



WHITTIER  
COMMUNITY  
FOUNDATION  
*Today, Tomorrow, Together.*

*Whittier Police Department  
Community Room  
13200 Penn Street  
March 6, 2019  
8:30 AM*

**1. CALL TO ORDER**

**2. ROLL CALL**

Fran Shields, President; Members Alaniz, Brauckmann, Crosby, Dalton, Domis, Gile, M. Gimbel, S. Gimbel-Hammer, Grisham, Gonzalez, Gunter, Hardeman, Hernandez, Lazenby, Lopez, McDonnell, Munier, Rasmussen, Santana, Urteaga and Watje.

**3. PUBLIC COMMENTS**

The public is invited to address Whittier Community Foundation regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Foundation cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

**4. BUSINESS ITEMS**

**4.A. Minutes of the Regular Meeting of February 6, 2019**

Approve the Minutes of the Regular Meeting of February 6, 2019.

**4.B. Finance Report**

1. Receive and file the February 2019 Treasurer's Report.
2. The Whittier Cultural Arts Foundation is in the process of dissolving and requested the Foundation consider being the recipient of funds for the City Arts Banner Program. It is recommended the request be approved and funds be distributed to the City.

**4.C. Funding Request**

Review and approve funding request of \$6,000 from the Whittier Police Department for SWAT Sniper Team equipment.

**4.D. Committee Reports**

The Board will be updated on Committee activities. Recommend receive and file Committee reports and consider any Committee recommendations for approval.

1. Fire Fighter Tribute (Chair Shields)
2. Dancing with the Whittier Stars (Chairs Hernandez and Santana)
3. Membership (Chairs Grisham and Gile)
4. New Projects (Chairs Hardeman and Lopez)

5. Holiday Banners (Chair Hardeman)
6. Boots, Beer, and BBQ (Chair Hardeman)
7. Spooktacular 5K (Chair Alaniz)

**5. BOARD MEMBER COMMENTS**

**6. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Whittier Community Foundation within 72 hours of the Foundation meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Fundación Comunitaria de Whittier están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 1<sup>st</sup> day of March 2019.

/s/ Rosemary Serrano-Aiken

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Rosemary Serrano-Aiken, Secretary



# Agenda Report

Whittier Community Foundation

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**Date:** March 6, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Minutes of the Regular Meeting of February 6, 2019

## **RECOMMENDATION**

Approve the Minutes of the Regular Meeting of February 6, 2019.

## **BACKGROUND**

None

## **DISCUSSION**

Staff prepared draft minutes and hereby submits the minutes for Committee's approval.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

A. Minutes of the Regular Meeting of February 6, 2019.

**MINUTES  
WHITTIER COMMUNITY FOUNDATION  
REGULAR MEETING  
WHITTIER COMMUNITY CENTER  
7630 WASHINGTON AVENUE  
WEDNESDAY, FEBRUARY 6, 2019 – 8:30 A.M.**

The Whittier Community Foundation Board of Directors met in Regular Session at the Whittier Community Center, 7630 Washington Avenue Whittier, California. Vice President Hernandez called the meeting to order at 8:35 a.m.

**COMMUNITY FOUNDATION  
MEMBERS PRESENT:**

Fran Shields, President (arrived 8:50 a.m.)  
Greg Alaniz  
Jeff Brauckmann  
Ross Gile  
Mike Gimbel  
Shannon Gimbel-Hammer  
Caren Grisham  
Greg Gunter  
Chris Hardeman  
Rudy Hernandez  
Bruce Lazenby  
Jeff Lopez  
RD McDonnell  
LaDonna Munier  
Irene Rasmussen  
Virginia Santana  
Manuel Urteaga

**COMMUNITY FOUNDATION  
MEMBERS ABSENT:**

Carol Crosby (unexcused)  
Karen Dalton (unexcused)  
Linda Domis (unexcused)  
David Gonzalez (unexcused)  
Bonnie Watje (unexcused)

**OTHERS PRESENT:**

None

**PUBLIC COMMENTS:**

None

**BUSINESS ITEMS:**

**APPROVAL OF MINUTES:**

It was moved by Member Gimbel, seconded by Member McDonnell to approve the Minutes of the Regular Meeting of December 5, 2018 Motion carried 15-0-6, (Members Crosby, Dalton, Domis, Gonzalez, Shields and Watje absent).

President Shields arrived and took her seat.

**FINANCE REPORT:**

Treasurer's Report

Treasurer Lopez distributed the January financial report. The statement shows a balance of \$87,542.83 in the checking account, \$20.00 in the savings account and \$51,545.50 in the money market account for a total of \$139,108.33 of Foundation assets.

It was moved by Member Gile, seconded by Member Munier to receive and file the January 2019 Treasurer's report. Motion carried 16-0-5 (Members Crosby, Dalton, Domis, Gonzalez, and Watje absent).

City Request to fund the Broadway Park – KaBOOM! Project

Member Lopez informed the members of the upcoming KaBOOM! Project to take place at Broadway Park. The City is requesting to collaborate with the Foundation on the project and to assist with the matching funds and additional supplies needed for the project. Requested amount is \$10,000.

It was moved by Member Hardeman, seconded by Member Gunter to approve the funding of the Broadway Park – KaBOOM! Project for \$10,000. Motion carried 16-0-5 (Members Crosby, Dalton, Domis, Gonzalez, and Watje absent).

Friends of the Bailey House to assist with funding of Air Conditioning Project

The Foundation received a letter from the Friends of the Bailey House requesting assistance to purchase air conditioning for the historic Bailey House. They Friends have raised \$8,000 to date, but the fundraising took longer than expected and the prices increased. They are in need of \$3,000 and requesting the Foundation fund the shortage.

Member Gimbel questioned if this was an area that the Foundation wanted to become involved with. He was concerned with more groups wanting us to "bail them out". President Shields asked Member Alaniz if the Parks maintenance budget had room to handle this. She did not want the Foundation to bear the cost if it is included in the City budget. Member Alaniz stated that the City did not have the funds.

Member Grisham felt strongly that we should fund this project. The Bailey House has such a historical significance. She has toured the house and the heat is overwhelming. She also noted that the schools in our community visit the site regularly.

Member McDonnell noted that he liked that they came to us for assistance and that they have raised the majority of the funds. He also reminded the members that we have the discretion to say yes or no to future requests and have done so in the past.

After discussion, It was moved by Member Munier, seconded by Member Gimbel-Hammer to approve the \$3,000 funding request for the Bailey House Air Conditioning Project. Motion carried 16-0-5 (Members Crosby, Dalton, Domis, Gonzalez, and Watje absent).

### **NOMINATIONS COMMITTEE:**

Vice President Hernandez informed the members of the need for a Nominations Committee to be established for the upcoming election of officers.

It was moved by Member Hernandez, seconded by Member Hardeman to establish members Alaniz, Gunter, McDonnell, and Hernandez as the Nominations Committee, with a sunset date of July 1, 2019. Motion carried 16-0-5 (Members Crosby, Dalton, Domis, Gonzalez, and Watje absent).

### **COMMITTEE REPORTS:**

#### Fire Fighter Tribute

President Shields advised the fundraising total currently is \$109,495. That total includes funds promised from Supervisor Hahn, Brookfield, and Republic Services that has not been received yet. An additional \$60,000 will be needed to complete the sculpture and for the dedication of the statue. A meeting of the Fire Fighter Tribute Subcommittee will be set up.

#### Dancing with the Whittier Stars (DWTWS)

Member Hernandez said the majority of the dancers have begun their lessons and working on their fundraisers. President Shields asked the Board to support as many fundraisers as possible to show the dancers how much we appreciate all their efforts.

#### Membership

Membership Committee Chairs Gile and Grisham stated that they have sent communication to Board members that still need to join for this year. Letters have also been sent to past dancers. Member Gimbel-Hammer suggested any donors giving \$500 or more be given a membership in appreciation with the hopes they will renew the following year. The Board agreed this was a good idea and the Membership Committee will discuss it further.

#### New Projects

No Report

Holiday Banners

Member Hardeman discussed the Holiday Banner Program and the Board's interest in expanding it annually with additional decorations. Pending the completion of the fundraising for the Fire Fighter Tribute sculpture, decisions will be made on additional purchases at a later date.

Dodge Ball Fundraiser

Member Hernandez said the Dodge Ball fundraiser will be incorporated into the DWTWS fundraisers this year. He will keep the Board updated.

Boots, Beer, & BBQ

It was agreed the Boots, Beer and BBQ event will again happen this year. Member Hardeman agreed to chair the event and he will coordinate with another Board member to co-chair. The date will be September 21, 2019.

Spooktacular 5K

Member Alaniz recommended the Board approve continuing the relationship with the Whittier Host Lions Club for the 5K. The Board agreed. Mr. Alaniz will meet with the Lions and report back to the board.

Art Project

No report. There was discussion on postponing the project until 2020 after the Fire Fighter Tribute sculpture is completed.

**BOARD MEMBER COMMENTS:**

**ADJOURNMENT:**

There being no further business, President Shields adjourned the meeting at 9:23 a.m.

Respectfully submitted,

*Fran Shields*

Fran Shields  
President



# Agenda Report

Whittier Community Foundation

---

**Date:** March 6, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Finance Report

## **RECOMMENDATION**

1. Receive and file the February 2019 Treasurer's Report.
2. The Whittier Cultural Arts Foundation is in the process of dissolving and requested the Foundation consider being the recipient of funds for the City Arts Banner Program. It is recommended the request be approved and funds be distributed to the City.

## **BACKGROUND**

None

## **DISCUSSION**

The Treasurer prepared the February 2019 Treasurer's Report and hereby submits the report for Board's approval.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

- A. Treasurer's Report – February 2019



2/27/2019

## Account Balances - As of 2/27/2019

Page 1

Account	2/27/2019 Balance
<b>Bank Accounts</b>	
Comm Svcs Found Money Market	51,558.64
Comm Svcs Found Savings	20.00
Comm Svcs Foundation	77,632.24
<b>TOTAL Bank Accounts</b>	<b>129,210.88</b>
<b>OVERALL TOTAL</b>	<b>129,210.88</b>

**Banking Summary**  
7/1/2018 through 2/28/2019

2/27/2019

Page 1

Category	7/1/2018- 2/28/2019
<b>INCOME</b>	
<b>5K Run Walk</b>	
Registrations	23,836.00
Active	4,889.00
Chrono	26,890.00
<b>TOTAL Registrations</b>	<b>55,615.00</b>
<b>Sponsors</b>	
\$750	750.00
Bronze \$1000	6,000.00
Goodie Bag (\$300)	300.00
Misc	400.00
Misc \$250	250.00
Ribbon \$500	6,500.00
Silver \$2000	2,000.00
Title \$10,000	2,000.00
<b>TOTAL Sponsors</b>	<b>18,200.00</b>
<b>TOTAL 5K Run Walk</b>	<b>73,815.00</b>
<b>Boots, Beer, BBQ Income</b>	
50	536.00
Alcohol Sales	614.58
Shirts	165.00
Sponsor	7,400.00
Tickets	8,779.00
<b>TOTAL Boots, Beer, BBQ Income</b>	<b>17,494.58</b>
<b>DWTWS</b>	
<b>Fundraiser</b>	
Claudia T-Shirts	60.00
Laurie Perschbacher MSF Holiday	40.00
Laurie Perschbacher Toyota	60.00
<b>TOTAL Fundraiser</b>	<b>160.00</b>
<b>Sponsor</b>	
Jump 'n Jive (\$250)	500.00
Misc	200.00
Salsa (\$1000)	2,000.00
<b>TOTAL Sponsor</b>	<b>2,700.00</b>
<b>Ticket</b>	
Susan Ayala	150.00
<b>TOTAL Ticket</b>	<b>200.00</b>
<b>Votes</b>	
Laurie Perschbacher	50.00
Paul Salazar	500.00
<b>TOTAL Votes</b>	<b>550.00</b>
<b>TOTAL DWTWS</b>	<b>3,610.00</b>
<b>Firefighter Tribute Income</b>	<b>41,901.00</b>
Boots	5,544.68
Calendar	8,020.00
<b>TOTAL Firefighter Tribute Income</b>	<b>55,465.68</b>
Interest Inc	46.71
Membership Drive Income	1,305.00
Office Change Fund Income	303.92

**Banking Summary**  
7/1/2018 through 2/28/2019

2/27/2019

Page 2

Category	7/1/2018- 2/28/2019
Palm Fitness Income	9,649.50
Tim Domis Memorial	25.00
Valentine's Dance Income	750.00
<b>TOTAL INCOME</b>	<b>162,465.39</b>

**EXPENSES**

**5K**

Bags	1,213.01
Bibs	538.00
Breakfast	635.10
City Staff	3,770.61
Costume Contest Prize	900.00
Logistics	9,508.22
marketing	810.00
mugs	1,258.48
office	20.00
Pancake Bkfast	160.14
Shirts	9,858.72
Signage	240.00
Square Charge	101.35
Stamps	700.00
Trophies	
Medals	6,533.29
<b>TOTAL Trophies</b>	<b>6,533.29</b>
Winners \$	400.00
<b>TOTAL 5K</b>	<b>36,646.92</b>
<b>Boots Expense</b>	<b>5,544.68</b>
Band	1,500.00
Catering	3,264.80
City Staff	1,020.00
Decorations	333.39
Drinks	252.22
Fire Permit	321.85
Hay Bales	155.00
Ice Cream	130.32
Portable Restrooms	1,277.05
Quad Fee	1.00
Sound Lighting And Staging	4,000.00
Square	49.34
Stripe	19.45
<b>TOTAL Boots Expense</b>	<b>17,869.10</b>
<b>Car Show Expense</b>	
Shirts	880.00
<b>TOTAL Car Show Expense</b>	<b>880.00</b>
<b>Donation</b>	
Bailey House Air	3,000.00
DWTWS	
Non-Profit	1,000.00
<b>TOTAL DWTWS</b>	<b>1,000.00</b>
<b>KaBoom</b>	
Broadway	8,500.00

**Banking Summary**  
7/1/2018 through 2/28/2019

2/27/2019

Page 3

Category	7/1/2018- 2/28/2019
TOTAL KaBoom	8,500.00
TOTAL Donation	12,500.00
DWTWS Expenses	
Catering	113.98
Charge	
Square	4.10
TOTAL Charge	4.10
Contract Services	3,300.00
Decorations	195.00
Photography	635.50
Square Charge Expense	11.30
Stripe Fees	36.40
Trophies	401.99
TOTAL DWTWS Expenses	4,698.27
Fire Art Project Expense	
Calendar	2,893.86
Design	45,600.00
Postage	8.75
Square	116.83
Stripe	1.72
TOTAL Fire Art Project Expense	48,621.16
Holiday Banners	9,118.49
Insurance	1,720.50
Marketing	2,636.18
Newsletter	550.79
TOTAL Marketing	3,186.97
Membership	
Stripe Fee	7.61
TOTAL Membership	7.61
Membership Drive Expense	
Stripe	17.50
TOTAL Membership Drive Expense	17.50
Office	
Banking Error	367.40
Chamber Membership	250.00
Change Fund	800.00
Checks	41.09
Domain Hosting	300.00
Ice Chests	232.14
Misc	105.95
Notecards	334.54
tax Prep	500.00
TOTAL Office	2,931.12
Tax	
Other	10.00
State	50.00
TOTAL Tax	60.00
Void	0.00
<b>TOTAL EXPENSES</b>	<b>138,257.64</b>

**TRANSFERS**

Banking Summary  
7/1/2018 through 2/28/2019

2/27/2019

Page 4

Category	7/1/2018- 2/28/2019
FROM Comm Svcs Found Money Mar...	31,600.00
FROM Comm Svcs Foundation	42,567.25
TO Comm Svcs Found Money Market	-42,567.25
TO Comm Svcs Foundation	-31,600.00
<b>TOTAL TRANSFERS</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>24,207.75</b>



# Agenda Report

Whittier Community Foundation

---

**Date:** March 6, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Funding Request

## **RECOMMENDATION**

Review and approve funding request of \$6,000 from the Whittier Police Department for SWAT Sniper Team equipment.

## **BACKGROUND**

The Foundation received a funding request letter dated February 23, 2019 from the Whittier Police Department requesting \$6,000 for SWAT Sniper Team equipment.

## **DISCUSSION**

None

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

A. Whittier Police Department SWAT Sniper Team Equipment Funding Request Letter



# Whittier Police Department

Quality People - Quality Service

February 23, 2019 Serving the Communities of Whittier and Santa Fe Springs

## Whittier Community Foundation Board

13230 Penn Street  
Whittier, CA 90602

Dear Whittier Community Foundation Board:

I would first like to extend my gratitude to you for your support of the Whittier Police Department's SWAT team through the purchase of our ballistic vests. They are truly remarkable and are serving our Operators well while executing high-risk operations to keep our city safe. On a personal note, I have enjoyed partnering with you over the years on fundraising efforts that have impacted our community profoundly.

The purpose of this letter is to share with you an exciting opportunity to enhance the operational capability of our recently expanded SWAT Sniper Team. As some of you know, I am currently one of our SWAT Team Supervisors and oversee our Sniper Team as well. Over the last few months, three of our SWAT Operators have undergone extensive and arduous testing to become the newest members of the, "Long Rifle," or, Sniper Team. With this comes an exhaustive list of equipment required to make them, "operational." This equipment includes backpacks, rifle cases, tripods, spotting scopes, binoculars, and uniforms, just to name a few.

One of our current challenges is a finite budget, all of which has been encumbered for FY 2018/2019, leaving me with zero dollars to invest into this highly specialized unit. Fortunately, through the generosity of a community member, I have been able to raise \$6,000; however, it is still not enough to purchase all of the necessary equipment. As such, I am humbly asking if the Foundation would be willing to match this gift to bring the total amount to \$12,000.

As this unit's supervisor, I have placed a high expectation of excellence, professionalism, and precision upon not only myself, but each Sniper on the team. When it counts the most and lives are at stake, we must deliver; we cannot fail. Part of realizing this success is equipping our Snipers with the best equipment possible. This is why I am seeking your support.

A final note, these funds would not be used to purchase any firearms and would be managed in congruence with all policy and procedure. Further, Chief Piper has been briefed on this endeavor and has offered his endorsement. As a friend of the Whittier Community Foundation and each of you, I again want to thank you for your support and how you have moved powerfully to impact our beautiful community. I appreciate your willingness to consider this request.

At Your Service,



Sergeant Jason Zuhlke



# Agenda Report

Whittier Community Foundation

---

**Date:** March 6, 2019

**To:** Whittier Community Foundation

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Committee Reports

## **RECOMMENDATION**

The Board will be updated on Committee activities. Recommend receive and file Committee reports and consider any Committee recommendations for approval.

1. Fire Fighter Tribute (Chair Shields)
2. Dancing with the Whittier Stars (Chairs Hernandez and Santana)
3. Membership (Chairs Grisham and Gile)
4. New Projects (Chairs Hardeman and Lopez)
5. Holiday Banners (Chair Hardeman)
6. Boots, Beer, and BBQ (Chair Hardeman)
7. Spooktacular 5K (Chair Alaniz)

## **BACKGROUND**

None

## **DISCUSSION**

None

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

None