



*Whittier Police Department  
Community Room  
13200 Penn Street  
September 5, 2018  
8:30 AM*

**1. CALL TO ORDER**

**2. ROLL CALL**

Fran Shields, President; Members Alaniz, Brauckmann, Crosby, Dalton, Domis, Gile, M. Gimbel, S. Gimbel-Hammer, Grisham, Gunter, Hardeman, Hernandez, Lazenby, Lopez, McDonnell, Munier, Piper, Santana, Urteaga and Watje.

**3. PUBLIC COMMENTS**

The public is invited to address Whittier Community Foundation regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Foundation cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.)

**4. BUSINESS ITEMS**

**4.A. Approval of Minutes**

Recommend approval the Minutes of the Regular Meeting of August 1, 2018.

**4.B. Finance Report**

Recommend receive and file the August 2018 Treasurer's Report.

**4.C. Board Members**

Potential new Board Members will be discussed to fill two vacant positions. It is recommended a sub-committee be formed.

**4.D. Committee Reports**

The Board will be updated on 2018 - 19 Committees and on the following Committee activities. Recommend the Committees be approved, the reports received and filed, and consider any Committee recommendations for approval.

1. Boots, Beer, & BBQ (Chair Hardeman)
2. Spooktacular 5K (Chair Alaniz)
3. Fire Fighter Tribute (Chair Shields)

4. Art Project (Chairs Crosby and Grisham)
5. Membership (Chairs Gile and Grisham)
6. Dodge Ball Fundraiser (Chair Hernandez) – Recommend a sub-committee be formed to explore the idea.
7. New Projects (Chairs Hardeman and Lopez)
  - a. Holiday Decorations

**5. BOARD MEMBER COMMENTS**

**6. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Whittier Community Foundation within 72 hours of the Foundation meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Fundación Comunitaria de Whittier están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 31<sup>st</sup> day of August 2018.

/s/ Rosemary Serrano-Aiken

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Rosemary Serrano-Aiken, Secretary

**MINUTES  
WHITTIER COMMUNITY FOUNDATION  
REGULAR MEETING  
WHITTIER POLICE DEPARTMENT COMMUNITY ROOM  
13200 PENN STREET  
WEDNESDAY, AUGUST 1, 2018 – 8:30 A.M.**

The Whittier Community Foundation Board of Directors met in Regular Session at the Whittier Police Department Community Room, 13200 Penn Street, Whittier, California. President Shields called the meeting to order at 8:30 a.m.

**COMMUNITY FOUNDATION  
MEMBERS PRESENT:**

Greg Alaniz  
Carol Crosby  
Karen Dalton  
Linda Domis  
Caren Grisham  
Greg Gunter (arrived at 8:33 a.m.)  
Chris Hardeman  
Rudy Hernandez  
Bruce Lazenby  
Jeff Lopez  
RD McDonnell  
LaDonna Munier  
Jeff Piper  
Virginia Santana  
Stephanie Warner (arrived at 8:43 a.m.)  
Bonnie Watje

**COMMUNITY FOUNDATION  
MEMBERS ABSENT:**

Jeff Brauckmann (unexcused)  
Ross Gile (unexcused)  
Mike Gimbel (unexcused)  
Shannon Gimbel-Hammer (unexcused)  
Fran Shields (unexcused)  
Manuel Urteaga (unexcused)

**OTHERS PRESENT:**

Christine Singer-Luna, Producer at What's Up Whittier  
Rosemary Serrano-Aiken, Secretary

**PUBLIC COMMENTS:**

Christine Singer-Luna, the producer for What's Up Whittier introduced herself and invited the Foundation to record a podcast to make the public aware of what the Foundation does. She mentioned that What's Up Whittier records most of their podcasts at The Collab, Inc. They have completed approximately 63 podcasts. She passed out her business

cards to all present and encouraged members to view the podcasts, especially the popular Whittier City Council series.

**BUSINESS ITEMS:**

**MINUTES:**

It was moved by Member Crosby, seconded by Member Munier to approve the Minutes of the Regular Meeting of July 5, 2018 as submitted. Motion carried 14-0-8, (Members Brauckmann, Gile, Gimbel, Gimbel-Hammer, Gunter, Urteaga, Wagner, and President Shields absent).

Board Member Gunter arrived and took his seat.

**FINANCIAL REPORT:**

Member Lopez presented the financial report for July 2018 stating that there is currently a balance of \$103,747.34 in the account. Of which, \$30,275.00 are donations for the Fire Fighter Tribute; \$73,474.34 are the funds for general use by the Foundation. The Dancing with the Whittier Stars (DWTWS) event fundraised approximately \$51,000 of which \$40,000 will go towards the Fire Fighter Tribute whose goal is to raise \$140,000.

It was moved by Member Munier, seconded by Member McDonnell to receive and file the July 2018 Financial Report. Motion carried 15-0-7, (Members Brauckmann, Gile, Gimbel, Gimbel-Hammer, Urteaga, Wagner, and President Shields absent).

**COMMITTEE REPORTS:**

Membership

Member Grisham announced there will be an updated Foundation newsletter going out August 20<sup>th</sup>. She will need articles for the following events emailed to her: Fire Fighter Tribute from President Shields, DWTWS event success from Member Hernandez, Spooktacular from Member Alaniz, and Boots, Beer, and BBQ from Member Hardeman. Please send the articles to Member Watje and President Shields; Member Santana will send out photos of events to them.

Boots, Beer, and BBQ

Member Hardeman distributed the Boots, Beer, and BBQ fundraising event flyer which will be held Saturday, September 29<sup>th</sup> from 6:00 p.m. – 10:30 p.m. at The Quad parking structure and sponsor forms for the Fire Fighter Tribute. There will be food, drinks, live music, and dancing. He asked that all members sell 10 tickets at \$35 per ticket. The event will be marketed via flyer distribution and ticket sales as well as via social media and Eventbrite. He added that word of mouth by each board member is key to promoting the event and sponsors are needed. The Just Dave Band and the BBQ details have been secured. Member Watje requested that she be given a list of all sponsors in order for them to be listed on the program and to Member Gile to list on the Foundation's website. Member Munier noted that the \$5,000 sponsor level, which entitles the sponsor to be on

the tribute plaque, was not listed on the flyer. Member Hardeman will work with Member Watje regarding the printing of tickets.

Board Member Wagner arrived and took her seat.

### Fire Fighter Tribute

Member Hernandez announced that cost of the Fire Fighter Tribute is now \$158,000 due to complications with the photo selected. He added that a \$14,000 deposit check needs to be cut. Member Lopez suggested obtaining large sponsors such as banks and utility companies. Member Watje said the sponsor letters are not tri-folded as were the Whittier Police Department letters; instead they are letter size #10. Member Crosby offered to contact Adrian Garcia of Southern California Edison (SCE) regarding a possible sponsorship. Member Watje exhibited a copy of the draft of the Tribute Recognition Sponsorship Available form.

Member Warner left the room prior to the vote.

It was moved by Member Hardeman, seconded by Member Dalton to approve the cost of the Fire Fighter Tribute to \$158,000. Motion carried 15-0-7, (Members Brauckmann, Gile, Gimbel, Gimbel-Hammer, Urteaga, Wagner, and President Shields absent).

Member Warner returned to her seat.

### Spooktacular 5K

Secretary Alaniz announced 3,000 people are expected to attend the 5K, including 1,800 runners. The committee is working diligently on obtaining sponsors. Flyers have been mailed out as well as distributed at various races. He passed out sponsor letters in envelopes to each member and mentioned individual letters can be created, if needed. He encouraged each member to bring at least two additional people to the race.

### Art Project

Member Crosby announced there is no report at this time.

### New Projects

Holiday Decorations – Member Hardeman asked the board members to vote on two options for the holiday banners. Members Hernandez and Watje each displayed a photo of each banner. Option #1 received one vote; Option #2 received 15 votes. Member Crosby suggested the Upton Improvement Association may choose to join the Foundation's efforts in beautifying the City with a unified holiday look.

Dodgeball – Member Hernandez handed out 10 Easy Dodgeball Rules and mentioned the possibility of schools and clubs forming teams and registering for \$100 to participate. Each team will compete against other teams in similar divisions and have their team name printed on T-shirts. Member Hardeman cited many schools no longer allow dodgeball to be played. Member Hernandez suggested a Dodge Ball Committee be formed.

It was moved by Member Warner, seconded by Member Dalton to approve the Dodge Ball fundraiser. Motion carried 16-0-6, (Members Brauckmann, Gile, Gimbel, Gimbel-Hammer, Urteaga, and President Shields absent).

**BOARD MEMBER COMMENTS:**

Member Hernandez asked all members to think about the 2019 calendar. He added, at the next meeting President Shields will have a preliminary list of committees.

Member Lopez mentioned that KaBOOM has postponed the project at Broadway Park this calendar year. The City is ready and hopes the project will be completed the first quarter of 2019.

Member Warner announced that with her busy schedule, she needs to step down from the Foundation Board. She thanked everyone and has had a wonderful time; she also offered to volunteer in the future.

Member Hernandez suggested at the next meeting the topic of new board members be on the agenda. He also revealed that some members have missed many meetings and they are in jeopardy of losing their board member positions. He asked that everyone come to the next meeting with names of potential new board members.

Member Crosby thanked the Foundation for sponsoring the Hathaway Golf Tournament's Golf Ball Drop to be held on August 17<sup>th</sup>. Tickets are \$25 each or five tickets for \$100.

**ADJOURNMENT:**

There being no further business, Member Hernandez adjourned the meeting at 9:15 a.m.

Respectfully submitted,

*Greg Alaniz*

Greg Alaniz  
Director of Parks, Recreation and Community Services

8/28/2018

## Account Balances - As of 8/28/2018

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Account	8/28/2018 Balance
<b>Bank Accounts</b>	
Comm Svcs Found Savings	20.00
Comm Svcs Foundation	89,334.34
<b>TOTAL Bank Accounts</b>	<b>89,354.34</b>
<b>OVERALL TOTAL</b>	<b>89,354.34</b>

## Banking Summary

7/1/2018 through 8/28/2018

8/28/2018

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Category	7/1/2018- 8/28/2018
<b>INCOME</b>	
Boots, Beer, BBQ Income	
Sponsor	250.00
Tickets	105.00
<b>TOTAL Boots, Beer, BBQ Income</b>	<b>355.00</b>
DWTWS	
Ticket	50.00
Susan Ayala	150.00
<b>TOTAL Ticket</b>	<b>200.00</b>
<b>TOTAL DWTWS</b>	<b>200.00</b>
Firefighter Tribute Income	5,000.00
Membership Drive Income	100.00
<b>TOTAL INCOME</b>	<b>5,655.00</b>
<b>EXPENSES</b>	
5K	
Stamps	700.00
Trophies	
Medals	3,150.00
<b>TOTAL Trophies</b>	<b>3,150.00</b>
<b>TOTAL 5K</b>	<b>3,850.00</b>
Boots Expense	
Stripe	8.41
<b>TOTAL Boots Expense</b>	<b>8.41</b>
Car Show Expense	
Shirts	880.00
<b>TOTAL Car Show Expense</b>	<b>880.00</b>
Donation	
DWTWS	
Non-Profit	1,000.00
<b>TOTAL DWTWS</b>	<b>1,000.00</b>
<b>TOTAL Donation</b>	<b>1,000.00</b>
DWTWS Expenses	
Catering	113.98
Stripe Fees	1.40
<b>TOTAL DWTWS Expenses</b>	<b>115.38</b>
Fire Art Project Expense	
Design	14,000.00
<b>TOTAL Fire Art Project Expense</b>	<b>14,000.00</b>
Insurance	1,300.00
Marketing	150.00
Void	0.00
<b>TOTAL EXPENSES</b>	<b>21,303.79</b>
<b>OVERALL TOTAL</b>	<b>-15,648.79</b>



**Funds Received**

Name	Date	Amount	Charge	Check	Cash
Gile, Ross	4/24/2018	\$ 100.00	X		
Landmark	5/28/18	\$ 30,000.00		X	
WPOA	8/28/2018	\$ 5,000.00			

**Total** **\$ 35,100.00**

**Promised:**

City of Whittier \$ 35,000.00  
WCF-DWTWS \$ 40,000.00  
**\$ 75,000.00**

**Expenses:**

Alanna Roth \$ 1,800.00  
Alanna Roth \$ 14,000.00  
**\$ 15,800.00**