

Social Services Commission Meeting Agenda Announcement

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Social Services Commissioners may attend this meeting telephonically.

Consistent with mandates of Assembly Bill 361 and local adopted policies, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. City Hall will not be open to the public for this meeting; however viewing and public comment options are provided below.

To submit Public Comments/Questions:

- Email: hhollmann@cityofwhittier.org
- Voicemail: (562) 567-9400

To view live meetings remotely:

- Video and audio: <https://zoom.us/j/96391049442>
- Audio only: Dial (669) 900-9128 (Meeting ID: 963 9104 9442)

Please submit email comments by 5:30 p.m. on the date of the meeting to ensure Social Service Commissioners receive and have time to review them. All emails received by 5:30 p.m. are forwarded to the Commission. Emails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Americans with Disabilities Act

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
COUNCIL CHAMBER, 13230 PENN STREET
MARCH 1, 2022, 6:30 PM**

1. CALL TO ORDER

2. ROLL CALL

Commissioner Marisol Enriquez-Santos
Commissioner Jose Luevano
Commissioner Kathleen McDonnell
Vice Chair Loletta Barrett
Chair Carlos Illingworth

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

The public is invited to address the Social Services Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: hhollmann@cityofwhittier.org
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:30 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:30 p.m. are forwarded to the Commission. Emails and voicemails received after 5:30 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

5. STAFF REPORTS

5.A. APPROVAL OF MINUTES

Recommendation: Approve the Minutes of the Regular Meeting of February 1, 2022.

COVID-19 NON-PROFIT RECOVERY GRANT APPLICATIONS FY 2021-22

Recommendation: Review submitted FY 2021-22 COVID-19 Non-profit Recovery Grant applications and finalize proposed funding allocations to City Council for consideration.

6. SECRETARY COMMENTS

7. COMMISSION MEMBER COMMENTS/CONFERENCE REPORTS

8. ADJOURNMENT

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the Parks, Recreation and Community Services Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and the East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Commission within 72 hours of the Social Services Commission meeting are available for public inspection in the Parks, Recreation and Community Services Department Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de recreación y Parques al Servicio a la Comunidad de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión el Departamento Parques Recreación y Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Concejo Municipal dentro de las 72 horas de la reunión del Comisión de Servicios Sociales están disponibles para inspección pública en el Departamento de Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 24th day of February 2022.

/s/ Holly Hollmann

Holly Hollmann, Secretary



Agenda Report

Social Services Commission

Date: March 1, 2022

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: Approval of Minutes

RECOMMENDATION

Approve the Minutes of the Regular Meeting of February 1, 2022.

BACKGROUND

None.

DISCUSSION

Staff prepared draft minutes and hereby submits the Minutes for Commission approval.

FISCAL IMPACT

There is no fiscal impact associated with this report.

STRATEGIC PLANNING GOAL

Goal 4: Transparent & Open Government

ATTACHMENTS

A. Minutes of the Regular Meeting of February 1, 2022

**MINUTES
CITY OF WHITTIER
SOCIAL SERVICES COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBER, 13230 PENN STREET
FEBRUARY 1, 2022 – 6:30 P.M.**

1. CALL TO ORDER:

Chair Illingworth, consistent with Executive Order No. N-25-20, called the regular meeting of the Social Services Commission to order at 6:33 p.m. on February 1, 2022.

2. ROLL CALL

PRESENT: Marisol Enriquez-Santos, Commissioner (Absent 6:34-6:36 PM)
Jose Luevano, Commissioner
Kathleen McDonnell, Commissioner
Loletta Barrett, Vice Chair
Carlos Illingworth, Chair

ABSENT:

STAFF PRESENT:

Erin Hamilton, Community Services Manager
Holly Hollmann, Secretary

3. PLEDGE OF ALLEGIANCE

Chair Illingworth led the Pledge of Allegiance.

4. PUBLIC COMMENTS

Secretary Hollmann reported no public comments were received.

5. STAFF REPORTS

5.A. Approval of Minutes

It was moved by Commissioner McDonnell with the suggested corrections made by Commissioner McDonnell on page 2 of the Minutes of the Regular Meeting of December 7, 2021, seconded by Commissioner Luevano, and carried 4-0 by roll call vote, to approve the Minutes of the Regular Meeting of December 7, 2021, as edited, and the Minutes of the Special Meeting of January 10, 2022, (Absent Commissioner Enriquez-Santos).

5.B. 2022 Whittier Scholarship Program - Sponsored by Athens and Republic Services

Manager Hamilton stated that during the Regular Meeting of December 7, 2021, the Commission discussed potential essay questions. The Commission liked question #12 however, would like to add the phrase “properly recycle,” to cover the topics of recycling and composting in the essay question.

Chair Illingworth opened the discussion; he stated that he liked the way the edited essay question was written. Vice Chair Barrett stated that she liked the essay question, however, the grammar needs to be adjusted; she suggested adding a comma after “properly recycle,” or adding additional verbiage. Manager Hamilton suggested switching the phrasing to discuss both composting food waste and recycling waste. Commissioner Enriquez-Santos favored the phrasing mentioned by Manager Hamilton. Manager Hamilton asked the Commission about other words that can be used in conjunction with “properly recycle.” Chair Illingworth stated that Vice Chair Barrett’s suggestion of adding a comma seems sufficient. Manager Hamilton suggested the question read, “. . .how to properly recycle, as well as compost their food waste.”

It was moved by Commissioner McDonnell with suggested edits, seconded by Commissioner Enriquez-Santos, and carried 5-0 by roll call vote, to review and approve the 2022 Whittier Scholarship Program criteria as edited.

6. SECRETARY’S COMMENTS

Manager Hamilton stated that City Council approved the Social Services Grant Funding without question during their January 25, 2022, meeting; she stated that City Council trusted the judgment of the Commission. Manager Hamilton stated that agreements were mailed to the approved agencies on January 28, 2022; and have already received one back, from the Nehemiah Project. Manager Hamilton stated that we will route agreements through our internal process and then issue checks for funding.

Manager Hamilton stated that we have only received five applications for the COVID-19 Non-Profit Recovery Grant program; we have contacted local agencies to inquire why they have not applied to see if we can walk them through the process or answer any questions and have extended the deadline by a week to give more agencies a chance to apply. Manager Hamilton stated that we will deliver the applications to the Commissioner for scoring early next week.

Manager Hamilton stated that City Council is moving forward with appointing commissioners to vacant seats; she stated City Council was hoping to host in-person interviews which has caused a delay. Manager Hamilton stated that she wanted to show appreciation for those Commissioners who have extended their terms due to the delay.

Manager Hamilton reported that the 2022 Whittier Scholarship Application will be distributed with the edits suggested and have a deadline of March 11, 2022; she stated that the Commissioners will receive the applications for grading on March 14, through March 28, and approve recipients of the scholarship during the regular meeting of April 5, 2022. She stated that the reception will be held on May 12, 2022.

Manager Hamilton reported that the Volunteer of the Year application will be distributed tomorrow, February 2, 2022, and have a deadline of March 11, 2022; she stated that the Commissioners will receive the applications for grading on March 14, through March 28, and approve recipients of the Volunteer of the Year Award during the regular meeting of April 5, 2022. She stated that the reception will be held on April 21, 2022, so we can honor them during the National Volunteer of the Year Week.

Manager Hamilton stated that budget season is right around the corner and there are several exciting avenues that will help our department. She stated we are very excited to see how Measure W can help our department, she stated that City Council has approved funding several park projects.

7. COMMISSIONERS' COMMENTS

Commissioner McDonnell expressed appreciation to Secretary Santana for her thoroughness when presenting the Social Services Grant Funding to City Council; she also expressed appreciation to Staff on their transcribing of the minutes during the Social Services Grant Funding discussion.

8. ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

Approved and adopted by the Social Services Commission on _____.

Virginia Santana, Secretary



Agenda Report

Social Services Commission

Date: March 1, 2022

To: Social Services Commission

From: Virginia Santana, Director of Parks, Recreation and Community Services

Subject: COVID-19 Non-profit Recovery Grant Applications FY 2021-22

RECOMMENDATION

Review submitted FY 2021-22 COVID-19 Non-profit Recovery Grant applications and finalize proposed funding allocations to City Council for consideration.

BACKGROUND

During the July 13, 2021, City Council meeting on the American Recovery Plan Act funding, City Council directed that \$250,000 a year for two years (\$500,000 in total) be allocated to support nonprofits serving Whittier throughout the pandemic and recovery. These funds were allocated to assist non-profit organizations that have struggled severely due to the COVID-19 pandemic.

DISCUSSION

8 applications for FY 2021-22 COVID-19 Non-profit Recovery Grant Program have been received for the Commission to review and propose funding allocations.

Applications received:

- Hispanic Outreach Taskforce
- Ozzy Foundation
- PIH Health Foundation
- SPIRITT Family Services
- Whittier Area First Day Coalition
- Whittier Historical Society
- The Whole Child
- YMCA

FISCAL IMPACT

No fiscal impact.

CITY COUNCIL PRIORITY

Goal 3: Maintain and Enhance Quality of Life

Agenda Item No. 5.B.

ATTACHMENTS

- A. COVID-19 Non-profit Recovery Grant Application Score Sheet

Application Scores

Agency	Enriquez-Santos	Luevano	McDonnell	Illingworth	Barrett	Average Points
Whittier Area First Day	100	99	100	100	100	99.80
The Whole Child	100	98	62	100	100	92.00
SPIRITT Family Services	97	99	68	90	100	90.80
Hispanic Outreach Taskforce	96	99.5	88	65	100	89.70
YMCA	96	95	83	70	100	88.80
The Ozzy Foundation	97	89	49	100	100	87.00
PIH Health Foundation	95	83	50	65	90	76.60
Whittier Historical Society	87	84	39	60	100	74.00

Suggested Funding

Agency	Enriquez-Santos	Luevano	McDonnell	Illingworth	Barrett	Requested	Average Amount	Final Amount
Whittier Area First Day	\$151,000.00	\$100,444.00	\$150,444.00	\$100,000.00	\$100,177.00	\$150,444.00	\$120,413.00	
The Whole Child	\$30,000.00	\$30,000.00	\$5,000.00	\$30,000.00	\$19,976.00	\$30,000.00	\$22,995.20	
SPIRITT Family Services	\$15,000.00	\$45,000.00	\$10,000.00	\$20,000.00	\$29,965.00	\$45,000.00	\$23,993.00	
Hispanic Outreach Taskforce	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	\$16,647.00	\$25,000.00	\$18,329.40	
YMCA	\$10,000.00	\$25,000.00	\$20,000.00	\$0.00	\$33,294.00	\$50,000.00	\$17,658.80	
The Ozzy Foundation	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$3,329.00	\$5,000.00	\$3,665.80	
PIH Health Foundation	\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$345,791.00	\$8,000.00	
Whittier Historical Society	\$14,000.00	\$50,000.00	\$0.00	\$0.00	\$46,111.00	\$70,000.00	\$22,022.20	

Funding Available	\$250,000.00	\$250,000.00
Proposed Allocation	\$237,077.40	\$0.00
Remaining Balance	\$12,922.60	\$250,000.00