

# Cultural Arts Commission Meeting Agenda Announcement

On September 16, 2021, Governor Newsom signed into law Assembly Bill 361, which allows Brown Act bodies to attend meetings telephonically. Please be advised that some, or all, Whittier Cultural Arts Commissioners may attend this meeting telephonically.

Consistent with mandates of Assembly Bill 361 and local adopted policies, a physical location from which members of the public may observe the meeting or offer public comment will not be made available. City Hall will not be open to the public for this meeting; however viewing and public comment options are provided below.

To submit Public Comments/Questions:

- Email: [gonzalezr@cityofwhittier.org](mailto:gonzalezr@cityofwhittier.org)
- Voicemail: (562) 567-9400

To view live meetings remotely:

- Video and audio: <https://us06web.zoom.us/j/89899453642>
- Audio only: Dial 1 (720) 707-2699 (Meeting ID: 898 9945 3642)

Please submit email comments by 5:00 p.m. on the date of the meeting to ensure Cultural Arts Commissioners receive and have time to review them. All emails received by 5:00 p.m. are forwarded to the Commission. Emails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

## **Americans with Disabilities Act**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services Department at least 24 hours in advance of the meeting at (562) 567-9400.

**AGENDA  
CITY OF WHITTIER  
CULTURAL ARTS COMMISSION  
COUNCIL CHAMBERS, 13230 PENN STREET  
FEBRUARY 28, 2022, 6:00 PM**

**1. CALL TO ORDER**

**2. ROLL CALL**

Caroline Medrano, Commissioner  
Pamela Korporaal, Commissioner  
Octavio Martinez, Vice Chair  
Christine Singer-Luna, Chair

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENTS**

The public is invited to address the Cultural Arts Commission regarding any item of business, or any matter within the body's subject matter jurisdiction. Consistent with Executive Order No. N-29-20 public comments can be made via:

- Email: [gonzalezr@cityofwhittier.org](mailto:gonzalezr@cityofwhittier.org)
- Voicemail: (562) 567-9400

Please submit email and voicemail public comments by 5:00 p.m. on the date of the meeting to ensure Commissioners receive and have time to review them. All emails and voicemails received by 5:00 p.m. are forwarded to the Commission. Emails and voicemails received after 5:00 p.m. but before the conclusion of public comments will be entered into the record.

Pursuant to State law, the Commission cannot take action or express a consensus of approval or disapproval on any communications which do not appear on the printed agenda.

**5. STAFF REPORTS**

**5.A. Approval of Minutes**

Recommendation: Approve the Minutes of the Regular Meeting of January 24, 2022.

**5.B. Dorland Park Project – Request for Proposal (RFP)**

Recommendation: Review and approve the Request for Proposal (RFP) for the proposed Dorland Park Art Project.

**6. SECRETARY COMMENTS**

**7. COMMISSION MEMBER COMMENTS/CONFERENCE REPORTS**

**8. ADJOURNMENT**

Disability-related services are available to enable persons with a disability to participate in this meeting, consistent with the Federal Americans with Disabilities Act of 1990. Spanish interpreters are also available. For information or to request services, please contact the Parks, Recreation and Community Services (PRCS) Department at least 24 hours in advance of the meeting at (562) 567-9400.

The agenda packet is available three days before the meeting in the PRCS Department at City Hall (13230 Penn Street), Whittier Central Library (7344 Washington Avenue) and East Whittier Branch Library (10537 Santa Gertrudes Avenue). Additionally, the agenda packet can be viewed on the City's website. Materials distributed to the Cultural Arts Commission within 72 hours of the Cultural Arts Commission meeting are available for public inspection in the PRCS Department's Office.

Los servicios relacionados con la discapacidad están disponibles para permitir que las personas con discapacidad participen en esta reunión, de conformidad con la Ley Federal de Estadounidenses con Discapacidades de 1990. También hay intérpretes en español disponibles. Para obtener información o para solicitar servicios, comuníquese con el Departamento de Recreación y Parques al Servicio a la Comunidad al menos de 24 de horas antes de la reunión al (562) 567-9400.

El paquete de la agenda está disponible tres días antes de la reunión con El Departamento de Recreación y Parques al Servicio a la Comunidad en el Ayuntamiento (13230 Penn Street), Biblioteca Central de Whittier (7344 Washington Avenue) y Biblioteca sucursal del este de Whittier (10537 Santa Gertrudes Avenue). Además, el paquete de la agenda se puede ver en el sitio web de la Ciudad. Los materiales distribuidos al Comisión de artes culturales dentro de las 72 horas de la reunión del Concejo Municipal están disponibles para inspección pública en la con el Departamento en el Recreación y Parques al Servicio a la Comunidad.

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Regular and Adjourned Regular meeting agendas may be amended up to 72 hours in advance of the meeting. Dated this 24<sup>th</sup> day of February 2022.

/s/ Roxanne Gonzalez

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Roxanne Gonzalez, Administrative Secretary



# Agenda Report

Cultural Arts Commission

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**Date:** February 28, 2022

**To:** Cultural Arts Commission

**From:** Virginia Santana, Director of Parks, Recreation and Community Services

**Subject:** Approval of Minutes

## **RECOMMENDATION**

Approve the Minutes of the Regular Meeting of January 24, 2022.

## **BACKGROUND**

None.

## **DISCUSSION**

Staff prepared draft minutes and hereby submits the Minutes for Commission approval.

## **FISCAL IMPACT**

None.

## **STRATEGIC PLANNING GOAL**

Goal 4: Transparent & Open Government

## **ATTACHMENTS**

A. Minutes of the Regular Meeting of January 24, 2022.

**MINUTES  
CITY OF WHITTIER  
CULTURAL ARTS COMMISSION  
REGULAR MEETING  
CITY COUNCIL CHAMBER, 13230 PENN STREET  
JANUARY 24, 2022 – 6:00 P.M.**

**1. CALL TO ORDER:**

Chair Singer-Luna called the regular meeting of the Cultural Arts Commission to order at 6:07 p.m. in the Council Chamber of Whittier City Hall, 13230 Penn Street, Whittier, California.

**2. ROLL CALL**

**PRESENT:** Pamela Korporaal, Commissioner  
Octavio Martinez, Vice-Chair  
Christine Singer-Luna, Chair

**ABESNT:** Caroline Medrano, Commissioner

**STAFF PRESENT:**

Virginia Santana, Director of Parks, Recreation and Community Services  
Erin Hamilton, Community Services Manager  
Dennis Cujak, Community Services Supervisor  
Roxanne Gonzalez, Administrative Secretary

**3. PLEDGE OF ALLEGIANCE**

Chair Singer-Luna led the Pledge of Allegiance.

**4. PUBLIC COMMENTS**

Administrative Secretary Gonzalez reported no public comments were received.

**5. STAFF REPORTS**

**5.A. Approval of Minutes**

It was moved by Chair Singer-Luna, seconded by Vice-Chair Martinez and carried 3-0 by roll call vote, to approve the Minutes of the Regular Meeting.

**5.B. 2022 Lobby Artists and Street Banner Programs**

Manager Hamilton provided the Commissioners with background on the Lobby Art program and Street Banner Program. The Lobby Art Program was put on hold in 2020 due to the pandemic. Staff reached out to the 2020 Lobby Art artists per the Commission's request and re-invited them to participate in the Lobby Art program for 2022. The Street Banner Program continued through the pandemic, but Staff did not host a reception due to gathering restrictions.

Supervisor Cujak recalled that artists showcased their art in our city facilities during the early months of 2020. We had a photography exhibit and showcased Dennis McGonagle's art but had to shut down the program due to the pandemic. Now entering 2022, Supervisor Cujak reached out to the 2020 Lobby Art artists to showcase their art in our city facilities. Dennis McGonagle was willing to participate in the Lobby Art Program and asked to showcase his art at City Hall. Sally Sjoberg will showcase her art at Parnell Park from March 7th to April 15th. Then in May of 2022, the art banners selected for the Street Banner program will go up at City Hall from May 1st to June 10th, and Chyna Monoforte will showcase her photography at Parnell Park.

He added that Staff would send out another call to artists for the Lobby Art Program to attract more participants. Supervisor Cujak presented the Commissioners with a few art pieces by the artists scheduled to participate in the Lobby Art Program in the upcoming months.

Supervisor Cujak continued onto the Street Banner Program for 2022. He stated that the theme selected was Whittier Heroes. He added that we have a logo and the call to artists ready to go upon approval for the Street Banner Program. If the call to artists is approved, the call will go out this week. He reminded Commissioners that the banners hung would showcase the art on one side. He added that on the other side, the theme, City of Whittier Logo, and the Los Angeles County logo would be displayed. He continued that the plan is to have the banners hung on Whittier Boulevard and Penn Street through the summer months.

Commissioner Korporaal asked if they would receive a copy of the Call to Artists to share after it goes out to the public. Supervisor Cujak assured her that Commissioners would receive a copy. Then he asked Manager Hamilton to pull up the Call to Artist for the Street Banner program. He explained that the logo selected was intended to prevent artists from limiting their interpretation of what a hero is. Supervisor Cujak stated that Staff is aiming to attract and select 120 artists for the Street Banner Program.

Vice-Chair Martinez asked Staff to send the Call to Artists to Rio Hondo Community College. Manager Hamilton stated that Staff would include Rio Hondo Community College in addition to our usual locations. The list includes numerous teachers, principals, and local art studios. We also post the Call to Artist on the City website, social media channels, at city facilities, and the Whittier Arts Destination. Secretary Santana added that we would send a Call to Artists to Whittier College as well. Vice-Chair Martinez said that he would like to see more young adults participate in the Street Banner Program.

It was moved by Vice-Chair Martinez, seconded by Commissioner Korporaal, and carried 3-0 by roll call vote, to receive and file the 2022 sub-committee reports and approve the Banner Programs Call to Artists.

## **6. SECRETARY'S COMMENTS**

Secretary Santana updated Commissioners on the Jose Ramos art piece. The artist is in the process of finalizing plans and getting the final permits signed. The project is moving forward.

Additionally, she updated Commissioners on the Dorland Art Project. The Art in Public Places Advisory Committee is working on an RFP and is close to finalizing the details. The RFP will come before the Commission for recommendations prior to Councils final review.

Artist McGonagle and his assistant spent two weeks repairing the art wall at Kennedy Park. Our department is hosting a test site alongside GUARDaHEART at Guirado Park. The test site is open to the community Tuesdays and Thursdays from 11:00 AM to 7:00 PM and Saturdays from 9:00 AM to 1:00 PM.

Secretary Santana also shared that our seniors will tour the Walt Disney Concert Hall in March so long as COVID cases go down.

The Summer Concerts Sub-Committee will be meeting in February after Staff attend the Concert Share Event this month, where all the bands come together to share their band information. The Sub-Committee will organize the band line-up. We are returning to 12 concerts this summer.

## **7. COMMISSIONERS' COMMENTS**

Vice-Chair Martinez is looking forward to working with everyone and is excited to see what we can accomplish in 2022.

Commissioner Korporaal commented that hopefully, the Whittier Art Gallery would host two School District shows in April.

Chair Singer-Luna commented that Staff performance is spectacular.

## **8. ADJOURNMENT**

The meeting was adjourned at 6:40 p.m.

Approved and adopted by the Cultural Arts Commission on \_\_\_\_\_.

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Virginia Santana, Secretary



# Agenda Report

Cultural Arts Commission

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**Date:** February 28, 2022

**To:** Cultural Arts Commission

**From:** Virginia Santana, Director of Parks, Recreation and Community Services  
Erin Hamilton, Community Services Manager

**Subject:** Dorland Park Project – Request for Proposal (RFP)

## **RECOMMENDATION**

Review and approve the Request for Proposal (RFP) for the proposed Dorland Park Art Project.

## **BACKGROUND**

At the May 21, 2021, regular meeting of the Art in Public Places (AIPP) Committee they discussed several locations for potential art installations and identified four viable sites for consideration for the next art project which included: Philadelphia and Whittier Boulevard green space, Dorland Park, Royal Hybrid Walnut Tree area, and the Uptown Parking Structure.

At its August 25, 2021, meeting, the Committee discussed the four identified locations at length. The potential locations were then narrowed down to two sites, Dorland Park and the Philadelphia & Whittier Boulevard green space. After much discussion and research at its September 22, 2021, meeting, the Committee selected Dorland Park as the next potential site for an art piece.

Dorland Park, newly named in 2017, is located at 10525 Whittier Blvd., that sits just east of the 605 freeway. The area consists of rolling knolls, ninety-three trees, a previous location for one of many Welcome to Whittier signs and turf. The parcel of land is unique in that it is separated by Rockne Street and continues east to Norwalk Boulevard. The land is a passive area with no programming or additional amenities.

During the October 27, 2021, AIPP Committee meeting they reviewed and recommended the Dorland Park site location and requested to move forward with the creation of the RFP document.

## **DISCUSSION**

At the February 23, 2022, AIPP Committee meeting, the Committee reviewed and recommended edits to the Dorland Park Project – RFP and approved for the RFP to be presented to the Cultural Arts Commission.

**Agenda Item No. 5.B.**



Staff prepared a draft RFP for the Dorland Park Art Project (Attachment A) for the Commissions review.

**FISCAL IMPACT**

There is no fiscal impact associated with this report.

**STRATEGIC PLANNING GOAL**

Goal 4: Transparent & Open Government

**ATTACHMENTS**

- A. Dorland Park Project – Request for Proposal (RFP)



# ART IN PUBLIC PLACES

## Request for Proposal (RFP)

# DORLAND PARK PROJECT





## CALL FOR ARTIST

The City of Whittier Art in Public Places Advisory Committee is seeking to commission an artist to create an art piece that will be **eye-catching, intriguing, and bold** to visually enhance Dorland Park as a **major entryway into the City of Whittier** in a manner appropriate for the site given the dimensions, space, and way in which the public will interact with the site.

## PROJECT DESCRIPTION

A commission of new work, that will be **colorful, energetic, cheerful, whimsical** that showcases **Whittier as a gateway city** and of a permanent type of material in order to be durable against vandalism, theft, weather, and requires a low level of maintenance (Ordinance 12.52.070). Artwork should be visible from a distance to catch the eye of daily commuters. Artwork of the highest aesthetic quality and craftsmanship is expected.

## ART CRITERIA

Open to a variety of executions that depict Whittier's **diverse history, heritage, and unique culture**. Interested in an impactful, larger than life art piece. A typographic design/signage is an idea discussed by the Art in Public Places Committee. Open to all mediums including but not limited to the following: **BRONZE, METALS, CONCRETE, STONE, MIXED MEDIA**.

## PROJECT LOCATION DESCRIPTION

Dorland Park, newly named in 2017, is located at 10525 Whittier Blvd. The park is just east of the 605 freeway and is along a major entryway into the City of Whittier. The west side of the park consists of rolling knolls, 93 trees, and turf. The park is a passive area with no programming or additional amenities. The park has no existing electrical connectivity. Southwest corner of the park will be utilized for a separate project.



### Dorland Park West

Total - 56,664 sq. ft.  
(1.30 acres)



### Dorland Park East

Total - 49,169 sq. ft.  
(1.13 acres)

## BUDGET EXPECTATIONS

The budget for this project is **\$250,000**. The budget **must include** the artist's design fee, the cost of fabrication, transportation, and installation of the artwork; as well as travel, insurance, lighting/electrical, other complementary elements being proposed, and all other expenses. Any permit fees, drawings, travel costs, consulting, or other expenses will be incurred by the artists and should be anticipated and reflected in the artist's proposed budget. Compliance with all state and local building codes and Los Angeles County standards are required and expected.

## ARTIST ELIGIBILITY

Eligibility is open to all artists experienced in Public Art. Local artists are encouraged to apply. Incomplete submissions will not be considered.

## SUBMISSION REQUIREMENTS

The following must be submitted by **DATE HERE BY TIME HERE** via Google Form **LINK HERE** or to City Hall, Attn: AIPP Committee, 13230 Penn Street, Whittier, CA 90602 or email to [ehamilton@cityofwhittier.org](mailto:ehamilton@cityofwhittier.org)

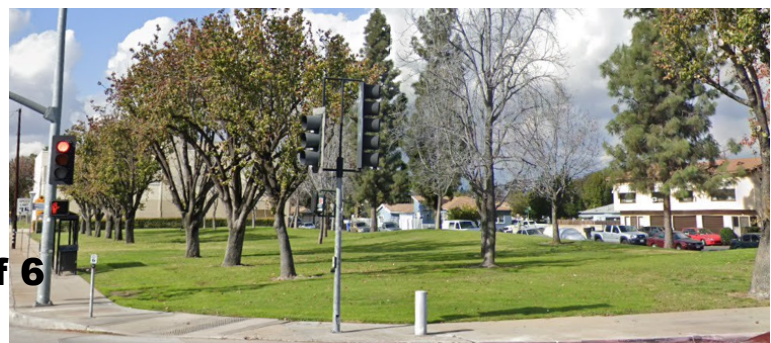
- **Cover Letter and Project Description**
- **Written Proposal** - Explanation of idea of concept of the piece, size, and materials.
- **Budget Outline** - A one-page proposed budget including all costs anticipated with the project (design fees, engineering, site preparation, materials, fabrication, administrative costs, programming, delivery, installation).
- **Estimated Art Project Timeline**
- **Renderings** - Include drawings to show the design of the piece, materials, and its location within the space.

## SELECTION PROCESS

The Art in Public Advisory Committee will serve as the selection panel that will review all complete submissions. The Committee will submit finalist(s) to the Cultural Arts Commission for review. Finalist(s) will then be awarded a \$1,000 stipend. The Cultural Arts Commission will submit one recommended project to the Whittier City Council for final approval.

## TENTATIVE PROJECT TIMELINE

RFP Submission Deadline	DATE
AIPP Committee Review	DATE
Finalist(s) Notified	DATE
Finalist(s) Refined Proposal Due	DATE
Cultural Arts Commission Review	DATE
City Council Approval	DATE





## CITY COUNCIL

Joe Vinatieri, Mayor

Cathy Warner, Mayor Pro Tem

Jessica Martinez, Council Member

Fernando Dutra, Council Member

Henry Bouchot, Council Member

## CULTURAL ARTS COMMISSION

Christine Singer-Luna, Chair

Octavio Martinez, Vice-Chair

Pamela Korporaal, Commissioner

Caroline Medrano, Commissioner

## ARTS IN PUBLIC PLACES ADVISORY COMMITTEE

Pamela Korporaal, Chair

Peggy Rowe, Vice-Chair

Sandra Hahn, Member

Eric Martinez, Member

Octavio Martinez, Member

Marylin McCarty, Member

Wes Murray, Member