

**AGENDA  
CITY OF WHITTIER  
SOCIAL SERVICES COMMISSION  
CITY COUNCIL CHAMBERS, 13230 PENN STREET  
AUGUST 6, 2019, 6:30 PM**

**1. CALL TO ORDER**

**2. ROLL CALL**

Marisol Enriquez-Santos, Chair  
Jose Luevano, Vice Chair  
Loletta Barrett, Commissioner  
Carlos Illingworth, Commissioner  
Kathleen McDonnell, Commissioner

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

The public is invited to address Social Services Commission regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

**5. STAFF REPORTS**

**5.A. APPROVAL OF MINUTES**

Recommendation: Approve the Minutes of the Regular Meeting of June 4, 2019.

**5.B. ELECTION OF OFFICERS**

Recommendation: Commission will elect officers for FY 2019-20.

**5.C. UPDATE ON CITY OF WHITTIER HOMELESS PLAN IMPLEMENTATION**

Recommendation: Receive and file update on City of Whittier Homeless Plan implementation.

**5.D. INFORMATION AND REFERRAL REPORT**

Recommendation: Receive and file Information and Referral Report for January 2019 - June 2019.

**5.E. COMMUNITY SERVICES DIVISION PRESENTATION**

Recommendation: Receive and file update on Community Services Division's presentation focusing on Contract Classes.

**6. SECRETARY COMMENTS**

**7. COMMISSION MEMBER COMMENTS/CONFERENCE REPORTS**

**8. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the Parks, Recreation and Community Services Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and the East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Commission within 72 hours of the Social Services Commission meeting are available for public inspection in the Parks, Recreation and Community Services Department Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de recreación y Parques al Servicio a la Comunidad de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión el Departamento Parques Recreación y Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Comisión de Servicios Sociales están disponibles para inspección pública en el Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 2<sup>nd</sup> day of August 2019.

/s/ Sheryl Dugas

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Sheryl Dugas, Administrative Secretary



# Agenda Report

Social Services Commission

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**Date:** August 6, 2019

**To:** Social Services Commission

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Approval of Minutes

## **RECOMMENDATION**

Approve the Minutes of the Regular Meeting of June 4, 2019.

## **BACKGROUND**

None

## **DISCUSSION**

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

A. Minutes of the Regular Meeting of June 4, 2019.

**MINUTES  
CITY OF WHITTIER  
SOCIAL SERVICES COMMISSION  
REGULAR MEETING  
CITY COUNCIL CHAMBERS, 13230 PENN STREET  
JUNE 4, 2019 – 6:30 P.M.**

**1. CALL TO ORDER**

Chair Enriquez-Santos called the regular meeting to order at 6:35 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

**2. ROLL CALL**

**PRESENT:** Marisol Enriquez-Santos, Chair  
Jose Luevano, Vice Chair  
Loletta Barrett, Commissioner  
Carlos Illingworth, Commissioner

**ABSENT:** Kathleen McDonnell, Commissioner

**STAFF PRESENT:**

Greg Alaniz, Director of Parks, Recreation and Community Services  
Martin Browne, Community Services Manager  
Justin Steele, Community Services Supervisor  
Ryhan Cordova, Community Services Coordinator  
Sheryl Dugas, Administrative Secretary

**3. PLEDGE OF ALLEGIANCE**

Vice Chair Luevano led the Pledge of Allegiance.

**4. PUBLIC COMMENTS**

None

**5. STAFF REPORTS**

**5. A Approval of Minutes**

It was moved by Vice Chair Luevano, seconded by Commissioner Barrett, and carried 4 – 0 (Absent: Commissioner McDonnell) to approve the minutes of the May 7, 2019 Regular meeting.

**5. B 2019 Volunteer Recognition Program Nomination Brochure**

Secretary Alaniz presented a draft nomination brochure for Commission review. He noted that Commission's comments, and revisions, regarding the 2018 form have been included in the 2019 draft. Commission requested the font used for the "headings" be changed to a more legible font. Commissioner Illingworth questioned how the nomination forms would be distributed to the various non-profit agencies, beside actually mailing or handing out hard copies. Secretary Alaniz noted that there

would be a press release, announcements made on cable channel 3, and through social media, as well as forms mailed to the agencies that have received Social Services funding in the past. Commission will review and discuss nominations at the October meeting. Agencies and nominees will be notified of Commission's decision as soon as possible.

It was moved by Commissioner Illingworth, seconded by Vice Chair Luevano, and carried 4 – 0 (Absent: Commissioner McDonnell) to approve the Volunteer Recognition Program nomination brochure, and direct staff to proceed with distribution.

#### **5. C Update on City of Whittier Homeless Plan Implementation**

Community Services Manager, Martin Browne, reported on the results of the Los Angeles County "point in time" homeless count. It was announced that there was a 12% overall increase for Los Angeles County, from 52,765 to 58,936. The City of Los Angeles reported an increase of 16%, to 36,300. Whittier is included in the Service Planning Area (SPA) 7 count that increased from 4,569 to 5,040 individuals. It was noted that some of the issues are the shortage of available housing units, and affordability. Community Services Manager Browne stated that 500,000 additional homes are needed in Los Angeles County, and many people are still living paycheck to paycheck. He reported that the number of families experiencing homelessness has increased by 6.4%, students by 24%, seniors by 8%, and people living in vehicles by 5%. There was a slight decrease in the number of homeless veterans counted. Community Services Manager Browne reported that 21,631 people went into permanent housing in the past year, and that 92% of those housed in 2017-18 have stayed. Vice Chair Luevano questioned what contributed to this successful outcome. Community Services Manager Browne, stated that it was due to "wrap around" services, which include many people and many services supporting the individuals. He noted that the count specifically for Whittier will be announced at next month's Commission meeting. Secretary Alaniz noted that there were less volunteers assisting with the count this year. Community Services Manager Browne noted that some volunteer groups counted multiple areas.

Secretary Alaniz reported that the City Council has formed an ad hoc homeless subcommittee with Council Members Bouchot and Warner, to review the 2019/2020 Social Services funding applications. They may propose funding only programs that provide immediate housing. Community Services Manager Browne reported that the City is considering use of a 2.8 acre, city-owned lot on Esperanza Street for a possible shelter. There is a City owned water transmission line located under the property, which may have to be relocated. The City has submitted a grant application seeking \$300,000 to hire a consultant to determine the feasibility of such a project. Results of the grant application are due at the beginning of July. Chair Enriquez-Santos questioned Whittier's participation in the ADU (Accessory Dwelling Unit) program. Commissioner Barrett questioned if there have been issues with zoning related to ADUs. Community Services Manager Browne noted that Whittier's Planning Department receives approximately 12 inquiries per month however he is unaware of how many have been built so far. Community Services Manager Browne advised that

the City would be resubmitting a \$28,000 grant application requesting funding to create a program to assist with job training, mentoring, and job placement. Vice Chair Luevano questioned if this would be a “stand alone” program or a joint program working with outside agencies. Community Services Manager Browne noted that David Gonzales, of the Whittier Consortium on Homelessness, has voiced interest in developing such a program. The Uptown Association and Whittier Chamber of Commerce have also voiced their willingness to help with job placement following completion of the training program. Community Services Manager Browne announced that the Whittier Consortium on Homelessness would be meeting on Saturday, June 29, 2019, from 10:00 a.m. until 12:00 noon at the First Christian Church. The topic of the meeting will be single adults who are experiencing homelessness. Vice Chair Luevano questioned if the city Council’s “ad hoc” committee on homelessness will be taking on the oversight of the Homelessness Plan, or if it will remain with the Commission. Secretary Alaniz responded that at this time, it would remain with staff and Commission. Chair Enriquez-Santos questioned the changes being made to Commissions funding recommendations and whether City Council is concerned about preventing homelessness. Secretary Alaniz noted that City Council is focusing on agencies and programs that directly support or supply housing. Commissioners voiced concerns about the time spent on the review and consideration of funding applications, the direction given by City Council, and whether the same funding will be available next year. Secretary Alaniz advised that City Council might consider changing the allocation of General funds for next year’s funding cycle.

It was moved by Commissioner Illingworth, seconded by Vice Chair Luevano, and carried 4 – 0 (Absent: Commissioner McDonnell) to receive and file the update on City of Whittier Homeless Plan implementation.

#### **5. D Information and Referral Reports**

Commissioners reviewed the Information and Referral Reports.

It was moved by Commissioner Illingworth, seconded by Vice Chair Luevano, and carried 4 – 0 (Absent: Commissioner McDonnell) to receive and file the Information and Referral Reports for December 2018 and January 2019 – April 2019.

#### **5. E Community Services Division Presentation**

Secretary Alaniz introduced Community Services Supervisor, Justin Steele and Community Services Coordinator, Ryhan Cordova. They gave a PowerPoint presentation highlighting the following topics:

Adult sports programs – Whittier Adult Softball League

Youth sports – 10 affiliate leagues, PONY Baseball World Series, Pitch, Hit and Run Facilities – Community Center amenities; renovation projects; various facilities for private rentals.

Special events – Many events throughout the year

It was moved by Chair Enriquez-Santos, seconded by Commissioner Illingworth, and carried 4 – 0 (Absent: Commissioner McDonnell) to receive and file the Community Services Division's presentation focusing on Sports and Facilities.

## **6. SECRETARY COMMENTS**

Secretary Alaniz announced the following:

- Senior Information and Referral Fair taking place on Thursday, June 6, 2019, from 9:00 a.m. – 12:00 noon at the Whittier Senior Center, 13225 Walnut Street. Event will offer information and resources regarding senior healthcare, legal assistance, housing, transportation, health screenings and Veteran's assistance.
- Summer Concerts begin on Monday, June 24, 2019 at Central Park, with a Disney tribute band, and Thursday, June 27, 2019 at Parnell Park with a Fleetwood Mac tribute band.
- The July 4<sup>th</sup> Spectacular will take place on Thursday, July 4, 2019 at 5:00 p.m. at York Field. There will be various inflatable attractions, food vendors, family fun, and fireworks at 9:00 p.m.
- Movies in the park return on Saturday, July 6, 2019, at Michigan Park. Mary Poppins Returns 2 will be shown.

## **7. COMMISSIONERS' COMMENTS**

Chair Enriquez-Santos announced that beginning June 1, 2019 persons who are SSI or SSP eligible would also qualify for food stamps. Also available through the County is assistance for undocumented homeless persons, whose children are citizens.

## **8. ADJOURNMENT**

Chair Enriquez-Santos adjourned the meeting at 7:25 p.m.

Approved and adopted by the Social Services Commission on \_\_\_\_\_.

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GREG ALANIZ, Secretary



# Agenda Report

Social Services Commission

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**Date:** August 6, 2019

**To:** Social Services Commission

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Election of Officers

## **RECOMMENDATION**

Commission will elect officers for FY 2019-20.

## **BACKGROUND**

At the beginning of each new fiscal year Commission elects a new Chair and Vice Chair.

## **DISCUSSION**

None

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

None





# Agenda Report

Social Services Commission

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**Date:** August 6, 2019

**To:** Social Services Commission

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Update on City of Whittier Homeless Plan Implementation

## **RECOMMENDATION**

Receive and file update on City of Whittier Homeless Plan implementation.

## **BACKGROUND**

At the July 24, 2018 City Council Meeting, Council adopted the City of Whittier Homeless Plan.

The homeless plan provides a framework, and establishes four goals with supporting action items, for preventing and combatting homelessness over the next three years. The plan includes key supporting actions the City has undertaken to improve existing services and programs, increase service access, identify and strengthen local and regional partnerships, and provide outreach and information to the community regarding homelessness. The plan includes ideas from the two consultants who worked on the plan, Whittier Police Department, Whittier First Day, Social Services Commissioners, and comments from the community meetings, community surveys, and stakeholder interviews. The plan recognizes the need for additional resources to address the homeless issues in the City, and to provide information to the community on the work being done. Metrics for each goal have been set, as appropriate, in coordination with the County and homeless prevention experts over the course of the life of the plan.

## **DISCUSSION**

Staff will update Commission on City of Whittier Homeless Plan implementation.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

None



# Agenda Report

Social Services Commission

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**Date:** August 2, 2019

**To:** Social Services Commission

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Information and Referral Report

## **RECOMMENDATION**

Receive and file Information and Referral Report for January 2019 - June 2019.

## **BACKGROUND**

None

## **DISCUSSION**

Staff prepared Information and Referral Report for January 2019 - June 2019 and hereby submits the report for Commission's approval.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

A. Information and Referral Report January 2019 - June 2019

COMMUNITY SERVICES DIVISION						
INFORMATION & REFERRAL SERVICES			2019			
Month	Jan	Jan	Feb	Feb	Mar	Mar
Age Group	1-59	60+	1-59	60+	1-59	60+
<b>CATEGORIES:</b>						
1. AIDS	0	0	0	0	0	0
2. Animal Control	0	1	0	0	1	0
3. Youth Services - Adoption	0	0	0	0	0	0
3. Youth Services - Child Services	0	0	0	0	2	0
3. Youth Services - Support/Alimony	0	0	0	0	1	0
3. Youth Services - Day Care	0	0	0	0	0	0
3. Youth Services - Runaways	0	0	0	0	0	0
4. City Services	5	10	6	18	20	15
5. Consumer Information	2	0	1	0	0	2
6. Counseling	4	2	5	12	2	8
7. County Services	8	22	13	30	22	41
8. Disabled Services	8	15	10	28	32	25
9. Donations	0	0	0	0	0	0
10. Education	0	0	0	0	0	0
11. Elder Abuse	0	4	0	2	0	4
12. Emergency Ass - Clothing	0	0	0	0	0	0
12. Emergency Ass - Financial	0	0	0	0	0	0
12. Emergency Ass - Food	3	4	0	0	1	1
12. Emergency Ass - Shelter	1	6	0	1	0	6
12. Emergency Ass - Housing	1	2	1	0	1	2
12. Emergency Ass - WIC	0	0	0	0	0	0
13. Employment - Adult	0	0	0	0	0	0
13. Employment - Senior	0	0	0	4	0	2
13. Employment - Youth	0	0	0	0	0	0
14. Govt Benefits - Food Stamps	3	6	0	1	0	0
14. Govt Benefits - Welfare	0	0	0	0	0	0
14. Govt Benefits - Medi-Cal	5	2	0	8	0	10
14. Govt Benefits - Medicare	0	4	0	10	0	15
14. Govt Benefits - Social Security	0	2	0	4	2	4
14. Govt Benefits - SSI	0	4	8	0	6	2
14. Govt Benefits - Location	0	1	10	0	7	2
15. Health Services - Dental	1	2	0	4	2	3
15. Health Services - Medical	2	2	18	2	2	1
15. Health Services - Mental Health	1	8	10	2	5	4
16. Home Repair	0	8	4	2	5	7
17. Housing - Complaints/concerns	1	10	4	20	15	30
17. Housing - Subsidized/Low Cost	2	20	6	25	15	45
18. Immigration	0	2	2	0	1	2
19. Insurance-auto/medical/other	0	8	10	2	2	0
20. Legal Ass - Referral/Legal Aid	2	20	3	35	18	44
20. Legal Ass - Snr Center Appoint	2	15	4	30	18	44
21. Local Organizations/businesses	0	0	0	0	0	0
22. Nutrition	10	16	9	25	12	33
23. Recreation	2	10	21	30	25	40
24. Rehabilitation	0	0	2	0	2	1

Month	Jan	Jan	Feb	Feb	Mar	Mar
Age Group	1-59	60+	1-59	60+	1-59	60+
<b>CATEGORIES:</b>						
25. Snr Programs - Day Care	2	2	3	0	4	0
25. Snr Programs - In Home Support	22	18	20	15	22	14
25. Snr Programs - Nursing/Conval	1	0	1	0	2	0
25. Snr Programs - Retirement/Board	1	0	2	0	4	0
25. Snr Programs - Snr Center Svs	24	28	30	30	42	32
26. Sex Information - Family Planning	0	0	0	0	0	0
26. Sex Information - Pregnancy	0	0	0	0	0	0
27. State/Federal Agency/Services	2	6	0	10	4	2
28. Substance Abuse	1	4	0	0	0	2
29. Support Groups	3	6	4	12	5	6
30. Taxes - Property	10	8	8	15	2	6
30. Taxes - IRS	22	50	52	60	65	80
31. Transportation	30	40	40	50	50	60
32. Utilities	8	2	4	0	6	2
33. Veteran's Services	15	40	12	30	10	25
34. Volunteer Opportunities	6	0	15	2	10	0
35. Women's Services	0	0	0	0	0	0
36. Other	0	0	0	0	0	0
37. Senior Center Clinics (HRA)	0	0	0	0	0	0
38. Senior Center Clinics (FLU)	0	0	0	0	0	0
39. Access Paratransit Services	13	22	15	30	18	40
40. Utility Program	10	5	4	0	1	2
41. Food Stamp	6	0	0	1	0	1
42. Legal Assistance	24	20	15	30	25	40
43. Medicare Advocacy Project	0	3	0	4	0	3
<b>GRAND TOTAL (1-43)</b>	<b>263</b>	<b>460</b>	<b>372</b>	<b>584</b>	<b>489</b>	<b>708</b>
<b>2019 TOTALS</b>	<b>1-59</b>	<b>60+</b>	<b>Total</b>			
<b>January</b>	<b>263</b>	<b>460</b>	<b>723</b>			
<b>February</b>	<b>372</b>	<b>584</b>	<b>956</b>			
<b>March</b>	<b>489</b>	<b>708</b>	<b>1,197</b>			
<b>April</b>	<b>465</b>	<b>601</b>	<b>1,066</b>			
<b>May</b>	<b>488</b>	<b>586</b>	<b>1,074</b>			
<b>June</b>	<b>540</b>	<b>547</b>	<b>1,087</b>			
<b>July</b>			<b>0</b>			
<b>August</b>			<b>0</b>			
<b>September</b>			<b>0</b>			
<b>October</b>			<b>0</b>			
<b>November</b>			<b>0</b>			
<b>December</b>			<b>0</b>			
<b>Total</b>			<b>6,103</b>		<b>Page 2</b>	

Month	April	April	May	May	June	June
Age Group	1-59	60+	1-59	60+	1-59	60+
<b>CATEGORIES:</b>						
1. AIDS	2	0	0	0	0	0
2. Animal Control	0	0	0	0	0	0
3. Youth Services - Adoption	0	0	0	0	0	0
3. Youth Services - Child Services	0	0	0	0	0	0
3. Youth Services - Support/Alimony	0	0	0	0	0	0
3. Youth Services - Day Care	0	0	0	0	0	0
3. Youth Services - Runaways	0	0	0	0	0	0
4. City Services	10	4	5	8	10	6
5. Consumer Information	3	1	2	4	3	2
6. Counseling	1	0	2	0	2	4
7. County Services	40	35	44	38	45	35
8. Disabled Services	40	25	50	32	42	25
9. Donations	0	0	0	0	0	0
10. Education	0	0	0	0	0	0
11. Elder Abuse	0	4	0	1	1	0
12. Emergency Ass - Clothing	0	0	0	0	0	0
12. Emergency Ass - Financial	0	0	0	0	0	0
12. Emergency Ass - Food	2	0	0	0	0	0
12. Emergency Ass - Shelter	2	0	0	1	0	0
12. Emergency Ass - Housing	2	0	0	2	0	0
12. Emergency Ass - WIC	0	0	0	0	0	0
13. Employment - Adult	0	0	2	0	1	0
13. Employment - Senior	0	0	0	2	0	2
13. Employment - Youth	0	0	0	0	0	0
14. Govt Benefits - Food Stamps	0	0	10	0	0	0
14. Govt Benefits - Welfare	0	0	0	0	0	0
14. Govt Benefits - Medi-Cal	0	6	8	6	4	2
14. Govt Benefits - Medicare	0	8	4	12	2	8
14. Govt Benefits - Social Security	2	2	8	4	5	2
14. Govt Benefits - SSI	4	1	12	2	2	4
14. Govt Benefits - Location	6	2	2	0	1	1
15. Health Services - Dental	0	0	0	2	0	2
15. Health Services - Medical	1	4	2	8	0	4
15. Health Services - Mental Health	5	0	0	8	10	0
16. Home Repair	4	2	0	6	2	4
17. Housing - Complaints/concerns	8	20	8	16	6	20
17. Housing - Subsidized/Low Cost	12	50	20	35	25	35
18. Immigration	1	0	0	0	0	0
19. Insurance-auto/medical/other	2	6	0	12	4	6
20. Legal Ass - Referral/Legal Aid	22	48	30	50	25	40
20. Legal Ass - Snr Center Appoint	15	50	10	20	25	20
21. Local Organizations/businesses	0	0	0	0	0	0
22. Nutrition	20	40	25	51	50	55
23. Recreation	32	20	30	22	30	25
24. Rehabilitation	0	0	0	0	0	0





# Agenda Report

Social Services Commission

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**Date:** August 6, 2019

**To:** Social Services Commission

**From:** Greg Alaniz, Director of Parks, Recreation and Community Services

**Subject:** Community Services Division Presentation

## **RECOMMENDATION**

Receive and file update on Community Services Division's presentation focusing on Contract Classes.

## **BACKGROUND**

The Community Services staff along with a team of more than 60 independent contract instructors work together to offer a wide variety of classes. Demonstrated will be how the classes are scheduled, marketed, and registered. The quarterly Community Services Guide and monthly eBlasts will also be outlined as well as a brief look at the reporting options with the registration software and marketing campaigns.

## **DISCUSSION**

Staff prepared the Community Services Division's presentation focusing on Contract Classes.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

None