

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, RESCINDING RESOLUTION NO. 8198 AND ESTABLISHING FEES TO BE CHARGED FOR VARIOUS DEPARTMENT RELATED SERVICES

WHEREAS, the City of Whittier has established user fees for various department-related services;

WHEREAS, the existing fees have been amended to reflect the cost allocation policy; and

WHEREAS, said fees to be effective beginning August 1, 2017.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WHITTIER, CALIFORNIA, DOES RESOLVE AS FOLLOWS:

SECTION 1. That Resolution No. 8198 is hereby rescinded and replaced with this Resolution to establish fees to be charged for various department related services.

SECTION 2. That any person, firm, or corporation receiving any of the hereinafter services shall pay to the City of Whittier the fees herein set forth for such services as detailed in Exhibit A, attached hereto.

SECTION 3. Be it further resolved that any other resolutions or parts of any other resolution in conflict herewith are hereby repealed.

SECTION 4. The City Clerk-Treasurer shall certify to the passage and adoption hereof.

APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
JOSEPH A. VINATIERI, Mayor

ATTEST:

\_\_\_\_\_  
KATHRYN A. MARSHALL  
City Clerk-Treasurer

Exhibit: A – Fees for services.

**EXHIBIT A****CITY CLERK – INFORMATION TECHNOLOGY – TREASURER**

1. Business License Application Fee	
o New	\$15.00
o Renewal	\$10.00
2. Certification of Records	\$17.00
3. Custom Reports – Business License (set-up charge) (c)	\$108.00/hour
4. Dog Licensing Fee	
o Altered	\$30.00
o Altered/Senior	\$7.50
o Unaltered	\$60.00
o Enforcement Fee	\$40.00
5. GIS Maps	
o Up to 34 x 44, Black & White	\$33.00
o Up to 34 x 44, Color	\$34.00
6. GIS Report Fee (c)	\$129.00/hour
7. Imaging	
o Up to 11 x 17	\$4.00/sheet
o Up to 34 x 44	\$4.00/sheet
8. Microfilm Copy	
o Other (a)	\$2.00
o Public Records Act (b)	\$0.15/page
9. Photocopy (8.5 x 11 – 11 x 17) Black & White, Color	\$0.15/page
10. Scanned Record Fee	\$0.15/page
11. Records	
o Copy CD / DVD	\$5.00
o Custom CD/DVD	\$30.00
12. Research Fee (c)	\$122.00/hour
13. Resident Alien Certification	\$17.00
14. Tow Truck Application	\$678.00
15. Zoning Code	\$17.00
16. ADA SB1186	\$1.00
17. Business License Payment Arrangement	\$66.00

(a) The first page will be charged at \$2.00. Each additional copy will be charged at a rate of \$0.15 per page.

(b) Fees are subject to change by state law.

(c) Fee is charged on a quarter-hour basis.

**COMMUNITY DEVELOPMENT**

Building & Safety Division

Building Permit Fees

19. After Hours Inspection (3 hr minimum)	\$180.00/hour
o Sunday / Holiday (3 hr minimum)	\$240.00/hour
20. Annual Maintenance Permit	\$240.00
21. Appeal of Building Official Decision	See Planning
22. Application Revisions (1 hour m/m)	\$120.00/hour
23. Change of Address / Owner (1 hour m/m)	\$120.00/hour
24. Circuit Protection Device	\$10.00
25. Grease Interceptor	\$424.00
26. Investigation / Research Fee	\$120.00/hour
27. Permit Extension Fee	\$180.00
28. Permit Issuance Fee	\$31.00
29. Permit / TCO Time Extension Request	\$60.00
30. Plan Review	
o Building Plan Review	65% of Permit Fee
o Green Building Certified Projects (4 hour m/m)	\$120.00/hour
o MEP Review	\$120.00/hour
o State Disabled Access Requirements	10% of plan check fee
o State Energy Compliance Requirements	10% of plan check fee
31. Plan Review/Inspection: State Licensed Clinics (1 hour m/m)	\$120.00/hour
32. Pool – Valuation	\$395.00
33. Pool & Spa – Valuation	\$395.00
34. Hourly Rate / Re-Inspection / Re-Plan Check (1 hr m/m) (after 3 <sup>rd</sup> correction of same item)/	\$141.00/hour
35. Reinstatement Fee	
o Passed Foundation Inspection	75% of original fee
o Passed Frame Inspection	50% of original fee
o Passed Drywall Inspection	25% of original fee
36. Replace Lost Job Card	\$79.00
37. Re-Stamp Previously Approved Plans	\$122.00 + printing
38. Review Accessibility Hardship Request (1 hour m/m)	\$120.00/hour
39. Review for Building Code Modification (1 hour m/m)	\$120.00/hour
40. Review of Special Reports, Deferred Submittals, etc. (1 hour m/m)	\$120.00/hour
41. Services Not Specifically Addressed	\$120.00/hour
42. Spa – Valuation	\$395.00
43. Special Inspector Registration (Annual)	\$91.00
44. State Green Building Fee	\$1.00 per \$25.00 of project valuation
(Fee accrues to the State, less 10% retained by City for Administration and education)	
45. Technology Fee (per permit)	
o Mechanical, Electrical, Plumbing	\$15.00
o All Others	\$45.00

46. Temporary Certification Of Occupancy \$133.00

City of Whittier Building Official will use the most current Building Valuation Factors, including those provided by the Los Angeles County Department of Building and Safety, to determine the appropriate valuation cost in addition to the following Valuation table:

47. Valuation – Table	
o Up to \$500	\$44.00
o \$501 - \$2,000	\$129.00
o \$2,001 - \$25,000	\$729.00
o \$25,001 - \$50,000	\$1,200.00
o \$50,001 to \$100,000	\$1,850.00
o \$100,001 to \$500,000	\$6,024.00
o \$500,001 to \$1,000,000	\$10,448.00
o \$1,000,001 and up	\$10,448.00
Plus \$5.78 for each additional \$1,000 valuation	

#### Mechanical Fees

48. Appliance Vent – Only	\$9.00
49. Air Handler including unit	
o Under 10,000 cfm	\$11.00
o Over 10,000 cfm	\$20.00
50. Boiler, Comp, Absorption Sys	
o Up to 3hp & 100,000 Btu	\$16.50
o 3hp up to 15hp, up to 500,000 Btu	\$29.50
o 15hp up to 30 hp, up to 1,000,000 Btu	\$40.50
o 30hp up to 50hp, up to 1,750,000 Btu	\$61.50
o Over 50 hp and over 1,750,000 Btu	\$102.00
51. Evaporative Cooler	\$11.00
52. Fireplace – PRE Fabricated	\$16.50
53. Floor Furnace	\$16.50
54. Forced air or gravity type furnace – 100,000 Btu	\$16.50
55. Forced air or gravity type furnace – 100,000 + Btu	\$20.00
56. Heater Floor Mounted	\$16.50
57. Heater – Recessed Type	\$16.50
58. Heater – Suspended Type	\$16.50
59. Incinerator – Commercial / Industrial	\$82.50
60. Kitchen Exhaust Hood – Commercial	\$31.00
61. Mechanical Exhaust Hood	\$11.00
62. Repair, alter, addition to each heating appliance, Refrigeration unit, comfort, cooling unit or system (up to 10 ducts)	\$15.50
63. Vent Fan	\$9.00

64. Vent System – Non HVAC	\$16.50
65. Any Mechanical Equipment Not Included Above	\$11.00
<b>Electrical Fees</b>	
66. Light Fixture	\$1.50
67. Motors	
o 5hp max	\$7.50
o 10hp max	\$13.00
o 50hp max	\$27.50
o 100hp max	\$55.00
o 500hp max	\$82.50
o Over 500hp	\$93.50
68. Outlet / Switch	\$1.50
69. Outlet 208 v / 220 v	\$9.00
70. Pool or Spa	\$65.00
71. Residence	
o 750 sq ft	\$46.00
o 1,000 sq ft	\$61.50
o 1,400 sq ft	\$87.00
o 1,700 sq ft	\$105.50
o 2,000 sq ft	\$124.00
o 3,000 sq ft	\$186.00
o 4,000 sq ft	\$247.50
o Over 4,000 sq ft per 1,000 sq ft or fraction thereof	\$49.50
72. Service	
o Up to 200 amps	\$27.50
o 201 to 1,000 amps	\$68.00
o Over 1,000 amps	\$136.50
73. Sign	\$27.50
74. Sub-panel	\$33.00
75. Temporary Lighting	\$24.00
76. Temporary Pole	\$27.50
77. Time Clock	\$9.00
<b>Plumbing Fees</b>	
78. Back Flow	\$9.00
79. Bath Tub	\$9.00
80. Dishwasher	\$9.00
81. Drains – Building, Floor, Roof, P Trap	\$5.50
82. Drinking Fountain	\$9.00
83. Earthquake Shut-Off Valve	\$9.00
84. Floor Drains	\$9.00
85. Garbage Disposal	\$9.00

86. Gas Outlets – Additional	\$1.50
87. Gas System 1-4 Outlets	\$9.00
88. Laundry Tray	\$9.00
89. Lavatories	\$9.00
90. Lawn Sprinklers	\$11.00
91. Plumbing Piping without Fixtures	\$9.00
92. Pool / Spa Plumbing	\$18.50
93. Septic Tank or Cesspool	\$31.00
94. Sewer	\$18.50
95. Shower Pan	\$9.00
96. Sink	\$9.00
97. Sump Pump	\$11.00
98. Traps	\$9.00
99. Urinals	\$9.00
100. Washing Machine Stand Pipe	\$9.00
101. Waste Interceptor, Trap	\$33.00
102. Water Closet	\$9.00
103. Water Heater or Vent	\$9.00
104. Water Repipe (Complete Residential Unit)	\$49.50
105. Water Repipe (Main to Building)	\$27.50
106. Water Treating Equipment	\$9.00

#### Planning

107. Agenda Fee	\$439.00
108. Amendments (e)	
o General Plan	\$10,805.00
o Specific Plan	\$6,640.00
o Zoning Regulations	\$6,858.00
109. Appeals	
o All Others	\$940.00
o Residential (Owner Occupied)	\$2,991.00
110. Special Meeting (Board or Commission)	\$459.00
111. Certificate of Compliance	\$718.00
112. Certificate of Appropriateness	\$2,980.00
113. Clarification of Ambiguity	\$3,799.00
114. Conceptual Landscape Plan Check	
a. < 1000 sq ft	\$500.00
b. 1001-5000 sq ft	\$850.00
c. 5001-10000 sq ft	\$1,000.00
d. 10001+ sq ft	\$1,500.00
115. Condition of Approval Monitoring	\$459.00
116. Conditional Use Permit	\$5,938.00
o Large Family Day Care	\$3,377.00
o Modification – Commercial	\$4,121.00

o Modification – Residential	\$4,207.00
117. Cottage Food Permit	\$1,076.00
118. Demolition Permit	
o Historical	\$305.00
o Regular	\$76.00
119. Design Review Board Special Meeting	\$2,765.00
120. Development Review – A	
o a. Accessory Living Area	\$1,076.00
o a. Additions < 100 sq ft	\$641.00
o a. Garages & Additions	\$174.00
o a. Siding & Window	\$75.00
o a. Walls & Fence (Residential)	\$75.00
o a. Walls/Fence/Sign (Commercial)	\$222.00
o a. Fence/Wall Exception	\$2,134.00
o a. Awning	\$2,519.00
o a. Interior Tenant Improvements	\$115.00
o a. M-Zone remodel/new park lots	\$1,131.00
o a. Commercial Additions up to 5,000 Sq Ft	\$1,131.00
o a. Demo Permit – Historical	\$1,088.00
o a. Demo Permit (non-historical) & Re-Issuance	\$65.00
o b. Add to Multi Family Development	\$228.00
o b. Additions < 600 sq ft & 1 Unit	\$1,803.00
o b. Duplex or 2 units	\$1,850.00
o c. Additions, Mfr. Remodel/New/Parking	\$1,492.00
o c. Banner & Portable Signs	\$84.00
o c. Comm/Manuf < 5k sq ft	\$1,118.00
o c. Exterior / Remodel / Landscape / Neon	\$1,462.00
o c. Master Sign Program	\$3,001.00
o c. Signs / Awnings / Fence / Wall	\$256.00
o c. Signs Consistent w/ MSP	\$86.00
o c. Tenant Improvements (Comm/Manuf)	\$104.00
121. Development Review – B	
o a. Additions Multi Family	\$2,326.00
o a. Commercial/Manuf. 5-15k sq ft, Additions/New	\$4,428.00
o a. Three – Nine Units	\$3,060.00
o a. Modify Level B or C Approval	\$2,596.00
122. Development Review – C	
o Comm/Manuf 15k sq ft +	\$3,953.00
o Optional Development Standards	\$2,378.00
o Ten or More Units	\$5,826.00
123. Documentation Preparation	\$294.00
124. Environmental Impact Report	\$7,344.00
125. Environmental Initial Study	
o Consultant	\$1,832.00

○ In-House	\$1,832.00
126. Equestrian Permit	\$3,010.00
127. Final Landscape Plan Check	
a. < 1000 sq ft	\$500.00
b. 1001-5000 sq ft	\$2,500.00
c. 5001-10000 sq ft	\$5,000.00
d. 10001+ sq ft	\$5,000.00
128. Hillside Plan (e)	\$13,044.00
129. Historic	
○ Certificate of Appropriateness	\$1,218.00
○ District (Creation)	\$9,841.00
○ Landmark	\$4,838.00
○ Mills Act Agreement	\$4,849.00
130. Minor Conditional Use Permit	
○ Commercial	\$2,822.00
○ Modification – Commercial	\$1,744.00
○ Modification – Residential	\$1,744.00
○ Residential	\$2,822.00
131. Minor Variance	
○ Commercial or Non-Owner Occupied	\$2,357.00
○ Single Family (Owner Occupied)	\$2,357.00
132. Miscellaneous Documentation	\$422.00
133. Modify Level B or C Approval	\$2,596.00
134. Negative Declaration	\$569.00
135. Notice of Exemption	\$229.00
136. Planner Consultation	\$160.00/hour
137. Precise Plan of Development (e)	\$12,968.00
138. Re-Stamp / Re-Issue Fee	\$86.00
139. Site Plan Review	\$43.00
140. Specific Plan	\$15,474.00
141. Subdivision (e)	
○ Lot Line Adjustment	\$6,524.00
○ Tentative Parcel Map	\$6,238.00
○ Tentative Tract Map	\$5,985.00
142. Technology Fee (per permit)	
143. Temporary Use Permit	\$229.00
144. Time Extension	\$2,110.00
145. Uptown Specific Plan Development Review	
○ Awning, etc	\$2,519.00
○ Modify B, C	\$2,651.00
○ New Construction	\$3,400.00
○ Signs	\$331.00
146. Variance (d)	



o Commercial or Non Owner Occupied	\$2,546.00
o Single Family (Owner Occupied)	\$2,037.00
147. Variance Modification	
o Commercial	\$1,936.00
o Residential	\$1,549.00
148. Waiver of Certification of Appropriateness	\$767.00
149. Zone Change	\$7,864.00
150. Zoning Compliance Letter – Commercial	\$360.00
151. Zoning Verification Letter	\$440.00

(d) The recommended fee for this service is a per acre fee.

(e) The recommended fee for this service is the fixed fee plus \$50/acre for each over 10.

#### LIBRARY

152. Interlibrary Loan	\$5.00
153. Item Hold	\$1.00
154. Library Card Replacement	\$4.00
155. Meeting Room Rental (Library)	\$90.00
156. Meeting Room Rental Non-Profit (Library)	\$25.00
157. Microfilm Research Fee (Library)	\$40.00
158. Overdue Fees	
o Books, CD's, BOT's	\$0.25
o Children	\$0.25
o DVD	\$2.00
159. Passport Picture	\$10.00
160. Passport Processing	\$25.00
161. Processing Fee	\$7.00
162. Proctoring Tests	\$30.00
163. Replacement	
o Cataloged Paperbacks – Adult	\$20.00
o Cataloged Paperbacks – Children	\$10.00
o Hardcover – Children	\$20.00
o Hardcover Fiction – Adult	\$25.00
o Hardcover Non-Fiction – Adult	\$35.00
o Magazines – Adult & Children	\$7.00
o Uncatalogued Paperback – Children	\$7.00
164. Video Rental	\$1.00

#### PARKS

165. Additional Inspections	\$202.00
166. Bounce House Permit (f)	\$163.00
167. Company Picnics	
o Extra Trash Bin	\$83.00

○ Permit	\$163.00
○ Table Reservations	\$105.00
○ Damage/Cleaning Deposit	\$300.00
168. Photo Portraits Permit	
○ Advance	\$79.00
○ On-Site	\$163.00
169. Photo Shoot / Filming	\$916.00
170. Picnic Reservation – Non Resident	\$5.00
171. Portable Restroom Trailer	\$715.00 per day
172. Table Reservations for Group Picnics	\$105.00
173. Tree Permits	\$236.00
174. Vacant Lot Plan Check	
○ Up to 1 acre	\$150.00
○ Over 1 acre	\$250.00
175. Weddings	
○ Central Park	\$163.00
○ Penn Park	\$163.00

- (f) Privately owned bounce houses are not allowed on City grounds. Only bounce houses owned by companies with a current City of Whittier business license and meeting City insurance requirements can be used.

#### **PUBLIC WORKS - ENGINEERING**

176. Appeal of Parking & Transportation Commission	\$1,442.00
177. Banner Hanging	
○ Application	\$85.00
○ Hanging Cost	\$861.00
178. Curb Drains	\$153.00
179. Curb Painting	\$344.00
180. Curbs, Gutters and Monolithic Curbs & Gutters <b>(h)</b>	\$309.00
181. Driveway Permit / Inspections (Resid/Comm)	\$309.00
182. Easements / ROW Dedication	\$925.00
183. Encroachment License	
○ Application	\$1,161.00
○ Renewal	Negotiated
184. Excavation in Public ROW (non-street cut) <b>(j)</b>	
○ Residential	\$120.00
○ Non-Residential	\$215.00
185. Fire Flow Tests	\$547.00
186. Galleria Space Lease Application	\$799.00
187. Grading Plan Check / Inspection	
○ Base Fee	\$755.00
○ Inspection	\$624.00
188. Improvement Plans & Studies Checking Fee <b>(i) (k)</b>	\$1,398.00

189. Material Storage in Public ROW	\$180.00
190. Monitoring Well (I)	\$1,118.00
191. Newsrack Permit (New)	\$292.00
o Annual Renewal	\$43.00
192. NPDES Development Project Fee (n)	\$3,320.00
193. NPDES Runoff Analysis	\$2,299.00
194. NPDES Industrial	\$3,369.00
195. NPDES Commercial (including Fuel Stations)	\$2,349.00
196. NPDES Sewer Video Review/Analysis	\$280.00
197. NPDES FOG Inspections	\$137.50
198. Oversize Load Permit	\$16.00
o Annual	\$90.00
199. Painting House Number on Curbs – Permit	\$400.00
200. Penalty Fee	Double cost of permit
201. Permit Riders	\$54.00
202. Quitclaim Deed	\$525.00
203. Sewer Dye Testing	\$194.00
204. Sidewalks Permit / Inspection (g)	\$230.00
205. Sign Posting / Covering Signs	\$350.00
206. Site Drainage Permit – NPDES	\$1,067.00
207. Stormwater Quality Inspection	\$186.00
208. Street/Alley Closing, Street Vacation or Light/air easement	\$1,032.00
209. Street/Lane Closures	\$366.00
210. Street Cut Permits	\$326.00
211. Summary Vacation of Excess Street ROW	\$795.00
212. Temporary Closure of Streets (Block Parties)	\$100.00
213. Tract / Parcel Map Processing (k)	\$2,225.00
214. Updating City Maps	\$99.00
215. Water Connection Fee	
a. ¾" Meter Size	\$2,571.00
b. 1" Meter Size	\$4,284.00
c. 1.5" Meter Size	\$8,572.00
d. 2" Meter Size	\$17,140.00
e. 3" Meter Size	\$41,140.00
f. 4" Meter Size	\$71,995.00
g. 6" Meter Size	\$157,702.00
h. 8" Meter Size	\$274,263.00
216. Water Meter Relocation Fee	
a. ¾" Meter Size	\$228.00
b. 1" Meter Size	\$300.00
c. 1.5" Meter Size	\$546.00
d. 2" Meter Size	\$718.00

e. 3" thru 8" Meter Size	Meter Cost +15%
217. Wide Load Inspection <b>(m) (o)</b>	\$75.00

- (g) Proposed fee covers up to 300 sq ft of project area. Each additional sq ft shall be charged a fee of \$0.20 per sq ft.
- (h) Proposed fee covers up to 50 lineal feet. Each additional lineal foot shall be charged a fee of \$0.40 per lineal foot.
- (i) In addition to the map processing fee, a plan check fee is charged according to the latest Los Angeles County Department of Public Works Land Development Division fee schedule. The plan check fee varies according to parcel or lot size.
- (j) Base fee plus \$.06/sq ft for projects greater than one (1) acre (43,560 sq ft) in size.
- (k) Two checks are included in fee. Upon the third and each subsequent check, a fee equal to 10% of the original fee will be assessed.
- (l) This is the maximum fee per well per year. The monitoring well fee is calculated on a quarterly monitoring basis and can be adjusted based on actual sampling requirements.
- (m) Originated and end in the City of Whittier.
- (n) Developer must reimburse consultant fee in addition to these figures.

**POLICE**

218. Alarm Permit	\$24.00
o Late	\$57.00
219. Applicant Fingerprint <b>(p)</b>	\$30.00
o Additional <b>(p)</b>	\$21.00
220. Bingo License	\$50.00
221. Booking Fee (Trusty) <b>(u)</b>	\$81.00/day
222. Citation / VIN Verification	\$15.00
223. Civil Subpoena – Witness <b>(o)</b>	\$275.00
224. Code Enforcement <b>(v)</b>	
o 1 <sup>st</sup> Citation	\$100.00
o 2 <sup>nd</sup> Citation	\$200.00
o 3 <sup>rd</sup> Citation	\$500.00
225. Create CD's / DVD Records	\$33.00
226. Copy of Citation	\$10.00
227. Criminal Records	\$24.00
228. Crime Reports <b>(r)</b>	\$0.15/per page
229. DUI Response to Accident <b>(t)</b>	\$144.00
230. False Alarm	
o 2	\$97.00
o 3	\$126.00
o 4	\$155.00
o 5	\$183.00
o 6	\$201.00

o 7+	\$229.00
231. Firearm Dealer	\$107.00
232. Immigrant Letters	\$24.00
233. Local Criminal Record	\$42.00
234. Loud Party – 2 <sup>nd</sup> & Additional	\$163.00
235. Officer Hourly Rate	\$144.00/hour
236. Permits	
o Non-Profit	\$34.00
o Profit	\$38.00
o Renewal	\$72.00
237. Property Room Storage	\$232.00
238. Reproduce Digital Photos	\$30.00
239. Research / Compile Data	\$136.00/hour
240. Second Dealer License	\$167.00
241. Special Event	\$144.00
242. Traffic Collision Report <b>(q)</b>	\$14.00
243. Vehicle / Cart Impound Release	\$164.00
o DUI	\$265.00
244. Vehicle 30-day Impound Release	\$164.00
245. Vehicle Repo Release <b>(s)</b>	\$15.00

- (o) Civil Subpoenas are set at \$150 as per CA Government Code Section 68097.2.
- (p) DOJ fees apply in addition to City fees. DOJ fees will be charged directly to the applicant.
- (q) The fee complies with Vehicle Code Section 20012, which restricts the fee for traffic collision reports.
- (r) Government Code Section 6253(b) restricts the fee for crime reports to the direct cost of duplication. The fee reflects the Citywide photocopy charge.
- (s) Repossession fees are restricted to \$15 as per CA Government Code Section 41612.
- (t) The State restricts DUI accident response cost to a total of \$12,000 (CA Government Code Section 53155).
- (u) Fee is charged on a per-day basis.
- (v) These fees are set as per California Government Code Section 36900.