4,511,400	72,811	-	-	-
Total Expenditures	<u>5,172,519</u>	<u>83,300</u>	-	-	-
Transfers-Out	126,816	499,038	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 5,299,335</u>	<u>\$ 582,338</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	5,299,335	582,338	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 5,299,335</u>	<u>\$ 582,338</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 11,835	\$ -	\$ -	\$ -	\$ -
Employee Benefits	11,569	-	-	-	-
Total Employee Services	<u>23,404</u>	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	502,832	9,596	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	132,692	893	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	2,191	-	-	-	-
Total Maintenance and Operations	<u>637,715</u>	<u>10,489</u>	-	-	-
Capital Outlay	4,511,400	72,811	-	-	-
Transfers-Out	126,816	499,038	-	-	-
Total Operating Expenditures/Transfers	<u>5,299,335</u>	<u>582,338</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 5,299,335</u>	<u>\$ 582,338</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



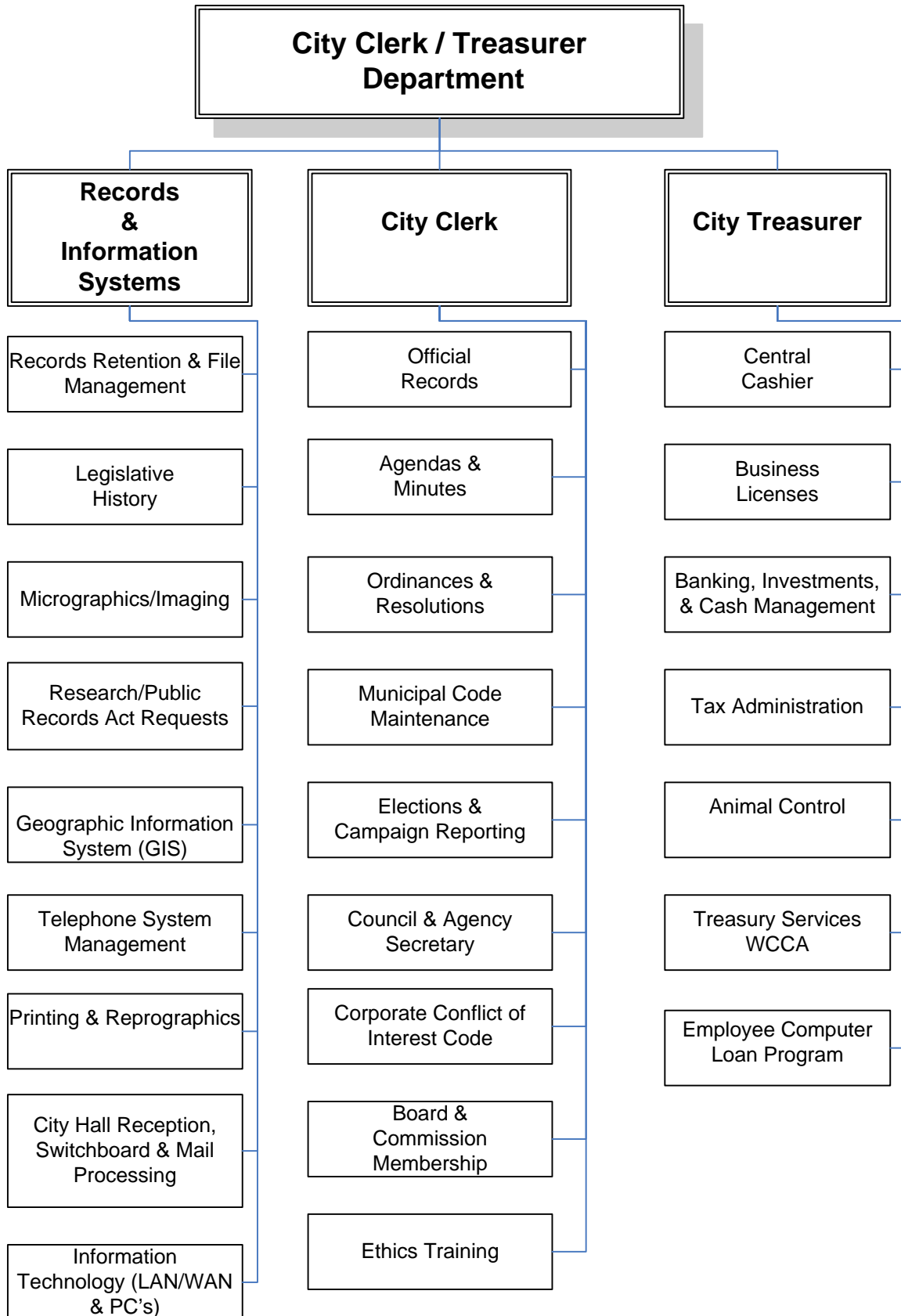
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City of Whittier

City Clerk / Treasurer

- *City Clerk*
- *Elections*
- *City Treasurer*
- *Business License*
- *Business Improvement Area*
- *Information Technology Services*

City Clerk/Treasurer

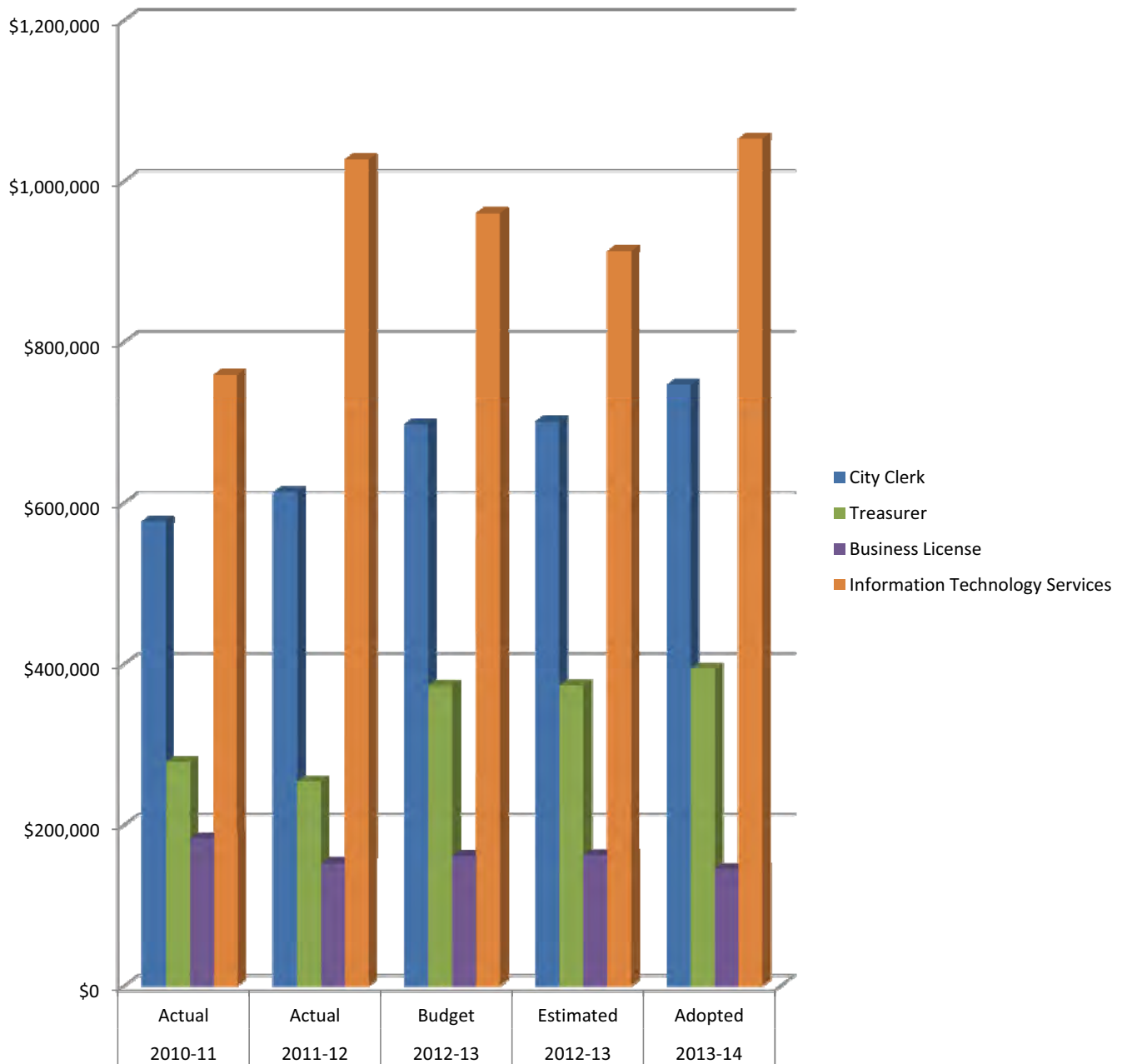
Organization Chart



City of Whittier

City Clerk/Treasurer Department

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
City Clerk	\$ 576,555	\$ 612,648	\$ 697,162	\$ 700,830	\$ 746,087
Treasurer	277,323	253,352	372,244	372,717	393,364
Business License	182,442	151,900	161,031	161,697	144,799
Information Technology Services	758,577	1,026,497	959,557	912,557	1,052,426



City of Whittier

City Clerk

OVERVIEW

The City Clerk has custody of, and is responsible for, all official City records. The City Clerk's office records all policy and administrative decisions of the City Council, Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority and Whittier Housing Authority; prepares the written agenda for regular and special meetings of the Council, Successor Agency and Authorities; and records and maintains the official minutes of the proceedings. In October 2012, agenda reports and supporting material for City Council and Planning Commission meetings began to be linked to the agendas posted on the City's website.

As custodian of official records, the City Clerk maintains original executed ordinances and resolutions, contracts and agreements, official bonds and inactive and permanent records in the City-wide Records Center located in City Hall. City Clerk staff developed and manages a micrographic records program to preserve and protect the City's history. In FY 2012-13, over 48,000 documents were prepared for scanning and transfer to microfilm for archival preservation. Each roll of microfilm is checked for quality and indexed for future research. Staff provides file and records management assistance to all City departments and assists citizens and staff in researching City, Successor Agency and Authority-related matters. Records Management staff answered over 1370 information requests. During FY 2012-13, a Litigation Hold program was developed to ensure that all documents needed for possible litigation are secured.



In addition to records management, this division is responsible for the main reception and mail processing for all departments. This assignment includes answering and directing over 40,000 incoming telephone calls a month, directing visitors to appropriate departments and daily processing of mail received or sent by the City. On average, reception staff sends out over 275,000 pieces of mail each year. The reception desk includes an ADA-approved counter and a TV that plays the City's message board and City Council meetings.

Additionally, it is the responsibility of the City Clerk's office to publish and post legal notices, as required by law, and coordinate the posting of property as needed. This office also administers the formal sealed bid process and handles the noticing, receiving and opening of sealed bids.

The City Clerk is the filing officer for financial reporting by City officials and instructs and assists elected and appointed officials and designated personnel in complying with provisions of the Political Reform Act. Approximately 160 officials and employees submitted annual filings to the City Clerk's office for 2012.

The City Clerk's office coordinates and assists elected and appointed officials and designated employees with required biennial Ethics Training in compliance with AB1234. Approximately 100 officials and employees have received the training. The City Clerk's office administers the City Council's Board and Commission appointment policy and conducts the annual recognition event sponsored by the City Council.



City of Whittier

City Clerk

KEY GOALS

- Provide administrative support to the City Manager's Office and the City Council
- Maintain a computerized legislative history index for City Council, Redevelopment Successor Agency, Utility Authority, Public Financing Authority and Housing Authority minutes, ordinances, resolutions, agreements and recorded documents
- Provide for the safe storage and proper archive of City documents
- Safeguard vital City records through microfilming
- Assist the City Council, staff and public in obtaining information available from City records
- Provide efficient services or helpful information to anyone who calls or visits City Hall
- Provide proficient mail distribution and processing
- Administer the City Council's Board and Commission Appointment Policy and Recognition Program
- Promote positive community relations through excellence in customer service
- Coordinate biennial Ethics Training for designated employees and advisory board members
- Coordinate annual financial reporting for City Council, designated employees and advisory board members in compliance with the Political Reform Act



PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
Number of agenda packets prepared	20	38	37	28
Number of public record requests	1,300	1,370	1,374	1,400
Average minutes to complete public records request*	15	23	28	28
Resolutions prepared:				
City	96	84	73	85
Redevelopment Agency	11	10	0	0
Redevelopment Successor Agency	0	7	4	6
Utility Authority	11	8	6	9
Housing Authority	2	3	1	2
Public Financing Authority	2	3	1	2
Ordinances processed	19	16	20	18

*In Fiscal Year 2012-13 Public Records Requests were more complex than in previous years, frequently including requests for numerous documents or records, requiring City Clerk and Records Department staff to coordinate responses from various departments.

City of Whittier

City Clerk (100-15-151-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 510,043	\$ 540,462	\$ 585,057	\$ 585,057	\$ 620,853
Maintenance and Operations	66,512	65,988	112,105	115,773	112,234
Capital Outlay	-	6,198	-	-	13,000
Total Expenditures	<u>576,555</u>	<u>612,648</u>	<u>697,162</u>	<u>700,830</u>	<u>746,087</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 576,555</u>	<u>\$ 612,648</u>	<u>\$ 697,162</u>	<u>\$ 700,830</u>	<u>\$ 746,087</u>
Expenditures and Transfers-Out By Source					
General Fund	576,555	612,648	697,162	700,830	746,087
Total Expenditures and Transfers-Out	<u>\$ 576,555</u>	<u>\$ 612,648</u>	<u>\$ 697,162</u>	<u>\$ 700,830</u>	<u>\$ 746,087</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 381,611	\$ 392,336	\$ 428,142	\$ 428,142	\$ 459,517
Employee Benefits	128,432	148,126	156,915	156,915	128,890
Total Employee Services	<u>510,043</u>	<u>540,462</u>	<u>585,057</u>	<u>585,057</u>	<u>588,407</u>
Dues, Memberships, License and Publications	860	1,311	897	1,413	917
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	3,606	3,657	3,657	3,657	3,766
Professional Services	6,433	3,623	12,600	15,752	12,600
Utilities	-	-	-	-	-
Miscellaneous Services	18,062	15,713	31,850	31,850	31,850
Repairs and Maintenance	4,394	1,548	8,136	8,136	8,136
Materials and Supplies	29,252	36,333	50,625	50,625	50,625
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	3,905	3,803	4,340	4,340	4,340
Total Maintenance and Operations	<u>66,512</u>	<u>65,988</u>	<u>112,105</u>	<u>115,773</u>	<u>112,234</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>576,555</u>	<u>606,450</u>	<u>697,162</u>	<u>700,830</u>	<u>700,641</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	32,446
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	6,198	-	-	13,000
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>6,198</u>	<u>-</u>	<u>-</u>	<u>45,446</u>
Total Expenditures and Transfers-Out	<u>\$ 576,555</u>	<u>\$ 612,648</u>	<u>\$ 697,162</u>	<u>\$ 700,830</u>	<u>\$ 746,087</u>
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.9	0.9
Total	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.9</u>	<u>6.9</u>

City of Whittier

Elections

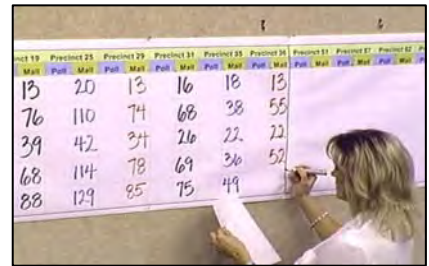
OVERVIEW



The City Clerk-Treasurer Department conducts all municipal elections in the City. Election activities, many of which are mandated by the California Elections Code, include assisting and qualifying City Council candidates, establishing voting precincts and securing precinct workers, coordinating election-related contract services, and training election workers. Related activities include administration of a vote-by-mail program with ballot and voter security measures; and development and administration of a Voting Rights Act Program (Spanish and Chinese) involving community organization participation. General municipal elections are held in even-numbered years. Newly elected City Council Members are seated the Tuesday after Election Day. Elections also provide the City Council and City electors with the opportunity to present measures to the voters.

The Political Reform Act of 1974 requires political committees and candidates running for or elected to the City Council to file campaign statements which reflect financial expenditures and contributions made on behalf of the candidates and/or measures. The Act also requires candidates to file Statements of Economic Interests during the nomination period and successful candidates to file within thirty days after taking office. City Clerk staff administers these provisions of the Political Reform Act.

The City Clerk staff assists the County Registrar of Voters during county, state and federal elections. Polling place location and other voting assistance is provided to residents on all election days. The number of voters served in the 2012 General Election was 43,558.



KEY GOALS

- Conduct all municipal elections in accordance with provisions of the State of California Elections Code, as provided by the City Charter
- Administer Political Reform Act campaign provisions
- Develop and implement a comprehensive Voting Rights Act Program in compliance with federal and state law
- Provide election information and assistance to candidates, voters and the community with excellent customer service

PERFORMANCE MEASURES

Measure	FY 2007-08 Actual	FY 2009-10 Actual	FY 2011-12 Actual	FY 2013-14 Projected
Registered voters	39,466	43,181	43,558	43,600
Ballots returned	6,569	7,380	7,391	7,500
Number voted at precinct	3,116	3,498	3,209	3,000
Number voted by mail	3,453	3,882	4,182	4,500

City of Whittier

Elections (100-15-151-301)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 399	\$ 22,131	\$ -	\$ -	\$ -
Maintenance and Operations	189	110,986	83,603	83,903	83,598
Capital Outlay	-	-	-	-	-
Total Expenditures	588	133,117	83,603	83,903	83,598
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 588	\$ 133,117	\$ 83,603	\$ 83,903	\$ 83,598
Expenditures and Transfers-Out By Source					
General Fund	588	133,117	83,603	83,903	83,598
Total Expenditures and Transfers-Out	\$ 588	\$ 133,117	\$ 83,603	\$ 83,903	\$ 83,598
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 399	\$ 21,856	\$ -	\$ -	\$ -
Employee Benefits	-	276	-	-	-
Total Employee Services	399	22,131	-	-	-
Dues, Memberships, License and Publications	-	328	150	150	150
Rentals	-	4,078	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	128	128	128	123
Professional Services	-	18,715	-	26	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	11,258	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	76,326	200	474	200
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	189	154	83,125	83,125	83,125
Total Maintenance and Operations	189	110,986	83,603	83,903	83,598
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	588	133,117	83,603	83,903	83,598
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 588	\$ 133,117	\$ 83,603	\$ 83,903	\$ 83,598
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



City of Whittier

Treasurer

OVERVIEW



The City Treasurer's Office receives all monies collected by the City, Redevelopment Successor Agency, Utility Authority, Housing Authority and Public Financing Authority including federal, state and local revenue generated through assessments, fees and taxes. The City Treasurer Division prepares bank deposits, monitors account balances, maintains records of deposits and receipts and prepares monthly written reports providing fund balance and investment information. The Division also handles issuance of parking permits, audit and disbursement of demands, petty cash and performs the duties of bond and tax administration. Included in the

responsibilities of the Treasurer's Office is the central cashier function, which validates all revenue receipts including water payments, permit fees, recreation receipts, business license taxes and assessment fees. During Fiscal Year 2012-13 the Treasury Office processed 129,750 transactions.

In an effort to increase overall revenue, the City, Redevelopment Successor Agency, Housing Authority and Utility Authority invest funds not needed for current expenses. The Treasurer is responsible for investments and ensures that funds are invested in a manner consistent with the City Council, Redevelopment Successor Agency and Authorities' Statement of Investment Policy. All investments are made in accordance with that policy and therefore, follow the strict criteria of safety, liquidity and yield. In addition to investing surplus funds, it is the Treasurer's responsibility to monitor all accounts and activity so as to maintain or have available a cash flow to meet daily operating expenses.

The Division reconciles and maintains accounting records of the various City, Redevelopment Successor Agency, Housing Authority and Utility Authority checking and passbook bank accounts. Banking/broker relations are established to comply with safekeeping/custody regulations and the investment of surplus funds.

The Division administers the City's contract for animal control services and coordinates state-mandated low-cost vaccination clinics. This Division also administers the employee computer loan program and serves as Treasurer to the Wildlife Corridor Conservation Authority.

The Division administers the Utility User Tax Exemption Program. The program exempts households within the City of Whittier from the 5% utility tax if the previous calendar years' household income is less than \$29,550.

City of Whittier

Treasurer

KEY GOALS

- Maximize interest earnings through sound investment strategy with strict adherence to the provisions of the adopted Statement of Investment Policy and Procedures
- Accuracy and promptness in posting of payments received
- Provide online payment option for water/trash customers
- Efficient administration of the employee computer loan program
- Establish and maintain effective banking/broker relationships to maximize use of City revenue
- Evaluate and maintain sufficient cash flow or liquid assets to ensure that the City's current and future operating needs are met
- Timely collection and accurate recording of Utility User's Tax (UUT) and Transient Occupancy Tax (TOT) payments and administering the City's UUT Exemption Program
- Promote positive community relations through continued excellence in customer service

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
Interest income on investments	\$1,242,476	\$975,182	\$457,600	\$655,000
Number of online payments:				
Bank Pays	N/A	N/A	8,400	8,820
Bill Concentration			8,400	8,820
Business License			660	700
Number of residents participating in the UUT exemption program	79	78	115	125

City of Whittier

Treasurer (100-15-152-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 202,434	\$ 195,389	\$ 200,933	\$ 200,933	\$ 225,749
Maintenance and Operations	74,889	57,962	171,311	171,784	167,615
Capital Outlay	-	-	-	-	-
Total Expenditures	277,323	253,352	372,244	372,717	393,364
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 277,323	\$ 253,352	\$ 372,244	\$ 372,717	\$ 393,364
Expenditures and Transfers-Out By Source					
General Fund	277,323	253,352	372,244	372,717	393,364
Total Expenditures and Transfers-Out	\$ 277,323	\$ 253,352	\$ 372,244	\$ 372,717	\$ 393,364
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 164,519	\$ 153,643	\$ 155,821	\$ 155,821	\$ 166,935
Employee Benefits	37,915	41,746	45,112	45,112	58,814
Total Employee Services	202,434	195,389	200,933	200,933	225,749
Dues, Memberships, License and Publications	931	533	1,238	1,238	1,238
Rentals	-	-	-	-	-
Taxes and Assessments	-	11	-	-	-
Insurance	1,654	1,868	1,868	1,868	1,617
Professional Services	68,868	51,810	161,379	161,852	157,379
Utilities	-	-	-	-	-
Miscellaneous Services	99	-	1,000	1,000	1,000
Repairs and Maintenance	1,581	1,022	1,047	1,047	1,597
Materials and Supplies	1,709	2,718	4,046	4,046	4,046
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	47	-	733	733	738
Total Maintenance and Operations	74,889	57,962	171,311	171,784	167,615
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	277,323	253,352	372,244	372,717	393,364
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 277,323	\$ 253,352	\$ 372,244	\$ 372,717	\$ 393,364
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.3
Total	3.2	3.2	3.2	3.2	3.3

City of Whittier

Business License

OVERVIEW

The Business License Division ensures that individuals and organizations conducting business or performing a service within the City boundaries are issued a license. The division actively searches for unlicensed businesses through field inspections, fictitious name and resale tax permit filings, water bill, state and county listings and by public contact. The division offers online license renewals for most business owners. The issuance of door-to-door solicitor permits is an additional function of the division. There are approximately 7,500 active business licenses in the City of Whittier. The business license tax is a source of general fund revenue for the City.

KEY GOALS

- Continue enforcement through available resources to locate unlicensed businesses and ensure compliance with the City's municipal code in regards to the payment of license taxes
- Coordinate with City Departments to ensure continued consistency in business licensing
- Promote positive community relations through excellence in customer service



PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
New Business Licenses (all)	1,003	834	911	986
New Business Licenses (in City only)	509	403	441	516
Total Businesses (all)	N/A	N/A	7,496	7,571
Total Businesses (in City only)	N/A	N/A	6,102	6,177
Total Local Restaurants	N/A	N/A	194	209
Total Retail Businesses	N/A	N/A	500	510
Total Home Occupations	N/A	N/A	471	479
Total Rental Properties	N/A	N/A	2,774	2,804
Total Professional Offices	N/A	N/A	411	415

City of Whittier

Business License (100-15-152-302)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 159,747	\$ 132,295	\$ 135,647	\$ 135,647	\$ 119,225
Maintenance and Operations	22,695	19,606	25,384	26,050	25,574
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>182,442</u>	<u>151,900</u>	<u>161,031</u>	<u>161,697</u>	<u>144,799</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 182,442</u>	<u>\$ 151,900</u>	<u>\$ 161,031</u>	<u>\$ 161,697</u>	<u>\$ 144,799</u>
Expenditures and Transfers-Out By Source					
General Fund	182,442	151,900	161,031	161,697	144,799
Total Expenditures and Transfers-Out	<u>\$ 182,442</u>	<u>\$ 151,900</u>	<u>\$ 161,031</u>	<u>\$ 161,697</u>	<u>\$ 144,799</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 82,111	\$ 84,974	\$ 86,412	\$ 86,412	\$ 87,298
Employee Benefits	44,062	47,321	49,235	49,235	31,927
Total Employee Services	<u>126,173</u>	<u>132,295</u>	<u>135,647</u>	<u>135,647</u>	<u>119,225</u>
Dues, Memberships, License and Publications	50	-	50	75	75
Rentals	411	2	527	527	527
Taxes and Assessments	-	-	-	-	-
Insurance	1,208	716	716	716	714
Professional Services	8,400	8,194	8,258	8,804	8,425
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	322	322	322
Repairs and Maintenance	-	47	-	-	-
Materials and Supplies	12,435	10,486	14,531	14,626	14,531
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	191	161	980	980	980
Total Maintenance and Operations	<u>22,695</u>	<u>19,606</u>	<u>25,384</u>	<u>26,050</u>	<u>25,574</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>148,868</u>	<u>151,900</u>	<u>161,031</u>	<u>161,697</u>	<u>144,799</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	33,574	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>33,574</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 182,442</u>	<u>\$ 151,900</u>	<u>\$ 161,031</u>	<u>\$ 161,697</u>	<u>\$ 144,799</u>
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	<u>0.9</u>	<u>0.9</u>	<u>0.9</u>	<u>0.9</u>	<u>0.9</u>
Total	<u>1.9</u>	<u>1.9</u>	<u>1.9</u>	<u>1.9</u>	<u>1.9</u>

City of Whittier

Business Improvement Area

OVERVIEW

In 1969, the City of Whittier approved a Business Improvement Area in Uptown Whittier. The purpose of the improvement area is to promote and encourage businesses by means of a special assessment imposed upon Uptown Area businesses. The special assessment is collected by the City with the business license tax and is remitted to the Whittier Uptown Association to fund promotional activities related to generating business in the Uptown Area. Funds derived from the assessment are expended on behalf of businesses that benefit from the various promotional activities and specialized marketing strategies. There are currently 458 businesses located in Uptown Whittier.

The City has an agreement with the Whittier Uptown Association (WUA) for marketing services that includes a comprehensive program of advertising, publicity and promotion for the Uptown Area on behalf of the City. The Business License Division acts as a liaison between Uptown Area businesses and the Uptown Association with respect to assessment compliance. The Economic Development Office of the Community Development Department serves as the City's liaison for Uptown program administration.

KEY GOALS

- Improve public awareness of the availability of shopping and services in Uptown Whittier
- Attract visitors to Uptown Whittier thereby promoting the area's heritage
- Continue efforts to improve and enforce assessment collection
- Promote positive customer relations with businesses located within the Uptown Area

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- Two antique fairs, one in the spring and one in the fall
- 59th Annual Christmas Parade
- Holiday Sonata
- Window Holiday Decorating Contest
- Halloween Capers
- Dia de los Muertos Art & Music Festival
- 12th Annual Car Show
- Tuesday Certified Farmers' Market
- Uptown Connection

Additionally during the past year, the WUA began to explore how the Board may better serve the merchants and customers in the area. First, the WUA focused on increasing their sponsorships in order to have more funds available for new programs. According to the WUA, sponsorship revenue grew by approximately 50% during 2012, from \$51,950 in 2011 to \$77,380 in 2012 (calendar year). The WUA Board voted to establish a 501c3 in order to apply for grants and accept charitable gifts. Further, the WUA Board voted to give the new non-profit organization \$10,000 in seed money to help get it started.

City of Whittier

Business Improvement Area (254-15-152-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	122,666	116,263	111,500	111,500	111,500
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>122,666</u>	<u>116,263</u>	<u>111,500</u>	<u>111,500</u>	<u>111,500</u>
Total Expenditures	122,666	116,263	111,500	111,500	111,500
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 122,666</u>	<u>\$ 116,263</u>	<u>\$ 111,500</u>	<u>\$ 111,500</u>	<u>\$ 111,500</u>
Expenditures and Transfers-Out By Source					
Business Improvement Area	122,666	116,263	111,500	111,500	111,500
Total Expenditures and Transfers-Out	<u>\$ 122,666</u>	<u>\$ 116,263</u>	<u>\$ 111,500</u>	<u>\$ 111,500</u>	<u>\$ 111,500</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	122,666	116,263	111,500	111,500	111,500
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>122,666</u>	<u>116,263</u>	<u>111,500</u>	<u>111,500</u>	<u>111,500</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>122,666</u>	<u>116,263</u>	<u>111,500</u>	<u>111,500</u>	<u>111,500</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 122,666</u>	<u>\$ 116,263</u>	<u>\$ 111,500</u>	<u>\$ 111,500</u>	<u>\$ 111,500</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



City of Whittier

Information Technology/Telecommunications

OVERVIEW

Part of the services provided by the City Clerk-Treasurer Department, the Information Technology/Telecommunications Division (IT) manages the City's multi-platformed local area network (LAN) and wide area network (WAN), World Wide Web services, geographic information services (GIS) and all land and cellular telephone services. The IT Division seeks to provide proven technology services to users while positioning the City's IT infrastructure for the future.

IT staff advises and implements future growth of the City's data infrastructure. IT staff coordinates maintenance and repair for all network servers, routers and switches as well as over 400 PCs, 60 mobile data computers (MDCs) in the Police cars and 60 printers. The WAN provides full network services to eight locations throughout the City including the City Yard, the Branch Library, the Historic Transit Depot, Parnell Park, Palm Park, the Landfill Office, the Landfill Gatehouse and the Pumping Plant as well as two locations in Santa Fe Springs. Staff implements software installations/updates and provides training and support for the City's productivity suite. The Division also maintains the City's email system. With over 450 user accounts, the City receives and sends over 70,000 messages daily. Staff has implemented spam blocking, anti-virus scans and automatic operating system updates to keep network users up-to-date and protected. During FY 2012-13, IT continued to work with the Controller's Office to update the City's Emergency Operation Center (EOC). Other projects for FY 2012-13 included implementing email archiving and establishing a City microwave system – Whittier Microwave System (WMS) – that will provide private data/communication links from City Hall to the Branch Library, City Yard and Transit Depot.



The City's website continues to be maintained by IT staff. IT staff coordinated the annual website review which was completed in April 2013. In October 2012, agenda reports and supporting material for City Council and Planning Commission meetings began to be linked to the agendas posted on the City's website. The Historic Resources web app and streaming video of City Council and Planning Commission meetings are examples of how IT works with each department to support the City's efforts to provide information to its citizens.

The Geographic Information System (GIS) unit of the IT Division continues to use information developed from various sources – both internal and external – to link to City parcel data. Working with IT staff, GIS staff continues to explore ways to link digital images to the geographic information. Staff has developed map layers for land use, Assessor's parcel information, public safety and other vital spatial information. The City continues to be a member of the Los Angeles Region Image Acquisition Consortium which is the City's source for high quality aerial photography of the City. In FY2012-13, the GIS Unit used the GIS field equipment that was purchased through the EOC Grant to gather geographical positions for street lights and City signs. Working with Public Works staff, the signs project will continue in FY2013-14. The unit continues to provide map updates for the Police Department.

The IT Division continues to manage the City's telecommunication services. Working with various telephone companies, staff programs the City's Mitel telephone switches to provide telephone and voice mail services for all City Departments. All cellular telephone service, including Blackberry service, is coordinated through the IT Division.

City of Whittier

Information Technology/Telecommunications

KEY GOALS

- Maintain the City's LAN and WAN
- Maintain the City's fleet of PC's and printers
- Manage a citywide IT Committee responsible for planning and executing LAN and WAN improvements and maintenance, specialty software installation and upgrades, technology training and planning and budgeting for future IT needs
- Implement an email archiving/file management system
- Expand the streaming video system for City Council and Planning Commission to link with a document management/imaging system
- Expand use of the City's content management website
- Continue to implement virtualization to:
 - Improve disaster recovery;
 - Lessen Server sprawl;
 - Simplify network administration; and
 - Save on utility usage
- Refine and standardize the City's geographic and information layers with the Police Department maps
- Maintain and refine Wide Area Network (WAN) connections and install a private microwave system to provide improved access to network services for the Branch Library, City Yard, Transit Depot and other remote City sites
- Implement industry-standard security for the City's LAN/WAN including firewalls, anti-virus scans and anti-spam devices
- Implement a new Helpdesk application
- Advise departments on best practice regarding Information Technology and Telecommunications issues
- Manage the City's cellular telephone account including the Blackberry Enterprise Server
- Provide excellent customer service to all City departments

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Helpdesk Tickets Opened	40	551	815	900
Helpdesk Tickets - Solved	30	543	804	900
Helpdesk Tickets - Closed	30	482	786	890

City of Whittier

Information Technology Services (715-15-151-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 378,232	\$ 391,965	\$ 410,417	\$ 410,417	\$ 420,368
Maintenance and Operations	343,599	428,240	411,005	389,005	455,363
Capital Outlay	36,746	206,293	138,135	113,135	176,695
Total Expenditures	<u>758,577</u>	<u>1,026,497</u>	<u>959,557</u>	<u>912,557</u>	<u>1,052,426</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 758,577</u>	<u>\$ 1,026,497</u>	<u>\$ 959,557</u>	<u>\$ 912,557</u>	<u>\$ 1,052,426</u>
Expenditures and Transfers-Out By Source					
Information Technology Fund	758,577	1,026,497	959,557	912,557	1,052,426
Total Expenditures and Transfers-Out	<u>\$ 758,577</u>	<u>\$ 1,026,497</u>	<u>\$ 959,557</u>	<u>\$ 912,557</u>	<u>\$ 1,052,426</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 487,301	\$ 507,748	\$ 523,776	\$ 523,776	\$ 532,767
Employee Benefits	(109,069)	(115,783)	(113,359)	(113,359)	(112,399)
Total Employee Services	<u>378,232</u>	<u>391,965</u>	<u>410,417</u>	<u>410,417</u>	<u>420,368</u>
Dues, Memberships, License and Publications	14,590	13,748	32,440	15,440	32,440
Rentals	1,980	2,160	2,160	2,160	2,160
Taxes and Assessments	-	-	-	-	-
Insurance	4,289	4,791	4,791	4,791	5,052
Professional Services	131,110	96,394	143,000	143,000	149,589
Utilities	157,154	171,921	103,300	103,300	103,300
Miscellaneous Services	790	1,795	6,500	1,500	6,500
Repairs and Maintenance	28,233	85,818	111,049	111,049	148,557
Materials and Supplies	2,150	1,990	2,465	2,465	2,465
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	3,303	49,623	5,300	5,300	5,300
Total Maintenance and Operations	<u>343,599</u>	<u>428,240</u>	<u>411,005</u>	<u>389,005</u>	<u>455,363</u>
Capital Outlay	36,746	76,827	112,635	87,635	151,695
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>758,577</u>	<u>897,032</u>	<u>934,057</u>	<u>887,057</u>	<u>1,027,426</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	129,466	25,500	25,500	25,000
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>129,466</u>	<u>25,500</u>	<u>25,500</u>	<u>25,000</u>
Total Expenditures and Transfers-Out	<u>\$ 758,577</u>	<u>\$ 1,026,497</u>	<u>\$ 959,557</u>	<u>\$ 912,557</u>	<u>\$ 1,052,426</u>
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	1.2	1.2	1.2	1.2	1.2
Total	<u>7.2</u>	<u>7.2</u>	<u>7.2</u>	<u>7.2</u>	<u>7.2</u>



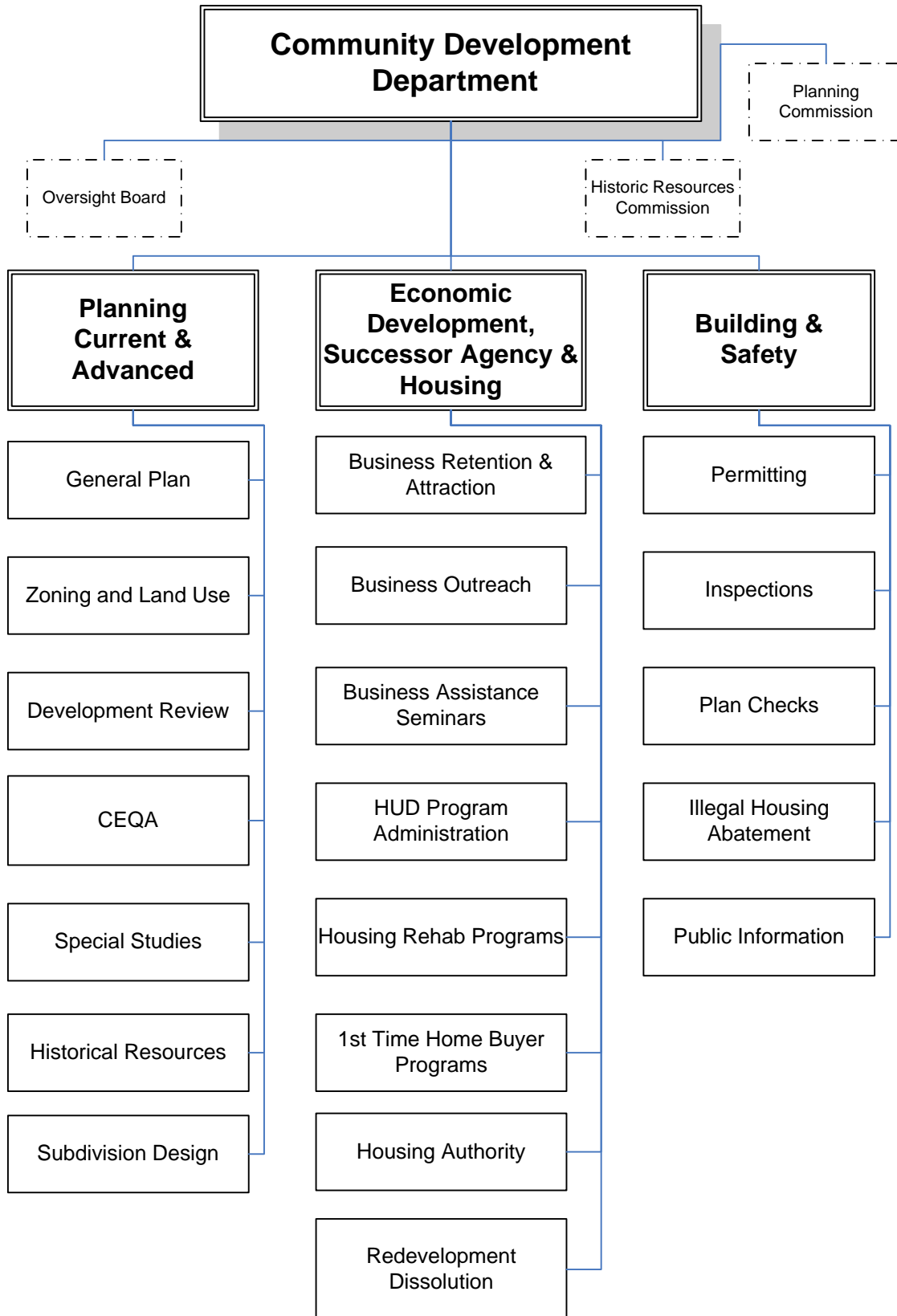
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City of Whittier

Community Development

- *Building and Safety*
- *Planning*
- *Administration*
- *Economic Development*
- *Housing and Urban
Development (HUD) Grant*
- *Housing Rehabilitation Program*
- *Community Development Block
Grant (CDBG) Administration*
- *Code Enforcement*
- *HOME Program*

Community Development

Organization Chart

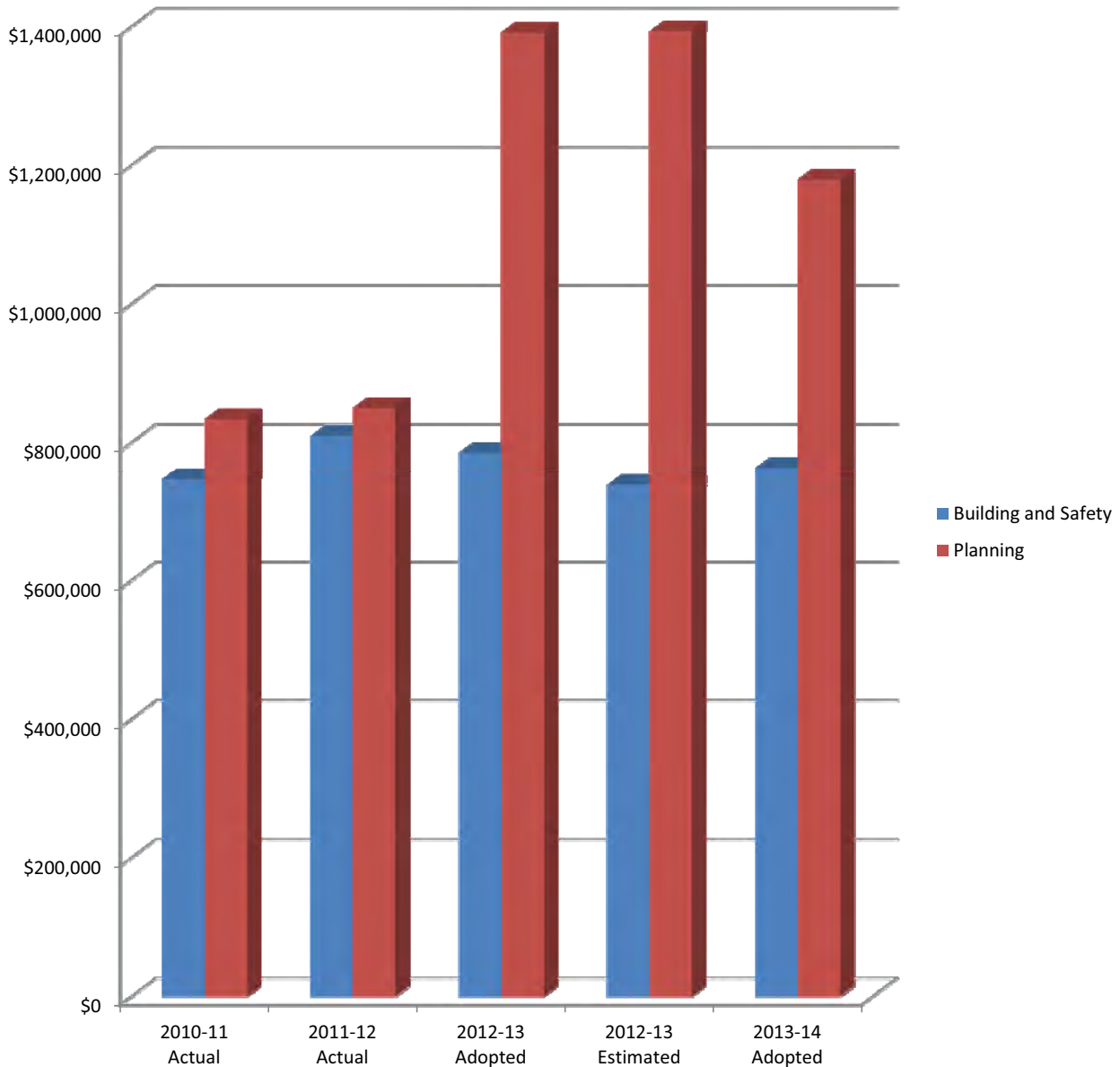




City of Whittier

Community Development Department

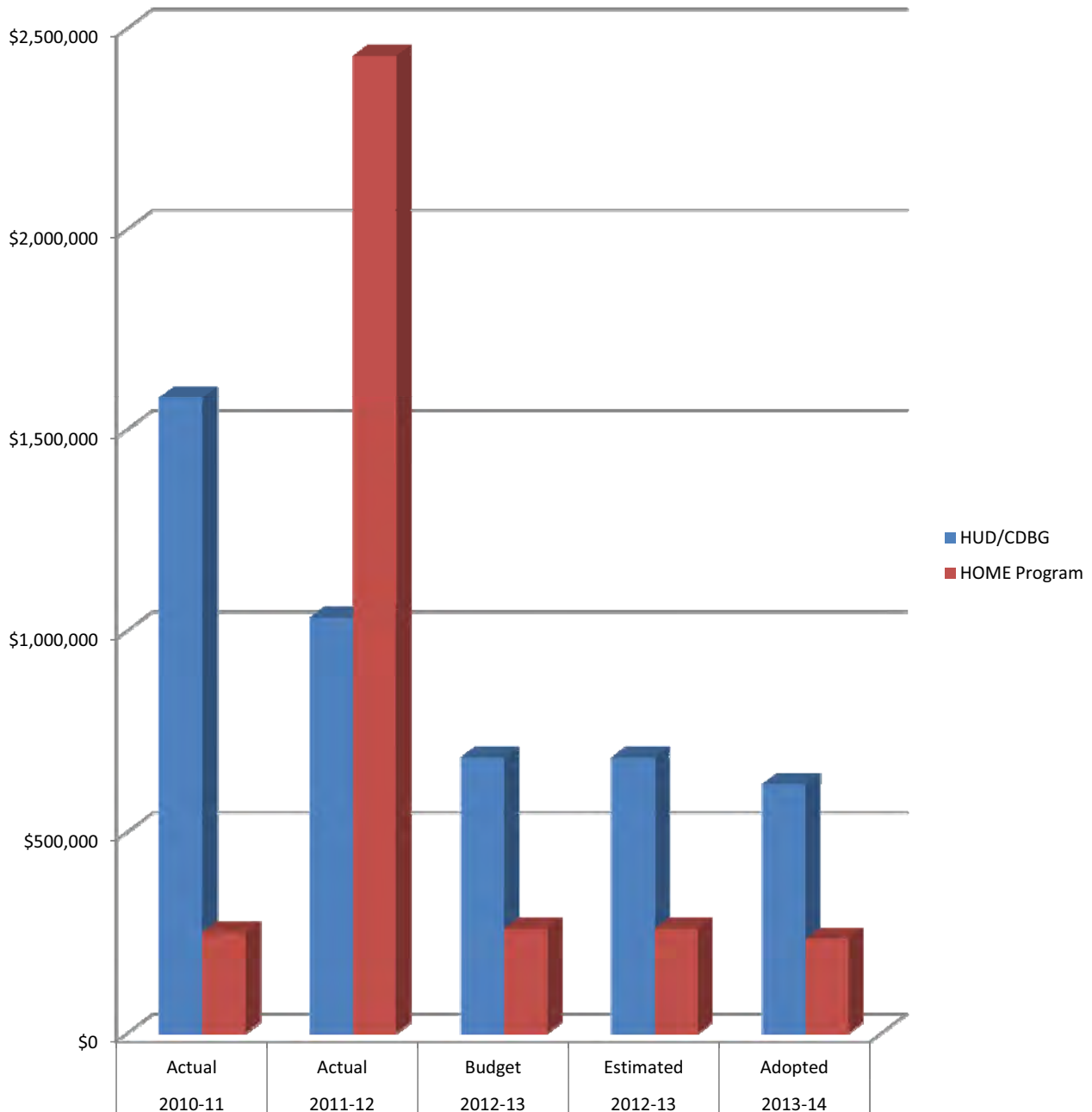
Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted
Building and Safety	\$ 746,364	\$ 809,705	\$ 785,265	\$ 737,862	\$ 763,194
Planning	834,035	849,991	1,391,846	1,393,349	1,179,600



City of Whittier

Community Development Department

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
HUD/CDBG	\$ 1,580,330	\$ 1,032,874	\$ 684,833	\$ 684,833	\$ 618,650
HOME Program	250,164	2,431,207	260,228	260,228	234,204



City of Whittier

Building & Safety

OVERVIEW

The Building & Safety Division is responsible for the establishment and enforcement of minimum building standards for the purpose of safeguarding public health, safety and general welfare through: providing structural strength, stability, means of egress, access to persons with disabilities, sanitation, ventilation, lighting and energy conservation; providing safety to life and property from fire and other hazards attributed to the built environment; and in our post 9-11 environment, to provide safety to fire fighters and other first-responders during emergency operations.

Although the functions of the Building & Safety program are essentially a regulatory effort, they are an important tool for the orderly development and maintenance of properties within the City. In addition to the enforcement of local codes and ordinances, the division is also responsible for the enforcement of certain state and federal regulations when they become applicable to construction projects in the City. The division also provides inspection of capital projects and is responsible for the abatement of illegal structures and dwelling units.

To accomplish its purpose, the Building & Safety Division performs examinations of development plans, issues permits and performs inspections of construction activities within the City. The division further provides essential information to its customers through records research, provision of informational handouts and by development consultation through all phases of a project from concept to completion.



Suburban Water Reservoir Project

City of Whittier

Building & Safety

KEY GOALS

- The review and adoption of, and the amendment to, State-mandated and L.A. County model codes as needed for the establishment of minimum local construction requirements
- The education of architects, engineers, contractors, property owners and the public at-large of building code standards and requirements through the dissemination of design and construction information and the plan review, permitting, inspection and enforcement processes needed for the protection of the health and safety of persons and properties
- The provision of technologically current practices and procedures needed to provide customers with real-time information concerning property records and project status associated with Building & Safety activities

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of Inspections	5,852	5,843	5,900	6,000
Number of customers assisted	9,493	10,059	10,217	10,500
Number of plans reviewed	294	272	346	400
Number of building permits issued	1,400	1,301	1,200	1,400

City of Whittier

Building & Safety (100-18-141-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 512,501	\$ 568,147	\$ 552,015	\$ 552,015	\$ 630,681
Maintenance and Operations	220,400	226,576	233,250	175,447	85,513
Capital Outlay	13,463	14,983	-	10,400	47,000
Total Expenditures	<u>746,364</u>	<u>809,705</u>	<u>785,265</u>	<u>737,862</u>	<u>763,194</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 746,364</u>	<u>\$ 809,705</u>	<u>\$ 785,265</u>	<u>\$ 737,862</u>	<u>\$ 763,194</u>
Expenditures and Transfers-Out By Source					
General Fund	746,364	809,705	785,265	737,862	763,194
Total Expenditures and Transfers-Out	<u>\$ 746,364</u>	<u>\$ 809,705</u>	<u>\$ 785,265</u>	<u>\$ 737,862</u>	<u>\$ 763,194</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 459,974	\$ 503,382	\$ 479,330	\$ 478,997	\$ 472,350
Employee Benefits	52,527	64,765	72,685	73,018	158,331
Total Employee Services	<u>512,501</u>	<u>568,147</u>	<u>552,015</u>	<u>552,015</u>	<u>630,681</u>
Dues, Memberships, License and Publications	6,859	2,050	6,333	6,333	9,290
Rentals	-	-	175	175	175
Taxes and Assessments	-	-	-	-	-
Insurance	9,668	6,974	6,974	6,974	6,065
Professional Services	154,303	170,086	16,191	116,763	16,191
Utilities	4,195	1,733	3,036	3,036	3,036
Miscellaneous Services	2,297	150	5,800	5,800	4,800
Repairs and Maintenance	-	-	80	80	80
Materials and Supplies	13,752	14,259	13,027	15,666	13,129
City Charges	-	-	-	-	-
Mobile Equipment Rental	28,652	24,920	25,884	25,884	31,997
Other	674	6,403	155,750	(5,264)	750
Total Maintenance and Operations	<u>220,400</u>	<u>226,576</u>	<u>233,250</u>	<u>175,447</u>	<u>85,513</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>732,901</u>	<u>794,723</u>	<u>785,265</u>	<u>727,462</u>	<u>716,194</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	13,463	14,983	-	10,400	47,000
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>13,463</u>	<u>14,983</u>	<u>-</u>	<u>10,400</u>	<u>47,000</u>
Total Expenditures and Transfers-Out	<u>\$ 746,364</u>	<u>\$ 809,705</u>	<u>\$ 785,265</u>	<u>\$ 737,862</u>	<u>\$ 763,194</u>
Full Time Positions	7.0	7.0	7.0	7.0	7.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>	<u>7.0</u>



City of Whittier

Planning

OVERVIEW

The Planning Division is responsible for the administration of ordinances and policies related to land use and development within the City, including zone changes, design standards, historic preservation, environmental review procedures, congestion management programs and attainment of housing goals. In fulfilling this objective, the Planning Division administers the Whittier General Plan, Chapters 17 and 18 of the Municipal Code relative to subdivisions and zoning, the Uptown Whittier Specific Plan, the Whittier Boulevard Specific Plan, the Whittwood Town Center Specific Plan and the State's Planning and Development laws relating to general plans, zoning, subdivisions, the California Environmental Quality Act and a variety of interrelated laws concerning public health, safety and welfare.



Staff members within the Division provide technical and administrative support to the City Council, Planning Commission, Historic Resources Commission, Zoning Administrator and various committees and task forces. The Division also provides zoning and subdivision information to the public and other departments, checks development plans for compliance with the Municipal Code and prepares an extensive variety of reports regarding development projects, environmental studies, zone changes, general plan amendments, historic resource assessments and other planning related matters.

In addition to the planning and zoning functions, the Division functions as a resource center for demographic information to the public and City staff, while also providing assistance to other departments in preparation of environmental documents. Some of the Planning Division's significant achievements during FY 2012-13 included:

- Approval of an 80-unit assisted living and memory care facility by HWG Properties, LLC;
- Approval of a Starbucks café including a drive-through at Whittier Blvd and Colima Road;
- Approval of a 38,000-square foot L.A. Fitness facility; continuing to process numerous wireless cell sites;
- Processing and approval of a variety of commercial façade remodels, including McDonalds, Chipotle, Panda Express and The Habit, as well as tenant improvements for some of those businesses;
- Participation in the California American Planning Association state conference in October 2012 in which City staff were presenters on planning/historic preservation topics;
- In November 2012, the Planning Division began a City-wide non-residential historic resource survey that will evaluate approximately 1,500 buildings, structures and objects constructed prior to 1968 in Whittier;
- In May 2013, the field work and research required for the residential historic resource survey was completed. The work evaluated over 1,200 residential properties to determine their eligibility for potential landmark designation based on an architectural context. A total of 62 properties were determined eligible for local landmark designation;
- In February 2013, the Planning Division began the comprehensive update to the City's Housing Element for the Planning Period 2014-2021;

City of Whittier

Planning

- City staff participation in the California Preservation Foundation state conference in April 2013; and,
- In April 2013, the Planning Division facilitated the development and adoption of a Cottage Food Ordinance pursuant to California Assembly Bill 1616.
- Oversaw the hiring of the environmental compliance coordinator, and the construction and implementation of the Whittier Main Oilfield project (Matrix);
- Continued processing Certificate of Appropriateness and Development Review Applications in conjunction with Conditional Use Permits and a variety of other planning entitlements and permits.

KEY GOALS

During FY 2013-2014, the Planning Division's key goals include:

- City adoption of the City-wide, residential, historic resource survey by December 2013;
- Completion of the City-wide, non-residential, historic resource survey by July 1, 2014;
- Completion and State certification of the City's Housing Element for the Planning Period 2014-2021 by February 2014;
- Comprehensively update the City's Historic Resources Ordinance by July 2014;
- On an on-going basis, continue to update the City's Zoning Code to address current zoning issues (i.e., develop a Dining/Entertainment Ordinance for businesses that serve/sell/provide patrons alcoholic/entertainment on-site, an Oil Production Ordinance, develop a lease sign ordinance and create a Mural/Public Art/Painted Sign Ordinance);
- On an on-going basis, participate with the Gateway Cities COG on various regional issues affecting the City of Whittier;
- Administer the City's zoning and development regulations, polices and guidelines;
- Process new development requests, including several multi-family residential projects;
- Process the Fred C. Nelles property Specific Plan and development proposal by Brookfield Homes; and,
- Continued verification of development project compliance with their adopted conditions of approval.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
Number of development requests	1,225	1,232	1,176	1,204*
Number of public counter contacts	9,493	10,059	10,217	10,626**

*Based on a two year average

** Based on an trending average of 4%

City of Whittier

Planning (100-18-161-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 713,309	\$ 741,984	\$ 870,058	\$ 870,058	\$ 794,627
Maintenance and Operations	120,726	52,756	294,288	295,791	177,323
Capital Outlay	-	55,251	227,500	227,500	207,650
Total Expenditures	<u>834,035</u>	<u>849,991</u>	<u>1,391,846</u>	<u>1,393,349</u>	<u>1,179,600</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 834,035</u>	<u>\$ 849,991</u>	<u>\$ 1,391,846</u>	<u>\$ 1,393,349</u>	<u>\$ 1,179,600</u>
Expenditures and Transfers-Out By Source					
General Fund	834,035	849,991	1,391,846	1,393,349	1,179,600
Total Expenditures and Transfers-Out	<u>\$ 834,035</u>	<u>\$ 849,991</u>	<u>\$ 1,391,846</u>	<u>\$ 1,393,349</u>	<u>\$ 1,179,600</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 575,315	\$ 572,723	\$ 659,315	\$ 659,315	\$ 604,657
Employee Benefits	137,994	169,261	210,743	210,743	189,970
Total Employee Services	<u>713,309</u>	<u>741,984</u>	<u>870,058</u>	<u>870,058</u>	<u>794,627</u>
Dues, Memberships, License and Publications	5,180	5,000	7,345	7,345	7,665
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	6,726	7,352	7,352	7,352	7,887
Professional Services	78,222	17,475	133,500	133,500	133,180
Utilities	-	-	500	500	500
Miscellaneous Services	13,757	7,697	9,700	9,700	9,700
Repairs and Maintenance	-	-	190	190	190
Materials and Supplies	15,998	14,432	16,401	17,904	16,401
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	843	800	1,800	1,800	1,800
Total Maintenance and Operations	<u>120,726</u>	<u>52,756</u>	<u>176,788</u>	<u>178,291</u>	<u>177,323</u>
Capital Outlay	-	55,251	227,500	227,500	207,650
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>834,035</u>	<u>849,991</u>	<u>1,274,346</u>	<u>1,275,849</u>	<u>1,179,600</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	117,500	117,500	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>117,500</u>	<u>117,500</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 834,035</u>	<u>\$ 849,991</u>	<u>\$ 1,391,846</u>	<u>\$ 1,393,349</u>	<u>\$ 1,179,600</u>
Full Time Positions	8.0	8.0	8.0	8.0	7.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	<u>8.3</u>	<u>8.3</u>	<u>8.3</u>	<u>8.3</u>	<u>7.3</u>

City of Whittier

Community Development - Administration

OVERVIEW

The Community Development Department is composed of the Planning, Successor Agency, Housing Authority, Administration, Economic Development, Community Development Block Grant & HOME Programs, and Building & Safety Divisions. The Department strives to promote economic growth along with livable neighborhoods, which reflect, preserve and enhance Whittier's unique historic character. The Department's goal is to provide for a balanced community with residential, commercial and industrial development that results in a thriving economic base that supports and enhances the quality of life in the community.

The Building & Safety Division provides permitting and building services including plan checking and inspection services.



Increasing the City's sales tax revenue growth and tax base is vital for the City, especially during this continued uncertain economic time. The City will maintain its efforts in economic development despite the elimination of redevelopment in California during the past year. The Business Development Manager will continue to serve as the ombudsman for the business community and conduct Business Outreach to be a resource to them. Economic

Development is a philosophy that is present in the Development's daily activities, as well as throughout the organization.

The Planning Division facilitates development consistent with City codes and ordinances as well as the City's General Plan and Specific Plans. The Planning Division serves as the staff liaison to the Planning Commission, Zoning Administrator and Historic Resources Commission.



Key Goals

- Oversee the long-range planning for the City
- Enhance the quality of life in the community
- Encourage private investment and promote a stable economic base
- Promote and preserve the historic character of the City

City of Whittier

Community Development-Administration (100-18-181-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 426,511	\$ 438,568	\$ 383,858	\$ 383,858	\$ 401,938
Maintenance and Operations	36,234	40,382	53,410	53,900	65,720
Capital Outlay	-	-	-	-	-
Total Expenditures	462,745	478,950	437,268	437,758	467,658
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 462,745	\$ 478,950	\$ 437,268	\$ 437,758	\$ 467,658
Expenditures and Transfers-Out By Source					
General Fund	462,745	478,950	437,268	437,758	467,658
Total Expenditures and Transfers-Out	\$ 462,745	\$ 478,950	\$ 437,268	\$ 437,758	\$ 467,658
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 402,389	\$ 392,967	\$ 369,933	\$ 369,358	\$ 376,772
Employee Benefits	24,122	45,601	13,925	14,500	25,166
Total Employee Services	426,511	438,568	383,858	383,858	401,938
Dues, Memberships, License and Publications	324	302	275	275	275
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	24,351	24,279	24,279	24,279	36,561
Professional Services	-	-	6,000	6,000	6,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	1,710	1,710	1,710
Materials and Supplies	5,278	6,422	7,126	7,616	7,126
City Charges	-	-	-	-	-
Mobile Equipment Rental	6,167	6,441	2,965	2,965	2,993
Other	114	2,938	11,055	11,055	11,055
Total Maintenance and Operations	36,234	40,382	53,410	53,900	65,720
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	462,745	478,950	437,268	437,758	467,658
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 462,745	\$ 478,950	\$ 437,268	\$ 437,758	\$ 467,658
Full Time Positions	4.0	4.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	1.0	1.0	1.0	1.0	1.0
Total	5.0	5.0	4.0	4.0	4.0

City of Whittier

Economic Development

OVERVIEW

A healthy business community, through the creation of jobs and revenue, is a major element in allowing the City to carry out its various functions. Sales and property tax revenues generated by the business community provide major contributions to the funding of essential City services, as well as nonessential services that, combined, create a certain quality of life standard that all of Whittier has come to expect and is much of the reason people have chosen Whittier as a place to live, work and play.



Increasing the City's sales tax revenue growth and tax base is vital for the City, especially during this continued uncertain economic time. The City will maintain its efforts in economic development despite the elimination of redevelopment in California during the past year. The Business Development Manager will continue to serve as the ombudsman for the business community and conduct Business Outreach and Visitation to gauge the health of businesses and be a resource to them. In addition, staff will meet with commercial property owners to encourage revitalization as necessary. Finally, economic development is a philosophy that is present in Community Development's daily activities, as well as throughout the organization.

City of Whittier

Economic Development

Following are some of the accomplishments from the past year:

1. *LAEDC Most Business-Friendly City Award*

In November 2012, the City was awarded the Most Business-Friendly City Award in Los Angeles County by the Los Angeles Economic Development Corporation (LAEDC). Staff produced a commercial which was shown at the LAEDC Awards Dinner and posted to the city website.

2. *Run "Shop Whittier" Ads in Conjunction with the Holiday Season*

Staff continued the "Shop Whittier" campaign during the 2012 holiday season as a reminder to residents to shop locally. Holiday ads ran in the Whittier Area Chamber newspaper. Staff utilized the Whittier Chamber's Door to Door Advertising program to promote shopping locally. A "Holiday Shop Whittier" ad was on one side and a "Don't go Far to Buy a Car" ad was copied on the back side of the flyers that were delivered to 4,700 households throughout Whittier. Additionally, the city partnered with the Whittier Area Chamber of Commerce on producing a new "Shop Whittier" banner to be hung as a filler banner across Whittier Blvd.

3. *Small Manufacturer's Advantage Program*

During the past fiscal year, staff continued to market the CMTC Small Manufacturer's Advantage program as well as training offered at Rio Hondo College and Cerritos College. Both colleges have economic development divisions with the goal of increasing the skills of the local workforce, while improving productivity of the local business community. Staff sent an information letter to all Whittier manufacturers with information on the local training programs.

4. *E-newsletter*

During the past fiscal year, the *Growing Whittier* economic development newsletter was converted from hardcopy (paper) to an electronic newsletter. Staff will continue to produce the electronic newsletter at least once a month or as dictated by economic development relevant content and projects occurring in the City. The electronic newsletter provides the ability reach more individuals at a significant cost savings; the newsletter is emailed to commercial real estate contacts, Whittier businesses and partners such as the Whittier Chamber, Whittier Uptown Association, SASSFA/WorkSource Center, Tri-Cities ROP, Whittier Union High School District Superintendent, etc.

5. *Brokers Roundtable Lunch Meeting*

Community Development staff held its first Broker's Roundtable during this past fiscal year. Brown bag lunches will be coordinated between Community Development managers and local brokers throughout the year to discuss how to best work together in attracting new development and tenants to Whittier.

6. *Business Outreach and Visitation*

During the past fiscal year, Business Outreach continued to be an important component to the City's Economic Development Program. Consequently, in fiscal year 2012-13, staff reached out to 245 businesses either with a face to face meeting with the business owner or a business outreach letter with information on an upcoming program or seminar.

City of Whittier

Economic Development

7. *Business Owners Seminar Series (BOSS)*

Staff coordinated nine (9) business seminars ranging in topic from “The Benefits of Social Entrepreneurship” to “Building and Managing a Successful Business.”

Staff looks forward to another successful year. Following are the key goals for the 2013-2014 fiscal year.

KEY GOALS

- To seek new and innovative methods and programs for providing economic development services to the business community.
- To provide ombudsman services by facilitating and streamlining the City's permitting process for new and expanding businesses.
- To promote a strong, diversified and sustainable local economy and enhance the quality of life in the community.
- To increase the City's sales tax revenue growth and tax base.
- To retain and enhance the existing businesses by continuing our partnership with the Whittier Area Chamber of Commerce as well as seeking partnerships with economic development organizations such as the Los Angeles Economic Development Corporation, Small Business Development Center, California Manufacturing Technology Consulting, etc.
- To encourage the development of former auto dealership sites.
- To promote and enhance retail areas to achieve a vibrant shopping, dining and/or entertainment experience.
- To encourage job creation and utilization of SASSFA Work Source Center services by Whittier businesses.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
Businesses visited	297	330	245	250
E-newsletters	0	0	5	10
Broker's Brown Bag Lunch	0	0	1	2
Participate in economic development webinars, conferences & conventions	4	3	4	4
Coordinate business assistance seminars	9	9	9	9
Run "Shop Whittier" ads in conjunction with the holiday shopping season (Thanksgiving weekend and Christmas)	7	3	2	2

City of Whittier

Economic Development (100-18-181-507)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 113,689	\$ 116,860	\$ 117,576	\$ 117,576	\$ 118,615
Maintenance and Operations	53,873	32,338	82,424	82,424	80,624
Grants	-	-	-	-	-
Total Expenditures	<u>167,562</u>	<u>149,198</u>	<u>200,000</u>	<u>200,000</u>	<u>199,239</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 167,562</u>	<u>\$ 149,198</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 199,239</u>
Expenditures and Transfers-Out By Source					
General Fund	167,562	149,198	200,000	200,000	199,239
Total Expenditures and Transfers-Out	<u>\$ 167,562</u>	<u>\$ 149,198</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 199,239</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 87,479	\$ 89,711	\$ 91,408	\$ 91,408	\$ 92,816
Employee Benefits	26,210	27,149	26,168	26,168	25,799
Total Employee Services	<u>113,689</u>	<u>116,860</u>	<u>117,576</u>	<u>117,576</u>	<u>118,615</u>
Dues, Memberships, License and Publications	720	799	3,500	3,500	1,700
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	9,612	1,510	20,000	20,000	20,000
Utilities	-	-	-	-	-
Miscellaneous Services	41,943	24,598	40,000	40,000	40,000
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	1,598	183	2,924	2,924	2,924
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	5,248	16,000	16,000	16,000
Total Maintenance and Operations	<u>53,873</u>	<u>32,338</u>	<u>82,424</u>	<u>82,424</u>	<u>80,624</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>167,562</u>	<u>149,198</u>	<u>200,000</u>	<u>200,000</u>	<u>199,239</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 167,562</u>	<u>\$ 149,198</u>	<u>\$ 200,000</u>	<u>\$ 200,000</u>	<u>\$ 199,239</u>
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>



City of Whittier

Housing and Urban Development (HUD)

OVERVIEW

The United States Department of Housing and Urban Development (HUD) provides the City of Whittier with an allocation of Community Development Block Grant (CDBG) funds each year. As an entitlement grantee, the City receives the annual grant directly from HUD in an amount determined by a process of an allocation formula as established by Congress.

Under Title I of the Housing and Community Development Act of 1974, the CDBG program has as its primary objective to assist in "the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income." CDBG regulations require compliance with this objective by mandating that "not less than 70 percent of the CDBG aggregate of expenditures shall be for activities meeting the criteria under CDBG regulations for benefiting low- and moderate-income persons."



Activities supported by Whittier CDBG funds include housing rehabilitation programs, code enforcement, infrastructure improvements, public services and grant administration. CDBG regulations allow that a maximum of 15% of actual expenditures be made in the area of "Public Services." City sponsored activities within this category include graffiti abatement, social services and SASSFA. All of the above activities are also supplemented by funding from other sources of revenue.

Block Grant funds are typically expended on ongoing programs. Unlike other appropriations, CDBG appropriations may be continued and accumulated from year to year. Often, programs or projects are cancelled or reduced, or their budgets not fully expended, resulting in a balance of unspent funds at year-end. CDBG guidelines allow the appropriation of remaining funds to other projects through an action plan amendment process.

KEY GOALS

- Effectively utilize CDBG funds to maximize their impact on improvement of low- and moderate-income areas of the City
- Aid in the prevention or elimination of slums and blight
- Implement public improvement projects in CDBG eligible areas
- Provide funds for social service agencies serving low-income persons and families

City of Whittier

Housing and Urban Development (HUD)

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of persons receiving fair housing Counseling (HRC)	268	236	250	150
Number of Code enforcement activities related to housing units	233	233	420	200
Number of Instances of Graffiti or Sticker Removal	11,295	7,266	7,500	7,500
Number of low- and moderate income citizens assisted by Social Service Organizations (SASSFA, Interfaith, Salvation Army)	3,265	2,492	886	875
Number of public facilities or infrastructure improved	4	1	2	2

City of Whittier

HUD/CDBG (267-18-182-501/502/03/05)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 375,543	\$ 417,334	\$ 331,736	\$ 331,736	\$ 283,142
Maintenance and Operations	116,347	109,996	117,528	117,528	135,635
Grants	1,088,440	505,544	235,569	235,569	199,873
Total Expenditures	<u>1,580,330</u>	<u>1,032,874</u>	<u>684,833</u>	<u>684,833</u>	<u>618,650</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 1,580,330</u>	<u>\$ 1,032,874</u>	<u>\$ 684,833</u>	<u>\$ 684,833</u>	<u>\$ 618,650</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	1,580,330	1,032,874	684,833	684,833	618,650
Total Expenditures and Transfers-Out	<u>\$ 1,580,330</u>	<u>\$ 1,032,874</u>	<u>\$ 684,833</u>	<u>\$ 684,833</u>	<u>\$ 618,650</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 199,415	\$ 236,433	\$ 139,121	\$ 139,121	\$ 120,509
Employee Benefits	176,128	180,901	192,615	192,615	162,633
Total Employee Services	<u>375,543</u>	<u>417,334</u>	<u>331,736</u>	<u>331,736</u>	<u>283,142</u>
Dues, Memberships, License and Publications	884	874	892	892	892
Rentals	-	-	224	224	124
Taxes and Assessments	-	-	-	-	-
Insurance	3,297	3,600	3,601	3,601	529
Professional Services	27,781	23,035	44,396	44,396	94,519
Utilities	-	-	700	700	-
Miscellaneous Services	1,971	417	3,575	3,575	1,600
Repairs and Maintenance	2,293	2,286	2,542	2,542	2,417
Materials and Supplies	2,316	2,198	5,928	5,928	2,405
Service Credits	-	-	-	-	-
City Charges	71,715	71,715	49,529	49,529	37,147
Grants	1,088,440	505,544	235,569	235,569	199,873
Mobile Equipment Rental	6,063	5,746	7,100	7,100	5,985
Other	27	125	(959)	(959)	(9,983)
Total Maintenance and Operations	<u>1,204,787</u>	<u>615,540</u>	<u>353,097</u>	<u>353,097</u>	<u>335,508</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>1,580,330</u>	<u>1,032,874</u>	<u>684,833</u>	<u>684,833</u>	<u>618,650</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 1,580,330</u>	<u>\$ 1,032,874</u>	<u>\$ 684,833</u>	<u>\$ 684,833</u>	<u>\$ 618,650</u>
Full Time Positions	5.0	5.0	3.0	3.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>5.0</u>	<u>5.0</u>	<u>3.0</u>	<u>3.0</u>	<u>2.0</u>



City of Whittier

Housing Rehabilitation

OVERVIEW

The Community Development Department is responsible for administering the Housing Rehabilitation Program whose purpose is to improve, rehabilitate and/or preserve housing within the City by providing economic incentives to low- and moderate-income persons for those purposes. This is achieved by facilitating low interest loans and/or deferred payment loan to eligible families who might otherwise be unable to obtain conventional home repair loans due to income limitations. The program was designed to provide loans for the correction of housing deficiencies in properties occupied by low and moderate income persons. The loans are also intended to deter neighborhood decline by providing financial incentives for improvement of housing in targeted areas with high levels of blighted property.

Loaned funds may be used for improvements such as roofing, plumbing, electrical, energy efficient windows, new stucco, interior and exterior painting, flooring and other repairs necessary to eliminate code violations, incipient code violations, slum-blight conditions and to address community development objectives. Items that qualify as community objectives include: repairs that make the exterior of a building more attractive, weather resistant or easier to maintain; landscaping improvements more consistent with what is generally found in the City; dwelling and yard repairs that improve storm drainage; repairs to improve safety and security; improvements for increased energy/water efficiency; repairs and alterations to improve accessibility for handicapped occupants; repairs and alterations to eliminate functional and economic obsolescence; improvements to make a dwelling more supportive of today's life styles; and repairs that reduce general maintenance requirements of a property. HOME funds, are also used as a funding source for this program. The maximum loan is \$50,000, but may go up even higher with approval from the director.

The City also has three programs that provide grant funds for low- to moderate-income home owners. The Home Improvement Grant Program is for individuals who exceed the housing cost ratio making them ineligible for the loan program. This grant is \$10,000 and may be used for improvements necessary to maintain their home (eg. roofing, plumbing, painting). The City also funds a Minor Home Repair Grant Program and a Home Modification Grant Program.

KEY GOALS

- Improve the quality of Whittier's low- and moderate-income housing stock through provision of low interest and/or deferred home rehabilitation loans and grants
- Eliminate visual and economic blight
- Encourage private investment in the community
- Ensure development of real property to its highest and best use
- Promote the preservation and rehabilitation of existing housing stock occupied by low- and moderate-income persons
- Provide safe, decent and sanitary housing for low- and moderate-income persons

City of Whittier

Housing Rehabilitation

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of Home Improvement Loans or Grants processed	12	11	8	7
Number of Minor Home Repair Grants processed	33	7	13	13
Number of Minor Home Modification Grants processed	1	2	2	2

City of Whittier

Housing Rehabilitation (267-18-182-502)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 137,027	\$ 151,947	\$ 122,160	\$ 122,160	\$ 62,800
Maintenance and Operations	54,784	52,103	20,737	20,737	75,200
Service Credits	-	-	-	-	-
Total Expenditures	<u>191,811</u>	<u>204,050</u>	<u>142,897</u>	<u>142,897</u>	<u>138,000</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 191,811</u>	<u>\$ 204,050</u>	<u>\$ 142,897</u>	<u>\$ 142,897</u>	<u>\$ 138,000</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	191,811	204,050	142,897	142,897	138,000
Total Expenditures and Transfers-Out	<u>\$ 191,811</u>	<u>\$ 204,050</u>	<u>\$ 142,897</u>	<u>\$ 142,897</u>	<u>\$ 138,000</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 132,333	\$ 135,898	\$ 34,548	\$ 34,548	\$ 594
Employee Benefits	4,694	16,049	87,612	87,612	62,206
Total Employee Services	<u>137,027</u>	<u>151,947</u>	<u>122,160</u>	<u>122,160</u>	<u>62,800</u>
Dues, Memberships, License and Publications	125	-	125	125	125
Rentals	-	-	124	124	124
Taxes and Assessments	-	-	-	-	-
Insurance	1,747	1,254	1,255	1,255	261
Professional Services	781	-	1,500	1,500	51,353
Utilities	-	-	-	-	-
Miscellaneous Services	972	-	1,500	1,500	800
Repairs and Maintenance	1,144	1,141	1,149	1,149	1,149
Materials and Supplies	2,178	1,898	3,310	3,310	1,400
Service Credits	-	-	-	-	-
City Charges	47,810	47,810	25,624	25,624	19,218
Mobile Equipment Rental	-	-	-	-	-
Other	27	-	(13,850)	(13,850)	770
Total Maintenance and Operations	<u>54,784</u>	<u>52,103</u>	<u>20,737</u>	<u>20,737</u>	<u>75,200</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>191,811</u>	<u>204,050</u>	<u>142,897</u>	<u>142,897</u>	<u>138,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 191,811</u>	<u>\$ 204,050</u>	<u>\$ 142,897</u>	<u>\$ 142,897</u>	<u>\$ 138,000</u>
Full Time Positions	3.0	3.0	1.0	1.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>3.0</u>	<u>3.0</u>	<u>1.0</u>	<u>1.0</u>	<u>0.0</u>

City of Whittier

CDBG Administration

OVERVIEW

The Community Development Block Grant (CDBG) Administration budget covers the costs of administering the CDBG grant program. Among the activities funded are annual audit costs, fair housing services and some personnel costs related to program administration.

General management and administration of the CDBG program includes new program development and promotion, public information and outreach, conducting environmental reviews, fair housing issues and provision of services related to community and economic development. In addition, monitoring activities to ensure program compliance and the preparation of programmatic planning and performance reports are the primary responsibility of Redevelopment and Housing Division staff.



Program guidelines allow up to 20% of the annual CDBG allocation to be spent on administrative costs.

KEY GOALS

- Maintain and enhance the quality of life for low- and moderate-income, disabled and senior citizens by using CDBG funds for programs that provide social services
- Aid in the prevention or elimination of blight
- Ensure that programs implemented benefit the low- and moderate-income residents in CDBG target areas
- Continue to provide loans for home rehabilitation through the Home Improvement Loan Program
- Continue to provide public infrastructure and public facility improvements

City of Whittier

CDBG Administration (267-18-182-503)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 123,794	\$ 103,467	\$ 46,595	\$ 46,595	\$ 46,595
Maintenance and Operations	53,938	49,801	79,772	79,772	67,135
Service Credits	-	-	-	-	-
Total Expenditures	<u>177,732</u>	<u>153,268</u>	<u>126,367</u>	<u>126,367</u>	<u>113,730</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 177,732</u>	<u>\$ 153,268</u>	<u>\$ 126,367</u>	<u>\$ 126,367</u>	<u>\$ 113,730</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	177,732	153,268	126,367	126,367	113,730
Total Expenditures and Transfers-Out	<u>\$ 177,732</u>	<u>\$ 153,268</u>	<u>\$ 126,367</u>	<u>\$ 126,367</u>	<u>\$ 113,730</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	123,794	103,467	46,595	46,595	46,595
Total Employee Services	<u>123,794</u>	<u>103,467</u>	<u>46,595</u>	<u>46,595</u>	<u>46,595</u>
Dues, Memberships, License and Publications	759	874	767	767	767
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	27,000	23,035	41,166	41,166	43,166
Utilities	-	-	-	-	-
Miscellaneous Services	999	417	1,000	1,000	800
Repairs and Maintenance	1,149	1,145	1,268	1,268	1,268
Materials and Supplies	126	300	1,297	1,297	1,005
Service Credits	-	-	-	-	-
City Charges	23,905	23,905	23,905	23,905	17,929
Mobile Equipment Rental	-	-	-	-	-
Other	-	125	10,369	10,369	2,200
Total Maintenance and Operations	<u>53,938</u>	<u>49,801</u>	<u>79,772</u>	<u>79,772</u>	<u>67,135</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>177,732</u>	<u>153,268</u>	<u>126,367</u>	<u>126,367</u>	<u>113,730</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 177,732</u>	<u>\$ 153,268</u>	<u>\$ 126,367</u>	<u>\$ 126,367</u>	<u>\$ 113,730</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Code Enforcement

OVERVIEW

The Code Enforcement division of the Police Department is responsible for enforcement of the Whittier Municipal Code with regard to public nuisances, safety and zoning violations. Activities of the Division include enforcement of property maintenance codes, abandoned or inoperable vehicles and coordination with other City departments to maintain the appearance of alleyways. Code Enforcement officers (CEO's) have the authority to issue administrative citations for certain violations of the Municipal Code. Further enforcement of Municipal Code violations are pursued through involvement of the City Attorney and the Los Angeles County District Attorney's Office.

Community Development Block Grant (CDBG) funds have enabled this division to enhance its abilities to manage the Code Enforcement mission. Two (2) Code Enforcement Officers are fully funded utilizing CDBG funds. In addition, the Code Enforcement Secretary and Code Enforcement Supervisor are also partially funded through CDBG. The CDBG area is the subject of proactive assessment and enforcement action. Currently, residences within the CDBG area are being assessed from the street view to identify the properties that reveal the most substandard and blighted conditions. Property owners, tenants and/or property managers are then contacted and requested to bring the properties into voluntary compliance. If properties continue to be non-compliant, property owners, tenants and/or property managers receive administrative citations or face legal action.

Code Enforcement also employs an additional three (3) full-time officers. One CEO is assigned to alley sanitation enforcement. In September 2012 the remaining two CEO's were re-assigned to address all types of violations on a reactive basis within the four PSA policing areas.

KEY GOALS

- Provide a healthier, safer environment for housing the citizens of the City of Whittier;
- Promote public awareness of property maintenance codes;
- Obtain a high degree of resident and business compliance on specific code violations, thereby improving property value.

City of Whittier

Code Enforcement (267-18-182-505)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 114,722	\$ 161,920	\$ 162,981	\$ 162,981	\$ 173,747
Maintenance and Operations	7,625	8,092	17,019	17,019	(6,700)
Service Credits	-	-	-	-	-
Total Expenditures	<u>122,347</u>	<u>170,012</u>	<u>180,000</u>	<u>180,000</u>	<u>167,047</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 122,347</u>	<u>\$ 170,012</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>	<u>\$ 167,047</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	122,347	170,012	180,000	180,000	167,047
Total Expenditures and Transfers-Out	<u>\$ 122,347</u>	<u>\$ 170,012</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>	<u>\$ 167,047</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 67,082	\$ 100,535	\$ 104,573	\$ 104,573	\$ 119,915
Employee Benefits	47,640	61,385	58,408	58,408	53,832
Total Employee Services	<u>114,722</u>	<u>161,920</u>	<u>162,981</u>	<u>162,981</u>	<u>173,747</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	100	100	-
Taxes and Assessments	-	-	-	-	-
Insurance	1,550	2,346	2,346	2,346	268
Professional Services	-	-	1,730	1,730	-
Utilities	-	-	700	700	-
Miscellaneous Services	-	-	1,075	1,075	-
Repairs and Maintenance	-	-	125	125	-
Materials and Supplies	12	-	1,321	1,321	-
Service Credits	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	6,063	5,746	7,100	7,100	5,985
Other	-	-	2,522	2,522	(12,953)
Total Maintenance and Operations	<u>7,625</u>	<u>8,092</u>	<u>17,019</u>	<u>17,019</u>	<u>(6,700)</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>122,347</u>	<u>170,012</u>	<u>180,000</u>	<u>180,000</u>	<u>167,047</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 122,347</u>	<u>\$ 170,012</u>	<u>\$ 180,000</u>	<u>\$ 180,000</u>	<u>\$ 167,047</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>

City of Whittier

HOME Program

OVERVIEW

The HOME program is federally funded and designed to assist low- and very low-income families in securing affordable housing. A jurisdiction receiving HOME funds makes the decision on which specific programs to fund. HOME funds are limited to expenditures on housing programs. Up to 10% of each year's HOME allocation can be used for administrative expenses and 15% is reserved for a Community Housing Development Organization (CHDO).

In the past, HOME funds have been used on home rehabilitation loans, multi-family rehabilitation of rental units and CHDO projects.

Pursuant to the City's current Action Plan, HOME funds will continue to be used for funding owner-occupied rehabilitation loans citywide as an extension of the City's existing programs. In addition, funds will be considered for the use of non-profit housing development and the establishment of affordable rental housing units. In this regard, the City was pleased to partner with LINC Community Development Corporation for the development of Mosaic Gardens, a new 21-unit project at the intersection of Philadelphia Street and Pickering Avenue (pictured below)

KEY GOALS

- Provide affordable housing for low-income families



PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of loans processed	4	2	4	4
Other Housing Units Assisted	0	0	21	9

City of Whittier

HOME Program (269-18-183-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 50,484	\$ 44,333	\$ 18,825	\$ 18,825	\$ 17,920
Maintenance and Operations	260	260	2,198	2,198	1,000
Grants	199,420	2,386,614	239,205	239,205	215,284
Total Expenditures	250,164	2,431,207	260,228	260,228	234,204
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 250,164	\$ 2,431,207	\$ 260,228	\$ 260,228	\$ 234,204
Expenditures and Transfers-Out By Source					
HUD Grant Fund	250,164	2,431,207	260,228	260,228	234,204
Total Expenditures and Transfers-Out	\$ 250,164	\$ 2,431,207	\$ 260,228	\$ 260,228	\$ 234,204
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	50,484	44,333	18,825	18,825	17,920
Total Employee Services	50,484	44,333	18,825	18,825	17,920
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	260	260	2,198	2,198	1,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	199,420	2,386,614	239,205	239,205	215,284
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	199,680	2,386,874	241,403	241,403	216,284
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	250,164	2,431,207	260,228	260,228	234,204
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 250,164	\$ 2,431,207	\$ 260,228	\$ 260,228	\$ 234,204
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



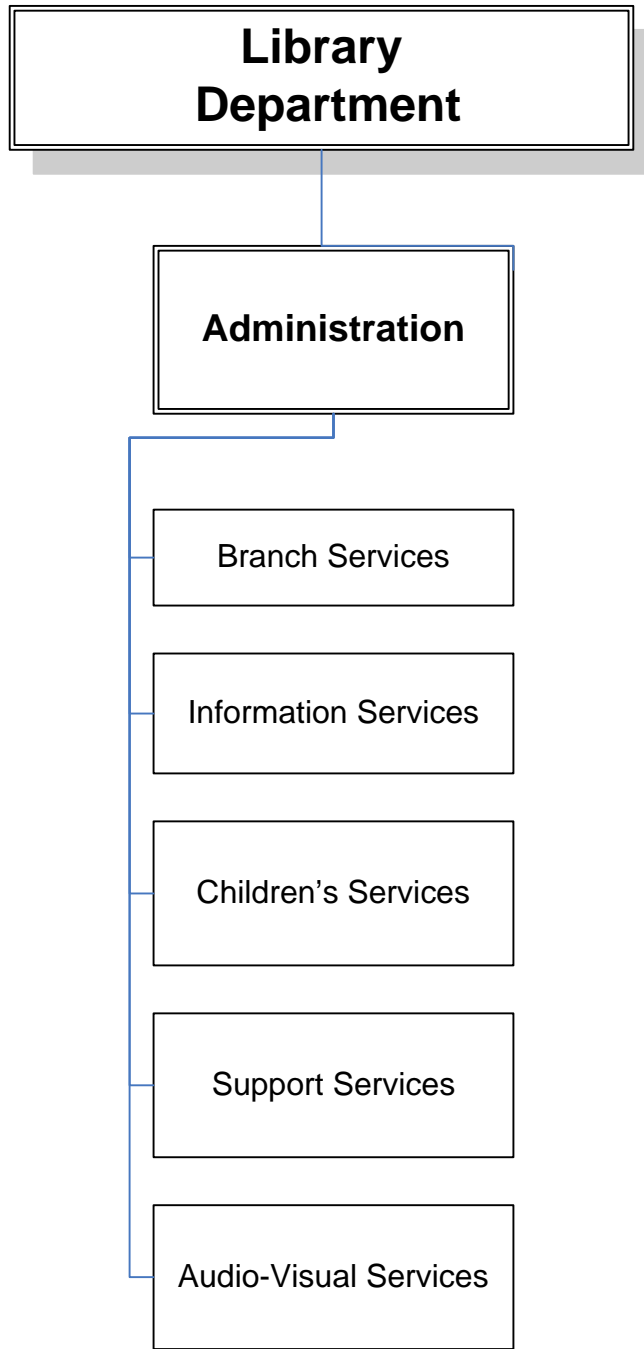
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City of Whittier

Whittier Public Library

- *Public Library*
- *Library Grant*

Public Library

Organization Chart

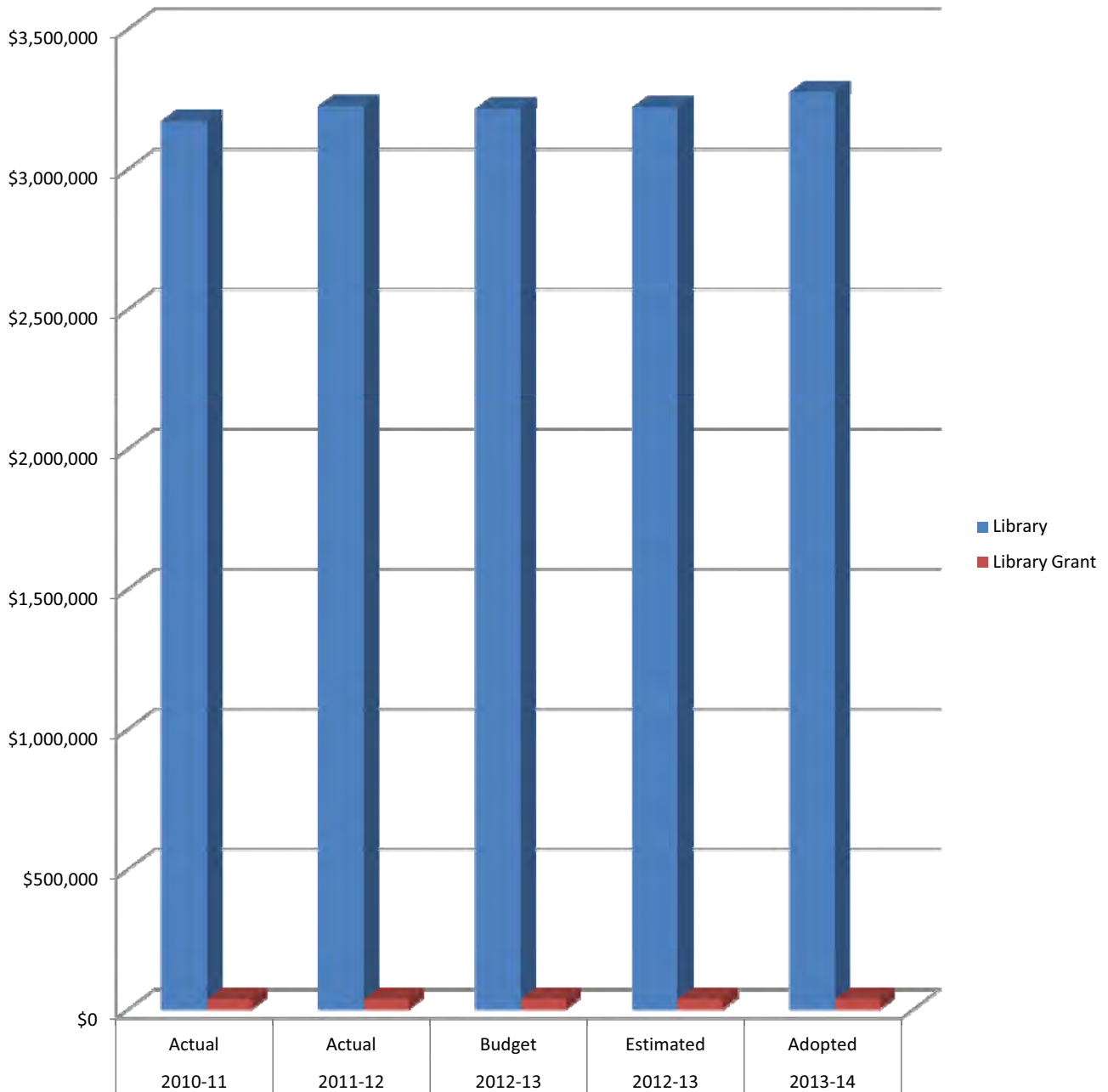




City of Whittier

Whittier Public Library

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
Library	\$ 3,171,426	\$ 3,224,086	\$ 3,214,551	\$ 3,219,904	\$ 3,273,439
Library Grant	34,905	35,397	35,514	35,514	35,508



City of Whittier

Whittier Public Library

OVERVIEW

The Whittier Public Library, with over 100 years of service, is the City's most popular resource for learning and information. Library patrons take advantage of over 325,000 items in many formats which represent a broad range of ideas and viewpoints. Without question, the Library possesses one of the best collections in the area including the Whittier History, Local Authors and Whittier Hills Archives. In addition, the Library provides public access to personal computers, free Internet access, wireless access to internet, Home Work Center for students and their families, a mobility center, family Literacy Center and subscribes to a growing number of on-line databases. This year the Library has also added the new downloadable e-resources to the existing services. In addition, the library has successfully implemented the wi-fi project to provide fast and reliable internet access to library patrons and the surrounding community. The library completed the expansion and renovation of the Whittwood Branch Library which opened on December 1, 2012.

Professional staff at the Central Library and the Whittwood Branch Library offers a variety of services and programs in both Adult and Children's Services. The library continues to evaluate print and non-print materials to enhance patron experience and access to information. Public and Information Services provide reference research on all subjects, Internet training, access to statewide reference centers and a variety of cultural and educational programs for library patrons. After-hours programs and special author visits supported by local organizations defined the library as a cultural hub in the community. Learning and literacy are the primary focus for Children's Services. Children's programming includes outreach and regular school visits, story time, the Summer Reading program with over 5,000 participants throughout the summer, after-school programs and a state-of-the-art Homework Center. The "Read to a Dog" program is one of the most popular regular programs at the library.

Last year, more than 482,000 people visited the Library, 524,000 items were borrowed, 6,928 new library cards issued, 176,000 reference questions answered and 35,000 children participated in the various programs offered by the Library.

In addition, the Central Library is a certified passport acceptance facility. The Library provides full service Passport Application Processing Services including passport photos. Applications for passports are available in Central Library.

KEY GOALS

- Enhance public services, resources and programs to sustain the current and future needs of a diverse community
- Implement goals and objectives in the plan of service and work plan established in FY 2013-14 based on the Library's vision and mission statement.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Central and Whittwood visitors	482,510	420,521	481,068	490,689
New library cards	6,624	5,121	6,928	7,274
Whittwood visitors	104,860	38,099*	109,025**	150,000
Passports processed	34,810	19,333	34,063	35,770

* Whittwood was closed for 8 months of the fiscal year **Whittwood re-opened December 2012

City of Whittier

Whittier Public Library (100-21-211-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,187,347	\$ 2,255,165	\$ 2,284,124	\$ 2,284,124	\$ 2,373,538
Maintenance and Operations	981,303	965,821	895,427	897,418	899,901
Capital Outlay	2,776	3,100	35,000	38,362	-
Total Expenditures	<u>3,171,426</u>	<u>3,224,086</u>	<u>3,214,551</u>	<u>3,219,904</u>	<u>3,273,439</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 3,171,426</u>	<u>\$ 3,224,086</u>	<u>\$ 3,214,551</u>	<u>\$ 3,219,904</u>	<u>\$ 3,273,439</u>
Expenditures and Transfers-Out By Source					
General Fund	3,171,426	3,224,086	3,214,551	3,219,904	3,273,439
Total Expenditures and Transfers-Out	<u>\$ 3,171,426</u>	<u>\$ 3,224,086</u>	<u>\$ 3,214,551</u>	<u>\$ 3,219,904</u>	<u>\$ 3,273,439</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,699,651	\$ 1,727,333	\$ 1,780,906	\$ 1,780,906	\$ 1,856,394
Employee Benefits	487,696	527,832	503,218	503,218	517,144
Total Employee Services	<u>2,187,347</u>	<u>2,255,165</u>	<u>2,284,124</u>	<u>2,284,124</u>	<u>2,373,538</u>
Dues, Memberships, License and Publications	1,265	2,263	2,205	2,205	2,205
Rentals	-	-	200	200	200
Taxes and Assessments	90	11	-	-	-
Insurance	15,735	14,997	14,997	14,997	14,471
Professional Services	40,280	50,412	46,572	46,572	46,572
Utilities	40,378	43,756	45,573	45,573	45,573
Miscellaneous Services	2,501	413	2,400	2,400	2,400
Repairs and Maintenance	452,455	441,623	448,839	448,839	448,839
Materials and Supplies	349,878	340,464	326,840	328,764	331,840
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	17,551	13,208	7,801	7,868	7,801
Total Maintenance and Operations	<u>920,133</u>	<u>907,147</u>	<u>895,427</u>	<u>897,418</u>	<u>899,901</u>
Capital Outlay	2,776	3,100	35,000	38,362	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>3,110,256</u>	<u>3,165,412</u>	<u>3,214,551</u>	<u>3,219,904</u>	<u>3,273,439</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	61,170	58,674	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>61,170</u>	<u>58,674</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 3,171,426</u>	<u>\$ 3,224,086</u>	<u>\$ 3,214,551</u>	<u>\$ 3,219,904</u>	<u>\$ 3,273,439</u>
Full Time Positions	22.0	22.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	18.3	18.3	18.3	18.3	20.2
Total	<u>40.3</u>	<u>40.3</u>	<u>40.3</u>	<u>40.3</u>	<u>42.2</u>



City of Whittier

Whittier Public Library Grant

OVERVIEW

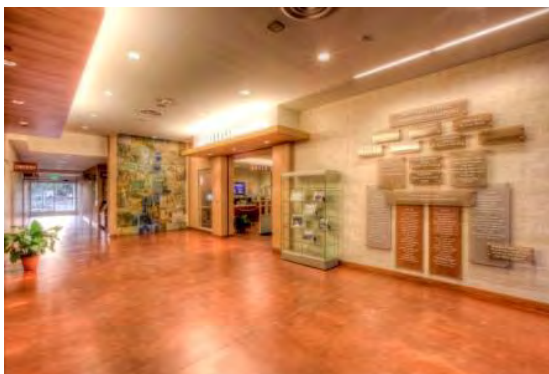
The Public Library Grant Fund, was enacted with the passage of SB 358 and implemented in 1983. At that time, the California Legislature declared "that the public library is a supplement to the formal system of free public education and a source of information and inspiration to persons of all ages, cultural backgrounds, economic status and a resource of continuing education and re-education beyond the years of formal education, and as such deserves adequate financial support from government at all levels."

Under this legislation, all eligible public libraries in California receive a yearly allocation from the fund based upon each jurisdiction's population. The allocation varies each fiscal year depending on the level at which the program has been funded for the year. To remain eligible for the Public Library Grant Fund, a library must maintain its local level of funding. In addition, grant funds must be used to augment library services and cannot be used for capital construction projects. However, this past fiscal year due to State budget reduction, the Public Library Grant Fund has been reduced considerably.

The Library continues to explore and secure grant funding from the federal Library Services and Technology Act (LSTA) funds and community organizations to support and expand programs and services to enhance the experiences of the Library patrons. Some of the examples of these grants are the Library's Homework Center, the dispensing machine for library materials, Summer Reading and other programs and cultural events to complement the ongoing services and programs at the Library.

KEY GOALS

- Implement goals and objectives in the plan of service and work plan established in FY 2013-14 based on the Library's vision and mission statement.
- Complete and implement the LSTA funded Digital Storytelling Project to preserve the history of Whittier through an interactive photograph collection and a newly designed branded website.



Expanded and remodeled Whittwood Branch



Small Business seminar funded by LSTA grant

City of Whittier

Whittier Public Library Grant

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

1. The library completed and implemented the "Pitch an Idea Staff Innovation Fund" supported through funds from the Library Services and Technology Act (LSTA):
 - a. The library was able to partner with the City's Community Development department to sponsor seminars for small business owners in the community
 - b. Ebook readers were purchased to train library staff on the devices in order to provide training for library patrons
 - c. The library was able to provide reading kits and instruction for high school classrooms to increase literacy
 - d. Computer technology classes were offered to patrons in English and Spanish
2. The library completed the "Library as Community Wi-Fi Hub" project through funds from LSTA, hosting free wi-fi access for the library and surround area.
3. The library implemented the "Moveable Feast" grant through LSTA, which enabled the library to acquire a book dispensing machine at the Parnell Park Activity Center.

City of Whittier

Whittier Public Library - Grant (260-21-212-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 31,574	\$ 31,574	\$ 31,574	\$ 31,574	\$ 31,574
Maintenance and Operations	3,331	3,823	3,940	3,940	3,934
Capital Outlay	-	-	-	-	-
Total Expenditures	34,905	35,397	35,514	35,514	35,508
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 34,905	\$ 35,397	\$ 35,514	\$ 35,514	\$ 35,508
Expenditures and Transfers-Out By Source					
Library Grant Fund	34,905	35,397	35,514	35,514	35,508
Total Expenditures and Transfers-Out	\$ 34,905	\$ 35,397	\$ 35,514	\$ 35,514	\$ 35,508
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	31,574	31,574	31,574	31,574	31,574
Total Employee Services	31,574	31,574	31,574	31,574	31,574
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	30	41	41	41	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	-	-	-	-	-
Mobile Equipment Rental	3,301	3,782	3,899	3,899	3,934
Other	-	-	-	-	-
Total Maintenance and Operations	3,331	3,823	3,940	3,940	3,934
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	34,905	35,397	35,514	35,514	35,508
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 34,905	\$ 35,397	\$ 35,514	\$ 35,514	\$ 35,508
Full Time Positions	1.0	1.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	1.0	1.0	0.0	0.0	0.0



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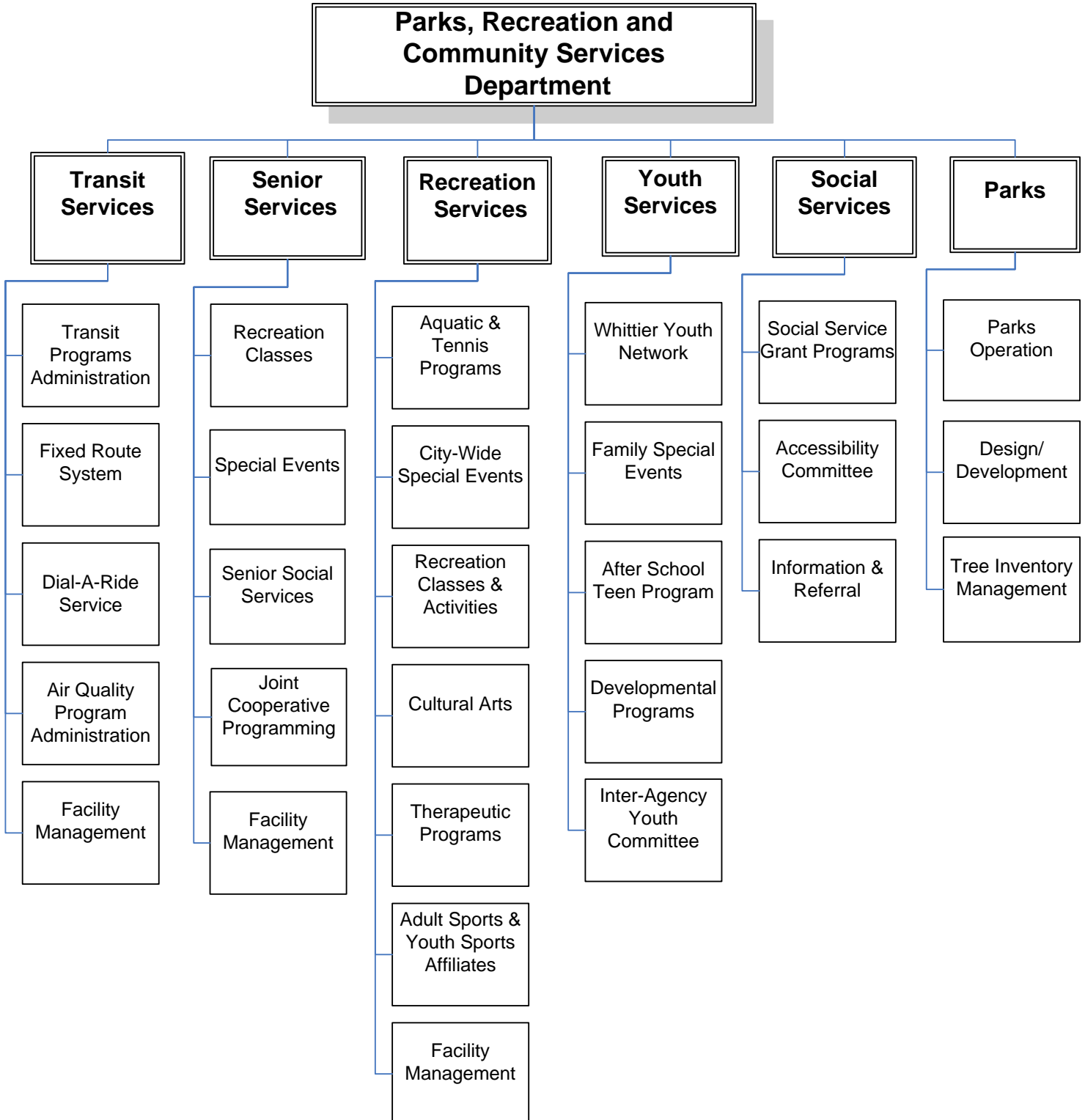
City of Whittier

Parks, Recreation and Community Services

- *Parks*
- *Community Services Administration*
- *Patriotic Events*
- *Social Services*
- *Air Quality Improvement*
- *Proposition A – Transit*
 - *Administration*
 - *Dial-A-Ride Program*
 - *Fixed-Route Bus System*
 - *Historic Whittier Depot*
 - *Incentive Program*
- *Proposition C – Transit*
 - *Transit Services*
 - *Fixed-Route Bus System*
 - *Administration*
 - *Project Access*
 - *Greenway Trail Management*
 - *Recreation Transit*
 - *COG Assessment*
 - *Taxi Voucher*
 - *La Habra Dial-A-Ride*
- *Measure R*

Parks, Recreation and Community Services

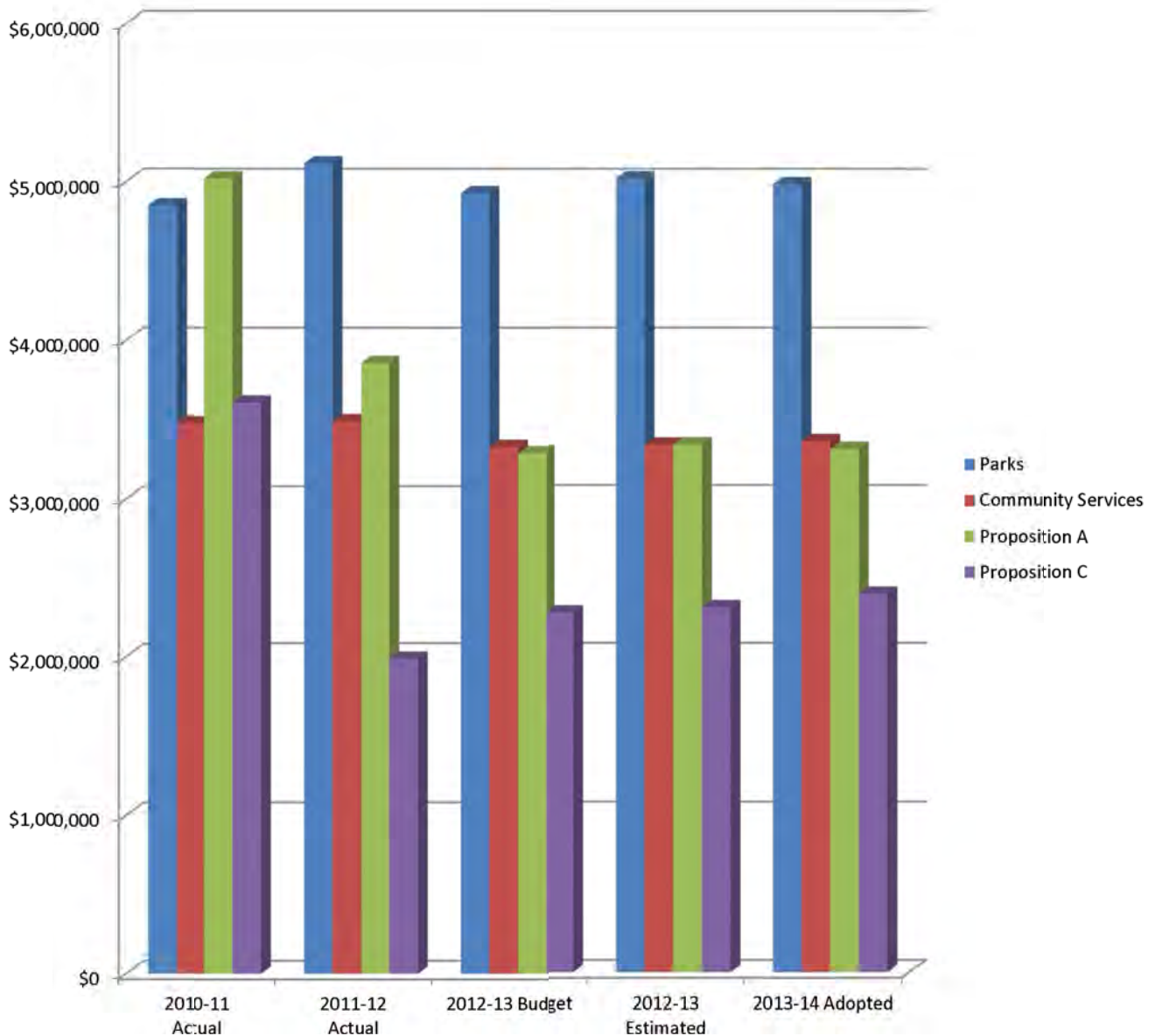
Organization Chart



City of Whittier

Parks, Recreation and Community Services Department

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
Parks	\$ 4,848,597	\$ 5,114,254	\$ 4,926,493	\$ 5,020,226	\$ 4,982,933
Community Services	3,476,826	3,490,683	3,328,298	3,336,405	3,358,264
Proposition A	5,019,869	3,857,516	3,288,073	3,338,137	3,309,137
Proposition C	3,608,814	1,982,716	2,276,008	2,309,252	2,394,806



City of Whittier

Parks Division

OVERVIEW

The Parks Division is responsible for the maintenance of all City parks, the Civic Center complex which includes the County of Los Angeles Health Department grounds, landscaped public grounds, street medians, street trail ends and the Uptown Historic District which includes the landscaped parking lots and gallerias. In addition, the Division is responsible for planting and maintaining parkway trees throughout the City and parkway weed abatement. Parks is also responsible for studying, planning and coordinating construction or renovation of park and landscaped facilities and acting as a review and inspection agency for private development, Public Works landscape and irrigation installations and Art in Public Places projects throughout the City. The Parks Division has also assumed responsibility for the landscape maintenance on the Greenway Trail.

The City has twenty (20) park areas including the Whittier Historic Depot, four (4) community parks; Palm, Parnell, Michigan and Penn, two (2) wilderness parks; Murphy Ranch Park and Hellman Park and the York Field sports complex. The remaining parks are smaller neighborhood parks. In addition to City owned parks, Parks maintains non-owned facilities such as Founders Memorial Park and two (2) decorative fountains; Beverly (Hoover) Fountain and Nixon Fountain. These functions are accomplished through in-house labor and contracted labor.



KEY GOALS

- Provide continuous park evaluation and improvements by the utilization of Park Development Fees/Quimby funds/CDBG funds.
- Provide sustainable urban forest tree management through a geographic based tree trimming cycle and the continued use of the Parkway Tree Manual.
- Develop, manage and execute planned and preventative maintenance programs and improvements to the Greenway Trail.
- Promote technology based water management practices to achieve efficient and effective water conservation in city parks and trails.
- Finalize construction of the Joe Miller Field Restroom Project to ADA standards.
- Finalize plans and execute construction of the Pio Pico Bike Trail Extension.

City of Whittier

Parks Division

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Percent of total City trees trimmed annually	20%	20%	20%	20%
Number of trees replaced within the City	200	316	260	300
Number of tree-related service requests addressed	800	900	850	800
	Wet year	Dry year	Dry year	Dry year

City of Whittier

Parks (100-22-22x-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,526,746	\$ 2,621,670	\$ 2,711,346	\$ 2,711,346	\$ 2,610,104
Maintenance and Operations	2,170,338	2,317,542	2,172,827	2,211,168	2,251,829
Capital Outlay	151,513	175,042	42,320	97,712	121,000
Total Expenditures	<u>4,848,597</u>	<u>5,114,254</u>	<u>4,926,493</u>	<u>5,020,226</u>	<u>4,982,933</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 4,848,597</u>	<u>\$ 5,114,254</u>	<u>\$ 4,926,493</u>	<u>\$ 5,020,226</u>	<u>\$ 4,982,933</u>
Expenditures and Transfers-Out By Source					
General Fund	<u>4,848,597</u>	<u>5,114,254</u>	<u>4,926,493</u>	<u>5,020,226</u>	<u>4,982,933</u>
Total Expenditures and Transfers-Out	<u>\$ 4,848,597</u>	<u>\$ 5,114,254</u>	<u>\$ 4,926,493</u>	<u>\$ 5,020,226</u>	<u>\$ 4,982,933</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,824,863	\$ 1,847,061	\$ 1,879,258	\$ 1,879,258	\$ 1,829,823
Employee Benefits	701,883	774,609	832,088	832,088	780,281
Total Employee Services	<u>2,526,746</u>	<u>2,621,670</u>	<u>2,711,346</u>	<u>2,711,346</u>	<u>2,610,104</u>
Dues, Memberships, License and Publications	3,081	4,657	6,993	6,993	6,993
Rentals	158,023	157,768	162,930	162,930	162,930
Taxes and Assessments	339	412	316	316	316
Insurance	78,175	88,579	88,578	88,579	114,358
Professional Services	819,186	842,762	881,442	881,442	890,017
Utilities	477,421	520,337	422,341	439,089	427,341
Miscellaneous Services	-	-	3,000	3,000	3,000
Repairs and Maintenance	209,378	174,425	219,085	234,387	219,085
Materials and Supplies	144,490	156,317	160,988	167,278	164,887
City Charges	-	-	-	-	-
Mobile Equipment Rental	226,490	172,473	204,704	204,704	240,452
Other	622	2,091	2,450	2,450	2,450
Total Maintenance and Operations	<u>2,117,205</u>	<u>2,119,821</u>	<u>2,152,827</u>	<u>2,191,168</u>	<u>2,231,829</u>
Capital Outlay	151,513	158,246	42,320	42,320	45,500
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>4,795,464</u>	<u>4,899,737</u>	<u>4,906,493</u>	<u>4,944,834</u>	<u>4,887,433</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	53,133	197,721	20,000	20,000	20,000
Capital Outlay	-	16,796	-	55,392	75,500
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>53,133</u>	<u>214,517</u>	<u>20,000</u>	<u>75,392</u>	<u>95,500</u>
Total Expenditures and Transfers-Out	<u>\$ 4,848,597</u>	<u>\$ 5,114,254</u>	<u>\$ 4,926,493</u>	<u>\$ 5,020,226</u>	<u>\$ 4,982,933</u>
Full Time Positions	32.0	32.0	32.0	32.0	30.0
Part Time Positions (Full Time Equivalent)	10.8	10.8	10.8	10.8	10.8
Total	<u>42.8</u>	<u>42.8</u>	<u>42.8</u>	<u>42.8</u>	<u>40.8</u>

City of Whittier

Community Services

OVERVIEW

Community Services is comprised of four (4) divisions: Recreation which includes Cultural Arts, Senior Services including Social Services, Transit and Youth Services. There are 20 full-time employees and approximately 160 part-time employees to manage facilities and implement programs.

Recreation



The primary function of the Recreation Division is to administer and operate all City sponsored recreational activities and management of recreation facilities. These programs include: aquatics, featuring a variety of classes and recreation swimming for ages 18 months through adult; tennis, which in addition to classes, includes the prestigious Gene Jung Mid-Winter Tournament held annually in January for youth 12 to 18 years; and sports programs, which include adult sports leagues and serving as liaison to the various private, non-profit youth sports teams through the Youth Sports Committee to coordinate practice and play fields. Other programs include: Youth Theatre, which involves the entire family in producing popular shows open to the community; Therapeutic Recreation, for our residents who have disabilities and participation in the Special Olympics Program; instructional and leisure classes, offering a variety of activities and subjects for all ages and all interests. Various community events are also offered such as the annual Eggxtravaganza and Community Health Faire. New this fiscal year was the installation of exercise equipment along the Whittier Greenway Trail, to give all residents a chance to increase their fitness while using this walking/running/biking facility. Participants can now register online at WhittierRec.com for most classes and programs.

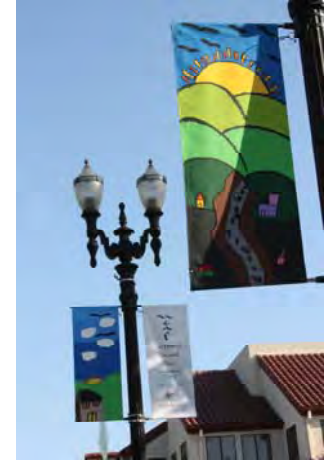


City of Whittier

Community Services

Cultural Arts

The City of Whittier has a strong art component, making an effort to have fine art pieces and arts events easily available to the public. One of the most popular events is the annual Concerts in the Park series, which offers free concerts in a variety of musical styles during July and August. Another program is the Lobby Art Exhibits, which features art pieces displayed in the lobbies of City Hall and Parnell Park; each exhibit runs for approximately six weeks, and features a variety of media. A special outdoor art exhibit, the Street Banner Program, is displayed along City streets during the Summer, with a special theme for each year. The 2013 program had the largest number of banners to date – 83 – thanks in part to staff's proactive efforts in obtaining banner sponsorships to assist in defraying costs. Another very popular arts program is the annual Whittier Nights at the Hollywood Bowl. The City, through its Cultural Arts Commission, also works with the Whittier Cultural Arts Foundation and the Art in Public Places Committee to provide additional artworks and art events within the community.



Youth Services



The Youth Services Division is responsible for providing quality developmental and recreational programming. Programs include the Whittier Youth Network (WYN Club), an afterschool and summer program for children in the second through fifth grades, which includes a variety of enrichment programs, along with Family Nights and field trips. A Summer Day Camp program for young people 5 to 12 years is also offered, featuring a variety of activities. In addition, the Youth Services Division partners with the SKILLS Foundation to present "Friday Forum," a dance and social program held bi-monthly at the Community Center for young people in grades 6 through 8.

Senior Services



The Senior Services Division offers adults, ages 55 years and over, programs and services such as dances, tax preparation assistance, nutrition programs, health and wellness presentations, special events, instructional and fitness programs and Information and Referral services, including the annual Information and Referral Fair. The division also manages the Whittier Senior Center as well as programming at the Parnell Park Community and Senior Center. The Senior Centers continue to plan successful excursions throughout the year.

City of Whittier

Community Services

Transit

The Transit Division is responsible for the management of the contracts for the City's Dial-A-Ride program, advocating for fixed-route bus service in the City and management of the Whittier Historic Depot and Museum. The Transit division is also responsible for the City's Air Quality Program.



KEY GOALS

- Provide quality cultural, developmental and recreational programming for Whittier residents of all ages and abilities.
- Provide dependable and cost effective transportation programs for City residents and to encourage the use of public transportation to decrease traffic congestion.
- Support and promote efforts for air quality improvement.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of people in youth and adult recreation classes	9,256	9,189	7,606	8,000
Number of people in senior recreation classes	2,700	3,772	4,900	5,200
Number of Senior center patrons	99,235	102,783	104,000	105,000
Number of Senior program meals served	16,320	16,320	16,320	16,320
Aquatics program participants	62,220	62,325	62,400	62,400
Tennis program participants	32,300	32,410	32,380	32,400
Youth program participants	214,477	211,552	170,889	171,000
Community center patrons	271,000	246,000	252,000	255,000
Parnell community & senior center patrons	141,711	149,635	146,004	147,000
York field patrons	116,000	118,000	121,500	123,000
Street Art Banners	50	59	83	89

City of Whittier

Community Services (100-23-231-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,481,441	\$ 2,534,440	\$ 2,452,644	\$ 2,452,644	\$ 2,507,072
Maintenance and Operations	990,234	932,830	848,654	856,293	845,192
Capital Outlay	5,151	23,413	27,000	27,468	6,000
Total Expenditures	<u>3,476,826</u>	<u>3,490,683</u>	<u>3,328,298</u>	<u>3,336,405</u>	<u>3,358,264</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 3,476,826</u>	<u>\$ 3,490,683</u>	<u>\$ 3,328,298</u>	<u>\$ 3,336,405</u>	<u>\$ 3,358,264</u>
Expenditures and Transfers-Out By Source					
General Fund	3,476,826	3,490,683	3,328,298	3,336,405	3,358,264
Total Expenditures and Transfers-Out	<u>\$ 3,476,826</u>	<u>\$ 3,490,683</u>	<u>\$ 3,328,298</u>	<u>\$ 3,336,405</u>	<u>\$ 3,358,264</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 2,069,731	\$ 2,064,331	\$ 2,040,637	\$ 2,040,637	\$ 2,078,193
Employee Benefits	411,710	470,109	412,007	412,007	428,879
Total Employee Services	<u>2,481,441</u>	<u>2,534,440</u>	<u>2,452,644</u>	<u>2,452,644</u>	<u>2,507,072</u>
Dues, Memberships, License and Publications	2,745	2,667	2,430	3,287	2,430
Rentals	0	373	1,150	1,150	1,150
Taxes and Assessments	219	179	0	320	0
Insurance	29,709	23,112	23,112	23,112	20,207
Professional Services	25,362	25,448	23,400	24,292	23,400
Utilities	23,037	20,878	28,757	28,757	28,757
Miscellaneous Services	437,043	451,010	362,149	362,149	362,149
Repairs and Maintenance	75,917	77,846	79,532	79,532	79,532
Materials and Supplies	233,487	268,206	262,325	264,615	266,125
Grants	103,052	17,113	24,500	24,500	24,500
Other Contributions	33,993	5,043	4,032	4,032	4,032
Mobile Equipment Rental	12,577	6,719	6,919	6,919	11,280
Other	13,093	14,618	10,730	14,010	11,630
Total Maintenance and Operations	<u>990,234</u>	<u>913,212</u>	<u>829,036</u>	<u>836,675</u>	<u>835,192</u>
Capital Outlay	5,151	1,100	6,000	6,468	6,000
Transfers-Out	0	0	0	0	0
Total Operating Expenditures/Transfers	<u>3,476,826</u>	<u>3,448,752</u>	<u>3,287,680</u>	<u>3,295,787</u>	<u>3,348,264</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	19,618	19,618	19,618	10,000
Capital Outlay	0	22,313	21,000	21,000	0
Transfers-Out	0	0	0	0	0
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>41,931</u>	<u>40,618</u>	<u>40,618</u>	<u>10,000</u>
Total Expenditures and Transfers-Out	<u>\$ 3,476,826</u>	<u>\$ 3,490,683</u>	<u>\$ 3,328,298</u>	<u>\$ 3,336,405</u>	<u>\$ 3,358,264</u>
Full Time Positions	18.0	18.0	18.0	18.0	18.0
Part Time Positions (Full Time Equivalent)	40.1	40.1	39.4	39.4	36.4
Total	<u>58.1</u>	<u>58.1</u>	<u>57.4</u>	<u>57.4</u>	<u>54.4</u>

City of Whittier

Patriotic Events



OVERVIEW

Community Services conducts four patriotic programs during the year to honor local service men and women for their dedication, courage and sacrifice. Three specific events include a July 4th Flag Raising Ceremony and Freedom Walk along the Greenway Trail, a Memorial Day program and a Veterans' Day program, the latter two at the Peace Memorial on the City Hall front lawn.



A fourth program, Blue Star/Gold Star, honors families who have members in the Armed Services, including the National Guard and reserves of all military departments. The families are honored at City Council meetings, and a flag bearing the name and branch of service of the relative is hung along Whittier Boulevard.

In the case a family member being killed while on active duty, their families are given a special Gold Star honor.

KEY GOALS

- Provide the community with Blue Star/Gold Star program to honor family members who have loved ones serving in the military.
- Provide the community with July 4th, Memorial Day and Veterans' Day programs to honor our nation, local veterans, current military service men and women and their families.
- Invite community groups to participate creating a sense of community.

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- 4th July Flag Raising and Freedom Walk at Palm Park
- Veteran's Day event at the Peace Memorial
- Memorial Day event at the Peace Memorial
- 29 families were honored under the Blue Star Program.



City of Whittier

Patriotic Events (100-23-231-601)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 744	\$ 320	\$ 1,500	\$ 1,500	\$ 1,500
Maintenance and Operations	9,297	12,484	10,991	10,991	13,991
Capital Outlay	-	-	-	-	-
Total Expenditures	10,041	12,804	12,491	12,491	15,491
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 10,041	\$ 12,804	\$ 12,491	\$ 12,491	\$ 15,491
Expenditures and Transfers-Out By Source					
General Fund	10,041	12,804	12,491	12,491	15,491
Total Expenditures and Transfers-Out	\$ 10,041	\$ 12,804	\$ 12,491	\$ 12,491	\$ 15,491
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 744	\$ 320	\$ 1,500	\$ 1,500	\$ 1,500
Employee Benefits	-	-	-	-	-
Total Employee Services	744	320	1,500	1,500	1,500
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	2,200	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	7,097	12,484	10,991	10,991	13,991
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	9,297	12,484	10,991	10,991	13,991
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	10,041	12,804	12,491	12,491	15,491
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 10,041	\$ 12,804	\$ 12,491	\$ 12,491	\$ 15,491
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.6	0.6	0.6	0.6	0.6
Total	0.6	0.6	0.6	0.6	0.6



City of Whittier

Social Services

OVERVIEW



The Social Services Commission and Parks, Recreation and Community Services Department are responsible for evaluating social service needs within the community and identifying, recommending and/or coordinating programs to address those needs.

A very important component of the City's continual effort to deliver quality social services is through dissemination of information and provision of referral services for programs administered by non-profit agencies in the Whittier community. This is accomplished through the Information and Referral Office located at the Uptown Senior Center.

Local non-profit agencies are funded through a variety of grants allocated or available annually. In the past, the Social Services Commission has focused on providing funding to programs dealing with youth violence prevention, childcare, homeless assistance, substance abuse prevention, affordable housing, community counseling and juvenile delinquency. Despite the challenging state of today's economy, the Commission recommended some funding for 28 non-profit organizations, and these grants were approved by City Council.

Funding for Social Services programs is supplemented by the General Fund and with HUD Community Development Block Grant (CDBG) Funds. The Commission allocates a portion of the funds to the operation of a "Kids – Fit For Life" Health Fair in cooperation with the Whittier Police Department Open House.



The Commission also oversees a volunteer recognition program. Members of the community submit applications to recognize those individuals or organizations making a difference through volunteer-work in the community.

The City continues to work closely with the community and the Social Services Commission to ensure that the essential and most worthwhile programs are funded, yielding maximum benefits for City residents.

KEY GOALS

- Monitor community needs and changes to ensure provision of effective social services programs
- Assist non-profit social service agencies and providers in aiding Whittier residents
- Provide information and referral services to the community

City of Whittier

Social Services

PERFORMANCE MEASURES

During the past fiscal year, the following significant projects were completed:

- A total of 25 social services agencies providing services to Whittier residents received \$134,516 in General Fund monies to assist in operating their programs in FY 2013-14.
- Three agencies that work with helping individuals in Whittier break the homeless cycle and find permanent housing – Whittier Area First Day, The Whole Child and Women's and Children's Crisis Shelter – received a total of \$48,250 in CDBG funding and \$92,000 in General Funds from the City to help offset reductions in Federal and State funding experienced by these three agencies for FY 2013-14.

City of Whittier

Social Services (100-23-232-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	182,250	183,025	186,975	281,725	279,248
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>182,250</u>	<u>183,025</u>	<u>186,975</u>	<u>281,725</u>	<u>279,248</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 182,250</u>	<u>\$ 183,025</u>	<u>\$ 186,975</u>	<u>\$ 281,725</u>	<u>\$ 279,248</u>
Expenditures and Transfers-Out By Source					
HUD Grant Fund	64,250	64,250	48,250	48,250	48,250
General Fund	118,000	118,775	138,725	233,475	230,998
Total Expenditures and Transfers-Out	<u>\$ 182,250</u>	<u>\$ 183,025</u>	<u>\$ 186,975</u>	<u>\$ 281,725</u>	<u>\$ 279,248</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	284	284	284	558
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	3,112	2,577	3,625	3,625	3,624
Contributions from City	-	-	-	-	-
Grants	179,138	180,044	182,266	277,016	182,266
Mobile Equipment Rental	-	-	-	-	-
Other	-	120	800	800	800
Total Maintenance and Operations	<u>182,250</u>	<u>183,025</u>	<u>186,975</u>	<u>281,725</u>	<u>187,248</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>182,250</u>	<u>183,025</u>	<u>186,975</u>	<u>281,725</u>	<u>187,248</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	92,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>92,000</u>
Total Expenditures and Transfers-Out	<u>\$ 182,250</u>	<u>\$ 183,025</u>	<u>\$ 186,975</u>	<u>\$ 281,725</u>	<u>\$ 279,248</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Air Quality Improvement

OVERVIEW

Since 1991, local governments have received AB2766 funds to implement programs that reduce air pollution from motor vehicles. A Motor Vehicle Registration fee surcharge of \$6 per vehicle is collected by the Department of Motor Vehicles and submitted to the South Coast Air Quality Management District (AQMD) for disbursement. Four dollars of the registration fee is divided as follows: 40 percent of the funds go to local governments (subvention portion); 30 percent goes to the Mobile Source Air Pollution Reduction Review Committee (MSRC) (discretionary portion); 30 percent is allocated to the AQMD for its vehicle emission reduction programs. The remaining \$2 of the registration fee funds projects eligible for grants under the Carl Moyer Memorial Air Quality Standards Attainment Program.

The AB2766 Subvention Program provides a funding source for cities and counties to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP). The legislation creating this revenue source provides for oversight of the use of these monies by local governments. Air districts that receive AB2766 monies report annually to the California Air Resources Board (CARB) on the use and results of the programs funded by the fees. Cities and counties under AQMD's jurisdiction provide annual program and financial information to the AQMD. This information is compiled by the AQMD and forwarded as an annual report to CARB. In addition, the AQMD works with an independent firm to conduct audits of AB2766 fee recipients, which are performed at least once every two years.

KEY GOALS

- Maintain accurate and complete records and reports as required by program guidelines and mandatory for program funding.
- Provide assistance as needed to implement the Air Quality Element contained in the City's General Plan.
- Conduct an annual commuter survey of all City employees to fulfill the State's air quality mandates.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
Employee Average Vehicle Ridership (AVR)	1.17	1.14	1.30	1.35

City of Whittier

Air Quality Improvement (230-23-243-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 6,866	\$ 9,171	\$ 11,150	\$ 11,150	\$ 11,150
Maintenance and Operations	30,086	24,394	52,018	54,018	52,053
Capital Outlay	-	10,000	72,350	72,350	-
Total Expenditures	<u>36,952</u>	<u>43,565</u>	<u>135,518</u>	<u>137,518</u>	<u>63,203</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 36,952</u>	<u>\$ 43,565</u>	<u>\$ 135,518</u>	<u>\$ 137,518</u>	<u>\$ 63,203</u>
Expenditures and Transfers-Out By Source					
Air Quality Improvement Fund	36,952	43,565	135,518	137,518	63,203
Total Expenditures and Transfers-Out	<u>\$ 36,952</u>	<u>\$ 43,565</u>	<u>\$ 135,518</u>	<u>\$ 137,518</u>	<u>\$ 63,203</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 3,241	\$ 3,215	\$ 3,486	3,486	\$ 3,486
Employee Benefits	3,625	5,956	7,664	7,664	7,664
Total Employee Services	<u>6,866</u>	<u>9,171</u>	<u>11,150</u>	<u>11,150</u>	<u>11,150</u>
Dues, Memberships, License and Publications	-	-	88	88	88
Rentals	-	-	-	-	-
Taxes and Assessments	13,694	9,320	34,748	34,748	34,748
Insurance	-	-	-	-	-
Professional Services	2,500	820	2,600	4,600	2,600
Utilities	-	-	-	-	-
Miscellaneous Services	1,759	1,894	1,500	1,500	1,500
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	250	224	250	250	250
City Charges	1,815	1,838	1,879	1,879	1,914
Grants	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	10,068	10,298	10,953	10,953	10,953
Total Maintenance and Operations	<u>30,086</u>	<u>24,394</u>	<u>52,018</u>	<u>54,018</u>	<u>52,053</u>
Capital Outlay	-	10,000	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>36,952</u>	<u>43,565</u>	<u>63,168</u>	<u>65,168</u>	<u>63,203</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	72,350	72,350	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>72,350</u>	<u>72,350</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 36,952</u>	<u>\$ 43,565</u>	<u>\$ 135,518</u>	<u>\$ 137,518</u>	<u>\$ 63,203</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.2
Total	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>

City of Whittier

Proposition A – Transit Services (270)

OVERVIEW

The City's transit services are funded by revenue from Propositions A Local Return funds. Proposition A funds are derived as a result of a voter-approved measure that increased sales tax by a half-cent for the purpose of financing Transit Development Programs in Los Angeles County. The Proposition A measure was approved in 1980 with the sales tax increase taking effect on July 1, 1982.

Twenty-five percent (25%) of the Proposition A sales tax is designated as Local Return monies and are distributed to cities and the County for public transit, paratransit and other transportation related services or projects. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, ensuring compliance with program guidelines, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of local return funds. Transit staff coordinates programs with other departments and prepares project descriptions and annual reports for submission and/or approval by the Metro.

Proposition A funds are designated exclusively for uses that benefit public transit. Paratransit services, studies related to transportation demand or systems management and programs to subsidize fares for public transportation are all eligible uses of Proposition A funds. Additionally, program guidelines permit the trade or sale of excess Proposition A funds with other jurisdictions for their use on eligible transportation projects.

Program guidelines for Proposition A include timely expenditure of the monies or there is a risk of losing the funds.

KEY GOALS

- Maximize the use of Proposition A funds to meet the transit needs of Whittier residents
- Maintain program documentation including project approvals, reports and related records to substantiate the appropriate use of funds
- Evaluate and monitor eligible public transit projects to ensure compliance with Proposition A program requirements

Funding was reallocated between Proposition A and Proposition C as follows:

	<u>2011-2012</u>	<u>2012-2013</u>
Fixed-Route Transit System – Bus Stops	Proposition A	Proposition C
Dial-A-Ride	Proposition A	Proposition A
Greenway Trail Maintenance	Proposition C	Proposition C

City of Whittier

Proposition A - Transit Services (270)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 308,807	\$ 374,443	\$ 348,148	\$ 348,148	\$ 359,537
Maintenance and Operations	1,375,772	1,466,438	1,158,088	1,183,120	1,157,231
Capital Outlay	688,921	(51,988)	-	-	-
Total Expenditures	2,373,500	1,788,893	1,506,236	1,531,268	1,516,768
Transfers-Out	4,000	-	-	-	-
Total Expenditures and Transfers-Out	\$ <u>2,377,500</u>	\$ <u>1,788,893</u>	\$ <u>1,506,236</u>	\$ <u>1,531,268</u>	\$ <u>1,516,768</u>
Expenditures and Transfers-Out By Program					
Administration	1,019,750	358,601	211,456	207,588	218,146
Fixed-Route Bus System	119,607	136,127	132,028	131,778	133,544
Historic Whittier Depot	77,299	57,127	101,513	86,388	101,513
Dial-A-Ride	1,160,844	1,147,128	1,061,239	1,105,514	1,063,565
Total Expenditures and Transfers-Out	\$ <u>2,377,500</u>	\$ <u>1,788,893</u>	\$ <u>1,506,236</u>	\$ <u>1,531,268</u>	\$ <u>1,516,768</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 209,435	\$ 242,691	\$ 240,102	\$ 240,102	\$ 251,957
Employee Benefits	99,372	131,752	108,046	108,046	107,580
Total Employee Services	308,807	374,443	348,148	348,148	359,537
Dues, Memberships, License and Publications	7,212	8,237	8,638	7,770	8,638
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	50,908	43,910	51,961	32,995	36,104
Professional Services	807,709	831,061	748,523	738,398	748,523
Utilities	25,745	26,132	31,434	31,434	31,434
Miscellaneous Services	8,240	8,240	8,240	8,240	8,240
Repairs and Maintenance	271,001	342,019	284,664	342,905	299,664
Materials and Supplies	5,369	3,885	13,610	13,260	13,610
City Charges	198,478	201,058	-	-	-
Mobile Equipment Rental	-	-	7,568	7,568	7,568
Other	1,110	1,896	3,450	550	3,450
Total Maintenance and Operations	1,375,772	1,466,438	1,158,088	1,183,120	1,157,231
Capital Outlay	52,617	-	-	-	-
Transfers-Out	4,000	-	-	-	-
Total Operating Expenditures/Transfers	<u>1,741,196</u>	<u>1,840,881</u>	<u>1,506,236</u>	<u>1,531,268</u>	<u>1,516,768</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	636,304	(51,988)	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>636,304</u>	<u>(51,988)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	\$ <u>2,377,500</u>	\$ <u>1,788,893</u>	\$ <u>1,506,236</u>	\$ <u>1,531,268</u>	\$ <u>1,516,768</u>
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	1.6	1.6	0.8	0.8	0.8
Total	<u>4.6</u>	<u>4.6</u>	<u>3.8</u>	<u>3.8</u>	<u>3.8</u>



City of Whittier

Proposition A - Administration

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition A measure was approved in 1980 and collection of the tax began on July 1, 1982.

Twenty-five percent (25%) of the Proposition A half-cent sales tax is designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro. Proposition A funds must be used within three (3) years after the fiscal year of receipt.

Proposition A funds are to be used exclusively to benefit public transit. Fixed-route and paratransit services, transportation demand management and systems management and fare subsidies that exclusively benefit transit are all eligible uses of Proposition A funds. These funds may also be traded to other jurisdictions in exchange for general or other funds.

The Proposition A Administration program administers the service contracts for the Dial-A-Ride (DAR) programs. Program guidelines allow the use of local return funds for program administration. Administrative costs cannot exceed 20% of the total budgeted programs.

In addition to monitoring operations and contracts for provision of transportation services, other administrative activities include customer relations, complaint-handling, marketing, transit amenity programs (bus benches/shelters, waste receptacle placement and bus stop cleaning), grant research and staff support for the City's advisory bodies such as the Parking and Transportation Commission and the Accessibility Committee, as well as other Metro subcommittees such as the Local Transportation Systems Subcommittee.

Funds generated by the Proposition A Local Return program are allocated and distributed monthly by the Los Angeles County Metropolitan Transportation Authority (Metro). The amount of each city's allocation is determined by calculation on a per capita basis.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by 160 hours per week of door-to-door DAR transportation, to residents 60 years and older or have disabilities in a convenient and responsive manner
- Ensure that services are provided in a cost effective manner
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents
- Seek funding for additional DAR vehicles and the expansion of the DAR program

City of Whittier

Proposition A - Administration

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of Dial-A-Ride peak buses	10	10	11	11
Number of Dial-A-Ride trips	75,521	79,466	79,100	80,000
Service Miles	191,067	199,271	203,000	204,000

City of Whittier

Proposition A - Administration (270-23-241-607)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 152,411	\$ 181,270	\$ 178,491	\$ 178,491	\$ 185,852
Maintenance and Operations	227,753	229,319	32,965	29,097	32,294
Capital Outlay	639,586	(51,988)	-	-	-
Total Expenditures	<u>1,019,750</u>	<u>358,601</u>	<u>211,456</u>	<u>207,588</u>	<u>218,146</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 1,019,750</u>	<u>\$ 358,601</u>	<u>\$ 211,456</u>	<u>\$ 207,588</u>	<u>\$ 218,146</u>
Expenditures and Transfers-Out By Source					
Proposition A Fund	1,019,750	358,601	211,456	207,588	218,146
Total Expenditures and Transfers-Out	<u>\$ 1,019,750</u>	<u>\$ 358,601</u>	<u>\$ 211,456</u>	<u>\$ 207,588</u>	<u>\$ 218,146</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 181,395	\$ 202,399	\$ 211,544	\$ 211,544	\$ 223,399
Employee Benefits	(28,984)	(21,129)	(33,053)	(33,053)	(37,547)
Total Employee Services	<u>152,411</u>	<u>181,270</u>	<u>178,491</u>	<u>178,491</u>	<u>185,852</u>
Dues, Memberships, License and Publications	7,212	8,237	8,638	7,770	8,638
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	11,173	9,659	10,013	10,013	9,342
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	9,307	9,301	10,204	10,204	10,204
Materials and Supplies	473	240	660	560	660
City Charges	198,478	201,058	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	1,110	824	3,450	550	3,450
Total Maintenance and Operations	<u>227,753</u>	<u>229,319</u>	<u>32,965</u>	<u>29,097</u>	<u>32,294</u>
Capital Outlay	3,282	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>383,446</u>	<u>410,589</u>	<u>211,456</u>	<u>207,588</u>	<u>218,146</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	636,304	(51,988)	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>636,304</u>	<u>(51,988)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 1,019,750</u>	<u>\$ 358,601</u>	<u>\$ 211,456</u>	<u>\$ 207,588</u>	<u>\$ 218,146</u>
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>

City of Whittier

Proposition A - Dial-A-Ride Program

OVERVIEW

The Dial-A-Ride (DAR) program provides pre-scheduled, standing orders and immediate response transportation for eligible residents 60+ years of age or with disabilities. The program operates daily, including holidays, according to established service hours. The program operates a curb-to-curb service with 11 accessible vans and mini-vans, along with three older back-up vehicles. Three of the vehicles operate a door-to-door service, Mondays through Sundays. Maintenance of the vehicles is carried out by the City's Fleet Division. During FY 2013-14, the City is required to go out to bid for a contractor for the continuation of this service.

KEY GOALS

- Conduct a successful bidding process to continue to provide the highest quality Dial-a-Ride service possible with a quality contractor.
- Administer contract with a private transportation company to ensure continued quality of service is delivered by monitoring passenger wait times and no-shows, resolving complaints and responding to passenger inquiries in a timely and courteous manner.
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities.
- Coordinate the City's DAR program with Access Services, Inc. (ASI), the ADA complementary paratransit service and other social service agencies to expand the transportation service for qualified senior citizens and persons with disabilities who need to travel outside the City limits.
- Continue to liaise with La Habra Heights for the coordinated operation of their DAR service.



PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Passengers carried	75,521	79,466	79,100	80,000
Passengers per hour	3.4	3.5	3.5	3.5
Passenger miles	209,889	229,040	227,000	229,000

City of Whittier

Proposition A - Dial-A-Ride (270-23-241-608)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 90,339	\$ 82,431	\$ 103,792	\$ 103,792	\$ 106,291
Maintenance and Operations	1,017,170	1,064,697	957,447	1,001,722	957,274
Capital Outlay	49,335	-	-	-	-
Total Expenditures	<u>1,156,844</u>	<u>1,147,128</u>	<u>1,061,239</u>	<u>1,105,514</u>	<u>1,063,565</u>
Transfers-Out	4,000	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 1,160,844</u>	<u>\$ 1,147,128</u>	<u>\$ 1,061,239</u>	<u>\$ 1,105,514</u>	<u>\$ 1,063,565</u>
Expenditures and Transfers-Out By Source					
Proposition A Fund	1,160,844	1,147,128	1,061,239	1,105,514	1,063,565
Total Expenditures and Transfers-Out	<u>\$ 1,160,844</u>	<u>\$ 1,147,128</u>	<u>\$ 1,061,239</u>	<u>\$ 1,105,514</u>	<u>\$ 1,063,565</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 3,803	\$ 4,299	\$ 4,328	\$ 4,328	\$ 4,328
Employee Benefits	86,536	78,132	99,464	99,464	101,963
Total Employee Services	<u>90,339</u>	<u>82,431</u>	<u>103,792</u>	<u>103,792</u>	<u>106,291</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	39,538	34,043	41,740	22,774	26,567
Professional Services	756,366	751,482	697,939	692,939	697,939
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	220,086	278,203	208,960	277,201	223,960
Materials and Supplies	1,180	969	1,240	1,240	1,240
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	7,568	7,568	7,568
Other	-	-	-	-	-
Total Maintenance and Operations	<u>1,017,170</u>	<u>1,064,697</u>	<u>957,447</u>	<u>1,001,722</u>	<u>957,274</u>
Capital Outlay	49,335	-	-	-	-
Transfers-Out	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating Expenditures/Transfers	<u>1,160,844</u>	<u>1,147,128</u>	<u>1,061,239</u>	<u>1,105,514</u>	<u>1,063,565</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 1,160,844</u>	<u>\$ 1,147,128</u>	<u>\$ 1,061,239</u>	<u>\$ 1,105,514</u>	<u>\$ 1,063,565</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>
Total	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>	<u>0.1</u>

City of Whittier

Proposition A – Fixed-Route Bus System

OVERVIEW

In 2005, City Council approved the formation of a Transportation Management Agreement (TMA) with the City of Norwalk and this contract was extended in 2010 for an additional five years. Currently the TMA membership includes the cities of Whittier, Norwalk and Santa Fe Springs. The City of La Mirada has expressed interest in participating. Through the TMA, the City of Norwalk assumed complete operation, administration and maintenance of the Whittier Transit fixed-route system on June 24, 2007. The TMA is a coordinated transit program, which enables the cities to work together on area-wide transit issues and to assist with the development of regional transit services to improve the network for passengers. The City of Whittier is responsible for the maintenance of all the fixed-route bus stops within the City.

Phase II of the BSIP, with a \$540,000 FTA Section 5316 grant, will go out to bid in August 2012 for the purchase and installation of solar bus shelters, benches, trash cans and solar bus stop poles at up to 20 bus stops along Whittier Boulevard. Work on this project should begin in Summer 2013.

The City of Whittier was very fortunate in that Congresswoman Linda Sanchez was able to earmark in Congress the funds for Phase III of the project. The Agreement is effective beginning June 30, 2012 and shall terminate upon installation of the bus stop improvements at 16 bus stops. The funds must be expended within five years after the grant award date. The estimated cost for this project is \$700,000 and will include attractive new shelters, with solar panels and other amenities.

There are 16 bus shelters which will be improved at various bus stops, primarily along Whittier Boulevard and at the Hoover Fountain, where the need for the shelters has been determined. These earmark funds will be used to design, purchase and install new solar bus shelters, benches, trash cans, solar bus stop poles and ADA improvements for access to the shelters. These stops are served primarily by Foothill Transit, Montebello Bus Lines, Norwalk Transit and Metro.



KEY GOALS

- Coordination of Public Transit programs within the local area through the TMA
- Attendance at rideshare events and employee job fairs to advertise the use of local bus services
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities
- Provision of a power washer truck and part-time staff to ensure each bus stop within the City of Whittier is cleaned on a weekly basis
- Provision of reduced monthly bus tickets (Metro, TAP and EZ passes) for City of Whittier residents
- Provision of bus stop maintenance and repair
- Coordinate a bus stop improvement plan to purchase and install new bus stop amenities

City of Whittier

Proposition A - Fixed-Route Bus System (270-23-241-609)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 65,826	\$ 73,753	\$ 65,865	\$ 65,865	\$ 67,394
Maintenance and Operations	53,781	62,374	66,163	65,913	66,150
Capital Outlay	0	0	0	0	0
Total Expenditures	<u>119,607</u>	<u>136,127</u>	<u>132,028</u>	<u>131,778</u>	<u>133,544</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 119,607</u>	<u>\$ 136,127</u>	<u>\$ 132,028</u>	<u>\$ 131,778</u>	<u>\$ 133,544</u>
Expenditures and Transfers-Out By Source					
Proposition A Fund	119,607	136,127	132,028	131,778	133,544
Total Expenditures and Transfers-Out	<u>\$ 119,607</u>	<u>\$ 136,127</u>	<u>\$ 132,028</u>	<u>\$ 131,778</u>	<u>\$ 133,544</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 24,237	\$ 18,703	\$ 24,230	\$ 24,230	\$ 24,230
Employee Benefits	41,589	55,050	41,635	41,635	43,164
Total Employee Services	<u>65,826</u>	<u>73,753</u>	<u>65,865</u>	<u>65,865</u>	<u>67,394</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	197	208	208	208	195
Professional Services	14,033	19,697	15,600	15,600	15,600
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	37,895	41,845	41,500	41,500	41,500
Materials and Supplies	1,656	624	8,855	8,605	8,855
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>53,781</u>	<u>62,374</u>	<u>66,163</u>	<u>65,913</u>	<u>66,150</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>119,607</u>	<u>136,127</u>	<u>132,028</u>	<u>131,778</u>	<u>133,544</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 119,607</u>	<u>\$ 136,127</u>	<u>\$ 132,028</u>	<u>\$ 131,778</u>	<u>\$ 133,544</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.4	0.4	0.4	0.4	0.4
Total	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>

City of Whittier

Proposition A - Historic Whittier Depot

OVERVIEW

This cost center account covers maintenance and operating expenses, including equipment and furnishings, for the Whittier Historic Depot Transportation Center facility.

The City restored this turn-of-the-century wooden Depot for modern use as a Transportation Center. The Depot houses transit offices and staff, a Surface Transportation museum and a meeting room for use for City functions and by community groups.

KEY GOALS

- Monitor ongoing maintenance issues to provide for successful and effective operation of the restored antique building as a Transportation Center and a location for City and community meetings.
- Further publicize the Whittier Historic Depot Transportation Center and continue to encourage the use of public or alternative transportation through provision of accurate and timely information or other assistance as needed.
- Operate and maintain the Surface Transportation Museum, located within the Depot.
- Sell bus passes and tokens with a resident discount.



City of Whittier

Proposition A - Historic Whittier Depot (270-23-241-625)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 231	\$ 117	\$ -	\$ -	\$ -
Maintenance and Operations	77,068	57,010	101,513	86,388	101,513
Capital Outlay	-	-	-	-	-
Total Expenditures	77,299	57,127	101,513	86,388	101,513
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 77,299	\$ 57,127	\$ 101,513	\$ 86,388	\$ 101,513
Expenditures and Transfers-Out By Source					
Proposition C Fund	77,299	57,127	101,513	86,388	101,513
Total Expenditures and Transfers-Out	\$ 77,299	\$ 57,127	\$ 101,513	\$ 86,388	\$ 101,513
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	231	117	-	-	-
Total Employee Services	231	117	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	37,310	20,329	34,984	29,859	34,984
Utilities	25,745	26,132	31,434	31,434	31,434
Miscellaneous Services	8,240	8,240	8,240	8,240	8,240
Repairs and Maintenance	3,713	778	24,000	14,000	24,000
Materials and Supplies	2,060	1,531	2,855	2,855	2,855
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	77,068	57,010	101,513	86,388	101,513
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	\$ 77,299	57,127	101,513	86,388	101,513
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 77,299	\$ 57,127	\$ 101,513	\$ 86,388	\$ 101,513
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Proposition A – Incentive Program

OVERVIEW

The Proposition A Incentive Program earmarks 5% of the 40% Proposition A Discretionary funds to promote projects that encourage the development of an integrated public transportation system that addresses the varied transportation needs of Los Angeles County residents. This includes sub-regional paratransit, eligible fixed-route services, locally funded community based transportation services and other specialized transportation services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the program.

The cities of Whittier and La Habra Heights have coordinated Dial-A-Ride services since September 1, 1996 and are therefore eligible to receive funds under this Program. Both cities contract with the same service provider, which provides shared dispatching staff and vehicle operations. A van purchased by La Habra Heights is used jointly by both cities. The Whittier Transit Office provides contract administration and annual reporting to Metro. The application for funding was approved by Metro in May 2002 when the process was reopened to accept new applications in December 2001. Consistent with Proposition A Incentive Guidelines, projects are funded at 22% of audited net operating costs through submittal of the National Transit Database (NTD) report. Funding is determined by meeting additional performance criteria enabling eligible cities to receive up to 25% of the net operating costs if they reach the level of carrying 3.5 passengers per hour. The City has reached this 3.5 passenger per hour goal. The purpose of the Incentive Program is to increase inter-agency coordination and the number and mobility of the passengers carried.

KEY GOALS

- To continue to maintain the 3.5 passengers carried per hour in order to continue to receive the maximum reimbursement of 25% of the net operating costs.
- Monitor the quality and usage of transit and coordinated services to achieve more efficient and cost effective systems.
- Provide more cost efficient locally funded sub-regional paratransit systems as an alternative to the more costly Access Services, Inc. (ASI)
- Maintain project approvals and related records in compliance with program guidelines as provided by Metro.
- Report expenditures to Metro annually for reimbursement for service coordination and participate in the Metro Consolidated NTD by reporting ridership and cost statistics annually.

City of Whittier

Proposition A - Incentive Fund (275-23-241-608)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	264,869	279,730	275,601	275,601	275,601
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>264,869</u>	<u>279,730</u>	<u>275,601</u>	<u>275,601</u>	<u>275,601</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 264,869</u>	<u>\$ 279,730</u>	<u>\$ 275,601</u>	<u>\$ 275,601</u>	<u>\$ 275,601</u>
Expenditures and Transfers-Out By Source					
Proposition A Incentive Fund	264,869	279,730	275,601	275,601	275,601
Total Expenditures and Transfers-Out	<u>\$ 264,869</u>	<u>\$ 279,730</u>	<u>\$ 275,601</u>	<u>\$ 275,601</u>	<u>\$ 275,601</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	7,558	9,064	9,000	9,000	9,000
Professional Services	156,427	161,000	231,101	231,101	231,101
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	36,384	30,943	35,500	35,500	35,500
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	64,500	78,723	-	-	-
Total Maintenance and Operations	<u>264,869</u>	<u>279,730</u>	<u>275,601</u>	<u>275,601</u>	<u>275,601</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>264,869</u>	<u>279,730</u>	<u>275,601</u>	<u>275,601</u>	<u>275,601</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 264,869</u>	<u>\$ 279,730</u>	<u>\$ 275,601</u>	<u>\$ 275,601</u>	<u>\$ 275,601</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Proposition C – Transit Services (280)

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition C measure was approved in 1990 and collection of the tax began in April 1991.

Twenty percent (20%) of the Proposition C sales tax are designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro.

Proposition C funds must be used within three (3) years after the fiscal year of receipt.

Proposition C funds are also used to benefit public transit as described above, but provide an expanded list of eligible project expenditures, including congestion management programs, bikeways and bike lanes, street improvements along public transit routes and preparation of pavement management systems. Proposition C funds *cannot* be traded.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by 160 hours per week of door-to-door DAR transportation, to residents 60 years and older or have disabilities in a convenient and responsive manner
- Ensure that services are provided in a cost effective manner
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents
- Evaluate and monitor eligible public transit projects and street improvements that benefit transit, to ensure compliance with Proposition C program guidelines

Funding was reallocated between Proposition A and Proposition C as follows:

	<u>2011-2012</u>	<u>2012-2013</u>
Fixed-Route Transit System – Bus Stops	Proposition A	Proposition C
Dial-A-Ride	Proposition A	Proposition A
Greenway Trail Maintenance	Proposition C	Proposition C

City of Whittier

Proposition C - Transit Services (280)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 66,349	\$ 69,091	\$ 79,578	\$ 79,578	\$ 82,375
Maintenance and Operations	810,337	890,189	998,426	1,015,048	1,095,028
Capital Outlay	927,721	4,140	60,000	60,000	20,000
Total Expenditures	<u>1,804,407</u>	<u>963,420</u>	<u>1,138,004</u>	<u>1,154,626</u>	<u>1,197,403</u>
Transfers-Out	927,040	150	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 2,731,447</u>	<u>\$ 963,570</u>	<u>\$ 1,138,004</u>	<u>\$ 1,154,626</u>	<u>\$ 1,197,403</u>
Expenditures and Transfers-Out By Program					
Administration	20,000	20,000	285,481	285,481	229,386
Access & Recreation Program	87,285	89,910	99,183	100,483	100,348
La Habra Heights Dial-A-Ride	42,035	43,995	43,641	47,126	43,802
Improvements and Programs	143,419	139,505	140,200	140,200	140,200
Greenway Management	1,511,668	697,948	569,499	581,336	683,667
Total Expenditures and Transfers-Out	<u>\$ 1,804,407</u>	<u>\$ 991,358</u>	<u>\$ 1,138,004</u>	<u>\$ 1,154,626</u>	<u>\$ 1,197,403</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 14,542	\$ 17,291	\$ 17,289	\$ 17,289	\$ 17,289
Employee Benefits	51,807	51,800	62,289	62,289	65,086
Total Employee Services	<u>66,349</u>	<u>69,091</u>	<u>79,578</u>	<u>79,578</u>	<u>82,375</u>
Dues, Memberships, License and Publications	-	-	220	220	220
Rentals	-	-	-	-	-
Taxes and Assessments	20,000	20,000	20,000	20,000	20,000
Insurance	11,125	12,521	12,447	14,199	12,303
Professional Services	48,136	51,893	82,900	82,900	82,900
Utilities	-	-	-	-	-
Miscellaneous Services	740	3,334	2,680	3,920	2,680
Repairs and Maintenance	649,657	654,718	546,282	546,282	638,962
Materials and Supplies	11,145	8,373	2,830	6,375	2,830
City Charges	3,836	3,886	209,367	209,367	213,433
Grants	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	65,698	135,464	121,700	121,700	121,700
Total Maintenance and Operations	<u>810,337</u>	<u>890,189</u>	<u>998,426</u>	<u>1,004,963</u>	<u>1,095,028</u>
Capital Outlay	681	3,990	60,000	60,000	20,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>877,367</u>	<u>963,270</u>	<u>1,138,004</u>	<u>1,144,541</u>	<u>1,197,403</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	10,085	-
Transfers-Out	927,040	150	-	-	-
Total Non-Operating Expenditures/Transfers	<u>927,040</u>	<u>150</u>	<u>-</u>	<u>10,085</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 1,804,407</u>	<u>\$ 963,420</u>	<u>\$ 1,138,004</u>	<u>\$ 1,154,626</u>	<u>\$ 1,197,403</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.8	0.8	0.8	0.8	0.8
Total	<u>0.8</u>	<u>0.8</u>	<u>0.8</u>	<u>0.8</u>	<u>0.8</u>

City of Whittier

Proposition C – Fixed-Route Bus System

OVERVIEW

In 2005, City Council approved the formation of a Transportation Management Agreement (TMA) with the City of Norwalk and this contract was extended in 2010 for an additional five years. Currently the TMA membership includes the cities of Whittier, Norwalk and Santa Fe Springs. The City of La Mirada has expressed interest in participating. Through the TMA, the City of Norwalk assumed complete operation, administration and maintenance of the Whittier Transit fixed-route system on June 24, 2007. The TMA is a coordinated transit program, which enables the cities to work together on area-wide transit issues and to assist with the development of regional transit services to improve the network for passengers. The City of Whittier is responsible for the maintenance of all the fixed-route bus stops within the City.

Phase II of the BSIP, with a \$540,000 FTA Section 5316 grant, will go out to bid in August 2012 for the purchase and installation of solar bus shelters, benches, trash cans and solar bus stop poles at up to 20 bus stops along Whittier Boulevard. Work on this project should begin in Summer 2013.

The City of Whittier was very fortunate in that Congresswoman Linda Sanchez was able to earmark in Congress the funds for Phase III of the project. The Agreement is effective beginning June 30, 2012 and shall terminate upon installation of the bus stop improvements at 16 bus stops. The funds must be expended with five years after the grant award date. The estimated cost for this project is \$700,000 and will include attractive new shelters, with solar panels and other amenities.

There are 16 bus shelters which will be improved at various bus stops, primarily along Whittier Boulevard and at the Hoover Fountain, where the need for the shelters has been determined. These earmark funds will be used to design, purchase and install new solar bus shelters, benches, trash cans, solar bus stop poles and ADA improvements for access to the shelters. These stops are served primarily by Foothill Transit, Montebello Bus Lines, Norwalk Transit and Metro.



KEY GOALS

- Coordination of Public Transit programs within the local area through the TMA
- Attendance at rideshare events and employee job fairs to advertise the use of local bus services
- Identify and implement appropriate adjustments in service policies to respond to the transportation needs of elderly residents and those with disabilities
- Provision of a power washer truck and part-time staff to ensure each bus stop within the City of Whittier is cleaned on a weekly basis
- Provision of reduced monthly bus tickets (Metro, TAP and EZ passes) for City of Whittier residents
- Provision of bus stop maintenance and repair
- Coordinate a bus stop improvement plan to purchase and install new bus stop amenities

Funding was reallocated between Proposition A and Proposition C in Fiscal Year 2012-13.

City of Whittier

Proposition C - Fixed Route (280-23-241-609)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	19,000	19,000	19,000
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>19,000</u>	<u>19,000</u>	<u>19,000</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,000</u>	<u>\$ 19,000</u>	<u>\$ 19,000</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	-	-	19,000	19,000	19,000
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,000</u>	<u>\$ 19,000</u>	<u>\$ 19,000</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	19,000	19,000	19,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>-</u>	<u>-</u>	<u>19,000</u>	<u>19,000</u>	<u>19,000</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>19,000</u>	<u>19,000</u>	<u>19,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,000</u>	<u>\$ 19,000</u>	<u>\$ 19,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Proposition C - Administration

OVERVIEW

The City's transit related services are funded by revenue from Propositions A and C Local Return funds. Propositions A and C programs are the half-cent sales tax measures approved by the voters to finance a Transit Development Program in Los Angeles County. The Proposition C measure was approved in 1990 and collection of the tax began on April 1, 1991.

Twenty percent (20%) of the Proposition C half-cent sales tax is designated as Local Return to be used by cities and the County for public transit, paratransit and related services. The Los Angeles County Metropolitan Transportation Authority (Metro) administers the programs, and distributes funds directly to the cities on a "per capita" basis. The City Controller's Office monitors the receipt of funds and the Transit staff coordinates with departments and submits proposed project descriptions for approval by the Metro. Proposition C funds must be used within three (3) years after the fiscal year of receipt.

Proposition C funds are to be used to benefit public transit. Fixed-route and paratransit services, transportation demand management and systems management, fare subsidies that exclusively benefit transit and bike trails are all eligible uses of Proposition C funds. These funds may not be traded to other jurisdictions in exchange for general or other funds.

Program guidelines allow the use of local return funds for program administration. Administrative costs cannot exceed 20% of the total budgeted programs.

In addition to monitoring operations and contracts for provision of transportation services, other administrative activities include customer relations, complaint-handling, marketing, transit amenity programs (bus benches/shelters, waste receptacle placement and bus stop cleaning), grant research and staff support for the City's advisory bodies such as the Parking and Transportation Commission and the Accessibility Committee, as well as other Metro subcommittees such as the Local Transportation Systems Subcommittee and the Whittier Greenway bike trail.

Funds generated by the Proposition C Local Return program are allocated and distributed monthly by the Los Angeles County Metropolitan Transportation Authority (Metro). The amount of each city's allocation is determined by calculation on a per capita basis.

KEY GOALS

- Provide quality DAR curb-to-curb service, supplemented by 160 hours per week of door-to-door DAR transportation, to residents 60 years and older or have disabilities in a convenient and responsive manner.
- Ensure that services are provided in a cost effective manner.
- Plan for short and long-term adjustments to the services based on the transportation needs of City residents.
- Seek funding for additional DAR vehicles and the expansion of the DAR program.
- Provide maintenance and operations for the Whittier Greenway Trail.

City of Whittier

Proposition C - Administration (280-23-241-611)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	205,481	205,481	209,386
Capital Outlay	-	-	60,000	60,000	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>265,481</u>	<u>265,481</u>	<u>209,386</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 265,481</u>	<u>\$ 265,481</u>	<u>\$ 209,386</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	-	-	265,481	265,481	209,386
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 265,481</u>	<u>\$ 265,481</u>	<u>\$ 209,386</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	205,481	205,481	209,386
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>-</u>	<u>-</u>	<u>205,481</u>	<u>205,481</u>	<u>209,386</u>
Capital Outlay	-	-	60,000	60,000	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>265,481</u>	<u>265,481</u>	<u>209,386</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 265,481</u>	<u>\$ 265,481</u>	<u>\$ 209,386</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Proposition C - Project Access

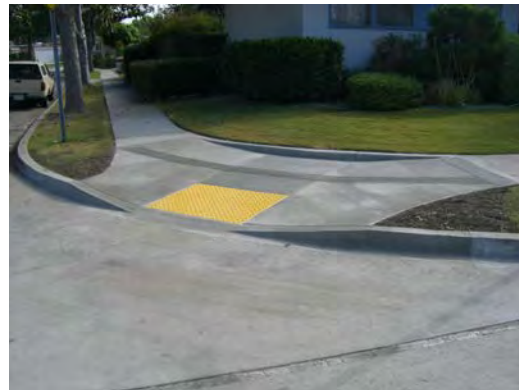
OVERVIEW

The Accessibility Committee is a group of community members representing people with various disabilities. The Committee meets on a quarterly basis with staff to assist and advise the City in formulating policies and planning projects to increase access to transportation, facilities and services. In addition, the Committee sponsors an annual Abilities Awareness Faire – “Living Life Without Limits” to provide information to those with disabilities, their families and friends and the general public. The 2013 Abilities Awareness Faire is the 11th anniversary of this event, which annual draws between 300 to 400 attendees and 45 to 55 agencies and vendors that provide services or equipment for those with disabilities.

KEY GOALS

- Provide liaison between City administration and the community regarding access issues such as transportation, mobility, curb cuts, audible crossing signals, services and facilities.
- Guide City departments on regulations regarding accessibility for people with disabilities.
- Prioritize access needs and projects within the City.
- Provide guidance on the City's ADA Transition Plan.
- Attend community events to provide information and increase awareness.

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-626.



City of Whittier

Proposition C - Project Access (280-23-241-613)

	2010-11*	2011-12*	2012-13	2012-13	2013-14
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 29,945	\$ 30,848	\$ 34,087	\$ 34,087	\$ 35,252
Maintenance and Operations	1,627	1,343	4,655	5,955	4,655
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>31,572</u>	<u>32,191</u>	<u>38,742</u>	<u>40,042</u>	<u>39,907</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 31,572</u>	<u>\$ 32,191</u>	<u>\$ 38,742</u>	<u>\$ 40,042</u>	<u>\$ 39,907</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	31,572	32,191	38,742	40,042	39,907
Total Expenditures and Transfers-Out	<u>\$ 31,572</u>	<u>\$ 32,191</u>	<u>\$ 38,742</u>	<u>\$ 40,042</u>	<u>\$ 39,907</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 14,542	\$ 17,291	\$ 17,289	\$ 17,289	\$ 17,289
Employee Benefits	15,403	13,557	16,798	16,798	17,963
Total Employee Services	<u>29,945</u>	<u>30,848</u>	<u>34,087</u>	<u>34,087</u>	<u>35,252</u>
Dues, Memberships, License and Publications	-	-	220	220	220
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	740	724	2,180	3,420	2,180
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	887	520	1,755	1,815	1,755
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	99	500	500	500
Total Maintenance and Operations	<u>1,627</u>	<u>1,343</u>	<u>4,655</u>	<u>5,955</u>	<u>4,655</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>\$ 31,572</u>	<u>32,191</u>	<u>38,742</u>	<u>40,042</u>	<u>39,907</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 31,572</u>	<u>\$ 32,191</u>	<u>\$ 38,742</u>	<u>\$ 40,042</u>	<u>\$ 39,907</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.6	0.6	0.6	0.6	0.6
Total	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>	<u>0.6</u>

*Funded by Proposition A Transit

City of Whittier

Proposition C – Greenway Trail Management

OVERVIEW

The City of Whittier purchased 4.5 miles of abandoned railroad right-of-way from Mills to Pioneer in December 2001 for development into a bicycle and pedestrian trail. Maintenance of the trail is necessary to keep the property free of debris, graffiti and weeds. Construction was completed in Fiscal Year 2008-09 and the Trail was dedicated in January 2009.

KEY GOALS

- The budget provides property insurance and contract costs for various repairs, landscaping and maintenance work.
- Conduct an annual trail user count in September 2013.
- Conduct a groundbreaking ceremony in February 2014 for the eastside extension of the trail.



PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of trail users	183,566	234,582	242,000	250,000

City of Whittier

Proposition C - Greenway Trail Management (280-23-241-620/621)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 21,891	\$ 22,858	\$ 23,270	\$ 23,270	\$ 24,902
Maintenance and Operations	639,777	647,152	546,229	558,066	638,765
Capital Outlay	850,000	-	-	-	20,000
Total Expenditures	<u>1,511,668</u>	<u>670,010</u>	<u>569,499</u>	<u>581,336</u>	<u>683,667</u>
Transfers-Out	-	27,938	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 1,511,668</u>	<u>\$ 697,948</u>	<u>\$ 569,499</u>	<u>\$ 581,336</u>	<u>\$ 683,667</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	1,511,668	697,948	569,499	581,336	683,667
Total Expenditures and Transfers-Out	<u>\$ 1,511,668</u>	<u>\$ 697,948</u>	<u>\$ 569,499</u>	<u>\$ 581,336</u>	<u>\$ 683,667</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	21,891	22,858	23,270	23,270	24,902
Total Employee Services	<u>21,891</u>	<u>22,858</u>	<u>23,270</u>	<u>23,270</u>	<u>24,902</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	7,346	9,966	7,447	9,199	7,303
Professional Services	525	-	10,000	10,000	10,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	2,360	-	-	-
Repairs and Maintenance	631,906	634,826	528,782	528,782	621,462
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>639,777</u>	<u>647,152</u>	<u>546,229</u>	<u>547,981</u>	<u>638,765</u>
Capital Outlay	-	-	-	-	20,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>661,668</u>	<u>670,010</u>	<u>569,499</u>	<u>571,251</u>	<u>683,667</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	10,085	-
Capital Outlay	850,000	-	-	-	-
Transfers-Out	-	27,938	-	-	-
Total Non Operating Expenditures/Transfers	<u>850,000</u>	<u>27,938</u>	<u>-</u>	<u>10,085</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 1,511,668</u>	<u>\$ 697,948</u>	<u>\$ 569,499</u>	<u>\$ 581,336</u>	<u>\$ 683,667</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Proposition C – Recreation Transit

OVERVIEW

The Parks, Recreation and Community Services Department owns and operates recreation vans to provide recreation transportation, following the Proposition C guidelines. The three (3) vans are used to transport groups on trips within the local area. Funding is also provided to rent larger buses for field trips and group outings for such City programs at the WYN Club, Youth Services and Senior Services.

In addition, the vehicles may be rented out to provide shuttle or transportation services to various non-City community agencies.

KEY GOALS

- Continue to operate and maintain one 14-seat recreation van for group trips.
- Continue to operate and maintain two 9-seat recreation vans for group trips.
- Provide funding to rent larger buses for group outings.

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-627.

City of Whittier

Proposition C - Recreation Transit (280-23-241-627)

	2010-11*	2011-12*	2012-13	2012-13	2013-14
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 5,545	\$ 6,024	\$ 8,441	\$ 8,441	\$ 8,441
Maintenance and Operations	50,168	51,695	52,000	52,000	52,000
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>55,713</u>	<u>57,719</u>	<u>60,441</u>	<u>60,441</u>	<u>60,441</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 55,713</u>	<u>\$ 57,719</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	55,713	57,719	60,441	60,441	60,441
Total Expenditures and Transfers-Out	<u>\$ 55,713</u>	<u>\$ 57,719</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	5,545	6,024	8,441	8,441	8,441
Total Employee Services	5,545	6,024	8,441	8,441	8,441
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	40,314	39,553	42,000	42,000	42,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	250	500	500	500
Repairs and Maintenance	9,854	11,892	9,500	9,500	9,500
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	50,168	51,695	52,000	52,000	52,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>55,713</u>	<u>57,719</u>	<u>60,441</u>	<u>60,441</u>	<u>60,441</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 55,713</u>	<u>\$ 57,719</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>	<u>\$ 60,441</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.2	0.2	0.2	0.2	0.2
Total	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>	<u>0.2</u>

*Funded by Proposition A Transit

City of Whittier

Proposition C – COG Assessment

OVERVIEW

For several years the Gateway Cities on the 91 and 605 Freeways have expressed growing concern to the Gateway Cities Council of Governments (COG) of the increase in congestion in autos and trucks. More recently, several of those cities requested the COG's active participation in addressing their concerns by preparing a proposal outlining a course of action to address the growing congestion on both freeways. The cities included are Artesia, Bellflower, Cerritos, Compton, Downey, Hawaiian Gardens, Lakewood, Long Beach, Norwalk, Paramount, Pico Rivera, Santa Fe Springs and Whittier, along with the County of Los Angeles. At the August 4, 2004 Board of Director's meeting of the COG, the Board approved an Implementation Agreement to define the responsibilities of the respective agencies in order to perform a Needs Assessment Study to be executed by each participating city and directed staff to circulate the Agreement to the 91/605 Corridor Cities.

The Needs Assessment will address a myriad of questions surrounding traffic patterns on the corridor, roadway capacity, accident history and truck traffic impacts. It will also explore the potential impact of a 710 South Pasadena gap closure, a 710 dedicated truck-lane system and the impact of 24-hour port operation along with community concerns such as air quality, aesthetics and noise. The Study will include the impacts of Norwalk Boulevard and Colima Road located in the City of Whittier. At the end of the initial study, communities can make an informed choice to use the results to secure regional and state funding and support to be used appropriately. Any outcomes of this study will be guided by a community-based planning process.

The COG is asking each city for an annual flat assessment fee of \$20,000 to conduct the study.

KEY GOALS

- Creation of SR 91/I-605 Corridor Cities Committee by the Gateway Cities COG Board of Directors. Composition to be a Council Member from each Corridor city plus a representative from the County of Los Angeles
- Creation of a Technical Advisory Committee (TAC). Composition to be a Public Works Official appointed by the City Manager of each Corridor city and a representative from the County appointed by the appropriate County authority
- Execution of an Implementation Agreement between the COG and each Corridor city and the County
- Gateway Cities COG to provide staff and consultant support

Funding was reallocated from Proposition A in Fiscal Year 2012-13 to Proposition C in account number 280-23-241-628.

City of Whittier

Proposition C - COG Assessment (280-23-241-628)

	2010-11*	2011-12*	2012-13	2012-13	2013-14
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	20,000	20,000	20,000	20,000	20,000
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	20,000	20,000	20,000	20,000	20,000
Total Expenditures and Transfers-Out	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	20,000	20,000	20,000	20,000	20,000
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

*Funded by Proposition A Transit

City of Whittier

Proposition C – Taxi Voucher

OVERVIEW

The City of Whittier operates a demand-responsive Dial-A-Ride (DAR) paratransit service for senior citizens 60 years or older and residents who have a disability. The regular Whittier DAR service does not travel outside the City of Whittier limits.

In May 2008, the City of Whittier introduced a Taxi Voucher program under contract with the City of Norwalk and their Taxi Voucher Program using the Fiesta Taxicab Company. Whittier DAR passengers can now travel outside the Whittier City limits to medical and dental facilities in the cities of Downey, Hacienda Heights, La Habra, La Habra Heights, La Mirada, Norwalk, Pico Rivera, Santa Fe Springs and unincorporated Whittier territory, as well as St. Jude Hospital in Fullerton, Beverly Hospital in Montebello and the Kaiser Hospitals in Baldwin Park and Bellflower. In addition, the taxi vouchers allow passengers to travel to Rose Hills Cemetery and Mortuary, located in unincorporated Whittier.

The Taxi Voucher Program allows the City to provide an extra and necessary service for DAR passengers who need this service to travel outside the City limits for medical and dental trips only. Under the program, passengers may purchase taxi vouchers with a taxi fare value of \$7 for \$1 each and use up to four vouchers per one-way ride.

KEY GOALS

- Operate and monitor a taxi voucher program for the DAR participants of the City of Whittier to enable them to travel to medical appointments outside the City of Whittier limits.
- Sell taxi vouchers at the Senior Centers and the Transportation Depot.
- Advertise the service to all DAR participants.
- Explore means to expand and improve the service.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Within City of Whittier trips	900*	4,356	2,800	3,000
Outside of City trips for medical/dental services	1,520	1,897	1,900	2,000

*As this program started towards the end of the 2010-11 Fiscal Year, this figure includes the months of May and June only.

Funding was reallocated from Proposition A to Proposition C, in Fiscal Year 2012-13, in account number 280-23-241-630.

City of Whittier

Proposition C - Taxi Voucher (280-23-241-630)

	2010-11*	2011-12*	2012-13	2012-13	2013-14
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	65,698	135,365	121,200	121,200	121,200
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>65,698</u>	<u>135,365</u>	<u>121,200</u>	<u>121,200</u>	<u>121,200</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 65,698</u>	<u>\$ 135,365</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	65,698	135,365	121,200	121,200	121,200
Total Expenditures and Transfers-Out	<u>\$ 65,698</u>	<u>\$ 135,365</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	65,698	135,365	121,200	121,200	121,200
Total Maintenance and Operations	<u>65,698</u>	<u>135,365</u>	<u>121,200</u>	<u>121,200</u>	<u>121,200</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>65,698</u>	<u>135,365</u>	<u>121,200</u>	<u>121,200</u>	<u>121,200</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 65,698</u>	<u>\$ 135,365</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>	<u>\$ 121,200</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

*Funded by Proposition A Transit

City of Whittier

Proposition C - La Habra Heights Dial-A-Ride

OVERVIEW

The City of La Habra Heights contracts with the City of Whittier to provide Dial-A-Ride service to residents of that community. The service began in September 1996 using a contractor to provide the drivers and dispatch staff. Contract and service administration is the responsibility of the City's Transit staff while the Controller's office monitors for proper expenditure of the La Habra Heights' Proposition A Local Return funds that are used to fund that City's Dial-A-Ride program. The amount budgeted represents the contract cost as agreed with the City of La Habra Heights.

The La Habra Heights Dial-A-Ride provides pre-scheduled, curb-to curb service for City residents with disabilities and for senior citizens 60 years and older. The service area includes the City of La Habra Heights, portions of Whittier and La Habra, and selected facilities in surrounding communities. Service is provided Monday through Friday between the hours of 9 a.m. to 6 p.m. Beginning July 1, 2013, the two cities approved an evergreen perpetual contract for this service.

Funding was reallocated from Proposition A in Fiscal Year 2012-13 to Proposition C Account 280-23-242-000.

KEY GOALS

- Monitor the quality of transit services and usage and provide the City of La Habra Heights with recommendations for service adjustments as needed.
- Maintain project approvals and related records in compliance with program guidelines as provided by the Metropolitan Transportation Authority (Metro).
- Report expenditures to Metro on a quarterly basis for the Proposition A Incentive Sub-regional Grant reimbursement for service coordination, and participate in the Metro Consolidated National Transit Database (NTD) by reporting ridership and operation statistics annually.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of riders	516	1,617	805	850
Revenue service miles	2,119	5,309	3,000	3,200

City of Whittier

Proposition C - La Habra Heights Dial-A-Ride (280-23-242-000)

	2010-11*	2011-12	2012-13	2012-13	2013-14
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 8,968	\$ 9,361	\$ 13,780	\$ 13,780	\$ 13,780
Maintenance and Operations	33,067	34,634	29,861	33,346	30,022
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>42,035</u>	<u>43,995</u>	<u>43,641</u>	<u>47,126</u>	<u>43,802</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 42,035</u>	<u>\$ 43,995</u>	<u>\$ 43,641</u>	<u>\$ 47,126</u>	<u>\$ 43,802</u>
Expenditures and Transfers-Out By Source					
Proposition C Fund	42,035	43,995	43,641	47,126	43,802
Total Expenditures and Transfers-Out	<u>\$ 42,035</u>	<u>\$ 43,995</u>	<u>\$ 43,641</u>	<u>\$ 47,126</u>	<u>\$ 43,802</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	8,968	9,361	13,780	13,780	13,780
Total Employee Services	<u>8,968</u>	<u>9,361</u>	<u>13,780</u>	<u>13,780</u>	<u>13,780</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	3,779	2,555	5,000	5,000	5,000
Professional Services	7,297	12,340	11,900	11,900	11,900
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	7,897	8,000	8,000	8,000	8,000
Materials and Supplies	10,258	7,853	1,075	4,560	1,075
City Charges	3,836	3,886	3,886	3,886	4,047
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>33,067</u>	<u>34,634</u>	<u>29,861</u>	<u>33,346</u>	<u>30,022</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>42,035</u>	<u>43,995</u>	<u>43,641</u>	<u>47,126</u>	<u>43,802</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 42,035</u>	<u>\$ 43,995</u>	<u>\$ 43,641</u>	<u>\$ 47,126</u>	<u>\$ 43,802</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

*Funded by Proposition A Transit

City of Whittier

Measure R Funds

OVERVIEW

Measure R is funded with ½ cent sales tax revenues that Los Angeles County voters approved in November 2008. Fifteen Percent (15%) of the tax is designated for Local Return (LR) for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and expanding public transportation. The LR funds can be utilized for maintenance of Streets and Roads, Traffic Control Measures, Bikeways and Pedestrian Improvements, Public Transit Services, Fixed Route Buses, Dial-a-Ride, Recreational Transit, Public Transit Capital, Transportation Marketing, Planning, Engineering and/or Study, Congestion Management Programs, Transportation Administration and Local Funding Contributions.

In order to receive additional/future funding, Cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation. The City expects to receive funding annually over the 30 years of the Measure R program.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects designed to rehabilitate pavement, relieve traffic congestion, public transit, pedestrian and bikeway improvements

City of Whittier

Measure R Fund (285-23-241-650)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	9,610	527,300	550,035	584,300
Total Expenditures	<u>-</u>	<u>9,610</u>	<u>527,300</u>	<u>550,035</u>	<u>584,300</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ 9,610</u>	<u>\$ 527,300</u>	<u>\$ 550,035</u>	<u>\$ 584,300</u>
Expenditures and Transfers-Out By Source					
Annie Humpler Memorial Fund	-	9,610	527,300	550,035	584,300
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ 9,610</u>	<u>\$ 527,300</u>	<u>\$ 550,035</u>	<u>\$ 584,300</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Capital Outlay	-	9,610	527,300	550,035	584,300
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>-</u>	<u>9,610</u>	<u>527,300</u>	<u>550,035</u>	<u>584,300</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ 9,610</u>	<u>\$ 527,300</u>	<u>\$ 550,035</u>	<u>\$ 584,300</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

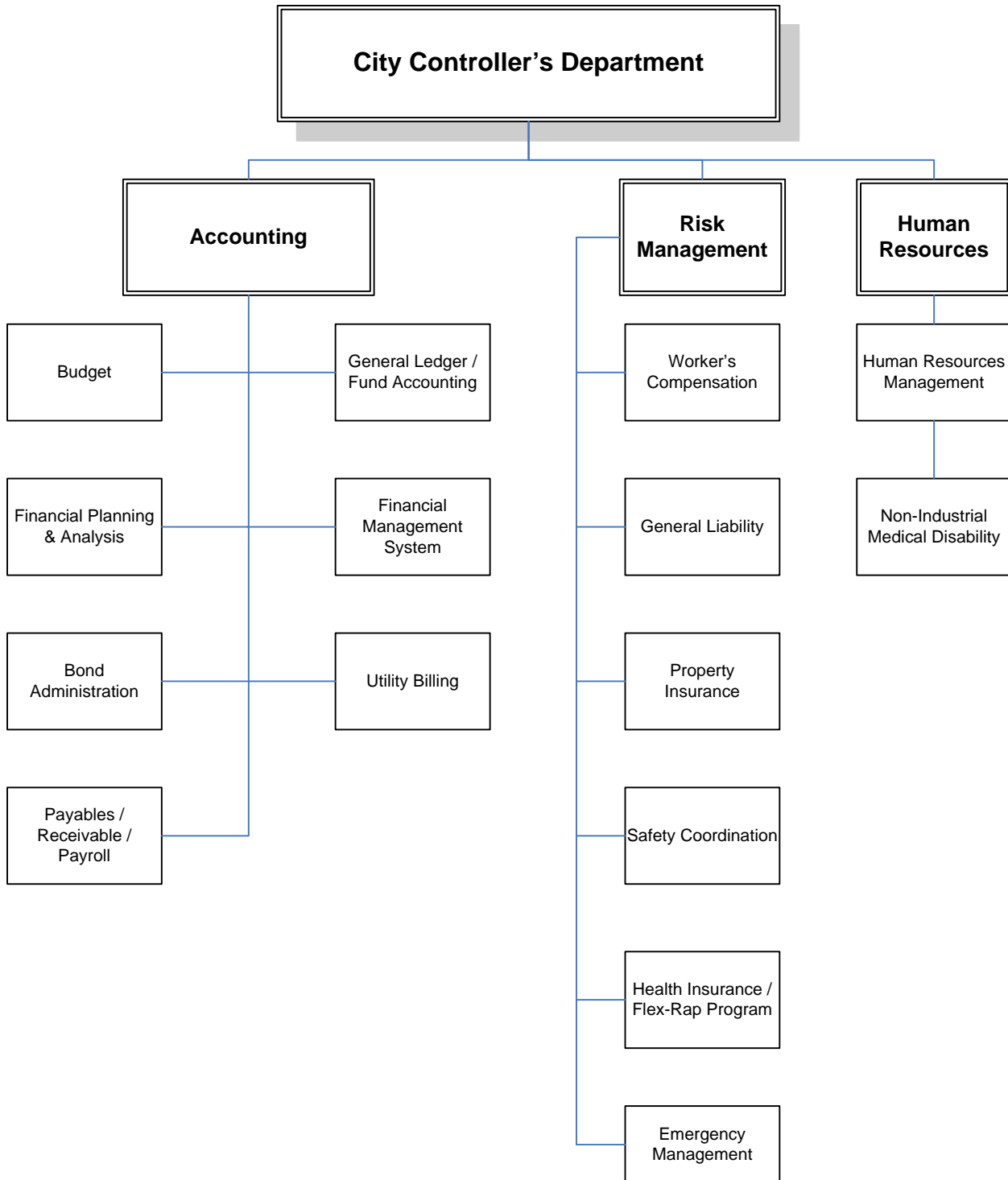


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City of Whittier

City Controller

- *Human Resources Administration*
- *Emergency Management*
- *City Controller Administration*
- *Property Insurance*
- *Subventions & Grants - Administration*
- *Community Facilities Dist. 89-1*
- *Community Facilities Dist. 91-1*
- *Workers' Compensation*
- *General Liability*
- *Equipment Replacement*
- *Group Health Insurance*

City Controller's Organization Chart

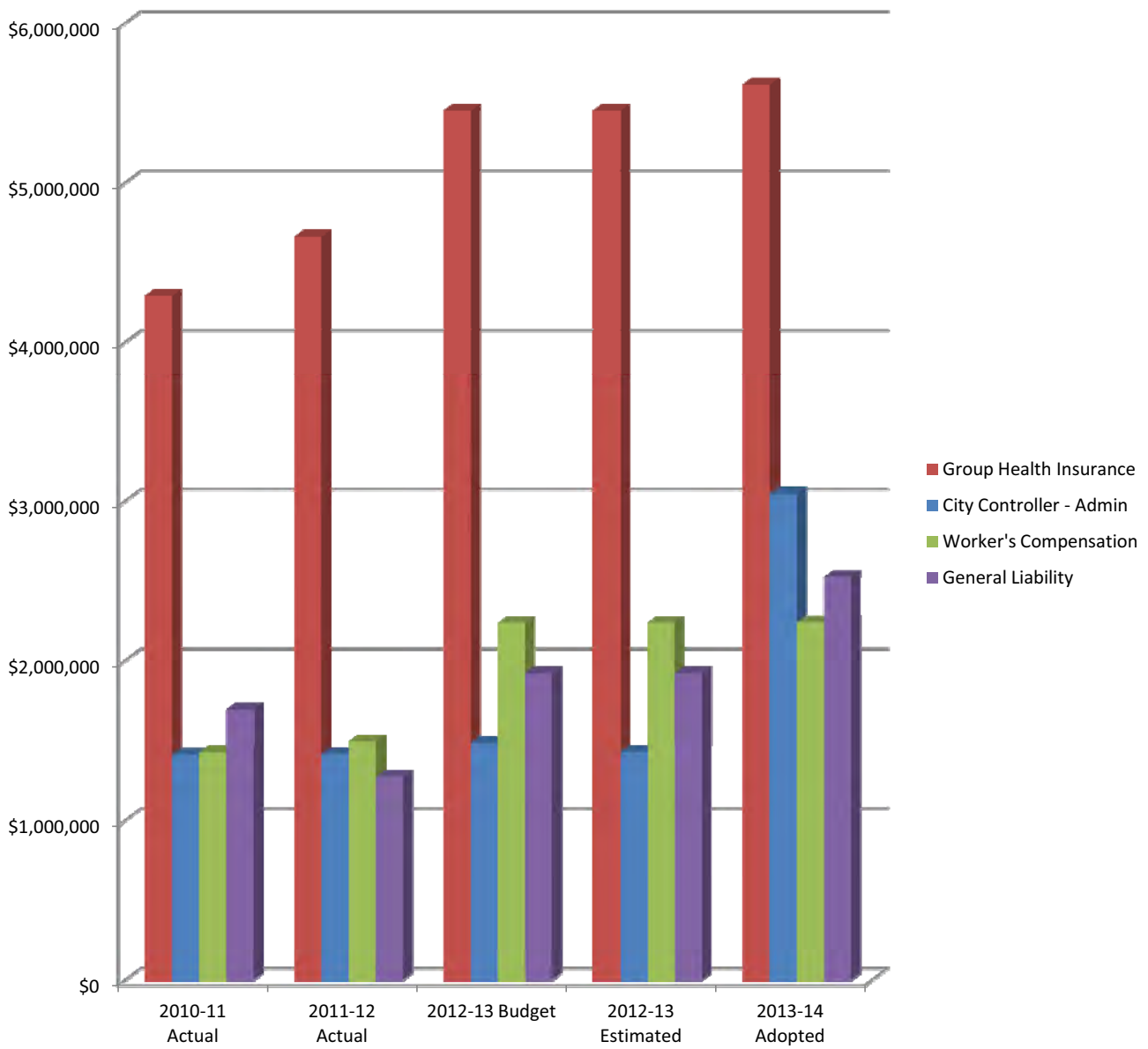




City of Whittier

City Controller's Department

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
Group Health Insurance	\$ 4,290,239	\$ 4,660,566	\$ 5,451,295	\$ 5,451,295	\$ 5,613,442
City Controller - Admin	1,410,883	1,416,271	1,483,893	1,428,547	3,044,206
Worker's Compensation	1,425,463	1,493,879	2,236,962	2,236,962	2,238,868
General Liability	1,693,687	1,272,489	1,921,825	1,921,825	2,522,909



City of Whittier

Human Resources Administration

OVERVIEW

Human Resources is a Division of the City Controller's office and is responsible for providing comprehensive human resource services to assist City departments with personnel matters. Activities include recruitment and selection, training and development, and employee relations.

Recruitment and selection activities include attracting applicants, screening applications, developing and proctoring exams and administering the City's Equal Employment Opportunity/Diversity Program. Other related activities consist of establishing and administering employment eligibility lists and scheduling and reviewing pre-employment medical exams pursuant to the Americans with Disabilities Act and coordinating background checks. Employee training and development activities include assessing employee needs, providing programs to improve employee job knowledge and skills and coordinating the Customer Service and Employee Tuition Reimbursement Programs. Staff coordinates the federally mandated Random Drug and Alcohol Testing of employees operating commercial vehicles or equipment.

The Employee Relations Program promotes a climate to attract and retain qualified employees, encourage and/or reward employee achievements and apply personnel rules in a fair and consistent manner. Other responsibilities in this area include grievance resolution, assisting with the disciplinary processes, conducting employee exit interviews, labor negotiations, administration and interpretation of labor contracts, coordination of employee recognition programs and publication of the monthly employee newsletter.

Employee services include: new employee orientation and processing; administering the classification, salary and benefit plans; ensuring compliance with Federal and State Family and Medical Leave laws; review of unemployment insurance claims; coordinating Employee Assistance Programs; and coordinating and processing personnel actions for performance reviews and/or salary adjustments. In addition, Human Resources staff provides staff support to the City's Personnel Board.

KEY GOALS

- Administer the Memorandum of Understanding (MOU's) with employee groups
- Negotiate successor labor agreements
- Coordinate Customer Service and Continuous Quality Improvement Programs including updates to the Customer Service Directory
- Coordinate Employee Service Awards Programs
- Develop and coordinate the City's Employee Development and Training Program
- Promote efficiency, effectiveness and excellence in customer service

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of training sessions conducted	10	14	10	11
Number of recruitments resulting in hiring	21	20	25	15
Number of service retirements	17	8	6	5
Number of separations	6	16	12	10

City of Whittier

Human Resources - Administration (100-25-171-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 216,045	\$ 214,825	\$ 239,540	\$ 239,540	\$ 240,249
Maintenance and Operations	128,635	156,327	183,992	183,992	165,453
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>344,680</u>	<u>371,152</u>	<u>423,532</u>	<u>423,532</u>	<u>405,702</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 344,680</u>	<u>\$ 371,152</u>	<u>\$ 423,532</u>	<u>\$ 423,532</u>	<u>\$ 405,702</u>
Expenditures and Transfers-Out By Source					
General Fund	344,680	371,152	423,532	423,532	405,702
Total Expenditures and Transfers-Out	<u>\$ 344,680</u>	<u>\$ 371,152</u>	<u>\$ 423,532</u>	<u>\$ 423,532</u>	<u>\$ 405,702</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 165,103	\$ 158,299	\$ 183,403	\$ 183,403	\$ 185,841
Employee Benefits	50,942	56,526	56,137	56,137	54,408
Total Employee Services	<u>216,045</u>	<u>214,825</u>	<u>239,540</u>	<u>239,540</u>	<u>240,249</u>
Dues, Memberships, License and Publications	2,866	3,350	3,350	3,350	3,350
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	2,149	1,736	1,736	1,736	1,697
Professional Services	36,313	54,251	56,505	56,505	52,505
Utilities	-	-	-	-	-
Miscellaneous Services	61,155	72,332	89,127	89,127	80,127
Repairs and Maintenance	136	564	300	300	300
Materials and Supplies	23,259	22,886	29,994	29,994	25,494
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	2,757	1,208	2,980	2,980	1,980
Total Maintenance and Operations	<u>128,635</u>	<u>156,327</u>	<u>183,992</u>	<u>183,992</u>	<u>165,453</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>344,680</u>	<u>371,152</u>	<u>423,532</u>	<u>423,532</u>	<u>405,702</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 344,680</u>	<u>\$ 371,152</u>	<u>\$ 423,532</u>	<u>\$ 423,532</u>	<u>\$ 405,702</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	1.5	1.5	1.5	1.5	1.5
Total	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>	<u>3.5</u>

City of Whittier

Emergency Management

OVERVIEW

The City of Whittier's Emergency Management mission is to develop, organize, coordinate and lead the City toward effective preparation for, and efficient response to, emergencies and disasters with the primary focus on saving lives, reducing human suffering and the minimizing of property loss and public services.

The City's Emergency Management function is a division of the City Controller's Department and intends to accomplish this mission through the coordination and cooperation of various City departments, outside agencies, and volunteer organizations. This includes the Area E Disaster Management group, the County of Los Angeles, the State of California, the Federal Emergency Management Agency and other organizations that have a role in major emergency or disaster operations.



During a major emergency or disaster, response and recovery activities are coordinated from the City's Emergency Operations Center, under the command of the City Manager, through the City Controller's Risk and Emergency Management Division, with the assistance of various City staff to respond in a unified approach to any emergency or disaster.

KEY GOALS

- Coordinate National Incident Management System (NIMS) into the City's emergency plans and procedures
- Coordinate the preparation of intra-departmental disaster response plans, including annual facility evacuation drills
- Provide City employee training in disaster incident management and emergency operations
- Foster and participate in simulated disaster response exercises with other agencies in Los Angeles County
- Conduct radio drills with local schools, hospitals and HAM radio volunteers
- Coordinate regular meetings of the Whittier Community Disaster Preparedness Planning Committee, consisting of representatives from the City's community departments, local school districts, health department, utilities, hospitals, law enforcement and fire, and faith based and non-profit organizations
- Promote community awareness and self-sufficiency

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of NIMS compliant employees	363	375	383	383
Total attendance for disaster training	0*	57	35	35

*No trainings conducted

City of Whittier

Emergency Management (100-25-172-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 22,917	\$ 27,360	\$ 19,030	\$ 19,030	\$ 19,030
Maintenance and Operations	14,699	41,412	16,848	16,848	35,347
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>37,616</u>	<u>68,772</u>	<u>35,878</u>	<u>35,878</u>	<u>54,377</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 37,616</u>	<u>\$ 68,772</u>	<u>\$ 35,878</u>	<u>\$ 35,878</u>	<u>\$ 54,377</u>
Expenditures and Transfers-Out By Source					
General Fund	37,616	68,772	35,878	35,878	54,377
Total Expenditures and Transfers-Out	<u>\$ 37,616</u>	<u>\$ 68,772</u>	<u>\$ 35,878</u>	<u>\$ 35,878</u>	<u>\$ 54,377</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 27,517	\$ 31,888	\$ 23,712	\$ 23,712	\$ 23,712
Employee Benefits	(4,600)	(4,528)	(4,682)	(4,682)	(4,682)
Total Employee Services	<u>22,917</u>	<u>27,360</u>	<u>19,030</u>	<u>19,030</u>	<u>19,030</u>
Dues, Memberships, License and Publications	3,617	3,486	5,345	5,345	5,345
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	74	54	54	54	54
Professional Services	10,438	4,125	3,115	3,115	7,115
Utilities	177	-	301	301	301
Miscellaneous Services	110	1,766	2,036	2,036	11,036
Repairs and Maintenance	-	-	1,260	1,260	1,260
Materials and Supplies	176	754	4,112	4,112	8,612
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	107	86	625	625	1,624
Total Maintenance and Operations	<u>14,699</u>	<u>10,271</u>	<u>16,848</u>	<u>16,848</u>	<u>35,347</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>37,616</u>	<u>37,631</u>	<u>35,878</u>	<u>35,878</u>	<u>54,377</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	31,141	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>31,141</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 37,616</u>	<u>\$ 68,772</u>	<u>\$ 35,878</u>	<u>\$ 35,878</u>	<u>\$ 54,377</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.3	0.3	0.3
Total	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>	<u>0.3</u>



City of Whittier

City Controller

OVERVIEW

The Controller's Office is charged with the administration of the City's financial affairs, human resource functions, risk management responsibilities and emergency management operations. In fulfilling this mission, the Controller's Office performs a variety of functions which include the provision of staff support to the City Manager involving analysis and implementation of the City's annual operating budget and general accounting system, the maintenance and administration of the risk management and emergency management programs and human resource duties for the City, the Whittier Redevelopment Successor Agency, Whittier Utility Authority, Whittier Public Financing Authority, Whittier Housing Authority and several special districts.

The Controller's Office also provides support in various areas including the projection and analysis of compensation and benefits costs for labor negotiations; processing and reviewing unemployment insurance claims; administration of employee benefits programs; coordinating deferred compensation and PERS retirement programs; managing disaster preparedness and emergency operations; and coordinating the safety committee program and accident review committee.

The Controller's Office oversees the City's long range financial planning, financing of capital needs, including bond financings, and reviewing fiscal impact of Council actions. Currently, the Controller's Office administers the City's seven (7) outstanding bonds, including the preparation of annual disclosure reports on new bonds issued since 1995.

Accounting functions performed by the department include general ledger maintenance, bi-weekly payroll processing, deferred compensation, weekly accounts payable processing, accounts receivable billing and maintenance, expense reimbursements, mobile equipment billings, maintenance of the City's capital asset and inventory listings, maintenance of the utility billing system and financial administration of the HUD's Community Development Block Grant (CDBG) and HOME programs. The office also coordinates the annual financial audit, prepares financial statements and compiles an audit report for the Wildlife Corridor Conservation Authority (WCCA).

In addition, the Controller's Office provides independent, technical analysis and advice on a broad range of management issues and problems aimed at monitoring the propriety of expenditures, evaluating internal controls, assessing efficiency and effectiveness of program objectives and analyzing and recommending changes in management systems procedures. Also, the Controller's Office is responsible for purchasing administration, the disbursement of monies, the preparation of various required financial reports, the supervision of the City's inventory of property, and management of the City's various audit engagements.

The City is known for its high quality of management and its sound fiscal practices.

City of Whittier

City Controller

KEY GOALS

- Provide excellent customer service to the public as well as other City departments or employees
- Provide fiscal planning and forecasting
- Facilitate and monitor departmental budget preparation
- Monitor financial activity
- Ensure the fiscal integrity of City operations and ensure compliance with guidelines and regulations
- Administer outstanding bonds and related debt
- Ensure the proper recording of accounting transactions
- Prepare accurate financial reports
- Maintain sound and efficient property, workers' compensation and liability risk management procedures and coverage's
- Provide effective administration of the City's employee benefits program, including group health and life insurance, Flex-RAP, deferred compensation, PERS retirement system and COBRA mandates
- Remain knowledgeable and informed in the areas of accounting, financial practices and related legislation

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of budget excellence awards received since Fiscal Year 2011-12	0	1	2	3
Number of budget adjustments processed	38	27	21	20
Number of Certificate of Achievement awards received since 1988	22	23	24	25

City of Whittier

City Controller - Administration (100-25-251-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 926,553	\$ 1,002,513	\$ 1,067,289	\$ 1,067,289	\$ 1,096,805
Maintenance and Operations	484,330	413,758	416,604	361,258	435,801
Capital Outlay	-	-	-	-	1,511,600
Total Expenditures	1,410,883	1,416,271	1,483,893	1,428,547	3,044,206
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ <u>1,410,883</u>	\$ <u>1,416,271</u>	\$ <u>1,483,893</u>	\$ <u>1,428,547</u>	\$ <u>3,044,206</u>
Expenditures and Transfers-Out By Source					
General Fund	1,410,883	1,416,271	1,483,893	1,428,547	3,044,206
Total Expenditures and Transfers-Out	\$ <u>1,410,883</u>	\$ <u>1,416,271</u>	\$ <u>1,483,893</u>	\$ <u>1,428,547</u>	\$ <u>3,044,206</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 830,442	\$ 860,654	\$ 870,732	\$ 870,732	\$ 894,217
Employee Benefits	96,111	141,859	196,557	196,557	202,588
Total Employee Services	926,553	1,002,513	1,067,289	1,067,289	1,096,805
Dues, Memberships, License and Publications	1,827	1,457	1,155	1,955	1,955
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	8,707	8,733	8,733	8,733	7,930
Professional Services	173,972	193,714	200,100	200,695	200,100
Utilities	185,446	121,894	24,100	24,100	24,100
Miscellaneous Services	3,053	2,457	8,100	8,100	8,100
Repairs and Maintenance	54,278	52,941	39,130	39,130	39,130
Materials and Supplies	23,421	21,901	30,285	30,285	30,285
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	5,192	5,637	65,001	8,260	64,201
Total Maintenance and Operations	455,896	408,734	376,604	321,258	375,801
Capital Outlay	-	-	-	-	1,511,600
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>1,382,449</u>	<u>1,411,247</u>	<u>1,443,893</u>	<u>1,388,547</u>	<u>2,984,206</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	28,434	5,024	40,000	40,000	60,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>28,434</u>	<u>5,024</u>	<u>40,000</u>	<u>40,000</u>	<u>60,000</u>
Total Expenditures and Transfers-Out	\$ <u>1,410,883</u>	\$ <u>1,416,271</u>	\$ <u>1,483,893</u>	\$ <u>1,428,547</u>	\$ <u>3,044,206</u>
Full Time Positions	13.0	13.0	12.0	12.0	12.0
Part Time Positions (Full Time Equivalent)	0.3	0.3	0.8	0.8	0.8
Total	<u>13.3</u>	<u>13.3</u>	<u>12.8</u>	<u>12.8</u>	<u>12.8</u>

City of Whittier

Property Insurance

OVERVIEW

The City participates in a Public Entity Property Insurance Program (PEPIP) through California Insurance Pool Authority (CIPA) for pooled property insurance. Policy provisions, coverage, exposures and valuations are reviewed at least annually for appropriateness and accuracy.

The City also purchases special coverage for boiler and machinery, fiduciary liability, faithful performance and pollution. Earthquake and flood coverage varies each year depending on the market.

The City works through brokers to ensure that coverage for these exposures are placed with admitted California carriers if possible, and that the City acquires broad coverage at the lowest possible cost.



KEY GOALS

- Secure coverage to preserve the City's broad range of property and assets protection at minimum cost
- Accurately value the City's real and personal property to ensure adequate coverage
- Review and update property and equipment listing to reflect additions, deletions or upgraded properties and ensure maximum coverage

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of property loss reported	2	1	2	2
Total loss	\$176,983	\$2,290.82	\$120,000	\$120,000

City of Whittier

Property Insurance (100-25-272-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	140,887	227,290	251,693	251,693	245,438
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>140,887</u>	<u>227,290</u>	<u>251,693</u>	<u>251,693</u>	<u>245,438</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 140,887</u>	<u>\$ 227,290</u>	<u>\$ 251,693</u>	<u>\$ 251,693</u>	<u>\$ 245,438</u>
Expenditures and Transfers-Out By Source					
General Fund	140,887	227,290	251,693	251,693	245,438
Total Expenditures and Transfers-Out	<u>\$ 140,887</u>	<u>\$ 227,290</u>	<u>\$ 251,693</u>	<u>\$ 251,693</u>	<u>\$ 245,438</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	140,887	227,290	251,693	251,693	245,438
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>140,887</u>	<u>227,290</u>	<u>251,693</u>	<u>251,693</u>	<u>245,438</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>140,887</u>	<u>227,290</u>	<u>251,693</u>	<u>251,693</u>	<u>245,438</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 140,887</u>	<u>\$ 227,290</u>	<u>\$ 251,693</u>	<u>\$ 251,693</u>	<u>\$ 245,438</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Subventions and Grants (268)

OVERVIEW

This fund is used to account for various Federal, State, County and other organizational grants awarded to the City which mandate segregated accounting or have special reporting requirements.

The fund is divided into the following budget codes that are managed by the respective departments:

268-21-950-903/921	Subventions and Grants – Library
268-22-950-922	Subventions and Grants – Parks
268-23-950-923	Subventions and Grants – Community Services
268-30-950-930	Subventions and Grants – Public Works
268-40-950-940	Subventions and Grants – Police

KEY GOALS

- Maintain accurate accounting records for all grants received
- Prepare timely financial reports as required by the granting agencies

City of Whittier

Subventions and Grants (268)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 25,022	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	339,017	863,196	82,533	871,307	266,000
Capital Outlay	4,446	30,536	-	-	44,197
Total Expenditures	<u>368,485</u>	<u>893,732</u>	<u>82,533</u>	<u>871,307</u>	<u>310,197</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 368,485</u>	<u>\$ 893,732</u>	<u>\$ 82,533</u>	<u>\$ 871,307</u>	<u>\$ 310,197</u>
Expenditures and Transfers-Out By Source					
Subventions and Grants Fund	368,485	893,732	82,533	871,307	310,197
Total Expenditures and Transfers-Out	<u>\$ 368,485</u>	<u>\$ 893,732</u>	<u>\$ 82,533</u>	<u>\$ 871,307</u>	<u>\$ 310,197</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 20,593	\$ -	\$ -	\$ -	\$ -
Employee Benefits	4,429	-	-	-	-
Total Employee Services	<u>25,022</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	2,850	-	-	-	-
City Charges	-	-	-	-	-
Grants	361,189	863,196	82,533	871,307	266,000
Mobile Equipment Rental	-	-	-	-	-
Other	<u>(25,022)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Maintenance and Operations	<u>339,017</u>	<u>863,196</u>	<u>82,533</u>	<u>871,307</u>	<u>266,000</u>
Capital Outlay	4,446	30,536	-	-	44,197
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>368,485</u>	<u>893,732</u>	<u>82,533</u>	<u>871,307</u>	<u>310,197</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 368,485</u>	<u>\$ 893,732</u>	<u>\$ 82,533</u>	<u>\$ 871,307</u>	<u>\$ 310,197</u>
Full Time Positions	1.0	1.0	0	0.0	0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0	0.0	0
Total	<u>1.0</u>	<u>1.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>

City of Whittier

Community Facilities District 1989-1

OVERVIEW

The City of Whittier formed a Community Facilities District in 1989 to assist in financing public improvements within the Whittier Boulevard Redevelopment Project Area's Whittier Marketplace Project. The formation of the Community Facilities District allowed the City to issue tax-exempt bonds in the gross amount of \$5,095,000 for the Whittier Marketplace, with a maturity date of September 1, 2019. These bonds were refunded in August 1998 for \$5,470,000 with the new bond maturity date of September 1, 2024.

The debt service on the bonds is paid by a special assessment on the property tax bills of property owners within the Community Facilities District boundaries.

KEY GOALS

- Provide a means of financing public improvements within the district

City of Whittier

Community Facilities District 1989-1 (586-25-999-205)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	415,382	414,959	414,227	413,847	420,370
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>415,382</u>	<u>414,959</u>	<u>414,227</u>	<u>413,847</u>	<u>420,370</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 415,382</u>	<u>\$ 414,959</u>	<u>\$ 414,227</u>	<u>\$ 413,847</u>	<u>\$ 420,370</u>
Expenditures and Transfers-Out By Source					
Community Facilities District 1989-1 Fund	415,382	414,959	414,227	413,847	420,370
Total Expenditures and Transfers-Out	<u>\$ 415,382</u>	<u>\$ 414,959</u>	<u>\$ 414,227</u>	<u>\$ 413,847</u>	<u>\$ 420,370</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	3,901	3,900	4,330	3,950	4,370
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>3,901</u>	<u>3,900</u>	<u>4,330</u>	<u>3,950</u>	<u>4,370</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>3,901</u>	<u>3,900</u>	<u>4,330</u>	<u>3,950</u>	<u>4,370</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	411,481	411,059	409,897	409,897	416,000
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>411,481</u>	<u>411,059</u>	<u>409,897</u>	<u>409,897</u>	<u>416,000</u>
Total Expenditures and Transfers-Out	<u>\$ 415,382</u>	<u>\$ 414,959</u>	<u>\$ 414,227</u>	<u>\$ 413,847</u>	<u>\$ 420,370</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Community Facilities District 1991-1

OVERVIEW

A second Community Facilities District was formed in 1991 to assist in financing public improvements within the Earthquake Redevelopment Project Area at the Quad shopping center. Tax-exempt bonds in the amount of \$6,270,000 were issued in 1991 to fund the necessary improvements and had a maturity date of September 1, 2012. These bonds were refunded in December 1998 for \$6,285,000 and have the same maturity date as the previous bonds.

The debt service on the bonds were paid through special assessments on the property tax bills of property owners within the District boundaries.

KEY GOALS

- Provide a means of financing public improvements within the district

City of Whittier

Community Facilities District 1991-1 (587-25-999-206)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	626,901	627,714	18,243	1,256,449	-
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>626,901</u>	<u>627,714</u>	<u>18,243</u>	<u>1,256,449</u>	<u>-</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 626,901</u>	<u>\$ 627,714</u>	<u>\$ 18,243</u>	<u>\$ 1,256,449</u>	<u>\$ -</u>
Expenditures and Transfers-Out By Source					
Community Facilities District 1991-1 Fund	626,901	627,714	18,243	1,256,449	-
Total Expenditures and Transfers-Out	<u>\$ 626,901</u>	<u>\$ 627,714</u>	<u>\$ 18,243</u>	<u>\$ 1,256,449</u>	<u>\$ -</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	3,250	3,197	5,700	2,653	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	12,116	12,273	12,543	12,543	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>15,366</u>	<u>15,470</u>	<u>18,243</u>	<u>15,196</u>	<u>-</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>15,366</u>	<u>15,470</u>	<u>18,243</u>	<u>15,196</u>	<u>-</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	611,535	612,244	-	1,241,253	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>611,535</u>	<u>612,244</u>	<u>-</u>	<u>1,241,253</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 626,901</u>	<u>\$ 627,714</u>	<u>\$ 18,243</u>	<u>\$ 1,256,449</u>	<u>\$ -</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Workers' Compensation

OVERVIEW

The Controller's Office administers a self-insured worker's compensation program in accordance with State worker's compensation law. California statutes guarantee certain benefits to employees who are injured or become ill as a result of their jobs. Benefit levels are set by State statutes.

The City contracts with a third-party administrator, Keenan & Associates, who is responsible for claims management and serves as a liaison between the City, the injured employee and the State worker's compensation system.

An excess worker's compensation insurance policy is maintained for catastrophic claims in excess of the self-insured retention of \$500,000 through a pool-purchased program sponsored by the California State Association of Counties - Excess Insurance Authority (CSAC-EIA). CSAC-EIA is a risk management joint-powers authority formed to provide municipalities with an alternative to the rising costs of insurance in the private sector insurance market.

Other responsibilities of this division include compliance with worker's compensation legislation and OSHA (Occupational Safety and Health Administration) regulations regarding repetitive motion injuries, evaluation of workstations, assist departments with safety or ergonomic concerns, coordination of safety related workshops and training and coordination of the employee safety/accident review committee. The Employee Safety Program strives to protect and conserve resources, in terms of both the employee and City assets, through employee safety awareness and training, as well as identification and elimination of workplace hazards.

KEY GOALS

- Maintain sufficient operating reserve to provide for administrative and claim payments and outstanding liabilities
- Control rising workers' compensation costs through a comprehensive safety program, including employee training and an aggressive case closure posture
- Manage third party administrator claims processing for efficient and timely claim handling
- Communicate effectively with City departments, third party administrators and claimants
- Coordinate with CSAC-EIA to affect change in legislation regarding workers' compensation, i.e. medical reporting and other workers' compensation programs

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Number of Worker's Compensation claims filed	75	61	69	69
Number of calendar days missed from work due to work-related injuries	1,054	2,915	708	708

City of Whittier

Workers' Compensation (720)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 55,174	\$ 43,524	\$ 54,913	\$ 54,913	\$ 55,420
Maintenance and Operations	1,370,289	1,450,355	2,182,049	2,182,049	2,183,448
Capital Outlay	-	-	-	-	-
Total Expenditures	1,425,463	1,493,879	2,236,962	2,236,962	2,238,868
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 1,425,463	\$ 1,493,879	\$ 2,236,962	\$ 2,236,962	\$ 2,238,868
Expenditures and Transfers-Out By Source					
Workers' Compensation Fund	1,425,463	1,493,879	2,236,962	2,236,962	2,238,868
Total Expenditures and Transfers-Out	\$ 1,425,463	\$ 1,493,879	\$ 2,236,962	\$ 2,236,962	\$ 2,238,868
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 14,006	\$ 1,925	\$ 21,709	\$ 21,709	\$ 21,709
Employee Benefits	41,168	41,599	33,204	33,204	33,711
Total Employee Services	55,174	43,524	54,913	54,913	55,420
Dues, Memberships, License and Publications	193	37	685	685	685
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	1,093,059	1,177,956	1,886,185	1,886,185	1,885,057
Professional Services	135,949	129,377	143,570	143,570	143,570
Utilities	-	-	-	-	-
Miscellaneous Services	3,065	3,000	4,710	4,710	4,710
Repairs and Maintenance	354	352	530	530	530
Materials and Supplies	1,658	1,626	2,820	2,820	2,820
City Charges	128,428	130,097	132,959	132,959	135,486
Mobile Equipment Rental	-	-	-	-	-
Other	7,583	7,910	10,590	10,590	10,590
Total Maintenance and Operations	1,370,289	1,450,355	2,182,049	2,182,049	2,183,448
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	1,425,463	1,493,879	2,236,962	2,236,962	2,238,868
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 1,425,463	\$ 1,493,879	\$ 2,236,962	\$ 2,236,962	\$ 2,238,868
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.5	0.5	0.5	0.5	0.5
Total	0.5	0.5	0.5	0.5	0.5

City of Whittier

General Liability

OVERVIEW

The Controller's Office administers a self-insured general liability program with a self-insured retention of \$500,000 per occurrence. The City is a member of the California Insurance Pool Authority (CIPA), a joint powers authority of 13 California cities, which provides coverage in excess of the \$500,000 retention to \$42 million per occurrence.

The City contracts with a third-party administrator, Keenan & Associates, to investigate and adjust claims and coordinate defense of property damage and personal injury claims. The City provides information to the third-party administrator to aid in the investigation and authorizes settlements.

The program includes identification of exposures through accident reporting and investigation, defensive driving programs, contract review for proper insurance and indemnification clauses, assistance to defense attorneys in preparation of cases and liability advice to City departments.

KEY GOALS

- Maintain a sufficient reserve to operate the program and fund claims
- Maintain effective communications between City departments, third party administrators, claimants and CIPA
- Control rising liability costs through a comprehensive safety program, an aggressive case closure position, as well as administering the handling of smaller claims to help control costs
- Monitor third party administrator claims processing for efficient and timely claims handling
- Maintain litigation management program and insure that all attorneys are in compliance with the program's guidelines
- Participate in CIPA committees to stay informed of new concepts, novelties and other efforts utilized to control costs

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Third party administration claims processed	76	65	50	50
Number of General Liability claims filed	116	117	85	85
Number of vehicle accidents involving City Employees	14	9	7	7

City of Whittier

General Liability (730)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 86,277	\$ 81,233	\$ 90,697	\$ 90,697	\$ 91,835
Maintenance and Operations	1,607,410	1,191,256	1,831,128	1,831,128	1,833,074
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>1,693,687</u>	<u>1,272,489</u>	<u>1,921,825</u>	<u>1,921,825</u>	<u>1,924,909</u>
Transfers-Out	-	-	-	-	598,000
Total Expenditures and Transfers-Out	<u>\$ 1,693,687</u>	<u>\$ 1,272,489</u>	<u>\$ 1,921,825</u>	<u>\$ 1,921,825</u>	<u>\$ 2,522,909</u>
Expenditures and Transfers-Out By Source					
General Liability Fund	<u>1,693,687</u>	<u>1,272,489</u>	<u>1,921,825</u>	<u>1,921,825</u>	<u>2,522,909</u>
Total Expenditures and Transfers-Out	<u>\$ 1,693,687</u>	<u>\$ 1,272,489</u>	<u>\$ 1,921,825</u>	<u>\$ 1,921,825</u>	<u>\$ 2,522,909</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 9,528	\$ -	\$ 17,231	\$ 17,231	\$ 17,231
Employee Benefits	76,749	81,233	73,466	73,466	74,604
Total Employee Services	<u>86,277</u>	<u>81,233</u>	<u>90,697</u>	<u>90,697</u>	<u>91,835</u>
Dues, Memberships, License and Publications	193	37	470	470	470
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	1,472,826	1,080,418	1,700,672	1,700,672	1,700,672
Professional Services	6,386	6,140	22,484	22,484	22,484
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	1,510	1,510	1,510
Repairs and Maintenance	354	352	530	530	530
Materials and Supplies	278	205	1,745	1,745	1,745
City Charges	98,955	100,241	102,447	102,447	104,393
Mobile Equipment Rental	-	-	-	-	-
Other	28,418	3,863	1,270	1,270	1,270
Total Maintenance and Operations	<u>1,607,410</u>	<u>1,191,256</u>	<u>1,831,128</u>	<u>1,831,128</u>	<u>1,833,074</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	598,000
Total Operating Expenditures/Transfers	<u>1,693,687</u>	<u>1,272,489</u>	<u>1,921,825</u>	<u>1,921,825</u>	<u>2,522,909</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 1,693,687</u>	<u>\$ 1,272,489</u>	<u>\$ 1,921,825</u>	<u>\$ 1,921,825</u>	<u>\$ 2,522,909</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.4	0.4	0.4	0.4	0.4
Total	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>	<u>0.4</u>

City of Whittier

Equipment Replacement

OVERVIEW

The Equipment Replacement Fund is the cost center used to account for the operations, maintenance, and replacement of major equipment (e.g. copiers, mobile radios, computer system, phone system, etc). The acquisition of new office equipment in excess of \$20,000 is budgeted in the Capital Outlay General Fund (635), while new office equipment costing less than \$20,000 is budgeted in the respective budget code of each department.

In addition, beginning in Fiscal Year 1995-96, a reserve for major equipment was established with contributions from the Capital Outlay General Fund. The fund is used as a sinking fund for major equipment replacement. The Five-Year Capital Improvement Summary provides a listing of equipment and the amount of funding approved for the current fiscal year, if any, and includes estimated funding requirements for the next five-year period.

KEY GOALS

- Maintain and reserve funds for equipment replacement
- Provide for future equipment replacements when needed

Performance Measures

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Reserve fund balance for equipment replacement	\$1,024,988	\$848,210	\$848,210	\$848,210

City of Whittier

Equipment Replacement (770)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	60,266	279,545	65,000	65,000	65,000
Capital Outlay	275,592	171,380	237,339	214,714	177,500
Total Expenditures	<u>335,858</u>	<u>450,925</u>	<u>302,339</u>	<u>279,714</u>	<u>242,500</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 335,858</u>	<u>\$ 450,925</u>	<u>\$ 302,339</u>	<u>\$ 279,714</u>	<u>\$ 242,500</u>
Expenditures and Transfers-Out By Source					
General Fund	335,858	450,925	302,339	279,714	242,500
Total Expenditures and Transfers-Out	<u>\$ 335,858</u>	<u>\$ 450,925</u>	<u>\$ 302,339</u>	<u>\$ 279,714</u>	<u>\$ 242,500</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	60,266	46,162	65,000	65,000	65,000
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	65,130	-	-	-
Total Maintenance and Operations	60,266	111,292	65,000	65,000	65,000
Capital Outlay	270,689	168,263	214,839	212,339	155,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>330,955</u>	<u>279,555</u>	<u>279,839</u>	<u>277,339</u>	<u>220,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	168,253	-	-	-
Capital Outlay	4,903	3,117	22,500	2,375	22,500
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>4,903</u>	<u>171,370</u>	<u>22,500</u>	<u>2,375</u>	<u>22,500</u>
Total Expenditures and Transfers-Out	<u>\$ 335,858</u>	<u>\$ 450,925</u>	<u>\$ 302,339</u>	<u>\$ 279,714</u>	<u>\$ 242,500</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Group Health Insurance

OVERVIEW

The Group Health Insurance Fund is comprised of the City's contribution toward the cost of group health and life insurance plans, employee payroll premium deductions, retiree premium payments, payments by former employees for continued health insurance coverage pursuant to the Consolidated Omnibus Budget Reconciliation Act (COBRA) and the costs to administer the City's health insurance programs.

The Controller's Office coordinates the Employee Health Benefits Advisory Committee and prepares insurance information for employees, retirees and former employees under COBRA. They coordinate the annual insurance and Flex-Rap (IRC 125) open enrollment process and the Employee Health Promotion program. The division manages the day-to-day administration of the City's group insurance plans, including Health Insurance Portability and Accountability Act (HIPAA) medical privacy compliance.

Various City departmental budgets are charged for the portion of the health insurance premiums paid by the City, Flex-RAP administration and Employee Assistance Program (EAP). Administrative charges for COBRA participants and interest earnings are designated to fund the health insurance program's administrative costs, as well as changes in employee enrollment.

KEY GOALS

- Coordinate the Employee Health Promotion program to mitigate group medical insurance claims and corresponding premium increases, increase employee productivity, reduce lost time, enhance employee morale and self-esteem
- Effectively manage the annual insurance renewal process, day-to-day administration of the group insurance and related programs
- Monitor compliance with Federal regulations such as COBRA, State and Federal Family and Medical Leave Acts and HIPAA

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Loss claim ratio (PPO plans only)	108.66	86.04	87.27	87.27
Number of employees on PPO	165	156	152	152
Number of employees on HMO	237	238	238	238

City of Whittier

Group Health Insurance (780-25-173-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 10,123	\$ 10,534	\$ 9,774	\$ 9,774	\$ 9,774
Maintenance and Operations	4,280,116	4,650,032	5,441,521	5,441,521	5,603,668
Capital Outlay	-	-	-	-	-
Total Expenditures	4,290,239	4,660,566	5,451,295	5,451,295	5,613,442
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 4,290,239	\$ 4,660,566	\$ 5,451,295	\$ 5,451,295	\$ 5,613,442
Expenditures and Transfers-Out By Source					
Group Health Insurance Fund	4,290,239	4,660,566	5,451,295	5,451,295	5,613,442
Total Expenditures and Transfers-Out	\$ 4,290,239	\$ 4,660,566	\$ 5,451,295	\$ 5,451,295	\$ 5,613,442
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	10,123	10,534	9,774	9,774	9,774
Total Employee Services	10,123	10,534	9,774	9,774	9,774
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	4,253,647	4,643,407	5,409,453	5,409,453	5,571,202
Professional Services	6,144	6,618	10,762	10,762	10,762
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	103	7	270	270	270
City Charges	20,222	-	20,936	20,936	21,334
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	100	100	100
Total Maintenance and Operations	4,280,116	4,650,032	5,441,521	5,441,521	5,603,668
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	4,290,239	4,660,566	5,451,295	5,451,295	5,613,442
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 4,290,239	\$ 4,660,566	\$ 5,451,295	\$ 5,451,295	\$ 5,613,442
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



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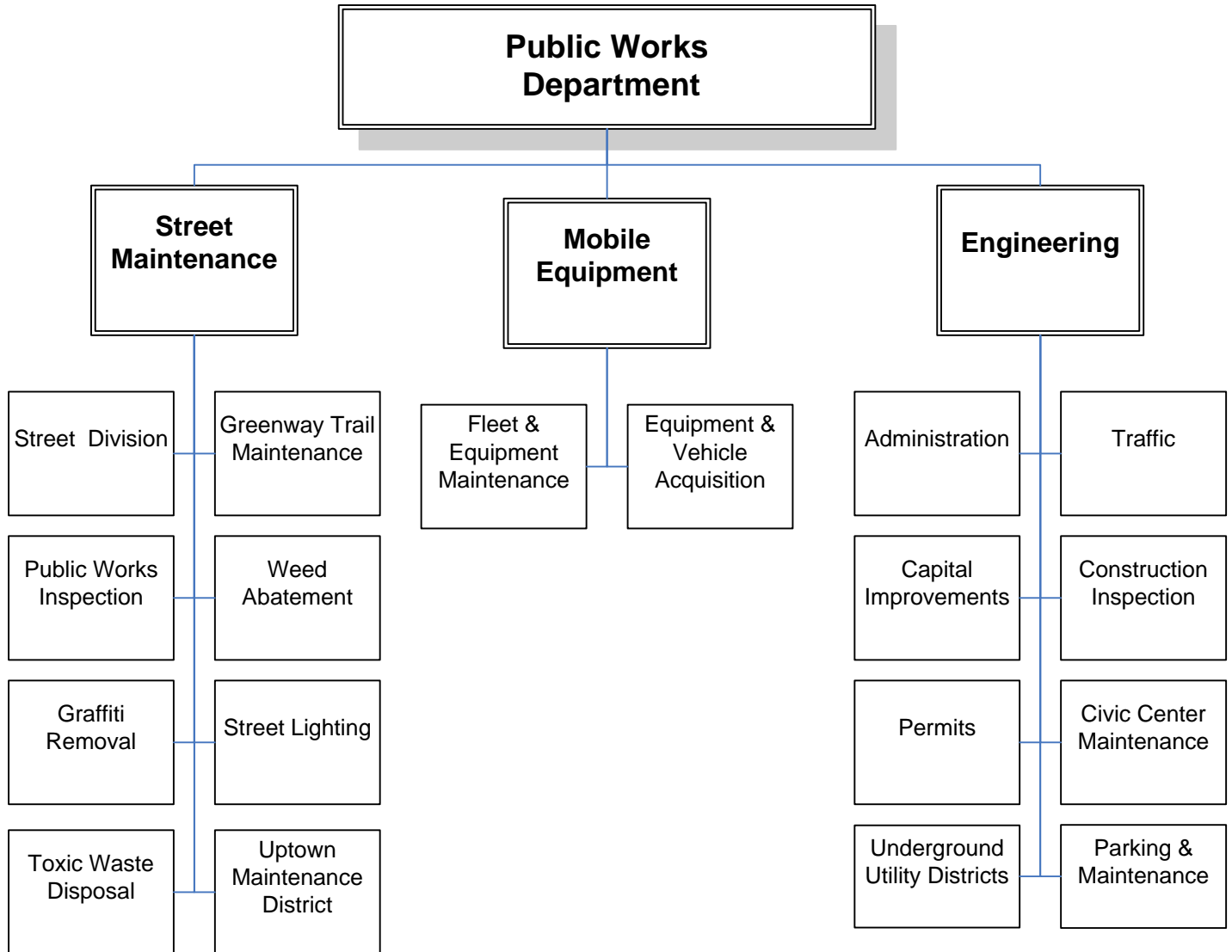
City of Whittier

Public Works

- *Civic Center Maintenance*
- *Street Lighting*
- *Street Maintenance*
- *Traffic Signals*
- *Greenway Trail Maintenance*
- *Graffiti Removal*
- *Engineering*
- *Weed Control*
- *Street Lighting Assessment District 1-91*
- *Gas Tax A (2107)*
- *Proposition 1B*
- *Traffic Congestion Relief*
- *Traffic Safety*
- *Gas Tax B (2106)*
- *Gas Tax 2105*
- *Uptown Parking District No. 1*
- *Uptown Parking District No. 2*
- *Uptown Village Maintenance District*
- *Federal Stimulus (ARRA)*
- *Mobile Equipment*
- *Mobile Equipment Replacement*

Public Works

Organization Chart

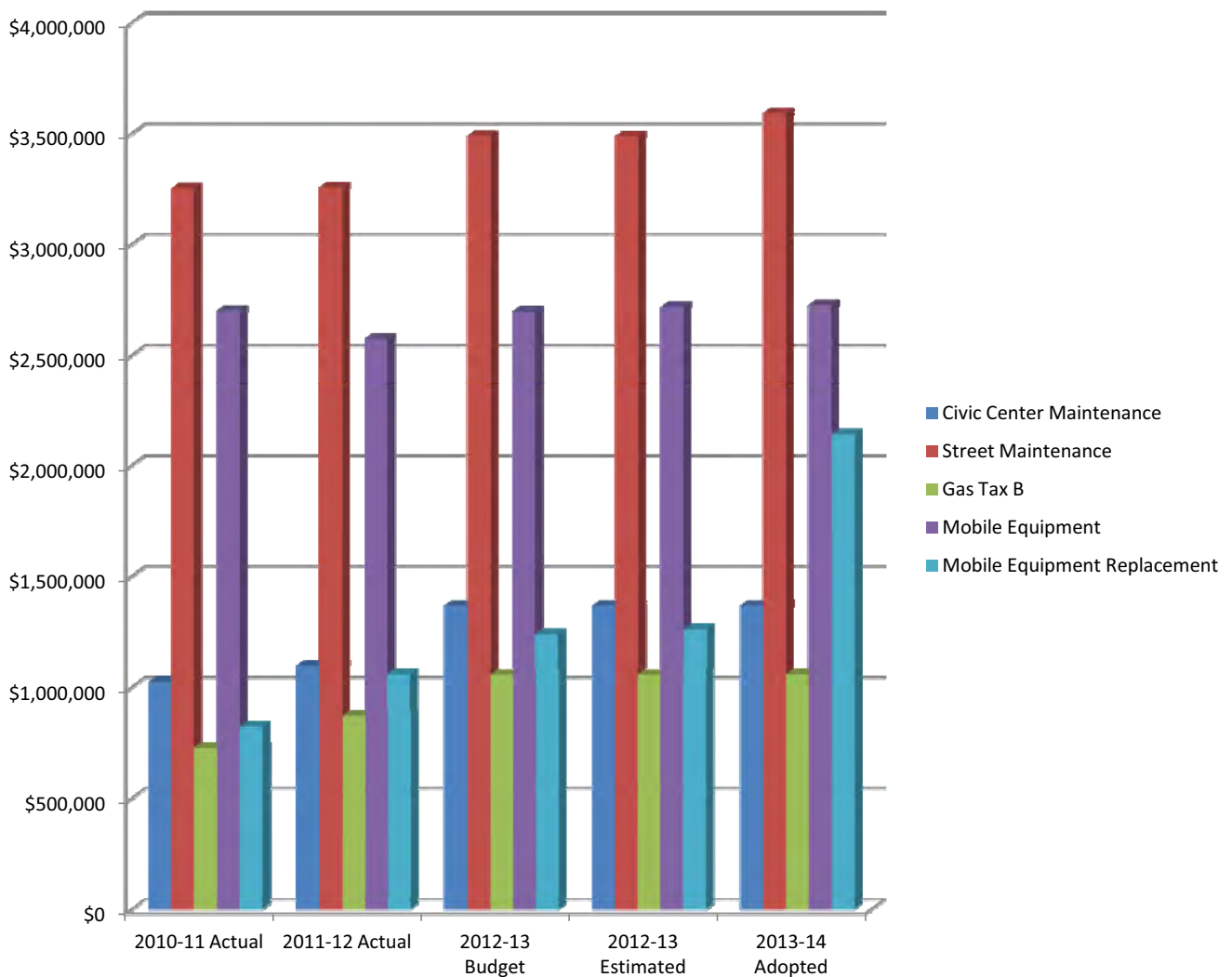




City of Whittier

Public Works Department

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
Civic Center Maintenance	\$ 1,024,130	\$ 1,095,683	\$ 1,366,425	\$ 1,366,425	\$ 1,366,360
Street Maintenance	3,251,417	3,256,043	3,488,237	3,486,470	3,590,561
Gas Tax B	726,708	870,005	1,054,965	1,054,965	1,058,595
Mobile Equipment	2,700,669	2,573,240	2,696,858	2,717,245	2,725,275
Mobile Equipment Replacement	820,803	1,057,523	1,237,000	1,260,000	2,139,100



City of Whittier

Civic Center Maintenance

OVERVIEW

The Civic Center Maintenance Division under the Public Works Department is responsible for maintaining all City buildings in the Civic Center Complex and both libraries (Central and Whittwood Branch), including the Special Activities Building at the southeast corner of Washington Avenue and Walnut Street and the Friends of the Whittier Public Library used book store facility at Bailey Street and Comstock Avenue. Division responsibilities include the daily up-keep and repair of all structural and non-structural building components.

The Division administers the contracts for major and specialty work performed by private contractors or individuals. These contracts include on-going janitorial services, pest control, HVAC, elevator maintenance and facility or equipment improvements.

KEY GOALS

- Maintain all equipment and facilities within the purview of the division at optimum operational levels through performance of regular and timely maintenance
- Maintain an on-going preventive maintenance program to avoid major problems and emergencies, reduce occurrences and minimize the frequency and duration of service disruptions attributed to equipment failures
- Maximize allocated resources through effective and thorough procurement of the services that are performed by contract labor or outside vendors
- Continuously update and review maintenance related procedures in order to achieve maximum benefits from the efforts of Division staff
- Continuously seek energy efficient operation options to reduce operation expenses and achieve overall energy savings within the Civic Center Maintenance system
- Continue with the facility upgrade programs to comply with the American Disability Act (ADA) requirements
- Provide technical assistance to other City departments on office remodeling and refurbishment work

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Service calls	2,068	2,086	2,102	2,071

City of Whittier

Civic Center Maintenance (100-30-142-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 263,667	\$ 276,271	\$ 261,442	\$ 261,442	\$ 258,723
Maintenance and Operations	760,463	819,412	1,104,983	1,104,983	1,104,037
Capital Outlay	-	-	-	-	3,600
Total Expenditures	<u>1,024,130</u>	<u>1,095,683</u>	<u>1,366,425</u>	<u>1,366,425</u>	<u>1,366,360</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 1,024,130</u>	<u>\$ 1,095,683</u>	<u>\$ 1,366,425</u>	<u>\$ 1,366,425</u>	<u>\$ 1,366,360</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	1,024,130	1,095,683	1,366,425	1,366,425	1,366,360
Total Expenditures and Transfers-Out	<u>\$ 1,024,130</u>	<u>\$ 1,095,683</u>	<u>\$ 1,366,425</u>	<u>\$ 1,366,425</u>	<u>\$ 1,366,360</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 191,690	\$ 194,644	\$ 186,566	\$ 186,566	\$ 189,321
Employee Benefits	71,977	81,627	74,876	74,876	69,402
Total Employee Services	<u>263,667</u>	<u>276,271</u>	<u>261,442</u>	<u>261,442</u>	<u>258,723</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	120	120	120
Taxes and Assessments	-	114	-	-	-
Insurance	9,771	9,615	9,615	9,615	6,553
Professional Services	-	-	-	-	-
Utilities	337,369	383,302	641,065	641,065	641,065
Miscellaneous Services	103,560	87,255	143,961	143,961	143,961
Repairs and Maintenance	249,112	287,414	241,549	241,549	241,549
Materials and Supplies	53,679	42,893	59,932	59,932	59,932
City Charges	-	-	-	-	-
Mobile Equipment Rental	6,756	7,429	8,641	8,641	10,757
Other	46	1,220	100	100	100
Total Maintenance and Operations	<u>760,293</u>	<u>819,242</u>	<u>1,104,983</u>	<u>1,104,983</u>	<u>1,104,037</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>1,023,960</u>	<u>1,095,513</u>	<u>1,366,425</u>	<u>1,366,425</u>	<u>1,362,760</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	170	170	-	-	-
Capital Outlay	-	-	-	-	3,600
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>170</u>	<u>170</u>	<u>-</u>	<u>-</u>	<u>3,600</u>
Total Expenditures and Transfers-Out	<u>\$ 1,024,130</u>	<u>\$ 1,095,683</u>	<u>\$ 1,366,425</u>	<u>\$ 1,366,425</u>	<u>\$ 1,366,360</u>
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>

City of Whittier

Street Lighting

OVERVIEW

The Street Lighting Division of the Public Works Department is responsible for maintaining approximately 1,930 of the City's streetlights in proper working condition. This includes replacement lighting and new installations in conjunction with new development, replacement of knocked down light poles and maintenance of lighting in parks and recreational areas. In addition, this division handles all emergency repair work.

The division staff coordinates the maintenance effort with the Southern California Edison Company to ensure the other 2,060 Edison-owned lights are also maintained properly throughout the City.

KEY GOALS

- Improve the appearance of the City through the illumination of City streets
- Enhance public safety by proper illumination
- Enhance evening visibility of City's business districts
- Provide the most energy efficient and effective lighting system using new technologies such as LED fixtures



PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Light poles replaced from knockdowns	5	2	6	7
LED light conversions*	0	0	4	20
New lights**	30	0	7	0

*retrofit of existing lights (not signals, but overhead safety lights included in performance)

**new light construction uses LED technology (does not include traffic signal heads)

City of Whittier

Street Lighting (100-30-321-801)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 70,418	\$ 65,809	\$ 65,711	\$ 65,711	\$ 65,711
Maintenance and Operations	368,366	445,148	406,207	414,714	406,181
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>438,784</u>	<u>510,957</u>	<u>471,918</u>	<u>480,425</u>	<u>471,892</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 438,784</u>	<u>\$ 510,957</u>	<u>\$ 471,918</u>	<u>\$ 480,425</u>	<u>\$ 471,892</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	438,784	510,957	471,918	480,425	471,892
Total Expenditures and Transfers-Out	<u>\$ 438,784</u>	<u>\$ 510,957</u>	<u>\$ 471,918</u>	<u>\$ 480,425</u>	<u>\$ 471,892</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 7,384	\$ 3,364	\$ 6,202	\$ 6,202	\$ 6,202
Employee Benefits	63,034	62,445	59,509	59,509	59,509
Total Employee Services	<u>70,418</u>	<u>65,809</u>	<u>65,711</u>	<u>65,711</u>	<u>65,711</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	732	723	723	723	697
Professional Services	-	-	-	-	-
Utilities	350,748	429,763	383,063	383,063	383,063
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	11,834	1,792	1,971	10,478	1,971
Materials and Supplies	5,052	12,695	20,250	20,250	20,250
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	175	200	200	200
Total Maintenance and Operations	<u>368,366</u>	<u>445,148</u>	<u>406,207</u>	<u>414,714</u>	<u>406,181</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>438,784</u>	<u>510,957</u>	<u>471,918</u>	<u>480,425</u>	<u>471,892</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 438,784</u>	<u>\$ 510,957</u>	<u>\$ 471,918</u>	<u>\$ 480,425</u>	<u>\$ 471,892</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Street Maintenance

OVERVIEW



The Street Maintenance Division of the Public Works Department maintains approximately 195 miles of streets to ensure safe conditions for pedestrians and vehicular traffic. Maintenance includes basic repairs on damaged pavement and sidewalks to help deter further damage. This extends the useful life of existing pavement, thereby reducing the high cost of future reconstruction. This Division is also responsible for traffic sign maintenance, special event street closures, and responding to a variety of street related emergencies involving removal of any hazards and/or debris that might obstruct free access to City streets.

The Street Maintenance Division is funded by the General Fund, Gas Tax A and B Funds and the Traffic Safety Fund.

KEY GOALS

- Provide for the continued maintenance of City roadways and street signs in order to maintain a safe environment for City residents
- Comply with new federal retro reflectivity laws for street name signage
- Regularly update and/or adjust the City's pavement management system to reflect actual capital improvement activity and available resources



PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Traffic Signs replaced/added	347	281	499	425
Street name signs replaced	371	501	390	425
Tons of asphalt used for repairs	815	804	503	600
Cubic yards of concrete used	885	632	788	700

City of Whittier

Street Maintenance (100-30-321-803)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i>SUMMARY</i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 1,355,237	\$ 1,336,992	\$ 1,437,944	\$ 1,437,944	\$ 1,464,806
Maintenance and Operations	1,896,180	1,919,051	2,050,293	2,048,526	2,125,755
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>3,251,417</u>	<u>3,256,043</u>	<u>3,488,237</u>	<u>3,486,470</u>	<u>3,590,561</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 3,251,417</u>	<u>\$ 3,256,043</u>	<u>\$ 3,488,237</u>	<u>\$ 3,486,470</u>	<u>\$ 3,590,561</u>
Expenditures and Transfers-Out By Funding Source					
Gas Tax A Fund (261)	604,500	604,500	650,000	650,000	650,000
Traffic Safety (264)	336,750	336,750	350,000	350,000	350,000
Gas Tax B Fund (265)	434,045	434,045	434,045	434,045	434,045
General Fund	<u>1,876,122</u>	<u>1,880,748</u>	<u>2,054,192</u>	<u>2,052,425</u>	<u>2,156,516</u>
Total Expenditures and Transfers-Out	<u>3,251,417</u>	<u>3,256,043</u>	<u>3,488,237</u>	<u>3,486,470</u>	<u>3,590,561</u>
<i>DETAIL</i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	1,079,544	1,003,969	1,091,904	1,091,904	1,119,826
Employee Benefits	<u>275,693</u>	<u>333,023</u>	<u>346,040</u>	<u>346,040</u>	<u>344,980</u>
Total Employee Services	1,355,237	1,336,992	1,437,944	1,437,944	1,464,806
Dues, Memberships, License and Publications	324	234	562	562	562
Rentals	39,576	41,666	41,957	41,957	41,957
Taxes and Assessments	-	-	-	-	-
Insurance	202,559	205,842	205,842	205,842	303,242
Professional Services	-	-	-	-	-
Utilities	528	1,125	600	650	960
Miscellaneous Services	1,125	100	400	400	400
Repairs and Maintenance	1,104,364	1,221,875	1,263,924	1,262,107	1,238,349
Materials and Supplies	205,728	174,681	288,232	288,232	288,027
City Charges	-	-	-	-	-
Mobile Equipment Rental	341,774	273,327	248,326	248,326	251,808
Other	<u>202</u>	<u>201</u>	<u>450</u>	<u>450</u>	<u>450</u>
Total Maintenance and Operations	1,896,180	1,919,051	2,050,293	2,048,526	2,125,755
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>3,251,417</u>	<u>3,256,043</u>	<u>3,488,237</u>	<u>3,486,470</u>	<u>3,590,561</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 3,251,417</u>	<u>\$ 3,256,043</u>	<u>\$ 3,488,237</u>	<u>\$ 3,486,470</u>	<u>\$ 3,590,561</u>
Full Time Positions	20.0	20.0	19.0	19.0	19.0
Part Time Positions (Full Time Equivalent)	<u>2.7</u>	<u>2.7</u>	<u>2.7</u>	<u>2.7</u>	<u>2.7</u>
Total	<u>22.7</u>	<u>22.7</u>	<u>21.7</u>	<u>21.7</u>	<u>21.7</u>

City of Whittier

Traffic Signals

OVERVIEW



The Traffic Signal Division has a staff of three (3) employees under the supervision of the Engineering Department. The Division has the responsibility for providing all necessary maintenance to the traffic signals owned by the City. In addition, the Division staff also manages, operates and maintains all speed radar feed-back signs, in-pavement crosswalk light systems and flash-yellow warning light systems.

The Division is also responsible for maintaining the signals owned by the County of Los Angeles and the State of California on a cost shared basis with those two entities.

The Traffic Signal Division provides electrical repair service to all other City departments. As part of an ongoing modernization program the Division replaces aged, mechanical signal controllers with modern, solid state models to improve the reliability of the signals.

KEY GOALS

- Provide for orderly and efficient movement of pedestrian and vehicular traffic through the City



City of Whittier

Traffic Signals (100-30-321-804)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 174,930	\$ 198,078	\$ 189,387	\$ 189,387	\$ 195,052
Maintenance and Operations	239,131	156,617	215,028	205,609	214,347
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>414,061</u>	<u>354,695</u>	<u>404,415</u>	<u>394,996</u>	<u>409,399</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 414,061</u>	<u>\$ 354,695</u>	<u>\$ 404,415</u>	<u>\$ 394,996</u>	<u>\$ 409,399</u>
Expenditures and Transfers-Out By Funding Source					
General Fund	414,061	354,695	404,415	394,996	409,399
Total Expenditures and Transfers-Out	<u>\$ 414,061</u>	<u>\$ 354,695</u>	<u>\$ 404,415</u>	<u>\$ 394,996</u>	<u>\$ 409,399</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 217,168	\$ 216,128	\$ 210,001	\$ 210,001	\$ 215,751
Employee Benefits	(42,238)	(18,050)	(20,614)	(20,614)	(20,699)
Total Employee Services	<u>174,930</u>	<u>198,078</u>	<u>189,387</u>	<u>189,387</u>	<u>195,052</u>
Dues, Memberships, License and Publications	70	-	115	115	115
Rentals	3,313	3,313	3,383	3,383	3,383
Taxes and Assessments	315	429	-	-	-
Insurance	12,199	16,120	16,120	16,120	15,141
Professional Services	-	-	-	-	-
Utilities	156,855	89,983	120,585	120,585	120,585
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	5,691	(17,847)	12,080	2,648	12,080
Materials and Supplies	9,209	10,035	9,117	9,130	9,117
City Charges	-	-	-	-	-
Mobile Equipment Rental	51,479	54,584	53,568	53,568	53,866
Other	-	-	60	60	60
Total Maintenance and Operations	<u>239,131</u>	<u>156,617</u>	<u>215,028</u>	<u>205,609</u>	<u>214,347</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>414,061</u>	<u>354,695</u>	<u>404,415</u>	<u>394,996</u>	<u>409,399</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 414,061</u>	<u>\$ 354,695</u>	<u>\$ 404,415</u>	<u>\$ 394,996</u>	<u>\$ 409,399</u>
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>

City of Whittier

Greenway Trail Maintenance

OVERVIEW

The City of Whittier purchased 4.5 miles of abandoned railroad right-of-way from Mills to Pioneer in December 2001, for development into a bicycle and pedestrian trail. The Street Division of Public Works is responsible for the asphalt bike trail maintenance as well as the decomposed granite walking trail.

KEY GOALS

- Provide for the continued maintenance of the asphalt bike trail in order to assure a safe environment for users
- Provide for the continued maintenance of the decomposed granite walking trail in order to assure a safe environment for users
- Continue to provide graffiti abatement 7 days a week in order to maintain the Greenway Trail free of graffiti.
- Provide for the continued maintenance of the cable fencing and wood bollards.
- Provide for the continued maintenance of regulatory, warning, and informational signs.

City of Whittier

Greenway Trail Maintenance (100-30-321-805)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 72,320	\$ 63,434	\$ 75,717	\$ 75,717	\$ 77,026
Maintenance and Operations	4,315	10,868	25,500	26,036	25,500
Capital Outlay	75,169	66,198	20,600	20,600	22,400
Total Expenditures	151,804	140,500	121,817	122,353	124,926
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 151,804	\$ 140,500	\$ 121,817	\$ 122,353	\$ 124,926
Expenditures and Transfers-Out By Funding Source					
General Fund	151,804	140,500	121,817	122,353	124,926
Total Expenditures and Transfers-Out	\$ 151,804	\$ 140,500	\$ 121,817	\$ 122,353	\$ 124,926
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 2,216	\$ 1,302	\$ 2,500	\$ 2,500	\$ 2,500
Employee Benefits	70,104	62,132	73,217	73,217	74,526
Total Employee Services	72,320	63,434	75,717	75,717	77,026
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	1,000	1,000	1,000
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	252	242	500	518	500
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	831	9,986	18,500	19,018	18,500
Materials and Supplies	3,232	640	5,500	5,500	5,500
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	4,315	10,868	25,500	26,036	25,500
Capital Outlay	75,169	66,198	20,600	20,600	22,400
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	151,804	140,500	121,817	122,353	124,926
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 151,804	\$ 140,500	\$ 121,817	\$ 122,353	\$ 124,926
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Graffiti Removal

OVERVIEW

The Street Maintenance Division personnel under the Public Works Department handle the Graffiti Removal Program. The program provides for graffiti removal throughout the City using several processes involving chemical treatments, water blasting, and painting over the graffiti.



The Graffiti Removal program is primarily funded by the General Fund, with a portion of the program paid for by HUD Grant funds. In February 1993, the City Council adopted a Graffiti Ordinance and Resolution establishing a \$500 Graffiti Reward Program. The reward is given to any person who provides information leading to the apprehension of graffiti vandals.

Additionally, graffiti removal is an important factor contributing to containment of gang activity within City boundaries.

KEY GOALS

- Plan and coordinate the removal of graffiti from the exterior of private and commercial buildings within the City of Whittier
- Establish and maintain effective working relationships with business and public contacts
- Respond to City residents on graffiti complaints

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Projected
Number of graffiti removals	11,295	12,923	13,410	13,000
Graffiti complaints	4,705	5,673	5,023	5,000
Graffiti rewards awarded	24	22	9	5

City of Whittier

Graffiti Removal (100-30-321-810)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 170,525	\$ 171,681	\$ 214,006	\$ 214,006	\$ 222,107
Maintenance and Operations	150,313	138,270	172,004	172,255	168,111
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>320,838</u>	<u>309,951</u>	<u>386,010</u>	<u>386,261</u>	<u>390,218</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 320,838</u>	<u>\$ 309,951</u>	<u>\$ 386,010</u>	<u>\$ 386,261</u>	<u>\$ 390,218</u>
Expenditures and Transfers-Out By Funding Source					
HUD Grant Fund	80,000	80,000	35,524	35,524	37,046
General Fund	240,838	229,951	350,486	350,737	353,172
Total Expenditures and Transfers-Out	<u>\$ 320,838</u>	<u>\$ 309,951</u>	<u>\$ 386,010</u>	<u>\$ 386,261</u>	<u>\$ 390,218</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 124,075	\$ 118,284	\$ 126,327	\$ 126,327	\$ 132,396
Employee Benefits	46,450	53,397	87,679	87,679	89,711
Total Employee Services	<u>170,525</u>	<u>171,681</u>	<u>214,006</u>	<u>214,006</u>	<u>222,107</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	29	-	200	200	200
Taxes and Assessments	-	-	-	-	-
Insurance	3,348	3,607	3,607	3,607	3,294
Professional Services	24,000	30,000	30,000	30,000	30,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	484	7	1,000	1,000	1,000
Materials and Supplies	48,929	51,882	79,509	79,760	79,509
City Charges	-	-	-	-	-
Mobile Equipment Rental	73,523	52,774	57,688	57,688	54,108
Other	-	-	-	-	-
Total Maintenance and Operations	<u>150,313</u>	<u>138,270</u>	<u>172,004</u>	<u>172,255</u>	<u>168,111</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>320,838</u>	<u>309,951</u>	<u>386,010</u>	<u>386,261</u>	<u>390,218</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 320,838</u>	<u>\$ 309,951</u>	<u>\$ 386,010</u>	<u>\$ 386,261</u>	<u>\$ 390,218</u>
Full Time Positions	3.0	3.0	3.0	3.0	3.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>	<u>3.0</u>

City of Whittier

Engineering

OVERVIEW

The Engineering Division of the Public Works Department provides technical services to citizens and City departments. These services include project development, design, survey, inspection, contract administration, review and inspect private subdivision maps, prepare conditions of approval, assessment districts, supervise grading permits and prepare the plans, specifications and estimates for Public Works contracts. The Division handles right-of-way acquisitions, demolition contracts and provides property management services for the City. Division staff provides traffic-engineering services and coordinates with the City's Parking and Transportation Commission, Transit Division and Accessibility Committee on traffic and transportation management issues.

The Division also provides administrative and maintenance support to the City-owned parking structure, parking lots and assessment districts.



KEY GOALS

- Provide effective and efficient engineering services in the area of land development and redevelopment
- Provide effective and efficient engineering technical records support to City departments and the public
- Provide design support and contract administration for Capital Projects for sewer, water, storm drain and street projects using a variety of funding sources including Gas Tax A and B, Measure R, Proposition 1B, Traffic Congestion, and Traffic Safety accounts

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Grading Plans approved for projects	6	15	12	10
Number of Capital Projects Administered	8	5	7	5

City of Whittier

Engineering (100-30-332-000/808)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 117,664	\$ 193,492	\$ 203,216	\$ 203,216	\$ 209,703
Maintenance and Operations	38,485	178,987	94,820	97,343	83,810
Capital Outlay	-	-	-	-	-
Total Expenditures	156,149	372,479	298,036	300,559	293,513
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 156,149	\$ 372,479	\$ 298,036	\$ 300,559	\$ 293,513
Expenditures and Transfers-Out By Funding Source					
State Engineering Fund	7,500	7,500	7,500	7,500	7,500
Total Expenditures and Transfers-Out	\$ 156,149	\$ 372,479	\$ 298,036	\$ 300,559	\$ 293,513
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 557,859	\$ 564,849	\$ 606,183	\$ 606,183	\$ 617,562
Employee Benefits	(440,195)	(371,357)	(402,967)	(402,967)	(407,859)
Total Employee Services	117,664	193,492	203,216	203,216	209,703
Dues, Memberships, License and Publications	2,517	2,437	2,636	3,693	2,636
Rentals	-	-	150	150	150
Taxes and Assessments	2	158	-	-	-
Insurance	14,962	15,326	15,326	15,326	48,368
Professional Services	2,265	33,167	-	1,085	-
Utilities	-	-	-	-	-
Miscellaneous Services	1,873	381	2,000	2,000	2,000
Repairs and Maintenance	149	149	970	970	970
Materials and Supplies	8,633	13,549	14,153	14,153	14,153
City Charges	-	-	-	-	-
Mobile Equipment Rental	3,288	7,192	7,350	7,350	7,398
Other	4,796	4,974	7,235	7,616	8,135
Total Maintenance and Operations	38,485	77,333	49,820	52,343	83,810
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	156,149	270,825	253,036	255,559	293,513
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	101,654	45,000	45,000	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	101,654	45,000	45,000	-
Total Expenditures and Transfers-Out	\$ 156,149	\$ 372,479	\$ 298,036	\$ 300,559	\$ 293,513
Full Time Positions	6.0	6.0	6.0	6.0	6.0
Part Time Positions (Full Time Equivalent)	1.6	1.6	1.6	1.6	1.6
Total	7.6	7.6	7.6	7.6	7.6

City of Whittier

Weed Control

OVERVIEW

The Weed Control program in the Public Works Department is responsible for clearing weeds on property, within City boundaries, to decrease the potential for fires and to enhance the appearance of the community. Properties subject to weed control include City right-of-way areas that the Los Angeles County Fire Department has indicated need clearing. A two (2) member crew under the Department's Street Maintenance Division carries out these services.

A procedure for clearing private property that has been deemed a nuisance by the City follows Section 8.24 of the Whittier Municipal Code. Nuisances are defined within the Code. Properties requiring abatement are posted and property owners are notified by mail, to remove the weeds or other nuisances within 10 days. If action is not taken, the City at the expense of the property owner, clears the nuisance. If the property owner neglects to pay for the costs of abatement, the City may place a lien on the property in order to recover those costs.

KEY GOALS

- Improve the aesthetic qualities of the community by requiring (and maintaining) all City and privately owned property to be free of weeds and other nuisances
- Maintain a quality environment for the community through the removal of weeds, nuisances, debris and overgrown vegetation throughout the community
- Maintain a fire safe environment throughout the City
- Maintain compliance with the City's vacant lot ordinance

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Properties maintained	52	50	61	55
Violations of vacant lot ordinance	0	0	0	0

City of Whittier

Weed Control (100-30-332-809)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	8,027	6,987	8,300	8,300	8,300
Capital Outlay	-	-	-	-	-
Total Expenditures	8,027	6,987	8,300	8,300	8,300
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 8,027	\$ 6,987	\$ 8,300	\$ 8,300	\$ 8,300
Expenditures and Transfers-Out By Funding Source					
General Fund	8,027	6,987	8,300	8,300	8,300
Total Expenditures and Transfers-Out	\$ 8,027	\$ 6,987	\$ 8,300	\$ 8,300	\$ 8,300
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	7,625	6,672	7,600	7,600	7,600
Materials and Supplies	402	315	700	700	700
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	8,027	6,987	8,300	8,300	8,300
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	8,027	6,987	8,300	8,300	8,300
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 8,027	\$ 6,987	\$ 8,300	\$ 8,300	\$ 8,300
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Street Lighting Assessment District No. 1-91

OVERVIEW

In May of 1991, the City of Whittier formed Street Lighting Assessment District No. 1-91 to provide street lighting facilities for Foxley Drive between Santa Fe Springs Road and Villa Drive.

A portion of the property tax levy was imposed for the purpose of paying the costs and expenses of constructing, maintaining and operating the lighting system and for the debt service costs to reimburse the City \$34,458 in construction costs. The reimbursement period was for five years and the amount was fully repaid in Fiscal Year 1995-96. Current assessments are only for the lighting district's energy and maintenance costs.

The City is responsible for, and provides maintenance on, the six (6) streetlights in the District.



KEY GOALS

- To ensure on-going illumination within the residential neighborhood using the assessment funds to offset maintenance costs of the streetlights and associated electrical appurtenances

City of Whittier

Street Lighting Assessment Dist. 1-91 (240-30-332-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ 207	\$ 454	\$ 454	\$ 454
Maintenance and Operations	491	1,016	615	615	615
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>491</u>	<u>1,223</u>	<u>1,069</u>	<u>1,069</u>	<u>1,069</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 491</u>	<u>\$ 1,223</u>	<u>\$ 1,069</u>	<u>\$ 1,069</u>	<u>\$ 1,069</u>
Expenditures and Transfers-Out By Funding Source					
Street Lighting Assessment District Fund	491	1,223	1,069	1,069	1,069
Total Expenditures and Transfers-Out	<u>\$ 491</u>	<u>\$ 1,223</u>	<u>\$ 1,069</u>	<u>\$ 1,069</u>	<u>\$ 1,069</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	207	454	454	454
Total Employee Services	-	207	454	454	454
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	566	60	60	60
Utilities	491	450	485	485	485
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	70	70	70
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>491</u>	<u>1,016</u>	<u>615</u>	<u>615</u>	<u>615</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>491</u>	<u>1,223</u>	<u>1,069</u>	<u>1,069</u>	<u>1,069</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 491</u>	<u>\$ 1,223</u>	<u>\$ 1,069</u>	<u>\$ 1,069</u>	<u>\$ 1,069</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Gas Tax A (2107)

OVERVIEW

The Gas Tax A program under the Public Works Department provides revenue to fund a portion of the street maintenance budget. Street maintenance includes day-to-day repair of damaged pavement and sidewalks and preventative work to prolong the life of existing pavement, thereby reducing the high cost of reconstruction of the infrastructure in the future. The Street Maintenance Division is also responsible for the ongoing maintenance of traffic signs, striping and markings in order to contain the City's liability exposure in cases of traffic accidents on public streets. The Division also responds to street maintenance emergency cases such as storm damage and materials spilled in the roadways. The Engineering Division of the Public Works Department provides design, management and technical support to Streets when needed.

California Law, section 2107 of the Street and Highway Code, provides for the monthly apportionment of a sum equal to \$0.00725 per gallon of the motor vehicle fuel license tax among cities, based upon population. In addition, Chapter 541, Statutes of 1981, (SB 215) provided for a one-time appropriation of \$59 million to be allocated to cities in fiscal year 1982-83. Beginning in fiscal year 1983-84, California cities receive \$.01 of the \$.02 increase in gas taxes pursuant to SB 215.

California Law, Section 2107.5 of the Street and Highways Code, allocates funds to cities in fixed amounts, based upon population. The actual apportionment will be based upon the population, which existed in cities every July 1st and the funds will be made available to cities during the month of July.

KEY GOALS

- Provide for the continued maintenance of City roadways in order to sustain a safe environment for City residents
- Continue with a program for pedestrian safety and accessibility by repairing sidewalks uplifted by tree roots, installing new sidewalks and constructing wheelchair access ramps
- Implement a formal program for street repair in accordance with a pavement management system
- Provide effective engineering services in the area of land development
- Provide effective engineering technical records support to City departments and the public
- Improve records management and the public counter service by microfilming engineering drawings and plans

City of Whittier

Gas Tax A - 2107 (261-30-331-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Transfers-Out	604,500	604,500	650,000	650,000	650,000
Total Expenditures and Transfers-Out	<u>\$ 604,500</u>	<u>\$ 604,500</u>	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 650,000</u>
Expenditures and Transfers-Out By Funding Source					
Gas Tax A Fund	604,500	604,500	650,000	707,500	650,000
Total Expenditures and Transfers-Out	<u>\$ 604,500</u>	<u>\$ 604,500</u>	<u>\$ 650,000</u>	<u>\$ 707,500</u>	<u>\$ 650,000</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	604,500	604,500	650,000	650,000	650,000
Total Operating Expenditures/Transfers	<u>604,500</u>	<u>604,500</u>	<u>650,000</u>	<u>650,000</u>	<u>650,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 604,500</u>	<u>\$ 604,500</u>	<u>\$ 650,000</u>	<u>\$ 650,000</u>	<u>\$ 650,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Proposition 1B Bond Funds

OVERVIEW

The Highway Safety, Traffic Reduction, Air Quality and Port Security Bond Act of 2006, was approved by the voters as Proposition 1B on November 7, 2006 for the purpose of improvements to transportation facilities that will assist in reducing local traffic congestion and further deterioration, improving traffic flows, or increasing traffic safety that may include, but not be limited to, street and highway pavement maintenance, rehabilitation, installation, construction and reconstruction of necessary associated facilities such as drainage and traffic control devices, or the maintenance, rehabilitation, installation, construction and reconstruction of facilities that expand ridership on transit systems, safety projects to reduce fatalities or as a local match to obtain state or federal transportation funds for similar purposes.

Funds will be allocated, upon appropriation by the Legislature, by a formula as specified in Proposition 1B (50% to counties and 50% to cities): 75% of funds apportioned to counties are based on the number of vehicles registered in the county relative to all counties in the State, and 25% are based on number of county maintained road miles relative to all county maintained road miles in the State; funds apportioned to cities are based on total population of the city in relation to all cities in the State (minimum \$400,000 to each city).

In order to receive additional/future funding, cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects

City of Whittier

Proposition 1B (262-30-321-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	160,415	560,077	0	289,441	0
Total Expenditures	<u>160,415</u>	<u>560,077</u>	<u>0</u>	<u>289,441</u>	<u>0</u>
Transfers-Out	0	0	0	0	0
Total Expenditures and Transfers-Out	<u>\$ 160,415</u>	<u>\$ 560,077</u>	<u>\$ 0</u>	<u>\$ 289,441</u>	<u>\$ 0</u>
Expenditures and Transfers-Out By Funding Source					
Prop 1B Fund	160,415	560,077	0	289,441	0
Total Expenditures and Transfers-Out	<u>\$ 160,415</u>	<u>\$ 560,077</u>	<u>\$ 0</u>	<u>\$ 289,441</u>	<u>\$ 0</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Employee Benefits	0	0	0	0	0
Total Employee Services	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dues, Memberships, License and Publications	0	0	0	0	0
Rentals	0	0	0	0	0
Taxes and Assessments	0	0	0	0	0
Insurance	0	0	0	0	0
Professional Services	0	0	0	0	0
Utilities	0	0	0	0	0
Miscellaneous Services	0	0	0	0	0
Repairs and Maintenance	0	0	0	0	0
Materials and Supplies	0	0	0	0	0
City Charges	0	0	0	0	0
Mobile Equipment Rental	0	0	0	0	0
Other	0	0	0	0	0
Total Maintenance and Operations	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Capital Outlay	160,415	560,077	0	289,441	0
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Operating Expenditures/Transfers	<u>160,415</u>	<u>560,077</u>	<u>0</u>	<u>289,441</u>	<u>0</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	0	0	0	0	0
Maintenance and Operations	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Transfers-Out	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Non-Operating Expenditures/Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Expenditures and Transfers-Out	<u>\$ 160,415</u>	<u>\$ 560,077</u>	<u>\$ 0</u>	<u>\$ 289,441</u>	<u>\$ 0</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Traffic Congestion Relief

OVERVIEW

In accordance with Chapter 91, Statutes of 2000 (Assembly Bill 2928), as amended by Chapter 656, (Senate Bill 1662), the State Controller's Office shall allocate funding received under this legislation for the purpose of pavement rehabilitation and other traffic congestion projects until year 2006. Beginning in FY 2006-07, the State will allocate the City's share of Proposition 42 funds.

In order to receive additional/future funding, Cities are required to comply with all program guidelines, including the maintenance of effort provisions imposed by the legislation.

KEY GOALS

- To provide supplemental funding for the City's Capital Improvement Projects

City of Whittier

Traffic Congestion Relief (263-30-331-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	35,516	1,717,824	979,770	979,770	949,140
Total Expenditures	<u>35,516</u>	<u>1,717,824</u>	<u>979,770</u>	<u>979,770</u>	<u>949,140</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 35,516</u>	<u>\$ 1,717,824</u>	<u>\$ 979,770</u>	<u>\$ 979,770</u>	<u>\$ 949,140</u>
Expenditures and Transfers-Out By Funding Source					
Traffic Congestion Relief Fund	35,516	1,717,824	979,770	979,770	949,140
Total Expenditures and Transfers-Out	<u>\$ 35,516</u>	<u>\$ 1,717,824</u>	<u>\$ 979,770</u>	<u>\$ 979,770</u>	<u>\$ 949,140</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	35,516	1,717,824	979,770	979,770	949,140
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>35,516</u>	<u>1,717,824</u>	<u>979,770</u>	<u>979,770</u>	<u>949,140</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 35,516</u>	<u>\$ 1,717,824</u>	<u>\$ 979,770</u>	<u>\$ 979,770</u>	<u>\$ 949,140</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Traffic Safety

OVERVIEW

The Traffic Safety Fund is used to account for revenue received from the Los Angeles County Municipal Traffic Courts as a result of traffic citations issued within City limits. Funds are restricted for traffic safety purposes and are used to partially fund the Street Maintenance budget. Under California Law, Penal Code section 1463 and 1203.1, jurisdictional cities are entitled to the distribution of traffic citation fines and forfeitures by the collecting county.



KEY GOALS

- Maintain a safe environment for residents and commuters through on-going maintenance of City speed limit signage and radar feedback signs
- Collaboration with the Whittier Police Department to maintain and revise enforceable posted speed limits in accordance of Engineering and Traffic Speed Surveys that are performed pursuant to applicable Sections of the California Vehicle Code

City of Whittier

Traffic Safety (264-30-332-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Transfers-Out	336,750	336,750	350,000	350,000	350,000
Total Expenditures and Transfers-Out	<u>\$ 336,750</u>	<u>\$ 336,750</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>
Expenditures and Transfers-Out By Funding Source					
Traffic Safety Fund	336,750	336,750	350,000	350,000	350,000
Total Expenditures and Transfers-Out	<u>\$ 336,750</u>	<u>\$ 336,750</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	336,750	336,750	350,000	350,000	350,000
Total Operating Expenditures/Transfers	<u>336,750</u>	<u>336,750</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 336,750</u>	<u>\$ 336,750</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>	<u>\$ 350,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Gas Tax B (2106)

OVERVIEW

The Gas Tax B program, under the Public Works Department, contains the revenue source obtained through the City's share of the state's subvention program. These funds are utilized for projects listed in the City's Five Year Capital Improvement Program. Gas Tax B funds may be spent on roadway and traffic signal improvement projects.

A project which qualifies for funding under the state's subvention program is the City of Whittier's "Pavement Management System" which is an ongoing, annual project involving surface rehabilitation (e.g., slurry seal, chip seal, and overlays) of primarily asphalt streets and, to a lesser extent, concrete streets, to improve the quality and prolong the life of the original roadway surface. The Department selects a group of streets every year for this program.

Revenue from Proposition 111 Fund (6600) and Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) is also included in this program. Gas Tax B funds are used to front the cost of SAFETEA-LU projects, which are reimbursed to the City upon the project completion. A portion of the Gas Tax B Fund is transferred to the General Fund to supplement the Street Maintenance budget. Additionally, some projects are jointly funded with Proposition C and/or Proposition 1B funds.

KEY GOALS

- Provide for the continued maintenance of City roadways in order to sustain a safe environment for City residents
- Comply with the City's Pavement Management System program



City of Whittier

Gas Tax B - 2106 (265-30-331-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	8,106	13,323	16,550	16,550	16,550
Capital Outlay	284,557	422,637	604,370	604,370	608,000
Total Expenditures	292,663	435,960	620,920	620,920	624,550
Transfers-Out	434,045	434,045	434,045	434,045	434,045
Total Expenditures and Transfers-Out	\$ 726,708	\$ 870,005	\$ 1,054,965	\$ 1,054,965	\$ 1,058,595
Expenditures and Transfers-Out By Funding Source					
2105 Gas Tax Fund (266)	528,000	528,000	420,000	420,000	420,000
Gasoline Tax B Fund (265)	198,708	342,005	634,965	634,965	638,595
Total Expenditures and Transfers-Out	\$ 726,708	\$ 870,005	\$ 1,054,965	\$ 1,054,965	\$ 1,058,595
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	1,918	-	1,550	1,550	1,550
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	6,188	13,323	15,000	15,000	15,000
Total Maintenance and Operations	8,106	13,323	16,550	16,550	16,550
Capital Outlay	284,557	422,637	604,370	604,370	608,000
Transfers-Out	434,045	434,045	434,045	434,045	434,045
Total Operating Expenditures/Transfers	726,708	870,005	1,054,965	1,054,965	1,058,595
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 726,708	\$ 870,005	\$ 1,054,965	\$ 1,054,965	\$ 1,058,595
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Gas Tax (2105)

OVERVIEW

In June 1990, the voters approved Proposition 111, which included a provision (Section 2105) to increase the Gas Tax for funding traffic congestion relief programs. The City receives an allocation calculated on a per capita basis and distributed monthly by the State Controller's office. To receive this funding, the City must comply with established program guidelines including implementation of a Congestion Management Program and a Seven-Year Capital Improvement Program. Section 2105 funds are used primarily to supplement funding for Gas Tax projects as identified in the City's Capital Improvement Program.

KEY GOALS

- Continue efforts to relieve traffic congestion by providing essential funding for projects on the City's Capital Improvement Program

City of Whittier

Gas Tax 2105 (266-30-331-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Transfers-Out	443,850	443,850	420,000	420,000	420,000
Total Expenditures and Transfers-Out	\$ 443,850	\$ 443,850	\$ 420,000	\$ 420,000	\$ 420,000
Expenditures and Transfers-Out By Funding Source					
2105 Gas Tax Fund	443,850	443,850	420,000	420,000	420,000
Total Expenditures and Transfers-Out	\$ 443,850	\$ 443,850	\$ 420,000	\$ 420,000	\$ 420,000
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	443,850	443,850	420,000	420,000	420,000
Total Operating Expenditures/Transfers	443,850	443,850	420,000	420,000	420,000
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 443,850	\$ 443,850	\$ 420,000	\$ 420,000	\$ 420,000
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Uptown Parking District No. 1

OVERVIEW

In November of 1963, the City formed the Uptown Parking District No. 1 (encompassing the properties approximately bounded by Hadley Street, Washington and Bright Avenues, Penn Street and Milton Avenue) to provide additional parking in the Uptown Area and encourage additional shopping in the area. A portion of the property tax levy and a parking fee was imposed for funding the costs and expenses to acquire, repair, improve, maintain and operate the public parking structure. The property tax assessment is fixed, but parking fees can be adjusted upon approval by the City Council.

The Uptown Parking District No. 1 budget accounts for the costs of operating the multi-deck parking structure on Bright Avenue in the Uptown area. Maintenance on the facility is conducted by the Public Works Department and includes sweeping, litter control and general maintenance activities.

The regular operating hours of the parking structures are as follows:

Sunday : Closed
Mon. – Thurs. : 7 A.M to 10 P.M.
Fri. : 7 A.M. to Midnight
Sat. : 9 A.M. to Midnight

Regular hours may be occasionally adjusted, as needed, to accommodate holiday or other special events.



KEY GOALS

- Provide for adequate parking in the Whittier Uptown Area
- Increase commercial business in the Uptown Area in order to increase sales tax revenue for the City

City of Whittier

Uptown Parking District No. 1 (291-30-333-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 61,510	\$ 58,118	\$ 42,412	\$ 42,412	\$ 42,482
Maintenance and Operations	21,067	26,311	27,257	27,257	27,173
Capital Outlay	-	-	-	-	-
Total Expenditures	82,577	84,429	69,669	69,669	69,655
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 82,577	\$ 84,429	\$ 69,669	\$ 69,669	\$ 69,655
Expenditures and Transfers-Out By Funding Source					
Uptown Parking District No. 1 Fund	82,577	84,429	69,669	69,669	69,655
Total Expenditures and Transfers-Out	\$ 82,577	\$ 84,429	\$ 69,669	\$ 69,669	\$ 69,655
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 54,190	\$ 52,271	\$ 52,648	\$ 52,648	\$ 52,648
Employee Benefits	7,320	5,847	(10,236)	(10,236)	(10,166)
Total Employee Services	61,510	58,118	42,412	42,412	42,482
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	578	267	267	267	183
Professional Services	-	-	-	-	-
Utilities	8,355	9,470	9,326	9,326	9,326
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	6,356	10,897	10,609	10,609	10,609
Materials and Supplies	1,778	1,677	3,055	3,055	3,055
City Charges	4,000	4,000	4,000	4,000	4,000
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	21,067	26,311	27,257	27,257	27,173
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	82,577	84,429	69,669	69,669	69,655
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 82,577	\$ 84,429	\$ 69,669	\$ 69,669	\$ 69,655
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	2.0	2.0	2.0	2.0	2.0
Total	2.0	2.0	2.0	2.0	2.0

City of Whittier

Uptown Parking District No. 2

OVERVIEW

In May of 1965, the City formed the Uptown Parking District No. 2 (encompassing the properties approximately bounded by Hadley Street, Bright Avenue, Wardman Street and Milton Avenue) to provide additional parking in the Uptown Area and encourage additional shopping in the area.

A portion of the property tax levy and a parking fee was imposed for the purpose of paying the costs and expenses of acquiring, repairing, improving, maintaining and operating the public parking facilities and for the debt service costs of \$710,000 in parking bonds which were retired in July, 1994.

Unlike the property tax assessment, which is a fixed, flat amount, parking fees are subject to adjustment and can be changed with the approval of the City Council.

The Uptown Parking District No. 2 budget provides the funding for the costs of operation and maintenance of eight (8) parking lots and six (6) galleries in the Uptown Area. Maintenance is conducted by the Public Works Department and includes sweeping, litter control and other general maintenance activities.



KEY GOALS

- Provide for safe and adequate parking facilities in the Whittier Uptown Area
- Increase commercial business in the Uptown Area in order to increase sales tax revenue for the City

City of Whittier

Uptown Parking District No. 2 (292-30-333-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 10,750	\$ 10,750	\$ 12,225	\$ 12,225	\$ 12,400
Maintenance and Operations	56,582	56,364	68,224	68,224	87,479
Capital Outlay	-	-	-	-	-
Total Expenditures	67,332	67,114	80,449	80,449	99,879
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 67,332	\$ 67,114	\$ 80,449	\$ 80,449	\$ 99,879
Expenditures and Transfers-Out By Funding Source					
Uptown Parking District No. 2 Fund	67,332	67,114	80,449	80,449	99,879
Total Expenditures and Transfers-Out	\$ 67,332	\$ 67,114	\$ 80,449	\$ 80,449	\$ 99,879
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	10,750	10,750	12,225	12,225	12,400
Total Employee Services	10,750	10,750	12,225	12,225	12,400
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	112	117	117	117	143
Professional Services	-	-	-	-	-
Utilities	9,253	9,984	8,868	8,868	8,868
Miscellaneous Services	681	-	485	485	485
Repairs and Maintenance	31,512	33,945	46,177	46,177	65,177
Materials and Supplies	550	550	550	550	550
City Charges	11,617	11,768	12,027	12,027	12,256
Mobile Equipment Rental	-	-	-	-	-
Other	2,857	-	-	-	-
Total Maintenance and Operations	56,582	56,364	68,224	68,224	87,479
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	67,332	67,114	80,449	80,449	99,879
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 67,332	\$ 67,114	\$ 80,449	\$ 80,449	\$ 99,879
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Uptown Village Maintenance District

OVERVIEW

In April of 1981, the City of Whittier formed the Uptown Maintenance District (consisting of properties fronted on Greenleaf Avenue between Hadley Street and Wardman Street and on Philadelphia Street, between Milton Avenue and Washington Avenue) to provide for the additional maintenance needs of the area. This District expired and ceased to collect its annual special property tax assessment after June 2006.



The special District was funded through an annual special property tax assessment on property owners within the District's boundaries for 25 years ending 2006. The amount of the special property tax levy was determined by the Public Works Department's Engineering Division through an analysis of prior years' actual and future estimates of costs related to maintenance. The Council continued to provide the needed funds to continue the operation and maintenance level of services since FY 2009-10 utilizing City's General Fund, until an alternative funding source is identified, through the adoption of the Uptown Specific Plan.

Some of the maintenance duties conducted in the Uptown Maintenance District included additional street sweeping service, special enhancements, landscaping maintenance, sidewalk cleaning and litter control.

KEY GOALS

- Provide for the enhanced beautification of the Whittier Uptown Area
- Increase commercial business in the Uptown Area in order to increase sales tax revenue for the City



City of Whittier

Uptown Village Maintenance District (294-30-333-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,150	\$ 2,150	\$ 2,237	\$ 2,237	\$ 2,272
Maintenance and Operations	49,122	50,184	51,132	51,132	51,129
Capital Outlay	-	-	-	-	-
Total Expenditures	51,272	52,334	53,369	53,369	53,401
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 51,272	\$ 52,334	\$ 53,369	\$ 53,369	\$ 53,401
Expenditures and Transfers-Out By Funding Source					
Uptown Village Maintenance District Fund	51,272	52,334	53,369	53,369	53,401
Total Expenditures and Transfers-Out	\$ 51,272	\$ 52,334	\$ 53,369	\$ 53,369	\$ 53,401
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	2,150	2,150	2,237	2,237	2,272
Total Employee Services	2,150	2,150	2,237	2,237	2,272
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	83	82	82	82	79
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	6,589	7,652	8,400	8,400	8,400
Materials and Supplies	-	-	200	200	200
City Charges	42,450	42,450	42,450	42,450	42,450
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	49,122	50,184	51,132	51,132	51,129
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	51,272	52,334	53,369	53,369	53,401
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 51,272	\$ 52,334	\$ 53,369	\$ 53,369	\$ 53,401
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Federal Stimulus (ARRA)

OVERVIEW

The American Recovery and Reinvestment Act (ARRA) of 2009, (Public Law 111-5) was signed by President Barack Obama on February 17, 2009. ARRA appropriated \$27.5 billion from the General Fund of the Treasury to fund various programs, including but not limited to, transportation project/highway program apportionments to the states which are ultimately distributed to counties and cities based on population.

The City of Whittier received approximately \$2.6 million of highway funds. The funds are administered by the California State Department of Transportation (CalTrans) Local Assistance team using programming methods between Los Angeles County Metropolitan Transit Authority (Metro) and the City.

KEY GOALS

- The preservation and creation of jobs
- Infrastructure investment
- Energy efficiency and science
- Assistance to the unemployed
- State and local fiscal stabilization

City of Whittier

Federal Stimulus - ARRA (296-30-950-930)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	2,017,257	632,366	-	-	-
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>2,017,257</u>	<u>632,366</u>	-	-	-
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 2,017,257</u>	<u>\$ 632,366</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Expenditures and Transfers-Out By Funding Source					
ARRA Fund	2,017,257	632,366	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 2,017,257</u>	<u>\$ 632,366</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Grants	2,017,257	632,366	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>2,017,257</u>	<u>632,366</u>	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>2,017,257</u>	<u>632,366</u>	-	-	-
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 2,017,257</u>	<u>\$ 632,366</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



City of Whittier

Mobile Equipment

OVERVIEW



The Mobile Equipment Division of the Public Works Department is responsible for the preventive maintenance services, repairs, acquisition, replacement and disposal of City vehicles and equipment. Mobile Equipment is responsible for the mechanical maintenance of all vehicles in the City's fleet, including heavy-duty earth moving equipment, heavy and light trucks, passenger sedans, police vehicles, off-road equipment and turf equipment.

Through an aggressive maintenance program, the Division ensures that City equipment is maintained in good operating condition and ready for use. The Division monitors the age and evaluates the condition of each vehicle in the City's fleet. This information is used to make recommendations for equipment replacement to ensure reliability and minimize ownership costs. The Division also operates gasoline, diesel and compressed natural gas (CNG) fuel-dispensing systems and is responsible for City compliance with environmental laws applicable to vehicles, equipment and fleet maintenance services.



KEY ACCOMPLISHMENTS

- Passed California Highway Patrol (CHP) Annual Bus Inspection (Dial-A-Ride)
- Passed all mandatory annual testing to operate the City Yard Underground Storage Tank (UST) unleaded gasoline and diesel fuel dispensing island
- Successfully hired a temporary employee through the Heavy Equipment Technology Program at Rio Hondo College.
- Ensure Diesel Particulate Filters (CARB Traps) compliance on affected city on-road vehicles.
- Maintain and ensure operation of the Compressed Natural Gas (CNG) vehicle refueling station
- Took delivery of a new Mobile Vehicle Hoist for the Fleet Division.

City of Whittier

Mobile Equipment

KEY GOALS

- Assure that City vehicles and equipment are maintained in good working order through an effective and efficient preventive maintenance program
- Make recommendations for vehicle and equipment replacement to increase reliability and minimize ownership costs
- Assist the Transit Division with Dial-A-Ride maintenance
- Comply with the applicable Federal and State regulations and promote clean energy efficient fueled vehicles

City of Whittier

Mobile Equipment (740-30-361-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 486,424	\$ 546,668	\$ 431,515	\$ 431,515	\$ 448,842
Maintenance and Operations	2,214,245	2,026,572	2,259,343	2,279,730	2,270,433
Capital Outlay	-	-	6,000	6,000	6,000
Total Expenditures	<u>2,700,669</u>	<u>2,573,240</u>	<u>2,696,858</u>	<u>2,717,245</u>	<u>2,725,275</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 2,700,669</u>	<u>\$ 2,573,240</u>	<u>\$ 2,696,858</u>	<u>\$ 2,717,245</u>	<u>\$ 2,725,275</u>
Expenditures and Transfers-Out By Funding Source					
Mobile Equipment Fund	2,700,669	2,573,240	2,696,858	2,717,245	2,725,275
Total Expenditures and Transfers-Out	<u>\$ 2,700,669</u>	<u>\$ 2,573,240</u>	<u>\$ 2,696,858</u>	<u>\$ 2,717,245</u>	<u>\$ 2,725,275</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 657,452	\$ 676,042	\$ 753,687	\$ 753,687	\$ 752,810
Employee Benefits	(171,028)	(129,374)	(322,172)	(322,172)	(303,968)
Total Employee Services	<u>486,424</u>	<u>546,668</u>	<u>431,515</u>	<u>431,515</u>	<u>448,842</u>
Dues, Memberships, License and Publications	7,616	7,440	10,450	10,450	10,450
Rentals	35,406	35,377	35,877	35,877	35,877
Taxes and Assessments	-	-	-	-	-
Insurance	75,749	65,640	76,784	76,784	75,498
Professional Services	2,182	3,056	8,100	8,100	8,100
Utilities	1,650	644	1,200	1,200	1,200
Miscellaneous Services	695	120	2,000	2,000	2,000
Repairs and Maintenance	2,743,626	2,567,110	2,703,449	2,723,658	2,707,056
Materials and Supplies	37,065	32,142	44,338	44,516	44,634
City Charges	190,068	190,068	190,068	190,068	190,068
Mobile Equipment Rental	53,882	54,296	55,035	55,035	67,615
Other	(933,694)	(929,321)	(867,958)	(867,958)	(872,065)
Total Maintenance and Operations	<u>2,214,245</u>	<u>2,026,572</u>	<u>2,259,343</u>	<u>2,279,730</u>	<u>2,270,433</u>
Capital Outlay	-	-	6,000	6,000	6,000
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>2,700,669</u>	<u>2,573,240</u>	<u>2,696,858</u>	<u>2,717,245</u>	<u>2,725,275</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 2,700,669</u>	<u>\$ 2,573,240</u>	<u>\$ 2,696,858</u>	<u>\$ 2,717,245</u>	<u>\$ 2,725,275</u>
Full Time Positions	12.0	12.0	12.0	12.0	12.0
Part Time Positions (Full Time Equivalent)	0.1	0.1	0.6	0.6	0.6
Total	<u>12.1</u>	<u>12.1</u>	<u>12.6</u>	<u>12.6</u>	<u>12.6</u>



City of Whittier

Mobile Equipment Replacement

OVERVIEW

The Mobile Equipment Division of the Public Works Department is responsible for the acquisition and replacement of mobile equipment, including earth moving equipment, heavy, medium, and light-duty trucks, passenger sedans, police vehicles, and off-road and turf equipment. The Division staff prepares specifications for the purchase of all new replacement vehicles and equipment for all City departments.



KEY ACCOMPLISHMENTS

- Took delivery of the City's first Compressed Natural Gas (CNG) fueled asphalt dump truck
- Successfully ordered four (4) heavy-duty Compressed Natural Gas (CNG) fueled trucks
- Successfully replaced 3 vehicles circumventing costs toward the installation of Diesel Particulate Filters (CARB Traps).
- Took Delivery of two (2) Hybrid Electric cars.

KEY GOALS

- Make recommendations to replace vehicles and equipment based on reliability and ownership costs
- Replace vehicles and equipment in a timely and cost-effective manner by securing the lowest qualified bid
- Develop vehicle and equipment specifications which meet all federal, state, and local regulations and are consistent with user needs and requirements
- Seek and solicit grant opportunities. Make recommendations to procure the lowest emission vehicles and equipment which are cost effective, and meet user needs and requirements

City of Whittier

Mobile Equipment Replacement

PERFORMANCE MEASURES

	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Vehicles Replaced	23	16	19	11
Average Age of Vehicles Replaced	11 yrs	12.5 yrs	17.9 yrs	16.8 yrs
Vehicles Replaced With Alternative Fueled Vehicles	0	5	4	1
Grant Funding	\$0	\$86,000	\$120,000	\$30,000

City of Whittier

Mobile Equipment Replacement (750-30-361-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	2,284	-	-	-	-
Capital Outlay	818,519	1,057,523	1,237,000	1,260,000	1,035,500
Total Expenditures	820,803	1,057,523	1,237,000	1,260,000	1,035,500
Transfers-Out	-	-	-	-	1,103,600
Total Expenditures and Transfers-Out	\$ 820,803	\$ 1,057,523	\$ 1,237,000	\$ 1,260,000	\$ 2,139,100
Expenditures and Transfers-Out By Funding Source					
Mobile Replacement Fund	820,803	1,057,523	1,237,000	1,260,000	2,139,100
Total Expenditures and Transfers-Out	\$ 820,803	\$ 1,057,523	\$ 1,237,000	\$ 1,260,000	\$ 2,139,100
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	-	-	-	-	-
Capital Outlay	818,519	1,057,523	1,237,000	1,260,000	1,035,500
Transfers-Out	-	-	-	-	1,011,600
Total Operating Expenditures/Transfers	818,519	1,057,523	1,237,000	1,260,000	2,047,100
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	2,284	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	92,000
Total Non-Operating Expenditures/Transfers	2,284	-	-	-	92,000
Total Expenditures and Transfers-Out	\$ 820,803	\$ 1,057,523	\$ 1,237,000	\$ 1,260,000	\$ 2,139,100
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0



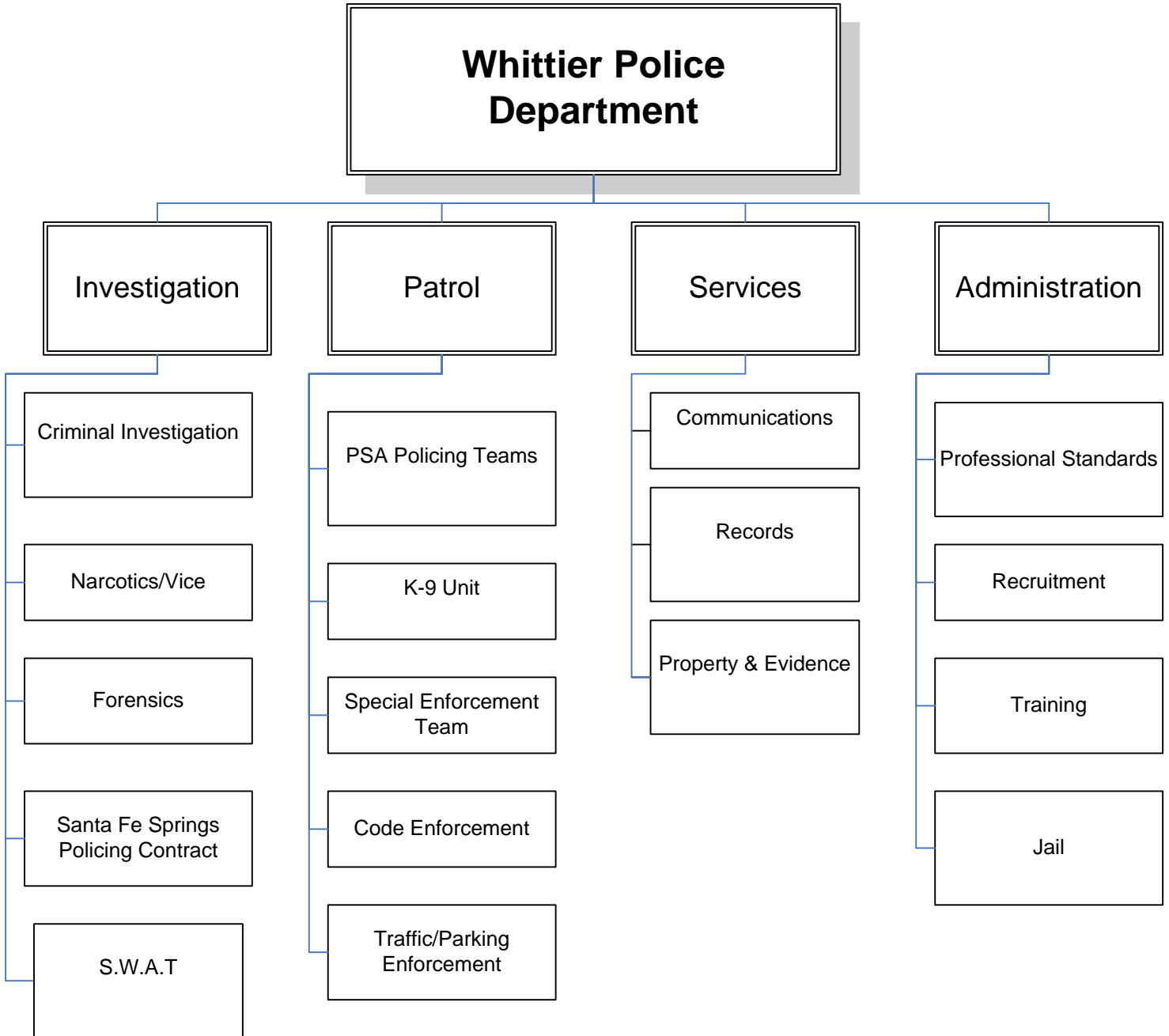
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City of Whittier

Police Department

- *Whittier Police Department*
- *Santa Fe Springs Policing Team*
- *Code Enforcement*
- *Code Liens*
- *Whittwood Police*
- *COPS in Schools*
- *Traffic Offender / State COPS Program*
- *Asset Seizure / Forfeiture
Fund*

Police Department

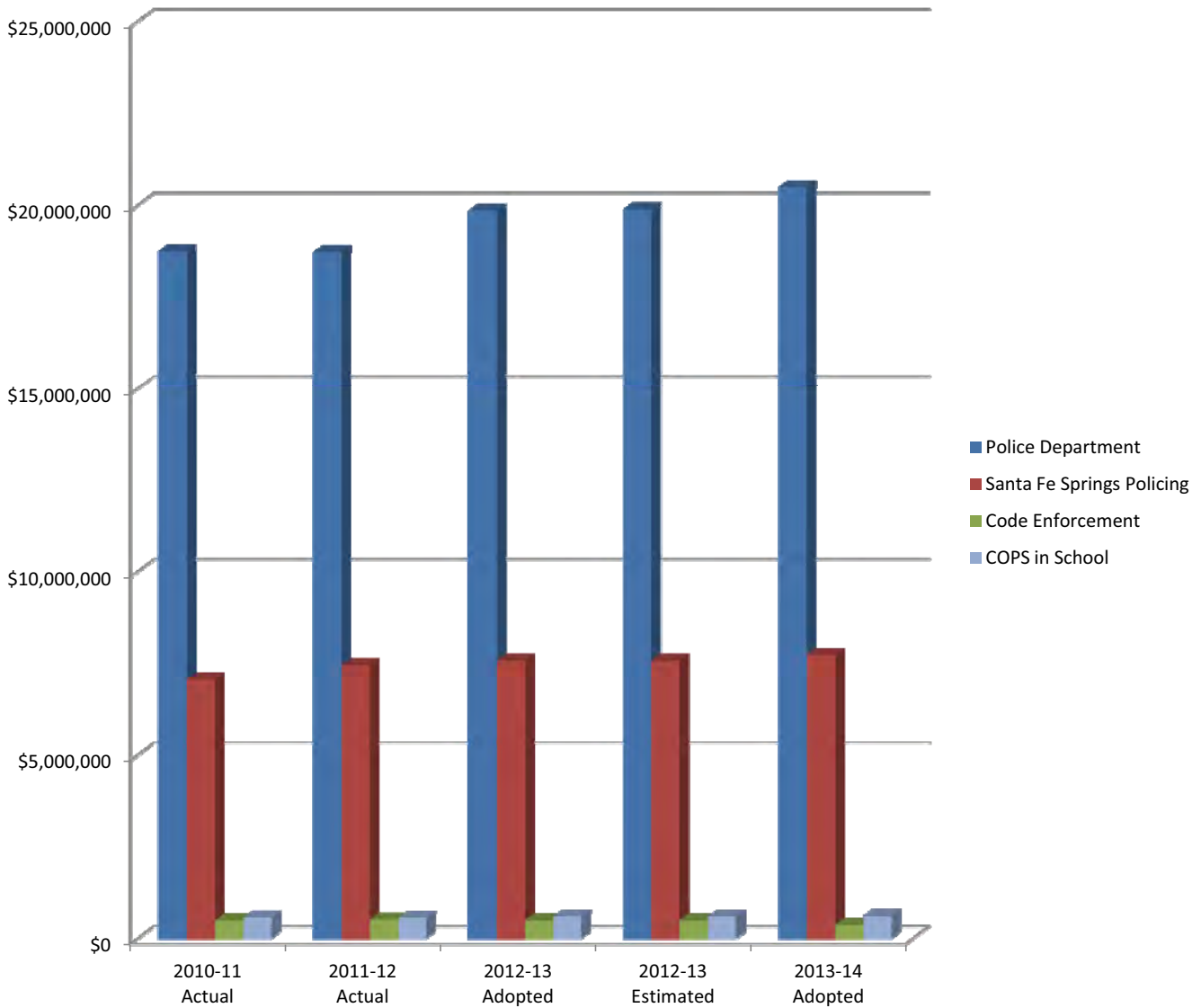
Organization Chart



City of Whittier

Police Department

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted
Police Department	\$ 18,747,774	\$ 18,722,661	\$ 19,851,993	\$ 19,895,056	\$ 20,488,381
Santa Fe Springs Policing	7,056,643	7,448,084	7,574,277	7,574,277	7,730,480
Code Enforcement	494,067	513,733	491,449	491,449	369,959
COPS in School	563,219	559,073	596,781	596,781	615,964



City of Whittier

Police Department

OVERVIEW

The Whittier Police Department is a general law enforcement agency responsible for the delivery of a full range of law enforcement services. Personnel include 120 sworn officers and 51 civilian positions for a total of 171 full-time positions. Included within the 171 positions are 39 positions (34 sworn and 5 full-time civilians) assigned to provide contract law enforcement services to the City of Santa Fe Springs. The Police Department also has many part-time employees, Cadets, Reserve Officers, an Explorer Post, and many active volunteers. The Department is organizationally structured and comprised of four (4) Divisions: Patrol, Investigations, Support Services, and Administration.

The Patrol Division is responsible for field operations and are the primary personnel assigned to respond to calls for service. Patrol personnel prevent crime, enforce laws, apprehend criminals, and perform preliminary investigations through Public Service Area (PSA) policing strategies. Specialized units within the Patrol Division include the Uptown Bicycle Patrol, Special Enforcement Team (SET), K-9 Team, Community Services Officers, Code Enforcement, Parking Enforcement, and the Traffic Bureau. A team of School Resource Officers (SROs) serve full-time at local high schools and East Whittier City School District supplementing the efforts of the police departments' Patrol teams, specialized units, and school administrators through their promotion of campus safety. The SET team targets gangs, graffiti, and the resolution of identified problems in the community. Community Service Officers perform a variety of functions including preparation of crime reports, traffic accident investigation, parking enforcement and special projects as assigned. The Police Reserve Unit, Police Cadets, and Volunteer Program are included in the Patrol Division.

The Investigation Division provides follow-up investigation on reported crimes. Detectives investigate crimes, interview witnesses, and victims, identify and arrest offenders, recover stolen property and file criminal cases with the appropriate jurisdictions. The Narcotics Bureau conducts undercover investigations in local narcotics enforcement and participates in regional narcotic task forces. The Technical Services Bureau, which is assigned to the Investigation Division, provides specialized services related to the collection, identification, and analysis of crime scene evidence, especially latent fingerprints. The Investigation Division also oversees the Crime Analysis Unit which is responsible for analysis and compilation of information and data related to criminal activity and trends. This compiled information is essential for criminal investigations and helps identify problem areas or criminal patterns which results in more effective deployment of personnel and allocation of resources. In addition, administration of the contract to provide law enforcement services to Santa Fe Springs is also the responsibility of this division.

The Support Services Division includes various specialized units, including Communications, Records, Property and Evidence and budget oversight. Communications is responsible for all 9-1-1, and emergency and routine radio communication functions. It also includes the oversight of all Police radio equipment, network, and operation. The accurate transcription, data entry, maintenance, and release of records and/or reports relating to law enforcement matters and criminal activity are the responsibility of the Records Bureau. Records Personnel handle the Police Department's public front counter and phone calls as well as Livescan fingerprinting for the public and City applicants. The Property and Evidence Unit documents, stores, protects, and controls all of the property and evidence collected by police officers in the field. Many laws govern the proper storage and management of evidence that is later used in Court proceedings. The preparation and oversight of the Department's budget is provided within the Division, along with grant writing and management.

City of Whittier

Police Department

The Administration Division includes the Office of Professional Standards, Training Unit, Recruitment, Community Relations, Press Information Unit, and payroll and accounts payable functions. The mission of Professional Standards is to review officer involved critical incidents and investigate complaints received on sworn and non-sworn employees of the Department. The Training unit is in charge of directing on-going training for the entire Department given in the form of classes, seminars, and tactical exercises. The Training Coordinator also serves as the Department's Rangemaster, coordinating all firearms training for sworn personnel. Recruitment is in charge of processing police and civilian applicants through a tough selection process that can include a written exam, physical agility test, oral interview, extensive background investigation, psychological test and evaluation, medical exams and a polygraph depending upon the position. The Community Relations officer is responsible for programs that deal with the public, from seniors to pre-schoolers, including crime prevention programs, "Business/Neighborhood Watch" and school programs. The regular preparation of payroll and payment of invoices are performed by personnel within this Division.

The Police Department has projected its technology needs for the next several years in a plan that primarily includes the augmentation or replacement of aging systems and equipment. Core systems that are used daily by police personnel have replacement cycles that require regular review and adherence.

SIGNIFICANT CRIMES

Crimes	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Homicides	5	1	1	1
Forcible Rape	14	9	12	12
Robbery	95	91	82	82
Aggravated Assault	221	200	150	150
Burglary	424	425	472	472
Larceny	1,778	1,735	1,780	1,780
Motor Vehicle Theft	264	286	285	285
TOTAL	2,801	2,747	2,782	2,782

MOBILE DATA COMPUTERS

A three-year replacement plan was approved for the upgrade of the Police Department's mobile data computers. These are the computers Police officers receive and send computer transmissions to and from the dispatch center, including their "calls for service", prior police activity at an address, the status of other officers, and other important information.

Upgrading the Total systems (computers, keyboards, and displays) over three years using the vendor's latest products will keep the costs down. The installation, cabling, and mounting system costs will be minimal. The computers are made to last for many years; they are ruggedized for use in vehicles, and will withstand the high temperatures of the cars' trunks.



City of Whittier

Police (100-40-411-000, 100-40-412-701, 717, 719)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 15,820,671	\$ 15,858,602	\$ 16,435,871	\$ 16,435,871	\$ 17,097,769
Maintenance and Operations	2,927,103	2,864,059	3,313,585	3,356,648	3,122,277
Capital Outlay	-	-	102,537	102,537	268,335
Total Expenditures	<u>18,747,774</u>	<u>18,722,661</u>	<u>19,851,993</u>	<u>19,895,056</u>	<u>20,488,381</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 18,747,774</u>	<u>\$ 18,722,661</u>	<u>\$ 19,851,993</u>	<u>\$ 19,895,056</u>	<u>\$ 20,488,381</u>
Expenditures and Transfers-Out By Source					
General Fund	18,747,774	18,722,661	19,851,993	19,895,056	20,488,381
Total Expenditures and Transfers-Out	<u>\$ 18,747,774</u>	<u>\$ 18,722,661</u>	<u>\$ 19,851,993</u>	<u>\$ 19,895,056</u>	<u>\$ 20,488,381</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 10,349,794	\$ 10,096,265	\$ 10,421,629	\$ 10,421,629	\$ 10,747,154
Employee Benefits	5,470,877	5,762,337	6,014,242	6,014,242	6,350,615
Total Employee Services	<u>15,820,671</u>	<u>15,858,602</u>	<u>16,435,871</u>	<u>16,435,871</u>	<u>17,097,769</u>
Dues, Memberships, License and Publications	9,967	19,564	21,158	21,158	21,158
Rentals	-	-	-	-	-
Taxes and Assessments	121	20	-	-	-
Insurance	610,331	611,772	611,772	611,772	461,747
Professional Services	173,750	165,298	168,925	209,781	168,925
Utilities	68,571	42,080	57,750	57,750	57,750
Miscellaneous Services	562,517	643,274	744,931	744,931	744,931
Repairs and Maintenance	42,499	82,478	170,872	170,872	184,319
Materials and Supplies	428,147	348,672	581,496	584,609	587,306
City Charges	-	-	-	-	-
Mobile Equipment Rental	979,094	919,899	918,781	918,781	858,241
Other	25,894	31,002	37,900	36,994	37,900
Total Maintenance and Operations	<u>2,900,891</u>	<u>2,864,059</u>	<u>3,313,585</u>	<u>3,356,648</u>	<u>3,122,277</u>
Capital Outlay	-	-	102,537	102,537	268,335
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>18,721,562</u>	<u>18,722,661</u>	<u>19,851,993</u>	<u>19,895,056</u>	<u>20,488,381</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	26,212	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>26,212</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 18,747,774</u>	<u>\$ 18,722,661</u>	<u>\$ 19,851,993</u>	<u>\$ 19,895,056</u>	<u>\$ 20,488,381</u>
Full Time Positions	120.0	120.0	120.0	120.0	120.0
Part Time Positions (Full Time Equivalent)	8.4	8.4	8.4	8.4	8.4
Total	<u>128.4</u>	<u>128.4</u>	<u>128.4</u>	<u>128.4</u>	<u>128.4</u>



City of Whittier

Santa Fe Springs Policing Team

OVERVIEW

The Whittier Police Department provides contract law enforcement services to the City of Santa Fe Springs. There are forty (40) members of the Whittier Police Department who are assigned to the Santa Fe Springs (SFS) Policing Team. Sworn personnel include four (4) sergeants, four (4) investigators, two (2) problem-oriented policing officers, a traffic officer, a school resource officer and twenty three (23) patrol officers. Civilian personnel include a records supervisor and five (5) clerical employees.

Members of the SFS Policing team work in partnership with employees of the Santa Fe Springs Police Services Department to provide the City of Santa Fe Springs with full-scale law enforcement. The SFS Policing Team has integrated a strong community-based policing philosophy into the provision of law enforcement services in that City. All personnel in the SFS Policing Team are assigned to work out of the Santa Fe Springs Police Services Center or the Santa Fe Springs Police Staging Facility.

There are three (3) functional units (Patrol, Investigation and Support Services) within the SFS Policing Team. Members of the patrol unit respond to calls for service and emergencies and are strongly oriented towards crime prevention under a geographical system that divides the city into three (3) community policing areas. They apprehend criminals, enforce laws and perform preliminary investigations. Each patrol officer is responsible for working with residents and members of the business community to prevent crime and enhance the quality of life in the community. A traffic officer is also assigned within the patrol unit. The traffic officer provides services and performs duties in the area of traffic collision analysis, hit and run collision investigation, commercial enforcement and tactical traffic service.

Detectives assigned to the Santa Fe Springs Policing Team are responsible for investigating crimes that occur in the City of Santa Fe Springs. They interview victims and witnesses, identify and arrest offenders, recover stolen property and file criminal cases with the corresponding courts. The Problems Oriented Policing Team is part of the investigations unit and concentrates enforcement efforts on specific criminal activity such as gang violence, illegal drugs, auto theft/car-jacking and other sting-type operations as needed. They also work actively to resolve community crime problems through conventional and innovative law enforcement efforts.

Civilian personnel provide clerical support, crime analysis services and are integral members of the policing team. They work closely with other employees at the Santa Fe Springs Police Services Center to provide information and/or assistance relating to law enforcement and public safety issues.

Personnel assigned at the Whittier Police Department provide management, administrative and other support services ancillary to the provision of law enforcement services in Santa Fe Springs.

City of Whittier

Santa Fe Springs Policing Team

KEY GOALS

- Detect, deter and prevent criminal activity in the City of Santa Fe Springs by developing a cooperative relationship between police, government, citizens, community groups and social agencies.
- Reduce traffic collisions and traffic collision related injuries and deaths in the City of Santa Fe Springs through education and enforcement of traffic laws.
- Effectively deliver non-criminal public services to the City of Santa Fe Springs
- Create a working environment within the policing team that ensures selection and retention of qualified personnel committed to public safety and the accomplishment of department goals
- Work in partnership with the City of Santa Fe Springs, residents, businesses, educational and civic groups to increase public awareness and further encourage "Working Together for a Safe Community!"

SIGNIFICANT CRIMES

Crimes	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Homicides	0	2	1	1
Forcible Rape	3	6	3	3
Robbery	42	40	38	38
Aggravated Assault	39	54	50	50
Burglary	123	178	180	180
Larceny	837	795	861	861
Motor Vehicle Theft	159	217	202	202
TOTAL	1,203	1,292	1,335	1,335

City of Whittier

SFS Policing (100-40-421-703,704/422-000/423-705,706)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 6,315,787	\$ 6,711,035	\$ 6,803,294	\$ 6,803,294	\$ 6,956,478
Maintenance and Operations	740,856	737,049	770,983	770,983	774,002
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>7,056,643</u>	<u>7,448,084</u>	<u>7,574,277</u>	<u>7,574,277</u>	<u>7,730,480</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 7,056,643</u>	<u>\$ 7,448,084</u>	<u>\$ 7,574,277</u>	<u>\$ 7,574,277</u>	<u>\$ 7,730,480</u>
Expenditures and Transfers-Out By Source					
General Fund	7,056,643	7,448,084	7,574,277	7,574,277	7,730,480
Total Expenditures and Transfers-Out	<u>\$ 7,056,643</u>	<u>\$ 7,448,084</u>	<u>\$ 7,574,277</u>	<u>\$ 7,574,277</u>	<u>\$ 7,730,480</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 3,469,497	\$ 3,618,826	\$ 3,678,578	\$ 3,678,578	\$ 3,751,157
Employee Benefits	2,846,290	3,092,209	3,124,716	3,124,716	3,205,321
Total Employee Services	<u>6,315,787</u>	<u>6,711,035</u>	<u>6,803,294</u>	<u>6,803,294</u>	<u>6,956,478</u>
Dues, Memberships, License and Publications	400	400	400	400	400
Rentals	-	-	1,000	1,000	1,000
Taxes and Assessments	-	-	-	-	-
Insurance	226,557	227,565	227,565	227,565	226,947
Professional Services	25,798	14,172	20,000	20,000	20,000
Utilities	-	-	4,000	4,000	4,000
Miscellaneous Services	143,483	149,575	155,665	155,665	155,665
Repairs and Maintenance	68,500	68,500	73,925	73,925	73,925
Materials and Supplies	90,281	88,250	93,450	93,450	93,450
City Charges	184,855	187,257	191,378	191,378	195,015
Mobile Equipment Rental	-	-	-	-	-
Other	982	1,330	3,600	3,600	3,600
Total Maintenance and Operations	<u>740,856</u>	<u>737,049</u>	<u>770,983</u>	<u>770,983</u>	<u>774,002</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>7,056,643</u>	<u>7,448,084</u>	<u>7,574,277</u>	<u>7,574,277</u>	<u>7,730,480</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 7,056,643</u>	<u>\$ 7,448,084</u>	<u>\$ 7,574,277</u>	<u>\$ 7,574,277</u>	<u>\$ 7,730,480</u>
Full Time Positions	39.0	39.0	39.0	39.0	39.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>39.0</u>	<u>39.0</u>	<u>39.0</u>	<u>39.0</u>	<u>39.0</u>

City of Whittier

Code Enforcement

OVERVIEW

The Code Enforcement division of the Police Department is responsible for enforcement of the Whittier Municipal Code with regard to public nuisances, safety and zoning violations. Activities of the Division include enforcement of property maintenance codes, abandoned or inoperable vehicles and coordination with other City departments to maintain the appearance of alleyways. Code Enforcement officers (CEO's) have the authority to issue administrative citations for certain violations of the Municipal Code. Further enforcement of Municipal Code violations are pursued through involvement of the City Attorney and the Los Angeles County District Attorney's Office.

Community Development Block Grant (CDBG) funds have enabled this division to enhance its abilities to manage the Code Enforcement mission. Two (2) Code Enforcement Officers are fully funded utilizing CDBG funds. In addition, the Code Enforcement Secretary and Code Enforcement Supervisor are also partially funded through CDBG. The CDBG area is the subject of proactive assessment and enforcement action. Currently, residences within the CDBG area are being assessed from the street view to identify the properties that reveal the most substandard and blighted conditions. Property owners, tenants and/or property managers are then contacted and requested to bring the properties into voluntary compliance. If properties continue to be non-compliant, property owners, tenants and/or property managers receive administrative citations or face legal action.

Code Enforcement also employs an additional three (3) full-time officers. One CEO is assigned to alley sanitation enforcement. In September 2012 the remaining two CEO's were re-assigned to address all types of violations on a reactive basis within the four PSA policing areas.

KEY GOALS

- Provide a healthier, safer environment for housing the citizens of the City of Whittier;
- Promote public awareness of property maintenance codes;
- Obtain a high degree of resident and business compliance on specific code violations, thereby improving property value.

City of Whittier

Code Enforcement (100-40-431-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 469,703	\$ 491,370	\$ 456,361	\$ 456,361	\$ 331,122
Maintenance and Operations	24,364	22,363	35,088	35,088	38,837
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>494,067</u>	<u>513,733</u>	<u>491,449</u>	<u>491,449</u>	<u>369,959</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 494,067</u>	<u>\$ 513,733</u>	<u>\$ 491,449</u>	<u>\$ 491,449</u>	<u>\$ 369,959</u>
Expenditures and Transfers-Out By Source					
General Fund	494,067	513,733	491,449	491,449	369,959
Total Expenditures and Transfers-Out	<u>\$ 494,067</u>	<u>\$ 513,733</u>	<u>\$ 491,449</u>	<u>\$ 491,449</u>	<u>\$ 369,959</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 298,934	\$ 305,897	\$ 271,966	\$ 271,966	\$ 261,505
Employee Benefits	170,769	185,473	184,395	184,395	69,617
Total Employee Services	<u>469,703</u>	<u>491,370</u>	<u>456,361</u>	<u>456,361</u>	<u>331,122</u>
Dues, Memberships, License and Publications	525	450	1,000	1,000	1,000
Rentals	-	-	200	200	200
Taxes and Assessments	-	-	-	-	-
Insurance	2,657	2,185	2,185	2,185	1,991
Professional Services	113	90	6,000	6,000	6,000
Utilities	3,051	1,426	2,300	2,300	2,300
Miscellaneous Services	777	797	3,200	3,200	3,200
Repairs and Maintenance	-	-	500	500	500
Materials and Supplies	6,935	4,774	8,845	8,845	8,845
City Charges	-	-	-	-	-
Mobile Equipment Rental	10,250	12,572	10,358	10,358	14,301
Other	56	69	500	500	500
Total Maintenance and Operations	<u>24,364</u>	<u>22,363</u>	<u>35,088</u>	<u>35,088</u>	<u>38,837</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>494,067</u>	<u>513,733</u>	<u>491,449</u>	<u>491,449</u>	<u>369,959</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 494,067</u>	<u>\$ 513,733</u>	<u>\$ 491,449</u>	<u>\$ 491,449</u>	<u>\$ 369,959</u>
Full Time Positions	5.0	5.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>5.0</u>	<u>5.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>

City of Whittier

Code Liens

OVERVIEW

The Code Liens program provides the Code Enforcement Division with advance funds to use in their efforts to correct violations under the City's public nuisance abatement procedures. Items considered nuisances by the City include any buildings, structures or vacant properties which contain such substandard conditions as inadequate sanitation, structural hazards, inadequate wiring, faulty plumbing, inadequate mechanical equipment, faulty weather protection, faulty construction materials and fire hazards. Nuisances also include abandoned and hazardous buildings.

Public nuisances are defined within Section 8.08 of the Municipal Code. Properties requiring abatement are posted and property owners are notified by mail to remove the nuisance within 10 days. If a property owner takes no action towards abating the nuisance then the City, at the property owner's expense, clears the nuisance. If the property owner neglects to pay for the cost of abatement within one year, the City may place a lien on the owner's property tax through the County tax rolls. Once property tax liens are collected, a reimbursement is made in the Code Liens cost center to offset the costs incurred for abatement.

KEY GOALS

- Provide a healthier and safer environment for housing the citizens of the City of Whittier;
- Promote public awareness of property maintenance codes;
- Obtain the highest possible degree of compliance on specific code violations, thereby improving the City's visual environment and causing a corresponding increase in property value.

City of Whittier

Code Liens (100-40-431-707)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	8,000	8,000	8,000
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>
Expenditures and Transfers-Out By Source					
General Fund	-	-	8,000	8,000	8,000
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	8,000	8,000	8,000
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>-</u>	<u>-</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>8,000</u>	<u>8,000</u>	<u>8,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Police - Whittwood

OVERVIEW

The Whittier Police Department, in partnership with the Whittwood Mall, continues with the Department's community based-policing efforts through the full-time assignment of an officer that is made available to shoppers and merchants.

A full-time police officer position was established at the Whittwood Mall in order to enhance the Police Department's ability to anticipate and meet the mall's changing security needs. The Whittwood officer works with mall management to coordinate City and mall resources in order to best address the public safety needs of the center.

The Whittwood Mall is billed quarterly for the cost of the full-time officer's salary, including benefits.

KEY GOALS

- Improve safety at the Whittwood Mall, utilizing community-based policing philosophy, in order to increase the mall's attractiveness to shoppers and potential retailers.

City of Whittier

Police - Whittwood (100-40-441-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 139,362	\$ 143,239	\$ 162,394	\$ 162,394	\$ 171,653
Maintenance and Operations	6,037	6,305	7,723	7,723	7,737
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>145,399</u>	<u>149,544</u>	<u>170,117</u>	<u>170,117</u>	<u>179,390</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 145,399</u>	<u>\$ 149,544</u>	<u>\$ 170,117</u>	<u>\$ 170,117</u>	<u>\$ 179,390</u>
Expenditures and Transfers-Out By Source					
General Fund	145,399	149,544	170,117	170,117	179,390
Total Expenditures and Transfers-Out	<u>\$ 145,399</u>	<u>\$ 149,544</u>	<u>\$ 170,117</u>	<u>\$ 170,117</u>	<u>\$ 179,390</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 91,689	\$ 88,315	\$ 107,067	\$ 107,067	\$ 118,645
Employee Benefits	47,673	54,924	55,327	55,327	53,008
Total Employee Services	<u>139,362</u>	<u>143,239</u>	<u>162,394</u>	<u>162,394</u>	<u>171,653</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	829	929	929	929	838
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	1,300	1,300	1,300
City Charges	5,208	5,376	5,494	5,494	5,599
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>6,037</u>	<u>6,305</u>	<u>7,723</u>	<u>7,723</u>	<u>7,737</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>145,399</u>	<u>149,544</u>	<u>170,117</u>	<u>170,117</u>	<u>179,390</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 145,399</u>	<u>\$ 149,544</u>	<u>\$ 170,117</u>	<u>\$ 170,117</u>	<u>\$ 179,390</u>
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>

City of Whittier

COPS in Schools

OVERVIEW

In an effort to increase police presence at local high schools, the Whittier Police Department, Whittier Union High School District and City of Santa Fe Springs developed a plan to deploy full-time School Resource Officers (SROs) at Whittier, La Serna, and Santa Fe High Schools.

Consistent, full-time police presence helps promote a safer environment in and adjacent to the schools. SROs work to create and encourage desirable behavior on the part of the students and are available to students, parents, faculty, officials and community members for problem solving.

The goals and purposes of the Cops in School (CIS) program are best accomplished through a five-year commitment of the SRO's selected for the assignment. A SRO must be thoroughly familiar with the school, know the students and be aware of and familiar with the surrounding neighborhood. At each campus, the SRO assesses the needs on his or her campus and applies a combination of hands-on activities or methods in an effort to gain insight into the students. The activities used are not only directed towards the student but may also include the participation of faculty and parents. Support and educational activities such as mentoring, personal safety and conflict resolution techniques are essential.

The City of Whittier shares the cost of the two (2) officers assigned at Whittier and La Serna High Schools with the high school district and the City of Santa Fe Springs shares the cost of the officer assigned at Santa Fe High School. Program funding between the cities and school district was on a 35%-65% basis for the net cost of the officer.

The program continued by contract with a school district grant. Program funding between the cities and school district will continue, net the grant contribution, on a 35%-65% basis for the duration of the contract which has been renewed through June 30, 2014.

In 2008 the East Whittier City School District received a Federal Healthy Schools grant that included an SRO. In 2012, the East Whittier City School District received a CalGrip Grant that extended the SRO position until December 2013. One police officer is assigned full time to this function whose main focus is on crime and social order attained through traditional law enforcement as well as prevention, problem-solving, community engagement, and partnerships.

KEY GOALS

- Provide a partnership with campus administration to provide a safe learning environment and encourage the development of social responsibility among students;
- Provide a highly visible law enforcement presence on the campus and in the community immediately surrounding the school;
- Decrease incidences of school crime through proactive identification and deterrence of potential criminal activity.

City of Whittier

SROs in School (100-40-461-714, 715, 716, 718)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 560,038	\$ 555,629	\$ 592,137	\$ 592,137	\$ 611,608
Maintenance and Operations	3,181	3,444	4,644	4,644	4,356
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>563,219</u>	<u>559,073</u>	<u>596,781</u>	<u>596,781</u>	<u>615,964</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 563,219</u>	<u>\$ 559,073</u>	<u>\$ 596,781</u>	<u>\$ 596,781</u>	<u>\$ 615,964</u>
Expenditures and Transfers-Out By Source					
General Fund	563,219	559,073	596,781	596,781	615,964
Total Expenditures and Transfers-Out	<u>\$ 563,219</u>	<u>\$ 559,073</u>	<u>\$ 596,781</u>	<u>\$ 596,781</u>	<u>\$ 615,964</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 343,349	\$ 327,744	\$ 349,221	\$ 349,221	\$ 359,551
Employee Benefits	216,689	227,885	242,916	242,916	252,057
Total Employee Services	<u>560,038</u>	<u>555,629</u>	<u>592,137</u>	<u>592,137</u>	<u>611,608</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	2,581	2,844	2,844	2,844	2,556
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	600	600	1,800	1,800	1,800
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>3,181</u>	<u>3,444</u>	<u>4,644</u>	<u>4,644</u>	<u>4,356</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>563,219</u>	<u>559,073</u>	<u>596,781</u>	<u>596,781</u>	<u>615,964</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 563,219</u>	<u>\$ 559,073</u>	<u>\$ 596,781</u>	<u>\$ 596,781</u>	<u>\$ 615,964</u>
Full Time Positions	4.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>



City of Whittier

Traffic Offender/State Cops

OVERVIEW

The Whittier Police Department's "Traffic Safety Program" was established in Fiscal Year 1998-99 with the assistance of a grant from the California Office of Traffic Safety (OTS). The purpose of the program is to improve traffic safety in Whittier through increased traffic enforcement and a vehicle impound program to discourage unlicensed drivers and drivers with revoked or suspended licenses from driving. The OTS Grant, accepted by the City Council in January 1999, originally provided funding for a part-time clerical traffic analyst, two (2) motorcycles, and radar and intoximeter equipment. Currently one officer position is funded by this program.

As a requirement of the OTS Grant, the Traffic Offender Fund was established and now serves as a depository for vehicle impound release fees. Revenue derived from vehicle impounds and attributed to the increased traffic enforcement is being used to fund Traffic Safety Program operations since the OTS grant expired.

AB 3229 (Brulte) was enacted in 1996 as part of the State budget. The bill established the Citizen's Option for Public Safety (COPS) Program and appropriated \$100 million from the State to local agencies for the purpose of improving public safety. Recent COPS legislation extended funding for this valuable program indefinitely.

Funding from the State COPS program originally allowed the Police Department to hire and deploy two (2) full-time sworn officers and one civilian community service officer to the Lambert Road Project Area, an intensive community-based policing project in the area south of Lambert Road between Painter Avenue and Santa Fe Springs Road. The program also funds the operation of a community policing office in the project area. Currently funded are one (1) officer and two (2) part-time civilian community service officers.

Police officers work hand-in-hand with the CSOs trained in code enforcement to mitigate problems such as debris accumulation, abandoned vehicles, and zoning violations. They also integrate innovative community policing practices with existing programs such as Neighborhood Watch to reduce crime and improve living conditions in the area.

KEY GOALS

- Support Traffic Safety Program operations
- Increase safety for Whittier commuters
- Improve quality of life within the project area
- Eliminate crime within the project area
- Eradicate gang activity within the project area
- Eliminate blight through compliance with local codes and regulations
- Create and maintain peace and harmony in the community by developing cooperative relationships between police, government, citizens, community groups and social agencies

City of Whittier

Traffic Offender/State Cops

PERFORMANCE MEASURES

Traffic Collisions	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Injury collisions	299	375	340	340
Fatal collisions	7	6	3	3
Hit and run collisions	357	318	329	329
Non-injury collisions	239	259	234	234
Total	902	958	906	906

City of Whittier

Traffic Offender/State COPS (210 & 220)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 143,263	\$ 233,231	\$ 283,739	\$ 283,739	\$ 285,633
Maintenance and Operations	4,728	1,607	4,932	4,932	4,711
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>147,991</u>	<u>234,838</u>	<u>288,671</u>	<u>288,671</u>	<u>290,344</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 147,991</u>	<u>\$ 234,838</u>	<u>\$ 288,671</u>	<u>\$ 288,671</u>	<u>\$ 290,344</u>
Expenditures and Transfers-Out By Source					
Traffic Offender Fund	147,991	234,838	288,671	288,671	290,344
Total Expenditures and Transfers-Out	<u>\$ 147,991</u>	<u>\$ 234,838</u>	<u>\$ 288,671</u>	<u>\$ 288,671</u>	<u>\$ 290,344</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 90,623	\$ 137,404	\$ 188,406	\$ 188,406	\$ 186,996
Employee Benefits	52,640	95,827	95,333	95,333	98,637
Total Employee Services	<u>143,263</u>	<u>233,231</u>	<u>283,739</u>	<u>283,739</u>	<u>285,633</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	2,418	1,607	1,607	1,607	1,386
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	3,325	3,325	3,325
City Charges	-	-	-	-	-
Mobile Equipment Rental	2,310	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>4,728</u>	<u>1,607</u>	<u>4,932</u>	<u>4,932</u>	<u>4,711</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>147,991</u>	<u>234,838</u>	<u>288,671</u>	<u>288,671</u>	<u>290,344</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 147,991</u>	<u>\$ 234,838</u>	<u>\$ 288,671</u>	<u>\$ 288,671</u>	<u>\$ 290,344</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	<u>1.3</u>	<u>1.3</u>	<u>1.3</u>	<u>1.3</u>	<u>1.3</u>
Total	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>	<u>3.3</u>

City of Whittier

Asset Seizure-Forfeiture

OVERVIEW

The Whittier Police Department participates in the Southern California Drug Task Force (SCDTF), a federally funded multi-jurisdictional task force targeting the highest levels of drug trafficking. The task force is part of the Department of Justice's HIDTA (High Intensity Drug Trafficking Area) program. Personnel assigned to SCDTF from the Whittier Police Department, include one full-time sworn police officer position.

The Southern California Drug Task Force is a multi-jurisdictional crime task force, which strengthens law enforcement efforts and serves as a resource to all participating agencies. In addition to serving as a crime task force, the Southern California Drug Task Force provides assistance to participating agencies in handling drug laboratories, gang suppression, and provides readily available federal resources for major investigations. The expertise supplied by the Southern California Drug Task Force is a valuable resource (cost saving) to all participating agencies.

KEY GOALS

- Deprive criminals of property used in or acquired through illegal activities;
- Strengthen law enforcement efforts.

City of Whittier

Asset Seizure-Forfeiture Fund (250-40-471-000)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 248,814	\$ 263,482	\$ 297,691	\$ 297,691	\$ 294,304
Maintenance and Operations	345	7,012	11,831	11,831	11,817
Capital Outlay	-	-	-	-	51,000
Total Expenditures	<u>249,159</u>	<u>270,494</u>	<u>309,522</u>	<u>309,522</u>	<u>357,121</u>
Transfers-Out	-	-	69,945	69,945	-
Total Expenditures and Transfers-Out	<u>\$ 249,159</u>	<u>\$ 270,494</u>	<u>\$ 379,467</u>	<u>\$ 379,467</u>	<u>\$ 357,121</u>
Expenditures and Transfers-Out By Source					
Asset Seizure-Forfeiture Fund	249,159	270,494	379,467	379,467	357,121
Total Expenditures and Transfers-Out	<u>\$ 249,159</u>	<u>\$ 270,494</u>	<u>\$ 379,467</u>	<u>\$ 379,467</u>	<u>\$ 357,121</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 74,631	\$ 84,110	\$ 107,098	\$ 107,098	\$ 103,838
Employee Benefits	44,183	49,372	60,593	60,593	60,466
Total Employee Services	<u>118,814</u>	<u>133,482</u>	<u>167,691</u>	<u>167,691</u>	<u>164,304</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	30	41	41	41	27
Professional Services	315	315	790	790	790
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	6,656	10,700	10,700	10,700
Materials and Supplies	-	-	300	300	300
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>345</u>	<u>7,012</u>	<u>11,831</u>	<u>11,831</u>	<u>11,817</u>
Capital Outlay	-	-	-	-	51,000
Transfers-Out	-	-	69,945	69,945	-
Total Operating Expenditures/Transfers	<u>119,159</u>	<u>140,494</u>	<u>249,467</u>	<u>249,467</u>	<u>227,121</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	130,000	130,000	130,000	130,000	130,000
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>	<u>130,000</u>
Total Expenditures and Transfers-Out	<u>\$ 249,159</u>	<u>\$ 270,494</u>	<u>\$ 379,467</u>	<u>\$ 379,467</u>	<u>\$ 357,121</u>
Full Time Positions	1.0	1.0	1.0	1.0	1.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>



City of Whittier

Whittier Public Financing Authority



People, Pride, Progress

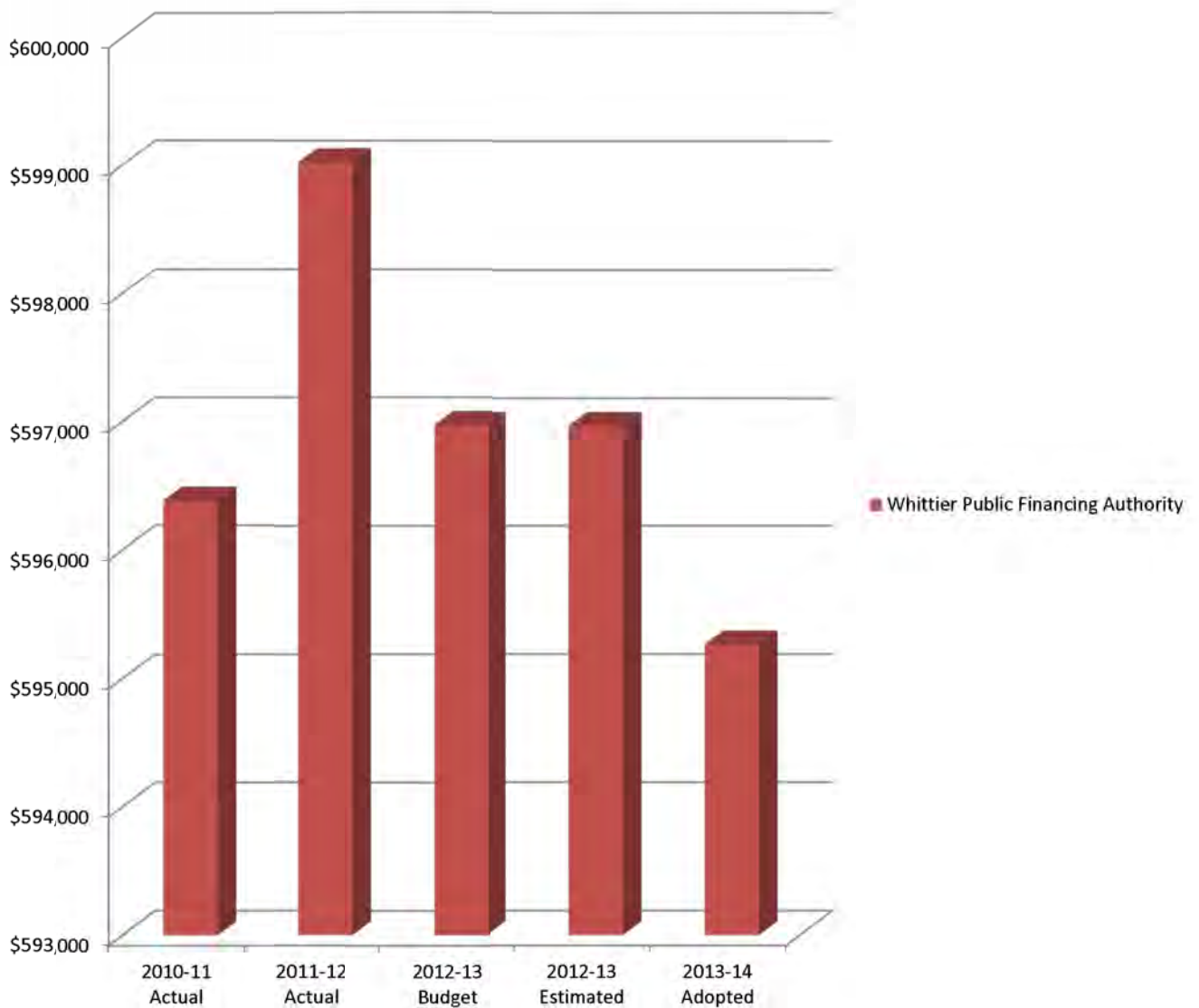
*Adopted Budget for
Fiscal Year 2013-14*

City of Whittier

Whittier Public Financing Authority

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
Whittier Public Financing Authority	\$ 596,383	\$ 599,023	\$ 596,975	\$ 596,975	\$ 595,265

Whittier Public Financing Authority



City of Whittier

Whittier Public Financing Authority

OVERVIEW

The City of Whittier and the Whittier Redevelopment Agency formed the Whittier Public Financing Authority in 1989. The Authority was created to provide financing for public capital improvements for the City and the Agency. The Authority has the power to issue bonds to pay the cost of any public capital improvement and to acquire bonds issued by other public entities.

In addition to the 2002 Revenue Bonds, the Authority also participated in the 2005 issuance of Whittier Redevelopment Agency (Whittier Earthquake Recovery Redevelopment Project) Tax Allocation Bonds in the amount of \$7,810,000.

In March 2002, the Authority issued Revenue Bonds, Series A in the amount of \$7,505,000 to refund the 1992 Whittier Redevelopment Agency Tax Allocations Bonds (Greenleaf Avenue/Uptown Whittier Redevelopment Project) and to finance certain redevelopment activities within the project area. These bonds mature on November 1, 2023. The Authority used the proceeds of this bond issue to loan the Whittier Redevelopment Agency funds that were used to pay off the old bonds and an additional \$3.9 million for redevelopment activities and payment of outstanding City loans. The Agency pays off its loans to the Authority by making the debt service payments from property tax increment revenues generated by the Greenleaf Avenue/Uptown Project areas.

KEY GOALS

- Provide a means of refunding the Greenleaf Avenue/Uptown Whittier Redevelopment Project Area tax allocation bond and increase funding for redevelopment activities within the project area

City of Whittier

Whittier Public Financing Authority (390-25-999-207)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	596,383	599,023	596,975	596,975	595,265
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>596,383</u>	<u>599,023</u>	<u>596,975</u>	<u>596,975</u>	<u>595,265</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 596,383</u>	<u>\$ 599,023</u>	<u>\$ 596,975</u>	<u>\$ 596,975</u>	<u>\$ 595,265</u>
Expenditures and Transfers-Out By Source					
Whittier Public Financing Authority	596,383	599,023	596,975	596,975	595,265
Total Expenditures and Transfers-Out	<u>\$ 596,383</u>	<u>\$ 599,023</u>	<u>\$ 596,975</u>	<u>\$ 596,975</u>	<u>\$ 595,265</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	3,175	5,175	3,600	3,600	3,975
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	375	375	375	375	-
Total Maintenance and Operations	<u>3,550</u>	<u>5,550</u>	<u>3,975</u>	<u>3,975</u>	<u>3,975</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>3,550</u>	<u>5,550</u>	<u>3,975</u>	<u>3,975</u>	<u>3,975</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	592,833	593,473	593,000	593,000	591,290
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>592,833</u>	<u>593,473</u>	<u>593,000</u>	<u>593,000</u>	<u>591,290</u>
Total Expenditures and Transfers-Out	<u>\$ 596,383</u>	<u>\$ 599,023</u>	<u>\$ 596,975</u>	<u>\$ 596,975</u>	<u>\$ 595,265</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



City of Whittier

Whittier Utility Authority



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2013-14*

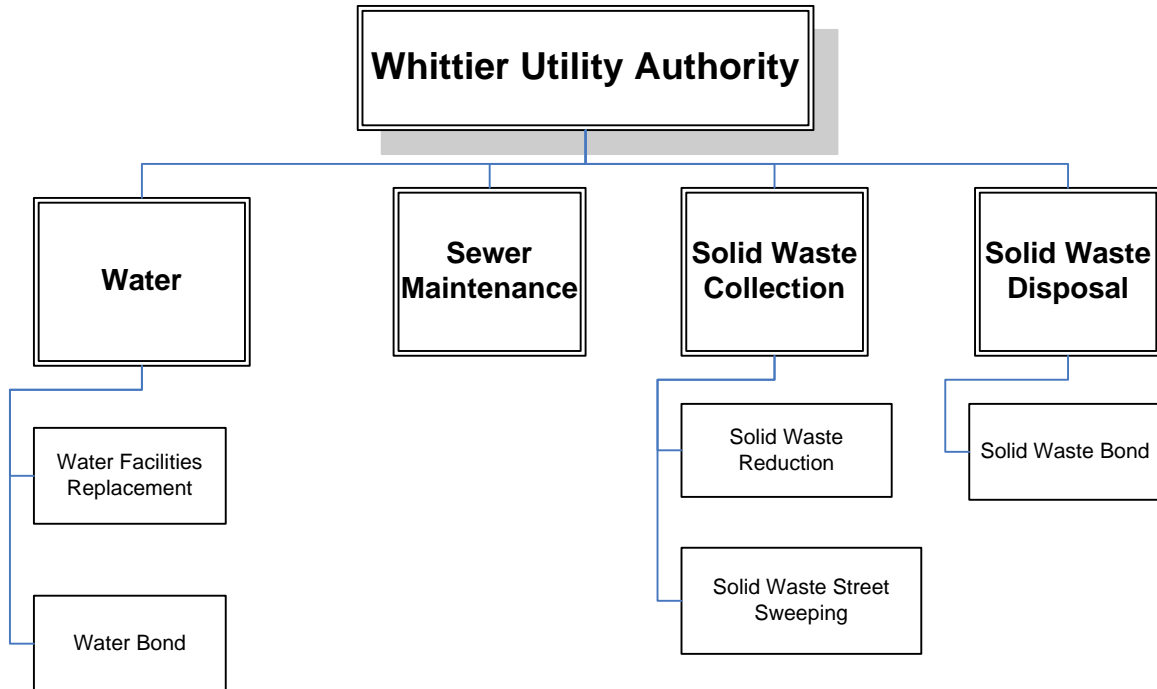
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City of Whittier

Whittier Utility Authority

- *Sewer Maintenance*
- *Water Fund*
- *Solid Waste Collection*
- *Solid Waste Reduction*
- *Solid Waste Street Sweeping*
- *Solid and Toxic Waste Disposal*
- *Water Facilities Replacement*
- *Water Bond*
- *Solid Waste Bond*

Whittier Utility Authority

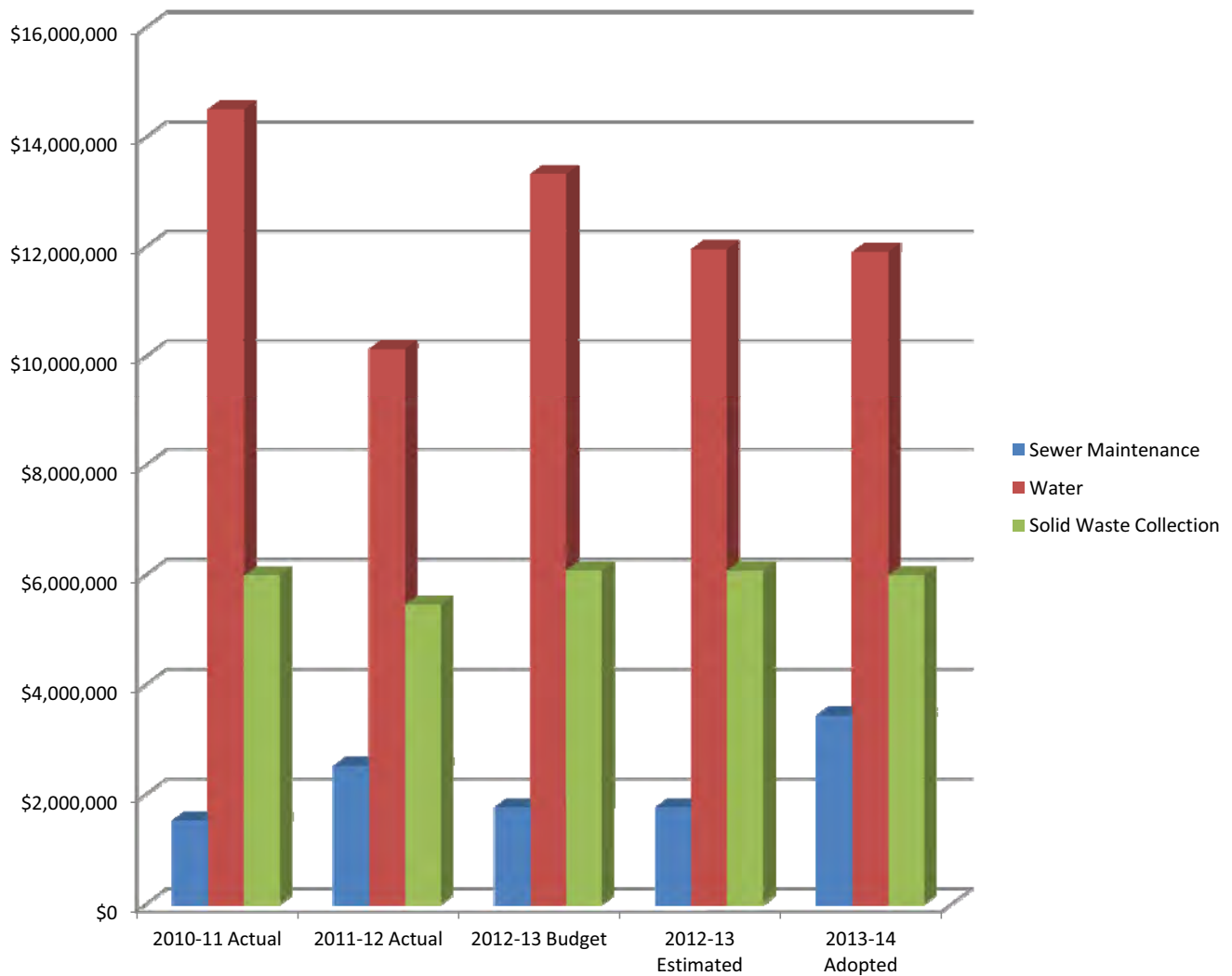
Organization Chart



City of Whittier

Whittier Utility Authority

Division/Cost Center	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
Sewer Maintenance	\$ 1,523,007	\$ 2,516,044	\$ 1,760,609	\$ 1,760,677	\$ 3,437,537
Water	14,507,575	10,133,874	13,321,399	11,953,742	11,903,514
Solid Waste Collection	5,983,020	5,458,337	6,075,809	6,075,809	5,987,283



City of Whittier

Whittier Utility Authority

OVERVIEW

In past years, the City General Fund received “in lieu fees” from the Enterprise Funds to be consistent with the Franchise Fees paid by privately owned utilities. For example, exclusive franchise haulers for solid waste collection pay a Franchise Fee that becomes revenue to the General Fund. In order to be fair and consistent throughout the various service areas in the City, the City’s own waste collection service area paid a comparable “in lieu fee” to the General Fund. In this way, all City rate payers were contributing to General Fund programs regardless of whether their waste was collected by City staff or a private contractor. Similar conditions exist with water and sewer systems. However, changes in State laws and court decisions prevented the City from collecting “in lieu fees” from the City’s rate payers through the Enterprise Funds. In order to maintain a fair system and comply with the law, the City established the Whittier Utility Authority (WUA), a joint powers agency that can make lease payments to the City General Fund in recognition of the value of the City’s utility infrastructure assets. These lease payments effectively replace the General Fund revenue lost when “in lieu” fees became unavailable.

KEY GOALS

- Assure that all City residents and businesses share the same benefits and bear the same burdens associated with utility services delivered by exclusive private providers
- Maintain a fair and consistent system of user fees for utility services regardless of whether the utility services are provided by City staff or through exclusive franchise agreements with contractors
- Assist with the financial stability of the City’s General Fund by making lease payments through the WUA, thus leveraging the value of the City’s utility infrastructure
- Manage groundwater pumping rights in the Main Basin and the Central Basin to assure the future availability of water to our consumers while at the same time maximizing the value of those groundwater-pumping rights for all City residents and businesses

City of Whittier

Sewer Maintenance

OVERVIEW

The Sewer Maintenance Division maintains 210 miles of sewer lines within the City. The Division routinely cleans these sewer lines once every twelve months and some areas on a more frequent basis. The Sewer Maintenance Division is working with the Engineering Division to establish, design and construct priority sewer repair and replacement projects to reduce the number of sewer stoppages and overflows.

In addition, the Sewer Maintenance Division will administer an annual contract for the chemical treatment of the sewer system to kill invasive roots. This contract targets one-third of the sewer system each year so that at the end of a three year cycle the entire system will have been treated. Treatments have an effective life of three years.

KEY GOALS

- Provide for the safe and efficient maintenance of the sewer system to maintain health and sanitation standards
- Update and improve existing sewer system plans by automating system data
- Improve information retrieval by computer scanning of sewer plans for secondary back-up systems
- Replace old and undersized sewer mains
- Identify problem areas by analyzing maintenance and repair data
- Evaluate sewer main conditions using video inspections
- Comply with state requirements for monitoring and reporting sewer spills
- Comply with the State Water Resources Central Board (SWRCB) for the general Waste Discharge Requirements for Sanitary Sewer System
- Evaluate rate structure to ensure the continued financial viability of sewer system.

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Single-family sewer service	18,442	18,442	18,442	18,444
Multi-residential sewer service	2,024	2,024	2,024	2,024
Commercial sewer service	1,675	1,675	1,675	1,675
Sewer spills	22	25	23	22

City of Whittier

Sewer Maintenance (410-30-342-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 485,194	\$ 596,817	\$ 624,775	\$ 624,775	\$ 628,569
Maintenance and Operations	1,037,813	765,799	820,834	820,902	848,968
Capital Outlay	-	681,320	315,000	315,000	1,950,000
Total Expenditures	<u>1,523,007</u>	<u>2,043,936</u>	<u>1,760,609</u>	<u>1,760,677</u>	<u>3,427,537</u>
Transfers-Out	-	472,108	-	-	10,000
Total Expenditures and Transfers-Out	<u>\$ 1,523,007</u>	<u>\$ 2,516,044</u>	<u>\$ 1,760,609</u>	<u>\$ 1,760,677</u>	<u>\$ 3,437,537</u>
Expenditures and Transfers-Out By Funding Source					
Sewer Maintenance Fund	1,523,007	2,516,044	1,760,609	1,760,677	3,437,537
Total Expenditures and Transfers-Out	<u>\$ 1,523,007</u>	<u>\$ 2,516,044</u>	<u>\$ 1,760,609</u>	<u>\$ 1,760,677</u>	<u>\$ 3,437,537</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 137,781	\$ 219,847	\$ 230,758	\$ 230,758	\$ 233,792
Employee Benefits	347,413	376,970	394,017	394,017	394,777
Total Employee Services	<u>485,194</u>	<u>596,817</u>	<u>624,775</u>	<u>624,775</u>	<u>628,569</u>
Dues, Memberships, License and Publications	264	264	664	664	664
Rentals	-	-	3,000	3,000	3,000
Taxes and Assessments	-	10	-	-	-
Insurance	266,600	214,560	214,572	214,572	190,803
Professional Services	157,652	180,562	131,300	131,300	181,300
Utilities	2,204	1,091	2,101	2,101	2,101
Miscellaneous Services	1,301	1,465	3,379	3,379	3,379
Repairs and Maintenance	104,810	117,961	229,872	229,872	229,872
Materials and Supplies	5,417	17,610	23,804	23,805	23,804
City Charges	69,414	70,317	71,863	71,863	73,229
Mobile Equipment Rental	95,481	92,781	137,879	137,879	138,416
Other	-	69,178	2,400	2,467	2,400
Total Maintenance and Operations	<u>703,143</u>	<u>765,799</u>	<u>820,834</u>	<u>820,902</u>	<u>848,968</u>
Capital Outlay	-	681,320	315,000	315,000	1,950,000
Transfers-Out	-	-	-	-	10,000
Total Operating Expenditures/Transfers	<u>1,188,337</u>	<u>2,043,936</u>	<u>1,760,609</u>	<u>1,760,677</u>	<u>3,437,537</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	334,670	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	472,108	-	-	-
Total Non-Operating Expenditures/Transfers	<u>334,670</u>	<u>472,108</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 1,523,007</u>	<u>\$ 2,516,044</u>	<u>\$ 1,760,609</u>	<u>\$ 1,760,677</u>	<u>\$ 3,437,537</u>
Full Time Positions	4.0	4.0	4.0	4.0	4.0
Part Time Positions (Full Time Equivalent)	0.9	0.9	0.9	0.9	0.9
Total	<u>4.9</u>	<u>4.9</u>	<u>4.9</u>	<u>4.9</u>	<u>4.9</u>

City of Whittier

Water Fund (420)

OVERVIEW

The Water Division, a major component of the Whittier Utility Authority (WUA), provides nearly 3 billion gallons of water each year to residents and businesses in the City of Whittier. Operated by the WUA within the department of Public Works, the Water Division performs over 1,500 water quality tests each year. Additionally, the Water Division is responsible for the maintenance of the water system to ensure it remains contaminate free, with consistent water pressure and adequate fire flow to ensure protection of life and property. The water system includes seven production wells, nine booster stations and twelve reservoirs, all operated and maintained by City personnel. In addition, the City operates and maintains the USEPA Whittier Narrows Operable Unit (WNOU). This facility protects water resources by treating the existing contaminated groundwater in the San Gabriel Basin, which ultimately protects the water resources south of the Whittier Narrows Dam. This facility produces a majority of the water being consumed by the customers served by the Water Division. In addition, the Water Division is contracted to operate the Central Basin Quality Protection Program (CBWQPP). The CBWQPP chlorinates and pumps approximately 4 million gallons of water per day. These facilities will provide the City of Whittier with quality drinking water for the future, while protecting the valuable water resources of our neighboring communities.

KEY GOALS

- Provide a continuous supply of high quality water that meets all state and federal regulations
- Operate and maintain the USEPA Whittier Narrows Operable Unit
- Operate the CBWQPP for Central Basin and coordinate operations with the cities of Pico Rivera and Santa Fe Springs
- Maintain all valves in the water system ensuring proper function
- Inspect or monitor water meters to ensure accurate consumption measurement
- Provide water, if available, to the cities of Pico Rivera and Santa Fe Springs
- Supply reclaimed water to large customers
- Calibrate the operation of production and distribution systems to maximize efficiency in water delivery to customers through field-testing and computer modeling
- Replace damaged water transmission main valves and undersized water distribution mains
- Minimize water loss by early detection and repair of leaks
- Upgrade the supervisor control and data acquisition (SCADA) system and continue security system improvements

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Water customers	11,345	11,339	11,351	11,351
Average daily water consumption (gal)	6,211,380	6,358,078	6,735,437	6,735,437
Maximum plant capacity per day (gal)	19,400,000	19,400,000	19,400,000	19,400,000

City of Whittier

Water Fund (420)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 2,366,278	\$ 2,403,346	\$ 2,759,726	\$ 2,759,726	\$ 2,454,266
Maintenance and Operations	10,388,284	6,507,214	7,187,833	7,397,715	6,306,329
Capital Outlay	596,089	40,987	2,202,500	583,933	1,612,000
Total Expenditures	13,350,651	8,951,547	12,150,059	10,741,374	10,372,595
Transfers-Out	1,156,924	1,182,327	1,171,340	1,212,368	1,530,919
Total Expenditures and Transfers-Out	\$ <u>14,507,575</u>	\$ <u>10,133,874</u>	\$ <u>13,321,399</u>	\$ <u>11,953,742</u>	\$ <u>11,903,514</u>
Expenditures and Transfers-Out By Funding Source					
Water Fund	14,507,575	10,133,874	13,321,399	11,953,742	11,903,514
Total Expenditures and Transfers-Out	\$ <u>14,507,575</u>	\$ <u>10,133,874</u>	\$ <u>13,321,399</u>	\$ <u>11,953,742</u>	\$ <u>11,903,514</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,531,666	\$ 1,479,483	\$ 1,760,384	\$ 1,760,384	\$ 1,711,939
Employee Benefits	834,612	923,863	999,342	999,342	742,327
Total Employee Services	2,366,278	2,403,346	2,759,726	2,759,726	2,454,266
Dues, Memberships, License and Publications	18,445	2,655	31,862	32,046	31,862
Rentals	-	874,629	936,629	936,629	936,629
Taxes and Assessments	484,757	662,755	422,276	608,692	417,410
Insurance	379,061	341,546	386,031	386,031	408,911
Professional Services	338,981	260,514	490,440	490,440	252,140
Utilities	986,795	903,338	1,082,519	1,095,495	861,219
Miscellaneous Services	5,601	11,551	24,206	24,206	22,706
Repairs and Maintenance	446,893	274,443	1,065,189	1,065,189	612,189
Materials and Supplies	143,481	130,633	152,700	162,868	145,635
City Charges	473,437	480,678	493,091	493,091	504,048
Mobile Equipment Rental	208,364	202,658	189,890	188,890	199,784
Other	38,740	572,567	28,000	29,138	28,796
Total Maintenance and Operations	3,524,555	4,717,967	5,302,833	5,512,715	4,421,329
Capital Outlay	582,276	12,131	2,202,500	569,363	1,612,000
Transfers-Out	-	829,137	-	1,193,261	1,250,869
Total Operating Expenditures/Transfers	6,473,109	7,962,581	10,265,059	10,035,065	9,738,464
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	6,863,729	1,789,247	1,885,000	1,885,000	1,885,000
Capital Outlay	13,813	28,856	-	14,570	-
Transfers-Out	1,156,924	353,190	1,171,340	19,107	280,050
Total Non-Operating Expenditures/Transfers	8,034,466	2,171,293	3,056,340	1,918,677	2,165,050
Total Expenditures and Transfers-Out	\$ <u>14,507,575</u>	\$ <u>10,133,874</u>	\$ <u>13,321,399</u>	\$ <u>11,953,742</u>	\$ <u>11,903,514</u>
Full Time Positions	21.0	21.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	2.7	2.7	2.7	2.7	2.7
Total	<u>23.7</u>	<u>23.7</u>	<u>24.7</u>	<u>24.7</u>	<u>24.7</u>

City of Whittier

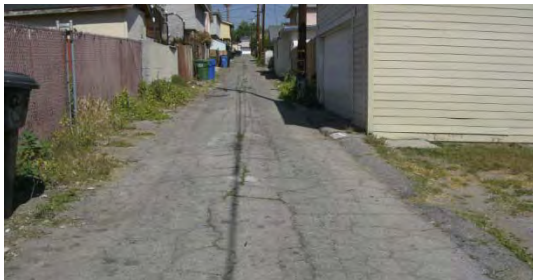
Solid Waste Collection

OVERVIEW

The Solid Waste Collection program, a component of the Whittier Utility Authority, is operated under the direction of the City's Public Works Department. Solid waste collection removes an average 134 tons of refuse per day from approximately 12,000 residential and commercial accounts within the collection service area. The City collects solid waste in Zone 3 of the solid waste collection map. The other collections areas within the City are serviced by a private refuse collection hauler under exclusive franchise agreement.

KEY GOALS

- Provide reliable solid waste collection and recycling services
- Monitor utility billing to accurately reflect service levels provided
- Continue alley rehabilitation program to increase aesthetics, repair pavement and reduce the potential for illegal dumping
- Continue with roll off and trash bin repairs and repainting



Before



After



40 yard Roll Off



2 Yard Bin

PERFORMANCE MEASURES

	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14
Measure	Actual	Actual	Projected	Projected
Roll off bins repaired	24	25	21	24
Commercial customers/total	659	654	650	650

City of Whittier

Solid Waste Collection (430-30-352-851)

	2010-11 Actual	2011-12 Actual	2012-13 Adopted	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 1,499,157	\$ 1,502,210	\$ 1,786,956	\$ 1,786,956	\$ 1,773,920
Maintenance and Operations	3,644,988	3,545,165	4,067,603	4,067,603	4,031,863
Capital Outlay	838,875	385,962	221,250	221,250	50,000
Total Expenditures	<u>5,983,020</u>	<u>5,433,337</u>	<u>6,075,809</u>	<u>6,075,809</u>	<u>5,855,783</u>
Transfers-Out	-	25,000	-	-	131,500
Total Expenditures and Transfers-Out	<u>\$ 5,983,020</u>	<u>\$ 5,458,337</u>	<u>\$ 6,075,809</u>	<u>\$ 6,075,809</u>	<u>\$ 5,987,283</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	5,983,020	5,458,337	6,075,809	6,075,809	5,987,283
Total Expenditures and Transfers-Out	<u>\$ 5,983,020</u>	<u>\$ 5,458,337</u>	<u>\$ 6,075,809</u>	<u>\$ 6,075,809</u>	<u>\$ 5,987,283</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 1,085,845	\$ 1,096,028	\$ 1,318,799	\$ 1,318,799	\$ 1,329,592
Employee Benefits	413,312	406,182	468,157	468,157	444,328
Total Employee Services	<u>1,499,157</u>	<u>1,502,210</u>	<u>1,786,956</u>	<u>1,786,956</u>	<u>1,773,920</u>
Dues, Memberships, License and Publications	520	4,850	6,171	6,171	6,171
Rentals	843,228	843,228	843,228	843,228	843,228
Taxes and Assessments	-	2,576	4,050	4,050	4,050
Insurance	167,178	160,867	160,455	160,455	68,496
Professional Services	18,340	16,784	228,300	228,300	228,300
Utilities	1,175,745	1,130,685	1,299,263	1,299,263	1,299,263
Miscellaneous Services	41,814	23,380	96,500	96,500	96,500
Repairs and Maintenance	211,008	259,209	362,562	362,562	362,562
Materials and Supplies	15,457	15,738	20,467	20,467	20,467
City Charges	191,349	193,836	198,101	198,101	201,865
Mobile Equipment Rental	964,938	822,763	833,906	833,906	886,361
Other	15,411	71,249	14,600	14,600	14,600
Total Maintenance and Operations	<u>3,644,988</u>	<u>3,545,165</u>	<u>4,067,603</u>	<u>4,067,603</u>	<u>4,031,863</u>
Capital Outlay	838,875	385,962	221,250	221,250	50,000
Transfers-Out	-	-	-	-	25,000
Total Operating Expenditures/Transfers	<u>5,983,020</u>	<u>5,433,337</u>	<u>6,075,809</u>	<u>6,075,809</u>	<u>5,880,783</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	25,000	-	-	106,500
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>25,000</u>	<u>-</u>	<u>-</u>	<u>106,500</u>
Total Expenditures and Transfers-Out	<u>\$ 5,983,020</u>	<u>\$ 5,458,337</u>	<u>\$ 6,075,809</u>	<u>\$ 6,075,809</u>	<u>\$ 5,987,283</u>
Full Time Positions	22.0	22.0	22.0	22.0	22.0
Part Time Positions (Full Time Equivalent)	1.3	1.3	1.3	1.3	1.4
Total	<u>23.3</u>	<u>23.3</u>	<u>23.3</u>	<u>23.3</u>	<u>23.4</u>

City of Whittier

Solid Waste Reduction

OVERVIEW

The Solid Waste Source Reduction and Recycling Program, under the Public Works Department, is responsible for compliance with AB 939, the California Integrated Waste Management Act of 1989. Through this program, the City implements the various programs outlined in the City's Source Reduction and Recycling Element of the County Integrated Waste Management Plan. These programs utilize several approaches such as solid waste source reduction, recycling and public education to maintain a 50% reduction in the amount of solid waste disposed in landfills. Working on ordinance and implementation of AB 341 (75% reduction and commercial recycling plan) as required by CalRecycle.

KEY GOALS

- Continue the automated co-mingled curbside and greenwaste recycling program
- Maintain a 50% reduction in the amount of solid waste disposed of in landfills
- Continuously promote and encourage public efforts regarding recycling, household hazardous waste disposal, used oil recycling and backyard composting
- Encourage more commercial recycling through public awareness and education and establish or reinforce successful programs or campaigns



Used oil container



Educational Outreach

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Amount recycled (tons)	40,738	55,650	56,000	60,000
Used Motor Oil Recycled (gal)	5,287	10,980	9,556	11,000

City of Whittier

Solid Waste Reduction (430-30-352-852)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ 26,126	\$ 26,126	\$ 26,303
Maintenance and Operations	640,945	623,332	642,907	642,907	642,907
Capital Outlay	-	-	-	-	-
Total Expenditures	640,945	623,332	669,033	669,033	669,210
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 640,945	\$ 623,332	\$ 669,033	\$ 669,033	\$ 669,210
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	640,945	623,332	669,033	669,033	669,210
Total Expenditures and Transfers-Out	\$ 640,945	\$ 623,332	\$ 669,033	\$ 669,033	\$ 669,210
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	26,126	26,126	26,303
Total Employee Services	-	-	26,126	26,126	26,303
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	640,945	618,311	629,882	629,882	629,882
Miscellaneous Services	-	-	13,000	13,000	13,000
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	5,021	25	25	25
Total Maintenance and Operations	640,945	623,332	642,907	642,907	642,907
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	640,945	623,332	669,033	669,033	669,210
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	-	-	-	-	-
Total Expenditures and Transfers-Out	\$ 640,945	\$ 623,332	\$ 669,033	\$ 669,033	\$ 669,210
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	0.0	0.0	0.0	0.0	0.0

City of Whittier

Solid Waste Street Sweeping

OVERVIEW

The Street Cleaning Program under the Public Works Department is responsible for the sweeping, cleaning and disposal of leaves, litter and debris from Whittier roadways, streets, freeway frontages, alleys, business districts and bus stops.

Street sweeping is conducted regularly to prevent standing water which promotes the growth of algae and increases the presence of flies, mosquitoes and other pests. Street sweeping also eliminates unpleasant or offensive odors.



Whittier Boulevard, a state-owned highway, is part of the City's sweeping route. The City is reimbursed from CALTRANS for sweeping expenses based on the actual cost per mile for the previous year.

Streets within the City are swept bi-weekly, except for the Uptown Maintenance District area, which is swept four times a week. The street maintenance crew operates two (2) vacuum-type street sweepers on a regular basis. An additional street sweeper is available for emergency purposes or in case one of the regular sweepers is in for service or repairs.



KEY GOALS

- Provide for the continued maintenance of City roadways in order to maintain a safe environment for City residents
- Reduce leaves, trash and debris from entering the storm drain system as mandated by the National Pollution Discharge Elimination System (NPDES)

City of Whittier

Solid Waste Street Sweeping (430-30-352-853)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 143,163	\$ 131,120	\$ 159,899	\$ 159,899	\$ 163,218
Maintenance and Operations	300,574	236,179	238,870	238,870	239,837
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>443,737</u>	<u>367,299</u>	<u>398,769</u>	<u>398,769</u>	<u>403,055</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 443,737</u>	<u>\$ 367,299</u>	<u>\$ 398,769</u>	<u>\$ 398,769</u>	<u>\$ 403,055</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Collection Fund	443,737	367,299	398,769	398,769	403,055
Total Expenditures and Transfers-Out	<u>\$ 443,737</u>	<u>\$ 367,299</u>	<u>\$ 398,769</u>	<u>\$ 398,769</u>	<u>\$ 403,055</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 103,951	\$ 96,415	\$ 115,148	\$ 115,148	\$ 118,922
Employee Benefits	39,212	34,705	44,751	44,751	44,296
Total Employee Services	<u>143,163</u>	<u>131,120</u>	<u>159,899</u>	<u>159,899</u>	<u>163,218</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	6,466	6,283	6,283	6,283	6,393
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	1,000	1,000	1,000
Materials and Supplies	6,146	6,886	7,000	7,000	7,000
City Charges	-	-	-	-	-
Mobile Equipment Rental	287,962	223,010	224,587	224,587	225,444
Other	-	-	-	-	-
Total Maintenance and Operations	<u>300,574</u>	<u>236,179</u>	<u>238,870</u>	<u>238,870</u>	<u>239,837</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>443,737</u>	<u>367,299</u>	<u>398,769</u>	<u>398,769</u>	<u>403,055</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ 443,737</u>	<u>\$ 367,299</u>	<u>\$ 398,769</u>	<u>\$ 398,769</u>	<u>\$ 403,055</u>
Full Time Positions	2.0	2.0	2.0	2.0	2.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>	<u>2.0</u>

City of Whittier

Solid and Toxic Waste Disposal

OVERVIEW

The Solid Waste Disposal Program, a component of the Whittier Utility Authority, is operated under the direction of the City's Public Works Department. Solid Waste Disposal is responsible for maintaining Savage Canyon Landfill, owned and operated by the Whittier Utility Authority. To ensure continued environmental compliance, the landfill maintains gas control and ground water monitoring systems. The 132-acre landfill is permitted to receive 350 tons of waste per day and is projected to close in 2048.

The Toxic Waste Disposal Program is responsible for the disposal of hazardous wastes illegally abandoned in the public right-of-way. It also assists City departments with the disposal of any hazardous waste generated through normal operations. Employees receive the State-mandated "Right-To-Know" hazardous materials training through this program. The Public Works Department Solid Waste Division is responsible for this program. The program was previously funded by the General Fund; however the Solid Waste Collection Division assumed financial responsibility in Fiscal Year 2009-10.

KEY GOALS

- Maintain environmental compliance with all applicable state and federal laws
- Implement the Back Canyon Liner projects in phases
- Expand the gas system to capture all methane gas as required by law
- Maintain optimum drainage, prevent erosion and maintain the landfill's general appearance
- Provide required training to employees on the proper handling of hazardous materials and waste
- Provide for the disposal of hazardous waste to assure the health and safety of employees and the public
- Timely response and removal of illegally abandoned hazardous waste in public right of way



Hazardous Containment Area



City Collected Materials Awaiting Removal
By Authorized Contractor

PERFORMANCE MEASURES

Measure	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Projected	FY 2013-14 Projected
Permitted limit tons per day	350	350	350	350

City of Whittier

Solid Waste Disposal (440-30-353-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ 726,237	\$ 781,990	\$ 768,634	\$ 768,634	\$ 786,717
Maintenance and Operations	1,224,998	1,700,308	1,617,404	1,533,959	1,986,674
Capital Outlay	236,042	161,706	136,250	1,753,703	25,000
Total Expenditures	<u>2,187,277</u>	<u>2,644,004</u>	<u>2,522,288</u>	<u>4,056,296</u>	<u>2,798,391</u>
Transfers-Out	461,610	457,007	461,144	461,144	731,106
Total Expenditures and Transfers-Out	<u>\$ 2,648,887</u>	<u>\$ 3,101,011</u>	<u>\$ 2,983,432</u>	<u>\$ 4,517,440</u>	<u>\$ 3,529,497</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Disposal Fund	2,648,887	3,101,011	2,983,432	4,517,440	3,529,497
Total Expenditures and Transfers-Out	<u>\$ 2,648,887</u>	<u>\$ 3,101,011</u>	<u>\$ 2,983,432</u>	<u>\$ 4,517,440</u>	<u>\$ 3,529,497</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ 417,416	\$ 418,133	\$ 425,639	\$ 425,639	\$ 436,434
Employee Benefits	308,821	363,857	342,995	342,995	350,283
Total Employee Services	<u>726,237</u>	<u>781,990</u>	<u>768,634</u>	<u>768,634</u>	<u>786,717</u>
Dues, Memberships, License and Publications	662	901	1,167	1,167	1,167
Rentals	190,079	183,581	204,513	204,513	204,513
Taxes and Assessments	4,957	6,150	7,025	7,025	279,025
Insurance	36,020	40,384	40,226	40,226	45,043
Professional Services	62,217	34,784	172,580	152,688	172,580
Utilities	41,826	44,732	72,959	73,911	72,959
Miscellaneous Services	3,505	2,865	23,000	23,000	23,000
Repairs and Maintenance	54,615	19,083	51,558	51,870	136,558
Materials and Supplies	82,040	64,225	151,881	87,064	152,793
City Charges	241,257	244,394	249,770	249,770	254,516
Mobile Equipment Rental	506,843	605,056	639,775	639,775	641,570
Other	977	384,459	2,950	2,950	2,950
Total Maintenance and Operations	<u>1,224,998</u>	<u>1,630,614</u>	<u>1,617,404</u>	<u>1,533,959</u>	<u>1,986,674</u>
Capital Outlay	28,670	41,921	61,250	61,250	-
Transfers-Out	-	-	-	-	272,000
Total Operating Expenditures/Transfers	<u>1,979,905</u>	<u>2,454,525</u>	<u>2,447,288</u>	<u>2,363,843</u>	<u>3,045,391</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	69,694	-	-	-
Capital Outlay	207,372	119,785	75,000	1,692,453	25,000
Transfers-Out	461,610	457,007	461,144	461,144	459,106
Total Non-Operating Expenditures/Transfers	<u>668,982</u>	<u>646,486</u>	<u>536,144</u>	<u>2,153,597</u>	<u>484,106</u>
Total Expenditures and Transfers-Out	<u>\$ 2,648,887</u>	<u>\$ 3,101,011</u>	<u>\$ 2,983,432</u>	<u>\$ 4,517,440</u>	<u>\$ 3,529,497</u>
Full Time Positions	7.0	7.0	7.0	7.0	7.0
Part Time Positions (Full Time Equivalent)	1.0	1.0	1.0	1.0	1.0
Total	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>	<u>8.0</u>

City of Whittier

Water Facilities Replacement

OVERVIEW

The Water Facilities Replacement Fund was created by the City Council during FY 1990-91. This fund is used to account for 3% of the water rate increase in FY's 1990-91 and 1991-92 or a composite rate of 4.9% of water sales. The fund was used to rehabilitate existing components of the City's water system and also insuring that the future needs of the water system will be met.

The Water Master Plan (WMP) was completed and adopted by the Whittier Utility Authority in FY 2007-08. The WMP will assist Water Division staff in determining water system improvement projects. Two water facilities replacement projects scheduled for FY 12-13 are Palm and Scenic Main replacement and the Construction of the Pumping Plant II replacement.

KEY GOALS

- Rehabilitate the water distribution lines, reservoirs and water production facilities
- Monitor and plan for future water treatment when it becomes necessary

City of Whittier

Water Facilities Replacement (450-30-341-000)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	3,385,321	3,385,321	-
Total Expenditures	<u>-</u>	<u>-</u>	<u>3,385,321</u>	<u>3,385,321</u>	<u>-</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,385,321</u>	<u>\$ 3,385,321</u>	<u>\$ -</u>
Expenditures and Transfers-Out By Funding Source					
Water Facilities Replacement Fund	-	-	3,385,321	3,385,321	-
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,385,321</u>	<u>\$ 3,385,321</u>	<u>\$ -</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	-	-	-	-	-
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	-	-	-	-	-
Capital Outlay	-	-	3,385,321	3,385,321	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfer	<u>-</u>	<u>-</u>	<u>3,385,321</u>	<u>3,385,321</u>	<u>-</u>
Total Expenditures and Transfers-Out	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,385,321</u>	<u>\$ 3,385,321</u>	<u>\$ -</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Water Bond

OVERVIEW

The Water Bond Fund was established to account for bond proceeds to be used for funding capital improvement projects approved in the 1987 and the 1995-96 updates to the Water Master Plan. These are needed to improve safety, reliability and provide for the future needs of the City's water system. The Bonds were refunded in 1993 and again in 2003 and will mature on June 1, 2033. Another bond was issued in 2009. Water system capital projects are the responsibility of the Water Division of the Public Works Department.

KEY GOALS

- Fund capital improvement projects that will increase safety and improve water quality and reliability of the water system. Examples include pumping plant replacement, water main replacement, water valves replacement, water wells rehabilitation, water reservoirs replacement and installation of water sampling stations to monitor water quality

City of Whittier

Water Bond (470-30-341-848, 849)

	2010-11 Actual	2011-12 Actual	2012-13 Budget	2012-13 Estimated	2013-14 Adopted
<u>SUMMARY</u>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	1,096,395	1,087,224	1,339,712	10,661,579	1,338,762
Capital Outlay	733,055	291,399	8,214,679	8,214,679	-
Total Expenditures	<u>1,829,450</u>	<u>1,378,623</u>	<u>9,554,391</u>	<u>18,876,258</u>	<u>1,338,762</u>
Transfers-Out	1,172,054	359,035	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 3,001,504</u>	<u>\$ 1,737,658</u>	<u>\$ 9,554,391</u>	<u>\$ 18,876,258</u>	<u>\$ 1,338,762</u>
Expenditures and Transfers-Out By Funding Source					
Water Bond Fund	3,001,504	1,737,658	9,554,391	18,876,258	1,338,762
Total Expenditures and Transfers-Out	<u>\$ 3,001,504</u>	<u>\$ 1,737,658</u>	<u>\$ 9,554,391</u>	<u>\$ 18,876,258</u>	<u>\$ 1,338,762</u>
<u>DETAIL</u>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	5,250	5,250	4,000	4,000	4,000
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>5,250</u>	<u>5,250</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	<u>1,172,054</u>	<u>359,035</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating Expenditures/Transfers	<u>1,177,304</u>	<u>364,285</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	1,091,145	1,081,974	1,335,712	10,657,579	1,334,762
Capital Outlay	733,055	291,399	8,214,679	8,214,679	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>1,824,200</u>	<u>1,373,373</u>	<u>9,550,391</u>	<u>18,872,258</u>	<u>1,334,762</u>
Total Expenditures and Transfers-Out	<u>\$ 3,001,504</u>	<u>\$ 1,737,658</u>	<u>\$ 9,554,391</u>	<u>\$ 18,876,258</u>	<u>\$ 1,338,762</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>

City of Whittier

Solid Waste Bond

OVERVIEW

The Solid Waste Bond program is intended to fund several capital improvement projects in connection with the City's Solid Waste Program. The Solid Waste bond matures on August 1, 2014. Solid waste management related capital projects are the responsibility of the Solid Waste Division of Public Works.

KEY GOALS

- Maintain a high quality, cost effective solid waste program by funding needed capital improvements

City of Whittier

Solid Waste Bond (480-30-351-861)

	2010-11 <u>Actual</u>	2011-12 <u>Actual</u>	2012-13 <u>Budget</u>	2012-13 <u>Estimated</u>	2013-14 <u>Adopted</u>
<i><u>SUMMARY</u></i>					
Expenditures and Transfers-Out By Type					
Employee Services	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	453,547	453,547	461,144	461,144	459,556
Capital Outlay	-	-	-	-	-
Total Expenditures	<u>453,547</u>	<u>453,547</u>	<u>461,144</u>	<u>461,144</u>	<u>459,556</u>
Transfers-Out	-	-	-	-	-
Total Expenditures and Transfers-Out	<u>\$ 453,547</u>	<u>\$ 453,547</u>	<u>\$ 461,144</u>	<u>\$ 461,144</u>	<u>\$ 459,556</u>
Expenditures and Transfers-Out By Funding Source					
Solid Waste Bond Fund	453,547	453,547	461,144	461,144	459,556
Total Expenditures and Transfers-Out	<u>\$ 453,547</u>	<u>\$ 453,547</u>	<u>\$ 461,144</u>	<u>\$ 461,144</u>	<u>\$ 459,556</u>
<i><u>DETAIL</u></i>					
Operating Expenditures and Transfers-Out					
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Employee Benefits	-	-	-	-	-
Total Employee Services	-	-	-	-	-
Dues, Memberships, License and Publications	-	-	-	-	-
Rentals	-	-	-	-	-
Taxes and Assessments	-	-	-	-	-
Insurance	-	-	-	-	-
Professional Services	3,785	3,785	3,900	3,900	4,350
Utilities	-	-	-	-	-
Miscellaneous Services	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Materials and Supplies	-	-	-	-	-
City Charges	-	-	-	-	-
Mobile Equipment Rental	-	-	-	-	-
Other	-	-	-	-	-
Total Maintenance and Operations	<u>3,785</u>	<u>3,785</u>	<u>3,900</u>	<u>3,900</u>	<u>4,350</u>
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Operating Expenditures/Transfers	<u>3,785</u>	<u>3,785</u>	<u>3,900</u>	<u>3,900</u>	<u>4,350</u>
Non-Operating Expenditures and Transfers-Out					
Employee Services	-	-	-	-	-
Maintenance and Operations	449,762	449,762	457,244	457,244	455,206
Capital Outlay	-	-	-	-	-
Transfers-Out	-	-	-	-	-
Total Non-Operating Expenditures/Transfers	<u>449,762</u>	<u>449,762</u>	<u>457,244</u>	<u>457,244</u>	<u>455,206</u>
Total Expenditures and Transfers-Out	<u>\$ 453,547</u>	<u>\$ 453,547</u>	<u>\$ 461,144</u>	<u>\$ 461,144</u>	<u>\$ 459,556</u>
Full Time Positions	0.0	0.0	0.0	0.0	0.0
Part Time Positions (Full Time Equivalent)	0.0	0.0	0.0	0.0	0.0
Total	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>



City of Whittier

Five-Year Capital Improvement Program



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2013-14*

City of Whittier

Five-Year Capital Improvement Program

OVERVIEW

The Capital Improvement Program provides a comprehensive plan for acquisition and replacement of major capital outlay items and for the construction, repair and maintenance of City facilities and infrastructure such as streets, sewers, water service, storm drains, traffic systems, parks and other City facilities. Infrastructure maintenance is a key component in the continued economic vitality of the City of Whittier

The Five-Year Capital Improvement Summary includes all major capital improvements with budgets in excess of \$25,000. Typically, larger projects are funded and completed over several fiscal years. The total amount represents the full cost and/or funding requirements for project completion within the 5-year period.

City of Whittier

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
<u>GENERAL FUND (100)</u>		
Operating CIP		
Public Information 100-12-122-000		
▪ Cable Equipment	0	0
City Clerk 100-15-151-000		
Operating CIP		
▪ Microfilm Camera / Scanner	13,802	0
City Clerk 770-15-982-915		
▪ Central Phone System	72,449	50,000
<u>INFORMATION TECHNOLOGY (715)</u>		
Operating CIP		
Information Technology 715-15-151-000		
▪ GIS System	2,847	0
▪ Email Archiving Maint (Software/Hardware)	33,382	13,000
▪ Computer Replacements	86,655	50,000
▪ Network Replacement	0	25,000
▪ Software Licensing	(109)	75,109
▪ Streaming Video and Minutes Maker	734	0
▪ Police Facility - Tech Maintenance & Replacement	10,000	0
▪ Tape Back-Up System	1,433	17,500
▪ SAN Replacement	0	30,000
Non-Operating CIP		

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
10,000	10,000	10,000	10,000	10,000	50,000
0	0	0	0	0	13,802
50,000	50,000	50,000	50,000	50,000	377,887
0	0	0	0	0	2,847
13,000	13,000	13,000	13,000	13,000	163,135
59,200	59,200	59,200	59,200	59,200	484,542
72,400	72,400	72,400	72,400	72,400	387,000
75,109	75,109	75,109	75,109	75,109	525,654
0	0	0	0	0	734
0	0	0	0	0	10,000
7,000	7,000	7,000	7,000	7,000	70,000
150,000	60,000	60,000	60,000	60,000	420,000
					0

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
Information Technology 715-15-151-000		
▪ GIS Map Layers	54,242	25,000
▪ Document Imaging/Management	0	0
▪ Online Permits	100,000	0
Non-Operating CIP		
<i>Building & Safety 100-18-141-000</i>		
▪ Building & Safety - Imaging	1,154	12,000
▪ Building & Safety - Land Management Software & Support	35,000	35,000
<i>Community Development 100-18-161-000</i>		
▪ Planning - General Plan Update	160,000	0
▪ Planning - 07-12 Housing Element Update	37,500	10,150
▪ Natural Hazards Mitigation Plan Update (5 year update)	0	0
Non-Operating CIP		
Community Development 100-18-161-000		
▪ Planning- Imaging	40,000	0
▪ Planning - Historic Residential Property Re-Survey	3,947	0
▪ Planning - General Plan Non-Residential Property Survey	54,035	0
Operating Expense		
Civic Ctr/Senior Ctr/ Street Improvements 267-18-182-501		
▪ City Hall Elevator - ADA Improvement	98,900	0
▪ Hydro Dr. Rehab (Adler to Lambert)	20,000	0
▪ Adler Dr. Rehab (Cul-de-sac to Santa Fe Springs)	40,000	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
					0
					0
25,500	25,500	25,500	25,500	25,500	206,742
0	0	0	0	0	0
15,000	15,000	15,000	15,000	0	160,000
12,000	12,000	12,000	12,000	12,000	83,554
35,000	35,000	35,000	35,000	35,000	245,000
190,000	0	0	0	0	350,000
0	0	0	0	0	47,650
20,000	0	0	0	0	20,000
0	0	0	0	0	40,000
0	0	0	0	0	30,000
0	0	0	0	0	87,500
0	0	0	0	0	100,000
0	0	0	0	0	20,000
0	0	0	0	0	40,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
▪ Persing Rehab (Washington Blvd. to Santa Fe Springs)	40,000	0
▪ City Hall - Lobby Railing	121,500	0
▪ Library ADA Ramp - Design	22,344	0
Operating Expense		
Library 100-21-211-000		
▪ Self Check-out - Library / Central Maintenance	0	0
Non-Operating CIP		
▪ Computer Servers / Library Automation	0	0
<u>CAPITAL OUTLAY (635)</u>		
Non-Operating CIP		
Library 635-21-981-921		
▪ Self Check-out Equipment Purchase	0	0
<u>EQUIPMENT REPLACEMENT (770)</u>		
Operating CIP		
Library 770-21-982-921		
▪ Computer Replacement	0	0
▪ Copier - Branch	0	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	40,000
0	0	0	0	0	121,500
0	0	0	0	0	22,344
1,500	1,500	1,500	1,500	1,500	7,500
69,175	0	0	0	0	69,175
0	0	0	0	0	0
0	0	0	0	0	0
0	0	0	0	0	0

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
Non-Operating CIP		
▪ Computers	27,480	22,500
<u>GENERAL FUND (100) - Parks</u>		
Operating CIP		
Parks 100-22-221-000		
▪ Park Fence Maintenance	0	29,000
Non-Operating CIP		
Parks 100-22-221-000/100-22-222-000		
▪ Landscape Beautification	0	0
▪ Laurel Park Restroom	132,798	0
▪ Park Study - Broadway Park		0
▪ Joe Miller Field	0	58,000
Greenway Trail 100-22-222-805		
▪ Mountain Landscape/Irrigation	0	16,500
▪ Mountain Trail Signage	0	0
▪ Mountain Cable Fence installation	0	0
Parkway Trail 100-22-226-000		
Operating CIP		
▪ Professional/Contract	0	20,000
Operating Expense		
Subventions and Grants 268-22-950-922-1		
▪ NEFP Greenway Trail Prop 84	0	0
▪ Pio Pico Extension 1	0	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
285,500	0	0	0	0	335,480
29,000	29,000	29,000	29,000	29,000	212,676
14,720	14,720	14,720	14,720	0	83,875
0	0	0	0	0	137,829
0	0	0	0	0	0
0	0	0	0	0	58,000
0	0	0	0	0	16,500
0	0	0	0	0	9,200
0	0	0	0	0	4,120
20,000	20,000	20,000	20,000	20,000	140,000
0	0	0	0	0	329,155
0	0	0	0	0	6,340

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
▪ Pio Pico Extension 2	0	0
Operating CIP		
Parks 635-22-981-922		
▪ Sport LT Lamp Replacement	0	12,000
▪ Picnic Tables	0	5,000
▪ ADA Transition Plan	0	0
▪ Palm Park Improvements	0	0
Non-Operating CIP		
Parks 635-22-981-922		
▪ Tennis /Handball/Basketball Court Resurfacing	0	23,000
▪ SMART Irrigation	9,316	25,000
▪ LEIT Controller (2 units only)	0	6,500
▪ Play Area Renovation	222,548	0
▪ Playground Signage	0	7,500
▪ Founder's Park Memorial	0	50,000
▪ Joe Miller Field Project	0	52,000
▪ Palm Pool Maintenance	0	50,000
Operating CIP		
Parkway Tree Maintenance 100-22-226-000		
▪ Tree Maintenance Contract	0	0
▪ Tree Replacement Fund	0	6,800
▪ Sidewalk/Tree Maintenance	0	0
<u>GENERAL FUND (100) - Community Services</u>		

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	46,672
12,000	12,000	12,000	12,000	12,000	96,000
5,000	5,000	5,000	5,000	5,000	35,000
50,000	50,000	50,000	50,000	50,000	250,000
40,700	0	0	0	0	40,700
75,000	35,000	75,000	35,000	75,000	373,000
25,000	25,000	25,000	25,000	25,000	200,000
7,500	7,500	7,500	7,500	7,500	52,061
33,000	0	0	0	0	306,415
0	0	0	0	0	15,306
0	0	0	0	0	50,000
0	0	0	0	0	52,000
0	0	0	0	0	50,000
95,000	95,000	95,000	95,000	95,000	475,000
6,800	6,800	6,800	0	0	27,200
84,000	84,000	0	0	0	168,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
Non-Operating CIP		
<i>Community Services 100-23-231-000</i>		
▪ Comm. Ctr/ Senior Ctr - Curb Replacement	0	0
▪ Parnell Park Improvements	1,826	0
▪ Community Theatre Improvements	0	0
▪ Community Center Improvements	21,000	0
<u>Air Quality Improvement (230) - Community Services</u>		
Non-Operating CIP		
<i>Community Services 230-23-243-000</i>		
▪ Web: Council and Planning Comm Videos On Line (Initial cost. \$16,000/annual maintenance thereafter)	2,350	0
▪ Web: Redundant Enclosure for SANS Storage		
▪ Mobile Vehicle Hoist - 60,000 pound (6-post minimum)	6,635	0
<u>PROPOSITION A ADMINISTRATION (270)</u>		
Non-Operating CIP		
Prop. A Administration-Capital Outlay 270-23-241-607		
▪ Bus Stop Improvements	1,804,932	0
Operating CIP		
Prop. A DAR - Capital Outlay (Curb-to-Curb) 270-23-241-608		
▪ Dial-A-Ride Van Replacement	0	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	10,546
0	0	0	0	0	3,140
0	0	0	0	0	0
0	0	0	0	0	21,000
0	0	0	0	0	2,350
0	0	0	0	0	70,000
0	0	0	0	0	1,809,455
195,000	130,000	160,000	195,000	0	680,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
Prop. A Depot - Capital Outlay 270-23-241-625		
▪ Depot Maintenance	12,028	0
<u>PROPOSITION C FUND (280)</u>		
Operating CIP		
Prop. C Rec Transit - Capital Outlay 280-23-241-627		
▪ Van Replacement	0	0
Prop. C Access- Capital Projects 268-23-950-923-1		
▪ Other Funding: Subventions and Grants	110,100	219,200
Prop. C Access-Capital Projects 280-23-241-620		
▪ GWT Capital Projects Public Works	221,685	124,926
▪ GWT Capital Projects Parks	406,965	409,536
▪ Parking Lot Maintenance	0	20,000
▪ GWT Signs and Vines match	0	87,000
<u>MEASURE R 285-23-241-650</u>		
Operating CIP		
▪ Palm Ave. Concrete Repair	763,465	0
Other Funding: Traffic congestion Relief Diesel Fuel tax (263)	0	0
▪ La Cuarta St. Overlay (College to Ocean View)	312,000	0
▪ Community Ctr Walkway Repairs	0	0
▪ Bright Ave. Reconstruction	215,300	0
Non-Operating CIP		
▪ Norwalk/Whittier Widening	447,772	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
8,000	10,000	40,000	10,000	0	82,000
0	0	65,000	0	0	65,000
230,000	0	0	0	0	559,300
0	0	0	0	0	346,611
0	0	0	0	0	816,501
8,000	8,000	8,000	8,000	8,000	60,000
61,000	0	0	0	0	148,000
0	0	0	0	0	763,465
0	0	0	0	0	0
0	0	0	0	0	312,000
0	0	0	0	0	54,000
0	0	0	0	0	215,300
0	0	0	0	0	447,772

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
<u>GENERAL FUND (100) - Controller's 100-25-251-000</u>		
Operating CIP		
▪ Information Technology Funding	0	1,011,600
▪ Sidewalk Repairs	0	500,000
Non-Operating CIP		
▪ Security Monitoring Software	0	20,000
<u>CAPITAL OUTLAY (635)</u>		
Operating CIP		
Controller 635-25-981-925		
▪ Financial Software Upgrade (GF)	83,900	25,000
<u>EQUIPMENT REPLACEMENT (770)</u>		
▪ Copier	8,750	30,000
▪ Financial Information System Replacement / Upgrade	257,835	25,000
<u>PROPOSITION C FUND (280)</u>		
Operating CIP		
Prop. C Access- Capital Projects 280-30-241-614		
▪ Greenway Trail Parking Lot @ Mills Ave	288,624	0
▪ Bicycle Route Improvements (BTA)	52,398	0
Other Funding: Subventions and Grants (268)	537,500	0
<u>GENERAL FUND (100) - Public Works</u>		
Non-Operating		
Civic Center Maintenance - 100-30-142-000		
▪ Parnell Park Improvements (moved from 100-23-231-000)	0	3,600

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	1,011,600
0	0	0	0	0	500,000
0	0	0	0	0	20,000
25,000	25,000	25,000	25,000	25,000	233,900
0	0	0	0	0	38,750
0	0	0	0	0	282,835
0	0	0	0	0	289,624
0	0	0	0	0	54,898
0	0	0	0	0	540,000
0	0	0	0	0	3,600

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
Engineering - Drilling 100-30-332-808		
▪ Professional/Contract	44,962	0
Non-Operating		
Underground Utility District 100-30-332-826		
▪ UUD #16 Broadway	20,000	0
<u>STREET PROJECTS</u>		
<u>GAS TAX B - 2106 (265)</u>		
Operating CIP		
Gas Tax-Capital Projects 265-30-331-000		
▪ Russell Street Overlay	45,000	0
Other Funding: Prop 1B (262-30-321-000-1)	144,839	0
▪ Second Street Overlay (College to Michigan)		
Other Funding: Traffic Cong. Relief Diesel Fuel Tax (263)	95,000	0
▪ Surface Treatment / Cyclic Seal (incl c/o)	271,290	0
Other Funding: Prop 1B (262)	63,060	0
Other Funding: Traffic Cong. Relief Diesel Fuel Tax (263-30-	690,289	0
Other Funding: Measure R (285-23-241-650)	0	215,300
▪ Street Sign Replacement Program	0	50,000
▪ Traffic Signal Controller Replacement Program	0	100,000
▪ Nogal/SFS/McGee Overlay	200,000	0
▪ Lambert/Santa Gertrudes Signal (SAFETEA)	(14,527)	0
▪ Villaverde Dr. Overlay (SAFETEA)	432,664	0
Other Funding: Measure R (285)	(15,254)	0
▪ Whittier Bus Stop Improvement Plan (Metro)	0	0
Other Funding: Prop C (280)	0	0
▪ Newlin Overlay	267,461	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	63,810
0	0	0	0	0	20,000
0	0	0	0	0	45,000
0	0	0	0	0	144,839
0	0	0	0	0	95,000
0	0	0	0	0	1,163,090
0	0	0	0	0	128,907
584,700	584,700	584,700	584,700	584,700	3,886,754
215,300	215,300	215,300	215,300	215,300	1,822,400
50,000	50,000	50,000	50,000	50,000	354,280
100,000	100,000	100,000	100,000	100,000	730,252
0	0	0	0	0	200,000
0	0	0	0	0	85,289
0	0	0	0	0	607,664
0	0	0	0	0	222,781
413,280	0	0	0	0	413,280
311,773	0	0	0	0	311,773
0	0	0	0	0	267,461

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
▪ Janine Dr. Overlay (MAP-21)	419,370	0
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	55,630	0
▪ Street Striping and Marking Program	0	25,000
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	0	125,000
▪ Mills Avenue Sidewalks & Wheelchair Ramps SR2S Grant	229,266	
▪ Pavement Management System (PMS) Update		
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	0	0
▪ Mulberry/Greenleaf Signal (MAP-21)	0	220,000
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	0	20,000
▪ Chestnut Street Overlay		
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	0	100,000
▪ Street Lighting Circuit Conversion Program	0	0
<u>SUBVENTIONS & GRANTS (268)</u>		
Operating CIP		
Subventions and Grants 268-30-950-930		
▪ SB-821 Sidewalks & Wheelchair Ramps	0	44,197
▪ HES Grant - In-Roadway Crosswalk Warning Lights	0	0
▪ HSIP Beverly Blvd. Safety Improve (605 fwy to Norwalk)	893,503	0
Other funding: Prop 1B (262)	0	0
Other Funding: Traffic Cong Relief Diesel Fuel Tax (263)	0	0
<u>CAPITAL OUTLAY (635)</u>		
Operating CIP		
Civic Center Maintenance 635-30-981-914		
▪ City Hall - New Roof for City Hall	0	0
▪ City Hall - New Roof for Old Police Station	0	0
▪ Comm Ctr - New Roof for Special Activities Bldg.	0	0
▪ Whittier Transit - New Roof for Whittier Depot	0	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	429,370
0	0	0	0	0	55,630
25,000	25,000	25,000	25,000	25,000	175,000
125,000	125,000	125,000	125,000	125,000	875,000
0	0	0	0	0	259,612
5,000	5,000	5,000	5,000	5,000	25,000
0	0	0	0	0	220,000
0	0	0	0	0	20,000
0	0	0	0	0	100,000
200,000	200,000	200,000	200,000	200,000	1,000,000
34,888	34,888	34,888	34,888	34,888	253,525
0	0	0	0	0	337,766
0	0	0	0	0	894,503
0	0	0	0	0	0
0	0	0	0	0	0
0	54,200	0	0	0	54,200
0	58,400	0	0	0	58,400
0	20,000	0	0	0	20,000
0	23,000	0	0	0	23,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
▪ Library - Renovate Restroom	0	10,000
▪ City Hall - Civic Center Improvements	10,000	0
Non-Operating CIP		
Civic Center Maintenance 635-30-981-914		
▪ City Hall & Community Center-Energy Management System	0	50,000
▪ City Hall - Windows	0	0
Air Conditioning Units (moved from 715-15-151-000)	0	75,000
Street Maintenance 635-30-981-933		
▪ LED Signal (incl c/o)	0	10,000
<u>GENERAL FUND (100) - Streets</u>		
Operating CIP		
Streets - Greenway Trail 100-30-321-805		
▪ Access Improvements	10,600	0
▪ Storm Drainage Upgrades on GWT-Adele to Pioneer	71,525	0
▪ Redwood Headers	9,450	0
<u>CAPITAL OUTLAY (635)</u>		
City Yard 635-30-981-932		
▪ CARB Traps	0	0
<u>MOBILE EQUIPMENT REPLACEMENT (750)</u>		
Operating CIP		
Mobile Equipment Replacement 750-30-361-000		
▪ Mobile Equipment Replacement	1,097,874	0
<u>EQUIPMENT REPLACEMENT (770)</u>		

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	10,000
0	0	0	0	0	10,000
54,035	0	0	0	0	104,035
84,000	89,250	0	0	0	173,250
0	0	0	0	0	75,000
10,000	10,000	10,000	10,000	10,000	105,706
0	0	0	0	0	10,600
100,000	0	0	0	0	171,525
0	0	0	0	0	10,000
0	0	0	240,000	0	240,000
0	0	0	0	0	2,357,874

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
Operating CIP		
Fleet Department 770-30-982-930		
▪ Mobile Radio Equipment	7,523	0
<u>SEWER FUND (410)</u>		
Operating CIP		
Sewer Maintenance 410-30-342-000		
▪ Palm Avenue (Floral to Whittier Blvd)	500,000	0
▪ Friendly Hills Golf Course Slip Line	60,000	0
▪ Summit Drive Slip Line (Marsha to Nona)	144,000	0
▪ Carinthia to Honolulu Terrace Slipline	20,000	0
▪ Sewer Repair	365,788	350,000
▪ Sewer Reconstruction	0	1,600,000
▪ Sewer Asset Management System	0	50,000
<u>WATER FUND (420)</u>		
Operating CIP		
Water 420-30-341-931		
▪ Uptown Pipeline Improvements	80,000	0
▪ Water Meter Replacement Program	63,472	100,000
▪ CIP Projects per Water Master Plan	2,000,000	1,387,000
▪ Well Rehab	22,997	125,000
▪ Upgrade of Utility Billing System	28,000	0
<u>Water Main Replacement Program</u>		
▪ Palm Avenue - Beverly to Scenic / Davidson	178,978	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	9,898
0	0	0	0	0	500,000
0	0	0	0	0	60,000
0	0	0	0	0	144,000
0	0	0	0	0	20,000
650,000	650,000	650,000	650,000	1,000,000	4,315,788
1,650,000	1,650,000	1,650,000	1,650,000	1,650,000	9,850,000
0	0	0	0	0	50,000
2,500,000	0	0	0	0	2,580,000
100,000	100,000	100,000	100,000	100,000	800,000
1,965,000	5,000,000	5,000,000	89,035,000	0	104,387,000
35,000	0	95,000	0	0	382,020
0	0	0	0	0	30,000
0	0	0	0	0	179,935

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
▪ Landfill - College / Reservoir to Scale House	200,000	0
▪ Southwind Dr./Park St to end of Cul-de-sac	289,683	0
Non-Operating CIP		
▪ City Yard Improvements	251,781	0
▪ CARB Traps	0	0
<u>WATER BOND FUND (470)</u>		
Operating CIP		
Water Bond 470-30-341-848		
<i>Water Main Replacement Program</i>		
▪ Ridge Road - Philadelphia Street to End	160,000	0
▪ Hillside Lane - Bryn Mawr to Philadelphia	340,000	0
▪ Bailey Street - Pickering Avenue - Painter Ave.	250,000	0
Non-Operating CIP		
▪ Pumping Plant 2 Replacements Design & Construction	8,369,699	0
<u>SOLID WASTE COLLECTION FUND (430)</u>		
Operating CIP		
Solid Waste - Collection 430-30-352-851/853		
▪ Alley Improvement Program	0	50,000
▪ Street Sweeper	120,390	0
<u>SOLID WASTE DISPOSAL FUND (440)</u>		
Non-Operating CIP		
Solid Waste - Disposal 440-30-353-000		
▪ Road Improvements	0	25,000

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	200,000
0	0	0	0	0	298,469
0	0	0	0	0	266,346
0	0	30,000	0	0	30,000
0	0	0	0	0	160,000
0	0	0	0	0	340,000
0	0	0	0	0	250,000
0	0	0	0	0	8,450,224
50,000	50,000	50,000	50,000	50,000	501,472
0	0	30,000	0	0	150,390
25,000	25,000	25,000	25,000	25,000	150,000

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
▪ Phase III Design/Engineering	200,000	0
▪ Phase III Construction	0	0
▪ CARB Traps	0	0
<u>GENERAL FUND (100)</u>		
Operating CIP		
Police Department 100-40-411-000		
▪ CAD / RMS Maintenance	0	4,945
▪ MDC Cellular Data Network	0	35,551
▪ Mobile Data Computer Replacement	0	63,000
<u>ASSET FORFEITURE FUND (250)</u>		
Operating CIP		
Asset Forfeiture Capital 250-40-471-000		
▪ CAD/RMS Software	56,367	0
▪ Scheduling/Timekeeping System	0	51,000
<u>SUBVENTIONS & GRANTS (268)</u>		
Operating CIP		
<i>Subventions and Grants 268-40-950-940</i>		
▪ JAG 2010	43,304	0
▪ JAG 2011	29,763	0
▪ JAG 2012	25,236	0
▪ OTS 1337	69,746	0
▪ OTS DUI SC13464	50,178	0
▪ EOC 2009	37,395	0

Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
200,000	0	0	0	0	400,000
0	3,900,000	0	0	0	3,900,000
0	0	180,000	0	0	180,000
174,878	180,124	185,528	191,094	196,827	938,341
35,551	35,717	35,717	35,717	35,717	213,970
63,000	84,000	0	0	0	210,000
0	0	0	0	0	56,367
5,500	5,500	5,500	5,500	5,500	78,500
0	0	0	0	0	43,304
0	0	0	0	0	29,763
0	0	0	0	0	25,236
0	0	0	0	0	85,000
0	0	0	0	0	70,000
0	0	0	0	0	439,099

Five-Year Capital Improvement Summary

Fund/Department Project Title	Estimated Carryover Appropriations 6/30/2013	Adopted Budget 2013-14
▪ CLEEP Grant	151	0
▪ CalGRIP	192,544	0
<u>EQUIPMENT REPLACEMENT (770)</u>		
Operating CIP		
Police Department 770-40-982-940		
▪ CAD / RMS-Software	139,241	0
▪ DOJ Security Mandate for Mobile Users	0	25,000
▪ In-Car Video System	0	0
▪ Dispatch Radio Console Equipment Replacement	0	0

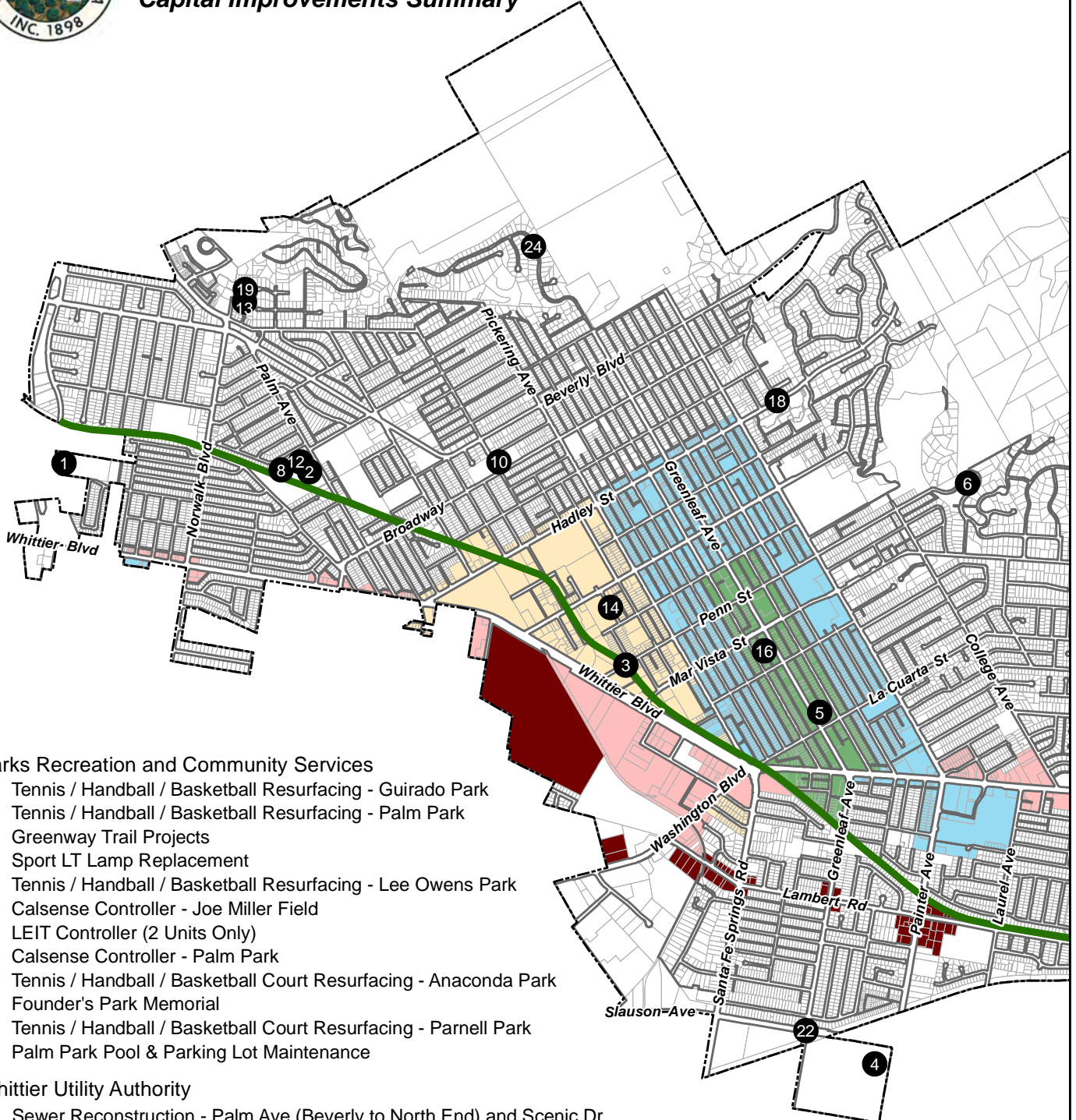
Future Funding

Estimated 2014-15	Estimated 2015-16	Estimated 2016-17	Estimated 2017-18	Estimated 2018-19	Total
0	0	0	0	0	22,856
0	0	0	0	0	240,756
0	0	0	0	0	139,241
2,000	2,000	2,000	2,000	2,000	35,000
0	126,000	126,000	0	0	252,000
0	0	0	800,000	0	800,000



City of Whittier

Capital Improvements Summary



Parks Recreation and Community Services

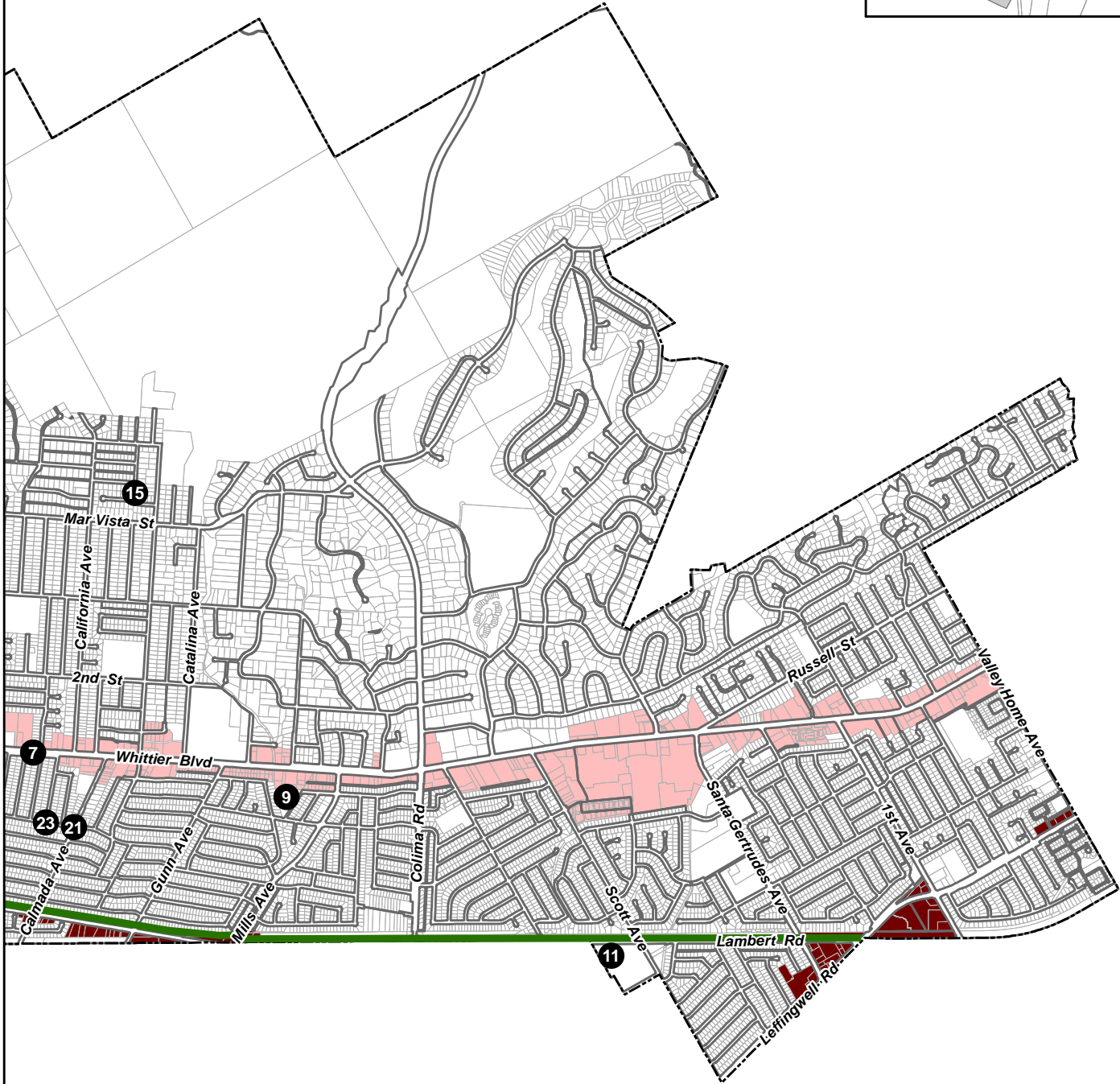
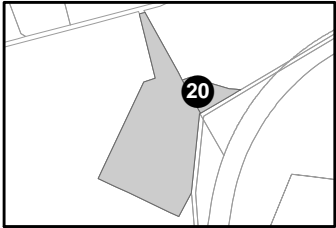
- ① Tennis / Handball / Basketball Resurfacing - Guirado Park
- ② Tennis / Handball / Basketball Resurfacing - Palm Park
- ③ Greenway Trail Projects
- ④ Sport LT Lamp Replacement
- ⑤ Tennis / Handball / Basketball Resurfacing - Lee Owens Park
- ⑥ Calsense Controller - Joe Miller Field
- ⑦ LEIT Controller (2 Units Only)
- ⑧ Calsense Controller - Palm Park
- ⑨ Tennis / Handball / Basketball Court Resurfacing - Anaconda Park
- ⑩ Founder's Park Memorial
- ⑪ Tennis / Handball / Basketball Court Resurfacing - Parnell Park
- ⑫ Palm Park Pool & Parking Lot Maintenance

Whittier Utility Authority

- ⑬ Sewer Reconstruction - Palm Ave (Beverly to North End) and Scenic Dr
- ⑭ Sewer Reconstruction - Pierce from Union to Penn
- ⑮ Sewer Reconstruction - Calmosa from 7th to Eastridge
- ⑯ Sewer Reconstruction - Greenleaf Alley from Mar Vista to Walnut
- ⑰ Pumping Plant No. 2 Replacement
- ⑱ Water Main Replacement - Hadley St (Painter Ave to Hill Ave)
- ⑲ Water Main Replacement - Palm Ave (Beverly to North End) and Scenic Dr
- ⑳ Well No. 17 Rehab

- Greenway Trail
- Pumping Plant





Public Works

- 21 Chestnut St Overlay
- 22 Mulberry / Greenleaf Signal
- 23 Chestnut Street Surface Treatment
- 24 Greenleaf - Carinthia Surface Treatment

Project Areas

- Greenleaf Ave Uptown Parcels
- Whittier Blvd Corridor Additional Parcels
- Whittier Blvd Corridor Original Parcels
- Whittier Blvd Redevelopment Parcels
- Earthquake Recovery Redevelopment Parcels



July 2013



City of Whittier

General City Information



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2013-14*

City of Whittier

General City Information

- *City of Whittier Value Statement*
- *City Demographics*
- *City of Whittier Budget Adoption Resolution*
- *Gann Limit Resolution*
- *Public Financing Authority Budget Adoption Resolution*
- *Whittier Utility Authority Budget Adoption Resolution*
- *Financial System and Internal Controls*
- *Fund Balance Policy for the General Fund (SOP 42)*
- *Fraud in the Workplace (SOP 26)*



City of Whittier

Value Statement

The City of Whittier acknowledges its rich heritage as a community that is based upon respect for the worth and dignity of its citizens. A growing, dynamic and diverse community, it searches for ways of involving its citizens in programs and activities that inspire a sense of personal responsibility and pride. Both private and governmental initiatives offer opportunities for service that create the conditions necessary for harmony and cooperation between members of the community, civic renewal and improvement for the quality of life.

The City of Whittier embraces the following Value Statement:

- The Government of the City of Whittier requires a high degree of moral/ethical behavior by its members acting in any and all official capacities in carrying out their assigned responsibilities and in their personal lives to the extent that their behavior will not reflect negatively upon the City Government and will not interfere with the City's efforts in carrying out its missions and goals; and
- Integrity is inseparable from ethics, but deserves special recognition. Integrity is that essential value that will facilitate adherence to a high degree of ethical/moral conduct; and
- Cooperation or teamwork is vital to the success of achieving the City's missions and goals. The requirement of cooperation or teamwork extends to all City officials and employees, and the citizens of Whittier, who are, in reality, partners in government; and
- The City shall maintain and improve excellence in delivery of municipal service to the people of the community. This will necessitate continual review of the City operational and organizational considerations and the application of innovative methods to maintain and improve City services at reasonable cost levels; and
- The City cares for its employees. The City highly values the selection and retention of highly qualified, dedicated and loyal employees. To this end, the City shall endeavor to make all positions within the City challenging, interesting and rewarding.

People, Pride, and Progress

City of Whittier City Demographics

City of Whittier Profile:

Whittier is located in Los Angeles County, about 12 miles southeast of the City of Los Angeles. The City of Whittier is governed by a five member City Council under the Council – Manager form of government. Whittier is a charter law city and was incorporated in 1898. The Charter form of City government was ratified in 1955. The City covers 14.8 square miles and has an estimated population of 85,654. Businesses and industries in the area include 404 professional services, 506 retail stores, 193 family type restaurants, 38 manufacturing plants, 11 hotels and motels, 2 new automobile dealerships and over 231 specialty shops and boutiques, predominantly located in Uptown Whittier, the Quad shopping mall, as well as the Whittwood Town Center.

Founded in 1887 as a Quaker colony, Whittier's strong sense of history and vision for the future has made it an upscale and dynamic residential community.

City of Whittier Data:

- Incorporated Area 14.8 square miles
- Population¹ 85,654 (2012)
- Population – Races²
 - Hispanic/Latino 66%
 - White 28%
 - Asian 4%
 - Black/African American 1%
 - American Indian/Alaskan Native 1%
 - Native Hawaiian/Other Pacific Islander Less than 1%
- Median Household Income² \$68,055 (2011)
- Personal Income (Per Capita)² \$28,031 (2011)
- Unemployment Rate³ 6.6%
- Housing
 - Dwelling Units² 29,591 (2010)
 - Median Value² \$473,400 (2011)
- Safety
 - Police – Whittier Police Department
 - Fire – Los Angeles County Fire Department
 - Hospitals
 - Presbyterian Intercommunity Hospital
 - Whittier Hospital Medical Center

Source:

1. California Department of Finance
2. US Census Bureau
3. US Bureau of Labor Statistics
4. HdI Coren & Cone / InfoGroup

City of Whittier City Demographics

- Schools (located in Whittier city limits)
 - Whittier City School District
 - Dexter Middle School
 - Hoover Elementary
 - Jackson Elementary
 - Longfellow Elementary
 - Orange Grove Elementary
 - Lowell Join School District
 - Jordan Elementary
 - Whittier Union High School District
 - La Serna High School
 - Whittier High School
 - East Whittier City School District
 - East Whittier Middle School
 - Evergreen Elementary
 - Laurel Elementary
 - Murphy Ranch Elementary
 - Ocean View Elementary
 - Mar Vista Early Childhood Center

- Parks, Libraries and Community Centers
 - Four (4) large community parks
 - Fourteen (14) neighborhood parks
 - Two (2) wilderness parks
 - One (1) sports field
 - Greenway Trail (five mile bicycle/pedestrian trail)
 - Whittier Public Library
 - Whittwood Branch Library
 - Palm Park Aquatic and Activity Center
 - Parnell Park Community and Senior Center
 - Uptown Senior Citizens Center
 - Whittier Community Center

➤ Principal Employers⁴

Rank	Name	No. of Employees
1	Interhealth Corporation	2,600
2	Whittier Union High School District	958
3	Whittier Medical Center	850
4	Whittier City School District	726
5	City of Whittier	614
6	U.S. Post Office	364
7	Bright Health Physicians	300
8	Ralph's	273
9	East Whittier City Elementary District	270
10	Johnson Controls	250

Source:

1. California Department of Finance
2. US Census Bureau
3. US Bureau of Labor Statistics
4. Hdl Coren & Cone / InfoGroup

RESOLUTION NO. 8550

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2013, AND ENDING JUNE 30, 2014

WHEREAS, pursuant to Section 1102 of the Charter of the City of Whittier, the City Manager, on or about April 19, 2013, submitted to the City Council a proposed budget for the appropriation and expenditure of funds for the City of Whittier for Fiscal Year 2013-14;

WHEREAS, such proposed budget was reviewed by the City Council at the Budget Study Session on May 7, 2013;

WHEREAS, it has been determined that the proposed budget was prepared in accordance with Section 1111 of the City Charter and provides for reserve funds sufficient to meet all lawful demands of the City, as is required;

WHEREAS, the City Council of the City of Whittier continually strives to provide the highest quality of life for its citizens; and

WHEREAS, following duly given notice and prior to budget adoption, the City Council held a public hearing on June 25, 2013, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. The City Manager's proposed 2013-14 Fiscal Year Budget for general and special City purposes is approved and adopted for estimated revenues and transfers-in totaling \$81,754,909.

SECTION 2. The City Manager's proposed 2013-14 Fiscal Year Budget for general and special City purposes is approved and adopted for appropriations and transfers-out in the amount of \$83,521,002 and capital improvement projects in the amount of \$1,395,695.

SECTION 3. That the following reclassification of reserves be approved for Fiscal Year 2013-14:

<u>Fund</u>	<u>Name</u>	<u>Reserve</u>	<u>Account No.</u>	<u>Increase (Decrease)</u>
100	General Fund	Reserve for Art in Public Places	245110	\$ 5,500
		Reserve for General Plan Update	245130	81,250
		Reserve for Designated PEG	244225	72,816
		Reserve for Emergency	248045	65,000
		Reserve for Rental Units	248070	33,434
		Reserve for Parkland	245020	(52,000)
		Reserve for Park In-Lieu	245021	255,000
		Reserve for Contingency (PERS)	245100	(750,000)
		General Fund Subtotal		<u>\$ (289,000)</u>
280	Prop C Transit	Reserve for Greenway Rentals	241275	<u>\$ 100,000</u>
		Total		<u>\$ (189,000)</u>

SECTION 4. The City Manager is authorized to make changes within each budget code, during the 2013-14 fiscal year, as he may from time to time deem desirable and necessary in order to meet the City's needs. Changes in budget code totals, appropriation of unappropriated balances and cancellation of unexpended and unencumbered appropriations shall require City Council approval, in accordance with Section 1105 of the City Charter.

SECTION 5. The City Clerk-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 25th day of June 2013.



 BOB HENDERSON, Mayor

ATTEST:



 KATHRYN A. MARSHALL
 City Clerk-Treasurer

CITY OF WHITTIER)
) SS
 STATE OF CALIFORNIA)

I, Kathryn A. Marshall, City Clerk-Treasurer in and for the City of Whittier, California, hereby certify that the foregoing resolution was duly introduced and adopted at a regular meeting of the City Council of said City held on the 25th day of June 2013, by the following roll call vote:

AYES: J.A. Vinatieri F. Dutra O. Newcomer
 C. Warner R.L. Henderson

NOES: None

ABSENT: None

WITNESS my hand and the official seal of the City of Whittier, California, this
2nd day of July 2013.

Kathryn A. Marshall
 KATHRYN A. MARSHALL
 City Clerk-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 11th DAY OF July, 2013.

Marsha Morales
 DEPUTY CITY CLERK

RESOLUTION NO. 8551

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2013-14

WHEREAS, on November 6, 1979, the voters in California added Article XIII B to the State Constitution thereby placing various limitations on the appropriations of State and local government;

WHEREAS, in June 1990, the voters in California amended Article XIII B by passing Proposition 111 - the Traffic Congestion Relief and Spending Act of 1990, which expanded the guidelines for calculating the Gann Limit;

WHEREAS, Proposition 111 allowed Cities to take the greater increase of City or County population growth, and the greater increase of California Per Capita Income or non-residential assessed valuation growth attributed to new construction within the City; and

WHEREAS, the City of Whittier has complied with all of the provisions of Article XIII B in determining the appropriations limit for Fiscal Year 2013-14.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That the appropriations limit for Fiscal Year 2013-14 is hereby established as \$261,589,280.

SECTION 2. That total appropriations of \$24,036,973, as included in the City's adopted budget for Fiscal Year 2013-14 and subject to the limit are less than the appropriations limit by \$237,552,307, and within the limit as stipulated by Article XIII B.

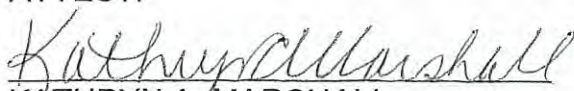
SECTION 3. That the estimated proceeds of taxes as included in the City's adopted budget for Fiscal Year 2013-14, total \$24,529,349 and are within the appropriations limit as stipulated by Article XIII B.

SECTION 4. That the City Clerk shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 25th day of June 2013.


BOB HENDERSON, Mayor

ATTEST:


KATHRYN A. MARSHALL
City Clerk-Treasurer

CITY OF WHITTIER)
) SS
 STATE OF CALIFORNIA)

I, Kathryn A. Marshall, City Clerk-Treasurer in and for the City of Whittier, California, hereby certify that the foregoing resolution was duly introduced and adopted at a regular meeting of the City Council of said City held on the 25th day of June 2013, by the following roll call vote:

AYES: J.A. Vinatieri F. Dutra O. Newcomer
 C. Warner R.L. Henderson

NOES: None

ABSENT: None

WITNESS my hand and the official seal of the City of Whittier, California, this

2nd day of July 2013.

Kathryn A. Marshall
 KATHRYN A. MARSHALL
 City Clerk-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 11th DAY OF July, 2013.

Marsha Morales
 DEPUTY CITY CLERK

RESOLUTION NO. WPFA-13-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WHITTIER PUBLIC FINANCING AUTHORITY ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2013, AND ENDING JUNE 30, 2014

WHEREAS, the Executive Director, on or about April 19, 2013, submitted to the Board of Directors a proposed budget for the appropriation and expenditure of funds for the Whittier Public Financing Authority (WPFA) for Fiscal Year 2013-14;

WHEREAS, such proposed budget was reviewed by the Board of Directors at the Budget Study Session on May 7, 2013; and

WHEREAS, following duly given notice and prior to budget adoption, the Board of Directors of the Whittier Public Financing Authority held a public hearing on June 25, 2013, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHITTIER PUBLIC FINANCING AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. The total estimated revenues and transfers-in for Fiscal Year 2013-14 shall be \$595,265.

SECTION 2. The total appropriations and transfers-out for Fiscal Year 2013-14 shall be \$595,265.

SECTION 3. The Executive Director is authorized to make changes during the 2013-14 fiscal year, as he may from time to time deem desirable and necessary in order to meet the WPFA's needs.

SECTION 4. The Secretary-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 25th day of June 2013.


BOB HENDERSON, Chair

ATTEST:


KATHRYN A. MARSHALL
Secretary – Treasurer

CITY OF WHITTIER)
)
 STATE OF CALIFORNIA) SS

I, Kathryn A. Marshall, Secretary-Treasurer in and for the Whittier Public Financing Authority, hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Whittier Public Financing Authority held on the 25th day of June 2013 by the following roll call vote:

AYES: J.A. Vinatieri F. Dutra O. Newcomer
 C. Warner R.L. Henderson

NOES: None

ABSENT: None

WITNESS my hand and the official seal of the Whittier Public Financing Authority
 this 2nd day of July 2013.

Kathryn A. Marshall
 KATHRYN A. MARSHALL
 Secretary-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 11th DAY OF July, 2013.

Marsha Morales
 DEPUTY CITY CLERK

RESOLUTION NO. WUA-13-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WHITTIER UTILITY AUTHORITY ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING JULY 1, 2013, AND ENDING JUNE 30, 2014

WHEREAS, the Executive Officer, on or about April 19, 2013, submitted to the Board of Directors, a proposed budget for the appropriation and expenditure of funds for the Whittier Utility Authority for Fiscal Year 2013-14;

WHEREAS, such proposed budget was reviewed by the Board of Directors at the Budget Study Session on May 7, 2013; and

WHEREAS, following duly given notice and prior to budget adoption, the Board of Directors of the Whittier Utility Authority held a public hearing on June 25, 2013, receiving, considering and evaluating all comments.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE WHITTIER UTILITY AUTHORITY DOES RESOLVE AS FOLLOWS:

SECTION 1. The total estimated revenues and transfers-in for Fiscal Year 2013-14 shall be \$28,002,990.

SECTION 2. The total appropriations, transfers-out and capital expenditures for Fiscal Year 2013-14 shall be \$27,728,414.

SECTION 3. That the following reclassification of reserves be approved for 2013-14:

<u>Fund</u>	<u>Name</u>	<u>Reserve</u>	<u>Account Number</u>	<u>Increase (Decrease)</u>
420	Water fund	Reserve for Water Connection Fees	241240	\$ 15,000
			Total	<u>\$ 15,000</u>

SECTION 4. The Executive Officer is authorized to make changes during the 2013-14 Fiscal Year, as he may from time to time deem desirable and necessary in order to meet the Authority's needs.

SECTION 5. The Secretary-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this 25th day of June 2013.

[Signature]
BOB HENDERSON, Chair

ATTEST:

[Signature]
KATHRYN A. MARSHALL
Secretary - Treasurer

CITY OF WHITTIER)
) SS
STATE OF CALIFORNIA)

I, Kathryn A. Marshall, Secretary-Treasurer in and for the Whittier Utility Authority, hereby certify that the foregoing resolution was duly adopted at a regular meeting of the Whittier Utility Authority held on the 25th day of June 2013 by the following roll call vote:

AYES: J.A. Vinatieri F. Dutra O. Newcomer
 C. Warner R.L. Henderson
NOES: None
ABSENT: None

WITNESS my hand and the official seal of the Whittier Utility Authority this
2nd day of July 2013.

[Signature]
KATHRYN A. MARSHALL
Secretary-Treasurer

I HEREBY CERTIFY THIS TO BE A TRUE AND CORRECT COPY OF THE ORIGINAL DOCUMENT ON FILE WITH THE CITY OF WHITTIER. WITNESS MY HAND AND THE OFFICIAL SEAL OF THE CITY OF WHITTIER THIS 11th DAY OF July, 2013.
[Signature]
DEPUTY CITY CLERK

City of Whittier

Financial System and Internal Controls

Presentation

The financial transactions of the City of Whittier are recorded in individual funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. In summary, the funds used by the City are grouped as follows:

Governmental Funds

General Fund

The General Fund is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.

Special Revenue Funds

The Special Revenue Funds are used to account for specific revenues (other than those for major capital projects) that are legally restricted to expenditures for particular purposes. The City maintains several special revenue funds for gas taxes, grant funding, fines collected on vehicle code violations and special levies imposed on businesses in the City's Uptown Village area.

Debt Service Fund

The Whittier Public Financing Authority Debt Service Fund is used to account for the proceeds of the 2002 and 2007A Tax Allocation Loans, loaned to the former Whittier Redevelopment Agency, and for the debt service payments.

Capital Projects Fund

The Capital Projects Fund is used to account for the financial resources to be used for the acquisition and construction of major capital facilities.

Proprietary Funds

Enterprise funds

Enterprise Funds are established for government activities that are financed and operate in a similar manner to private business. User fees primarily finance costs of providing services to the general public. The Whittier Utility Authority (WUA) was established on February 1, 2002, by a joint powers agreement between the City of Whittier and the Whittier Public Financing Authority. The Authority was created to provide a legally binding framework for the relationship between the City's utility enterprise funds and the City's general fund and to provide greater fiscal strength of the City's enterprise funds. WUA is a component of the following proprietary funds:

City of Whittier

Financial System and Internal Controls

(Continued)

Water Fund

This fund accounts for the operation and maintenance of the City's water distribution system.

Sewer Fund

This fund accounts for the operation and maintenance of the wastewater system within the City's boundaries.

Solid Waste Fund

This fund accounts for the collection and disposal of solid waste from industrial, commercial, and residential users throughout the Whittier area, for landfill closure and post closure costs, and for funding of environmental liabilities caused by water contamination.

Basis of Accounting

The City's financial system operates on a basis consistent with "generally accepted accounting principles" (GAAP), where Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period. Expenditures generally are recorded when the liability is incurred except for debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, which are recorded only when payment is due. For Proprietary Funds, the accrual basis is utilized; revenues are recognized when earned, and expenses are recognized when incurred.

Internal Controls

The City is responsible for establishing and maintaining a strong internal control structure designed to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived, and 2) the valuation of costs and benefits requires estimates and judgments by management.



CITY OF WHITTIER

STANDARD OPERATING PROCEDURE

NUMBER 42
PAGE 1 of 4

SUBJECT: Fund Balance Policy for the General Fund

EFFECTIVE DATE: 6/14/2011

ISSUE DATE: 6/14/2011

APPROVED BY:


City Manager

I. PURPOSE/AUTHORITY:

To establish the procedures for reporting unrestricted fund balance in Governmental Funds financial statements. It is essential that the City maintains adequate levels of fund balance tailored to the needs of the City to ensure against current and future risks such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the City Controller to prepare financial reports, which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

II. PERSONNEL AFFECTED:

This SOP applies to the Controller's Department personnel who prepare the annual Comprehensive Annual Financial Report (CAFR).

III. PROCEDURES:

Fund balance is the difference between the assets and liabilities or the net assets reported in a governmental fund. There are five components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent:

- **Nonspendable Fund Balance** – represents amounts that cannot be spent because they are either not in spendable form (e.g. inventories, prepaid items, long-term portion of loans receivable, land held for resale); or legally or contractually required to be maintained intact.
- **Restricted Fund Balance** – externally imposed by law or constrained by grantors, contributors, or laws or regulations of other governments.
- **Committed Fund Balance** – committed on use for specific purposes by formal action of the government's highest level of decision-making authority.
- **Assigned Fund Balance** – intended on use for specific purposes by the governing body itself or official delegated with the authority to assign amounts to be used for specific purposes, which are neither restricted nor committed.
- **Unassigned Fund Balance** – the available and uncommitted fund balance.



CITY OF WHITTIER

STANDARD OPERATING PROCEDURE

NUMBER 42
PAGE 2 of 4

SUBJECT: Fund Balance Policy for the General Fund

Non-spendable and restricted fund balances are not addressed in this policy due to the nature of their restrictions. This policy is focused on financial reporting of unrestricted fund balance (committed, assigned and unassigned) that should be maintained in the General Fund. These three categories are further defined below.

Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur prior to the end of the fiscal reporting period. Examples of committed fund balance are (but not limited to) as follows:

- **General Fund Emergency Contingency**

The City Council adopted a Resolution to establish a contingency reserve at a minimum, in its general fund equivalent to five percent (5%) of the following fiscal year's General Fund budgeted operating expenditures (excluding transfers and capital improvement projects). As defined in the resolution establishing this commitment, the specific uses are listed as the declaration of a state or federal state of emergency or a local emergency as defined in City's Municipal Code Section 2.44.020. The City Council may, by the affirming vote of three members, change the amount of this commitment and/or the specific uses of these monies.

- **Oil Wells**

City Council received and set aside \$100,000 on June 27, 2006 to assume liability of wells 13, 15, and 16 from Chevron located on the Whittier Oil Fields.

- **Arts In Public Places**

In accordance with Municipal Code Section 12.52.080, "any monies collected by the City in accordance with the in-lieu contribution...shall be deposited in a separate account...this account shall be used to provide sites for, and works of art in public places in order to further the intent and purpose of this chapter as set forth in Section 12.52.010." Account is administered by the City Council.



CITY OF WHITTIER

STANDARD OPERATING PROCEDURE

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SUBJECT: Fund Balance Policy for the General Fund

- Arts In Public Places-Whittier College

On July 20, 2004, Council passed an ordinance that exempted non-profit 501(c) (3) organizations be exempt from the requirements of the Art in Public Places ordinance in Chapter 12.52 of the Municipal Code. At that time, City had received \$50,500 from Whittier College in the "Arts in Public Places" account and have created a separate account to account for the monies from Whittier College.

- Police and Library Facility Reserve

On February 16, 1999, Council approved funding for the police and library facilities from a variety of funding sources including City funds, private, fundraising, state and federal funds. Funds received were set aside in this account for spending of these two facilities.

Assigned Fund Balance

Amounts that are constrained by the City's *intent* to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. Intent should be established at the City Council, or by an official designated for that purpose. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the City Controller for the purpose of reporting these amounts in the annual financial statements. The actions necessary to remove or modify an assignment is not as prescriptive as it is with regard to the committed fund balance. An example of an assigned fund balance could include but are not limited to:

- Encumbrances

Encumbrances are estimations of costs related to unperformed contracts for goods and services.

Unassigned Fund Balance

This classification represents residual positive fund balance of the general fund in excess of what can properly be classified in one of the other four categories. An example of assigned fund balance could include but are not limited to:



CITY OF WHITTIER

STANDARD OPERATING PROCEDURE

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PAGE 4 of 4

SUBJECT: Fund Balance Policy for the General Fund

- Public Employee's Retirement System (PERS) Contingency Reserve

Reserve was set aside to address future PERS rate increases when the City was previously superfunded. Initially, Council authorized at their June 7, 2003 joint budget Study Session that the reserve could be used to cover cost increases up to \$750,000 per year. Later, Council authorized its usage as needed to balance the General Fund's operating budget due to revenue shortfalls. According to GASB Statement No. 54 Section 20, "...a stabilization amount that can be accessed to offset an "anticipated revenue shortfall" would not qualify (to be classified within the committed category) unless the shortfall was quantified and was of a magnitude that would distinguish it from other revenue shortfalls that occur during the normal course of governmental operations."

Fund Balance Classification

Unless necessary by other requirements and circumstances, the accounting policies of the City consider restricted fund balance to have been spent first when expenditure is incurred for purposes, which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes, which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy of procedure supersedes the authority and provisions of this policy.



CITY OF WHITTIER STANDARD OPERATING PROCEDURE

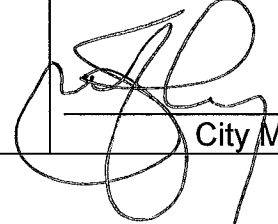
NUMBER 26
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SUBJECT: Fraud In The Workplace

ORIGINAL DATE: 6/23/08

ISSUE DATE: 6/23/08

APPROVED BY:



City Manager

I. PURPOSE/AUTHORITY:

To establish policy and procedures for clarifying acts that are considered to be fraudulent, describing the steps to be taken when fraud or other related dishonest activities are suspected, and providing procedures to follow in accounting for missing funds, restitution and recoveries.

II. PERSONNEL AFFECTED:

All City Employees, including consultants, and elected or appointed Council, Board and Commission members. (See III.E. Definitions, 2. "Employee", below)

III. POLICY:

- A. The City of Whittier is committed to protecting its assets against the risk of loss or misuse. Accordingly, it is the policy of the City of Whittier to identify and promptly investigate any possibility of fraudulent or related dishonest activities against the City and, when appropriate, to pursue legal remedies available under the law.
- B. This policy applies to any irregularity, or suspected irregularity, involving employees, consultants, vendors, contractors, outside agencies, and/or any other parties with a business relationship with the City.
- C. Any investigative activity required will be conducted in an objective and impartial manner without regard to the suspected wrongdoer's length of service, position, title, or relationship to the City.
- D. All employees are responsible for the detection, reporting and prevention of fraud, misappropriations, and other irregularities.

E. DEFINITIONS

1. Fraud – the intentional false representation or concealment of material fact for the purpose of personal gain for oneself or others; or inducing another to act similarly. Fraud and other similar irregularities include, but are not limited to:
 - a. Claim for reimbursement of expenses that are not job-related or authorized by the current Memorandum of Understanding.
 - b. Forgery or unauthorized alteration of documents (checks, promissory notes, time sheets, independent contractor agreements, purchase orders, budgets, etc.).



CITY OF WHITTIER STANDARD OPERATING PROCEDURE

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SUBJECT: Fraud In The Workplace

- c. Misappropriation of City assets (funds, securities, supplies, furniture, equipment, etc.).
 - d. Improprieties in handling or reporting of money transactions.
 - e. Authorizing or receiving payment for goods not received or services not performed.
 - f. Computer-related activity involving unauthorized alteration, destruction, forgery, or manipulation of data or misappropriation of City-owned software.
 - g. Misrepresentation of information on documents.
 - h. Any apparent violation of Federal, State, or Local laws related to dishonest activities or fraud.
 - i. Seeking or accepting anything of material value from those doing business with the City including vendors, consultants, contractors, lessees, applicants, and grantees. Materiality is determined by the City's Conflict of Interest Code which incorporates the Political Reform Act of 1974. Regulations of the Fair Political Practices Commission (2 California Admin. Code Sections 18100 et seq.), and any amendments to the Act or regulations.
2. Employee – In this context, employee refers to any individual or group of individuals who receive compensation, either full- or part-time, from the City of Whittier. The term also includes any volunteer who provides services to the City through an official arrangement with the City or a City organization, as well as consultants, vendors, contractors, outside agencies and/or any other parties with a business relationship with the City of Whittier.
 3. Management – In this context, management refers to any administrator, manager, director, supervisor, or other individual who manages or supervises funds or other resources, including human resources.
 4. Investigator – In this context, Investigator refers to any person or persons assigned by the Department Head and City Controller to investigate any fraud or similar activity.
 5. External Auditor – In this context, External Auditor refers to independent audit professionals who may perform annual audits of the City's financial statements or a similarly qualified professional.
- F. It is the City's intent to fully investigate any suspected acts of fraud, misappropriation, or other similar irregularity. An objective and impartial investigation will be conducted regardless of the position, title, length of service or relationship with the City of any party who might be or become involved in or becomes the subject of such investigation.



CITY OF WHITTIER STANDARD OPERATING PROCEDURE

NUMBER 26
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SUBJECT: Fraud In The Workplace

- G. Each department of the City is responsible for instituting and maintaining a system of internal control to provide reasonable assurance for the prevention and detection of fraud, misappropriations, and other irregularities. Management should be familiar with the types of improprieties that might occur within their area of responsibility and be alert for any indications of such conduct.
- H. The Investigator, in conjunction with the City Attorney, has the primary responsibility for the investigation of all activity as defined in this policy.
- I. Throughout the investigation, the Investigator will inform the Department Head and City Controller of pertinent investigative findings.
- J. Employees will be granted whistle-blower protection when acting in accordance with this policy. When informed of a suspected impropriety, neither the City nor any person acting on behalf of the City shall:
 - 1. Dismiss or threaten to dismiss the employee,
 - 2. Discipline, suspend, or threaten to discipline or suspend the employee,
 - 3. Impose any penalty upon the employee, or
 - 4. Intimidate or coerce the employee.Violations of the whistle-blower protection will result in discipline up to and including dismissal.
- K. Upon conclusion of the investigation, the results will be reported to the City Manager by the Department Head and City Controller.
- L. The City Manager, following review of investigation results, will take appropriate action regarding employee misconduct. Disciplinary action can include termination, and referral of the case to an appropriate Law Enforcement Agency and District Attorney's Office for possible arrest and prosecution.
- M. The City will pursue every reasonable effort, including court ordered restitution, to obtain recovery of City losses from the offender, or other appropriate sources.

IV. PROCEDURES

- A. Management Responsibilities
 - 1. Management is responsible for being alert to and reporting fraudulent or related dishonest activities in their areas of responsibility.
 - 2. Each manager should be familiar with the types of improprieties that might occur in his or her area and be alert for any indication that improper activity, misappropriation, or dishonest activity is or was in existence in his or her area.



CITY OF WHITTIER

STANDARD OPERATING PROCEDURE

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SUBJECT: Fraud In The Workplace

3. When an improper activity is detected or suspected, management should determine whether an error or mistake has occurred or if there may be dishonest or fraudulent activity.
4. If management determines a suspected activity may involve fraud or related dishonest activity, they should contact their next immediate supervisor not involved in the alleged misconduct – and together with that supervisor inform their Department Director (unless the Department Director is alleged to have involvement in the alleged misconduct) and City Controller. If the alleged misconduct is said to involve the Department Head and/or City Controller, the City Attorney may be substituted for one or both.
5. The Department Head and the City Controller, or either plus the City Attorney if appropriate as under #4 above, shall together inform the City Manager. If the City Manager is himself or herself the subject of the alleged misconduct, the Department Head and the City Controller, or the City Attorney and either one of the above and/or the Department Director, shall inform the Chief of Police.
6. Management should not attempt to conduct individual investigations, interviews, or interrogations. However, management is responsible for taking appropriate corrective actions to ensure adequate controls exist to prevent reoccurrence of improper actions.
7. Management should support the City's responsibilities and cooperate fully with the Investigator, other involved departments, and law enforcement agencies in the detection, reporting, and investigation of criminal acts, including the prosecution of offenders.
8. Management must give full and unrestricted access to all necessary records and personnel. All City furniture and contents, including desks and computers, are open to inspection at any time. There is no assumption of privacy.
9. In dealing with suspected dishonest or fraudulent activities, great care must be taken. Therefore, management should avoid the following:
 - a. Incorrect accusations.
 - b. Alerting suspected individuals that an investigation is underway.
 - c. Treating employees unfairly.
 - d. Making statements that could lead to claims of false accusations or other offenses.
10. In handling dishonest or fraudulent activities, management has the responsibility to:



CITY OF WHITTIER STANDARD OPERATING PROCEDURE

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SUBJECT: Fraud In The Workplace

- a. Make no contact (unless requested) with the suspected individual to determine facts or demand restitution. Under no circumstances should there be any reference to “what you did”, “the crime”, “the fraud”, “the misappropriation”, etc.
- b. Avoid discussing the case, facts, suspicions, or allegations with anyone outside the City, unless specifically directed to do so by the City Attorney.
- c. Avoid discussing the case, facts, suspicions, or allegations with anyone other than employees who have a need to know such as the City Manager, Department Head, City Controller, Investigator, or City Attorney or law enforcement personnel – and should direct any City Council inquiries to the City Manager or City Attorney.
- d. Direct all inquires from the suspected individual, or his or her representative, to the Investigator, Department Head, or City Controller. All inquires from the media should be directed to the City Manager or the City Attorney.
- e. Take appropriate corrective and disciplinary action, up to and including dismissal, after consulting with the City Controller, in conformance with the City’s Personnel Policies and Procedures or the appropriate Memorandum of Understanding.

B. Employee Responsibilities

1. Upon assignment by the Department Head and City Controller (or the City Manager and City Attorney, as necessary), the Investigator will promptly investigate the fraud.
2. Employees must cooperate with the Investigator. Refusal, or the conveyance of inaccuracies, may subject an employee to disciplinary action up to and including dismissal.
3. In all circumstances where there appears to be reasonable grounds for suspecting that a fraud has taken place, the Investigator, in consultation with the City Attorney, will contact an appropriate Law Enforcement Agency.
4. The Investigator shall be available and receptive to receiving relevant, confidential information to the extent allowed by law.
5. If evidence is uncovered showing possible dishonest or fraudulent activities, the Investigator will proceed as follows:
 - a. Discuss the findings with the Department Head and City Controller – who will in turn inform the City Manager and/or City Attorney and/or City Manager.
 - b. Meet with the City Controller (or his/her designated representative) to:



CITY OF WHITTIER STANDARD OPERATING PROCEDURE

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SUBJECT: Fraud In The Workplace

- 1) Determine if disciplinary actions should be taken.
 - 2) Report to the Investigator such activities in order to assess the effect of the illegal activity on the City's financial statements.
 - 3) Notify insurers and coordinate the filing of insurance claims.
- c. Take immediate action, in consultation with the City Attorney, to prevent the theft, alteration, or destruction of evidentiary records. Such action shall include, but is not limited to:
- 1) Removing the records and placing them in a secure location, or limiting access to the records.
 - 2) Preventing the individual suspected of committing the fraud from having access to the records.
6. In consultation with the City Attorney and the appropriate Law Enforcement Agency, the Investigator may disclose particulars of the investigation with potential witnesses if such disclosure would further the investigation.
 7. If the Investigator is contacted by the media regarding an alleged fraud or audit investigation, the Investigator will consult with the City Manager and the City Attorney, as appropriate, before responding to a media request for the information or interview.
 8. At the conclusion of the investigation, the Investigator will document the results in a confidential memorandum report to the City Manager, Department Head, City Controller, and City Attorney. If the report concludes that the allegations are founded, the report will be forwarded to the appropriate Law Enforcement Agency.
 9. Unless exceptional circumstances exist, a person under investigation for fraud is to be given notice in writing of essential particulars of the allegations following the conclusions of the audit. Where notice is given, the person against whom allegations are being made may submit a written explanation to the Investigator no later than seven calendar days after notice is received.
 10. The Investigator will be required to make recommendations to the appropriate department for assistance in the prevention of future similar occurrences.
 11. Upon completion of the investigation, including all legal and personnel actions, all records, documents, and other evidentiary material obtained from the department under investigation will be returned by the Investigator to that department.

V. EXCEPTIONS

Exceptions to this policy must be approved in writing by the City Manager, City Controller, or the City Attorney. No exception will be valid if the person authorizing the exception is himself/herself the subject of the related allegation.



City of Whittier

Glossary and Alphabetical Index



People, Pride, Progress

*Adopted Budget for
Fiscal Year 2013-14*

City of Whittier Glossary of Acronyms and Terms

ADA	Americans with Disabilities Act
AQMD	South Coast Air Quality Management District
AQMP	Air Quality Management Plan
ARRA	American Recovery and Reinvestment Act
ASI	Access Services, Inc.
BSIP	Bus Stop Improvement Plan
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CalTrans	California State Department of Transportation
CARB	California Air Resources Board
CCTBL	City Clerk/Treasurer/Business License
CDBG	Community Development Block Grant
CFD	Community Facilities District
CHDO	Community Housing Development Organization
CIP	Capital Improvement Program
CIPA	California Insurance Pool Authority
CIS	Cops in School
CNG	Compressed Natural Gas
COBRA	Consolidated Omnibus Budget Reconciliation Act
COG	Gateway Cities Council of Governments
COPS	Citizen's Option for Public Safety
CSAC-EIA	California State Association of Counties – Excess Insurance Authority
DAR	Dial-A-Ride
DDA's	Disposition and Development Agreements
DMV	Department of Motor Vehicles
EAP	Employee Assistance Program
EOC	Emergency Operations Center

City of Whittier Glossary of Acronyms and Terms

EWCS D	East Whittier City School District
GASB	Governmental Accounting Standards Board
GETS	Government Emergency Telecommunications Service
GIS	Geographic Information System
GWT	Greenway Trail
HES	Hazardous Elimination Safety
HIPAA	Health Insurance Portability and Accountability Act
HSIP	Highway Safety Improvement Program
HUD	U.S. Department of Housing and Urban Development
HVAC	Heating and Ventilation Air Conditioning
IT	Information Technology
JAG	Justice Assistance Grant
L.A. IMPACT	Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force
LACO	Los Angeles County
LAEDC	Los Angeles County Economic Development Corporation
LAN	Local Area Network
LR	Local Return
MDC	Mobile Data Computer
Metro	Los Angeles County Metropolitan Transportation Authority
MOU	Memorandum of Understanding
MSRC	Mobile Source Air Polluting Reduction Review Committee
MTA	Metropolitan Transportation Authority
NIMS	National Incident Management System
NPDES	National Pollution Discharge Elimination System
NTD	National Transit Database
OARRS	Operational Area Response and Recovery System
OPA's	Owner Participation Agreements

City of Whittier Glossary of Acronyms and Terms

OSHA	Occupational Safety and Health Administration
OTS	Office of Traffic Safety
PRCS	Parks, Recreation and Community Services
PSA	Public Service Area
PW	Public Works
RMS	Records Management System
SAGE	Strategies Against Gang Environments
SET	Special Enforcement Team
SFS	Santa Fe Springs (City of)
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SCAQMD	See AQMD
SRO	School Resource Officers
SSMP	Sewer System Management Plan
SWRCB	State Water Resources Central Board
TAX	Technical Advisory Committee
TMA	Transportation Management Agreement
UUD	Underground Utility District
WCCA	Wildlife Corridor Conservation Authority
WMP	Water Master Plan
WPFA	Whittier Public Financing Authority
WRA	Whittier Redevelopment Agency
WUA	Whittier Utility Authority
WAN	Wide Area Network
WYN	Whittier Youth Network



City of Whittier

Glossary

Appropriation: A legal authorization granted by the City Council to make expenditures and/or to incur obligations for specific purposes. An appropriation is usually for a specific purpose and amount and must be expended within the fiscal year.

Appropriation Limit: A limit on the maximum amount of tax proceeds that a city can spend during any fiscal year. An initiative passed in 1980 (the "Gann" initiative) amended the California Constitution and established the procedure for this annual requirement. Cities must determine an annual appropriation limit through a calculation that uses economic data, population changes and the prior year's limit as factors.

Budget: A financial plan providing for the operation of an entity for a given period, such as a fiscal year, and the proposed means for its financing. Generally, the plan embodies proposed expenditures and estimated revenues.

Budget Code: A fund itself or sub-fund within the City's financial information system to account for expenditures in the performance of a process, operation or service. A budget code records all the elements of costs incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or specific job.

Capital Improvements: Construction or major repair of City facilities and buildings.

Capital Improvement Program: The multi-year schedule of capital improvement projects and the acquisition of major capital outlay items which encompass all funding sources and organizational units of the City.

Capital Outlay: The acquisition costs of major items of capital assets used in providing direct services.

City Council: The political body of the City of Whittier whose members are elected by Whittier citizens to represent and administer their views and policies concerning the operation of the City. The Whittier City Council includes five members elected at large for staggered terms of four years.

City Manager: The administrative head of City operations. Appointed by the City Council, the individual in this capacity is responsible for directing the City's day-to-day operation and implementing policies and directives of the City Council, the Municipal Code, and the City Charter. The City Manager is also responsible for preparing the City's annual budget, enforcing all city laws and administrative rules and regulations, and identifying and formulating appropriate action for problem or key areas of interests.

Commercial Development: Development efforts focusing on commerce or trade activities related to the buying and selling of goods and services, such as retail stores, and office headquarters.

City of Whittier

Glossary

Debt Service: The payment of principal and interest on long-term debt according to a predetermined payment schedule.

Employee Services: The group of accounts or expenditures within the City's financial system that encompasses the total costs of labor, including salaries and fringe benefits.

Enterprise Fund: A group of accounts used to record financial transactions of specific City operations that function and operate in a manner comparable to a private sector business. In general, an enterprise funds is considered self-sustaining with the majority of its revenue and funding coming from the operation itself. The City of Whittier's enterprise funds include the sewer, water, solid waste collection and solid waste disposal funds.

Excess Insurance: A means of insuring against losses beyond the level of coverage provided by an underlying policy. Excess coverage is designed to respond to large but infrequent losses. The City of Whittier has excess coverage for liability and workers' compensation.

Expenditure: An actual payment made by the City.

Fines: Includes monies derived from penalties for the violation of laws or administrative rules and regulations, statutory offenses, and for violation of lawful administrative rules and regulations.

Fiscal Year: A period of time that represents the beginning and ending for recording financial transactions. The City of Whittier has a fiscal year of July 1 through June 30.

Forfeitures: Includes monies or products that are given up or confiscated by the City because of some crime, fault, or neglect of duty.

Full Time Positions: Personnel positions authorized by the City Council to be employed by the City of Whittier. Full time positions do not include temporary or part time personnel or contractual services.

Full Time Equivalent Positions: The corresponding full-time equivalent of part-time personnel based on the total of all part-time service hours rendered. This is determined by dividing total part-time service hours by 2,080, which represents the total regular service hours for a full time employee in a one year period.

Fund: An accounting entity with a self-balancing set of accounts recording financial resources and transactions for specific activities.

Fund Balance: The net effect of assets less liabilities at any given point in time.

City of Whittier

Glossary

Fund Type: Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

General Fund: The fund that encompasses all financial transactions attributed to non-specific taxes and other general purpose revenues, e.g., sales taxes, property taxes, fines and forfeitures, investment income, etc., and includes expenditures for general governmental services, e.g., police, public works, social services, planning, and code enforcement.

Goals: Broad statements aimed at meeting public service needs or objectives and defined by the organization to be of significant or high priority.

Grants: A transfer or awarding of funds from another public entity to the City for the purpose of financing a specific activity, program or project. The City is not required to reimburse or repay the awarding entity any grant funds.

Industrial Development: Development efforts focusing on manufacturing enterprises and large-scale business activity.

Internal Service Fund: A fund used to finance and account for goods and services provided by one City department to other City departments on a cost reimbursement basis.

Licenses and Permits: The imposition of a fee to authorize an activity in the private sector that is conducted within the City's jurisdiction.

Maintenance and Operations Expenditures: Includes those expenditures not categorized as either employee service costs or capital outlay items. The category may include costs for supplies, materials, and contractual services.

Non-Operating Expenditures: Expenditures that do not recur every fiscal year or are incurred only once in any particular year.

Operating Expenditures: Expenditures that are incurred in the regular course of business or operation of a fund.

Personnel: A person or group of persons employed by the City of Whittier.

Program: An activity or group of similar activities organized as a sub-unit of a department for planning and administration.

Project Area: A geographic area designated by a redevelopment agency and targeted for development activity in accordance with State laws and procedures.

City of Whittier

Glossary

Redevelopment Agency: A separate governmental entity created by a legislative body in accordance with state statutes whose main purpose is the elimination of blight in a designated (project) area. By law, redevelopment agencies are granted exclusive powers and may exercise them as deemed necessary to accomplish its objectives. Although activities and projects are restricted to the designated project area, eligible activities are many and include public improvements, rehabilitation/upgrade of existing structures, housing projects, retail development and economic revitalization programs, including financial assistance or incentives.

Retention (Self-Insurance): The amount that an insured or an insurer assumes as its own liability and that is not otherwise insured. City of Whittier has self-insurance retention for workers' compensation and general liability.

Revenues: Monies received by the City of Whittier from a variety of sources including user charges, fees, property taxes, sales taxes and grants. City operations are financed/funded through the use of revenues.

Self-Insurance: Assuming risk of loss through maintenance of reserves or another contingency plan instead of by the purchase of insurance coverage.

Service Credits: Service credit accounts are normally used to record credits that can occur when one cost center charges another for labor or equipment usage.

Special Revenue Fund: A fund type in which the proceeds of specific revenue sources are accounted for. Generally, special revenue funds are restricted and can only be used for specific purposes.

Specific Plan: A land use plan for a specific site or property or small geographic area.

Taxes: Compulsory charges levied by a governmental entity for the purpose of financing services performed for the common benefit. Many of the tax revenues received by local governments are levied and administered by the State and distributed to the local units of government.

Tax Increment Revenue: Property tax generated within the redevelopment area that accrues solely to the Whittier Redevelopment Agency.

Transfers In/Out: Inter-fund transfer of funds to subsidize operations of the recipient fund.

Toxic/Hazardous Waste: Any waste, or combination of wastes which because of its quantity, concentration, physical, chemical, or infectious characteristics, may exhibit corrosives, toxicity, flammability, and reactivity. Toxic waste includes but is not limited to pesticides, used motor oil, or cleaning solvents.

City of Whittier

Glossary

Uptown: The historic "heart" of Whittier, it consists of commercial, office and residential properties in the area bordered by Hadley Street on the north, Mar Vista Street on the south, Pickering Avenue on the west, and Painter Avenue on the east.

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