



City of Whittier

BUILDING & SAFETY DIVISION

13230 Penn Street, Whittier, California 90602-1772
(562) 567-9320 Fax (562) 567-2872

**Change of Contractor Form
Property Owner**

Date _____

Project Address: _____

I, _____, as legal owner of the subject property, request a
change of contractor for permit number(s) _____ issued to:
_____ (name of previous permit holder), whose mailing
address is: _____

I am requesting a change of contractor for the following reason: _____

I no longer authorize the previous permit holder to proceed with the work covered by the
permit referenced above.

I hereby authorize _____ (name of new contractor)
to take over the permit to construct or complete the construction at subject property.
I am aware that the contractor must complete the contractor declarations form and file
this form with the building department prior to commencing with the project.

I, the Legal Owner, agree to hold the City of Whittier Building Department, its agents and authorized
personnel, harmless and relieve them from any responsibility or liability for any legal action or damage,
cost or expense (including attorney's fees) resulting from the change of contractor on the existing
permit. If there has been a change of ownership on the property, the new owner assumes
responsibility of notifying the previous owner of his or her intent to transfer the permit.

Property Owner Printed Name

Property Owner's Signature

Date

Received by: Printed Name

Signature

Date