

Parks, Recreation and Community Services Commission Meeting Agenda Announcement

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Parks, Recreation and Community Services Commissioners may attend this meeting telephonically.

Consistent with mandates of Assembly Bill 361 and local adopted policies, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. City Hall will not be open to the public for this meeting; however viewing and public comment options are provided below.

To submit Public Comments/Questions:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

To view live meetings remotely:

- Video and audio: <https://us06web.zoom.us/j/86955588397>
- Audio only: Dial 1 (720) 707-2699 (Meeting ID: 869 5558 8397)

Please submit email comments by 5:00 p.m. on the date of the meeting to ensure Parks, Recreation and Community Services Commissioners receive and have time to review them. All emails received by 5:00 p.m. are forwarded to the Commission. Emails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
COUNCIL CHAMBER, 13230 PENN STREET
DECEMBER 15, 2021, 6:00 PM**

1. CALL TO ORDER

2. ROLL CALL

Kevin Kennedy, Commissioner
Delia Morales, Commissioner
Don Mrla, Commissioner
Ray Wong, Commissioner
Jeff Brauckmann, Vice Chair
Chris Hardeman, Chair

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Parks, Recreation, and Community Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: gonzalezr@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:00 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:00 p.m. are forwarded to the Commission. Emails and voicemails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. Approval of Minutes

Recommendation: Approve the Minutes of the Regular Meeting of September 15, 2021.

5.B. Uptown Senior Center Update

Recommendation: Receive and file Uptown Senior Center renovation updates.

5.C. Kennedy Park - Per Capita Grant Application

Recommendation: Receive and file update on the Kennedy Park Per Capita Grant Application.

6. SECRETARY COMMENTS

7. COMMISSIONER COMMENTS AND CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Parks, Recreation and Community Services Commission within 72 hours of the Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de parques, recreación y servicios comunitarios dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con El Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 10 day of December 2021.

/s/ Roxanne Gonzalez

Roxanne Gonzalez, Administrative Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: December 15, 2021

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of September 15, 2021.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the minutes for Commission's approval.

FISCAL IMPACT

None.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. Minutes of the Regular Meeting of September 15, 2021

**MINUTES
CITY OF WHITTIER
PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
September 15, 2021 – 6:00 P.M.**

1. CALL TO ORDER:

Chair Mrla called the regular meeting of the Parks, Recreation and Community Services Commission to order at 6:07 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

2. ROLL CALL

PRESENT: Delia Morales, Commissioner
Ray Wong, Commissioner (Absent 6:10-6:11)
Don Mrla, Commissioner
Jeff Brauckmann, Vice Chair
Chris Hardeman, Chair

ABSENT: Kevin Kennedy, Commissioner

STAFF PRESENT:

Virginia Santana, Director of Parks, Recreation and Community Services
Erin Hamilton, Community Services Manager
Roxanne Gonzalez, Administrative Secretary
Holly Hollmann, Secretary

3. PLEDGE OF ALLEGIANCE

Commissioner Brauckmann led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Administrative Secretary Gonzalez stated no public comments had been received.

5. STAFF REPORTS

5.A. Approval of Minutes

It was moved by Vice-Chair Hardeman, seconded by Commissioner Brauckmann, and carried by a roll call vote of 4 – 0 to approve the Minutes of the Regular Meeting of May 19, 2021, and of the Special Meeting of August 23, 2021 (Absent: Commissioner Kennedy and Commissioner Wong from 6:10 to 6:11).

5.B. Election of Officers & Commissioner Sub-Committee Assignments

Commissioner Brauckmann nominated Vice-Chair Hardeman for Chair of the Parks, Recreation and Community Services Commission. Chair Mrla asked the Commission if there were any other nominations.

It was moved by Commissioner Brauckmann, seconded by Chair Mrla and carried by a roll call vote of 5-0 to approve the election of Vice-Chair Hardeman as Chair for the Parks, Recreation and Community Services Commission. (Absent: Commissioner Kennedy).

Commissioner Mrla nominated Commissioner Brauckmann for Vice-Chair of the Parks, Recreation and Community Services Commission. Chair Hardeman asked the Commission if there were any other nominations.

It was moved by Commissioner Mrla, seconded by Commissioner Morales, carried by a roll call vote of 5-0 to approve the election of Commissioner Brauckmann as Vice-Chair for the Parks, Recreation and Community Services Commission. (Absent: Commissioner Kennedy).

Chair Hardeman asked Secretary Santana who is currently on the sub-committees. Secretary Santana responded that we have members in place, but we need to decide on sub-committee members for Summer Concerts in the Park and a representative for Youth Sports Affiliates Committee.

Chair Hardeman opened the discussion to elect a representative for the Youth Sports Affiliates Committee. Chair Hardeman nominated Commissioner Mrla as a representative for Youth Sports Affiliates Committee and asked the other Commissioners if they were interested in becoming representatives too. Commissioner Mrla accepted the nomination and Vice-Chair Brauckmann stated he was interested in being a representative for Youth Sports Affiliates Committee, as an alternate.

Chair Hardeman opened the discussion to elect sub-committee members for Summer Concerts in the Park. Commissioner Wong and Commissioner Morales volunteered to be on the sub-committee for Summer Concerts in the Park.

It was moved by Vice-Chair Brauckmann, seconded by Commissioner Mrla, carried by a group vote of 5-0 to approve the elected Commissioners for the Summer Concerts in the Park sub-committee and representative for Youth Sports Affiliates Committee. (Absent: Commissioner Kennedy).

5.C. Measure A Grant Updates

Secretary Santana updated the Commission on the Measure A Grant. Three of the grants are now signed agreements. Central Park's rubberized surfacing will be updated. Anaconda Park's fitness equipment and track will be updated, and rubberized surfacing will be added. Penn Park's playground and rubberized surfacing will be completely replaced. She also stated that we are waiting to receive funding for Guirado Park to add a new Fitness Station where the

handball courts once stood. Guirado Park requires concrete work, and the basketball courts need to be resurfaced due to damage from the removal of the concrete walls.

Chair Hardeman asked why the Penn Park playground is being updated since it looks brand new. Secretary Santana responded that the 10-year-old Penn Park playground is one of the oldest playgrounds aside from Parnell Park. She stated that staff noticed the fading and cracking of the rubberized surfacing and the Measure A team made the determination that both the rubberized surfacing and the playground needed to be updated.

Secretary Santana stated that she will send Commissioners the dollar amount of funds that will be added to the \$473,000 amount currently in the City's Measure A allocated funds. She also stated that the Department was holding onto the current funds at hand in the event the Department did not receive the Proposition 68 grant. Secretary Santana would like to use the funds to replace the Parnell Park playground.

Commissioner Morales asked if Kennedy Park needs anything. Secretary Santana updated Commissioners on the bathrooms and murals that have been repeatedly damaged. She added that a community meeting will be held soon to received input from the community surrounding Kennedy Park.

Chair Hardeman commented that staff should try to avoid tearing down the restrooms at Kennedy Park and suggested that staff board up the restrooms. He further stated that restrooms should be kept available for park patrons.

6. Update on the Whittier Senior Center

Secretary Santana updated the Commission on the Whittier Senior Center. She stated that the Senior Center has been fumigated, windows located on doors were repaired, the Parks team worked on landscaping, two heavy duty cleaning sessions will be scheduled, men's restrooms will undergo temporary repairs, some security systems sensors will be repaired, and indoor cameras will be removed by the IT team. She also stated that renovation funds will be allocated to ensure that the building meets ADA requirements.

Secretary Santana added that during renovations staff hopes to replace all carpet flooring, entryway lighting, current doors with sliding doors and reconfigure several rooms to make them more optimal. Furthermore, she stated that in the next two weeks staff will receive the first draft.

Secretary Santana shared with Commissioners potential plans for a "soft" opening of the Senior Center the week of October 4th. She stated that a "soft" opening of the Senior Center would allow staff to provide seniors with assistance in obtaining referral information and allow for the building to be used as a cooling center when necessary. Commissioners will be informed on the date for the "soft" opening of the Senior Center.

Chair Hardeman commented that the City shouldn't open the Senior Center prematurely. Secretary Santana responded that the City is taking steps to make the Senior Center welcoming even if only to provide limited services to their senior patrons.

7. SECRETARY'S COMMENTS

Secretary Santana updated the Commission on the Dial-A-Ride App. She also informed the Commission on the passing of City employee Geovanni and the memorial scheduled for Wednesday, September 22, 2021.

She also shared updates regarding the Chalktastic event on October 16th in front of City Hall. An Oktoberfest trip for seniors is open for enrollment. Student Run Whittier group trains Saturday mornings and Thursday evenings at Michigan Park. The students participating in Students Run Whittier are training for the 12th Annual Spooktacular 5k Run. On December 18th staff will host Cookies with Santa and the aquatics team will host Decorate Your Duck Race at Palm Park. Secretary Santana will inform the Commission of the date for the Duck Race.

7. COMMISSIONERS' COMMENTS

Chair Hardeman asked Secretary Santana if the Whittier Community Center is currently hosting classes in their facility. She responded yes and added that Parnell Park is currently hosting Senior programming. Chair Hardeman also directed a comment to Community Services Manager Hamilton regarding the three ping pong tables the Whittier Community Foundation pledged to gift to the Senior Center.

Commissioner Wong asked Secretary Santana for updates on the shuttle service to the Hellman hiking trail and whether Palm Park has teamed up with Dexter Middle School to assist parents with a pick-up and drop-off location to ease traffic congestion. Secretary Santana responded that there are no current updates on the shuttle service but will research. She also stated that staff will look into teaming up with Dexter Middle school to provide parents with a safe pick-up and drop-off location for their children.

8. ADJOURNMENT

Chair Hardeman adjourned the meeting at 7:07 p.m.

Approved and adopted by the Parks, Recreation and Community Services Commission on _____.

Virginia Santana, Secretary



Agenda Report

Parks, Recreation and Community Services Commission

Date: December 15, 2021

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Uptown Senior Center Update

RECOMMENDATION

Receive and file Uptown Senior Center renovation updates.

BACKGROUND

Since the Navigation Center has opened on Pickering Avenue, the Uptown Senior Center, located at 13225 Walnut Street, is no longer a shelter and was closed for renovation. Since the closure, the Senior Center has been cleaned and prepared for temporary use. The landscape and irrigation were also repaired and cleaned. The alarm system was reactivated and the IT Department re-connected phones, computers, and wi-fi for staff use.

DISCUSSION

The Parks, Recreation, and Community Service Department held a soft “re-opening” of the Senior Center the week of October 4th. Staff work inside the Senior Center four days a week from 9 a.m. to 2 p.m. to help take registrations, information & referral calls, and direct patrons to the new Navigation Center.

Staff are regularly meeting with the architect, Steve Finney, holding walkthroughs and reviewing drafts of the renovation plans and costs. The costs have come back at a much higher level than expected. City Council are in discussion regarding the needed funds.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. Draft Fees Projections

Agenda Item No. 5.B.

draft
 Whittier Senior Center
 2021.10.19

				Project	Maintenance
1	Utilities				
2	Electrical	-	Existing	-	
3	Water	-	Existing	-	
4	Storm Drainage	-	Existing	-	
5	Gas	-	Existing	-	
6	Telecomm	-	Existing	-	
7					
8					
9	Off Site				
10	Storm	-	50,000	-	
11	Sewer Connection Allow	-	40,000	-	
12	Electrical	-	50,000	-	
13					
14					
15	Site/Prep				
16	Sidewalk demo	2,000.00	SF	5	10,000
17	Grading/drainage piping	300.00	LF	50	15,000
18	New walk to lower grade at perimeter drs	2,000.00	SF	10	20,000
19	Signage- Allow	1.00	Allow	1,500	1,500
20	Warning dots- Allow	1.00	Allow	2,500	2,500
21	New Curb	60.00	LF	20	1,200
22	Resurface drive and make drop off compliant	400.00	SF	20	8,000
23	Demo stairs and replace with ramps for reqd exiting	400.00	SF	20	8,000
24	Landscape/Irrig repairs	500.00	SF	10	5,000
25	Fencing/Wall	-		-	
26				21,200	50,000
27					
28	Center Upgrades				
29	Demo at CTYD	200.00	SF	10	2,000
30	Structural Work at CTYD	-	SF	60	-
31	CTYD Paving Patch	250.00	SF	10	2,500
32	CTYD Lighting	1.00	LS	4,000	4,000
33	North Toilet Facilities	200.00	SF	200	40,000
34	Adult Changing table	1.00	EA	12,000	12,000
35	Main Toilet Facilities	400.00	SF	100	40,000
36	New Entry Addition	200.00	SF	250	50,000
37	Interior Finishes Flooring LVT	800	SF	20	16,000
38	Interior Finishes Painting	12,900	SF	5	64,500
39	Interior Finishes Ceilings	1,500	SF	10	15,000
40	Remove Door/Casework Interior/patch	8.00	EA	1,000	8,000
41	New Roofing/Insul	200.00	SF	16	3,200
42	New Flat Roofing at Ex.	4,100.00	SF	16	65,600
43	Remove concealed gutter/ add Exterior gutter	500.00	LF	50	25,000
44	Replace Shake roofing	8,250.00	SF	15	123,750
45	Kitchen- Put Back- Allow-Pending an re-use	1.00	LS	85,000	85,000
46	New Storage Rm.	150.00	SF	40	6,000
47	New HVAC	-	SF	20	-
48	New Electrical	-	SF	20	-
49	Revise Ex Lobby Lighting	6.00	EA	500	3,000
50				351,200	214,350
51					
52	Subtot			372,400	264,350
53	General Conditions	12.5%		46,550	33,044
54	Perf and Paymt Bonds	0.8%		2,979	2,115
55	Liability Ins	1.0%		3,724	2,644
56	OH&P	6.0%		22,344	15,861
57	Construction Subtot	20.3%		75,597	53,663
58					
59	Probable Costruction Cost			447,997	318,013
60					
61	Escalation	10%		44,800	31,801
62	Contingency	15%		73,920	47,702
63				566,716	397,516
64	Soft Costs			125,000	125,000
65	Project Budget			691,716	522,516



Agenda Report

Parks, Recreation and Community Services Commission

Date: December 15, 2021

To: Parks, Recreation and Community Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Kennedy Park - Per Capita Grant Application

RECOMMENDATION

Receive and file update on the Kennedy Park Per Capita Grant Application.

BACKGROUND

Kennedy Park is a two-acre neighborhood park located at 8530 Painter Avenue, directly behind a major shopping center off Painter Avenue in Whittier. Approximately 100 single-family homes surround the east and south side of the park with, a residential cul-de-sac feeding into the south end of the park. Kennedy Park land was deeded to the City of Whittier in 1953 and the original park play equipment and restroom facility were built in 1958.

In 2014, the City partnered with KaBOOM, a national non-profit organization dedicated to bringing play back into the lives of children, to obtain a playground grant that provided planning, design, and expertise for a play feature with a value of approximately \$75,000. In addition to the re-design of the play area, the City commissioned a mural by artist, Dennis McGonagle, along the north-east wall on park property and on the north side of the restroom facility.

Over the past few years, the park has become inundated with vandalism, graffiti, and daily homeless issues. We have had to commission the original artist, several times in the past year, to fix the murals that have been badly vandalized. The restroom facility is currently closed due to the damage to all of the fixtures, and we have also had to remove some of the benches and the small amphitheater that were destroyed.

DISCUSSION

The State of California gives out Per Capita Grants that help create new parks and new recreation opportunities in underserved communities across California. The grant amount that will potentially be allocated to the City of Whittier is \$249,000.

Staff is preparing to apply for the Per Capita Grant to renovate Kennedy Park. The grant has requirements for the project prior to groundbreaking that could include public meetings, focus groups, or design workshops.

Staff is working on meeting the requirements and have distributed surveys to the community in several different ways. An in-person meeting was held at Kennedy Park on Saturday, November 13, 2021, with 22 neighbors in attendance, to share their vision with City staff and the district Council Member. Surveys were also sent out to residents surrounding Kennedy Park as well as posted on the City's social media account and website. We have received over 40 responses. The Grant application is due on December 31, and we are gearing up to submit a successful application.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

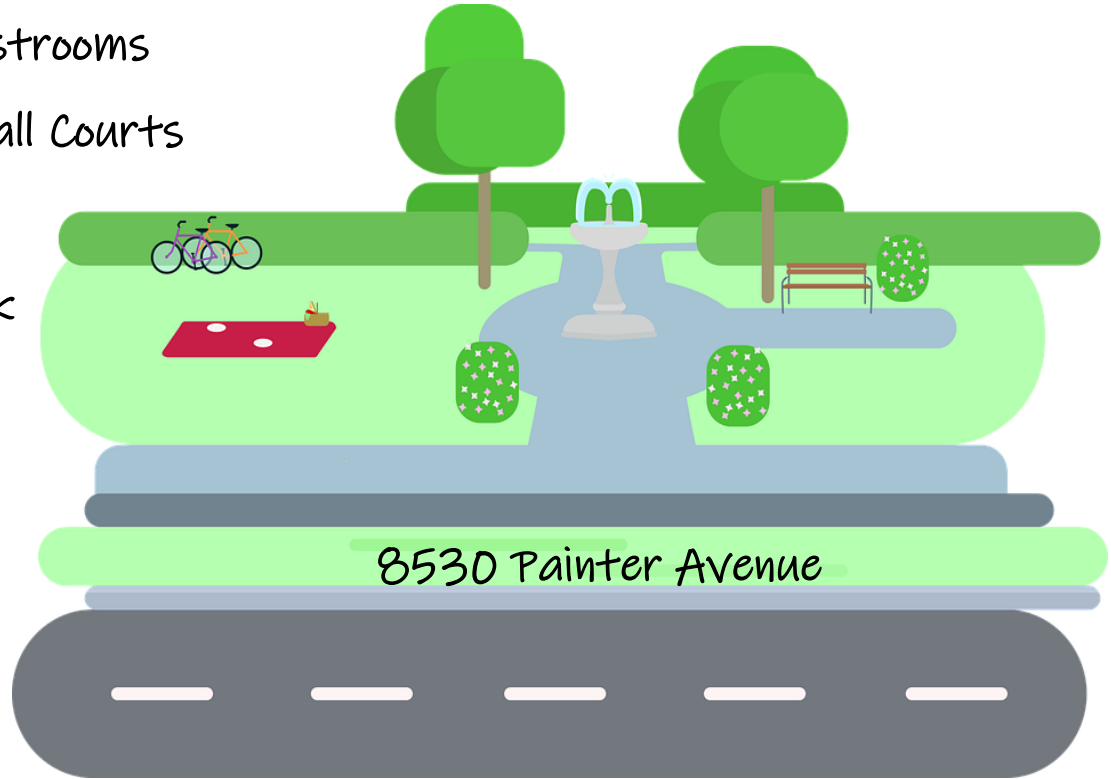
Goal 4: Transparent & Open Government

ATTACHMENTS

- A. Kennedy Park Survey
- B. Survey Results

What do you want to see at Kennedy Park?

- Renovated Restrooms
- Tennis/Pickleball Courts
- Green Space
- Small Dog Park
- New Lighting



Check all that apply or write in your own!

