

**AGENDA
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
CITY COUNCIL CHAMBERS, 13230 PENN STREET
APRIL 2, 2019, 6:30 PM**

1. CALL TO ORDER

2. ROLL CALL

Marisol Enriquez-Santos, Chair
Jose Luevano, Vice Chair
Loletta Barrett, Commissioner
Carlos Illingworth, Commissioner
Kathleen McDonnell, Commissioner

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address Social Services Commission regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. APPROVAL OF MINUTES

Recommendation: Approve the Minutes of the Regular Meeting of March 5, 2019.

5.B. 2019-2020 WHITTIER SCHOLARSHIP PROGRAM-SPONSORED BY ATHENS SERVICES AND REPUBLIC SERVICES

Recommendation: Review 2019-2020 Whittier Scholarship Program-Sponsored by Athens Services and Republic Services.

5.C. UPDATE ON CITY OF WHITTIER HOMELESS PLAN IMPLEMENTATION

Recommendation: Receive and file update on City of Whittier Homeless Plan implementation.

5.D. COMMUNITY SERVICES DIVISION PRESENTATION

Recommendation: Receive and file the Community Services Division's presentation focusing on Senior Services.

6. SECRETARY COMMENTS

7. COMMISSION MEMBER COMMENTS/CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the Parks, Recreation and Community Services Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and the East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Commission within 72 hours of the Social Services Commission meeting are available for public inspection in the Parks, Recreation and Community Services Department Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de recreación y Parques al Servicio a la Comunidad de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión el Departamento Parques Recreación y Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Comisión de Servicios Sociales están disponibles para inspección pública en el Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 29th day of March 2019.

/s/ Sheryl Dugas

Sheryl Dugas, Administrative Secretary



Agenda Report

Social Services Commission

Date: April 2, 2019

To: Social Services Commission

From: Greg Alaniz, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of March 5, 2019.

BACKGROUND

None

DISCUSSION

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

FISCAL IMPACT

There is no fiscal impact associated with this report.

ATTACHMENTS

A. Minutes of the Regular Meeting of March 5, 2019.

**MINUTES
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS, 13230 PENN STREET
TUESDAY, MARCH 5, 2019 – 6:30 P.M.**

1. CALL TO ORDER

The Social Services Commission of the City of Whittier met in Regular Session in the Whittier City Hall Council Chambers, 13230 Penn Street, Whittier, California. Vice Chair Luevano called the meeting to order at 6:37 p.m.

2. ROLL CALL

**SOCIAL SERVICES COMMISSION
MEMBERS PRESENT**

Jose Luevano, Vice Chair
Loletta Barrett, Commissioner
Carlos Illingworth, Commissioner
Kathleen McDonnell, Commissioner

**SOCIAL SERVICES COMMISSION
MEMBERS ABSENT**

Marisol Enriquez-Santos, Chair (unexcused)

OTHER OFFICIALS PRESENT

Greg Alaniz, Director of Parks, Recreation and
Community Services
Martin Browne, Community Services Manager
Sheryl Dugas, Administrative Secretary
Rachel Tryon, Staff Assistant II

3. PLEDGE OF ALLEGIANCE

Commissioner Illingworth led the Pledge of Allegiance to the United States flag.

4. PUBLIC COMMENTS

Carolyn Reggio, Chief Executive Officer, CAPC, Inc., thanked Commission for use of the office space in the Special Activities Building. She noted that the offices are close to City services and various facilities. Ms. Reggio noted that they have less space with a “better bottom line”.

5. STAFF REPORTS

5. A APPROVAL OF THE MINUTES

It was moved by Commissioner McDonnell, seconded by Commissioner Barrett, and carried 4 – 0 (Absent: Chair Enriquez-Santos) to approve the Minutes of the Regular Meeting of December 4, 2018 as presented.

5. B 2019-20 SOCIAL SERVICES FUNDING APPLICATIONS

Secretary Alaniz thanked Commissioners for their time and consideration in analyzing the funding applications received from the non-profit agencies. He reiterated that City Council’s focus for funding this year is programs relating to homelessness.

Commissioners discussed the distribution of Fiscal Year 2019 – 2020 Social Services funds. Community Services Manager, Martin Browne presented the Commission with a spread sheet detailing each applicant’s funding request, Commissioner’s scoring, and recommended funding for this year. The recommendations were averaged resulting in the proposed funding amount. Commission discussed each agency’s application, requested dollar amounts, and Commissioner’s recommendations. Secretary Alaniz noted that the funding recommendations will be presented to City Council in early May.

Commissioner McDonnell recommended assisting agencies with improving their applications, informing them of the importance of collaborating with other non-profit agencies, and the need to seek funding from other sources. Secretary Alaniz agreed that providing feedback to the organizations is a good idea.

The funding amounts to be recommended to the City Council are as follows:

2019-20 FUNDING RECOMMENDATIONS				
Agency	Agency Request	General Fund	CDBG	Low/Mod Housing
Andrew's Umbrella, Inc.	\$10,000	\$1,000		
Assistance League of Whittier	\$1,500	\$1,000		
Boys & Girls Club	\$10,000	\$10,000		
Bridge of Faith	\$15,000	\$10,000		
CAPC, Inc.	\$2,474	\$0		
Children's Dental Health	\$5,000	\$1,500		
Christian Legal Aid-Los Angeles	\$6,000	\$0		
Hispanic Outreach Taskforce	\$1,500	\$900		
Interfaith Food Center	\$16,000	\$15,631		
Jovenes, Inc.	\$72,500	\$15,000		
Legal Aid Society of O.C. /Community Legal Services	\$8,000	\$4,000		
Los Angeles Centers for Alcohol and Drug Abuse (LA CADA)	\$15,000	\$10,000		
Ozzy Foundation	\$4,200	\$0		

Agency	Agency Request	General Fund	CDBG	Low/Mod Housing
Salvation Army Whittier Corps., Hospitality House	\$10,000	\$8,000		
Southeast Area Social Services Funding Authority (SASSFA)	\$40,000	\$0	\$40,000	
Soup Hour, The	\$15,000	\$7,500		
SPIRITT Family Services	\$15,000	\$9,293		
Whittier Area First Day Coalition	\$50,000	\$41,750	\$8,250	
Whittier Area First Day Coalition – Low/Mod	\$20,000			\$20,000
Whittier Area Interfaith Council	\$10,000	\$9,000		
Whittier Area Literacy Council, Inc.	\$2,000	\$1,282		
Whittier Host Lions Club	\$5,125	\$0		
Whittier Meals on Wheels	\$4,500	\$3,000		
The Whole Child	\$14,000	\$12,500		
The Whole Child – Low/Mod	\$20,000			\$20,000
Women's and Children's Crisis Shelter	\$15,160	\$15,160		
Women's and Children's Crisis Shelter – Low/Mod	\$10,000			\$10,000
YMCA of Greater Whittier - Stride Program	\$2,500	\$0		
Total Funding Recommendation	\$400,459	\$176,516	\$48,250	\$50,000

It was moved by Commissioner McDonnell, seconded by Commissioner Illingworth, and carried 4 – 0 (Absent: Chair Enriquez-Santos) to recommend proposed funding allocations to City Council regarding FY 2019-20 Social Services Funding.

5. C UPDATE ON CITY OF WHITTIER HOMELESS PLAN IMPLEMENTATION

Community Services Manager, Martin Browne, reported on the two \$300,000 grant applications that were submitted to Los Angeles County. One grant of \$272,000 was awarded for implementing the Homeless Plan which includes staffing. The City is awaiting receipt of the contract from the County for this funding. The second grant was to provide hotel and motel vouchers however, no funding was granted. The County directed staff to reapply at the end of April for this grant. Vice Chair Luevano questioned the rationale for putting cities in charge of the voucher program. Mr. Browne noted that the County feels that cities will have better “leverage” on the voucher locations, thereby keeping the costs at reasonable levels. Commissioners voiced their concerns about Parnell Park and the Whittier Boulevard median, near Philadelphia Street, which are currently being heavily impacted by homeless encampments. Secretary Alaniz reported that the City, Whittier Police Department and Los Angeles County Sheriff’s Department are working together on a plan to relieve the situation.

He noted that Commission will be apprised as plans develop. Mr. Browne noted that there is a quite a bit of work being done “behind the scenes”. Commissioner McDonnell questioned whether the individuals’ stories are being documented. Mr. Browne responded that they are. Commissioner Barrett questioned the status of the Homeless Enforcement Team (HET) leasing the Depot for office space. Mr. Browne stated that four staff members and one Supervisor would soon be using the Depot as their base of operations.

It was moved by Commissioner Illingworth, seconded by Commissioner Barrett, and carried 4 – 0 (Absent: Chair Enriquez-Santos) to receive and file the update on the City of Whittier Homeless Plan Implementation.

6. SECRETARY COMMENTS

Secretary Alaniz advised Commission on the passing of Ted Knoll, and shared information regarding his funeral services.

Arbor Day will be celebrated on Thursday, March 14, 2019 at 10:00 a.m., at Michigan Park.

The annual Eggxtravaganza will take place on Saturday, April 13, 2019, at Parnell Park. Festivities will begin at 11:00 a.m.

The City Council has assigned Commission administration of a grant program. As part of their trash hauling contracts with the City, Athens Services and Republic Services are required to fund five \$500 scholarships, each for FY 19-20. The Public Works Department previously administered this program. A report and discussion of this new assignment will be on the May Social Services Commission agenda. Vice Chair Luevano questioned the number of essays that may be submitted. Secretary Alaniz reported that last year there were 12 essays received. He also noted that there would be a short time frame for review and selection of winners. Applicants must select one of four essay topics to write on. Commissioner McDonnell questioned if there will be a scoring sheet to follow. Community Services Manager, Browne, said that scoring would be subjective.

Secretary Alaniz invited Commissioners to join staff and approximately 200 volunteers at the KaBOOM! “build day” on Thursday, March 7, 2019 at Broadway Park. The day will begin with breakfast at 7:30 a.m. and work will be completed by approximately 2:00 p.m.

7. COMMISSIONERS’ COMMENTS

Commissioner Barrett reported that Habitat for Humanity would be reestablishing a chapter in Whittier. They will begin with 25 housing rehab projects for persons with low income, code violations, the elderly, and disabled. \$5,000 in funding will be provided by the City.

8. ADJOURNMENT

There being no further business, Vice Chair Luevano adjourned the meeting at 8:15 p.m.

Approved and adopted by the Social Services Commission on _____.

GREG ALANIZ, Secretary



Agenda Report

Social Services Commission

Date: April 2, 2019

To: Social Services Commission

From: Greg Alaniz, Director of Parks, Recreation and Community Services

Subject: 2019-2020 Whittier Scholarship Program

RECOMMENDATION

Review 2019-2020 Whittier Scholarship Program-Sponsored by Athens Services and Republic Services.

BACKGROUND

On September 26, 2017, City Council approved solid waste and recycling franchise agreements with Athens Services and Republic Services. Both agreements included funding for a scholarship program for City residents, named the Whittier Community Scholarship Program. Athens Services was to provide five (5) \$500 scholarships and Republic Services was to provide five (5) \$500 scholarships. The City and both waste services companies advertise the scholarship program on websites, social media, print media, and via direct mailings to local high schools.

Last year was the first year of the scholarship program. Although the criteria guidelines state that students living in the unincorporated Los Angeles County areas of Whittier are not eligible, complaints were received from both teachers and students for excluding non-Whittier residents. According to the franchise agreements, awardees must be residents of the City. For clarity, it was approved by City Council on February 26, 2019 for the title of the program to be changed from the Whittier Community Scholarship Program to the Whittier Scholarship Program.

In the past, the two companies selected scholarship recipients. City Council recently determined that the Social Services Commission will now review essay entries and award scholarships. Checks will be presented to the winners at a reception prior to the May 14, 2019 City Council Meeting.

DISCUSSION

Athens Services and Republic Services have entrusted the Social Services Commission with evaluation of entry essays for their scholarship program from college bound, graduating high school seniors who reside in the City of Whittier, regardless of the location of the high school attended. Students living in the unincorporated Los Angeles County areas of Whittier are not eligible.

Essay entries are required to follow the theme: "Environmental Sustainability", and must adhere to the writing and submission guidelines.

FISCAL IMPACT

There is no fiscal impact associated with this report.

ATTACHMENTS

A. 2019-2020 Whittier Scholarship Program-Sponsored by Athens Services and
Republic Services Scholarship Criteria and Essay Writing Details



2019-2020 WHITTIER SCHOLARSHIP PROGRAM SPONSORED BY **ATHENS SERVICES** AND **REPUBLIC SERVICES**

Scholarship Criteria and Essay Writing Details:

Theme:

- Environmental Sustainability

Deadline:

- Entries must be submitted by email to mbrowne@cityofwhittier.org with "Scholarship Essay" in the subject line. The due date is Saturday, April 27, 2019 and must be emailed and received by midnight.

Eligibility:

- The essay contest is only open to college-bound graduating high school seniors who are residents of the City of Whittier, regardless of the location of the high school attended. Unfortunately, students living in the **unincorporated Los Angeles County areas of Whittier are not eligible**. Questions can be addressed by Martin Browne, Community Services Manager, at mbrowne@cityofwhittier.org or (562) 567-9470.

Scholarship Awards:

- Five (5) \$500 individual scholarships will be awarded to five recipients living in **Athens'** service area.
- Five (5) \$500 individual scholarships will be awarded to five recipients living in **Republic's** service area.
- Winners will be notified by May 9, 2019.
- Winners will be invited to a reception at City Hall, 13230 Penn St., on May 14, 2019 at 5:00 p.m. to be recognized and presented with their scholarship check.

Writing Guidelines:

- Essays must be 400 to 500 words in length, typewritten and double-spaced in 12-point font. Facts and quotations should be appropriately cited either in the body of the essay or in footnotes. Entries must be original, unpublished essays written by the contestants.

Submission Guidelines:

- Please submit only one essay per student. Email entries to: mbrowne@cityofwhittier.org with the subject "Scholarship Essay". Include your essay in the body of the email and as an attached PDF document. Entries must include: essay topic, your full name, email address, home address, contact phone number, grade level, school name, the name of your parent or legal guardian, and the name of your trash hauler from your residential invoice (either **Athens Services** or **Republic Services**), in that specific order.

Selection of Scholarship Recipients:

- The City of Whittier's Social Services Commission will evaluate the essays. Essays will be judged anonymously with no identifying information available to the judges. Essays will be evaluated based upon creativity, demonstrated passion for the environment, and a vision for the future. Submissions will also be judged based upon writing standards set forth in *A Writer's Reference* required by most colleges and universities. Decisions by the judges are final.

Essay Topics:

(Students are challenged to answer any one of the following questions - Please submit only one essay per student):

1. How can current and future technology be used to conserve natural resources and help the environment?
2. Discuss the idea of "zero waste". Is it an idealistic dream or a realistic goal?
3. According to the USDA, food loss and waste in the United States accounts for approximately 31 percent – or 133 billion pounds – of the overall food supply available to retailers and consumers, and has far-reaching impacts on food security, resource conservation, and climate change. How can food security be achieved?
4. Environmental sustainability is a huge topic. Some of the global concerns are so large that they seem insurmountable. Describe small things individual people can do to live a more sustainable life. Identify environmentally unsustainable things people do on a daily basis and alternatives they could do instead.



Agenda Report

Social Services Commission

Date: March 5, 2019

To: Social Services Commission

From: Greg Alaniz, Director of Parks, Recreation and Community Services

Subject: Update on City of Whittier Homeless Plan Implementation

RECOMMENDATION

Receive and file update on City of Whittier Homeless Plan implementation.

BACKGROUND

At the July 24, 2018 City Council Meeting, Council adopted the City of Whittier Homeless Plan.

The homeless plan provides a framework, and establishes four goals with supporting action items, for preventing and combatting homelessness over the next three years. The plan also proposes key supporting actions the city will undertake to improve existing services and programs, increase service access, identify and strengthen local and regional partnerships, and provide outreach and information to the community regarding homelessness. The plan has incorporated ideas from the two consultants working on the plan, Whittier Police Department, Whittier First Day, Social Services Commissioners, and comments from the community meetings, community surveys, and stakeholder interviews. The plan recognizes the need for additional resources to address the homeless issues in the city, and to provide information to the community on the work being done. Once approved, metrics for each goal will be set, as appropriate, in coordination with the County and homeless prevention experts over the course of the life of the plan.

DISCUSSION

Staff will update Commission on City of Whittier Homeless Plan implementation.

FISCAL IMPACT

There is no fiscal impact associated with this report.

ATTACHMENTS

None



Agenda Report

Social Services Commission

Date: April 2, 2019

To: Social Services Commission

From: Greg Alaniz, Director of Parks, Recreation and Community Services

Subject: Community Services Division Presentation

RECOMMENDATION

Receive and file the Community Services Division's presentation focusing on Senior Services.

BACKGROUND

The Whittier Uptown and Parnell Park Senior Centers present a comprehensive program of human services and recreation activities for the mature adult, 55 years of age and older. These facilities offer drop-in programs as well as educational classes, specials events, lectures, health screenings, exercise programs, volunteer opportunities and much more. Membership to the centers is \$3 per year for Seniors 55 years of age and older. Benefits include discounts for special events, dances, trips, as well as early bird signups for the trips. Also offered are an array of fun and healthy activities and recreation/instruction classes.

DISCUSSION

Staff prepared the Community Services Division's presentation focusing on Senior Services.

FISCAL IMPACT

There is no fiscal impact associated with this report.

ATTACHMENTS

None