

**AGENDA  
CITY OF WHITTIER  
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
CITY COUNCIL CHAMBERS, 13230 PENN STREET  
FEBRUARY 19, 2020, 6:00 PM**

**1. CALL TO ORDER**

**2. ROLL CALL**

Jeff Brauckmann, Chair  
Don Mrla, Vice Chair  
Chris Hardeman, Commissioner  
Kevin Kennedy, Commissioner  
Delia Morales, Commissioner  
Ray Wong, Commissioner

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

The public is invited to address Park, Recreation and Community Services Commission regarding any item of business, with the exception of the public hearing items, or any matter within the body's subject matter jurisdiction. Speakers must limit their comments to three minutes. Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any oral communications which do not appear on the printed agenda.

**5. STAFF REPORTS**

**5.A. Approval of Minutes**

Recommendation: Approve the minutes of the December 18, 2019 Regular meeting

**5.B. Commissioner Sub-Committee Assignments**

Recommendation: Discuss and approve assignments for the 2020-21, for the following sub-committees:

1. Summer Concerts in the Park
2. Youth Sports Affiliate Representative
3. Youth Sports Affiliate Policy

**5.C. Update on City of Whittier Homeless Plan Implementation**

Recommendation: Receive and file update on City of Whittier Homeless Plan implementation.

**6. SECRETARY COMMENTS**

**7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS**

**8. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 14<sup>th</sup> day of February 2020.

/s/ Amber Tovar

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Amber Tovar, Office Specialist II



# Agenda Report

Regular

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**Date:** February 19, 2020

**To:** Parks, Recreation and Community Services Commission

**From:** Virginia Santana, Interim Director of Parks, Recreation and Community Services

**Subject:** Approval of Minutes

## **RECOMMENDATION**

Approve the minutes of the December 18, 2019 Regular meeting

## **BACKGROUND**

None

## **DISCUSSION**

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

Minutes of the Regular Meeting of December 18, 2019

**MINUTES  
CITY OF WHITTIER  
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION  
REGULAR MEETING  
CITY COUNCIL CHAMBER, 13230 PENN STREET  
DECEMBER 18, 2019 – 6:00 P.M.**

**1. CALL TO ORDER:**

Vice Chair Mrla called the regular meeting of the Parks, Recreation and Community Services Commission to order at 6:17 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

**2. ROLL CALL**

**PRESENT:** Don Mrla, Vice Chair  
Chris Hardeman, Commissioner  
Kevin Kennedy, Commissioner  
Delia Morales, Commissioner

**ABSENT:** Jeff Brauckmann, Chair  
Ray Wong, Commissioner

**STAFF PRESENT:**

Virginia Santana, Interim Director of Parks, Recreation and Community Services  
Stacey Arismendez, Community Services Supervisor  
Sheryl Dugas, Administrative Secretary  
Amber Tovar, Office Specialist II

**3. PLEDGE OF ALLEGIANCE**

Vice Chair Mrla led the Pledge of Allegiance.

**4. PUBLIC COMMENTS**

None

**5. STAFF REPORTS**

**5. A Approval of Minutes**

It was moved by Commissioner Hardeman, seconded by Commissioner Morales, and carried 4 – 0 (absent: Chair Brauckmann and Commissioner Wong) to approve the Minutes of the October 16, 2019 Regular Meeting.

**5. B Community Services Division Presentation**

Secretary Santana introduced Community Services Supervisor, Stacey Arismendez who is in charge of the Aquatics, Tennis, and Palm Park Facility programming.

It was moved by Commissioner Kennedy, seconded by Commissioner Morales, and carried 4 – 0, (absent: Chair Brauckmann and Commissioner

Wong) to receive and file the Community Services Division's presentation focusing on Aquatics, Tennis, and Palm Park Facility programming.

### **5.C Commissioner Sub-Committee Assignments**

Commission discussed sub-committee assignments for Fiscal Year 2019-20 for the following sub-committees:

1. Summer Concerts
2. Youth Sports
3. Affiliate Policy

It was moved by Commissioner Kennedy, seconded by Commissioner Hardeman, and carried 4 – 0 (absent: Chair Brauckmann and Commissioner Wong) to carry over discussion of assignments to the Summer Concert, Youth Sports and Affiliate Policy sub-committees until its next regular meeting.

### **5.D Update on City of Whittier Homeless Plan Implementation**

Secretary Santana reported that the City continues its cleanup efforts at Parnell Park. They will continue with this effort until they can find placement for those individuals staying at the park daily.

City Council also approved funds to begin working with First Day on implementing the service of two additional beds, devoted to Whittier.

We also continue to address all questions and concerns as quickly as possible that are received on the 24/7 Application. Commissioner Morales asked if the homeless at Parnell Park were singles or families. Secretary Santana responded that they are singles and one married couple.

Commissioner Kennedy asked if the 9<sup>th</sup> Circuit, Boise appeal case was under review? Secretary Santana understood that they just received notice that they would not be reviewing the appeal.

Commissioner Kennedy also noted that he is glad see that tents have not gone up at Palm Park, next to Dexter Middle School.

It was moved by Vice Chair Mrla, seconded by Commissioner Morales, and carried 4 – 0 (absent: Chair Brauckmann and Commissioner Wong) to receive and file the update on the City of Whittier Homeless Plan Implementation.

## **6. SECRETARY'S COMMENTS**

Secretary Santana advised Commission of the upcoming events:

- City Hall will be closed beginning December 24, at 12 noon and will re-open for regular business on January 2, 2020.
- Secretary Santana updated the Commission on the Tree Removals Appeal for the trees located on Greenleaf near, Lee Owens Park that was submitted past the deadline. The trees were removed as scheduled and plans for the ADA repairs are moving forward. **3 of 4**

- A Retirement Reception will be held for Sheryl Dugas at 11:30 a.m. at the Community Center on December 19, 2019
- The Gene Jung Tennis Tournament will begin on January 25<sup>th</sup> at Palm Park.
- Appointments will be taken at the Uptown and Parnell Senior Centers for Tax assistance for seniors.
- On Saturday, December 21, 2019, there will be a softball tournament for Toys for Tots. One new toy is required to enter. The Salvation Army will be receiving the toys this year.

## **7. COMMISSIONERS' COMMENTS**

Commissioner Kennedy wished everyone a Merry Christmas.

Commissioner Morales shared that she will miss Sheryl Dugas, and requested an update on Office Scoggins' health and Chief Pipers' health. Secretary Santana provided the updates.

Commissioner Hardeman thanked Sheryl Dugas for her service and wished her a happy retirement. He also wished everyone a Merry Christmas.

Commissioner Mrla shared his appreciation of the quick response for graffiti removal that was posted on the 24/7 App. The removal crew replied within ½ an hour of the notification; commendations to the crew.

## **8. ADJOURNMENT**

Commissioner Mrla adjourned the meeting at 6:50 p.m.

Approved and adopted by the Parks, Recreation and Community Services Commission on \_\_\_\_\_.

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Virginia Santana, Interim Director of Parks, Recreation and Community Services



# Agenda Report

Regular

**Date:** February 19, 2020

**To:** Parks, Recreation and Community Services Commission

**From:** Virginia Santana, Interim Director of Parks, Recreation and Community Services

**Subject:** Commissioner Sub-Committee Assignments

## **RECOMMENDATION**

Discuss and approve assignments for the 2020-21, for the following sub-committees:

1. Summer Concerts in the Park
2. Youth Sports Affiliate Representative
3. Youth Sports Affiliate Policy

## **BACKGROUND**

Annually, Commission appoints representatives to the Summer Concerts in the Park sub-committee and the Youth Sports Affiliates Representative for each year.

## **DISCUSSION**

Commission will discuss and approve the appointment of representatives to the Summer Concerts in the park sub-committee and the Youth Sports representative for 2020. In addition, Commission will discuss the possible need for creation of a sub-committee to review the existing Affiliate Policy, with the goal of proposing revisions.

## **FISCAL IMPACT**

None

## **ATTACHMENTS**

None



# Agenda Report

Regular

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**Date:** February 19, 2020

**To:** Parks, Recreation and Community Services Commission

**From:** Virginia Santana, Interim Director of Parks, Recreation and Community Services

**Subject:** Update on City of Whittier Homeless Plan Implementation

## **RECOMMENDATION**

Receive and file update on City of Whittier Homeless Plan implementation.

## **BACKGROUND**

At the July 24, 2018 City Council Meeting, Council adopted the City of Whittier Homeless Plan.

The homeless plan provides a framework, and establishes four goals with supporting action items, for preventing and combatting homelessness over the next three years. The plan includes key supporting actions the City has undertaken to improve existing services and programs, increase service access, identify and strengthen local and regional partnerships, and provide outreach and information to the community regarding homelessness. The plan includes ideas from the two consultants who worked on the plan, Whittier Police Department, Whittier First Day, Social Services Commissioners, and comments from the community meetings, community surveys, and stakeholder interviews. The plan recognizes the need for additional resources to address the homeless issues in the City, and to provide information to the community on the work being done. Metrics for each goal have been set, as appropriate, in coordination with the County and homeless prevention experts over the course of the life of the plan.

## **DISCUSSION**

Staff will update Commission on City of Whittier Homeless Plan implementation.

## **FISCAL IMPACT**

There is no fiscal impact associated with this report.

## **ATTACHMENTS**

None