



*Whittier Police Department  
Community Room  
13200 Penn Street  
February 6, 2019  
8:30 AM*

**1. CALL TO ORDER**

**2. ROLL CALL**

Fran Shields, President; Members Alaniz, Brauckmann, Crosby, Dalton, Domis, Gile, M. Gimbel, S. Gimbel-Hammer, Grisham, Gonzalez, Gunter, Hardeman, Hernandez, Lazenby, Lopez, McDonnell, Munier, Rasmussen, Santana, Urteaga and Watje.

**3. PUBLIC COMMENTS**

The public is invited to address Whittier Community Foundation regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Foundation cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

**4. BUSINESS ITEMS**

**4.A. Approval of Minutes**

Approve the Minutes of the Regular Meeting of December 5, 2018.

**4.B. Finance Report**

1. Receive and file the January 2019 Treasurer's Report.
2. Consideration of a city request to fund the KaBOOM! Project at Broadway Park. Recommend approval of \$10,000.
3. Consider the \$3,000 request from the Friends of the Bailey House to fund their air conditioning project.

**4.C. Nominations Committee**

A Nominations Committee for the 2019-20 Executive Board will be established. Recommend approval with a Sunset date of July 1, 2019.

**4.D. Committee Reports**

The Board will be updated on Committee activities. Recommend receive and file Committee reports and consider any Committee recommendations for approval.

1. Fire Fighter Tribute (Chair Shields)
2. Dancing with the Whittier Stars (Chairs Hernandez and Santana)

3. Membership (Chairs Grisham and Gile)
4. New Projects (Chairs Hardeman and Lopez)
5. Holiday Banners (Chair Hardeman)
6. Dodge Ball (Chair Hernandez)
7. Boots, Beer & BBQ (Chair Hardeman)
8. Spooktacular 5K (Chair Alaniz)
9. Art Project (Chairs Crosby and Grisham)

**5. BOARD MEMBER COMMENTS**

**6. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Whittier Community Foundation within 72 hours of the Foundation meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Fundación Comunitaria de Whittier están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 1<sup>st</sup> day of February 2019.

/s/ Rosemary Serrano-Aiken

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Rosemary Serrano-Aiken, Secretary



# Agenda Report

Whittier Community Foundation

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**Date:** February 5, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Approval of Minutes

## **RECOMMENDATION**

Approve the Minutes of the Regular Meeting of December 5, 2018.

## **BACKGROUND**

None

## **DISCUSSION**

Staff prepared draft minutes and hereby submits the minutes for Board's approval.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

A. Minutes of the Regular Meeting of December 5, 2018.

**MINUTES  
WHITTIER COMMUNITY FOUNDATION  
REGULAR MEETING  
WHITTIER COMMUNITY CENTER  
7630 WASHINGTON AVENUE  
WEDNESDAY, DECEMBER 5, 2018 – 8:30 A.M.**

The Whittier Community Foundation Board of Directors met in Regular Session at the Whittier Community Center, 7630 Washington Avenue Whittier, California. President Shields called the meeting to order at 8:31 a.m.

**BOARD MEMBERS:**

It was moved by Member Brauckmann, seconded by Member Crosby to approve David Gonzalez and Irene Rasmussen as new Board members to fill two of the three vacant Whittier Community Foundation Board positions. Motion carried 12-0-8, (Members Dalton, Gile, Gimbel-Hammer, Gunter, Lazenby, Lopez, Munier and Urteaga absent).

**COMMUNITY FOUNDATION  
MEMBERS PRESENT:**

Fran Shields  
Greg Alaniz  
Jeff Brauckmann  
Carol Crosby  
Linda Domis  
Mike Gimbel  
Shannon Gimbel-Hammer (arrived 8:39 a.m.)  
David Gonzalez (arrived at 8:39 a.m.)  
Caren Grisham  
Chris Hardeman  
Rudy Hernandez  
RD McDonnell  
Irene Rasmussen (arrived at 8:39 a.m.)  
Virginia Santana  
Manuel Urteaga (arrived 8:36 a.m.)  
Bonnie Watje

**COMMUNITY FOUNDATION  
MEMBERS ABSENT:**

Karen Dalton (unexcused)  
Ross Gile (unexcused)  
Greg Gunter (unexcused)  
Bruce Lazenby (unexcused)  
Jeff Lopez (unexcused)  
LaDonna Munier (unexcused)

**OTHERS PRESENT:**

Rosemary Serrano-Aiken, Secretary

**PUBLIC COMMENTS:**

None

## **BUSINESS ITEMS:**

President Shields asked if any Board Members were interested in moving the Whittier Community Foundation (WCF) meetings to the Community Center due to parking issues. Many Board Members stated they did not have issues finding parking. It was decided the WCF meetings would remain at the Whittier Police Department Community Room.

## **APPROVAL OF MINUTES:**

It was moved by Member Gimbel, seconded by Member Domis to approve the Minutes of the Regular Meeting of November 7, 2018 noting the correction that Ms. Rasmussen is a Whittier business owner and not Whittier resident. Motion carried 12-0-8, (Members Dalton, Gile, Gimbel-Hammer, Gunter, Lazenby, Lopez, Munier and Urteaga absent).

Board Member Urteaga arrived and took his seat.

## **TREASURER'S REPORT:**

In Treasurer Lopez's absence the Treasurer's Report was presented by President Shields. The final report shows a balance of \$107,368.82 in the checking account, \$20 in then savings account and \$77,586.53 in the money market account for a total of \$184,975.38 of Foundation assets.

In response to question, it was noted that the "banking error" on the report were funds accidentally deposited into the WPOA account. It was corrected with receipt of a check from WPOA.

It was moved by Member Hernandez, seconded by Member McDonnell to receive and file the November 2018 Treasurer's Report. Motion carried 13-0-7, (Members Dalton, Gile, Gimbel-Hammer, Gunter, Lazenby, Lopez, and Munier absent).

Board Member Gimbel-Hammer as well as newly elected Board Members Gonzalez and Rasmussen arrived and took their seats

## **COMMITTEE REPORTS:**

### Spooktacular 5K

Secretary Alaniz announced he would be meeting with USA Track and Field in mid-January to change the course. He met with Gil Rodriguez regarding the lack of Lions' sponsorships for the event. When Gil was the Lions' president, he brought in over \$10,000 in sponsorships and attended 90% of the meetings. President Shields stated she will review the agreement between the WCF and Lions. Member McDonnell asked if the WCF could quantify the man-hours the Lions put in. President Shields will look into the average national cost per volunteer to ascertain a legitimate number. Secretary Alaniz added the WCF Board Members raised \$15,000 - \$17,000 this year; Lions' sponsorships were only \$5,700, mostly from their own members. Member Rasmussen asked what the 5K nets per year. Secretary Alaniz replied the most was \$20,000; this year's event had the highest number of runners and attendees. The contract will be reviewed and there will be a meeting set-up with the Lions.

### Fire Fighter Tribute

President Shields announced thus far \$77,000 has been raised. Supervisor Hahn increased her donation from \$10,000 to \$20,000. She shared two photos of the completed maquettes. The Board will be able to view the full-size structures once completed. There will be another payment disbursement made soon.

President Shields thanked Members Gimbel-Hammer and Watje for the time and effort they put into the Fire Fighter Tribute fundraiser calendar. Member Gimbel-Hammer thanked Member Watje for all her help with the calendar. Member Domis commented that taking the photographs with the fire fighters was a great experience. President Shields mentioned a side benefit to the photography sessions with the fire fighters is they were made aware of the Fire Fighter Tribute being installed.

### Dancing with the Whittier Stars (DWTWS)

Member Hernandez announced that DWTWS is in need of one more male dancer. If Board Members know of any male who would be interested in dancing, please have them contact him. The lady dancers are already fundraising. Judges for next year are Member Urteaga, Vanessa Ivie of PIH Health, and Dean Harako.

The dancers so far are:

#### Men

Dr. Ruben Armienta, local Dentist and member of the Whittier Host Lions Club  
Dr. John Hernandez, Physician and member of Friendly Hills Country Club  
Rob Marin, Realtor  
Frank Medina, Uptown Association President  
Paul Salazar, Whittier Police Officer

#### Women

Claudia Guardado, BlueMoon OnStage  
Carolyn Kuntz, Graham Productions  
Paymaneh Maghsoudi, Whittier Director of Library Services  
Dr. Martha Martinez-Poulin, WCSD Superintendent  
Laurie Perschbacher, MAP Property Management  
LaFonda Riggins, Los Angeles County Fire

#### Membership

Member Grisham said member renewal letters were mailed out. President Shields announced Chief Piper resigned from the WCF Board, which leaves an open spot. Possible Board Members are Don Hannah, former WPD Captain and retired City Manager of La Habra; as well as Vanessa Ivie of PIH Health.

### New Projects

- Holiday Banners: Member Hardeman announced holiday banners have been installed on Mar Vista Street, Whittier Boulevard, and in front of City Hall. He suggested the WCF pay for a Facebook ad to show the tide of holiday décor in Whittier. Many viewers support the four-year holiday décor plan to “holidayize” Whittier. President Shields stated the Board authorized \$10,000 (only spent \$7,000).

### Art Project

Member Crosby announced everything is on hold until spring.

### Dodge Ball Fundraiser

Member Hernandez said he has a meeting in January with the school board.

### Boots, Beer, & BBQ

Member Hardeman said Member Santana worked very hard to obtain the Temporary Use Permit for the Boots event and to serve alcohol at the event. He added that he heard the city would be relaxing the rules which would make things easier for next year.

### **BOARD MEMBER COMMENTS:**

President Shields announced the Business Expo will be January 31, 2019. Normally the WCF sponsors a table; this year the cost is \$280. The WCF has money in the marketing budget for this. Board Members agreed to sponsor a table at the Business Expo.

Member Gimbel-Hammer announced a Sip and Shop event at Shannon G's tonight from 4:00 p.m. – 8:00 p.m. A percentage of the proceeds will go to the Boys and Girls Club.

Member Crosby reminded everyone about the Whittier Chamber of Commerce Annual Holiday Lunchtime Mixer at the Doubletree Hilton Wednesday, December 12<sup>th</sup> from 11:30 a.m. – 1:00 p.m.

Secretary Alaniz announced the next meeting falls on January 2, 2019; the day City Hall reopens. Member Hardeman suggested the sub-committees meet during the month in lieu of a regular January meeting.

### **ADJOURNMENT:**

There being no further business, President Shields adjourned the meeting at 9:23 a.m.

Respectfully submitted,

*Greg Alaniz*

Greg Alaniz  
Director of Parks, Recreation and Community Services



# Agenda Report

Whittier Community Foundation

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**Date:** February 6, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Finance Report

## **RECOMMENDATION**

1. Receive and file the January 2019 Treasurer's Report.
2. Consideration of a city request to fund the KaBOOM! Project at Broadway Park.  
Recommend approval of \$10,000.
3. Consider the \$3,000 request from the Friends of the Bailey House to fund their air conditioning project.

## **BACKGROUND**

None

## **DISCUSSION**

The Treasurer prepared the Treasurer's Report for January 2019 and hereby submits the report for the Board's approval.

## **FISCAL IMPACT**

Fiscal impact contingent on approval of funding requests.

## **ATTACHMENTS**

- A. Treasurer's Report - January 2019
- B. Friends of the Bailey House letter



1/30/2019

## Account Balances - As of 1/30/2019

Page 1

Account	1/30/2019 Balance
<b>Bank Accounts</b>	
Comm Svcs Found Money Market	51,545.50
Comm Svcs Found Savings	20.00
Comm Svcs Foundation	87,542.83
<b>TOTAL Bank Accounts</b>	<b>139,108.33</b>
<b>OVERALL TOTAL</b>	<b>139,108.33</b>

# Banking Summary

7/1/2018 through 1/30/2019

1/30/2019

Page 1

Category	7/1/2018- 1/30/2019
<b>INCOME</b>	
5K Run Walk	
Registrations	23,836.00
Active	4,889.00
Chrono	26,890.00
TOTAL Registrations	55,615.00
Sponsors	
\$750	750.00
Bronze \$1000	6,000.00
Goodie Bag (\$300)	300.00
Misc	400.00
Misc \$250	250.00
Ribbon \$500	6,500.00
Silver \$2000	2,000.00
Title \$10,000	2,000.00
TOTAL Sponsors	18,200.00
TOTAL 5K Run Walk	73,815.00
Boots, Beer, BBQ Income	
50	536.00
Alcohol Sales	614.58
Shirts	165.00
Sponsor	7,400.00
Tickets	8,779.00
TOTAL Boots, Beer, BBQ Income	17,494.58
DWTWS	
Fundraiser	
Laurie Perschbacher MSF Holiday	40.00
Laurie Perschbacher Toyota	60.00
TOTAL Fundraiser	100.00
Sponsor	
Jump 'n Jive (\$250)	250.00
Misc	200.00
Salsa (\$1000)	1,000.00
TOTAL Sponsor	1,450.00
Ticket	
Susan Ayala	150.00
TOTAL Ticket	200.00
Votes	
Paul Salazar	500.00
TOTAL Votes	500.00
TOTAL DWTWS	2,250.00
Firefighter Tribute Income	
Boots	5,544.68
Calendar	6,450.00
TOTAL Firefighter Tribute Income	53,895.68
Interest Inc	33.57
Membership Drive Income	505.00
Office Change Fund Income	303.92
Palm Fitness Income	9,649.50
Tim Domis Memorial	25.00

**Banking Summary**  
7/1/2018 through 1/30/2019

1/30/2019

Page 2

Category	7/1/2018- 1/30/2019
<b>TOTAL INCOME</b>	<b>157,972.25</b>
<b>EXPENSES</b>	
5K	
Bags	1,213.01
Bibs	538.00
Breakfast	635.10
City Staff	3,770.61
Costume Contest Prize	900.00
Logistics	9,508.22
marketing	810.00
mugs	1,258.48
office	20.00
Pancake Bkfast	160.14
Shirts	9,858.72
Signage	240.00
Square Charge	101.35
Stamps	700.00
Trophies	
Medals	6,533.29
TOTAL Trophies	6,533.29
Winners \$	400.00
TOTAL 5K	36,646.92
Boots Expense	5,544.68
Band	1,500.00
Catering	3,264.80
City Staff	1,020.00
Decorations	333.39
Drinks	252.22
Fire Permit	321.85
Hay Bales	155.00
Ice Cream	130.32
Portable Restrooms	1,277.05
Quad Fee	1.00
Sound Lighting And Staging	4,000.00
Square	49.34
Stripe	19.45
TOTAL Boots Expense	17,869.10
Car Show Expense	
Shirts	880.00
TOTAL Car Show Expense	880.00
Donation	
DWTWS	
Non-Profit	1,000.00
TOTAL DWTWS	1,000.00
TOTAL Donation	1,000.00
DWTWS Expenses	
Catering	113.98
Charge	
Square	1.55
TOTAL Charge	1.55

## Banking Summary

7/1/2018 through 1/30/2019

1/30/2019

Page 3

Category	7/1/2018- 1/30/2019
Contract Services	1,650.00
Decorations	195.00
Photography	635.50
Square Charge Expense	2.40
Stripe Fees	1.40
Trophies	212.76
<b>TOTAL DWTWS Expenses</b>	<b>2,812.59</b>
Fire Art Project Expense	
Calendar	2,882.12
Design	45,600.00
Postage	8.75
Square	107.93
Stripe	1.72
<b>TOTAL Fire Art Project Expense</b>	<b>48,600.52</b>
Holiday Banners	9,118.49
Insurance	1,720.50
Marketing	1,766.91
Newsletter	550.79
<b>TOTAL Marketing</b>	<b>2,317.70</b>
Membership	-100.00
Stripe Fee	5.11
<b>TOTAL Membership</b>	<b>-94.89</b>
Membership Drive Expense	
Stripe	5.00
<b>TOTAL Membership Drive Expense</b>	<b>5.00</b>
Office	
Banking Error	367.40
Chamber Membership	250.00
Change Fund	800.00
Checks	41.09
Domain Hosting	300.00
Ice Chests	232.14
Misc	105.95
Notecards	334.54
tax Prep	500.00
<b>TOTAL Office</b>	<b>2,931.12</b>
Tax	
Other	10.00
State	50.00
<b>TOTAL Tax</b>	<b>60.00</b>
Void	0.00
<b>TOTAL EXPENSES</b>	<b>123,867.05</b>
<b>TRANSFERS</b>	
FROM Comm Svcs Found Money Mar...	31,600.00
FROM Comm Svcs Foundation	42,567.25
TO Comm Svcs Found Money Market	-42,567.25
TO Comm Svcs Foundation	-31,600.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>34,105.20</b>

## Banking Summary - Year to Date

7/1/2018 through 1/30/2019

1/30/2019

Page 1

Category	7/1/2018- 1/30/2019
<b>INCOME</b>	
5K Run Walk	
Registrations	23,836.00
Active	4,889.00
Chrono	26,890.00
TOTAL Registrations	55,615.00
Sponsors	
\$750	750.00
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Misc	400.00
Misc \$250	250.00
Ribbon \$500	6,500.00
Silver \$2000	2,000.00
Title \$10,000	2,000.00
TOTAL Sponsors	18,200.00
TOTAL 5K Run Walk	73,815.00
<b>TOTAL INCOME</b>	<b>73,815.00</b>
 <b>EXPENSES</b>	
5K	
Bags	1,213.01
Bibs	538.00
Breakfast	635.10
City Staff	3,770.61
Costume Contest Prize	900.00
Logistics	9,379.47
marketing	410.00
mugs	1,258.48
office	20.00
Pancake Bkfast	160.14
Shirts	9,858.72
Signage	240.00
Square Charge	101.35
Stamps	700.00
Trophies	
Medals	6,533.29
TOTAL Trophies	6,533.29
Winners \$	400.00
TOTAL 5K	36,118.17
Office	
Banking Error	67.40
TOTAL Office	67.40
<b>TOTAL EXPENSES</b>	<b>36,185.57</b>
 <b>OVERALL TOTAL</b>	 <b>37,629.43</b>



**Friends of the Bailey House**  
**Mailing address: 6755 Newlin Ave, Whittier, CA, 90601**

Whittier Community Foundation  
13230 Penn St.  
Whittier, CA 90602

Dear Fran and WCF Board Members,

Since 1975, the Bailey House docents have educated thousands of adults and school children about the formation and early years of Whittier via guided tours of the Jonathan Bailey House at 13421 Camilla St. The Bailey House is operated as a public/private partnership between the City of Whittier and Friends of the Bailey House (a semi-independent committee of the Whittier Historical Society.) Throughout the 40+ years of operation, the City and Friends of the Bailey House have enjoyed a very successful and friendly relationship as we work together to maintain the house and grounds.

For the past few years, Friends of the Bailey House have been raising money to purchase a central air conditioning unit for the Bailey House. The Bailey House has had central heating since it opened, but no air conditioning. As you might well imagine, the house can get very hot during the summertime and during heat waves at other times of the year. This can make it very uncomfortable for both our visitors and docents. When the temperature is too high, we are forced to close the House to visitors, and the frequency of such closures has been rising in the past five years.

When we first started this project, the City obtained several estimates so we would have an idea of how much money we needed to raise. The lowest estimate was \$7,800 by Veritek Inc. We received donations from many visitors to the house, citizens of Whittier, small grants from National Charity League, DAR and WHNA, and proceeds from selling Bailey House calendars and ornaments. Late last summer we reached our \$8,000 goal, but when Veritek updated their estimate, the increase was much more than expected – coming in at \$12,600. Unfortunately, the City is unable to cover the difference at this time. We estimate that we need another \$3,000 to cover the cost.

We realize that the WCF is currently fundraising for the Fire Fighter Tribute Sculpture, which we agree is a very worthwhile pursuit. However, if it is possible for the WCF to grant us \$3000, we could realize our goal of obtaining air conditioning for the Bailey House in time for the next hot summer instead of waiting another year.

Thank you for your consideration,

Tracy Wittman  
Chairman, Friends of the Bailey House  
tswittman@gmail.com  
cell 562 201-0825

Non-Profit Federal Tax ID #23-7208032



# Agenda Report

Whittier Community Foundation

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**Date:** February 6, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Nominations Committee

## **RECOMMENDATION**

A Nominations Committee for the 2019-20 Executive Board will be established. Recommend approval with a Sunset date of July 1, 2019.

## **BACKGROUND**

None

## **DISCUSSION**

None

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

None



# Agenda Report

Whittier Community Foundation

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**Date:** February 6, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Committee Reports

## **RECOMMENDATION**

The Board will be updated on Committee activities. Recommend receive and file Committee reports and consider any Committee recommendations for approval.

1. Fire Fighter Tribute (Chair Shields)
2. Dancing with the Whittier Stars (Chairs Hernandez and Santana)
3. Membership (Chairs Grisham and Gile)
4. New Projects (Chairs Chris Hardeman and Jeff Lopez)
5. Holiday Banners (Chair Chris Hardeman)
6. Dodge Ball (Chair Hernandez)
7. Boots, Beer & BBQ (Chair Hardeman)
8. Spooktacular 5K (Chair Alaniz)
9. Art Project (Chairs Crosby and Grisham)

## **BACKGROUND**

None

## **DISCUSSION**

None

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

None